



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AT THE BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

**MAY 12, 2025**

**PUBLIC SESSION – BEGINS AT 7PM**

**1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen, the Morris County Daily Record, and The Star Ledger on January 9, 2025 and posted in the municipal building.

**2) ROLL CALL ATTENDANCE - Clerk**

**3) FLAG SALUTE – Mayor**

**4) EXECUTIVE SESSION**

**5) COMMUNITY ANNOUNCEMENTS**

**6) SPECIAL PRESENTATIONS**

- a. Arbor Day Proclamation

**7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

**8) BOROUGH COUNCIL DISCUSSION ITEMS**

- a. Housing Element & Fair Share Housing Plan Status
- b. Overlay Zoning – 49 Bloomfield Avenue
- c. First Quarter 2025 Current Budget Report
- d. First Quarter 2025 Water Budget Report & First Quarter 2025 Sewer Budget Report
- e. Trust Balances
- f. Capital Account Balances

**9) PUBLIC COMMENT**

**Please state your name for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**10) ATTORNEY'S REPORT**

**11) MANAGER'S REPORT**

**12) RESOLUTIONS**

- a. Amending the 2025 Capital Budget

**13) ORDINANCES TO INTRODUCE**

- a. 11-25, Authorizing the Salary and/or Wages of the Officers and Employees of the Borough of Mountain Lakes, County of Morris, New Jersey
- b. 12-25, Appropriating the Sum of \$138,000 Currently Located Within General Capital Fund Balance

**14) ORDINANCES TO ADOPT**

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**15) \*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and*

*one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**\*RESOLUTIONS**

- a. R111-25, Authorizing the Payment of Bills*
- b. R112-25, Authorizing 2025 Municipal Employees' Salary*
- c. R113-25, Authorizing the Release of Performance Guarantee Submitted by Sunrise Development Inc. (1 Old Bloomfield Avenue)*

**\*APPROVAL OF MINUTES**

*4/28/25 (Regular)*

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

**16) DEPARTMENT REPORTS SUBMITTED FOR FILING**

- ☐ Construction Department
- ☐ Department of Public Works
- ☐ Fire Department
- ☐ Health Department
- ☐ Police Department
- ☐ Recreation Department
- ☐ Code Enforcement/Property Maintenance
- ☐ Tax Collector

**17) COUNCIL REPORTS**

**18) PUBLIC COMMENT**

**Please state your name for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**19) NEXT STEPS AND PRIORITIES**

**20) ADJOURNMENT**

# **Borough of Mountain Lakes, New Jersey**

## **Arbor Day Proclamation**

*WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for planting of trees; and*

*WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world; and*

*WHEREAS, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and*

*WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and*

*WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and*

*WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and*

*WHEREAS, Mountain Lakes has again been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting practices,*

*NOW, THEREFORE, BE IT RESOLVED that I, Lauren Barnett, Mayor of the Borough of Mountain Lakes, on behalf of the Borough Council of the Borough of Mountain Lakes, do hereby proclaim May 21, 2025 as Arbor Day in the Borough of Mountain Lakes, and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.*

*BE IT FURTHER RESOLVED, that I urge all citizens to plant trees to gladden the heart and promote the wellbeing of this and future generations.*

*In witness whereof I have hereunto set my hand  
and caused this seal to be affixed.*

\_\_\_\_\_  
*Lauren Barnett, Mayor*

*Attest:*

\_\_\_\_\_  
*Cara Fox, Borough Clerk*

**HOUSING ELEMENT AND FAIR SHARE PLAN**  
**FOR 2025-2035**  
**BOROUGH OF MOUNTAIN LAKES, NJ**

*Prepared for:*

Planning Board  
Borough of Mountain Lakes  
400 Boulevard  
Mountain Lakes, N.J. 07046

*Prepared by:*

Phillips Preiss Grygiel Leheny Keller LLC  
Planning and Real Estate Consultants  
70 Hudson Street, Suite 5B  
Hoboken, New Jersey 07307

*Adopted:*

May \_\_\_\_, 2025

The original copy of this document was signed and sealed  
in accordance with N.J.S.A. 45:14 A-1 et seq.



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Elizabeth C. Leheny  
New Jersey Professional Planner License #6133



## ACKNOWLEDGMENTS

### MAYOR AND COUNCIL

Mayor Lauren Barnett  
Melissa Muilenburg  
Chris Cannon  
Joshua Howley  
Tom Menard  
Khizar Sheikh  
Angela Tsai

### PLANNING BOARD

Martin Kane, Chair  
Bethany Russo, Vice-Chair  
Jeff Berei  
Mimi Kaplan (Environmental Commission Rep.)  
Kelly Holliday  
John Horan  
Mitchell Stern  
Thomas Menard  
Lauren Barnett  
Nicholas Coppola, 1<sup>st</sup> Alternate  
Christopher Ryan, 2<sup>nd</sup> Alternate

### PLANNING BOARD PROFESSIONALS

|                              |                                  |
|------------------------------|----------------------------------|
| Cynthia Shaw                 | Administrative Officer/Secretary |
| William Ryden, PE            | Borough Engineer                 |
| Steven Tombalakian, Esq.     | Planning Board Attorney          |
| Elizabeth Leheny/Kate Keller | Board Planners                   |

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# I. Introduction

This Housing Element and Fair Share Plan has been prepared on behalf of the Borough of Mountain Lakes, Morris County, in accordance with the New Jersey Municipal Land Use Law per N.J.S.A. 40:55D-28b(3) and the Fair Housing Act (N.J.S.A. 52:27D-301, et seq.). This document addresses the Borough's 2025-2035 obligation to provide its fair share of the regional need for affordable housing.

The Municipal Land Use Law, N.J.S.A. 40:55D-1, et seq., requires that a municipal master plan include a Housing Element in order for the municipality to exercise the power to zone and regulate land use. The Housing Element and Fair Share Plan is adopted by the Borough Planning Board and endorsed by the governing body. It is intended to achieve the goal of meeting the Borough's obligations to plan and regulate land use to provide for a fair share of the regional need for affordable housing.

Mountain Lakes remains committed to meeting its constitutional obligation to provide, through its land use regulations, a realistic opportunity for a fair share of the region's present and prospective needs for housing for low- and moderate-income families. The Borough will be a Highlands-conforming municipality by June 30, 2025 and is entitled to the statutory benefits associated with Highlands Plan Conformance. Pursuant to the 2024 Highlands Affordable Housing RMP Amendment, conforming municipalities shall implement both the resource protection requirements of the Highlands Regional Master Plan ("RMP") and provide for a realistic opportunity for a fair share of its region's needs for housing for low- and moderate-income households. Proposed affordable housing developments in conforming municipalities must therefore be consistent with the RMP Land Use Capability Zone designations while providing for the protection of individual Highlands region resources. This Housing Element and Fair Share Plan document outlines how the Borough will address its affordable housing obligations while conforming to the Highlands RMP.

## II. Affordable Housing in New Jersey and Mountain Lakes

### Mount Laurel I and Mount Laurel II

In 1975 the Supreme Court of New Jersey in South Burlington County N.A.A.C.P. v. Township of Mount Laurel, 67 N.J. 151 (1975), ruled that the developing municipalities in the State of New Jersey exercising their zoning power, in general, had a constitutional obligation to provide a realistic opportunity for the construction of their fair share of the region's low- and moderate-income housing needs. In 1983, the Supreme Court refined that constitutional obligation in South Burlington County N.A.A.C.P. v. Township of Mount Laurel, 92 N.J. 158 (1983), to apply to those municipalities having any portion of their boundaries within the growth area as shown on the State Development Guide Plan.

### Fair Housing Act (1985) and COAH Rounds One and Two

In 1985, the New Jersey Legislature adopted, and the Governor signed, the Fair Housing Act N.J.S.A. 52:2D-301, et seq. ("FHA") which transformed the judicial doctrine that became known as the "Mount Laurel doctrine" into a statutory one and provided an alternative administrative process in which municipalities could elect to participate in order to establish a Housing Element and Fair Share Plan ("HEFSP") that would satisfy its constitutional obligation by creating an administrative agency known as the Council on Affordable Housing ("COAH") to develop regulations to define the obligation and implement it. COAH proceeded to adopt regulations for First Round obligations applicable from 1987 to 1993 and Second Round obligations that created a cumulative obligation from 1987 to 1999.

During the Prior Round, Mountain Lakes undertook a vacant land adjustment ("VLA") pursuant to N.J.A.C. 5:93-4.2 of COAH's Second Round rules. It was determined that Mountain Lakes' had a realistic development potential ("RDP") of 18 units. In addition to addressing its RDP, pursuant to N.J.A.C. 5:93-4.1(b), "when a municipality seeks a vacant land adjustment the municipality shall provide a response toward the "unmet need" of the obligation not addressed by the RDP. In other words, the "unmet need" is the difference between the RDP and the Prior Round obligations. Therefore, if the Borough's Prior Round obligation is 80 units and its RDP is 18 units then its unmet need is 80 less 18, i.e., 62 units.

### COAH Round Three

COAH first proposed Third Round substantive and procedural rules in 2003, but due to multiple legal challenges, these rules were not adopted until 2008. However, the Third Round rules adopted in 2008 were challenged in an appeal entitled In the Matter of the Adoption of N.J.A.C. 5:96 and 5:97 by the New Jersey Council on Affordable Housing, 416 N.J. Super. 462 (App. Div. 2010) (the "2010 Case"). In October 2010, the Appellate Division determined, among other things, that the methodology in the rules adopted in 2008 was invalid and that COAH should adopt regulations utilizing methodologies similar to the ones utilized in the First and Second Rounds, i.e. 1987-1999. In 2013, the Supreme Court of New Jersey affirmed the Appellate Division's invalidation of the third iteration of the Third Round regulations, sustained their determination that the growth share methodology was invalid, and directed COAH to adopt new regulations based upon the methodology utilized in the First and Second Rounds, In the Matter of the Adoption of N.J.A.C. 5:96 and 5:97 by the New Jersey Council

on Affordable Housing, 215 N.J. 578 (2013) (the “2013 Case”). COAH proceeded to propose such regulations in accordance with the schedule established by the New Jersey Supreme Court in the 2013 Case. On October 20, 2014, COAH deadlocked with a 3-3 vote and failed to adopt the revised Third Round regulations.

### 2015 Lawsuit Transferring Jurisdiction to Courts

Due to COAH’s failure to adopt the revised regulations and subsequent inaction, Fair Share Housing Center (“FSHC”), a party in the 2010 Case and the 2013 Case, filed a motion with the New Jersey Supreme Court to enforce litigant’s rights. On March 10, 2015, the New Jersey Supreme Court issued its decision on FSHC’s motion. The Supreme Court found that the COAH administrative process had become non-functioning and, as a result, returned primary jurisdiction over affordable housing matters to the trial courts. In the Matter of the Adoption of N.J.A.C. 5:96 and 5:97 by the New Jersey Council on Affordable Housing, 221 N.J. 1 (2015) (the “2015 Case”) (Mount Laurel IV). In doing so, the Supreme Court established a transitional process for municipalities to file a declaratory judgment action with the trial courts seeking to declare their HEFSPs as being constitutionally compliant and seeking protection and repose against exclusionary zoning litigation.

### Mountain Lake’s Third Round Settlement Agreement with Fair Share Housing Center

The Borough of Mountain Lakes (“Mountain Lakes” or “the Borough”) filed a declaratory judgment action In the Matter of the Borough of Mountain Lakes, County of Morris, (Docket No. MRS-L-1646-16) on July 25, 2016 (the “Declaratory Judgment Action”). The purpose of the Declaratory Judgment Action was to seek a declaration of its compliance with the Mt. Laurel doctrine and Fair Housing Act of 1985, N.J.S.A. 52:27D-301 et seq. in accordance with the New Jersey Supreme Court’s decision In the matter of the Adoption of Third Round Regulations, N.J.A.C. 5:96 and 5:97, by the New Jersey Council on Affordable Housing, 221 N.J. 1 (2015) (“Mt. Laurel IV”). The Borough Planning Board subsequently adopted a Housing Element and Fair Share Plan on March 24, 2016.

Through the declaratory judgment process, the Borough, the declaratory judgment plaintiff, and Fair Share Housing Center (“FSHC”), a Supreme Court-designated interested party in the matter in accordance with Mt. Laurel IV agreed to settle the litigation and to present the settlement to the trial court with jurisdiction over this matter for review, recognizing that the settlement of Mount Laurel litigation is favored because it avoids delays and the expense of trial and results more quickly in the construction of homes for lower-income households. The Borough executed a Settlement Agreement with FSHC on January 29, 2019.

As part of its 2015 Decision, the Supreme Court ruled that the municipal Fair Share obligation will be determined by the trial court on a case-by-case basis. The Supreme Court directed municipalities to rely on the 1987-1999 Prior Round obligation estimates listed in N.J.A.C. 5:93. However, the Court did not provided estimates for the Present Need or Third Round Prospective Need obligations for New Jersey municipalities. As part of its settlement, the Borough and FSHC agreed to use Fair Share obligation numbers published by FSHC and prepared

by David N. Kinsey<sup>1</sup> (the “Kinsey Report”) as adjusted. Accordingly, the Borough of Mountain Lakes’ affordable housing obligation for the Third Round was as follows: Present Need Obligation: 1 unit; Prior Round Obligation (1987-1999): 80 units; and Third Round Prospective Need Obligation (1999-2025)<sup>2</sup>: 271 units.

To address its Third Round obligation, the Borough also sought a vacant land adjustment pursuant to N.J.A.C. 5:93-4.2. All of the current vacant sites in the Borough were inventoried and the resulting analysis revealed that the Borough had a Third Round RDP of 17 units. The Third Round unmet need of 254 units (i.e., 271-17=254) plus the remaining Prior Round unmet need of 62 units results in a total unmet need of 316 units.

The Borough adopted an Amended Housing Element and Fair Share Plan (“Amended HEFSP” or “Plan”) on April 25, 2019 pursuant to the terms of the agreement reached between the Borough and FSHC. The Borough, through the adoption and implementation of the Amended HEFSP satisfied its obligations under the Mt. Laurel doctrine and Fair Housing Act for the Prior Round (1987-1999) and Third Round (1999-2025).

#### Amended Fair Housing Act (2024) and Fourth Round (2025-2035)

On March 20, 2024, Governor Murphy signed into law P.L. 2024, c.2, an Amendment to the 1985 Fair Housing Act (hereinafter “Amended FHA” or “Act”). The Amended FHA requires the New Jersey Department of Community Affairs (“DCA”) to provide an estimate of the fair share affordable housing obligations of all municipalities on or before October 20, 2024 based upon the criteria of the Amended FHA. DCA issued a report on October 18, 2024 (the “DCA Report”) wherein it reported its nonbinding estimate of the fair share affordable housing obligation for all municipalities based upon its interpretation of the standards in the Amended FHA. The DCA Report calculated Mountain Lakes’ Fourth Round (2025-2035) fair share obligation as follows: a Present Need (Rehabilitation) Obligation of 0; and a Prospective Need (New Construction) Obligation of 267 units.

Per the Amended FHA, each municipality is required to determine its present and prospective fair share obligation for affordable housing in accordance with the formulas established in the Amended FHA, and adopt a binding resolution describing the basis for the determination and binding the municipality to adopt a housing element and fair share plan based on that determination. Each municipality was required to adopt a binding resolution no later than January 31, 2025 setting forth that municipality’s present and prospective fair share obligation. A declaratory judgment action was required to be filed within forty-eight (48) hours of the adoption of the aforementioned binding resolution. The filing of a declaratory judgment action is required in order to protect the municipality from exclusionary zoning litigation and protect the municipality from losing its immunity from said litigation.

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<sup>1</sup> David N. Kinsey, PhD, PP, FAICP, “New Jersey Low and Moderate Income Housing Obligations for 1999-2025 Calculated Using the NJ COAH Prior Round (1987-1999) Methodology, May 2016.

<sup>2</sup> The Third Round Prospective Need includes the Gap Period Present Need which is a measure of households formed from 1999-2015 that need affordable housing. The Gap Period Present Need was recognized by the Supreme Court in In re Declaratory Judgment Actions Filed by Various Municipalities, 227 N.J. 508 (2017).



Pursuant to the Amended FHA, on January 27, 2025, the Borough Council adopted a binding resolution (Resolution #76-25) adopting the Borough's Fair Share Affordable Housing Obligation for the Fourth Round. The resolution stated the Borough's affordable housing obligations for the Fourth Round to include a Present Need of 0 units and a Prospective Need of 146 units. Subsequently, the Borough filed its resolution of participation before the Affordable Housing Dispute Resolution Program (the "Program") on January 28, 2025 (Docket No. MRS-L-244-25), in accordance with the requirements of N.J.S.A. 52:27D-301, et seq, and the timeframes set forth in Directive #14-24.

In accordance with the timeframes set forth in the Amended FHA and the Directive, FSHC filed an objection to Mountain Lakes' resolution on February 28, 2025 contending that the Borough improperly calculated its Prospective Need obligations and should be required to utilize the calculation prepared by FSHC in its February 28, 2025 report, setting the Prospective Need obligation at 234.

The Borough and FSHC engaged in the mediation process provided by the Program and conferred and reached an accord setting forth Mountain Lakes' Fourth Round fair share obligation as follows:

- **Present Need – 0 units**
- **Prospective Need – 190 units**

The Borough and FSHC jointly presented the mediation agreement to the Program and requested approval of the Agreement from the Program and if approved by the Program from the vicinage Mount Laurel judge. Pursuant to the mediation agreement, the Borough shall prepare a Fourth Round Housing Element and Fair Share Plan ("HEFSP") utilizing these present and prospective need obligations and submit the HEFSP to the Program by the deadline in the Amended FHA of June 30, 2025. This HEFSP is in conformance with the mediation agreement.

### III. Housing Element/ Fair Share Plan Requirements

In accordance with the Municipal Land Use Law (N.J.S.A. 40:55D-1, et seq.), a municipal Master Plan must include a housing element as the foundation for the municipal zoning ordinance. Pursuant to the Fair Housing Act, a municipality's housing element must be designed to provide access to affordable housing to meet present and prospective housing needs, with particular attention to low- and moderate-income housing. The housing element must contain at least the following, as per the FHA at N.J.S.A. 52:27D-310:

- An inventory of the municipality's housing stock by age, condition, purchase or rental value, occupancy characteristics, and type, including the number of units affordable to low- and moderate-income households and substandard housing capable of being rehabilitated;
- A projection of the municipality's housing stock, including the probable future construction of low- and moderate-income housing, for the next ten years, taking into account, but not necessarily limited to, construction permits issued, approvals of applications for development, and probable residential development of lands;
- An analysis of the municipality's demographic characteristics, including, but not necessarily limited to, household size, income level, and age;
- An analysis of the existing and probable future employment characteristics of the municipality;
- A determination of the municipality's present and prospective fair share of low- and moderate-income housing and its capacity to accommodate its present and prospective housing needs, including its fair share of low- and moderate-income housing; and
- A consideration of the lands most appropriate for construction of low- and moderate-income housing and of the existing structures most appropriate for conversion to, or rehabilitation for, low- and moderate-income housing, including a consideration of lands of developers who have expressed a commitment to provide low- and moderate-income housing; and
- An analysis of the extent to which municipal ordinances and other local factors advance or detract from the goal of preserving multigenerational family continuity as expressed in the recommendations of the Multigenerational Family Housing Continuity Commission, pursuant to N.J.S.A. 52:27D-329.20f.(1);
- For a municipality located within the jurisdiction of the Highlands Water Protection and Planning Council, established pursuant to section 4 of P.L.2004, c.120 (C.13:20-4), an analysis of compliance of the housing element with the Highlands Regional Master Plan of lands in the Highlands Preservation Area, and lands in the Highlands Planning Area for Highlandsconforming municipalities. This analysis shall include consideration of the municipality's most recent Highlands Municipal Build Out Report, consideration of opportunities for redevelopment of existing developed lands into inclusionary or 100 percent affordable housing, or both, and opportunities for 100 percent affordable housing in both the Highlands Planning Area and Highlands Preservation Area that are consistent with the Highlands regional master plan; and
- An analysis of consistency with the State Development and Redevelopment Plan, including water, wastewater, stormwater, and multi-modal transportation based on guidance and technical assistance from the State Planning Commission.

Administrative Directive #14-24 issued on December 13, 2024 by the Administrative Office of the Courts promulgates procedures and guidelines implementing the Affordable Housing Alternative Dispute Resolution Program (“the Program”) established pursuant to section 5 of P.L.2024, c.2 (N.J.S.A. 52:27D-313.2). Additional required elements of a Housing Element and Fair Share Plan (HEFSP) are appended to this Directive and included the following:

- Draft ordinances and resolutions needed to implement the HEFSP, including:
- An updated and adopted Spending Plan indicating how the municipality intends to allocate development fees and other funds, and detailing how the municipality proposes to expend funds for affordability assistance, especially those funds earmarked for very low income affordability assistance.
- A resolution from the Planning Board adopting the HEFSP, and, if a final Judgment is sought before all of the implementing ordinances and resolutions can be adopted, a resolution of the governing body endorsing the HEFSP.

## IV. Housing Stock and Demographic Analysis

### Housing Stock Inventory

In 2023, there were 1,451 housing units in Mountain Lakes, of which 33, or approximately 2 percent, were vacant. Of the 1,418 occupied units, 97 percent were owner occupied and close to 3 percent were renter occupied. Table 1, Housing Units by Occupancy Status, 2023, illustrates this occupancy status.

Table 1. Housing Units by Occupancy Status, 2023

|                 | Housing Units | Owner Occupied | Renter Occupied |
|-----------------|---------------|----------------|-----------------|
| <b>Occupied</b> | 1,418         | 1,377          | 41              |
| <b>Vacant</b>   | 33            | -              | -               |
| <b>Total</b>    | <b>1,451</b>  | -              | -               |

Source: American Community Survey, 2019-2023 (Table DP04 Selected Housing Characteristics)

Approximately 91 percent of the total housing stock is comprised of single-family detached units. Structures with three or more units make up 0.7% percent of the total housing stock. See Table 2, Housing Units by Number of Units in Structure, 2023, for a detailed explanation of the housing units.

Table 2. Housing Units by Number of Units in Structure, 2023

| Number of Units    | Total        | Percent     |
|--------------------|--------------|-------------|
| <b>1, Detached</b> | 1,313        | 90.5%       |
| <b>1, Attached</b> | 128          | 8.8%        |
| <b>2</b>           | 0            | 0%          |
| <b>3 or 4</b>      | 0            | 0%          |
| <b>5 to 9</b>      | 10           | 0.7%        |
| <b>10 to 19</b>    | 0            | 0%          |
| <b>20+</b>         | 0            | 0%          |
| <b>Mobile Home</b> | 0            | 0%          |
| <b>Other</b>       | 0            | 0%          |
| <b>Total</b>       | <b>1,451</b> | <b>100%</b> |

Source: American Community Survey, 2019-2023 (Table DP04 Selected Housing Characteristics)

Table 3, Housing Units by Age, 2023, illustrates the age of the Borough's housing stock. Approximately 40 percent of the Borough's housing units were constructed prior to 1940, whereas only 12 percent were constructed in 2000 or later, of which of zero units were constructed in 2020 or later. A significant portion of the Mountain Lakes' housing units (i.e., 337 homes or 23 percent of the Borough's housing stock) were constructed between 1940 and 1959.

Table 3. Housing Units by Age, 2023

| Year Built    | Total Units  | Percent     |
|---------------|--------------|-------------|
| 2020 or later | 0            | 0%          |
| 2010 to 2019  | 74           | 5.1%        |
| 2000 to 2009  | 98           | 6.8%        |
| 1990 to 1999  | 112          | 7.7%        |
| 1980 to 1989  | 102          | 7.0%        |
| 1970 to 1979  | 63           | 4.3%        |
| 1960 to 1969  | 92           | 6.3%        |
| 1950 to 1959  | 146          | 10.1%       |
| 1940 to 1949  | 191          | 13.2%       |
| Before 1940   | 573          | 39.5%       |
| <b>Total</b>  | <b>1,451</b> | <b>100%</b> |

Source: American Community Survey, 2019-2023 (Table DP04 Selected Housing Characteristics)

Table 4, Housing Units by Number of Rooms for Mountain Lakes and Morris County, 2023, shows that in Mountain Lakes, fewer than 2 percent of the housing units have between one and three rooms; approximately 9 percent have between four and six rooms; and 89 percent have seven or more rooms. In Morris County, just under 13 percent of housing units have between one and three rooms; close to 36 percent have between four and six rooms; and almost 52 percent have seven or more rooms. The median number of rooms per unit in Mountain Lakes is 9 or more rooms, which indicates that the housing stock in the Borough is, on average, larger in size than that of Morris County (i.e., close to 7 rooms per unit).

Table 4. Housing Units by Number of Rooms for Mountain Lakes and Morris County, 2023

| Rooms               | Number of Units in Mountain Lakes | Percent of Units in Mountain Lakes | Number of Units in Morris County | Percent of Units in Morris County |
|---------------------|-----------------------------------|------------------------------------|----------------------------------|-----------------------------------|
| 1                   | 11                                | 0.8%                               | 3,231                            | 1.6%                              |
| 2                   | 0                                 | 0%                                 | 4,927                            | 2.5%                              |
| 3                   | 10                                | 0.7%                               | 17,467                           | 8.8%                              |
| 4                   | 29                                | 2.0%                               | 23,012                           | 11.6%                             |
| 5                   | 3                                 | 0.2%                               | 22,577                           | 11.4%                             |
| 6                   | 104                               | 7.2%                               | 24,978                           | 12.6%                             |
| 7                   | 58                                | 4.0%                               | 26,090                           | 13.1%                             |
| 8                   | 353                               | 24.3%                              | 27,717                           | 14.0%                             |
| 9+                  | 883                               | 60.9%                              | 48,612                           | 24.5%                             |
| <b>Total</b>        | <b>1,451</b>                      | <b>100%</b>                        | <b>198,611</b>                   | <b>100%</b>                       |
| <b>Median Rooms</b> | <b>9+</b>                         |                                    | <b>6.6</b>                       |                                   |

Source: American Community Survey, 2019-2023 (Table DP04 Selected Housing Characteristics)

Tables 5 and 6, Housing Values, Owner Occupied, 2013 and 2023, respectively, show that the median housing value of owner-occupied housing in Mountain Lakes increased by almost 12 percent between 2013 and 2023. During this same time period, the median value in Morris County increased by almost 29 percent. In 2013, Mountain Lakes' median housing value of \$820,500 was close to 62 percent higher than that of Morris County (\$432,400). In 2023, Mountain Lakes' median housing value of owner occupied units (\$915,100) was almost 49 percent higher than that of Morris County (\$557,000).

Table 5. Housing Values, Owner Occupied, 2013

| <b>Housing Value</b>   | <b>Number in<br/>Mountain Lakes</b> | <b>Percent in<br/>Mountain Lakes</b> | <b>Number in<br/>Morris County</b> | <b>Percent in<br/>Morris County</b> |
|------------------------|-------------------------------------|--------------------------------------|------------------------------------|-------------------------------------|
| Less than \$50,000     | 8                                   | 0.7%                                 | 2,083                              | 1.5%                                |
| \$50,000 to \$99,999   | 6                                   | 0.5%                                 | 1,406                              | 1.0%                                |
| \$100,000 to \$149,999 | 8                                   | 0.7%                                 | 1,311                              | 1.0%                                |
| \$150,000 to \$199,999 | 0                                   | 0%                                   | 3,346                              | 2.5%                                |
| \$200,000 to \$299,999 | 0                                   | 0%                                   | 18,812                             | 13.8%                               |
| \$300,000 to \$499,999 | 113                                 | 9.8%                                 | 58,230                             | 42.7%                               |
| \$500,000 to \$999,999 | 660                                 | 57.1%                                | 43,837                             | 32.2%                               |
| \$1,000,000 or more    | 360                                 | 31.2%                                | 7,271                              | 5.3%                                |
| Total                  | 1,155                               | 100%                                 | 136,296                            | 100%                                |
| 2013 Median Value      | \$820,500                           |                                      | \$432,400                          |                                     |

Source: American Community Survey, 2009-2013 (Table DP04 Selected Housing Characteristics)

Table 6. Housing Values, Owner Occupied, 2023

| Housing Value            | Number in Mountain Lakes | Percent in Mountain Lakes | Number in Morris County | Percent in Morris County |
|--------------------------|--------------------------|---------------------------|-------------------------|--------------------------|
| Less than \$50,000       | 9                        | 0.7%                      | 1,404                   | 1.0%                     |
| \$50,000 to \$99,999     | 0                        | 0%                        | 1,480                   | 1.0%                     |
| \$100,000 to \$149,999   | 49                       | 3.6%                      | 878                     | 0.6%                     |
| \$150,000 to \$199,999   | 0                        | 0%                        | 1,472                   | 1.0%                     |
| \$200,000 to \$299,999   | 4                        | 0.3%                      | 9,969                   | 7.0%                     |
| \$300,000 to \$499,999   | 16                       | 1.2%                      | 44,816                  | 31.6%                    |
| \$500,000 to \$999,999   | 742                      | 53.9%                     | 67,465                  | 47.6%                    |
| \$1,000,000 or more      | 557                      | 40.5%                     | 14,287                  | 10.1%                    |
| <b>Total</b>             | <b>1,377</b>             | <b>100%</b>               | <b>141,771</b>          | <b>100%</b>              |
| <b>2023 Median Value</b> | <b>\$915,100</b>         |                           | <b>\$557,000</b>        |                          |

Source: American Community Survey, 2019-2023 (Table DP04 Selected Housing Characteristics)

Median gross rent in Mountain Lakes (\$2,941) is significantly higher than median gross rent County-wide (\$1,860). Notably, all the occupied paid rental housing units in Mountain Lakes pay a gross rent of \$2,500 or more. The monthly rental costs in Morris County is more diverse, with significant percentage of occupied rental units paying gross rent between \$1,000 and \$2,499 (i.e., almost 68 percent). See Table 7, [Comparison of Mountain Lakes and Morris County Gross Rent - Renter Occupied Housing Units, 2023](#), for additional details.

Table 7. Comparison of Mountain Lakes and Morris County Gross Rent – Renter Occupied Housing Units, 2023

| Gross Rent         | Number in Mountain Lakes | Percent in Mountain Lakes | Number in Morris County | Percent in Morris County |
|--------------------|--------------------------|---------------------------|-------------------------|--------------------------|
| No Rent Paid       | 11                       | -                         | 1,629                   | -                        |
| Less than \$500    | 0                        | 0%                        | 2,209                   | 4.6%                     |
| \$500 - \$999      | 0                        | 0%                        | 1,930                   | 4.0%                     |
| \$1,000 - \$1,499  | 0                        | 0%                        | 9,666                   | 20.0%                    |
| \$1,500 - \$1,999  | 0                        | 0%                        | 14,466                  | 29.9%                    |
| \$2,000 - \$2,499  | 0                        | 0%                        | 8,520                   | 17.6%                    |
| \$2,500 - \$2,999  | 17                       | 56.7%                     | 5,679                   | 11.7%                    |
| \$3,000 or more    | 13                       | 43.3%                     | 5,970                   | 12.3%                    |
| <b>Total</b>       | <b>30</b>                | <b>100%</b>               | <b>48,440</b>           | <b>100%</b>              |
| <b>Median Rent</b> | <b>\$2,941</b>           |                           | <b>\$1,860</b>          |                          |

Source: American Community Survey, 2019-2023 (Table DP04 Selected Housing Characteristics)

In 2023, 22 percent of Mountain Lakes owner occupied households contributed thirty percent or more of their income towards monthly housing costs, whereas 54 percent contributed less than twenty percent of their income towards monthly housing costs. See Table 8, Monthly Housing Costs as a Percentage of Household Income in the Past 12 Months – Owner Occupied Housing Units, 2023, for further information.

Table 8. Monthly Housing Costs as Percentage of Household Income in the Past 12 Months – Owner Occupied Housing Units, 2023

|                                | Less than 20 percent | 20 to 29 percent | 30 percent or more |
|--------------------------------|----------------------|------------------|--------------------|
| <b>Less than \$20,000</b>      | 0%                   | 0%               | 2.0%               |
| <b>\$20,000 - \$34,999</b>     | 0%                   | 0%               | 0.7%               |
| <b>\$35,000 - \$49,999</b>     | 0%                   | 0%               | 0.7%               |
| <b>\$50,000 - \$74,999</b>     | 0%                   | 0%               | 4.6%               |
| <b>\$75,000 or more</b>        | 54.1%                | 23.9%            | 14.0%              |
| <b>Total</b>                   | <b>54.1%</b>         | <b>23.9%</b>     | <b>22.0%</b>       |
| <b>Zero or Negative Income</b> | 0%                   |                  |                    |

Source: American Community Survey, 2019-2023 (Table S2503 Financial Characteristics)

In 2023, almost 59 percent of Mountain Lakes renter occupied housing units contributed more than thirty percent of their income towards monthly rental costs. No renter occupied housing units contributed less than twenty percent of their income toward monthly rental costs. A substantial portion of renter occupied units contributed no cash rent (i.e., close to 27 percent). See Table 9, Monthly Housing Costs as a Percentage of Household Income in the Past 12 Months – Renter Occupied Housing Units, 2023, for further information.

Table 9. Monthly Housing Costs as a Percentage of Household Income in the Past 12 Months – Renter Occupied Housing Units, 2023

|                                | Less than 20 percent | 20 to 29 percent | 30 percent or more |
|--------------------------------|----------------------|------------------|--------------------|
| <b>Less than \$20,000</b>      | 0%                   | 0%               | 0%                 |
| <b>\$20,000 - \$34,999</b>     | 0%                   | 0%               | 26.8%              |
| <b>\$35,000 - \$49,999</b>     | 0%                   | 0%               | 0%                 |
| <b>\$50,000 - \$74,999</b>     | 0%                   | 0%               | 0%                 |
| <b>\$75,000 or more</b>        | 0%                   | 14.6%            | 31.7%              |
| <b>Total</b>                   | <b>0%</b>            | <b>14.6%</b>     | <b>58.5%</b>       |
| <b>Zero or Negative Income</b> | 0%                   |                  |                    |
| <b>No Cash Rent</b>            | 26.8%                |                  |                    |

Source: American Community Survey, 2019-2023 (Table S2503 Financial Characteristics)

There are no housing units in Mountain Lakes that are overcrowded (defined as having 1.01 or more persons per room). 13 housing units lack complete plumbing facilities, 13 lack complete kitchen facilities, and 11 have no telephone service available. See Table 10, Selected Quality Indicators, Occupied Housing Stock, 2023, for further information.



Table 10. Selected Quality Indicators, Occupied Housing Stock, 2023

|                  | <b>Overcrowded</b> | <b>No Telephone Service Available</b> | <b>Lacking Complete Plumbing Facilities</b> | <b>Lacking Complete Kitchen Facilities</b> |
|------------------|--------------------|---------------------------------------|---|--|
| <b>No. Units</b> | 0                  | 11                                    | 13  | 13   |

Source: American Community Survey, 2019-2023 (Table DP04 Selected Housing Characteristics)

### General Population Characteristics

The Borough of Mountain Lakes total population increased overall between 1990 and 2020 by 16 percent. Notably, the population declined from 2000 to 2010, but grew in the past decade. There was more significant population growth in the periods between 1990 through 2000 (i.e., almost 11 percent) and between 2010 and 2020 (i.e., close to 8 percent). In comparison, the County population has steadily increased since 1990, albeit at a decreasing rate. See Table 11, Population, 1990-2020, for more information.

Table 11. Population, 1990-2020

|                       | <b>1990</b> | <b>2000</b> | <b>Percent Change (1990-2000)</b> | <b>2010</b> | <b>Percent Change (2000-2010)</b> | <b>2020</b> | <b>Percent Change (2010-2020)</b> |
|-----------------------|-------------|-------------|-----------------------------------|-------------|-----------------------------------|-------------|-----------------------------------|
| <b>Mountain Lakes</b> | 3,847       | 4,256       | 10.6%                             | 4,160       | -2.3%                             | 4,472       | 7.5%                              |
| <b>Morris County</b>  | 421,353     | 470,212     | 11.6%                             | 492,276     | 4.7%                              | 509,285     | 3.5%                              |

Source: 1990, 2000, 2010, & 2020 U.S. Census

From 2010 through 2020, there were major shifts in the age distribution of Mountain Lakes. The age group of 5 through 14 decreased from 933 persons to 811 persons (i.e., 13 percent). The age group of 15 through 24 increased from 516 to 737 (i.e., close to 43 percent). The biggest total population increase occurred for the age group 15 through 24 as noted above, and the biggest total decrease occurred for the population group 35 through 44 which decreased from 597 to 467 persons (i.e., nearly 22 percent). It should be noted that the population group 55 through 64 also increased by 149 persons (i.e., 30 percent). The median age of the Borough generally remained the same. See Table 12, Comparison of Age Distribution, 2010-2020, for additional details.

Table 12. Comparison of Age Distribution, 2010-2020

| Age Group         | 2010        | Percent       | 2020        | Percent       | Percent Change |
|-------------------|-------------|---------------|-------------|---------------|----------------|
| Under 5           | 200         | 4.8%          | 198         | 4.4%          | -1.0%          |
| 5-14              | 933         | 22.4%         | 811         | 18.1%         | -13.1%         |
| 15-24             | 516         | 12.4%         | 737         | 16.5%         | 42.8%          |
| 25-34             | 100         | 2.4%          | 206         | 4.6%          | 106.0%         |
| 35-44             | 597         | 14.4%         | 467         | 10.4%         | -21.8%         |
| 45-54             | 904         | 21.7%         | 873         | 19.5%         | -3.4%          |
| 55-64             | 491         | 11.8%         | 640         | 14.3%         | 30.4%          |
| 65-74             | 247         | 5.9%          | 307         | 6.9%          | 24.3%          |
| 75+               | 172         | 4.1%          | 233         | 5.2%          | 35.5%          |
| <b>Total</b>      | <b>4160</b> | <b>100.0%</b> | <b>4472</b> | <b>100.0%</b> | -              |
| <b>Median Age</b> | <b>41.8</b> |               | <b>41.7</b> |               | -              |

Source: 2010 and 2020 U.S. Census (2020 - Table DP1 Profile Of General Population And Housing Characteristics)

### Household Characteristics

A household is defined by the U.S. Census Bureau as those persons who occupy a single room or group of rooms constituting a housing unit; however, these persons may or may not be related. As a subset of households, a family is identified as a group of persons including a householder and one or more persons related by blood, marriage or adoption all living in the same household. In 2023, there were 1,418 households in Mountain Lakes, of which 1,217 were family households and 201 were nonfamily households. Approximately 77 percent of the households are comprised of married couples with or without children. The average household size was 3.20 and the average family size was 3.50. (Source: ACS 2019-2023, Table S1101 & S2501).

### Income Characteristics

Households in Mountain Lakes have significantly higher median income than households county-wide. Notably, the vast majority of Mountain Lakes households have incomes of \$150,000 or more (i.e. 80 percent), whereas only 45 percent of Morris County households have the same income level. Table 13, Household Income in the Past 12 Months for Mountain Lakes and Morris County Households, 2023, further illustrates these findings by noting the number of households in each of the income categories.

Table 13. Household Income in the Past 12 Months for Mountain Lakes and Morris County Households, 2023

|                               | Mountain Lakes  |             | Morris County    |             |
|-------------------------------|-----------------|-------------|------------------|-------------|
|                               | Households      | Percent     | Households       | Percent     |
| <b>Less than \$5,000</b>      | 28              | 2.0%        | 3,659            | 1.9%        |
| <b>\$5,000 to \$9,999</b>     | 0               | 0%          | 1,630            | 0.8%        |
| <b>\$10,000 to \$14,999</b>   | 0               | 0%          | 2,711            | 1.4%        |
| <b>\$15,000 to \$19,999</b>   | 0               | 0%          | 2,423            | 1.3%        |
| <b>\$20,000 to \$24,999</b>   | 0               | 0%          | 2,975            | 1.6%        |
| <b>\$25,000 to \$34,999</b>   | 20              | 1.4%        | 7,383            | 3.8%        |
| <b>\$35,000 to \$49,999</b>   | 10              | 0.7%        | 10,491           | 5.5%        |
| <b>\$50,000 to \$74,999</b>   | 74              | 5.2%        | 19,409           | 10.1%       |
| <b>\$75,000 to \$99,999</b>   | 31              | 2.2%        | 19,283           | 10.1%       |
| <b>\$100,000 to \$149,999</b> | 119             | 8.4%        | 35,184           | 18.3%       |
| <b>\$150,000 or more</b>      | 1,136           | 80.1%       | 86,692           | 45.2%       |
| <b>Total</b>                  | <b>1,418</b>    | <b>100%</b> | <b>191,840</b>   | <b>100%</b> |
| <b>Median Income</b>          | <b>250,000+</b> |             | <b>\$134,929</b> |             |

Source: American Community Survey, 2019-2023 (Table S2503 Financial Characteristics)

The percentage of persons and households below the poverty level, as defined by the 2023 American Community Survey, equates to just over 1 percent of all Mountain Lakes Residents. This is lower than the County as a whole, wherein 5 percent of County residents were living below the poverty level in 2023. (Source: ACS 2019-2023, Table S1701).

### Employment Characteristics

Table 14, Employment Status of Mountain Lakes Residents 16 Years and Over, 2023 indicates the number of Borough residents 16 years and over who are in the labor force, the type of labor force (i.e., civilian or armed forces) and employment status. Approximately 66 percent of Mountain Lakes residents 16 and over are in the labor force and among those in the labor force, all are in the civilian labor force. Of the residents in the civilian labor force, approximately 98 percent are employed and approximately 2 percent are unemployed.

Table 14. Employment Status of Mountain Lakes Residents 16 Years and Over, 2023

|                                     | Number | Percentage |
|-------------------------------------|--------|------------|
| <b>Population 16 years and over</b> | 3,234  | -          |
| <b>In Labor Force</b>               | 2,146  | 66.4%      |
| <b>Civilian Labor Force</b>         | 2,146  | 66.4%      |
| <i>Employed</i>                     | 2,101  | 65.0%      |
| <i>Unemployed</i>                   | 45     | 1.4%       |
| <b>Armed Forces</b>                 | 0      | 0%         |
| <b>Not in Labor Force</b>           | 1,088  | 33.6%      |

Source: American Community Survey, 2019-2023 (Table DP03 Selected Economic Characteristics)

Table 15, Occupation of Civilian Employed Population 16 Years and Over, Mountain Lakes, 2023, identifies the occupations of the employed civilian labor force. While Mountain Lakes residents work in a variety of industries, nearly 79 percent of employed residents work in Management, Business, Science, and Arts-related occupations; close to 10 percent are employed in Sales and Office-related occupations; and 6 percent work in Natural Resources, Construction, and Maintenance-related occupations.

Table 15. Occupation of Civilian Employed Population 16 Years and Over, Mountain Lakes, 2023

| <b>Sector Jobs</b>   | <b>Number</b> | <b>Percentage</b> |
|--|---------------|-------------------|
| <b>Management, Business, Science, and Arts Occupations</b> | 1,649         | 78.5%             |
| <b>Service</b>   | 93            | 4.4%              |
| <b>Sales and Office</b>                                    | 208           | 9.9%              |
| <b>Natural Resources, Construction, and Maintenance</b>    | 126           | 6.0%              |
| <b>Production, Transportation, and Material Moving</b>     | 25            | 1.2%              |
| <b>Total</b>   | <b>2,101</b>  | <b>100%</b>       |

*Source: American Community Survey, 2019-2023 (Table DP03 Selected Economic Characteristics)*

Table 16, Employment by Industry, Civilian Employed Population 16 Years and Over, Mountain Lakes, 2023, shows the distribution of employment by industry for employed Mountain Lakes residents. The three industries to capture the largest segments of the population were the Professional, Scientific, Management, Administrative, and Waste Management Services sector at 23 percent; the Financing, Insurance, Real Estate, Renting, and Leasing sector at 19 percent; and the Educational, Health and Social Services sector at close to 18 percent.

Table 16. Employment by Industry, Civilian Employed Population 16 Years and Over, Mountain Lakes, 2023

| <b>Sector Jobs</b>   | <b>Number</b> | <b>Percent</b> |
|--|---------------|----------------|
| <b>Agriculture, Forestry, Fishing and Hunting, and Mining</b>                              | 0             | 0%             |
| <b>Construction</b>  | 53            | 2.5%           |
| <b>Manufacturing</b>   | 298           | 14.2%          |
| <b>Wholesale Trade</b>   | 39            | 1.9%           |
| <b>Retail Trade</b>  | 60            | 2.9%           |
| <b>Transportation and Warehousing, and Utilities</b>                                       | 24            | 1.1%           |
| <b>Information</b>   | 70            | 3.3%           |
| <b>Financing, Insurance, Real Estate, Renting, and Leasing</b>                             | 403           | 19.2%          |
| <b>Professional, Scientific, Management, Administrative, and Waste Management Services</b> | 490           | 23.3%          |
| <b>Educational, Health and Social Services</b>   | 368           | 17.5%          |
| <b>Arts, Entertainment, Recreation, Accommodation and Food Services</b>                    | 41            | 2.0%           |
| <b>Public Administration</b>   | 70            | 3.3%           |
| <b>Other</b>   | 185           | 8.8%           |
| <b>Total</b>   | <b>2,101</b>  | <b>100%</b>    |

Source: American Community Survey, 2019-2023 (Table DP03 Selected Economic Characteristics)

Of employed Borough residents, approximately 87 percent are private wage and salary workers; close to 7 percent are government workers; and 6 percent are self-employed. See Table 17, Class of Worker, Civilian Employed Population 16 Years and Over, Mountain Lakes, 2023, for additional details.

Table 17. Class of Worker, Civilian Employed Population 16 Years and Over, Mountain Lakes, 2023

|   | <b>Number</b> | <b>Percentage</b> |
|---|---------------|-------------------|
| <b>Private Wage and Salary Workers</b>                        | 1,829         | 87.1%             |
| <b>Government Workers</b>                                     | 136           | 6.5%              |
| <b>Self-employed in own not incorporated business workers</b> | 129           | 6.1%              |
| <b>Unpaid family workers</b>                                  | 7             | 0.3%              |
| <b>Total</b>  | <b>2,101</b>  | <b>100%</b>       |

Source: American Community Survey, 2019-2023 (Table DP03 Selected Economic Characteristics)

According to the US Census's Longitudinal Employer-Household Dynamics data, there were 3,033 private sector jobs in Mountain Lakes in 2022. The three largest sectors of in-town employment in 2022 were Administration & Support, Waste Management and Remediation; Educational Services; and Professional, Scientific, and Technical Services, contributing 16 percent, approximately 15 percent, and close to 15 percent, respectively. Mountain Lakes also hosts sizeable Other Services (excluding Public Administration) and Health Care and Social

Assistance industries, contributing almost 13 percent and 11 percent respectively. Mountain Lakes increased in the total number of jobs between 2012 and 2022 (i.e., an increase of nearly 19 percent), although briefly decreasing between 2017 and 2022 by approximately 9 percent. The industry which gained the most total jobs between 2012 and 2022 was the Administration & Support, Waste Management and Remediation sector by 454 jobs (i.e. approximately 1195 percent increase). The industry which lost the most total jobs between 2012 and 2022 was the Other Services (excluding Public Administration) sector by 101 jobs (i.e. nearly 21 percent decrease). See Table 18, Private Sector Employment in Mountain Lakes by Industry Sector, 2012, 2017, 2022 for details.

Table 18. Private Sector Employment in Mountain Lakes by Industry Sector, 2012, 2017, 2022

|  | 2012         |               | 2017         |               | 2022         |               |
|--|--------------|---------------|--------------|---------------|--------------|---------------|
| PRIVATE SECTOR JOBS  | COUNT        | SHARE         | COUNT        | SHARE         | COUNT        | SHARE         |
| Agriculture, Forestry, Fishing and Hunting, and Mining     | 0            | 0.0%          | 0            | 0.0%          | 0            | 0.0%          |
| Mining, Quarrying, and Oil and Gas Extraction              | 0            | 0.0%          | 0            | 0.0%          | 0            | 0.0%          |
| Utilities  | 0            | 0.0%          | 0            | 0.0%          | 0            | 0.0%          |
| Construction   | 34           | 1.3%          | 8            | 0.2%          | 198          | 6.5%          |
| Manufacturing  | 126          | 4.9%          | 139          | 4.2%          | 120          | 4.0%          |
| Wholesale Trade  | 81           | 3.2%          | 51           | 1.5%          | 76           | 2.5%          |
| Retail Trade   | 153          | 6.0%          | 94           | 2.8%          | 66           | 2.2%          |
| Transportation and Warehousing                             | 4            | 0.2%          | 3            | 0.1%          | 41           | 1.4%          |
| Information  | 83           | 3.3%          | 79           | 2.4%          | 47           | 1.5%          |
| Finance and Insurance                                      | 60           | 2.4%          | 33           | 1.0%          | 63           | 2.1%          |
| Real Estate and Rental and Leasing                         | 31           | 1.2%          | 53           | 1.6%          | 67           | 2.2%          |
| Professional, Scientific and Technical Services            | 315          | 12.3%         | 647          | 19.4%         | 445          | 14.7%         |
| Management of Companies and Enterprises                    | 0            | 0.0%          | 14           | 0.4%          | 8            | 0.3%          |
| Administration & Support, Waste Management and Remediation | 38           | 1.5%          | 487          | 14.6%         | 492          | 16.2%         |
| Educational Services                                       | 525          | 20.6%         | 477          | 14.3%         | 446          | 14.7%         |
| Health Care and Social Assistance                          | 397          | 15.6%         | 420          | 12.6%         | 329          | 10.8%         |
| Arts, Entertainment, and Recreation                        | 17           | 0.7%          | 9            | 0.3%          | 0            | 0.0%          |
| Accommodation and Food Services                            | 113          | 4.4%          | 282          | 8.4%          | 173          | 5.7%          |
| Other Services (Excluding Public Administration)           | 485          | 19.0%         | 469          | 14.0%         | 384          | 12.7%         |
| Public Administration                                      | 89           | 3.5%          | 76           | 2.3%          | 78           | 2.6%          |
| <b>TOTAL PRIVATE SECTOR</b>                                | <b>2,551</b> | <b>100.0%</b> | <b>3,341</b> | <b>100.0%</b> | <b>3,033</b> | <b>100.0%</b> |

Source: State of New Jersey Department of Labor and Workforce Development Local Employment Dynamics; <http://onthemap.ces.census.gov/>

## Growth Trends and Projections

### RESIDENTIAL TRENDS AND PROJECTIONS

According to the New Jersey Department of Community Affairs, between 2013 and 2023, Mountain Lakes issued certificates of occupancy for 91 housing units, all of which were one- and two-family dwellings. See Table 19, Residential Certificates of Occupancy, 2013-2023, for additional details.

Table 19. Residential Certificates of Occupancy, 2013-2023

|  | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | Total |
|--|------|------|------|------|------|------|------|------|------|------|------|-------|
|--|------|------|------|------|------|------|------|------|------|------|------|-------|

|                         |          |          |           |           |          |          |          |           |           |          |          |           |
|-------------------------|----------|----------|-----------|-----------|----------|----------|----------|-----------|-----------|----------|----------|-----------|
| <b>1 &amp; 2 Family</b> | 7        | 1        | 16        | 13        | 1        | 4        | 3        | 22        | 22        | 2        | 0        | <b>91</b> |
| <b>Multifamily</b>      | 0        | 0        | 0         | 0         | 0        | 0        | 0        | 0         | 0         | 0        | 0        | <b>0</b>  |
| <b>Mixed Use</b>        | 0        | 0        | 0         | 0         | 0        | 0        | 0        | 0         | 0         | 0        | 0        | <b>0</b>  |
| <b>Total</b>            | <b>7</b> | <b>1</b> | <b>16</b> | <b>13</b> | <b>1</b> | <b>4</b> | <b>3</b> | <b>22</b> | <b>22</b> | <b>2</b> | <b>0</b> | <b>91</b> |

Source: New Jersey Construction Reporter

Although the Borough has seen the construction of predominantly one-family homes over the last decade, it is projected that there will be some multifamily development in the coming years through redevelopment of sites in the affordable housing overlay zones along Route 46.

#### **NONRESIDENTIAL TRENDS AND PROJECTIONS**

According to the New Jersey Department of Community Affairs, between 2013 and 2023, Mountain Lakes issued certificates of occupancy for a total of ±206,546 square feet of non-residential building space. See Table 20, Non-Residential Certificates of Occupancy, 2013-2023, for additional details. The majority of the non-residential growth can be attributed to:

- 155,836 square feet of institutional space for which a certificate of occupancy was issued in 2021;
- 42,014 square feet of educational space for which a certificate of occupancy was issued in 2020;
- 5,585 square feet of office space for which a certificate of occupancy was issued in 2023.



Table 20. Non-Residential Certificates of Occupancy, 2023

|   | 2013     | 2014     | 2015     | 2016     | 2017     | 2018       | 2019       | 2020          | 2021           | 2022       | 2023         | Total          |
|---|----------|----------|----------|----------|----------|------------|------------|---------------|----------------|------------|--------------|----------------|
| Office                                  | 0        | 0        | 0        | 0        | 0        | 0          | 0          | 0             | 0              | 0          | 5,585        | 5,585          |
| Retail                                  | 0        | 0        | 0        | 0        | 0        | 0          | 0          | 0             | 0              | 0          |              | 0              |
| A-1                                     | 0        | 0        | 0        | 0        | 0        | 0          | 0          | 0             | 0              | 0          |              | 0              |
| A-2                                     | 0        | 0        | 0        | 0        | 0        | 0          | 0          | 0             | 0              | 0          |              | 0              |
| A-3                                     | 0        | 0        | 0        | 0        | 0        | 864        | 0          | 0             | 0              | 0          |              | 864            |
| A-4                                     | 0        | 0        | 0        | 0        | 0        | 0          | 0          | 0             | 0              | 0          |              | 0              |
| A-5                                     | 0        | 0        | 0        | 0        | 0        | 0          | 0          | 0             | 0              | 0          |              | 0              |
| Multifamily/<br>Dormitories             | 0        | 0        | 0        | 0        | 0        | 0          | 0          | 0             | 0              | 0          |              | 0              |
| Hotel/<br>Motel                         | 0        | 0        | 0        | 0        | 0        | 0          | 0          | 0             | 0              | 0          |              | 0              |
| Education                               | 0        | 0        | 0        | 0        | 0        | 0          | 0          | 42,014        | 0              | 0          |              | 42,014         |
| Industrial                              | 0        | 0        | 0        | 0        | 0        | 0          | 0          | 0             | 0              | 0          |              | 0              |
| Hazardous                               | 0        | 0        | 0        | 0        | 0        | 0          | 0          | 0             | 0              | 0          |              | 0              |
| Institutional                           | 0        | 0        | 0        | 0        | 0        | 0          | 0          | 0             | 155,836        | 0          |              | 155,836        |
| Storage                                 | 0        | 0        | 0        | 0        | 0        | 0          | 0          | 0             | 0              | 0          |              | 0              |
| Signs,<br>Fences,<br>Utility &<br>Misc. | 0        | 0        | 0        | 0        | 0        | 0          | 614        | 1,134         | 0              | 499        |              | 2,247          |
| <b>TOTAL</b>                            | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>864</b> | <b>614</b> | <b>43,148</b> | <b>155,836</b> | <b>499</b> | <b>5,585</b> | <b>206,546</b> |

Source: New Jersey Construction Reporter

### Capacity for Growth

Most of Mountain Lakes is served by public water utilities and public wastewater utility systems. However, the Borough is mostly built out and there is very little vacant, environmentally unconstrained land suitable for development. As a result, the Borough is seeking a Vacant Land Adjustment (“VLA”) undertaken on behalf of the Borough of Mountain Lakes pursuant to the rules of N.J.A.C. 5:93-4.2 (see **Appendix A** and **Appendix B**).

Additionally, the Borough will be a Highlands-conforming municipality by June 30, 2025 and is entitled to the statutory benefits associated with Highlands Plan Conformance. Pursuant to the 2024 Highlands Affordable Housing RMP Amendment, conforming municipalities shall implement both the resource protection requirements of the Highlands Regional Master Plan (“RMP”) and provide for a realistic opportunity for a fair share of its region’s needs for housing for low- and moderate-income households. Proposed affordable housing developments in conforming municipalities must therefore be consistent with the RMP Land Use Capability Zone designations while providing for the protection of individual Highlands region resources. As such, the Highlands Council created a Highlands Build-Out Analysis (BOA), to determine parcels eligible for development. This analysis applied a series of conditional determination rules to each parcel, determining, per Highlands standards, if the parcel is developable. The Borough’s VLA conforms to both the standards of N.J.A.C. 5:93-4.2 and the Highlands RMP.

## V. Mountain Lakes Affordable Housing Plan

### Prior Round Obligation (1987-1999)

#### **PRIOR ROUND PROSPECTIVE NEED OBLIGATION AND REALISTIC DEVELOPMENT POTENTIAL**

The Supreme Court in the 2015 Case preserved Prior Round obligations established in N.J.A.C. 5:93 et seq. Mountain Lakes' Prior Round obligation was 80 units. However, COAH granted the Borough a vacant land adjustment lowering the new construction portion of the obligation to the Borough's realistic development potential (RDP) of 18 units with an unmet need of 62 units.

To address its Prior Round obligation, the Borough enacted zoning for the inclusionary "Fusee" site (Block 88, Lots 18.01-18.44) to permit the construction of 34 multifamily dwellings, including six affordable units. These affordable units are complete and the project is known as Legacy at Mountain Lakes. Additionally, the Borough paid for a 12-unit Regional Contribution Agreement ("R.C.A.") with the City of Orange in 1997.

#### **PRIOR ROUND UNMET NEED**

In 1997, to address the remaining "unmet need" Mountain Lakes established a Borough-wide Affordable Housing Overlay Zone to capture future affordable housing (a 20% set aside) from any residential development comprised of five or more units. COAH granted substantive certification to the Borough on March 5, 1997 and the terms and requirements of Prior Round Substantive Certification have been met and zoning addressing the unmet need remains in place.

### Third Round Prospective Need Obligation (1999-2025)

#### **THIRD ROUND PROSPECTIVE NEED OBLIGATION AND REALISTIC DEVELOPMENT POTENTIAL**

Per its executed Third Round Settlement Agreement with FSHC (see **Appendix C**), Mountain Lakes had a Third Round Prospective Need Obligation (1999-2025) of 271 units. Per N.J.A.C. 5:93-4.2, the Borough requested an adjustment to available land capacity, i.e., a vacant land adjustment. Based on the vacant land adjustment for Mountain Lakes, the Borough's Third Round RDP was 17 units. The Third Round unmet need was 254 units (i.e.,  $271-17=254$ ) plus the remaining Prior Round unmet need of 62 units results in a total unmet need of 316 units.

The Borough addressed its Third Round RDP at three inclusionary sites: 2 units at the Fusee site/Legacy at Mountain Lakes (Block 88, Lots 18.01-18.44); 6 affordable family sale units on the King of Kings Backlands Lot (Block 116, Lot 3.0X) developed by Pulte Homes and known as the Enclave at Mountain Lakes; and 4 Medicaid beds at the Sunrise Assisted Living Facility at 1 Bloomfield Avenue (Block 118.04, Lot 2.01).

As part of its Third Round Plan, the Borough implemented an accessory apartment program (See **Appendix D** for details on the accessory apartment program) to encourage residents to establish five units of affordable housing for occupancy by low and moderate income households. However, to date, no homeowners have participated in the program. However, in 2023, four affordable units were developed by GFM Properties at 367 Bloomfield Avenue (Block 9, Lot 3) for very low-income households. The Borough is eligible for 4 rental bonus credits for the 4 units. See **Appendix E** for the deed restriction for 367 Bloomfield Avenue.

All of the projects used by the Borough to address its Prior Round RDP of 18 units and Third Round RDP of 17 units are complete and shown in Table 21, Prior Round and Third Round Compliance with RDP.

Table 21, Prior Round and Third Round Compliance with RDP

| <b>PRIOR ROUND RDP (18 Units)</b>   |              |                  |  |   |               |
|---|--------------|------------------|--|---|---------------|
| <u>Affordable Project</u>   | <u>Units</u> | <u>Unit Type</u> | <u>Bonus Credits</u>                         | <u>Total Credits Plus Bonuses</u>             | <u>Status</u> |
| RCA with City of Orange   | 12           | RCA              | 0  | 12  | Complete      |
| Fusee Site/Legacy at Mountain Lakes   | 6            | Family Sale      | 0  | 6   | Complete      |
| <i>Total</i>  | 18           |                  | 0  | 18  |               |
| <b>THIRD ROUND RDP (17 Units)</b>   |              |                  |  |   |               |
| <u>Affordable Project</u>   | <u>Units</u> |                  | <u>Anticipated Bonus Credits<sup>1</sup></u> | <u>Total Credits Plus Bonuses<sup>1</sup></u> |               |
| Fusee Site/Legacy at Mountain Lakes   | 2            | Family Sale      | 0  | 2   | Complete      |
| Enclave at Mountain Lakes/ Block 116/Lots 10-49, formerly Lot 3.0X ("King of Kings site") | 6            | Family Sale      | 0  | 6   | Complete      |
| Sunrise Assisted Living /Block 118.04/Lot 2.01 ("1 Bloomfield Avenue")                    | 4            | Medicaid Beds    | 0  | 4   | Complete      |
| 367 Bloomfield Avenue (Block 9, Lot 3)  | 4            |                  | 4  | 8   | Complete      |
| <i>Total</i>  | 16           |                  | 4  | 20  |               |

Source: Phillips Preiss Grygiel Leheny Hughes LLC

### THIRD ROUND UNMET NEED

Per N.J.A.C. 5:93-4.2, the Borough requested an adjustment to available land capacity, i.e., a vacant land adjustment to address its Prior Round and Third Round Prospective Need Obligations. The unmet need for the Prior Round was 62 units and the unmet need for the Third Round was 254 units. Therefore, the total unmet need was 316 units which was addressed by creating multi-family affordable housing overlay zoning on sites along Route 46 and adopting a mandatory affordable housing set aside ordinance.

The Borough adopted of overlay zoning that allows for inclusionary development on a number of sites within the municipality Table 22, Overlay Zones lists these sites. The overlay zones permit multi-family affordable housing at a density of 14 dwelling units per acre with a 15 percent set-aside in the event of rental units and a 20 percent set-aside in the event of for-sale units. The sites were selected for several reasons. First, they encompass the OL-zoned lands along the north side of Route 46 which are of a significant size and depth to accommodate residential development. Second, the neighborhoods immediately to the north of these lots are predominantly residential. Finally, these overlay zoning sites are outside the Mountain Lakes Historic District and are intended to have no adverse impact on the historic district or the historic character of the community. The overlay placed in the OL-1 zone is the Office and Light Industrial Zone OL-1/Multifamily Affordable Housing Overlay (OL-1/MF-AHO); and the overlay placed in the OL-2 zone is the Office and Light Industrial Zone OL-2/Multifamily Affordable Housing Overlay (OL-2/MF-AHO). See **Appendix F** for the adopted overlay zone ordinances.

Table 22. Overlay Zones

| Block | Lot       | Address       | Zone         | Acreage | Density<br>(dwelling<br>units/<br>acre) | Total<br>Units | Set-<br>Aside<br>(%) | Potential<br>Affordable<br>Units |
|-------|-----------|---------------|--------------|---------|---|----------------|----------------------|----------------------------------|
| 7     | 7         | 333 Route 46  | OL-1/ MF-AHO | 16.2    | 14                                      | 226            | 15/20                | 34/45                            |
| 7     | 8         | 415 Boulevard | OL-2/ MF-AHO | 3.04    | 14                                      | 42             | 15/20                | 6/8                              |
| 7     | 9         | 425 Boulevard | OL-2/ MF-AHO | 1.8     | 14                                      | 25             | 15/20                | 4/5                              |
| 6     | 14        | 420 Boulevard | OL-2/ MF-AHO | 5.87    | 14                                      | 82             | 15/20                | 12/16                            |
| 116   | 5.01-5.52 | 115 Route 46  | OL-2/ MF-AHO | 5.5     | 14                                      | 77             | 15/20                | 12/15                            |
| 116   | 6         | 105 Route 46  | OL-2/ MF-AHO | 11.7    | 14                                      | 164            | 15/20                | 25/33                            |
|       |           |               |              |         |   |                |                      | <b>93/122</b>                    |

The Borough also adopted an ordinance requiring a mandatory affordable set-aside for all new multifamily residential developments of five units or more created through any municipal rezoning; Zoning Board of Adjustment use or density variance; redevelopment plan or rehabilitation plan providing for redevelopment. This does not give any developer the right to any such rezoning, variance or other relief, or establish any obligation on the part of Mountain Lakes to grant such rezoning, variance or other relief. The set aside for rental developments shall be fifteen percent and the set aside for for-sale developments shall be twenty percent. The provisions of the ordinance shall not apply to residential expansions, additions, renovations, replacement, or any other type of residential development that does not result in a net increase in the number of dwellings of five or more. See **Appendix G** for a proposed revised Affordable Housing Ordinance which includes the existing mandatory set-aside but has been updated to reflect the December 2024 revisions to the Uniform Housing Affordability Controls.

#### Fourth Round Obligation (2025-2035)

DCA proposed non-binding Prospective Need obligation released on October 20, 2024 for Mountain Lakes was 267 units. Pursuant to the Amended FHA, on January 27, 2025 the Borough Council adopted a binding resolution (Resolution #76-25) adopting the Borough's Fair Share Affordable Housing Obligation for the Fourth Round. The resolution stated the Borough's affordable housing obligations for the Fourth Round to include a Present Need of 0 units and a Prospective Need of 146 units. Subsequently, the Borough filed its resolution of participation before the Affordable Housing Dispute Resolution Program (the "Program") on January 28, 2025 (Docket No. MRS-L-244-25), in accordance with the requirements of N.J.S.A. 52:27D-301, et seq, and the timeframes set forth in Directive #14-24.

In accordance with the timeframes set forth in the Amended FHA and the Directive, FSHC filed an objection to Mountain Lakes' resolution on February 28, 2025 contending that the Borough improperly calculated its Prospective Need obligations and should be required to utilize the calculation prepared by FSHC in its February 28, 2025 report, setting the Prospective Need obligation at 234.

The Borough and FSHC engaged in the mediation process provided by the Program and conferred and reached an accord setting forth Mountain Lakes' Fourth Round fair share obligation as follows (**Appendix H** provides a copy of the signed Mediation Agreement between the Borough and FSHC):

- **Present Need – 0 units**
- **Prospective Need – 190 units**

## **REHABILITATION (PRESENT NEED) OBLIGATION**

Present need, also known as the rehabilitation obligation, is defined as the number of substandard existing deficient housing units in the municipality currently occupied by low- and moderate-income (LMI) households. The DCA proposed a non-binding Present Need obligation for Mountain Lakes of 0. The Borough of Mountain Lakes has accepted this obligation and included it in its binding resolution submitted to the Program by January 31, 2025. The rehabilitation obligation was not challenged by Fair Share Housing Center which agreed in the Mediation Agreement that the obligation was 0.

Although the Borough does not have a rehabilitation obligation, Mountain Lakes will continue to participate in programs such as the Morris County Community Development Program. The Morris County Community Development Program is funded through the U.S. Department of Housing and Urban Development (HUD). This program is a cooperative effort of the federal government through the Morris County Board of Chosen Freeholders and 37 municipalities to meet housing and neighborhood needs throughout the County.

## **FOURTH ROUND PROSPECTIVE NEED OBLIGATION AND REALISTIC DEVELOPMENT POTENTIAL**

There is limited land in the Borough that is vacant or otherwise developable for affordable and/or inclusionary housing. This is largely due to numerous identified public/vacant parcels which are either environmentally constrained (i.e., wetlands, steep slopes, water bodies, and/or flood hazard areas) or are public open space and recreation lands. As a result, the Borough is seeking a Vacant Land Adjustment (“VLA”) analysis undertaken on behalf of the Borough of Mountain Lakes pursuant to the rules of N.J.A.C. 5:93-4.2.

Mountain Lakes remains committed to meeting its constitutional obligation to provide, through its land use regulations, a realistic opportunity for a fair share of the region’s present and prospective needs for housing for low- and moderate-income families. The Borough will be a Highlands-conforming municipality by June 30, 2025 and is entitled to the statutory benefits associated with Highlands Plan Conformance. Pursuant to the 2024 Highlands Affordable Housing RMP Amendment, conforming municipalities shall implement both the resource protection requirements of the Highlands Regional Master Plan (“RMP”) and provide for a realistic opportunity for a fair share of its region’s needs for housing for low- and moderate-income households. Proposed affordable housing developments in conforming municipalities must therefore be consistent with the RMP Land Use Capability Zone designations while providing for the protection of individual Highlands region resources. As such, the Highlands Council created a Highlands Build-Out Analysis (BOA), to determine parcels eligible for development. This analysis applied a series of conditional determination rules to each parcel, determining, per Highlands standards, if the parcel is developable. The Borough’s VLA conforms to both the standards of N.J.A.C. 5:93-4.2 and the Highlands RMP. See **Appendix A** for an explanation of the VLA methodology. **Appendix B** provides an inventory of each parcel analyzed and an explanation for why it was excluded. Appendix B also includes maps showing the locations of the parcels inventoried and maps of their respective constraints.

Based on the Highlands Build-Out Analysis and the provisions of N.J.A.C. 5:93-4.2, Mountain Lakes VLA indicates that approximately approximately  $\pm 0$ -acres exist within the Borough are suitable for inclusionary multifamily residential development, as such the Borough has a **RDP of 0 units**.

## **PROPOSED FOURTH ROUND COMPLIANCE MECHANISMS**

Although the Borough has a RDP of 0 units, the Borough intends to expand its overlay zoning by creating a new overlay zone on Block 118.04/Lot 1. The parcel is approximately 5.44-acres and is located at 49 Bloomfield Avenue. It has frontage on a portion of Bloomfield Avenue leading to Route 46 westbound and is accessed from a separate portion of Bloomfield Avenue which runs behind Sunrise Assisted Living. It is currently improved with a 2-story office building constructed in 1980 and associated surface parking lot.

The overlay zone will permit the option to redevelop the site for townhouses and/or stacked townhouses at a density of 14 dwelling units per acre and a 20 percent affordable housing set aside. The zoning has the potential to provide up to 15 affordable housing units. The zoning requires that any affordable units comply with the Uniform Housing Affordability Controls at N.J.A.C. 5:80-26.1, as amended.

The site is currently mostly developed and Highlands conformance is not expected to inhibit the ability to redevelop the site for townhouses and/or stacked townhouses. The site is suitable, developable, and approvable for affordable housing as it has access to appropriate streets, is adjacent to other multi-family uses including the townhouses on Sherwood Drive and Sunrise Assisted Living, has adequate sewer and water capacity and infrastructure, and can be developed in accordance with the Residential Site Improvement Standards ("RSIS").

Draft zoning for this overlay is provided in the **Appendix I. Figure 1** shows an aerial location map of the proposed overlay.

*Figure 1: Proposed New Overlay Zone for 49 Bloomfield Avenue/Block 118.04, Lot 1*

## VI. Appendixes:

**Appendix A:** Highlands Build-Out Analysis & Vacant Land Adjustment Methodology

**Appendix B:** Inventory and Maps of Parcels Investigated in Build-Out Analysis and Vacant Land Adjustment

**Appendix C:** Third Round Settlement Agreement

**Appendix D:** Existing Accessory Apartment Zoning

**Appendix E:** Deed Restrictions on Affordability for Block 9, Lot 3/ 367 Bloomfield Avenue

**Appendix F:** Existing Adopted Overlay Zones

**Appendix G:** Proposed Revisions to Affordable Housing Ordinance

**Appendix H:** Mediation Agreement with FSHC on Fourth Round Obligation

**Appendix I:** Proposed New Overlay Zone on Block 118.04, Lot 1/49 Bloomfield Avenue

**Appendix J:** Proposed Revisions to Development Fee Ordinance

**Appendix K:** Adopted Affirmative Marketing Plan

**Appendix L:** Resolution Appointing Administrative Agent

**Appendix M:** Spending Plan



# **Appendix A:** Highlands Build-Out Analysis & Vacant Land Adjustment Methodology

# Highlands Build-Out Analysis & Vacant Land Adjustment Analysis Methodology

## Introduction

The Borough of Mountain Lakes seeks an adjustment of its prospective need obligation for the Fourth Round based on a lack of vacant land. Per P.L.2024, c.2 (C.52:27D-310.1), when computing a municipal adjustment regarding available land resources as part of the determination of a municipality's fair share of affordable housing, the municipality, may exclude the following vacant land:

- (a) any land that is owned by a local government entity that as of January 1, 1997, has adopted, prior to the institution of a lawsuit seeking a builder's remedy or prior to the filing of a petition for substantive certification of a housing element and fair share plan, a resolution authorizing an execution of agreement that the land be utilized for a public purpose other than housing;
- (b) any land listed on a master plan of a municipality as being dedicated, by easement or otherwise, for purposes of conservation, park lands or open space and which is owned, leased, licensed, or in any manner operated by a county, municipality or tax-exempt, nonprofit organization including a local board of education, or by more than one municipality by joint agreement pursuant to P.L.1964, c.185 (C.40:61-35.1 et seq.), for so long as the entity maintains such ownership, lease, license, or operational control of such land;
- (c) any vacant contiguous parcels of land in private ownership of a size which would accommodate fewer than five housing units based on appropriate standards pertaining to housing density;
- (d) historic and architecturally important sites listed on the State Register of Historic Places or National Register of Historic Places prior to the date of filing a housing element and fair share plan pursuant to section 3 of P.L.2024, c.2 (C.52:27D-304.1) or initiation of an action pursuant to section 13 of P.L.1985, c.222 (C.52:27D-313);
- (e) agricultural lands when the development rights to these lands have been purchased or restricted by covenant;
- (f) sites designated for active recreation that are designated for recreational purposes in the municipal master plan; and
- (g) environmentally sensitive lands where development is prohibited by any State or federal agency, including, but not limited to, the Highlands Water Protection and Planning Council, established pursuant to section 4 of P.L.2004, c.120 (C.13:20-4), for lands in the Highlands Preservation Area, and lands in the Highlands Planning Area for Highlands -conforming municipalities.

No municipality shall be required to utilize for affordable housing purposes land that is excluded from being designated as vacant land.

The Borough is seeking an adjustment adjustment of its prospective need obligations for the Fourth Round based on a lack of vacant land pursuant to P.L.2024, c.2 (C.52:27D-304.1) including P.L.2024, c.2 (C.52:27D-304.1(g)).

The Borough of Mountain Lakes is entitled to the statutory benefits associated with Highlands Plan Conformance as detailed in the Highlands Act, the Regional Master Plan (“RMP”), and the Plan Conformance Procedures in Addendum 2019-2. On April 18, 2024, the Highlands Council adopted an amendment to the RMP entitled Highlands Affordable Housing RMP Amendment. The amendment provides standards based on the RMP and the Fair Housing Act as to where it is appropriate to locate affordable housing based on the Goals, Policies and Objectives of the RMP. Policy 607 of the RMP requires that conforming municipalities implement both the resource protection requirements of the RMP and provide for a realistic opportunity for a fair share of its region’s needs for housing for low- and moderate-income households. Proposed affordable housing developments in conforming municipalities must therefore be consistent with the RMP Land Use Capability Zone (“LUCZ”) designations while providing for the protection of individual Highlands region resources. As such, the Highlands Council created a Highlands Build-Out Analysis (BOA), to determine parcels eligible for development. This analysis applied a series of conditional determination rules to each parcel, determining, per Highlands’ standards, if the parcel is developable. These rules reflect the policies and standards in the 2024 Highlands Affordable Housing RMP Amendment.

The Highlands Council conducted a Build-Out Analysis for Mountain Lakes which was reviewed by the Borough and used as a basis for the Borough to seek a Vacant Land Adjustment pursuant to P.L.2024, c.2 (C.52:27D-304.1). The Highlands Build-Out Analysis steps are summarized below as are the steps used by the Borough to conduct a Vacant Land Adjustment.

## Highlands Build-Out Analysis

### METHODOLOGY

**Step 1.** The Highlands Build-Out analysis update process begins with the inclusion of all parcels within the municipality, using the 2024 statewide parcel data layer. Any missing data was flagged and the Borough subsequently provided the data to the Highlands Council.

**Step 2.** The Highlands identified developable parcels. This involved including all of the following parcels identified as being vacant, underdeveloped, and eligible for development, specifically:

- Parcels with MODIV property class code 1 and 3B; or
- Parcels with a public or other MODIV property class code 15C or 15F where 0.83 acres or greater is available for development after the existing building footprint area (Microsoft, 2018) is subtracted from the maximum building coverage (based on the maximum building coverage percentage permitted by local zoning); or
- Parcel with a public or other MODIV property class code 15C or 15F where 0.83 acres or greater is available for development after the existing impervious surface area is subtracted from the maximum impervious surface lot coverage (based on the impervious lot coverage percentage permitted by local zoning).

**Step 3.** Next, the Highlands identified non-developable parcels. This involved excluding all parcels that met the following criteria:

- Any parcels identified as developable above but were subsequently determined to be developed, not vacant, or otherwise ineligible for development;
- Parcels with over 95% open water; or
- Parcels over 0.83 acre in area which are 95% preserved; or
- Parcels 95% in the Preservation Area; or
- Parcels with MODIV property class 2 or 3A and 3b combined; or
- Parcels with MODIV property class codes 4A, 4B, 4C, 15A, 15B, 15D, 15E; or
- Parcels with a public or other MODIV property class code 15C or 15F where 0.83 acres or less is available for development after the existing building footprint area (Microsoft, 2018) is subtracted from the maximum building coverage (based on the maximum building coverage percentage permitted by local zoning); or
- Parcel with a public or other MODIV property class code 15C or 15F where 0.83 acres or less is available for development after the existing impervious surface area is subtracted from the maximum impervious surface lot coverage (based on the impervious lot coverage percentage permitted by local zoning).

**Step 4.** Next, the Highlands assigned a septic density to each parcel. Where developable lots are not assigned a septic density, they were assumed to be able to be serviced by public wastewater. The following criteria were used:

- Sewer: Where a parcel was more than 5% or has more than 2,500 sq. ft. in a sewer service area, it is identified as being sewer eligible.
- Septic: Where a parcel is outside a sewer service area (less than 5% or 2,500 sq. ft. in a sewer service area) or the parcel contains any amount of Conservation and/or Protection Zone (based on the 2024 LUCZ).
- Additionally, the Highlands BOA eliminated parcels with a combined septic density greater than 0 units, but less than 5 units.

**Step 5.** Next, the Highlands identified Highlands resource constraints and overlayed them on each parcel. Where the overlayed resources left less than 0.83 acres developable area on a parcel, the parcel was considered not developable. The constraints used were based on the Highlands Affordable Housing RMP Amendment (2024) and include the following:

- Highlands Open Water and associated Highlands Open Water Buffers;
- Prime Groundwater Recharge Areas (or Municipally Important Groundwater Recharge Areas, as adopted);
- Severe Steep Slopes (20%+ slopes);
- Critical Habitat;
- Vernal Pools and associated 300-meter buffer;
- Natural Heritage Priority Sites; and/or
- Special Environmental Zone.

**Step 6.** The final output of the build-out update includes a dataset of 2024 parcels (Parcels and MOD-IV Composite of NJ downloaded from NJ-Office of Information Technology) with all the input information

used by the Highlands Council to determine the eligibility for development, as well as a related table of the rules, constraints, and determinations used to identify the development status of each parcel. Parcels that meet the conditions of a rule are assigned a related rule record in the Build-Out Rules table. See Appendix A Table 1. Highlands Build-Out Analysis Rules for a list of the rules applied to exclude parcels in Mountain Lakes. Exclusion Parcels can have multiple rules applied. A final determination of a parcel's eligibility for development is made using the full set of related determination rules.

The NJ Highlands Resource Protection Standards are measured and applied to their intersecting parcels using a geometric union to estimate the total combined acreage of constrained and developable lands. Parcels where the combined acreage of constrained resources leaves less than 0.83 acres of unconstrained land were considered totally constrained and excluded using rule (607) TOTALLY CONSTRAINED.

A final development determination is made after all the determination rules have been checked for and applied to every qualifying parcel. The final determination is made parcel-by-parcel, using the following criteria:

- **YES** Parcels with at least one INCLUDE rule (and no EXCLUDE or MISSING rules) are considered potentially non-vacant or underdeveloped and therefore eligible for further development.
- **NO** Parcels with a single EXCLUDE rule are considered non-vacant, developed, or ineligible for development.

Mountain Lakes then reviewed the Build-Out Analysis data, and provided any input to the Highlands Council who then returned to the Borough a spreadsheet and GIS data to aid in the completion of the Build-Out Analysis report. The spreadsheet indicates the following:

- Parcels that can support development of 5 units or more and have a net developable acreage of 0.83 acres or greater.
- Parcels that can be serviced by public wastewater or via on-site septic systems.
- A maximum residential unit septic density for parcels identified as developable that are to be serviced by one-site septic systems.
- Where parcels are to be serviced by public wastewater, the municipality determines the supportable density for each parcel. A minimum presumptive density of 6 units per acre based on developable acreage is assumed, which may be adjusted based on surrounding land uses. The presumptive density shall not exceed the available net water availability for the

The Build-Out Analysis determined that no parcels in Mountain Lakes met the above criteria.

Appendix A Table 1. Highlands Build-Out Analysis Rules for Exclusion

| Code | Rule   | Description   |
|------|--|---|
| 401  | OPEN WATER                                       | Parcels that are over 95% Open Water  |
| 402  | PRESERVED  | Parcels that are larger than 1 acre and are over 95% preserved  |
| 403  | PRESERVATION AREA                                | Parcels that are 95% within the NJ Highlands Preservation Area  |
| 404  | RESIDENTIAL DEVELOPED                            | Parcels where the following is a MODIV property class of: <ul style="list-style-type: none"> <li>• 2- Residential; or</li> <li>• 3A- Farm (Regular)</li> </ul>  |
| 405  | EXCLUDE RAILROAD (5A, 5B)                        | Parcels with one of the following MODIV property classes: <ul style="list-style-type: none"> <li>• 5A- Class I Railroad Property</li> <li>• 5B- Class II Railroad Property</li> </ul>   |
| 406  | PUBLIC EXCLUDE (15A, 15B, 15D, 15E)              | Parcels with one of the following MODIV property classes: <ul style="list-style-type: none"> <li>• 15A- Public School Property</li> <li>• 15B- Other School Property</li> <li>• 15D- Church and Charitable Property</li> <li>• 15D- Cemeteries and Graveyards</li> </ul>  |
| 407  | PUBLIC DEVELOPED BLD COV                         | Parcels with all of the following: <ul style="list-style-type: none"> <li>• A MODIV property class of: <ul style="list-style-type: none"> <li>○ 15C- Public Property; or</li> <li>○ 15F- Other Exempt</li> </ul> </li> <li>• A ZONE_BLDG_COVERAGE acreage, minus 0.83 acres reserved as available for development less than the acreage of all existing buildings detected on the parcel using Microsoft Building Footprints</li> </ul>                   |
| 408  | PUBLIC DEVELOPED LOT/IS COV                      | Parcels with all of the following: <ul style="list-style-type: none"> <li>• A MODIV property class of: <ul style="list-style-type: none"> <li>○ 15C- Public Property; or</li> <li>○ 15F- Other Exempt</li> </ul> </li> <li>• A ONE_BLDG_COVERAGE acreage, minus 0.83 acres reserved as available for development less than the acreage of all existing impervious coverage surfaces detected on the parcel using Highlands Impervious Surfaces</li> </ul> |
| 504  | INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS) | Parcels with both the following: <ul style="list-style-type: none"> <li>• <b>Combined Septic Density</b> is greater than zero (&gt;0 units)</li> <li>• <b>Combined Septic Density</b> is less than five (&lt;5 units)</li> </ul>  |
| 607  | TOTALLY CONSTRAINED                              | Parcels where resource constraints cover the entire parcel, leaving less than 0.83 acres of developable land.   |

Source: Highlands Municipal Build-Out Update Prepared by the Highlands Water Protection and Planning Council in support of the Highlands Regional Master Plan; November 1, 2024.

## Vacant Land Analysis

The Build-Out Analysis formed the basis of the Borough’s Vacant Land Adjustment (“VLA”) analysis undertaken pursuant to P.L.2024, c.2 (C.52:27D-304.1). The VLA augments the results of the Build-Out analysis with additional parcel specific information used to substantiate the exclusion of parcels based on the Amended FHA. Specifically, C.52:27D-304.1:

(b) any land listed on a master plan of a municipality as being dedicated, by easement or otherwise, for purposes of conservation, park lands or open space and which is owned, leased, licensed, or in any manner operated by a county, municipality or tax-exempt, nonprofit organization including a local board of education, or by more than one municipality by joint agreement pursuant to P.L.1964, c.185 (C.40:61-35.1 et seq.), for so long as the entity maintains such ownership, lease, license, or operational control of such land;

(d) historic and architecturally important sites listed on the State Register of Historic Places or National Register of Historic Places prior to the date of filing a housing element and fair share plan pursuant to section 3 of P.L.2024, c.2 (C.52:27D-304.1) or initiation of an action pursuant to section 13 of P.L.1985, c.222 (C.52:27D-313);

(f) sites designated for active recreation that are designated for recreational purposes in the municipal master plan; and

#### Summary of Build-Out Analysis and Vacant Land Adjustment

Based on both the Build-Out analysis and the Vacant Land Adjustment analysis, Mountain Lakes currently has **zero parcels** within its boundaries suitable for development of affordable housing. See **Appendix B** for a list of all properties inventoried and maps showing their locations and environmental and/or Highlands' area constraints.

## **Appendix B:** Inventory and Maps of Parcels Investigated in Build-Out Analysis and Vacant Land Adjustment



| Block | Lot   | Property Class | Property Location         | Owner Name                           | Zone | Lot Acreage | Total Constrained Acreage | Remaining Acreage | Percent within Sewer Service Area | LUCZ Existing Community Zone Acreage | Highlands Developable Designation | Developable Acreage | Highlands Constraint Notes   | VLA CONCLUSION  |
|-------|-------|----------------|---------------------------|--------------------------------------|------|-------------|---------------------------|-------------------|-----------------------------------|--------------------------------------|-----------------------------------|---------------------|--|---|
| 1     | 2     | 15C            | 099 MIDVALE RD            | MOUNTAIN LAKES BOROUGH               | R-A  | 20.283      | 14.952                    | 5.331             | 99.878                            | 13.365                               | NO                                | 0.000               | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED Developed with NJ Transit Station & Train Tracks | Property devoted to Community Purposes (Train Station) in master plan adopted 10/24/2013.   |
| 2     | 8     | 1              | 382 ROUTE 46              | 46 PROPERTIES LLC                    | B    | 0.230       | 0.230                     | 0.000             | 93.637                            | 0.000                                | NO                                | 0.000               | (607) TOTALLY CONSTRAINED  | Property located entirely within open water protection area and vernal pool 300m buffer area.   |
| 4     | 22.01 | 15C            | 000 BLOOMFIELD AVE        | MOUNTAIN LAKES BOROUGH               | B    | 1.203       | 1.203                     | 0.000             | 100.000                           | 1.203                                | NO                                | 0.000               | (408) PUBLIC DEVELOPED BLD COV (607) TOTALLY CONSTRAINED   | Steep slopes and wetlands present; located entirely within open water protection area.  |
| 4     | 2.01  | 1              | 000 ROUTE 46              | PINNACLE BUILDING GROUP LLC          | B    | 0.339       | 0.339                     | 0.000             | 100.000                           | 0.000                                | NO                                | 0.000               | (607) TOTALLY CONSTRAINED  | Property located partially within open water protection area and entirely within vernal pool 300m buffer area.  |
| 5     | 1.01  | 1              | 000 BLOOMFIELD AVE        | HADDAD GROUP LLC                     | B    | 1.769       | 1.769                     | 0.000             | 100.000                           | 1.769                                | NO                                | 0.000               | (607) TOTALLY CONSTRAINED  | Wetlands and steep slopes encompass entire property.  |
| 6     | 1     | 15C            | 090 CRANE AVE             | MOUNTAIN LAKES BOROUGH               | R-A  | 0.838       | 0.838                     | 0.000             | 0.892                             | 0.838                                | NO                                | 0.000               | (504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS) (607) TOTALLY CONSTRAINED                             | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; located entirely within open water protection area.                                  |
| 6     | 12    | 15C            | 040 POCONO RD             | MOUNTAIN LAKES BOROUGH               | OL-2 | 21.382      | 21.382                    | 0.000             | 1.368                             | 3.846                                | NO                                | 0.000               | (402) PRESERVED (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes and wetlands present.   |
| 6     | 15    | 15C            | 410 BLVD                  | MOUNTAIN LAKES BOROUGH               | OL-2 | 4.375       | 4.375                     | 0.000             | 0.477                             | 0.000                                | NO                                | 0.000               | (402) PRESERVED (504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS) (607) TOTALLY CONSTRAINED             | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes and wetlands present; located entirely within open water protection area.                     |
| 9     | 1     | 15C            | 000 BLOOMFIELD AVE        | MOUNTAIN LAKES BOROUGH               | R-1  | 0.054       | 0.054                     | 0.000             | 100.000                           | 0.000                                | NO                                | 0.000               | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; located entirely within open water protection area and vernal pool 300m buffer area. |
| 9     | 3     | 1              | 367 BLOOMFIELD AVE        | GFM PROPERTIES INC                   | R-1  | 1.228       | 1.197                     | 0.031             | 100.000                           | 0.000                                | NO                                | 0.000               | (607) TOTALLY CONSTRAINED  | Steep slopes lie along northern, eastern, and western boundaries and lot is partially within open water protection area; remaining acreage < 0.83 acres.  |
| 9     | 22    | 15C            | 008 FERNWOOD TRL          | MOUNTAIN LAKES BOROUGH               | R-1  | 0.447       | 0.447                     | 0.000             | 100.000                           | 0.447                                | NO                                | 0.000               | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes are present and lot is partially within open water protection area.                           |
| 9     | 21    | 1              | 000 FERNWOOD TRL          | DALTON, THOMAS R & GLORIA F          | R-1  | 0.232       | 0.193                     | 0.039             | 100.000                           | 0.232                                | NO                                | 0.000               | (607) TOTALLY CONSTRAINED  | Steep slopes are present and lot is partially within open water protection area; remaining acreage < 0.83 acres.  |
| 9     | 13    | 15C            | 000 LAKEWOOD DR           | BOROUGH OF MOUNTAIN LAKES            | R-1  | 0.115       | 0.115                     | 0.000             | 100.000                           | 0.000                                | NO                                | 0.000               | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot entirely within open water protection area.                                   |
| 9     | 14    | 15C            | 014 LAKEWOOD DR           | MOUNTAIN LAKES BOROUGH               | R-1  | 0.329       | 0.329                     | 0.000             | 100.000                           | 0.000                                | NO                                | 0.000               | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot entirely within open water protection area.                                   |
| 12    | 1     | 1              | 000 GREAT BAY             | LAKE ARROWHEAD CLUB                  | R-1  | 2.251       | 2.251                     | 0.000             | 11.916                            | 0.000                                | NO                                | 0.000               | (402) PRESERVED (607) TOTALLY CONSTRAINED  | Steep slopes are present and lot is entirely within open water protection area.   |
| 12.01 | 1     | 1              | 000 BAY OF DEEP WATERS    | LAKE ARROWHEAD CLUB                  | R-1  | 2.632       | 2.632                     | 0.000             | 12.405                            | 0.000                                | NO                                | 0.000               | (402) PRESERVED (607) TOTALLY CONSTRAINED  | Steep slopes are present and lot is entirely within open water protection area.   |
| 15    | 5     | 15C            | 025 LAURELWOOD DR         | MOUNTAIN LAKES BOROUGH               | R-1  | 0.589       | 0.589                     | 0.000             | 100.000                           | 0.000                                | NO                                | 0.000               | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot almost entirely within open water protection area.                            |
| 17    | 3     | 1              | 017 LAURELWOOD DR         | EADES, JEFFREY/AMY                   | R-1  | 0.157       | 0.157                     | 0.000             | 84.971                            | 0.000                                | NO                                | 0.000               | (607) TOTALLY CONSTRAINED  | Steep slopes are present and lot is entirely within open water protection area.   |
| 17    | 12    | 3B             | 000 LAURELWOOD DR         | SCHWARZ, OLGA R/MILDRED ANN          | R-1  | 0.403       | 0.403                     | 0.000             | 79.608                            | 0.000                                | NO                                | 0.000               | (607) TOTALLY CONSTRAINED  | Steep slopes are present and lot is entirely within open water protection area.   |
| 17    | 16    | 15C            | 032 LAURELWOOD DR         | MOUNTAIN LAKES BOROUGH               | R-1  | 0.227       | 0.227                     | 0.000             | 16.467                            | 0.000                                | NO                                | 0.000               | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot entirely within open water protection area.                                   |
| 19    | 5     | 3B             | 000 NORTH POCONO RD       | SCHWARZ, OLGA R/MILDRED ANN          | RC-2 | 8.956       | 8.956                     | 0.001             | 3.484                             | 0.000                                | NO                                | 0.000               | (607) TOTALLY CONSTRAINED  | Steep slopes and wetlands distributed across the lot and the entire lot is within the open water protection area.   |
| 19    | 7     | 1              | 006 LAURELWOOD DR REAR    | LIUBIN & SHI, SHUANGPING             | R-A  | 0.312       | 0.217                     | 0.095             | 98.084                            | 0.000                                | NO                                | 0.000               | (607) TOTALLY CONSTRAINED  | Lot almost entirely within open water protection area; remaining acreage < 0.83 acres.  |
| 20    | 6     | 1              | 055 LAURELWOOD DR         | MC GIVERN, SEAN/NICOLE               | R-1  | 0.313       | 0.307                     | 0.006             | 100.001                           | 0.313                                | NO                                | 0.000               | (607) TOTALLY CONSTRAINED  | Steep slopes present and lot almost entirely within open water protection area; remaining acreage < 0.83 acres.   |
| 20    | 10    | 1              | 094 NORTH POCONO RD       | TITZE, CHRISTOPHER & CAGGIANO,CARL A | R-A  | 0.144       | 0.106                     | 0.038             | 100.005                           | 0.144                                | NO                                | 0.000               | (607) TOTALLY CONSTRAINED  | Lot almost entirely encompassed by steep slopes; remaining acreage < 0.83 acres.  |
| 21    | 40    | 15C            | 000 DORIAN RD             | BOROUGH OF MOUNTAIN LAKES            | R-A  | 0.498       | 0.407                     | 0.091             | 100.000                           | 0.000                                | NO                                | 0.000               | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.  |
| 21    | 41    | 15C            | 055 POCONO RD             | MOUNTAIN LAKES BOROUGH               | R-A  | 0.392       | 0.392                     | 0.000             | 100.000                           | 0.000                                | NO                                | 0.000               | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; lot contains steep slopes and is entirely within open water protection area.                               |
| 21    | 33    | 15C            | 008 CRANE RD              | MOUNTAIN LAKES BOROUGH               | R-A  | 0.373       | 0.330                     | 0.043             | 100.000                           | 0.000                                | NO                                | 0.000               | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; lot is entirely within open water protection area.   |
| 21    | 38    | 15C            | 400 BOULEVARD & POCONO RD | MOUNTAIN LAKES BOROUGH               | R-A  | 20.001      | 19.673                    | 0.328             | 100.000                           | 0.000                                | NO                                | 0.000               | (607) TOTALLY CONSTRAINED  | Steep slopes and wetlands distributed across the lot and the entire lot is within the open water protection area; remaining acreage < 0.83 acres.   |
| 21    | 37    | 15C            | 002 CRANE RD              | MOUNTAIN LAKES BOROUGH               | R-A  | 0.289       | 0.289                     | 0.000             | 100.000                           | 0.000                                | NO                                | 0.000               | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot is entirely within open water protection area.                                |
| 22    | 20    | 15C            | 401 EAST SHORE RD         | MOUNTAIN LAKES BOROUGH               | R-A  | 1.948       | 1.341                     | 0.606             | 100.000                           | 0.000                                | NO                                | 0.000               | (402) PRESERVED (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot is almost entirely within open water protection area.                         |
| 22    | 10.01 | 15C            | 160 EAST SHORE RD         | MOUNTAIN LAKES BOROUGH               | R-A  | 2.558       | 2.558                     | 0.000             | 100.000                           | 0.000                                | NO                                | 0.000               | (402) PRESERVED (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes and wetlands present and lot is entirely within open water protection area.                   |

|    |      |     |                           |                                |      |        |        |       |         |       |    |       |   |   |
|----|------|-----|---------------------------|--------------------------------|------|--------|--------|-------|---------|-------|----|-------|---|---|
| 23 | 56   | 15C | 049 NORTH POCONO RD       | MOUNTAIN LAKES BOROUGH         | C    | 0.562  | 0.562  | 0.000 | 32.085  | 0.000 | NO | 0.000 | (607) TOTALLY CONSTRAINED   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; lot is entirely encompassed by wetlands and within open water protection area.   |
| 23 | 55   | 3B  | 000 NORTH POCONO RD       | SCHWARZ, OLGA R/MILDRED ANN    | R-AA | 0.276  | 0.276  | 0.000 | 0.000   | 0.000 | NO | 0.000 | (504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED   | Entire lot is encompassed by wetlands and is within open water protection area.   |
| 23 | 39   | 15C | 002 EAST SHORE RD         | MOUNTAIN LAKES BOROUGH         | C    | 3.978  | 3.978  | 0.000 | 0.000   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(409) PUBLIC DEVELOPED LOT/IS COV<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes and wetlands present and lot is entirely within open water protection area.   |
| 23 | 71   | 15C | 025 NORTH POCONO RD       | MOUNTAIN LAKES BOROUGH         | R-A  | 0.158  | 0.158  | 0.000 | 79.286  | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; lot is entirely within open water protection area.   |
| 24 | 1    | 15C | 079 NORTH POCONO RD       | MOUNTAIN LAKES BOROUGH         | C    | 8.592  | 7.016  | 1.576 | 0.121   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Lyman Wilson Memorial Park); steep slopes present and partially within open water protection area.   |
| 24 | 12   | 1   | 000 NORTH POCONO RD       | BUCKINGHAM, MICHAEL M/ANDREA P | R-AA | 0.115  | 0.000  | 0.115 | 100.007 | 0.115 | NO | 0.000 | (607) TOTALLY CONSTRAINED   | Steep slopes present; remaining acreage < 0.83 acres.   |
| 24 | 4    | 1   | 000 NORTH POCONO RD       | BARTUNG,ALINE E                | R-AA | 0.671  | 0.454  | 0.216 | 100.000 | 0.000 | NO | 0.000 | (607) TOTALLY CONSTRAINED   | Steep slopes present; remaining acreage < 0.83 acres.   |
| 26 | 1    | 15C | 000 RATTLESNAKE MEADOW    | MOUNTAIN LAKES BOROUGH         | C    | 88.838 | 88.838 | 0.000 | 0.000   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Richard M. Wilcox Park); steep slopes and wetlands present throughout the property.  |
| 27 | 4    | 15C | 033 CRESTVIEW RD          | MOUNTAIN LAKES BOROUGH         | C    | 2.436  | 2.431  | 0.004 | 2.366   | 2.436 | NO | 0.000 | (402) PRESERVED<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.  |
| 27 | 26   | 15C | 000 CRESTVIEW RD          | MOUNTAIN LAKES BOROUGH         | C    | 5.869  | 5.869  | 0.000 | 0.004   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Richard M. Wilcox Park); steep slopes and wetlands present throughout the property and entire property within open water protection area.  |
| 27 | 16   | 15C | 000 CRESTVIEW RD          | MORRIS COUNTY PK COMMISSION    | R-AA | 15.281 | 15.225 | 0.056 | 0.857   | 1.812 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property within Highlands Scenic Resource Area; portion of Tourne County Park.  |
| 28 | 13   | 15C | 000 CRESTVIEW RD          | MORRIS COUNTY PK COMMISSION    | C    | 3.947  | 3.945  | 0.002 | 0.000   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property within Highlands Scenic Resource Area; portion of Tourne County Park; steep slopes present and partially within open water protection area.  |
| 28 | 9    | 15C | 000 CRESTVIEW RD          | MOUNTAIN LAKES BOROUGH         | C    | 26.181 | 26.095 | 0.086 | 3.627   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Richard M. Wilcox Park); steep slopes present throughout the property and property partially within open water protection area and vernal pool 300m protection buffer.                   |
| 29 | 1    | 15C | 049 WEST SHORE RD         | MOUNTAIN LAKES BOROUGH         | C    | 12.760 | 12.760 | 0.000 | 14.392  | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Richard M. Wilcox Park); steep slopes and wetlands present throughout the property and property partially within open water protection area and vernal pool 300m protection buffer.      |
| 29 | 2    | 15C | 045 WEST SHORE RD         | MOUNTAIN LAKES BOROUGH         | C    | 2.028  | 1.848  | 0.180 | 100.000 | 0.000 | NO | 0.000 | (402) PRESERVED<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and partially within open water protection area.  |
| 30 | 70   | 15C | 000 BIRCH LN              | MOUNTAIN LAKES BOROUGH         | C    | 2.036  | 2.036  | 0.000 | 0.000   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Richard M. Wilcox Park); steep slopes present throughout the property and property entirely within open water protection area and vernal pool 300m protection buffer.                    |
| 30 | 66   | 15C | 000 WEST SHORE RD         | MOUNTAIN LAKES BOROUGH         | C    | 0.673  | 0.673  | 0.000 | 0.000   | 0.000 | NO | 0.000 | (504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Richard M. Wilcox Park); steep slopes present throughout the property and property entirely within open water protection area and vernal pool 300m protection buffer.                    |
| 30 | 1    | 15C | 000 WEST SHORE RD         | MOUNTAIN LAKES BOROUGH         | C    | 9.932  | 9.932  | 0.000 | 8.091   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Richard M. Wilcox Park & Birchwood Beach); steep slopes present throughout the property and property partially within open water protection area and vernal pool 300m protection buffer. |
| 31 | 29   | 15C | 56 WEST SHORE RD          | MOUNTAIN LAKES BOROUGH         | C    | 6.150  | 6.150  | 0.000 | 6.987   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Richard M. Wilcox Park & Birchwood Beach); steep slopes present throughout the property and property partially within open water protection area and vernal pool 300m protection buffer. |
| 32 | 1    | 15C | 030 CRYSTAL RD            | MOUNTAIN LAKES BOROUGH         | C    | 21.863 | 21.173 | 0.691 | 0.000   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Richard M. Wilcox Park); steep slopes present throughout the property and property partially within open water protection area and vernal pool 300m protection buffer.                   |
| 33 | 8.01 | 15C | 000 BOULEVARD & NO. CRANE | MOUNTAIN LAKES BOROUGH         | R-A  | 0.012  | 0.012  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; lot acreage < 0.83 acres.  |
| 34 | 5    | 15C | 311 BLVD                  | MOUNTAIN LAKES BOROUGH         | R-AA | 3.295  | 3.186  | 0.109 | 2.970   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot is partially within open water protection area; remaining lot acreage < 0.83 acres.   |
| 35 | 1    | 15C | 021 OVERLOOK RD           | MOUNTAIN LAKES BOROUGH         | R-AA | 6.280  | 6.125  | 0.155 | 1.380   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes and wetlands present and lot is partially within open water protection area; remaining lot acreage < 0.83 acres.  |
| 36 | 1    | 15C | 027 OVERLOOK RD           | MOUNTAIN LAKES BOROUGH         | C    | 4.021  | 4.003  | 0.019 | 0.000   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot is partially within open water protection area; remaining lot acreage < 0.83 acres.   |

|    |       |     |                            |                                      |      |       |       |       |         |       |    |       |   |   |
|----|-------|-----|----------------------------|--------------------------------------|------|-------|-------|-------|---------|-------|----|-------|---|---|
| 37 | 1     | 15C | 000 LONGVIEW, LOCUST, J VY | MOUNTAIN LAKES BOROUGH               | C    | 5.895 | 5.838 | 0.057 | 0.000   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot is partially within open water protection area.   |
| 38 | 12    | 15C | 000 WOODCLIFF RD           | MOUNTAIN LAKES BOROUGH               | C    | 2.796 | 2.523 | 0.273 | 4.586   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot is partially within open water protection area.   |
| 39 | 1     | 15C | 000 LONGVIEW RD            | MOUNTAIN LAKES BOROUGH               | C    | 2.636 | 2.615 | 0.021 | 0.915   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot is partially within open water protection area and vernal pool 300m buffer area.  |
| 39 | 22    | 15C | 000 LONGVIEW RD            | MOUNTAIN LAKES BOROUGH               | C    | 2.021 | 2.021 | 0.000 | 0.462   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot is almost entirely within the vernal pool 300m buffer area.   |
| 40 | 19    | 15C | 000 TOWER HILL RD          | MOUNTAIN LAKES BOROUGH               | C    | 4.647 | 4.647 | 0.000 | 0.344   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot is partially within open water protection area and entirely within vernal pool 300m buffer area.  |
| 40 | 1     | 15C | 056 TOWER HILL RD          | MOUNTAIN LAKES BOROUGH               | C    | 0.435 | 0.435 | 0.000 | 99.930  | 0.000 | NO | 0.000 | (607) TOTALLY CONSTRAINED   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot is entirely within vernal pool 300m buffer area.  |
| 41 | 1     | 15C | 000 EAST SHORE RD NORTH    | MOUNTAIN LAKES BOROUGH               | C    | 5.875 | 5.875 | 0.000 | 0.000   | 0.000 | NO | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Richard M. Wilcox Park); steep slopes present throughout the property and property partially within open water protection area and vernal pool 300m protection buffer. |
| 42 | 12    | 15C | 129 LOOKOUT RD WTR TWR     | MOUNTAIN LAKES BOROUGH               | R-AA | 0.622 | 0.161 | 0.461 | 100.000 | 0.622 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED  | Steep slopes present; remaining acreage < 0.83 acres.   |
| 42 | 29    | 15C | 000 CRESTVIEW RD           | MOUNTAIN LAKES BOROUGH               | C    | 2.102 | 1.931 | 0.170 | 12.021  | 2.102 | NO | 0.000 | (402) PRESERVED<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present and lot is partially within vernal pool 300m buffer area.   |
| 44 | 11    | 1   | 000 LOOKOUT RD             | SENTIWANY, JOHN R. & JENNIFER A.     | R-AA | 0.385 | 0.107 | 0.278 | 100.000 | 0.385 | NO | 0.000 | (607) TOTALLY CONSTRAINED   | Steep slopes present; remaining acreage < 0.83 acres.   |
| 45 | 10    | 15C | 000 CRESTVIEW RD           | MOUNTAIN LAKES BOROUGH               | C    | 1.396 | 1.269 | 0.127 | 2.096   | 1.396 | NO | 0.000 | (402) PRESERVED<br>(409) PUBLIC DEVELOPED LOT/IS COV<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; remaining acreage < 0.83 acres.  |
| 46 | 15    | 15C | 001 LOOKOUT RD             | MOUNTAIN LAKES BOROUGH               | R-A  | 0.210 | 0.210 | 0.000 | 100.000 | 0.210 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; lot acreage < 0.83 acres.  |
| 47 | 8     | 15C | 027 LAUREL HILL RD         | MOUNTAIN LAKES BOROUGH               | R-A  | 0.743 | 0.728 | 0.014 | 100.000 | 0.743 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; remaining acreage < 0.83 acres.  |
| 48 | 28    | 15C | 060 LOOKOUT RD             | MOUNTAIN LAKES BOROUGH               | R-AA | 0.580 | 0.174 | 0.406 | 100.000 | 0.580 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; remaining acreage < 0.83 acres.  |
| 49 | 3.02  | 1   | 000 LAUREL HILL RD         | COTTON, LAWRENCE C/<br>ALANNA YVONNE | R-AA | 0.867 | 0.693 | 0.174 | 100.000 | 0.867 | NO | 0.000 | (607) TOTALLY CONSTRAINED   | Steep slopes present; remaining acreage < 0.83 acres.   |
| 50 | 23    | 15C | 128 LOOKOUT RD             | MOUNTAIN LAKES BOROUGH               | R-AA | 0.576 | 0.168 | 0.408 | 100.000 | 0.576 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; remaining acreage < 0.83 acres.  |
| 51 | 12    | 1   | 134 LOOKOUT RD             | ANDERSON, RICHARD JAMES & SAMANTHA   | R-AA | 0.289 | 0.060 | 0.229 | 100.000 | 0.289 | NO | 0.000 | (607) TOTALLY CONSTRAINED   | Steep slopes present; remaining acreage < 0.83 acres.   |
| 52 | 19.02 | 15C | 050 CONDIT RD              | MOUNTAIN LAKES BOROUGH               | R-AA | 0.720 | 0.720 | 0.000 | 100.000 | 0.720 | NO | 0.000 | (607) TOTALLY CONSTRAINED   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present throughout the property and property entirely within open water protection area and vernal pool 300m protection buffer.                           |
| 52 | 45    | 15C | 000 OGDEN RD               | MOUNTAIN LAKES BOROUGH               | R-AA | 1.762 | 1.723 | 0.039 | 100.000 | 1.762 | NO | 0.000 | (402) PRESERVED<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present throughout the property and property partially within open water protection area and vernal pool 300m protection buffer.                          |
| 52 | 13    | 15C | 073 TOWER HILL RD          | MOUNTAIN LAKES BOROUGH               | R-AA | 0.469 | 0.469 | 0.000 | 100.000 | 0.469 | NO | 0.000 | (607) TOTALLY CONSTRAINED   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present throughout the property and property entirely within open water protection area and vernal pool 300m protection buffer.                           |
| 52 | 54    | 15C | 000 OGDEN RD               | MOUNTAIN LAKES BOROUGH               | R-AA | 0.902 | 0.902 | 0.000 | 100.000 | 0.902 | NO | 0.000 | (607) TOTALLY CONSTRAINED   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present throughout the property and property entirely within open water protection area and partially within vernal pool 300m protection buffer.          |
| 53 | 52    | 15C | 000 OGDEN RD @ TWR HILL    | MOUNTAIN LAKES BOROUGH               | R-AA | 6.050 | 5.821 | 0.228 | 100.000 | 3.613 | NO | 0.000 | (402) PRESERVED<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes and wetlands present throughout the property and property partially within open water protection area.  |
| 53 | 1     | 15C | 033 TOWER HILL RD          | MOUNTAIN LAKES BOROUGH               | R-AA | 1.794 | 1.714 | 0.080 | 100.000 | 0.000 | NO | 0.000 | (402) PRESERVED<br>(409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED   | Steep slopes present; remaining acreage < 0.83 acres.   |
| 53 | 15    | 15C | 175 LAUREL HILL RD         | MOUNTAIN LAKES BOROUGH               | R-AA | 1.240 | 1.228 | 0.013 | 100.000 | 0.000 | NO | 0.000 | (402) PRESERVED<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.  |
| 54 | 12    | 15C | 200 LAUREL HILL RD         | MOUNTAIN LAKES BOROUGH               | R-AA | 0.496 | 0.471 | 0.025 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.  |
| 56 | 14    | 15C | 187 BLVD                   | MOUNTAIN LAKES BOROUGH               | R-AA | 0.633 | 0.562 | 0.071 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.  |
| 56 | 34    | 15C | 120 LAUREL HILL RD         | MOUNTAIN LAKES BOROUGH               | R-AA | 0.635 | 0.511 | 0.123 | 100.000 | 0.635 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.  |

|    |       |     |                           |                        |      |       |       |       |         |       |    |       |  |  |
|----|-------|-----|---------------------------|------------------------|------|-------|-------|-------|---------|-------|----|-------|--|--|
| 56 | 39    | 15C | 110 LAUREL HILL RD        | MOUNTAIN LAKES BOROUGH | R-AA | 0.923 | 0.805 | 0.118 | 100.000 | 0.923 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 56 | 52.02 | 15C | 000 LAUREL HILL RD        | MOUNTAIN LAKES BOROUGH | R-AA | 0.297 | 0.297 | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 56 | 58.01 | 15C | 030 NORTH BRIARCLIFF ROAD | MOUNTAIN LAKES BOROUGH | R-AA | 0.409 | 0.168 | 0.241 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 57 | 1     | 15C | 097 COBB RD               | MOUNTAIN LAKES BOROUGH | R-AA | 0.472 | 0.396 | 0.076 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 58 | 30    | 15C | 082 COBB RD               | MOUNTAIN LAKES BOROUGH | R-AA | 0.945 | 0.931 | 0.014 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present throughout the property and property partially within open water protection area.              |
| 58 | 10    | 15C | 129 BLVD                  | MOUNTAIN LAKES BOROUGH | R-AA | 0.955 | 0.955 | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes and wetlands present throughout the property and entirely partially within open water protection area. |
| 58 | 24    | 15C | 78B COBB RD               | MOUNTAIN LAKES BOROUGH | R-AA | 0.384 | 0.384 | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes and wetlands present throughout the property and entirely partially within open water protection area. |
| 59 | 46    | 15C | 060 COBB RD               | MOUNTAIN LAKES BOROUGH | R-A  | 0.418 | 0.389 | 0.028 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 59 | 39    | 15C | 050 COBB RD               | MOUNTAIN LAKES BOROUGH | R-A  | 1.047 | 1.009 | 0.038 | 100.000 | 0.000 | NO | 0.000 | (402) PRESERVED (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 60 | 5     | 15C | 061 COBB RD               | MOUNTAIN LAKES BOROUGH | R-A  | 0.429 | 0.417 | 0.011 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |
| 60 | 9     | 15C | 051 COBB RD               | MOUNTAIN LAKES BOROUGH | R-A  | 0.433 | 0.348 | 0.086 | 100.000 | 0.433 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 60 | 27    | 15C | 024 LAUREL HILL RD        | MOUNTAIN LAKES BOROUGH | R-A  | 0.661 | 0.608 | 0.053 | 100.000 | 0.661 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |
| 60 | 13    | 15C | 041 COBB RD               | MOUNTAIN LAKES BOROUGH | R-A  | 0.793 | 0.749 | 0.043 | 100.000 | 0.793 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |
| 61 | 25    | 15C | 009 LOWELL AVE            | MOUNTAIN LAKES BOROUGH | R-A  | 0.690 | 0.662 | 0.028 | 100.000 | 0.690 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 61 | 31    | 15C | 021 LOWELL AVE            | MOUNTAIN LAKES BOROUGH | R-A  | 0.593 | 0.531 | 0.062 | 100.000 | 0.593 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |
| 61 | 38    | 15C | 035 LOWELL AVE            | MOUNTAIN LAKES BOROUGH | R-A  | 0.434 | 0.406 | 0.028 | 100.000 | 0.434 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 61 | 45    | 15C | 049 LOWELL AVE            | MOUNTAIN LAKES BOROUGH | R-A  | 0.561 | 0.475 | 0.086 | 100.000 | 0.561 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |
| 62 | 38    | 15C | 040 BLVD                  | MOUNTAIN LAKES BOROUGH | R-A  | 0.506 | 0.488 | 0.018 | 100.000 | 0.506 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 62 | 33    | 15C | 030 BLVD                  | MOUNTAIN LAKES BOROUGH | R-A  | 0.769 | 0.713 | 0.055 | 100.000 | 0.769 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |
| 62 | 25    | 15C | 020 BLVD                  | MOUNTAIN LAKES BOROUGH | R-A  | 0.822 | 0.785 | 0.037 | 100.000 | 0.822 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |
| 62 | 20.01 | 15C | 002 BLVD                  | MOUNTAIN LAKES BOROUGH | R-A  | 0.239 | 0.195 | 0.044 | 100.000 | 0.239 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |
| 63 | 17    | 15C | 060 BLVD                  | MOUNTAIN LAKES BOROUGH | R-A  | 0.791 | 0.604 | 0.187 | 100.000 | 0.791 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 63 | 11    | 15C | 041 HANOVER RD            | MOUNTAIN LAKES BOROUGH | R-A  | 0.883 | 0.839 | 0.044 | 100.000 | 0.883 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 64 | 8     | 15C | 059 MELROSE RD            | MOUNTAIN LAKES BOROUGH | R-A  | 0.247 | 0.050 | 0.198 | 100.000 | 0.247 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |
| 64 | 11    | 15C | 053 MELROSE RD            | MOUNTAIN LAKES BOROUGH | R-A  | 0.558 | 0.192 | 0.366 | 100.000 | 0.558 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is partially within open water protection area.                                      |
| 64 | 19    | 15C | 040 HANOVER RD            | MOUNTAIN LAKES BOROUGH | R-A  | 0.641 | 0.536 | 0.106 | 100.000 | 0.641 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 65 | 13    | 15C | 001 MELROSE RD            | MOUNTAIN LAKES BOROUGH | R-A  | 0.729 | 0.729 | 0.000 | 100.000 | 0.729 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is partially within open water protection area.                                      |
| 66 | 16    | 15C | 024 MELROSE RD            | MOUNTAIN LAKES BOROUGH | R-A  | 3.017 | 3.017 | 0.000 | 100.000 | 3.017 | NO | 0.000 | (402) PRESERVED (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes and wetlands present; property is partially within open water protection area.                         |
| 68 | 4     | 15C | 075 KENILWORTH RD         | MOUNTAIN LAKES BOROUGH | R-A  | 0.727 | 0.000 | 0.727 | 100.000 | 0.727 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |
| 68 | 10    | 15C | 061 KENILWORTH RD         | MOUNTAIN LAKES BOROUGH | C    | 2.802 | 2.739 | 0.063 | 5.923   | 2.802 | NO | 0.000 | (402) PRESERVED (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Halsey A. Frederick Memorial Park); wetlands present; property is within open water protection area.                |
| 69 | 11    | 15C | 064 KENILWORTH RD         | MOUNTAIN LAKES BOROUGH | C    | 2.703 | 2.703 | 0.000 | 0.000   | 0.000 | NO | 0.000 | (402) PRESERVED (504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS) (607) TOTALLY CONSTRAINED | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Halsey A. Frederick Memorial Park); wetlands present; property is within open water protection area.                |
| 70 | 6     | 15C | 100 KENILWORTH RD         | MOUNTAIN LAKES BOROUGH | R-A  | 0.902 | 0.902 | 0.000 | 100.000 | 0.902 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |

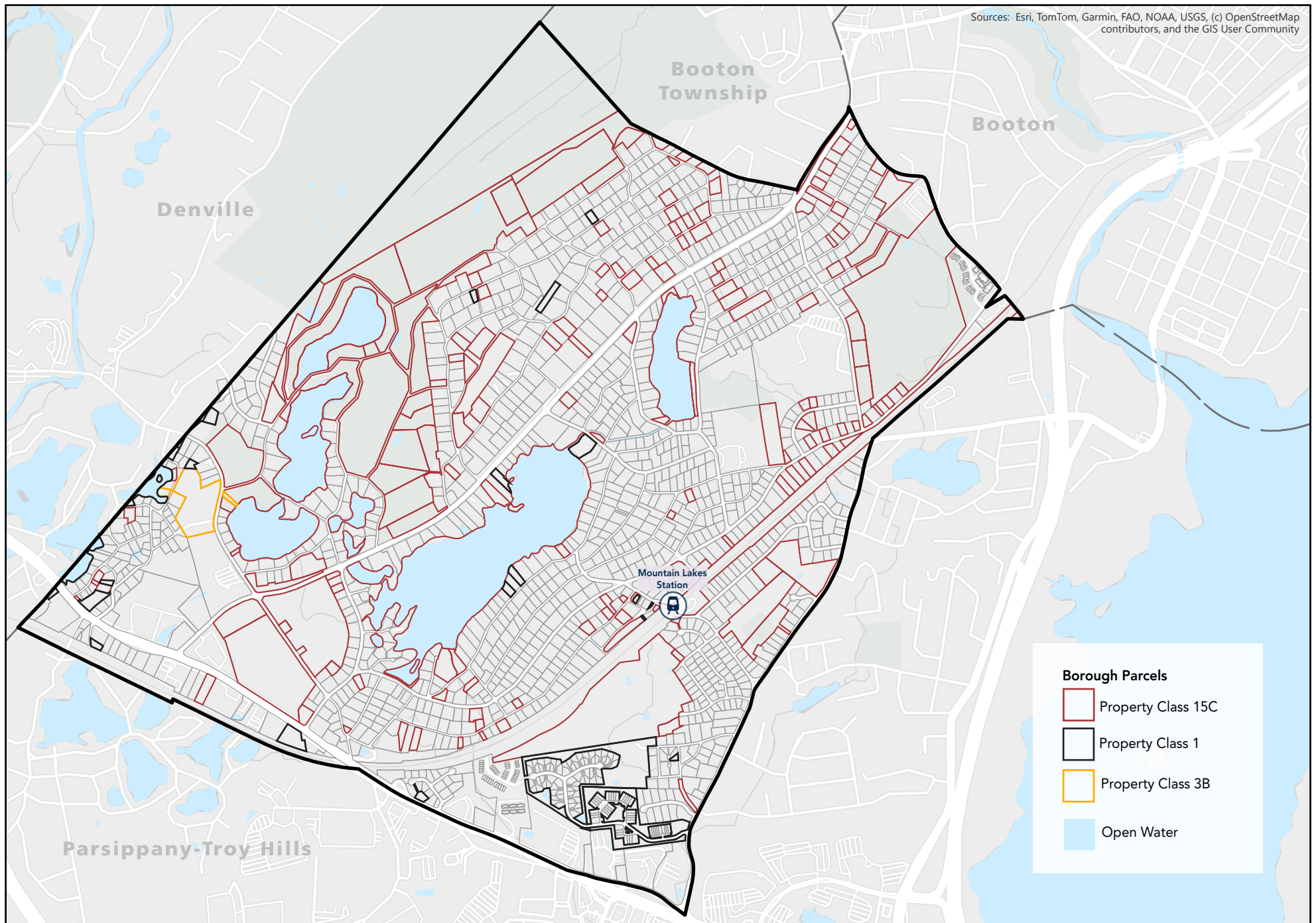
|       |       |     |                   |                        |     |        |        |       |         |       |    |       |  |  |
|-------|-------|-----|-------------------|------------------------|-----|--------|--------|-------|---------|-------|----|-------|--|--|
| 74    | 4     | 15C | 117 HANOVER RD    | MOUNTAIN LAKES BOROUGH | R-A | 0.478  | 0.478  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; property is entirely within open water protection area.   |
| 74    | 21    | 15C | 106 BLVD          | MOUNTAIN LAKES BOROUGH | R-A | 0.410  | 0.410  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is entirely within open water protection area.   |
| 75    | 7     | 15C | 121 MELROSE RD    | MOUNTAIN LAKES BOROUGH | R-A | 1.317  | 1.317  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (402) PRESERVED (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes and wetlands present; property is entirely within open water protection area.  |
| 75    | 27    | 15C | 124 HANOVER RD    | MOUNTAIN LAKES BOROUGH | R-A | 1.062  | 1.062  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (402) PRESERVED (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; wetlands present; property is entirely within open water protection area.   |
| 76    | 28    | 15C | 120 MELROSE RD    | MOUNTAIN LAKES BOROUGH | R-A | 2.098  | 2.098  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (402) PRESERVED (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is partially within open water protection area.  |
| 78    | 67    | 15C | 136 BLVD          | MOUNTAIN LAKES BOROUGH | R-A | 0.411  | 0.411  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Wildwood Park); steep slopes present; property is entirely within open water protection area.   |
| 78    | 33    | 15C | 055 BRIARCLIFF RD | MOUNTAIN LAKES BOROUGH | R-A | 0.327  | 0.327  | 0.000 | 37.459  | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Briarcliff Park); steep slopes present; property is entirely within open water protection area.   |
| 78    | 42    | 15C | 058 GLEN RD       | MOUNTAIN LAKES BOROUGH | R-A | 0.899  | 0.899  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Wildwood Dam); steep slopes present; property is entirely within open water protection area.  |
| 79    | 1     | 15C | 000 WILDWOOD LAKE | MOUNTAIN LAKES BOROUGH | H20 | 16.502 | 16.502 | 0.000 | 21.936  | 0.000 | NO | 0.000 | (402) PRESERVED (607) TOTALLY CONSTRAINED  | Open water (Wildwood Lake).  |
| 80    | 1     | 15C | 160 BLVD          | MOUNTAIN LAKES BOROUGH | R-A | 0.611  | 0.611  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Frank B. Kaufmann Memorial Park); steep slopes present; property is partially within open water protection area.  |
| 80    | 28    | 15C | 210 BLVD          | MOUNTAIN LAKES BOROUGH | R-A | 0.620  | 0.608  | 0.011 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 81    | 15.02 | 15C | 027 LAKE DR       | MOUNTAIN LAKES BOROUGH | R-A | 0.256  | 0.256  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Memorial Park); steep slopes present; property is entirely within open water protection area.   |
| 86    | 9     | 15C | 131 MORRIS AVE    | MOUNTAIN LAKES BOROUGH | R-A | 0.418  | 0.407  | 0.011 | 100.000 | 0.418 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; property is almost entirely within open water protection area.  |
| 86    | 18    | 15C | 115 MORRIS AVE    | MOUNTAIN LAKES BOROUGH | R-A | 0.380  | 0.380  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is entirely within open water protection area.   |
| 86    | 13    | 15C | 121 MORRIS AVE    | MOUNTAIN LAKES BOROUGH | R-A | 0.411  | 0.411  | 0.000 | 100.000 | 0.411 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; property is entirely within open water protection area.   |
| 86    | 22    | 15C | 103 MORRIS AVE    | MOUNTAIN LAKES BOROUGH | R-A | 0.258  | 0.258  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is partially within open water protection area.  |
| 86    | 40    | 15C | 035 WILCOX DR     | MOUNTAIN LAKES BOROUGH | R-A | 0.479  | 0.479  | 0.000 | 100.000 | 0.479 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is entirely within open water protection area.   |
| 86    | 41    | 15C | 027 WILCOX DR     | MOUNTAIN LAKES BOROUGH | R-A | 0.681  | 0.681  | 0.000 | 100.000 | 0.681 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is entirely within open water protection area.   |
| 86.01 | 1     | 15C | 149 MORRIS AVE    | MOUNTAIN LAKES BOROUGH | R-A | 0.238  | 0.224  | 0.013 | 100.000 | 0.238 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 86.01 | 24    | 15C | 000 BELLVALE RD   | MOUNTAIN LAKES BOROUGH | R-A | 4.127  | 4.127  | 0.000 | 100.000 | 4.127 | NO | 0.000 | (402) PRESERVED (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is partially within open water protection area.  |
| 86.01 | 33    | 15C | 026 WILCOX DR     | MOUNTAIN LAKES BOROUGH | R-A | 0.398  | 0.398  | 0.000 | 100.000 | 0.398 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is entirely within open water protection area.   |
| 86.01 | 32    | 15C | 022 WILCOX DR     | MOUNTAIN LAKES BOROUGH | R-A | 0.330  | 0.330  | 0.000 | 100.000 | 0.330 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is entirely within open water protection area.   |
| 88    | 21    | 15C | 101 POWERVILLE RD | MOUNTAIN LAKES BOROUGH | C   | 1.667  | 1.606  | 0.061 | 0.448   | 1.667 | NO | 0.000 | (402) PRESERVED (504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS) (607) TOTALLY CONSTRAINED | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Halsey A. Frederick Memorial Park); steep slopes present; property is within open water protection area.  |
| 88    | 6     | 15C | 000 MORRIS AVE    | MOUNTAIN LAKES BOROUGH | R-A | 0.190  | 0.030  | 0.160 | 99.984  | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 88    | 1     | 15C | 101 MORRIS AVE    | MOUNTAIN LAKES BOROUGH | R-A | 0.333  | 0.325  | 0.008 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                      | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 88    | 22    | 15C | 101 POWERVILLE RD | MOUNTAIN LAKES BOROUGH | C   | 1.582  | 1.582  | 0.000 | 1.453   | 1.582 | NO | 0.000 | (402) PRESERVED (504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS) (607) TOTALLY CONSTRAINED | Halsey A Frederick Park-Lot 22 dedicated as parkland by ordinance 13-74 and 4-91. Also chapter A313-1 indicates property is within Halsey A. Frederick Park; Steep slopes present and lot partially within open water protection area; remaining acreage < 0.83 acres. |
| 88    | 17    | 15C | 075 MORRIS AVE    | MOUNTAIN LAKES BOROUGH | C   | 54.094 | 54.014 | 0.079 | 1.033   | 6.626 | NO | 0.000 | (402) PRESERVED (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Halsey A. Frederick Memorial Park); steep slopes and wetlands present; property is within open water protection area.   |

|     |       |     |                         |                                   |     |       |       |       |         |       |    |       |  |  |
|-----|-------|-----|-------------------------|-----------------------------------|-----|-------|-------|-------|---------|-------|----|-------|--|--|
| 88  | 14    | 15C | 079 MORRIS AVE          | MOUNTAIN LAKES BOROUGH            | C   | 0.395 | 0.395 | 0.000 | 100.000 | 0.000 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Halsey A. Frederick Memorial Park); property is entirely within open water protection area.                                     |
| 88  | 9     | 15C | 085 MORRIS AVE          | MOUNTAIN LAKES BOROUGH            | R-A | 0.386 | 0.077 | 0.309 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 88  | 27    | 15C | 101 POWERVILLE RD       | MOUNTAIN LAKES BOROUGH            | R-A | 2.142 | 2.093 | 0.048 | 91.542  | 0.000 | NO | 0.000 | (402) PRESERVED (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Halsey A. Frederick Memorial Park); steep slopes present.   |
| 91  | 43    | 15C | 138 MORRIS AVE          | MOUNTAIN LAKES BOROUGH            | R-A | 0.634 | 0.624 | 0.010 | 100.000 | 0.634 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Halsey A. Frederick Memorial Park); steep slopes and wetlands present; property is partially within open water protection area. |
| 91  | 35    | 15C | 158 MORRIS AVE          | MOUNTAIN LAKES BOROUGH            | R-A | 0.660 | 0.660 | 0.000 | 100.000 | 0.660 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 91  | 39    | 15C | 148 MORRIS AVE          | MOUNTAIN LAKES BOROUGH            | R-A | 0.708 | 0.666 | 0.042 | 100.000 | 0.708 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 91  | 50.02 | 15C | 128 MORRIS AVE          | MOUNTAIN LAKES BOROUGH            | R-A | 0.546 | 0.546 | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Halsey A. Frederick Memorial Park); steep slopes present; property is entirely within open water protection area.               |
| 91  | 1     | 15C | 012 ELM RD              | MOUNTAIN LAKES BOROUGH            | R-A | 0.520 | 0.519 | 0.001 | 100.000 | 0.520 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |
| 91  | 14    | 15C | 200 MORRIS AVE          | MOUNTAIN LAKES BOROUGH            | R-A | 0.229 | 0.061 | 0.167 | 100.000 | 0.229 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |
| 91  | 55    | 15C | 118 MORRIS AVE          | MOUNTAIN LAKES BOROUGH            | R-A | 0.437 | 0.437 | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Halsey A. Frederick Memorial Park); steep slopes present; property is partially within open water protection area.              |
| 94  | 9.01  | 15C | 010 BALL RD             | MOUNTAIN LAKES BOROUGH            | R-A | 0.203 | 0.163 | 0.040 | 100.000 | 0.203 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 94  | 16    | 15C | 058 BELLVALE RD         | MOUNTAIN LAKES BOROUGH            | R-A | 0.380 | 0.111 | 0.269 | 100.000 | 0.380 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 98  | 5     | 15C | 009 ELM RD              | PUBLIC LIBRARY                    | R-A | 0.636 | 0.000 | 0.636 | 100.000 | 0.636 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Developed with Mountain Lakes Library; steep slopes present.   |
| 100 | 29    | 15C | 276 BOULEVARD & BEACH   | MOUNTAIN LAKES BOROUGH            | R-A | 1.217 | 1.217 | 0.000 | 98.979  | 0.000 | NO | 0.000 | (402) PRESERVED (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Island Beach); steep slopes present; property is partially within open water protection area.                                   |
| 100 | 23.01 | 1   | 266 BLVD                | HESSION, JOSEPH M/O'BRIEN, HALLEY | R-A | 0.659 | 0.659 | 0.000 | 90.083  | 0.000 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Steep slopes present; lot entirely within open water protection area; remaining acreage < 0.83 acres.  |
| 101 | 79    | 15C | 175 FERNWOOD PL         | MOUNTAIN LAKES BOROUGH            | R-A | 2.081 | 2.081 | 0.000 | 95.297  | 0.000 | NO | 0.000 | (402) PRESERVED (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                                | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Thorief Fillet Bird Sanctuary); steep slopes present; property is entirely within open water protection area.                   |
| 101 | 71    | 15C | 163 LAKE DR             | MOUNTAIN LAKES BOROUGH            | R-A | 0.817 | 0.817 | 0.000 | 97.348  | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Thorief Fillet Bird Sanctuary); steep slopes present; property is entirely within open water protection area.                   |
| 101 | 48.02 | 1   | 117 LAKE DR             | KLINGENBURG, ROBERT L             | R-A | 0.419 | 0.419 | 0.000 | 100.000 | 0.000 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Steep slopes present; lot entirely within open water protection area; remaining acreage < 0.83 acres.  |
| 101 | 44    | 1   | 105 LAKE DR             | MOUNTAIN LAKES BOROUGH            | R-A | 0.586 | 0.586 | 0.000 | 99.501  | 0.000 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Steep slopes present; lot entirely within open water protection area; remaining acreage < 0.83 acres.  |
| 101 | 30.02 | 15C | 085 LAKE DR BEACH       | MOUNTAIN LAKES BOROUGH            | R-A | 0.457 | 0.457 | 0.000 | 78.197  | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Midvale Boat Landing); steep slopes present; property is entirely within open water protection area.                            |
| 101 | 105   | 1   | 026 LAKE DR             | JOLDZIC, DUSKO/JANA               | R-A | 1.475 | 1.475 | 0.000 | 100.000 | 0.000 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Steep slopes present; lot entirely within open water protection area; remaining acreage < 0.83 acres.  |
| 104 | 44    | 15C | 079 POLLARD RD          | MOUNTAIN LAKES BOROUGH            | R-A | 0.279 | 0.042 | 0.236 | 100.000 | 0.279 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 104 | 71    | 15C | 025 POLLARD RD          | MOUNTAIN LAKES BOROUGH            | R-A | 0.547 | 0.049 | 0.498 | 100.000 | 0.547 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 104 | 78    | 15C | 011 POLLARD RD          | MOUNTAIN LAKES BOROUGH            | R-A | 0.360 | 0.345 | 0.014 | 100.000 | 0.360 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 105 | 27    | 15C | 003 POLLARD RD          | MOUNTAIN LAKES BOROUGH            | R-A | 0.148 | 0.147 | 0.000 | 100.000 | 0.148 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 105 | 15    | 15C | 260 MORRIS AVE          | MOUNTAIN LAKES BOROUGH            | R-A | 0.499 | 0.458 | 0.041 | 100.000 | 0.499 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013.   |
| 106 | 1     | 1   | 000 MIDVALE RD @ ROMAIN | VVRN MIDVALE PROPERTIES LLC       | A   | 0.046 | 0.000 | 0.046 | 100.000 | 0.046 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Lot too small; lot acreage < 0.83 acres.   |
| 106 | 9     | 1   | 048 MIDVALE RD          | MOUNTAIN LAKES BOROUGH            | A   | 0.132 | 0.054 | 0.078 | 100.000 | 0.132 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Steep slopes present; remaining acreage < 0.83 acres.  |
| 106 | 9.01  | 15C | 038 MIDVALE RD          | MOUNTAIN LAKES BOROUGH            | A   | 0.129 | 0.100 | 0.030 | 100.000 | 0.129 | NO | 0.000 | (408) PUBLIC DEVELOPED BLD COV (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED                 | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 107 | 10    | 15C | 010 POLLARD RD          | MOUNTAIN LAKES BOROUGH            | R-A | 0.575 | 0.475 | 0.100 | 100.000 | 0.575 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 108 | 9     | 1   | 018 ROMAINE RD          | SEVEN HUNDRED E LLC               | A   | 0.041 | 0.037 | 0.004 | 100.000 | 0.041 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Steep slopes present; lot partially within open water protection area; remaining acreage < 0.83 acres.   |
| 108 | 10    | 15C | 020 ROMAINE RD          | MOUNTAIN LAKES BOROUGH            | A   | 1.403 | 1.374 | 0.029 | 100.000 | 1.403 | NO | 0.000 | (402) PRESERVED (408) PUBLIC DEVELOPED BLD COV (409) PUBLIC DEVELOPED LOT/IS COV (607) TOTALLY CONSTRAINED | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is partially within open water protection area.  |

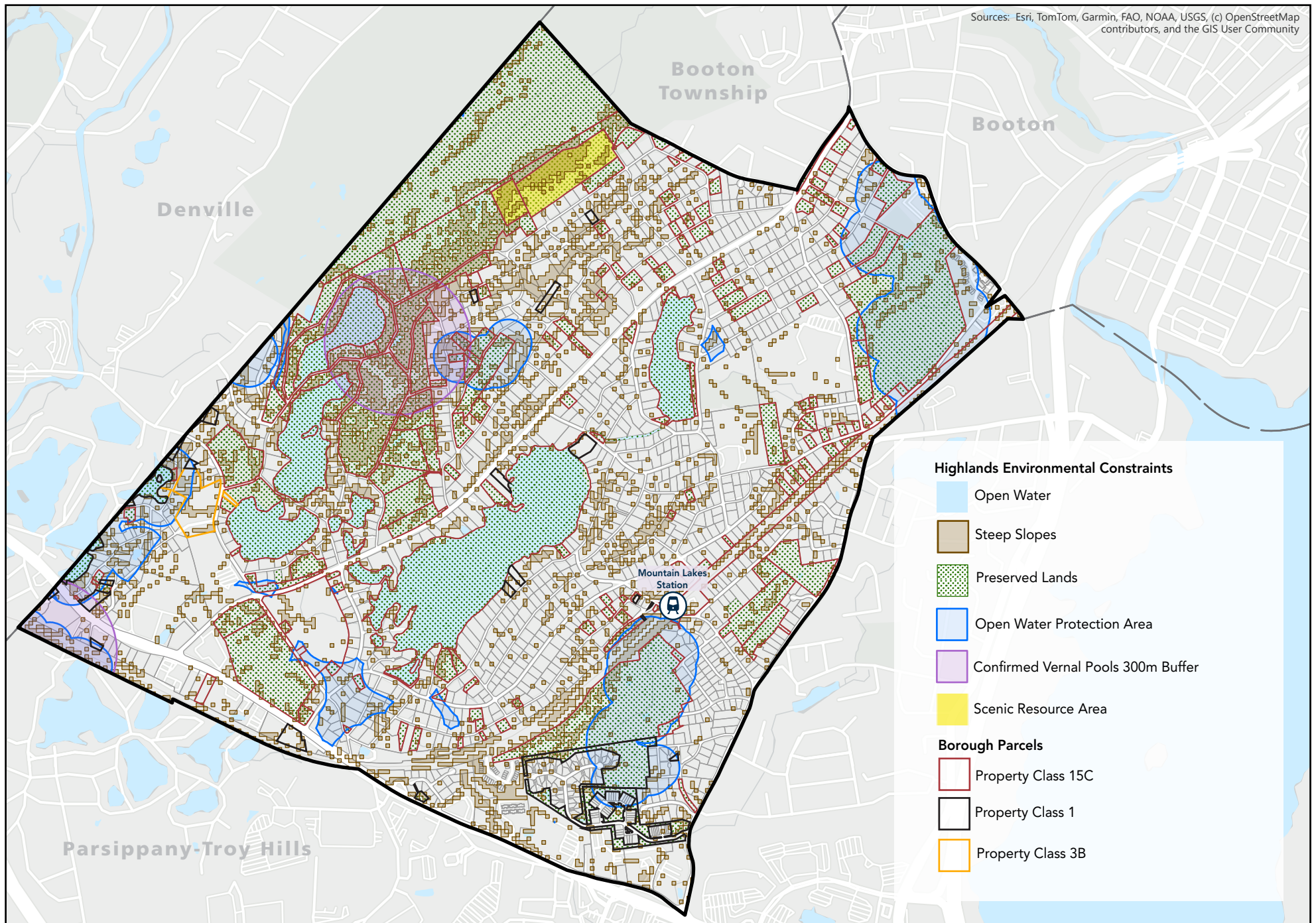
|        |       |     |                      |                                |      |        |        |       |         |       |    |       |  |  |
|--------|-------|-----|----------------------|--------------------------------|------|--------|--------|-------|---------|-------|----|-------|--|--|
| 108    | 1     | 15C | 002 MIDVALE RD       | MOUNTAIN LAKES BOROUGH         | A    | 0.104  | 0.024  | 0.081 | 100.000 | 0.104 | NO | 0.000 | (408) PUBLIC DEVELOPED BLD COV<br>(409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED | Steep slopes present; remaining acreage < 0.83 acres.  |
| 110    | 46    | 15C | 120 POLLARD RD       | MOUNTAIN LAKES BOROUGH         | R-A  | 0.211  | 0.211  | 0.000 | 100.000 | 0.211 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                                   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 110    | 40    | 15C | 000 POLLARD RD       | MOUNTAIN LAKES BOROUGH         | R-A  | 0.142  | 0.142  | 0.000 | 100.000 | 0.142 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                                   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is entirely within open water protection area.               |
| 110    | 57    | 15C | 140 POLLARD RD       | MOUNTAIN LAKES BOROUGH         | R-A  | 0.714  | 0.714  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                                   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |
| 110    | 61    | 15C | 150 POLLARD RD       | MOUNTAIN LAKES BOROUGH         | R-A  | 0.643  | 0.643  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                                   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; property is entirely within open water protection area.                                     |
| 110    | 33    | 15C | 092 POLLARD RD       | MOUNTAIN LAKES BOROUGH         | R-A  | 0.530  | 0.520  | 0.010 | 100.000 | 0.530 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                                   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; property is almost entirely within open water protection area.                              |
| 111    | 19    | 15C | 178 LAKE DR          | MOUNTAIN LAKES BOROUGH         | R-A  | 0.391  | 0.253  | 0.138 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                                   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; property is partially within open water protection area.                                    |
| 111    | 10.02 | 15C | 006 ROCKAWAY TER     | MOUNTAIN LAKES BOROUGH         | R-A  | 0.391  | 0.391  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                                   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is entirely within open water protection area.               |
| 112    | 45    | 15C | 107 POLLARD RD       | MOUNTAIN LAKES BOROUGH         | R-A  | 0.341  | 0.341  | 0.000 | 100.000 | 0.341 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                                   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is entirely within open water protection area.               |
| 112    | 6     | 15C | 366 MORRIS AVE       | MOUNTAIN LAKES BOROUGH         | R-A  | 0.642  | 0.642  | 0.000 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                                   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is entirely within open water protection area.               |
| 114    | 1     | 15C | 033 RAYNOLD RD       | MOUNTAIN LAKES BOROUGH         | R-A  | 0.141  | 0.071  | 0.070 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                                   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; property is partially within open water protection area.                                    |
| 114    | 20    | 15C | 059 CRANE RD         | MOUNTAIN LAKES BOROUGH         | R-A  | 0.419  | 0.012  | 0.407 | 100.000 | 0.000 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                                   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is entirely within open water protection area.               |
| 116    | 3.06  | 1   | 12 FOX HILL LN       | SAMAT, PINKY/INDARKU MAR R     | R-A  | 0.383  | 0.226  | 0.158 | 100.000 | 0.383 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Steep slopes present; remaining acreage < 0.83 acres.  |
| 117    | 9.02  | 1   | 000 SHERWOOD DR REAR | COMM ASSOC SVC C/O WILKIN MGMT | RC-2 | 0.042  | 0.042  | 0.000 | 100.000 | 0.042 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Steep slopes present; property is entirely within open water protection area; remaining acreage < 0.83 acres.  |
| 117    | 17    | 1   | 000 SHERWOOD DR      | COMM ASSOC SVC C/O WILKIN MGMT | RC-3 | 1.492  | 1.492  | 0.000 | 100.000 | 1.492 | NO | 0.000 | (402) PRESERVED<br>(607) TOTALLY CONSTRAINED   | Steep slopes present; property is entirely within open water protection area; remaining acreage < 0.83 acres.  |
| 117.01 | 53    | 1   | 000 ROBIN HOOD DR    | COMM ASSOC SVC C/O WILKIN MGMT | RC-3 | 10.837 | 10.326 | 0.511 | 100.000 | 7.899 | NO | 0.000 | (402) PRESERVED<br>(607) TOTALLY CONSTRAINED   | Steep slopes and wetlands present; property is almost entirely within open water protection area; remaining acreage < 0.83 acres.  |
| 118.01 | 35    | 1   | 000 LOCKLEY CT       | PINE EDGE TNHSE ASSOC., INC    | RC-3 | 4.475  | 3.727  | 0.748 | 100.000 | 4.475 | NO | 0.000 | (402) PRESERVED<br>(607) TOTALLY CONSTRAINED   | Steep slopes and wetlands present; property is almost entirely within open water protection area; remaining acreage < 0.83 acres.  |
| 118.02 | 6     | 1   | 000 LOCKLEY CT       | PINE EDGE TNHSE ASSOC., INC    | RC-3 | 0.985  | 0.860  | 0.124 | 100.000 | 0.985 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Steep slopes and wetlands present; property is partially within open water protection area; remaining acreage < 0.83 acres.  |
| 118.03 | 9     | 1   | 000 LOCKLEY CT       | PINE EDGE TNHSE ASSOC., INC    | RC-3 | 1.868  | 1.845  | 0.023 | 100.000 | 1.868 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Steep slopes and wetlands present; property is partially within open water protection area; remaining acreage < 0.83 acres.  |
| 118.05 | 1     | 1   | 000 LOCKLEY CT       | PINE EDGE TNHSE ASSOC., INC    | RC-3 | 0.071  | 0.054  | 0.017 | 100.000 | 0.071 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Property is partially within open water protection area; remaining acreage < 0.83 acres.   |
| 123    | 6     | 1   | 000 WHITBY RD        | TERHUNE, TODD W/KIMBERLY M     | R-A  | 0.150  | 0.120  | 0.030 | 100.000 | 0.150 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Steep slopes and wetlands present; property is partially within open water protection area; remaining acreage < 0.83 acres.  |
| 124    | 1     | 15C | 000 SCARBOROUGH RD   | MOUNTAIN LAKES BOROUGH         | R-A  | 0.563  | 0.070  | 0.493 | 100.000 | 0.563 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                                   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (50 ft. ROW); property is partially within open water protection area.                       |
| 127.04 | 13.01 | 15C | 000 MAPLE WAY        | MOUNTAIN LAKES BOROUGH         | R-2  | 1.007  | 0.956  | 0.051 | 100.000 | 1.007 | NO | 0.000 | (402) PRESERVED<br>(409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; property is partially within open water protection area.                                    |
| 127.05 | 16    | 15C | 005 CRESCENT DR      | MOUNTAIN LAKES BOROUGH         | C    | 0.308  | 0.308  | 0.000 | 100.000 | 0.308 | NO | 0.000 | (607) TOTALLY CONSTRAINED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; wetlands present; property is entirely within open water protection area.                   |
| 127.05 | 6     | 15C | 098 GROVE PL         | MOUNTAIN LAKES BOROUGH         | R-2  | 0.204  | 0.204  | 0.000 | 100.000 | 0.204 | NO | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED                                   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is partially within open water protection area.              |
| 127.06 | 1     | 15C | 003 CRESCENT DR      | MOUNTAIN LAKES BOROUGH         | C    | 38.818 | 38.796 | 0.022 | 100.000 | 4.427 | NO | 0.000 | (402) PRESERVED<br>(607) TOTALLY CONSTRAINED   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes and wetlands present; property is partially within open water protection area. |
| 129    | 1     | 15C | 056 WOODLAND AVE     | MOUNTAIN LAKES BOROUGH         | C    | 7.199  | 7.171  | 0.029 | 100.000 | 3.756 | NO | 0.000 | (402) PRESERVED<br>(607) TOTALLY CONSTRAINED   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes and wetlands present; property is partially within open water protection area. |
| 129.01 | 18.02 | 15C | 044 WOODLAND AVE     | MOUNTAIN LAKES BOROUGH         | R-A  | 1.846  | 1.843  | 0.004 | 100.000 | 0.000 | NO | 0.000 | (402) PRESERVED<br>(607) TOTALLY CONSTRAINED   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is partially within open water protection area.              |
| 129.02 | 1     | 15C | 000 INTERVALE RD     | MOUNTAIN LAKES BOROUGH         | R-A  | 8.012  | 4.661  | 3.351 | 100.000 | 5.560 | NO | 0.000 | (402) PRESERVED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present; property is partially within open water protection area.              |
| 129.03 | 13    | 15C | 119 MIDVALE RD       | MOUNTAIN LAKES BOROUGH         | C    | 3.539  | 2.196  | 1.343 | 100.000 | 3.539 | NO | 0.000 | (402) PRESERVED  | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; steep slopes present.   |

|     |   |     |                           |                        |      |        |        |       |         |       |                           |       |  |   |
|-----|---|-----|---------------------------|------------------------|------|--------|--------|-------|---------|-------|---------------------------|-------|--|---|
| 131 | 2 | 15C | 000 MORRIS AVE            | MOUNTAIN LAKES BOROUGH | R-A  | 0.277  | 0.277  | 0.000 | 27.704  | 0.000 | NO                        | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013; property is entirely within open water protection area.                |
| 131 | 3 | 15C | 000 PUBLIC BEACH          | MOUNTAIN LAKES BOROUGH | R-A  | 0.295  | 0.295  | 0.000 | 3.576   | 0.000 | NO                        | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                     | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Island Beach); property is entirely within open water protection area. |
| 131 | 1 | 15C | 000 MOUNTAIN LAKE         | MOUNTAIN LAKES BOROUGH | H20  | 79.098 | 79.098 | 0.000 | 8.624   | 0.000 | NO                        | 0.000 | (401) OPEN WATER<br>(402) PRESERVED<br>(607) TOTALLY CONSTRAINED   | Open water (Mountain Lake).   |
| 132 | 1 | 15C | 000 RESERVOIR LAKE        | MOUNTAIN LAKES BOROUGH | R-A  | 2.455  | 2.455  | 0.000 | 1.152   | 0.000 | NO                        | 0.000 | (401) OPEN WATER<br>(409) PUBLIC DEVELOPED LOT/IS COV<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED | Open water (Grunden's Pond).  |
| 133 | 1 | 15C | 000 COVE LAKE             | MOUNTAIN LAKES BOROUGH | H20  | 1.073  | 1.073  | 0.000 | 17.664  | 0.000 | NO                        | 0.000 | (402) PRESERVED<br>(409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED  | Open water (Cove Lake).   |
| 134 | 1 | 15C | 000 SHADOW LAKE & OLIVE   | MOUNTAIN LAKES BOROUGH | H20  | 3.182  | 3.182  | 0.000 | 4.393   | 0.000 | NO                        | 0.000 | (402) PRESERVED<br>(409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED  | Open water (Olive and Shadow Lakes).  |
| 135 | 1 | 15C | 000 SUNSET LAKE           | MOUNTAIN LAKES BOROUGH | H20  | 15.580 | 15.580 | 0.000 | 1.826   | 0.000 | NO                        | 0.000 | (401) OPEN WATER<br>(402) PRESERVED<br>(607) TOTALLY CONSTRAINED   | Open water (Sunset Lake).   |
| 136 | 1 | 15C | 000 CRYSTAL LAKE          | MOUNTAIN LAKES BOROUGH | R-AA | 19.792 | 19.792 | 0.000 | 7.493   | 0.000 | NO                        | 0.000 | (401) OPEN WATER<br>(402) PRESERVED<br>(607) TOTALLY CONSTRAINED   | Open water (Crystal Lake).  |
| 137 | 1 | 15C | 000 BIRCHWOOD LAKE        | MOUNTAIN LAKES BOROUGH | R-AA | 13.711 | 13.711 | 0.000 | 0.728   | 0.000 | NO                        | 0.000 | (402) PRESERVED<br>(504) INSUFFICIENT SEPTIC DENSITY THRESHOLD (<5 UNITS)<br>(607) TOTALLY CONSTRAINED                                       | Open water (Birchwood Lake).  |
| 138 | 1 | 15C | 000 BOULEVARD & ROCK LANE | MOUNTAIN LAKES BOROUGH | C    | 0.881  | 0.881  | 0.000 | 100.000 | 0.881 | NO                        | 0.000 | (409) PUBLIC DEVELOPED LOT/IS COV<br>(607) TOTALLY CONSTRAINED   | Property designated for conservation, park lands and open space in master plan adopted 10/24/2013 (Linear Park).  |
|     |   |     |                           |                        |      |        |        |       |         |       | TOTAL DEVELOPABLE ACREAGE | 0.000 |  |   |



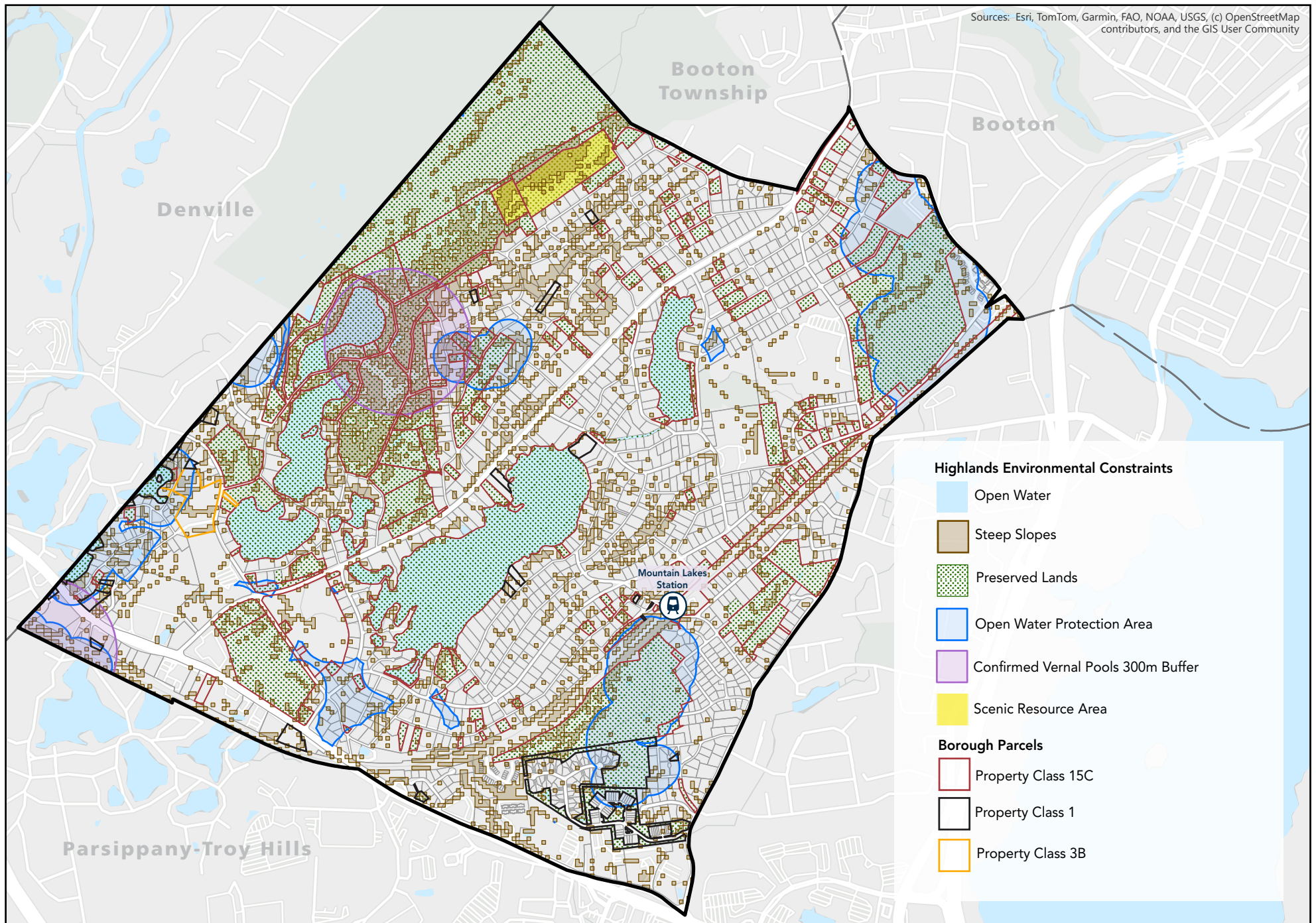


## Appendix B.1: Vacant Land Adjustment Borough Parcels Inventoried

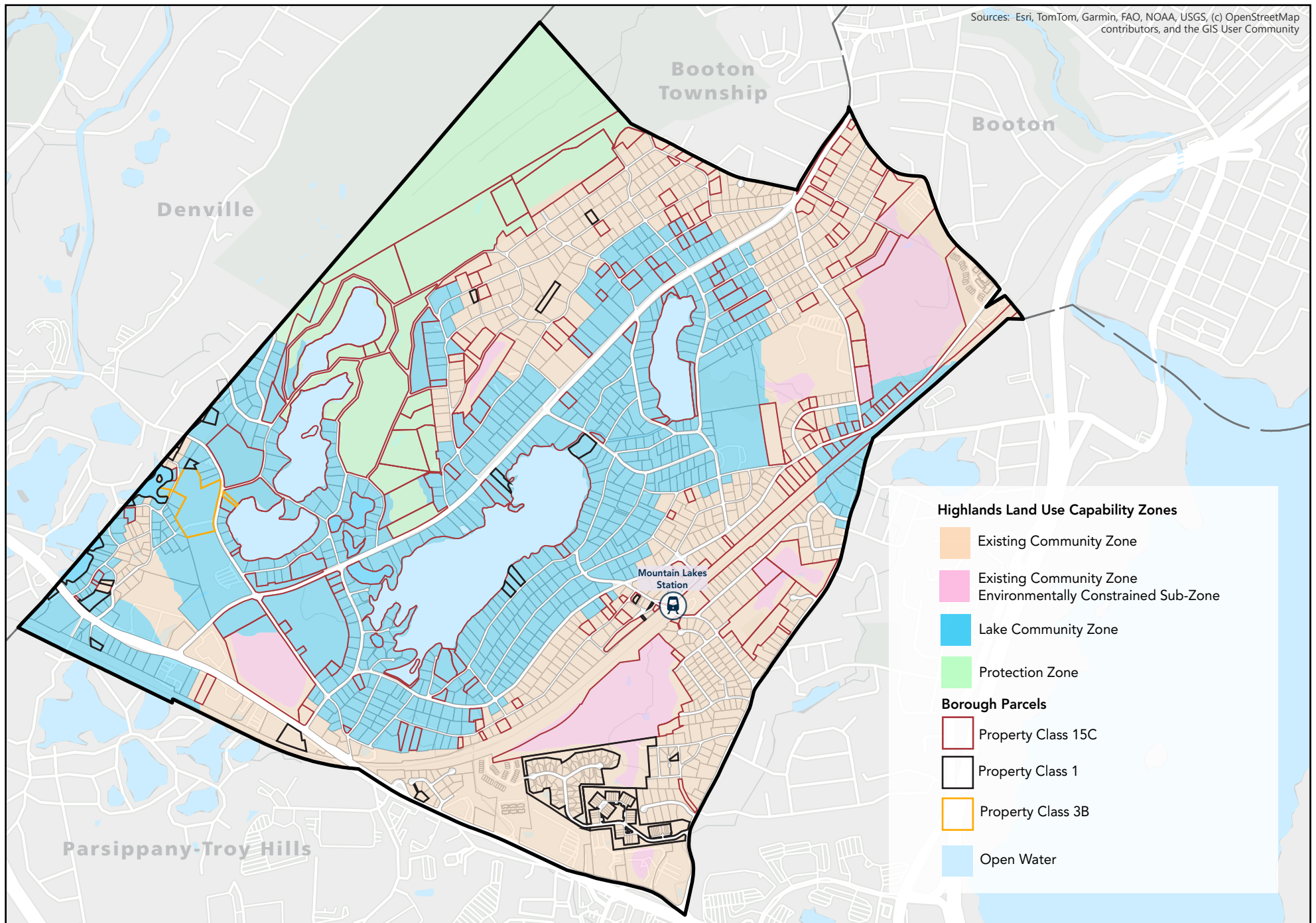


## Appendix B.2: Vacant Land Adjustment with Highlands Environmental Constraints



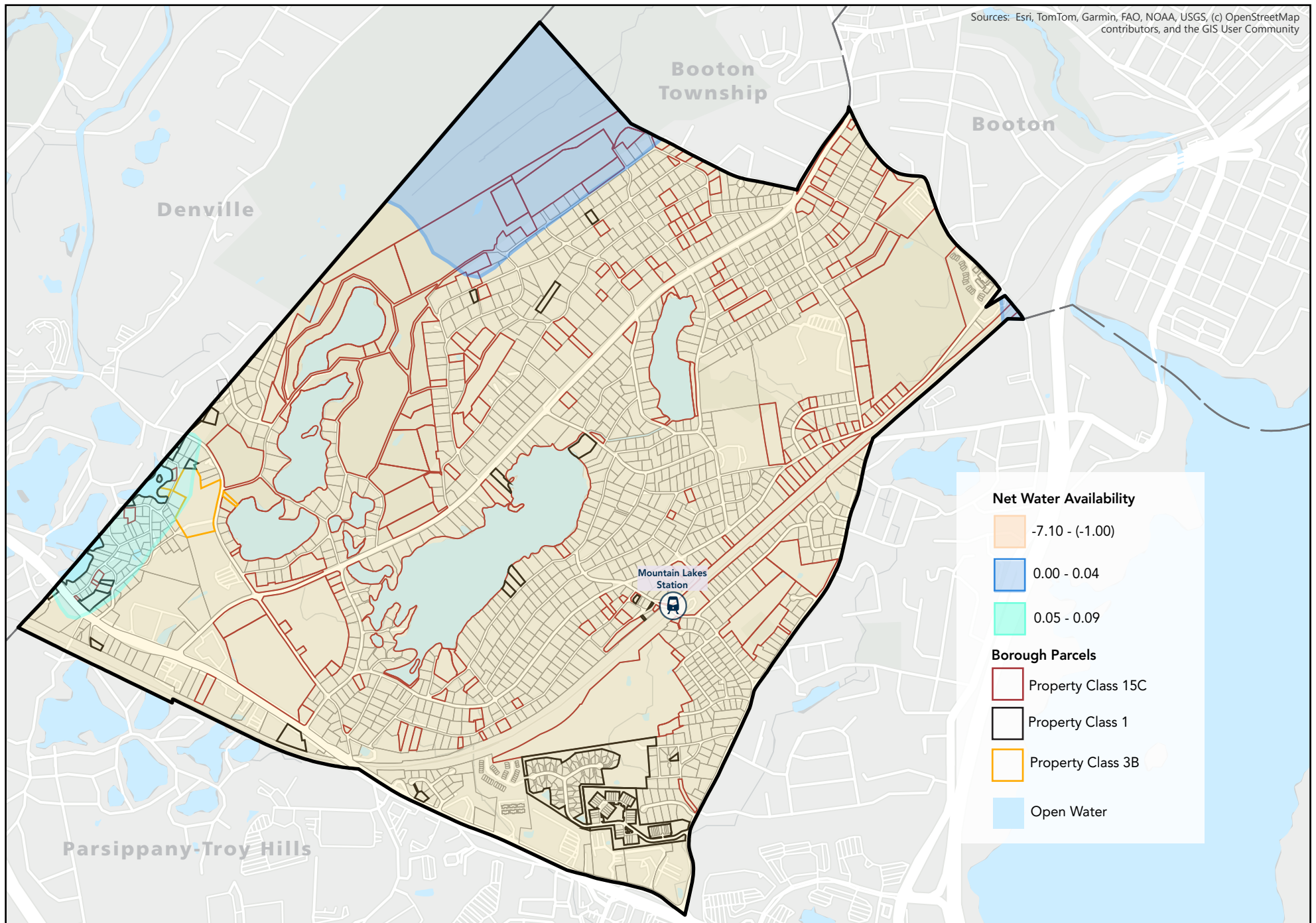


## Appendix B.2: Vacant Land Adjustment with Highlands Environmental Constraints



## Appendix B.3: Vacant Land Adjustment with Highlands Land Use Land Capability Zones





## Appendix B.4: Vacant Land Adjustment with Highlands Net Water Availability

# Appendix C: Third Round Settlement Agreement

January 29, 2019

Robert H. Oostdyk, Jr., Esq.  
Murphy McKeon P.C.  
51 Route 23 South  
Riverdale, NJ 07457

**Re: In the Matter of the Application of the Borough of Mountain Lakes,  
County of Morris, Docket No. MRS-L-1646-16**

Dear Mr. Oostdyk:

This letter memorializes the terms of an agreement reached between the Borough of Mountain Lakes (the Borough or "Mountain Lakes"), the declaratory judgment plaintiff, and Fair Share Housing Center (FSHC), a Supreme Court-designated interested party in this matter in accordance with In re N.J.A.C. 5:96 and 5:97, 221 N.J. 1, 30 (2015)(Mount Laurel IV) and, through this settlement, a defendant in this proceeding.

#### **Background**

Mountain Lakes filed the above-captioned matter on July 25, 2016 seeking a declaration of its compliance with the Mount Laurel doctrine and Fair Housing Act of 1985, N.J.S.A. 52:27D-301 et seq. in accordance with In re N.J.A.C. 5:96 and 5:97, supra. Through the declaratory judgment process, the Borough and FSHC agreed to settle the litigation and to present that settlement to the trial court with jurisdiction over this matter to review, recognizing that the settlement of Mount Laurel litigation is favored because it avoids delays and the expense of trial and results more quickly in the construction of homes for lower-income households.

#### **Settlement terms**

The Borough and FSHC hereby agree to the following terms:

1. FSHC agrees that the Borough, through the adoption of a Housing Element and Fair Share Plan conforming with the terms of this Agreement (hereafter "the Plan") and through the implementation of the Plan and this Agreement, satisfies its obligations under the Mount Laurel doctrine and Fair Housing Act of 1985, N.J.S.A. 52:27D-301 et seq., for the Prior Round (1987-1999) and Third Round (1999-2025).
2. At this time and at this particular point in the process resulting from the Supreme Court's Mount Laurel IV decision, when Third Round fair share obligations have yet to be definitively determined, it is appropriate for the parties to arrive at a settlement regarding a municipality's Third Round present and prospective need instead of doing so through plenary adjudication of the present and prospective need.
3. FSHC and Mountain Lakes hereby agree that Mountain Lakes' affordable housing obligations are as follows:

|  |     |
|--|-----|
| Rehabilitation Share (per Kinsey Report <sup>1</sup> )   | 1   |
| Prior Round Obligation (pursuant to N.J.A.C. 5:93)   | 80  |
| Third Round (1999-2025) Prospective Need (per Kinsey Report, as adjusted through this Agreement) | 271 |

4. For purposes of this Agreement, the Third Round Prospective Need shall be deemed to include the Gap Period Present Need, which is a measure of households formed from 1999-2015 that need affordable housing, that was recognized by the Supreme Court in In re Declaratory Judgment Actions Filed By Various Municipalities, 227 N.J. 508 (2017).
5. The Borough's efforts to meet its present need include the following: Morris Community Development Block Grant Housing Rehabilitation Program. This is sufficient to satisfy the Borough's present need obligation of 1 units.
6. The municipality, as calculated in Exh. A, has a realistic development potential (RDP) of 18 units and an unmet need of 62 units for the Prior Round. That RDP will be satisfied as follows:

| Development             | Units     | Bonus Credits | Total Credits |
|-------------------------|-----------|---------------|---------------|
| RCA with City of Orange | 12        | 0             | 12            |
| Fusee Site              | 6         | 0             | 6             |
| <b>Total</b>            | <b>18</b> | <b>0</b>      | <b>18</b>     |

The RDP of 18, subtracted from the Prior Round Obligation of 80 units, results in an unmet need of 62 units. This will be addressed through a Borough-wide Affordable Housing Mandatory Set-aside Ordinance to capture future affordable housing (a 15% for rental 20% for sale set aside) from any residential development comprised of five or more units.

7. The municipality, as calculated in Exh. A, has a realistic development potential (RDP) of 17 units. That RDP will be satisfied as follows:

| Development                                   | Units | Bonus Credits | Total Credits |
|---|-------|---------------|---------------|
| Fusee Site                                    | 2     | 0             | 2             |
| Block 116/Lot 3.0x ("King of Kings site")     | 6     | 0             | 6             |
| Block 118.04/Lot 2.01 ("1 Bloomfield Avenue") | 4     | 0             | 4             |
| Accessory Apartments                          | 5     | 0             | 5             |

<sup>1</sup> David N. Kinsey, PhD, PP, FAICP, NEW JERSEY LOW AND MODERATE INCOME HOUSING OBLIGATIONS FOR 1999-2025 CALCULATED USING THE NJ COAH PRIOR ROUND (1987-1999) METHODOLOGY, May 2016.



|              |  |  |           |
|--------------|--|--|-----------|
| <b>Total</b> |  |  | <b>17</b> |
|--------------|--|--|-----------|

8. The RDP of 17, subtracted from the Third Round obligation of 271 units, plus the remaining Prior Round unmet need of 62 results in a total unmet need of 316 units, which shall be addressed through the following mechanisms:

- a) The Borough agrees to place overlay zoning on the following sites permitting 14 du/a with a 15% set-aside in the event of rental units and a 20% set-aside in the event of for-sale units:
  - Block 7 Lot 7 – 333 Route 46 with 16.2 acres
  - Block 7 Lot 8 – 415 Boulevard with 3.04 acres
  - Block 7 Lot 9 – 425 Boulevard with 1.8 acres
  - Block 6 Lot 14 – 420 Boulevard with 5.87 acres
  - Block 116 Lot 5 – 115 Route 46 with 5.5 acres
  - Block 116 Lot 6 – 105 Route 46 with 11.7 acres
- b) 1 Bloomfield Avenue – Additional Medicaid units. This site is not yet constructed and will include Medicaid units in excess of those described in Paragraph 7. The Borough will describe in its final Housing Element and Fair Share Plan how many total units will be constructed on this site to contribute toward unmet need.
- c) The Borough shall adopt an ordinance requiring a mandatory affordable housing set aside for all new multifamily residential developments of five (5) units or more. The set aside for rental developments shall be fifteen percent (15%) and the set aside for for-sale developments shall be twenty percent (20%). The provisions of the ordinance shall not apply to residential expansions, additions, renovations, replacement, or any other type of residential development that does not result in a net increase in the number of dwellings of five or more. The form of the Ordinance shall be finalized prior to final judgment being issued in this matter through collaboration between FSHC and representatives of the Borough. This does not give any developer the right to any such rezoning, variance or other relief, or establish any obligation on the part of Mountain Lakes to grant such rezoning, variance or other relief. The Borough shall not permit any developer to subdivide a proposed development in a way that would avoid compliance with this requirement.

The Judgment of Compliance and Repose that is ultimately entered in this declaratory judgment action shall provide that the fact that the Borough has an unmet need: (a) shall not be deemed a legal reason to warrant the grant of any rezoning, variance or other relief; (b) shall not give any developer the right to any rezoning, variance, or other relief; (c) shall not establish any obligation on the part of the Borough to grant any rezoning, variance, or other relief; and (d) shall not be the basis of any rezoning, variance, or other relief, including but not limited to any relief requested through litigation, including but not limited to a builder's remedy and/or an appeal of a planning board or zoning board of adjustment denial of an application.

9. The Borough will provide a realistic opportunity for the development of affordable housing through the adoption of inclusionary zoning on the following sites:

- a) King of Kings – in November 2015 the Borough rezoned Block 116 Lot 3 (7.7 acres) to permit up to 40 townhomes with a 15% set-aside of 6 affordable housing units. This site has now received all of its approvals and is currently under construction.

10. The Borough will provide a realistic opportunity for the development of additional affordable housing that will be developed or created through means other than inclusionary zoning in the following ways:

Accessory Apartment program – the Borough proposes to address a part of its RDP utilizing credits from an accessory apartment program to be established pursuant to this agreement. The Borough proposes to incentivize property owners of existing accessory apartments pursuant to N.J.A.C. 5:93-5.9(c). The Borough shall identify how many existing accessory apartments exist within the Borough and thus how many may potentially be converted in this way.

In the event that the Borough cannot secure 5 deed restricted accessory apartments utilizing the process identified in N.J.A.C. 5:93-5.9(c) the Borough agrees to fund the accessory apartment program providing \$50,000 for very low-income units, \$40,000 for low-income units, and \$30,000 for moderate-income units.

11. The Borough agrees to require 13% of all affordable units referenced in this Agreement, excepting those units that were constructed or granted preliminary or final site plan approval prior to July 1, 2008, to be very low income units, with half of the very low income units being available to families. The municipality will comply with those requirements as follows:
- a) The Borough agrees that 13% of all units created pursuant to the overlay zoning identified in Paragraph 8(a) shall be reserved for households earning at or below 30% median income.
  - b) The Borough agrees that 13% of all units created pursuant to the mandatory set-aside ordinance identified in Paragraph 8(c) shall be reserved for households earning at or below 30% median income.
  - c) The Borough agrees to provide 1 accessory apartment unit as very low income. The Borough will demonstrate how this will be accomplished in its final Housing Element and Fair Share Plan.
  - d) The parties understand that there are no very low income units included in the units under construction at the King of Kings site.
12. The Borough shall meet its Third Round Prospective Need in accordance with the following standards as agreed to by the Parties and reflected in the table in paragraph 7 and 8 above:
- a) Third Round bonuses will be applied in accordance with N.J.A.C. 5:93-5.15(d).
  - b) At least 50 percent of the units addressing the Third Round Prospective Need shall be affordable to very-low-income and low-income households with the remainder affordable to moderate-income households.
  - c) At least twenty-five percent of the Third Round Prospective Need shall be met through rental units, including at least half in rental units available to families.

- d) At least half of the units addressing the Third Round Prospective Need in total must be available to families.
  - e) The Borough agrees to comply with an age-restricted cap of 25% and to not request a waiver of that requirement. This shall be understood to mean that in no circumstance may the municipality claim credit toward its fair share obligation for age-restricted units that exceed 25% of all units developed or planned to meet its cumulative prior round and third round fair share obligation.
13. The Borough shall add to the list of community and regional organizations in its affirmative marketing plan, pursuant to N.J.A.C. 5:80-26.15(f)(5), Fair Share Housing Center, the New Jersey State Conference of the NAACP, the Latino Action Network, the Morris County Chapter of the NAACP, Newark NAACP, East Orange NAACP, Housing Partnership for Morris County, Community Access Unlimited, Inc., Northwest New Jersey Community Action Program, Inc. (NORWESCAP), Homeless Solutions of Morristown, and the Supportive Housing Association, and shall, as part of its regional affirmative marketing strategies during its implementation of the affirmative marketing plan, provide notice to those organizations of all available affordable housing units. The Borough also agrees to require any other entities, including developers or persons or companies retained to do affirmative marketing, to comply with this paragraph.
14. All units shall include the required bedroom distribution, be governed by controls on affordability and affirmatively marketed in conformance with the Uniform Housing Affordability Controls, N.J.A.C. 5:80-26.1 et. seq. or any successor regulation, with the exception that in lieu of 10 percent of affordable units in rental projects being required to be at 35 percent of median income, 13 percent of affordable units in such projects shall be required to be at 30 percent of median income, and all other applicable law. The Borough as part of its HEFSP shall adopt and/or update appropriate implementing ordinances in conformance with standard ordinances and guidelines developed by COAH to ensure that this provision is satisfied. Income limits for all units that are part of the Plan required by this Agreement and for which income limits are not already established through a federal program exempted from the Uniform Housing Affordability Controls pursuant to N.J.A.C. 5:80-26.1 shall be updated by the Borough annually within 30 days of the publication of determinations of median income by HUD as follows:
- a) Regional income limits shall be established for the region that the Borough is located within (i.e. Region 2) based on the median income by household size, which shall be established by a regional weighted average of the uncapped Section 8 income limits published by HUD. To compute this regional income limit, the HUD determination of median county income for a family of four is multiplied by the estimated households within the county according to the most recent decennial Census. The resulting product for each county within the housing region is summed. The sum is divided by the estimated total households from the most recent decennial Census in the Borough's housing region. This quotient represents the regional weighted average of median income for a household of four. The income limit for a moderate-income unit for a household of four shall be 80 percent of the regional weighted average median income for a family of four. The income limit for a low-income unit for a household of four shall be 50 percent of the HUD determination of the regional weighted average median income for a family of four. The income limit for a very low income unit for a household of four shall be 30 percent of the regional weighted average median income for a family of four. These income limits shall be adjusted by household size based on multipliers used

- by HUD to adjust median income by household size. In no event shall the income limits be less than those for the previous year.
- b) The income limits attached hereto as Exhibit B are the result of applying the percentages set forth in paragraph (a) above to HUD's determination of median income for FY 2017, and shall be utilized until the Borough updates the income limits after HUD has published revised determinations of median income for the next fiscal year.
  - c) The Regional Asset Limit used in determining an applicant's eligibility for affordable housing pursuant to N.J.A.C. 5:80-26.16(b)3 shall be calculated by the Borough annually by taking the percentage increase of the income limits calculated pursuant to paragraph (a) above over the previous year's income limits, and applying the same percentage increase to the Regional Asset Limit from the prior year. In no event shall the Regional Asset Limit be less than that for the previous year.
  - d) The parties agree to request the Court prior to or at the fairness hearing in this matter to enter an order implementing this paragraph of this Agreement.
15. All new construction units shall be adaptable in conformance with P.L.2005, c.350/N.J.S.A. 52:27D-311a and -311b and all other applicable law.
16. As an essential term of this Agreement, within one hundred and twenty (120) days of Court's approval of this Agreement, the Borough shall introduce and adopt an ordinance or ordinances providing for the amendment of the Borough's Affordable Housing Ordinance and Zoning Ordinance to implement the terms of this Agreement and the zoning contemplated herein and adopt a Housing Element and Fair Share Plan and Spending Plan in conformance with the terms of this Agreement.
17. The parties agree that if a decision of a court of competent jurisdiction in Morris County, or a determination by an administrative agency responsible for implementing the Fair Housing Act, or an action by the New Jersey Legislature, would result in a calculation of an obligation for the Borough for the period 1999-2025 that would be lower by more than twenty (20%) percent than the total prospective Third Round need obligation established in this Agreement, and if that calculation is memorialized in an unappealable final judgment, the Borough may seek to amend the judgment in this matter to reduce its fair share obligation accordingly. Notwithstanding any such reduction, the Borough shall be obligated to adopt a Housing Element and Fair Share Plan that conforms to the terms of this Agreement and to implement all compliance mechanisms included in this Agreement, including by adopting or leaving in place any site specific zoning adopted or relied upon in connection with the Plan adopted pursuant to this Agreement; taking all steps necessary to support the development of any 100% affordable developments referenced herein; maintaining all mechanisms to address unmet need; and otherwise fulfilling fully the fair share obligations as established herein. The reduction of the Borough's obligation below that established in this Agreement does not provide a basis for seeking leave to amend this Agreement or seeking leave to amend an order or judgment pursuant to R. 4:50-1. If the Borough prevails in reducing its prospective need for the Third Round, the Borough may carry over any resulting extra credits to future rounds in conformance with the then-applicable law.
18. The Borough shall prepare a Spending Plan within the period referenced above, subject to the review of FSHC and approval of the Court, and reserves the right to seek approval from the Court that the expenditures of funds contemplated under the Spending Plan



constitute "commitment" for expenditure pursuant to N.J.S.A. 52:27D-329.2 and -329.3, with the four-year time period for expenditure designated pursuant to those provisions beginning to run with the entry of a final judgment approving this settlement in accordance with the provisions of In re Tp. Of Monroe, 442 N.J. Super. 565 (Law Div. 2015) (aff'd 442 N.J. Super. 563). On the first anniversary of the execution of this Agreement, which shall be established by the date on which it is executed by a representative of the Borough, and on every anniversary of that date thereafter through the end of the period of protection from litigation referenced in this Agreement, the Borough agrees to provide annual reporting of trust fund activity to the New Jersey Department of Community Affairs, Council on Affordable Housing, or Local Government Services, or other entity designated by the State of New Jersey, with a copy provided to Fair Share Housing Center and posted on the municipal website, using forms developed for this purpose by the New Jersey Department of Community Affairs, Council on Affordable Housing, or Local Government Services. The reporting shall include an accounting of all housing trust fund activity, including the source and amount of funds collected and the amount and purpose for which any funds have been expended.

19. On the first anniversary of the execution of this Agreement, and every anniversary thereafter through the end of this Agreement, the Borough agrees to provide annual reporting of the status of all affordable housing activity within the municipality through posting on the municipal website with a copy of such posting provided to Fair Share Housing Center, using forms previously developed for this purpose by the Council on Affordable Housing or any other forms endorsed by the FSHC.
20. The Fair Housing Act includes two provisions regarding action to be taken by the Borough during the ten-year period of protection provided in this Agreement. The Borough agrees to comply with those provisions as follows:
  - a) For the midpoint realistic opportunity review due on July 1, 2020, as required pursuant to N.J.S.A. 52:27D-313, the Borough will post on its municipal website, with a copy provided to Fair Share Housing Center, a status report as to its implementation of the Plan and an analysis of whether any unbuilt sites or unfulfilled mechanisms continue to present a realistic opportunity and whether any mechanisms to meet unmet need should be revised or supplemented. Such posting shall invite any interested party to submit comments to the municipality, with a copy to Fair Share Housing Center, regarding whether any sites no longer present a realistic opportunity and should be replaced and whether any mechanisms to meet unmet need should be revised or supplemented. Any interested party may by motion request a hearing before the court regarding these issues.
  - b) For the review of very low income housing requirements required by N.J.S.A. 52:27D-329.1, within 30 days of the third anniversary of this Agreement, and every third year thereafter, the Borough will post on its municipal website, with a copy provided to Fair Share Housing Center, a status report as to its satisfaction of its very low income requirements, including the family very low income requirements referenced herein. Such posting shall invite any interested party to submit comments to the municipality and Fair Share Housing Center on the issue of whether the municipality has complied with its very low income housing obligation under the terms of this settlement.
21. FSHC is hereby deemed to have party status in this matter and to have intervened in this matter as a defendant without the need to file a motion to intervene or an answer or other

pleading. The parties to this Agreement agree to request the Court to enter an order declaring FSHC is an intervenor, but the absence of such an order shall not impact FSHC's rights.

22. This Agreement must be approved by the Court following a fairness hearing as required by Morris Cty. Fair Hous. Council v. Boonton Twp., 197 N.J. Super. 359, 367-69 (Law Div. 1984), aff'd o.b., 209 N.J. Super. 108 (App. Div. 1986); East/West Venture v. Borough of Fort Lee, 286 N.J. Super. 311, 328-29 (App. Div. 1996). The Borough shall present its planner as a witness at this hearing. FSHC agrees to support this Agreement at the fairness hearing. In the event the Court approves this proposed settlement, the parties contemplate the municipality will receive "the judicial equivalent of substantive certification and accompanying protection as provided under the FHA," as addressed in the Supreme Court's decision in In re N.J.A.C. 5:96 & 5:97, 221 N.J. 1, 36 (2015). The "accompanying protection" shall remain in effect through July 1, 2025. If this Agreement is rejected by the Court at a fairness hearing it shall be null and void.
23. The Borough agrees to pay FSHC's attorneys fees and costs in the amount of \$3,000 within ten (10) days of the Court's approval of this Agreement pursuant to a duly-noticed fairness hearing.
24. If an appeal is filed of the Court's approval or rejection of this Agreement, the Parties agree to defend the Agreement on appeal, including in proceedings before the Superior Court, Appellate Division and New Jersey Supreme Court, and to continue to implement the terms of this Agreement if the Agreement is approved before the trial court unless and until an appeal of the trial court's approval is successful, at which point the Parties reserve their right to rescind any action taken in anticipation of the trial court's approval. All Parties shall have an obligation to fulfill the intent and purpose of this Agreement.
25. This Agreement may be enforced through a motion to enforce litigant's rights or a separate action filed in Superior Court, Morris County. A prevailing movant or plaintiff in such a motion or separate action shall be entitled to reasonable attorney's fees.
26. Unless otherwise specified, it is intended that the provisions of this Agreement are to be severable. The validity of any article, section, clause or provision of this Agreement shall not affect the validity of the remaining articles, sections, clauses or provisions hereof. If any section of this Agreement shall be adjudged by a court to be invalid, illegal, or unenforceable in any respect, such determination shall not affect the remaining sections.
27. This Agreement shall be governed by and construed by the laws of the State of New Jersey.
28. This Agreement may not be modified, amended or altered in any way except by a writing signed by each of the Parties.
29. This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which together shall constitute but one and the same Agreement.
30. The Parties acknowledge that each has entered into this Agreement on its own volition without coercion or duress after consulting with its counsel, that each party is the proper person and possess the authority to sign the Agreement, that this Agreement contains the

entire understanding of the Parties and that there are no representations, warranties, covenants or undertakings other than those expressly set forth herein.

31. Each of the Parties hereto acknowledges that this Agreement was not drafted by any one of the Parties, but was drafted, negotiated and reviewed by all Parties and, therefore, the presumption of resolving ambiguities against the drafter shall not apply. Each of the Parties expressly represents to the other Parties that: (i) it has been represented by counsel in connection with negotiating the terms of this Agreement; and (ii) it has conferred due authority for execution of this Agreement upon the persons executing it.
32. Any and all Exhibits and Schedules annexed to this Agreement are hereby made a part of this Agreement by this reference thereto. Any and all Exhibits and Schedules now and/or in the future are hereby made or will be made a part of this Agreement with prior written approval of both Parties.
33. This Agreement constitutes the entire Agreement between the Parties hereto and supersedes all prior oral and written agreements between the Parties with respect to the subject matter hereof except as otherwise provided herein.
34. No member, official or employee of the Borough shall have any direct or indirect interest in this Agreement, nor participate in any decision relating to the Agreement which is prohibited by law, absent the need to invoke the rule of necessity.
35. Anything herein contained to the contrary notwithstanding, the effective date of this Agreement shall be the date upon which all of the Parties hereto have executed and delivered this Agreement.
36. All notices required under this Agreement ("Notice[s]") shall be written and shall be served upon the respective Parties by certified mail, return receipt requested, or by a recognized overnight or by a personal carrier. In addition, where feasible (for example, transmittals of less than fifty pages) shall be served by facsimile or e-mail. All Notices shall be deemed received upon the date of delivery. Delivery shall be affected as follows, subject to change as to the person(s) to be notified and/or their respective addresses upon ten (10) days notice as provided herein:

**TO FSHC:** Adam M. Gordon, Esq.  
Fair Share Housing Center  
510 Park Boulevard  
Cherry Hill, NJ 08002  
Phone: (856) 665-5444  
Telecopier: (856) 663-8182  
E-mail: adamgordon@fairsharehousing.org

**TO THE BOROUGH:** Robert H. Oostdyk, Jr., Esq.  
Murphy McKeon P.C.  
51 Route 23 South  
Riverdale, NJ 07457  
Telecopier: (973) 835-1732  
Email: roostdyk@murphymckeonlaw.com

**WITH A COPY TO THE**

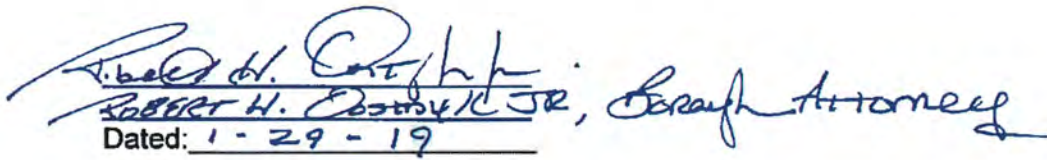
Please sign below if these terms are acceptable.

Sincerely,



Adam M. Gordon, Esq.  
Counsel for Intervenor/Interested Party  
Fair Share Housing Center

On behalf of the Borough of Mountain Lakes, with the authorization  
of the governing body:



Robert H. Conway Jr., Borough Attorney  
Dated: 1-29-19



## **Appendix D: Existing Accessory Apartment Zoning**

**BOROUGH OF MOUNTAIN LAKES**

**MORRIS COUNTY, NEW JERSEY**

**ORDINANCE # 6-19**

**AN ORDINANCE AMENDING CHAPTER 245, ZONING OF THE CODE OF THE BOROUGH OF MOUNTAIN LAKES THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND ESTABLISHING AN ACCESSORY APARTMENT ORDINANCE**

**WHEREAS**, on March 10, 2015, the New Jersey Supreme Court issued its decision In the Matter of the Adoption of N.J.A.C. 5:96 and 5:97 by the New Jersey Council on Affordable Housing, 221 N.J. 1 (2015). In that decision, the New Jersey Supreme Court transferred primary jurisdiction over affordable housing matters from the New Jersey Council on Affordable Housing (“COAH”) to the New Jersey Superior Court and established a transitional process for municipalities, like the Borough of Mountain Lakes (“Borough”), to file declaratory judgement actions seeking to declare their Housing Element and Fair Share Plans (“HEFSPs”) as being constitutionally compliant and seeking similar protections to what they would have received if they had continued to proceed before COAH; and

**WHEREAS**, on July 25, 2016, the Borough filed a declaratory judgement action with the New Jersey Superior Court seeking to declare its HEFSP as being constitutionally compliant and seeking protection and repose against exclusionary zoning litigation; and

**WHEREAS**, the Borough negotiated and executed a Settlement Agreement dated January 29, 2019 with the Fair Share Housing Center (“FSHC”), which included agreement on the extent of the Borough’s affordable housing fair share obligation for the period from 1999 to 2025 and the methods the Borough intends to use to satisfy the obligation; and

**WHEREAS**, Borough zoning rules prohibit the presence of accessory apartments in residential zones, but the Settlement Agreement includes a requirement that the Borough establish five affordable Accessory Apartments

**NOW, THEREFORE**, the general purpose of this Chapter is to provide an opportunity for the creation of accessory apartments within Residential and “A” Business districts of the Borough, sufficient to meet the terms of the settlement agreement, and to provide the ability for the owner-occupant of a Borough dwelling to apply to provide one such accessory apartment which shall be rented according to the provisions of the Uniform Housing Affordability Control Rules (N.J.A.C. 5:80-36.1, et seq.), and administered by the appropriate Borough officer;

IT IS HEREBY ORDAINED by the Borough Council of the Borough of Mountain Lakes, Morris County, State of New Jersey, as follows:

Section 1: Chapter 245, Article VII, "Municipal Housing Liaison," of the Code is hereby repealed.

Section 2: Chapter 245, Article VII, "Affordable Accessory Apartments" is hereby added to the Code to read as follows:

## **Article VII**

### **Affordable Accessory Apartments**

#### **§245-39. Applicability and purpose.**

- A. Applicability. This chapter applies to the establishment of accessory apartments in the Borough, in any Residential District and in the A Business District. Until passage of this ordinance, only single-family housing has been allowed in Residential Districts.
- B. Purpose. It is the purpose of this program to help meet a portion of the Borough's fair share housing obligation and provide a realistic opportunity for the development of affordable housing through creation of up to five (5) accessory apartments for occupancy by very low-income, low-income, or moderate-income households/

#### **§245-40. Definitions.**

Definitions pertaining to affordable housing not found below are the same as those definitions that appear in the rules and regulations adopted by the Council on Affordable Housing in N.J.A.C. 5:93-1 et seq. as used in this chapter;

**"Applicant"** shall mean the person or persons applying to establish an accessory apartment in accordance with the provisions of this chapter.

**"Contributing Dwelling"** shall mean (1) One of the dwellings covered under Borough Ordinance Chapter 40 Article VI Historic Preservation that (a) was constructed on or before December 31, 1938, (b) is listed as "contributing buildings" within the Mountain Lakes Historic District in the National Register of Historic Places Registration Form for the Mountain Lakes Historic District, and (c) has not been demolished; and (2) such other structures as are designated as "contributing dwellings" by ordinance upon the recommendation of the Mountain Lakes Historic Preservation Committee or successor entities and the Planning Board.

#### **§245-41. Minimum Standards.**

- A. An accessory apartment shall be permitted in an existing structure on a property which is in conformity with the regulations of the zoning district in which it is located, including minimum required lot area, lot frontage, lot width, lot depth, maximum floor area ratio (FAR), maximum impervious lot coverage (ILC) and all setback and other bulk requirements. An accessory apartment shall also be permitted in a pre-existing non-conforming property as long as it does not require an additional bulk variance.
- B. Creation of any accessory apartment shall require a building permit prior to construction of additions and/or alterations and issuance of a Certificate of Occupancy prior to signing a lease with a tenant.

- C. An accessory apartment shall be created within the existing footprint of the existing dwelling or the existing footprint of the existing accessory structure (e.g. detached garage). A new entry door, landing, or covered porch, dormers and modifications to the roof-lines that are architecturally consistent with the details, materials, windows, massing and scale of the existing structure shall be permitted. All additions shall comply with the bulk requirements of the Zone.
- D. An accessory apartment may be created within an existing Contributing Dwelling and shall be eligible for bulk incentives as specified in the latest adopted version of the Borough Ordinance 40-47 Establishing a Historic Preservation Committee and Establishing Special Zoning Requirements for Contributing Dwelling. Any accessory apartment provided within a Contributing Dwellings shall utilize the Historic Mountain Lakes Restoration and Renovation Handbook Design standards.
- E. Accessory apartments shall have living/sleeping space, cooking facilities, a kitchen sink, and complete sanitary facilities for the exclusive use of its occupants. The accessory apartment shall have a private entrance. The ceiling height for habitable spaces shall be no less than 7 feet.
- F. The potable water supply and sewage disposal system for the accessory apartment shall be adequate as evidenced by approval of the Borough Water & Sewer Utility.
- G. The creation of an accessory apartment shall not create a non-conforming condition on the site regarding applicable zoning requirements. An accessory apartment that is detached from the principal dwelling shall conform to all of the accessory building requirements of the zone.
- H. There shall be no more than one (1) accessory apartment located on any (1) lot unless the property is in the A Business zone and has more than one pre-existing apartment.
- I. Off-street parking shall be provided for the occupants of the affordable accessory Apartment in conformance with Chapter 245: Zoning; Article IV-Use Regulations; §245-15(L) Supplementary Use Regulations, and shall be depicted on the submitted sketch or site plan.
- J. Any renovation relative to the creation of an accessory apartment shall be architecturally consistent with the appearance of other structures on the same site. Accessory apartments shall be designed to blend and harmonize with the existing exterior architectural design of the original dwelling unit using similar materials, colors and details. The present exterior architectural design of the original dwelling unit shall be maintained to preserve the residential character of the neighborhood. Any accessory apartment provided within a Contributing Dwelling shall utilize the Historic Mountain Lakes Restoration and Renovation Handbook design standards.
- K. Any dwelling unit created or designated as an accessory apartment pursuant to this section shall be and shall remain permanently accessory to the primary use of the

property, and shall in no way confer upon the property owner any future rights to subdivide the existing lot.

- L. In the case of an accessory apartment created without proper permits, which the property owner desires to designate as an accessory apartment under this program, all of the requirements of this Ordinance and all requirements of the U.C.C. shall apply.
- M. Any existing code deficiencies in the portion of the building to be devoted to the accessory apartment unit shall be corrected, and the unit shall be brought up to code standard. The standard for evaluating any rehabilitation activity on an existing dwelling unit shall be N.J.A.C. 5:23-2.4 and 5:23-2.5.
- N. Any accessory apartment created within an existing dwelling or an accessory structure (e.g. if provided above a detached garage) shall be fire-separated vertically and/or horizontally from the existing structure in accordance with the New Jersey Uniform Construction Code Rehabilitation Subcode 5 23-6 6(e)12
- O. The owner shall agree to rent the accessory apartment unit only to a moderate, low or very low-income tenant.
- P. The owner shall agree that prior to the issuance of a Certificate of Occupancy for the initial tenant of the accessory apartment, there shall be a recorded deed or declaration of covenants and restrictions applied to the property running with the land that maintains the affordability of the accessory apartment for the minimum 10-year period. A sample deed restriction and/or loan agreement prepared by the Borough Attorney shall be supplied to the applicant.
- Q. The accessory apartments shall adhere to all current building code requirements of the latest adopted editions of (1) the International Residential Code- New Jersey Edition and (2) the New Jersey Uniform Construction Code.

#### **§245-42. Affordability Controls.**

- A. Liens on property. An owner who receives financial assistance under the provisions of the accessory apartments program shall be required to place a lien on his or her property. The following requirement shall apply to such liens:
  - (1) The Borough shall be specified as the lienholder.
  - (2) The lien shall specify that the value of the lien equals the Amount of the monetary benefits received by the applicant under the accessory apartments program.
  - (3) A record of the lien will be kept on the property tax record, in the County Clerk's files, in the Administrative Agent's records, and notification to the tax collector with the deed and with the insurance policy, as required by this program.
  - (4) The owner shall notify the Administrative Agent, in writing, of the intent to sell a property that has benefited from the accessory apartments program, if the accessory

apartment is still under the affordability controls and restrictions required by this program.

- (5) Each time the unit is re-rented, the Administrative Agent will verify that the unit will continue to be occupied by a qualified moderate, low-income or very low-income household and that the rent charged meets the affordability guidelines of the program.
- (6) All properties shall be periodically checked for liens, and any suspected violations of the program shall be reported to the Administrative Agent for further investigation.
- (7) At the termination of the affordability controls, the loan shall be forgiven and the lien shall be discharged by way of a Notice of Lien Discharged filed with the County Clerk.

B. Length of affordability. Owners who utilize the provisions of the accessory apartments program shall accept a deed restriction on the property. The deed restriction shall state that only a moderate, low income, or very low income tenant, as determined by the Administrative Agent, shall occupy the accessory apartment unit. The deed restriction shall be recorded with the County Clerk, and a copy of the recorded deed shall be forwarded to the Administrative Agent. The deed restriction shall go into effect as soon as a certificate of occupancy has been issued and shall apply for a period of at least ten (10) years.

C. Pricing

- (1) Gross rents, including a utility allowance consistent with the utility allowance approved by HUD for use in New Jersey, shall be set so as not to exceed thirty percent (30%) of the gross monthly income for the appropriate household size and income level. Maximum rents for each household size and income level shall be calculated based on the regional weighted average of the current uncapped Section 8 income limits published by HUD.
- (2) Rents of accessory apartments shall be affordable to very low, low, or moderate income households as per the FHA, COAH or its successor agency, and UHAC regulations.
- (3) Annual indexed increases. The rents of the accessory apartment units may be increased annually in accordance with N.J.A.C. 5:93-9.15.

**§245-43. Program Compliance.**

A. The Borough shall designate an Administrative Agent to administer the accessory apartments program. The Administrator's responsibilities shall include advertising the accessory apartments, income qualifying prospective renters, setting rents and annual rent increases, maintaining a waiting list, distributing subsidies as applicable, securing certificates of occupancy, qualifying properties, handling application forms, filing deed restrictions, monitoring reports, and affirmatively marketing the affordable accessory Apartment program in accordance with the UHAC.

that it will cause irreparable harm to the municipality, in light of the public policies set forth in the Fair Housing Act and the obligation for the provision of very low-, low- and moderate-income housing.

**§245-44. Sunset Clause.**

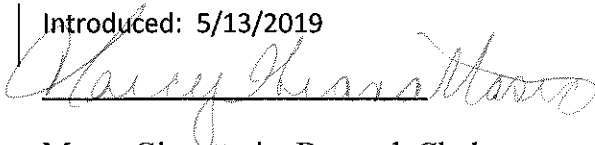
The provisions of this article permitting accessory apartments shall become null and void, having no further force or effect, upon the issuance of a Certificate of Occupancy for the fifth accessory apartment within the Borough of Mountain Lakes. The administrative provisions shall remain in full force and effect until the last deed restriction expires.

Section 3. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

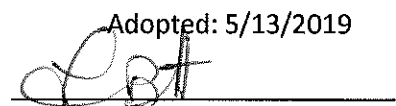
Section 5. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced: 5/13/2019



Marcy Gianattasio, Borough Clerk

Adopted: 5/13/2019



Lauren Barnett, Mayor

**Ordinance 6-19, AN ORDINANCE AMENDING CHAPTER 245, ZONING OF THE CODE OF THE BOROUGH OF MOUNTAIN LAKES THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND ESTABLISHING AN ACCESSORY APARTMENT ORDINANCE**

Subject to rules and regulations coming to Council within 120 days.

Introduced: May 13, 2019

Adopted: May 29, 2019

| Name     | Motion | Second | Aye | Nay | Absent | Abstain | Motion | Second | Aye | Nay | Absent | Abstain |
|----------|--------|--------|-----|-----|--------|---------|--------|--------|-----|-----|--------|---------|
| Happer   |        |        |     |     | X      |         |        |        | X   |     |        |         |
| Horst    |        |        | X   |     |        |         |        | X      | X   |     |        |         |
| Korman   | X      |        | X   |     |        |         | X      |        | X   |     |        |         |
| Lane     |        |        | X   |     |        |         |        |        |     |     | X      |         |
| Menard   |        |        | X   |     |        |         |        |        | X   |     |        |         |
| Shepherd |        | X      | X   |     |        |         |        |        | X   |     |        |         |
| Barnett  |        |        | X   |     |        |         |        |        | X   |     |        |         |

  
Marcy Gianattasio, Municipal Clerk

  
Lauren Barnett, Mayor



## **Appendix E: Deed Restrictions on Affordability for Block 9, Lot 3/ 367 Bloomfield Avenue**

**Morris County Recording Cover Sheet**

Honorable Ann F. Grossi, Esq.  
Morris County Clerk

MORRIS COUNTY, NJ  
Ann F. Grossi  
RTC-OR BOOK 24574 PG 1826  
RECORDED 03/09/2023 08:52:54  
FILE NUMBER 2023008376  
RCPT # 1772439; RECD BY: LHERNANDEZ eRecord  
RECORDING FEES 100.00  
INDEX FEE

*Official Use Only - Realty Transfer Fee*

*Official Use Only - Barcode*

**Date of Document:**  
09/06/2022

**Type of Document:**  
RESTRICTIVE COVENANT

**First Party Name:**  
GFM PROPERTIES INC.

**Second Party Name:**  
NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF HOUSING AND COMMUNITY RESOURCES  
NATIONAL HOUSING TRUST FUND

**ADDITIONAL PARTIES**

**THE FOLLOWING SECTION IS REQUIRED FOR DEEDS ONLY**

**Block:**

**Lot:**

**Municipality:** MOUNTAIN LAKES BORO

**Consideration:**

**Mailing Address of Grantee:**

**THE FOLLOWING SECTION IS FOR ORIGINAL MORTGAGE BOOK & PAGE INFORMATION FOR AN  
ASSIGNMENT, RELEASE, OR SATISFACTION OF A MORTGAGE OR AN AGREEMENT RESPECTING A MORTGAGE**

**Original Book:**

**Original Page:**

**MORRIS COUNTY RECORDING COVER SHEET**

Please do not detach this page from the original document as it contains important recording information and  
is part of the permanent record.

**WARNING:** Information contained on the Recording Cover Sheet must exactly match the information within the  
attached document or the document will be rejected and returned.

# DEED OF EASEMENT AND RESTRICTIVE COVENANTS

## NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS DIVISION OF HOUSING AND COMMUNITY RESOURCES NATIONAL HOUSING TRUST FUND

**THIS DEED OF EASEMENT AND RESTRICTIVE COVENANTS**, (hereinafter referred to as the "Deed") is made on the 6 day of SEPT., 2022 by, GFM Properties, Inc., whose address is 610 Anderson Ave, Cliffside Park, New Jersey, 07417 (hereinafter referred to as "Owner") to,

**The New Jersey Department of Community Affairs, Division of Housing and Community Resources, National Housing Trust Fund**, whose address is 101 S. Broad Street, 5<sup>th</sup> Floor, P.O. Box 806, Trenton New Jersey 08625-0806 (hereinafter referred to as the "DCA").

### WITNESSETH:

#### **Article I: Consideration**

The Owner hereby agrees to abide by the covenants, terms and conditions set forth in this Deed of Easement and Restrictive Covenants in consideration of the award of National Housing Trust Fund ("NHTF") funds provided to the Owner and or a Predecessor in Interest pursuant to Grant Agreement # 2021-02360-0346 by DCA in accordance with the Title I of the Housing and Economic Recovery Act of 2008, Section 1131, 24 CFR, Part 93 (the "Act").

#### **Article II: Property Description**

The Owner, or the Predecessor in Interest has utilized an allocation of NHTF funds for the development of the project known as Mountain Lakes Housing, a residential affordable housing rental property located at Tax Map Lot No: 3 , Block No: 9, Street: 376 Bloomfield Ave, Route 46, Municipality: Mountain Lakes Borough, County: Morris. In the State of New Jersey, which is more specifically described in Schedule "A" and title to which has been recorded in favor of the Owner in the County Clerk or Register's Office of the County of \_\_\_\_\_ in Deed Book No. \_\_\_\_\_ at Page No. \_\_\_\_\_ or Instrument No. \_\_\_\_\_, (hereinafter referred to as the "Property").

#### **Article III - Occupancy and Use Restriction ("Affordability Controls").**

This Deed of Easement and Restrictive Covenants shall run with the land imposing affordable housing regulations for the duration of the restriction upon the Property. This Deed shall be recorded and shall therefore provide actual and constructive notice to all present and future Grantees' of the Property

The Owner represents, warrants, covenants and agrees that throughout the term of the Affordability Controls and in order to satisfy the requirements of the NHTF program and Title I of the Housing and Economic Recovery Act of 2008, Section 1131, 24 CFR, Part 93, the Property shall be used solely as affordable rental housing and shall meet the following requirements:

- A. The Property shall be used solely for the purpose of providing rental dwelling units for households eligible for assistance pursuant to the New Jersey Department of Community Affairs DCA National Housing Trust Fund, HUD NHTF regulations, appropriate Grant Agreement and accompanying security documents. No commitment for any such dwelling unit shall be given or implied, without exception, to any individual who has not been qualified by the New Jersey Department of Community Affairs or its designee.
- B. Sale of the Property must be expressly subject to these Deed Restrictions, deeds of conveyance must have these Deed Restrictions appended thereto, with a certification from the new owner as to acceptance of the deed restriction limitations, in recordable form and no sale of the Property shall be lawful, unless approved in advance and in writing by the NJDCA or its designee.
- C. Rental units must remain rental units for the term of this restriction.

D. No improvements may be made to the Property that would affect the bedroom configuration of any of its dwelling units, and any improvements to the Property must be approved in advance and in writing by the DCA.

E. The Owner shall notify the NJDCA or its designee, of any foreclosure actions filed with respect to the Property within five (5) business days of service upon Owner.

F. The Owner shall notify the NJDCA or its designee, within three (3) business days of the filing of any petition for protection from creditors or reorganization filed by or on behalf of the Owner.

G. Any purported transfer of title of a the Property that is not in strict conformance with the provisions of this Deed, shall be void and of no effect.

#### **Article IV - Term of Deed**

(a) This Deed, and the term of restricted use specified herein (hereinafter referred to as the "Affordability Period") shall apply to the NHTF-Assisted Unit and/or Property immediately upon signing, and said Deed shall be recorded upon signing. This Deed shall terminate 30 thirty years following the date that the NHTF-Assisted Unit and/or Property is certified for occupancy. The subsequent Grantee/Owner shall cooperate with the DCA in executing and recording all documents necessary to effectuate continuance of the Deed restrictions. .

(b) Pursuant to the Grant Agreement the New Jersey Department of Community Affairs DCA National Housing Trust Program, National Housing Trust Fund regulations, appropriate Grant Agreement and accompanying security documents this Deed and the term of affordability shall remain in full force and effect for not less than the Affordability Period described in section IV (a) above without regard to the term of any mortgage or other underlying encumbrance upon the subject Property and without regard to any transfer of ownership.

#### **Article V - Enforcement of Restrictions**

(a) The Owner shall submit any other information, documents, or certifications requested by the DCA to substantiate the Owner's continued compliance with the provisions of Deed.

(b) The Owner hereby warrants that the representations and covenants set forth herein shall be relied upon by the DCA and all persons interested in compliance of the Deed restrictions.

(c) The Owner covenants that the Owner will not knowingly take or permit any action that would result in a violation of the Deed restriction requirements. The Owner covenants to take any lawful action (including amendment of this Deed as may be necessary, in the opinion of the DCA) to comply fully with all applicable rules, rulings, policies, procedures, regulations or other official statements promulgated or proposed and published by HUD from time to time pertaining to the Owner's obligations under the NHTF.

(d) The Owner acknowledges that the primary purpose for requiring compliance by the Owner with the restrictions provided in this Deed is to assure compliance with the Title I of the Housing and Economic Recovery Act of 2008, Section 1131, 24 CFR, Part 93, and other applicable regulations, and by reason thereof, in consideration of NHTF Funds provided by the DCA to the Owner and/or the Owner's Predecessor in Interest, hereby agrees and consents that the DCA shall be entitled, for any breach of the provisions hereon, and in addition to all other remedies provided by law or in equity, to enforce specific performance by the Owner of its obligations under this Deed in a court of competent jurisdiction. The Owner hereby further specifically acknowledges that the beneficiaries of the Owner's obligations hereunder cannot be adequately compensated by monetary damages in the event of any default hereunder.

(e) For the term of this Deed, each and every contract, deed or other instrument hereafter executed conveying the NHTF-Assisted Unit or Property, shall expressly provide that

such conveyance is subject to this Deed; provided, however, the covenants contained therein shall survive and be effective regardless of whether such contract, deed, or other instrument hereafter executed, conveying the NHTF-Assisted Unit or Property, provides that such conveyance is subject to this Deed.

(f) The Owner agrees to take any and all actions reasonably required by the DCA to substantiate the Owner's compliance with the occupancy restrictions of this Deed.

(g) This Deed shall be deemed a contract enforceable by the DCA under the Laws of the State of New Jersey. In the event the Owner fails to satisfy the requirements of this Deed and legal costs are incurred by the DCA, and/or its successors and or assigns, such legal costs, including attorney fees and court costs (including costs of appeal), are the responsibility of, and may be recovered from the Owner.

#### Article VI • Miscellaneous

(a) **Severability.** The invalidity of any clause, part, or provision of this Deed shall not affect the validity of the remaining portions thereof.

(b) **Notices.** All notices to be given pursuant to this Deed shall be in writing and shall be deemed given when mailed by certified or registered mail, return receipt requested, to the Parties hereto at the addresses set forth below, or to such other place as a party may from time to time designate in writing. The DCA may, by notice given hereunder, designate any further or different addresses to which subsequent notices, certificates or other communications shall be sent.

If to DCA:

New Jersey Department of Community Affairs  
Division of Housing and Community Resources  
101 South Broad Street, 5<sup>th</sup> floor  
P. O. Box 806  
Trenton, New Jersey 08625-0806  
Attention: DCA National Housing Trust Fund Program


(c) **Amendment.** The Owner agrees to take all actions necessary to effect amendment of this Deed as may be necessary to comply with all applicable regulation or law whether State or Federal. The DCA, together with the Owner, may execute and record any amendment or modification to this Deed and such amendment or modification shall be binding on third-parties granted rights under this Deed.

(d) **Governing Law.** This Deed shall be governed by the Laws of the State of New Jersey and, where applicable, the Laws of the United States of America.

**IN WITNESS WHEREOF,** the Eligible Owner hereto has executed this Declaration the day and year first written above.

Signed, Sealed and Delivered in the presence of:

GFM Properties, Inc.

  
Witness

  
Luciano Bruni , President


STATE OF NEW JERSEY, COUNTY OF BERGEN SS:

I CERTIFY that on SEPT 6, 2022, LUCIANO BRUNI, personally came before me and stated to my satisfaction that this person (or if more than one, each person);

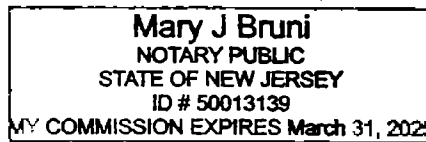
- (a) was the maker of the attached instrument;
- (b) was authorized to and did execute this instrument as PRESIDENT, of the entity named in this instrument; and
- (c) executed this instrument as the act of the entity named in this instrument.

  
SWORN TO AND SUBSCRIBED

before me on the date above.

  
Notary Public of New Jersey

My commission expires on 3/31/2025



R&R:  
Techno Title Agency  
27 E. Main Street  
Little Falls, NJ 07424

This is not an official document

SCHEDULE A  
Legal Description of – NHTF Assisted Unit(s)

*This is not an official document*



*First American Title™*

## ALTA Commitment for Title Insurance

ISSUED BY

**First American Title Insurance Company**

COMMITMENT NUMBER

**TT21-4679**

## Schedule C

### LEGAL DESCRIPTION

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY AND IS DESCRIBED AS FOLLOWS:

**ALL that certain lot, parcel or tract of land, situate and lying in the Borough of Mountain Lakes, County of Morris, State of New Jersey, and being more particularly described as follows:**

Beginning at a point in the northeasterly right-of-way line of New Jersey State Highway Route 46 (variable width right-of-way), said point being the corner common to Lots 3 and 26, Block 9, and having New Jersey State Plane NAD 83 coordinates N:747,480.20, E:502,468.93, running, thence;

1. Northwesterly along said right-of-way line, a curve to the right having a radius of 1850.08 feet, an arc length of 207.77 feet, and a central angle of 06°26'04" (chord - N 47°47'14" W, 207.66 feet), thence;
2. N 45°26'19" E, 21.79 feet along Lot 1, Block 9, thence;
3. S 44°33'41" E, 22.63 feet along Lot 7, Block 9, thence;
4. N 58°26'19" E, 206.45 feet along Lots 7, 8, 10 and 11, passing over a concrete monument found at the rear corner common to Lots 10 and 11, thence;
5. N 27°58'19" E, 41.72 feet along said Lot 11, thence;
6. S 74°43'41" E, 175.00 feet along Lot 22, Block 9, thence;
7. N 50°22'20" E, 43.12 feet along the same to a point in the westerly right-of-way line of Rainbow Trail (variable width right-of-way), thence;
8. S 17°50'17" W, 45.00 feet along said right-of-way line, thence;
9. S 52°50'17" W, 254.19 feet along Lots 25 and 25.01, Block 9, thence;
10. S 40°34'17" W, 90.33 feet along Lot 26, Block 9 to the point or place of beginning.

The above description is based on plan titled "Boundary and Topographic Survey Plan, Block 9, Lot 3, New Jersey State Highway Route 46, Borough of Mountain Lakes, Morris County, New Jersey", prepared by Dykstra Walker Design Group,

*This page is only a part of a 2016 ALTA® Commitment for Title Insurance issued by First American Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I—Requirements; Schedule B, Part II—Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.*

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AMERICAN  
LAND TITLE  
ASSOCIATION







**First American Title™**

## Schedule C

### ALTA Commitment for Title Insurance

ISSUED BY

**First American Title Insurance Company**

COMMITMENT NUMBER

**TT21-4679**

dated 6/10/21, and last revised 8/25/22. Bearings are in accordance with New Jersey State Plane Coordinate System NAD 83 per said map.

**FOR INFORMATIONAL PURPOSES ONLY: Also known as Lot 3 in Block 9 on the Borough of Mountain Lakes Tax Map.**

*This is not an official document*

*This page is only a part of a 2016 ALTA® Commitment for Title Insurance issued by First American Title Insurance Company. This Commitment is not valid without the Notice; the Commitment to Issue Policy; the Commitment Conditions; Schedule A; Schedule B, Part I—Requirements; Schedule B, Part II—Exceptions; and a counter-signature by the Company or its issuing agent that may be in electronic form.*

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## Appendix F: Existing Adopted Overlay Zones

**BOROUGH OF MOUNTAIN LAKES**  
**MORRIS COUNTY, NEW JERSEY**

**ORDINANCE # 4-19**

**AMENDING CHAPTER 245, ZONING OF THE CODE OF  
THE BOROUGH OF MOUNTAIN LAKES**

IT IS HEREBY ORDAINED by the Borough Council of the Borough of Mountain Lakes, Morris County, State of New Jersey, as follows:

Section 1: Chapter 245, Article 11, § 245-4. Zoning Districts is hereby amended to add the following:

|             |  |
|-------------|--|
| OL-1/MF-AHO | Office and Light Industrial Zone/Multi-Family Affordable Housing Overlay |
| OL-2/MF-AHO | Office and Light Industrial Zone/Multi-Family Affordable Housing Overlay |

Section 2: Chapter 245, Article II, § 245-5. Zoning Map is hereby amended to change the zone classification of the following tax lot from OL-1 to OL-1/MF-AHO: Block 7, Lot 7; and to change the zone classification of the following tax lots from OL-2 to OL-2/MF-AHO: Block 7, Lot 8 and Lot 9, Block 6, Lot 14, Block 116, Lots 5.01 through 5.52 and Block 116, Lot 6.

Section 3: Chapter 245, Article IV. Use Regulations is hereby amended by adding the following:

§ 245-14.1 Office and Light Industrial Zone OL-1/Multi-Family Affordable Housing Overlay

A. Permitted principal, accessory and conditional uses

- (1) As set forth under § 245-12.
- (2) Multi-family inclusionary development consisting of townhouses and/or multi-family dwelling units as permitted principal uses with a required set aside for low- and moderate-income households of 20% if such units are for sale and 15% if such units are for rent. Low- and moderate-income units shall comply with the

provisions of Article VI of this chapter (i.e., Affordable Housing Ordinance) Permitted accessory uses shall include uses which are customarily incidental to the permitted principal use, including, but not limited to, indoor and outdoor recreational facilities and related amenities for the exclusive use of residents and guests.

B. Bulk and Development Standards

- (1) For permitted uses other than multi-family inclusionary development, as set forth in Article V of this chapter for the OL-1 Zone.
- (2) For multi-family inclusionary development, as set forth below.
  - (a) Minimum lot size: 3 acres
  - (b) Minimum lot frontage: 250 feet
  - (c) Maximum density: 14 units per gross acre
  - (d) Maximum building height: 3 stories/40 feet
  - (e) Minimum front yard setback: 75 feet
  - (f) Minimum side yard setback: 50 feet
  - (g) Minimum rear yard setback: 75 feet
  - (h) Maximum building coverage: 25%
  - (i) Maximum improved coverage: 50%
  - (j) There shall be no more than eight (8) townhouse units in any building
  - (k) There shall be no more than sixteen (16) units in any 2-story multi-family building and no more than twenty-four (24) units in any 3-story building.
  - (l) The minimum distance between buildings shall be as follows:
    - i. Windowless wall to windowless wall: 25 feet
    - ii. Window wall to windowless wall: 30 feet
    - iii. Window wall to window wall:
      - Front to front: 75 feet
      - Rear to rear: 50 feet
      - End to end: 35 feet
  - (m) Development shall maintain a minimum fifty (50) landscaped buffer to any residential zone boundary line which shall consist of either existing vegetation or new plantings, or where appropriate, a combination of existing vegetation and new plantings.
  - (n) No parking area shall be located within fifty (50) feet of a front lot line or within twenty-five (25) feet of any other lot line.
  - (o) Parking shall be provided in accordance with New Jersey Residential Site Improvement Standards (RSIS).

§ 245-14.2 Office and Light Industrial OL-2/Multifamily Affordable Housing Overlay

A. Permitted principal, accessory and conditional uses

- (1) As set forth under § 245-12.
- (2) Multi-family inclusionary development consisting of townhouses and/or multi-family dwelling units as permitted principal uses with a required set aside for low- and moderate-income households of 20% if such units are for sale and 15% if such units are for rent. Low- and moderate-income units shall comply with the provisions of Article VI of this chapter (i.e., Affordable Housing Ordinance). Permitted accessory uses shall include uses which are customarily incidental to the permitted principal use, including, but not limited to, indoor and outdoor recreational facilities and related amenities for the exclusive use of residents and guests.

C. Bulk and Development Standards

- (1) For permitted uses other than multi-family inclusionary development, as set forth in Article V of this chapter for the OL-2 Zone.
- (2) For multi-family inclusionary development, as set forth below.
  - (a) Minimum lot size: 3 acres
  - (b) Minimum lot frontage: 250 feet
  - (c) Maximum density: 14 units per gross acre
  - (d) Maximum building height: 3 stories/40 feet
  - (e) Minimum front yard setback: 75 feet
  - (f) Minimum side yard setback: 50 feet
  - (g) Minimum rear yard setback: 75 feet
  - (h) Maximum building coverage: 25%
  - (i) Maximum improved coverage: 50%
  - (j) There shall be no more than eight (8) townhouse units in any building
  - (k) There shall be no more than sixteen (16) units in any 2-story multi-family building and no more than twenty-four (24) units in any 3-story building.
  - (l) The minimum distance between buildings shall be as follows:
    - i. Windowless wall to windowless wall: 25 feet
    - ii. Window wall to windowless wall: 30 feet
    - iii. Window wall to window wall:
      - Front to front: 75 feet
      - Rear to rear: 50 feet

- End to end: 35 feet
- (m) Development shall maintain a minimum fifty (50) landscaped buffer to any residential zone boundary line which shall consist of either existing vegetation or new plantings, or where appropriate, a combination of existing vegetation and new plantings.
  - (n) No parking area shall be located within fifty (50) feet of a front lot line or within twenty-five (25) feet of any other lot line.
  - (o) Parking shall be provided in accordance with New Jersey Residential Site Improvement Standards (RSIS).

Section 4: If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5: All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 6: This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced: 5/13/2019



Marcy Gianattasio, Borough Clerk

Adopted: 5/29/2019



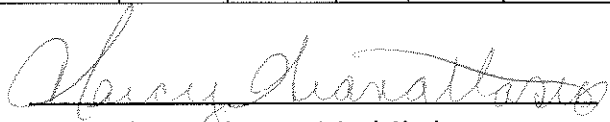
Lauren Barnett, Mayor


**Ordinance 4-19, AMENDING CHAPTER 245, ZONING OF THE CODE OF THE BOROUGH OF MOUNTAIN LAKES**

Introduced: May 13, 2019

Adopted: May 29, 2019

| Name     | Motion | Second | Aye | Nay | Absent | Abstain | Motion | Second | Aye | Nay | Absent | Abstain |
|----------|--------|--------|-----|-----|--------|---------|--------|--------|-----|-----|--------|---------|
| Happer   |        |        |     |     | X      |         |        |        | X   |     |        |         |
| Horst    |        |        | X   |     |        |         |        |        | X   |     |        |         |
| Korman   |        | X      | X   |     |        |         | X      |        | X   |     |        |         |
| Lane     |        |        | X   |     |        |         |        |        |     |     | X      |         |
| Menard   | X      |        | X   |     |        |         |        | X      | X   |     |        |         |
| Shepherd |        |        | X   |     |        |         |        |        | X   |     |        |         |
| Barnett  |        |        | X   |     |        |         |        |        | X   |     |        |         |

  
Marcy Gianattasio, Municipal Clerk

  
Lauren Barnett, Mayor

## **Appendix G: Proposed Revisions to Affordable Housing Ordinance**



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**BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE #XX-~~19~~25**

**AMENDING**

**AN ORDINANCE AMENDING CHAPTER 245, ZONING OF THE REVISED GENERAL  
ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES ~~AND ESTABLISHING~~  
~~ARTICLE VI, AFFORDABLE HOUSING~~**

IT IS HEREBY ORDAINED by the Borough Council of the Borough of Mountain Lakes,  
Morris County, State of New Jersey, as follows:

Section 1: ~~Chapter 245, Article III, “Affordable Housing Overlay,” Article VI, “Affordable  
Housing Regulations,” Article VII, “Municipal Housing Liaison,” of the Code is hereby  
repealed.~~

Section 2: Chapter 245, Article VI is hereby ~~added to the Code~~ amended to read as follows:

**Article VI**

**Affordable Housing**

**§245-21. Purpose**

~~A. This article sets forth regulations regarding the provisions addressing the Borough’s  
constitutional obligation to provide for its fair share of low- and moderate-income housing, as  
directed by the Administrative Director of the Courts and as stipulated by P.L. 2024, c. 2 and  
N.J.S.A. 52:27D-301 et seq. (the amended Fair Housing Act). These regulations supersede  
N.J.A.C. 5:93-1 et seq., as amended and supplemented, and N.J.A.C. 5:94-1 et seq., as  
amended and supplemented, where applicable, which otherwise remain valid. P.L. 2024, c. 2  
established the Affordable Housing Dispute Resolution Program (“Dispute Resolution  
Program”), which provides a new process for municipalities to come into constitutional  
compliance with their affordable housing obligations. This chapter is intended to assure  
compliance with the foregoing provisions and with the regulations of the Uniform Housing  
Affordability Controls, N.J.A.C. 5:80-26.1 et seq., as amended and supplemented, including  
provisions for unit affordability controls as well as eligibility for low- and moderate-income  
households. This chapter shall apply except where inconsistent with applicable law. This  
Ordinance sets forth regulations regarding the low- and moderate-income housing units in the  
Borough consistent with the provisions known as the “Substantive Rules of the New Jersey  
Council on Affordable Housing,” N.J.A.C. 5:93 et seq., the Uniform Housing Affordability~~

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~~Controls ("UHAC"), N.J.A.C. 5:80-26.1 et seq., and the Borough's constitutional obligation to provide a fair share of affordable housing for low- and moderate-income households. In addition, this section applies requirements for very low income housing established in P.L. 2008, c.46 (the "Roberts Bill").~~

~~B.A.~~ This Ordinance is intended to assure that low- and moderate-income units ("affordable units") are created with controls on affordability over time and that low- and moderate-income households shall occupy these units. This Ordinance shall apply except where inconsistent with applicable law.

~~C.B.~~ The Mountain Lakes Planning Board has adopted a Housing Element and Fair Share Plan pursuant to the Municipal Land Use Law at N.J.S.A. 40:55D-1, et seq. The Fair Share Plan has been endorsed by the governing body. The Fair Share Plan describes the ways the Borough of Mountain Lakes shall address its fair share for low- and moderate-income housing as determined by the ~~Superior~~ Court and documented in the Housing Element.

~~D.C.~~ This Ordinance implements and incorporates the Fair Share Plan and addresses the requirements of N.J.A.C. 5:93, as may be amended and supplemented.

~~E.D.~~ The Borough shall file monitoring reports with the Superior Court and place the reports on its municipal website.

### §245-22. Monitoring and Reporting Requirements

~~The Borough of Mountain Lakes shall comply with the following monitoring and reporting requirements set forth in N.J.S.A. 52:27D-329.2 and N.J.S.A. 52:27D-329.4. The Borough of Mountain Lakes shall comply with the following monitoring and reporting requirements regarding the status of its implementation of its Court approved Housing Element and Fair Share Plan and N.J.A.C. 5:93.~~

~~A. Beginning on January 29, 2020, and on every anniversary of that date through January 29, 2025, the Borough agrees to provide annual reporting of the status of all affordable housing activity within the municipality through posting on the municipal website with a copy of such posting provided to Fair Share Housing Center (FSHC), using forms previously developed for this purpose by the Council on Affordable Housing or any other forms endorsed by the FSHC.~~

~~B. By July 1, 2020, as required pursuant to N.J.S.A. 52:27D-313, the Borough will post on its municipal website, with a copy provided to FSHC, a status report as to its implementation of the Plan and an analysis of whether any unbuilt sites or unfulfilled mechanisms continue to present a realistic opportunity and whether any mechanisms to meet unmet need should be revised or supplemented. Such posting shall invite any interested party to submit comments to the municipality, with a copy to Fair Share Housing Center, regarding whether any sites no longer present a realistic opportunity and should be replaced and whether any mechanisms to meet unmet need should be revised or supplemented. Any interested party may by motion request a hearing before the court regarding these issues.~~

~~C. By January 29, 2022, and every third year thereafter, as required by N.J.S.A. 52:27D-329.1, the Borough will post on its municipal website, with a copy provided FSHC, a status report as to its satisfaction of its very low income requirements, including the family very low~~

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~~income requirements referenced herein. Such posting shall invite any interested party to submit comments to the municipality and FSHC on the issue of whether the municipality has complied with its very low income housing obligation under the terms of this settlement.~~

### **§245-23. Definitions**

The following terms when used in this Ordinance shall have the meanings given in this Section:

**“Accessory apartment”** means a self-contained residential dwelling unit with a kitchen, sanitary facilities, sleeping quarters and a private entrance, which is created within an existing home, or through the conversion of an existing accessory structure on the same site, or by an addition to an existing home or accessory building, or by the construction of a new accessory structure on the same site.

**“Act”** means the Fair Housing Act of 1985, P.L. 1985, c. 222 (N.J.S.A. 52:27D-301 et seq.), as amended through P.L. 2024, c. 2.

**“Adaptable”** means constructed in compliance with the technical design standards of the Barrier Free Subcode, N.J.A.C. 5:23-7.

**“Administrative agent”** means the entity designated by the Borough to administer affordable units in accordance with this chapter, the regulations of the amended Fair Housing Act (P.L.1985, c. (N.J.S.A. 52:27D-301 et seq.)), and the Uniform Housing Affordability Controls set forth at N.J.A.C. 5:80-26 et seq.~~the entity responsible for the administration of affordable units in accordance with this ordinance, N.J.A.C. 5:93 and N.J.A.C. 5:80-26.1 et seq.~~

**“Affirmative marketing”** means a regional marketing strategy designed to attract buyers and/or renters of affordable units pursuant to N.J.A.C. 5:80-26.165.

**“Affordability average”** means the average percentage of median income at which restricted units in an affordable housing development are affordable to low- and moderate-income households.

**“Affordable”** means, a sales price or rent within the means of a low- or moderate-income household as defined in N.J.A.C. 5:93-7.4; in the case of an ownership unit, that the sales price for the unit conforms to the standards set forth in N.J.A.C. 5:80-26.76, as may be amended and supplemented, and, in the case of a rental unit, that the rent for the unit conforms to the standards set forth in N.J.A.C. 5:80-26.132, as may be amended and supplemented.

**“Affordable development”** means a housing development all or a portion of which consists of restricted units.

**“Affordable housing development”** means a development included in the Housing Element and Fair Share Plan, and includes, but is not limited to, an inclusionary development, a municipal construction project or a 100 percent affordable development.

**“Affordable housing program(s)”** means any mechanism in a municipal Fair Share Plan prepared or implemented to address a municipality’s fair share obligation.

**“Affordable unit”** means a housing unit proposed or created pursuant to the Act, approved for crediting by the Court and/or funded through an affordable housing trust fund.

**“Agency”** means the New Jersey Housing and Mortgage Finance Agency established by P.L. 1983, c. 530 (N.J.S.A. 55:14K-1, et seq.).

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**“Age-restricted unit”** means a housing unit designed to meet the needs of, and exclusively for, the residents of an age-restricted segment of the population such that: 1) all the residents of the development where the unit is situated are 62 years or older; or 2) at least 80 percent of the units are occupied by one person that is 55 years or older; or 3) the development has been designated by the Secretary of the U.S. Department of Housing and Urban Development as “housing for older persons” as defined in Section 807(b)(2) of the Fair Housing Act, 42 U.S.C. § 3607.

**“Alternative living arrangement”** a structure in which households live in distinct bedrooms, yet share kitchen and plumbing facilities, central heat and common areas. Alternate living arrangements includes, but are not limited to: transitional facilities for the homeless, Class A, B, C, D, and E boarding homes, as regulated by the New Jersey Department of Community Affairs; residential health care facilities as regulated by the New Jersey Department of Health; group homes for the developmentally disabled and mentally ill as licensed and/or regulated by the New Jersey Department of Human Services; and congregate living arrangements.

**“Assisted living residence”** means a facility licensed by the New Jersey Department of Health and Senior Services to provide apartment-style housing and congregate dining and to assure that assisted living services are available when needed for four or more adult persons unrelated to the proprietor and that offers units containing, at a minimum, one unfurnished room, a private bathroom, a kitchenette and a lockable door on the unit entrance.

**“Certified household”** means a household that has been certified by an Administrative Agent as a low-income household or moderate-income household.

**“COAH”** means the Council on Affordable Housing, which ~~is~~ was in, but not of, the Department of Community Affairs of the State of New Jersey, that was previously established under the New Jersey Fair Housing Act (N.J.S.A. 52:27D-301 et seq.), prior to its abolition through P.L. 2024, c. 2.

**“DCA”** means the State of New Jersey Department of Community Affairs.

**“Deficient housing unit”** means a housing unit with health and safety code violations that require the repair or replacement of a major system. A major system includes weatherization, roofing, plumbing (including wells), heating, electricity, sanitary plumbing (including septic systems), lead paint abatement and/or load bearing structural systems.

**“Developer”** means any person, partnership, association, company or corporation that is the legal or beneficial owner or owners of a lot or any land proposed to be included in a proposed development including the holder of an option to contract or purchase, or other person having an enforceable proprietary interest in such land.

**“Development”** means the division of a parcel of land into two or more parcels, the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any use or change in the use of any building or other structure, or of any mining, excavation or landfill, and any use or change in the use of any building or other structure, or land or extension of use of land, for which permission may be required pursuant to N.J.S.A. 40:55D-1 et seq.

**“Dispute Resolution Program”** means the Affordable Housing Dispute Resolution Program, established pursuant to section 5 of P.L. 2024, c. 2 (N.J.S.A. 52:27D-313.2). The Dispute Resolution Program is established within the Judiciary of the State, for the purpose of resolving disputes associated with the Fair Housing Act with respect to municipalities seeking to obtain a certification of compliance of their adopted Housing Element & Fair Share Plan.

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**“Inclusionary development”** means a development containing both affordable units and market rate units. This term includes, but is not necessarily limited to: new construction, the conversion of a non-residential structure to residential and the creation of new affordable units through the reconstruction of a vacant residential structure.

**“Low-income household”** means a household with a total gross annual household income equal to 50 percent or less of the regional median household income by household size.

**“Low-income unit”** means a restricted unit that is affordable to a low-income household.

**“Major system”** means the primary structural, mechanical, plumbing, electrical, fire protection, or occupant service components of a building which include but are not limited to, weatherization, roofing, plumbing (including wells), heating, electricity, sanitary plumbing (including septic systems), lead paint abatement or load bearing structural systems.

**“Market-rate units”** means housing not restricted to low- and moderate-income households that may sell or rent at any price.

**“Median income”** means the median income by household size for the applicable ~~county housing region~~, as adopted annually by ~~COAH~~ the Affordable Housing Professionals of New Jersey or other entity approved by the court ~~approved by the New Jersey Superior Court~~.

**“Moderate-income household”** means a household with a total gross annual household income in excess of 50 percent but less than 80 percent of the median household income.

**“Moderate-income unit”** means a restricted unit that is affordable to a moderate-income household.

**“Non-exempt sale”** means any sale or transfer of ownership other than the transfer of ownership between husband and wife; the transfer of ownership between former spouses ordered as a result of a judicial decree of divorce or judicial separation, but not including sales to third parties; the transfer of ownership between family members as a result of inheritance; the transfer of ownership through an executor’s deed to a Class A beneficiary and the transfer of ownership by court order.

**“Random selection process”** means a process by which currently income-eligible households are selected for placement in affordable housing units such that no preference is given to one applicant over another except for purposes of matching household income and size with an appropriately priced and sized affordable unit (e.g., by lottery).

**“Regional asset limit”** means the maximum housing value in each housing region affordable to a four-person household with an income at 80 percent of the regional median as defined ~~by approved regional income limits~~ by duly adopted Regional Income Limits published annually by the Affordable Housing Professionals of New Jersey or other entity approved by the court.

**“Rehabilitation”** means the repair, renovation, alteration or reconstruction of any building or structure, pursuant to the Rehabilitation Subcode, N.J.A.C. 5:23-6.

**“Rent”** means the gross monthly cost of a rental unit to the tenant, including the rent paid to the landlord, as well as an allowance for tenant-paid utilities computed in accordance with allowances published by DCA for its Section 8 program. In assisted living residences, rent does not include charges for food and services.

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**“Restricted unit”** means a dwelling unit, whether a rental unit or ownership unit, that is subject to the affordability controls of N.J.A.C. 5:80-26.1, as may be amended and supplemented, but does not include a market-rate unit financed under UHORP or MONI.

**“Special Master”** means an expert appointed by a judge to make sure that judicial orders are followed. A master’s function is essentially investigative, compiling evidence or documents to inform some future action by the court.

**“UHAC”** means the Uniform Housing Affordability Controls set forth in N.J.A.C. 5:80-26.1 et seq., as amended and supplemented.

**“Very low-income household”** means a household with a total gross annual household income equal to 30 percent or less of the median household income.

**“Very low-income unit”** means a restricted unit that is affordable to a very low-income household.

**“Weatherization”** means building insulation (for attic, exterior walls and crawl space), siding to improve energy efficiency, replacement storm windows, replacement storm doors, replacement windows and replacement doors, and is considered a major system for rehabilitation.

### **§245-24. Borough-wide Mandatory Set-Aside**

A. Any future multi-family residential development providing a minimum of five (5) new housing units or more is required to include an affordable housing set-aside of 20% if the affordable units will be for sale and 15% if the affordable units will be for rent. This requirement shall not apply to residential expansions, additions, renovations, replacement, or any other type of residential development that does not result in a net increase in the number of dwellings of five or more. This requirement does not give any developer the right to any such rezoning, variance or other relief, or establish any obligation on the part of Mountain Lakes to grant such rezoning, variance or other relief. No subdivision shall be permitted or approved for the purpose of avoiding compliance with this requirement.

~~B. This requirement shall not apply to any sites or specific zones otherwise identified in the Borough’s Settlement Agreement with Fair Share Housing Center dated January 29, 2019, or in the Borough’s Housing Element and Fair Share Plan, adopted by the Borough Planning Board and endorsed by the Borough Council, for which density and set aside standards shall be governed by the specific standards set forth therein.~~

### **§245-25. Accessory Apartment Program**

Accessory apartments created under this program shall abide by the regulations in this chapter and those outlined in Chapter 245, Article VI, Affordable Accessory Apartments.

### **§245-26. New Construction**

The following general guidelines apply to all newly constructed developments that contain low- and moderate-income housing units, including any currently unanticipated future developments that will provide low- and moderate-income housing units. The required income and bedroom distribution of affordable housing units shall be as set forth in UHAC, N.J.A.C. 5:80-26.1 et seq., as amended and supplemented.

A. Phasing. Final site plan or subdivision approval shall be contingent upon the affordable housing development meeting the following phasing ~~schedule for low- and moderate-income~~

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~~units requirements as set forth in UHAC, N.J.A.C. 5:80-26.1 et seq., as amended as supplemented.~~

| <del>Maximum Percentage of Market Rate</del> | <del>Minimum Percentage of Low- and</del>  |
|--|--|
| <del>Units Completed</del>                   | <del>Moderate-Income Units Completed</del> |
| <del>25%</del>                               | <del>0%</del>                              |
| <del>25% + 1</del>                           | <del>10%</del>                             |
| <del>50%</del>                               | <del>50%</del>                             |
| <del>75%</del>                               | <del>75%</del>                             |
| <del>90%</del>                               | <del>100%</del>                            |

- B. -Design. In inclusionary developments, to the extent possible, low- and moderate-income units shall be integrated with the market units.
- C. Off-site construction. A developer may construct affordable units off-site at the discretion of either the Planning or Zoning Board, whichever is the applicable reviewing entity, in accordance with N.J.A.C. 5:93, ~~as amended and supplemented.~~
- D. Utilities. Affordable units shall utilize the same type of heating source as market units within the affordable development.
- E. Low/Moderate Split and Bedroom Distribution of Affordable Housing Units:
- (1) The fair share obligation shall be divided equally between low- and moderate-income units, except that where there is an odd number of affordable housing units, the extra unit shall be a low-~~income~~ unit.
  - (2) In each affordable development, at least 50 percent of the restricted units within each bedroom distribution shall be low-income units.
  - (3) Within rental developments, of the total number of affordable rental units, at least 13% shall be affordable to very low-income households.
  - (4) Affordable developments that are not age-restricted shall be structured in conjunction with realistic market demands such that:
    - (a) The combined number of efficiency and one-bedroom units shall be no greater than 20 percent of the total low- and moderate-income units;
    - (b) At least 30 percent of all low- and moderate-income units shall be two bedroom units;
    - (c) At least 20 percent of all low- and moderate-income units shall be three bedroom units; and
    - (d) The remaining units may be allocated among two and three bedroom units at the discretion of the developer.
  - (5) Affordable developments that are age-restricted shall be structured such that the number of bedrooms shall equal the number of age-restricted low- and moderate-income units within the inclusionary development. The standard may be met by having all one-bedroom units or by having a two-bedroom unit for each efficiency unit.

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### **F. Accessibility Requirements:**

- (1) The first floor of all restricted townhouse dwelling units and all restricted units in all other multistory buildings shall be subject to the technical design standards of the Barrier Free Subcode, N.J.A.C. 5:23-7.
- (2) All restricted townhouse dwelling units and all restricted units in other multistory buildings in which a restricted dwelling unit is attached to at least one other dwelling unit shall have the following features:
  - (a) An adaptable toilet and bathing facility on the first floor;
  - (b) An adaptable kitchen on the first floor;
  - (c) An interior accessible route of travel on the first floor;
  - (d) An interior accessible route of travel shall not be required between stories within an individual unit;
  - (e) An adaptable room that can be used as a bedroom, with a door or the casing for the installation of a door, on the first floor; and
  - (f) An accessible entranceway as set forth at P.L. 2005, c. 350 (N.J.S.A. 52:27D-311a et seq.) and the Barrier Free Subcode, N.J.A.C. 5:23-7, or evidence that the Borough has collected funds from the developer sufficient to make 10 percent of the adaptable entrances in the development accessible:
    - [1.] Where a unit has been constructed with an adaptable entrance, upon the request of a disabled person who is purchasing or will reside in the dwelling unit, an accessible entrance shall be installed.
    - [2.] To this end, the builder of restricted units shall deposit funds within the Borough's affordable housing trust fund sufficient to install accessible entrances in 10 percent of the affordable units that have been constructed with adaptable entrances.
    - [3.] The funds deposited under subsection [b] above shall be used by the Borough for the sole purpose of making the adaptable entrance of any affordable unit accessible when requested to do so by a person with a disability who occupies or intends to occupy the unit and requires an accessible entrance.
    - [4.] The developer of the restricted units shall submit a design plan and cost estimate for the conversion from adaptable to accessible entrances to the Construction Official of the Borough of Mountain Lakes.
    - [5.] Once the Construction Official has determined that the design plan to convert the unit entrances from adaptable to accessible meet the requirements of the Barrier Free Subcode, N.J.A.C. 5:23-7, and that the cost estimate of such conversion is reasonable, payment shall be made to Mountain Lakes' affordable housing trust fund in care of the Borough's Chief Financial Officer who shall ensure that the funds are deposited into the affordable housing trust fund and appropriately earmarked.
    - [6.] Full compliance with the foregoing provisions shall not be required where an entity can demonstrate that it is impracticable to meet the requirements.



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Determinations of site impracticability shall be in compliance with the Barrier Free Subcode, N.J.A.C. 5:23-7.

**G. Maximum Rents and Sales Prices**

- (1) In establishing rents and sales prices of affordable housing units, the administrative agent shall follow the procedures set forth in UHAC and by the Superior Court, utilizing the regional income limits established.
- (2) The maximum rent for restricted rental units within each affordable development shall be affordable to households earning no more than 60 percent of median income, and the average rent for restricted low- and moderate-income units shall be affordable to households earning no more than 52 percent of median income.
- (3) The developers and/or municipal sponsors of restricted rental units shall establish at least one rent for each bedroom type for both low-income and moderate-income units. At least 13 percent of all low- and moderate-income rental units shall be affordable to households earning no more than 30 percent of median income.
- (4) The maximum sales price of restricted ownership units within each affordable development shall be affordable to households earning no more than 70 percent of median income, and each affordable development must achieve an affordability average of 55 percent for restricted ownership units; in achieving this affordability average, moderate-income ownership units must be available for at least three different prices for each bedroom type, and low-income ownership units must be available for at least two different prices for each bedroom type. At least 13 percent of all low- and moderate-income rental units shall be affordable to households earning no more than 30 percent of median income. These very low-income units shall be part of the low-income requirement.
- (5) In determining the initial sales prices and rents for compliance with the affordability average requirements for restricted units other than assisted living facilities, the following standards shall be used:
  - (a) A studio shall be affordable to a one-person household;
  - (b) A one-bedroom unit shall be affordable to a one and one-half person household;
  - (c) A two-bedroom unit shall be affordable to a three-person household;
  - (d) A three-bedroom unit shall be affordable to a four and one-half person household; and
  - (e) A four-bedroom unit shall be affordable to a six-person household.
- (6) In determining the initial sales prices and rents for compliance with the affordability average requirements for restricted units in assisted living facilities, the following standards shall be used:
  - (a) A studio shall be affordable to a one-person household;
  - (b) A one-bedroom unit shall be affordable to a one and one-half person household; and
  - (c) A two-bedroom unit shall be affordable to a two-person household or to two one-person households.

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- (7) The initial purchase price for all restricted ownership units shall be calculated so that the monthly carrying cost of the unit, including principal and interest (based on a mortgage loan equal to 95 percent of the purchase price and the Federal Reserve H.15 rate of interest), taxes, homeowner and private mortgage insurance and condominium or homeowner association fees do not exceed 28 percent of the eligible monthly income of the appropriate size household as determined under N.J.A.C. 5:80-26.54, as may be amended and supplemented; provided, however, that the price shall be subject to the affordability average requirement of N.J.A.C. 5:80-26.43, as may be amended and supplemented.
- (8) The initial rent for a restricted rental unit shall be calculated so as not to exceed 30 percent of the eligible monthly income of the appropriate household size as determined under N.J.A.C. 5:80-26.54, as may be amended and supplemented; provided, however, that the rent shall be subject to the affordability average requirement of N.J.A.C. 5:80-26.43, as may be amended and supplemented.
- (9) The price of owner-occupied low- and moderate-income units may increase annually based on the percentage increase in the regional median income limit for each housing region. In no event shall the maximum resale price established by the administrative agent be lower than the last recorded purchase price.
- (10) The rent of low- and moderate-income units may be increased annually based on the percentage increase in the Housing Consumer Price Index for the United States. This increase shall not exceed nine percent in any one year. Rent increases for units constructed pursuant to low- income housing tax credit regulations shall be indexed pursuant to the regulations governing low- income housing tax credits.
- (11) Tenant-paid utilities that are included in the utility allowance shall be so stated in the lease and shall be consistent with the utility allowance approved by DCA for its Section 8 program.
- (12) Condominium and Homeowners Associates Fees. For any affordable housing unit that is part of a condominium association and/or homeowner's association, the Master Deed shall reflect that the association fee assessed for each affordable housing unit shall be established at 100 percent of the market rate fee.

**§245-27. Occupancy Standards.**

- A. In referring certified households to specific restricted units, to the extent feasible, and without causing an undue delay in occupying the unit, the Administrative Agent shall strive to:
  - (1) Provide an occupant for each bedroom;
  - (2) Provide children of different sex with separate bedrooms;
  - ~~(2)(3)~~ Provide separate bedrooms for parents and children; and
  - ~~(3)(4)~~ Prevent more than two persons from occupying a single bedroom.
- B. Additional provisions related to occupancy standards (if any) shall be provided in the municipal Operating Manual.

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**§245-28. Control Periods for Restricted Ownership Units and Enforcement Mechanisms**

- A. Control periods for restricted ownership units shall be in accordance with N.J.A.C. 5:80-26.65, as may be amended and supplemented, and each restricted ownership unit shall remain subject to the requirements of this Ordinance until Mountain Lakes elects to release the unit from such requirements however, and prior to such an election, a restricted ownership unit must remain subject to the requirements of N.J.A.C. 5:80-26.1, as may be amended and supplemented, for at least 30 years.
- B. The affordability control period for a restricted ownership unit shall commence on the date the initial certified household takes title to the unit.
- C. Prior to the issuance of the initial certificate of occupancy for a restricted ownership unit and upon each successive sale during the period of restricted ownership, the administrative agent shall determine the restricted price for the unit and shall also determine the non-restricted, fair market value of the unit based on either an appraisal or the unit's equalized assessed value.
- D. At the time of the first sale of the unit, the purchaser shall execute and deliver to the Administrative Agent a recapture note obligating the purchaser (as well as the purchaser's heirs, successors and assigns) to repay, upon the first non-exempt sale after the unit's release from the requirements of this Ordinance, an amount equal to the difference between the unit's non-restricted fair market value and its restricted price, and the recapture note shall be secured by a recapture lien evidenced by a duly recorded mortgage on the unit.
- E. The affordability controls set forth in this Ordinance shall remain in effect despite the entry and enforcement of any judgment of foreclosure with respect to restricted ownership units.
- F. A restricted ownership unit shall be required to obtain a Continuing Certificate of Occupancy or a certified statement from the Construction Official stating that the unit meets all code standards upon the first transfer of title that follows the expiration of the applicable minimum control period provided under N.J.A.C. 5:80-26.65(a), as may be amended and supplemented.

**§245-29. Price Restrictions for Restricted Ownership Units, Homeowner Association Fees and Resale Prices**

Price restrictions for restricted ownership units shall be in accordance with N.J.A.C. 5:80-26.1, as may be amended and supplemented, including:

- A. The initial purchase price for a restricted ownership unit shall be approved by the Administrative Agent.
- B. The Administrative Agent shall approve all resale prices, in writing and in advance of the resale, to assure compliance with the foregoing standards.
- C. The method used to determine the condominium association fee amounts and special assessments shall be indistinguishable between the low- and moderate-income unit owners and the market unit owners.
- D. The owners of restricted ownership units may apply to the Administrative Agent to increase the maximum sales price for the unit on the basis of capital improvements. Eligible capital improvements shall be those that render the unit suitable for a larger household or the addition of a bathroom.

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**§245-30. Buyer Income Eligibility.**

- A. Buyer income eligibility for restricted ownership units shall be in accordance with N.J.A.C. 5:80-26.1, as may be amended and supplemented, such that low-income ownership units shall be reserved for households with a gross household income less than or equal to 50 percent of median income and moderate-income ownership units shall be reserved for households with a gross household income less than 80 percent of median income.
- B. The Administrative Agent shall certify a household as eligible for a restricted ownership unit when the household is a low-income household or a moderate-income household, as applicable to the unit, and the estimated monthly housing cost for the particular unit (including principal, interest, taxes, homeowner and private mortgage insurance and condominium or homeowner association fees, as applicable) does not exceed 33 percent of the household's certified monthly income.

**§245-31. Limitations on indebtedness secured by ownership unit; subordination.**

- A. Prior to incurring any indebtedness to be secured by a restricted ownership unit, the administrative agent shall determine in writing that the proposed indebtedness complies with the provisions of this section.
- B. With the exception of original purchase money mortgages, during a control period neither an owner nor a lender shall at any time cause or permit the total indebtedness secured by a restricted ownership unit to exceed 95 percent of the maximum allowable resale price of that unit, as such price is determined by the administrative agent in accordance with N.J.A.C.5:80-26.7~~6~~(b).

**§245-32. Control Periods for Restricted Rental Units**

- A. Control periods for restricted rental units shall be in accordance with N.J.A.C. 5:80-26.1~~2~~<sup>4</sup>, as may be amended and supplemented, and each restricted rental unit shall remain subject to the requirements of this Ordinance until the [insert name of municipality] elects to release the unit from such requirements pursuant to action taken in compliance with N.J.A.C. 5:80-26.1, as may be amended and supplemented, and prior to such an election, a restricted rental unit must remain subject to the requirements of N.J.A.C. 5:80-26.1, as may be amended and supplemented, for at least 30 years.
- B. Deeds of all real property that include restricted rental units shall contain deed restriction language. The deed restriction shall have priority over all mortgages on the property, and the deed restriction shall be filed by the developer or seller with the records office of the County of [insert name of county]. A copy of the filed document shall be provided to the Administrative Agent within 30 days of the receipt of a Certificate of Occupancy.
- C. A restricted rental unit shall remain subject to the affordability controls of this Ordinance, despite the occurrence of any of the following events:
- (1) Sublease or assignment of the lease of the unit;
  - (2) Sale or other voluntary transfer of the ownership of the unit; or
  - (3) The entry and enforcement of any judgment of foreclosure.

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**§245-33. Price Restrictions for Rental Units; Leases**

- A. A written lease shall be required for all restricted rental units, except for units in an assisted living residence, and tenants shall be responsible for security deposits and the full amount of the rent as stated on the lease. A copy of the current lease for each restricted rental unit shall be provided to the Administrative Agent.
- B. No additional fees or charges shall be added to the approved rent (except, in the case of units in an assisted living residence, to cover the customary charges for food and services) without the express written approval of the Administrative Agent.
- C. Application fees (including the charge for any credit check) shall not exceed five percent of the monthly rent of the applicable restricted unit and shall be payable to the Administrative Agent to be applied to the costs of administering the controls applicable to the unit as set forth in this Ordinance.

**§245-34. Tenant Income Eligibility.**

- A. Tenant income eligibility shall be in accordance with N.J.A.C. 5:80-26.1~~43~~, as may be amended and supplemented, and shall be determined as follows:
  - (1) Very low-income rental units shall be reserved for households with a gross household income less than or equal to 30 percent of median income.
  - (2) Low-income rental units shall be reserved for households with a gross household income less than or equal to 50 percent of median income.
  - (3) Moderate-income rental units shall be reserved for households with a gross household income less than 80 percent of median income.
- B. The Administrative Agent shall certify a household as eligible for a restricted rental unit when the household is a very low-income, low-income household or a moderate-income household, as applicable to the unit, and the rent proposed for the unit does not exceed 35 percent (40 percent for age-restricted units) of the household's eligible monthly income as determined pursuant to N.J.A.C. 5:80-26.1~~76~~, as may be amended and supplemented; provided, however, that this limit may be exceeded if one or more of the following circumstances exists:
  - (1) The household currently pays more than 35 percent (40 percent for households eligible for age-restricted units) of its gross household income for rent, and the proposed rent will reduce its housing costs;
  - (2) The household has consistently paid more than 35 percent (40 percent for households eligible for age-restricted units) of eligible monthly income for rent in the past and has proven its ability to pay;
  - (3) The household is currently in substandard or overcrowded living conditions;
  - (4) The household documents the existence of assets with which the household proposes to supplement the rent payments; or
  - (5) The household documents proposed third-party assistance from an outside source such as a family member in a form acceptable to the Administrative Agent and the owner of the unit.

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- C. The applicant shall file documentation sufficient to establish the existence of the circumstances in (2)(a) through (e) above with the Administrative Agent, who shall counsel the household on budgeting.

**§245-35. Municipal Housing Liaison.**

- A. The position of Municipal Housing Liaison (MHL) for Mountain Lakes is established by this ordinance. The MHL shall be appointed by duly adopted resolution of the Borough Council and be subject to the approval by the Superior Court.
- B. The MHL must be either a full-time or part-time employee of the Borough of Mountain Lakes.
- C. The Municipal Housing Liaison shall be approved by the Court and shall be duly qualified through a training program sponsored by Affordable Housing Professionals of New Jersey before assuming the duties of Municipal Housing Liaison.
- D. The Municipal Housing Liaison shall be responsible for oversight and administration of the affordable housing program for Mountain Lakes, including the following responsibilities which may not be contracted out to the Administrative Agent:
- (1) Serving as the municipality's primary point of contact for all inquiries from the State, affordable housing providers, Administrative Agents and interested households;
  - (2) The implementation of the Affirmative Marketing Plan and affordability controls.
  - (3) When applicable, supervising any contracting Administrative Agent.
  - (4) Monitoring the status of all restricted units in the Borough of Mountain Lakes' Fair Share Plan;
  - (5) Compiling, verifying and submitting annual reports as required by the Superior Court;
  - (6) Coordinating meetings with affordable housing providers and Administrative Agents, as applicable; and
  - (7) Attending continuing education opportunities on affordability controls, compliance monitoring and affirmative marketing as offered or approved by the Superior Court.

**§245-36. Administrative Agent.**

- A. The Borough shall designate by resolution of the Borough Council, subject to the approval of the Superior Court, one or more Administrative Agents to administer newly constructed affordable units in accordance with N.J.A.C. 5:93 and UHAC, as amended and supplemented.
- B. An Operating Manual shall be provided by the Administrative Agent(s) to be adopted by resolution of the governing body and subject to approval of the Superior Court. The Operating Manuals shall be available for public inspection in the Office of the Municipal Clerk and in the office(s) of the Administrative Agent(s).
- C. The Administrative Agent shall perform the duties and responsibilities of an administrative agent as are set forth in UHAC and which are described in full detail in the Operating Manual, including those set forth in N.J.A.C. 5:80-26.1 54, 176 and 198 thereof, which includes:
- (1) Attending continuing education opportunities on affordability controls, compliance monitoring, and affirmative marketing as offered or approved by the Superior Court;

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- (2) Affirmative Marketing;
- (3) Household Certification;
- (4) Affordability Controls;
- (5) Records retention;
- (6) Resale and re-rental;
- (7) Processing requests from unit owners; and
- (8) Enforcement, though the ultimate responsibility for retaining controls on the units rests with the municipality.
- (9) The Administrative Agent shall have authority to take all actions necessary and appropriate to carry out its responsibilities, hereunder.

**§245-37. Affirmative Marketing Requirements**

- A. Mountain Lakes shall adopt by resolution an Affirmative Marketing Plan, subject to approval of the Superior Court, compliant with N.J.A.C. 5:80-26.16~~5~~, as may be amended and supplemented.
- B. The affirmative marketing plan is a regional marketing strategy designed to attract buyers and/or renters of all majority and minority groups, regardless of race, creed, color, national origin, ancestry, marital or familial status, gender, affectional or sexual orientation, disability, age or number of children to housing units which are being marketed by a developer, sponsor or owner of affordable housing. The affirmative marketing plan is also intended to target those potentially eligible persons who are least likely to apply for affordable units in that region. It is a continuing program that directs all marketing activities toward ~~COAH~~-Housing Region 2 and covers the period of deed restriction.
- C. The affirmative marketing plan shall provide a regional preference for all households that live and/or work in ~~COAH~~-Housing Region 2 comprised of Essex, Morris, Union and Warren Counties.
- D. The Administrative Agent designated by Mountain Lakes shall assure the affirmative marketing of all affordable units consistent with the Affirmative Marketing Plan for the municipality.
- E. In implementing the affirmative marketing plan, the Administrative Agent shall provide a list of counseling services to low- and moderate-income applicants on subjects such as budgeting, credit issues, mortgage qualification, rental lease requirements, and landlord/tenant law.
- F. The affirmative marketing process for available affordable units shall begin at least four months prior to the expected date of occupancy.
- G. The costs of advertising and affirmative marketing of the affordable units shall be the responsibility of the developer, sponsor or owner, unless otherwise determined or agreed to by Mountain Lakes.
- H. Selection of Occupants of Affordable Housing Units.
  - (1) The administrative agent shall use a random selection process to select occupants of low- and moderate-income housing.

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- (2) A waiting list of all eligible candidates will be maintained in accordance with the provisions of N.J.A.C. 5:80-26 et seq., as amended and supplemented.

**§245-38. Enforcement of Affordable Housing Regulations**

- A. Upon the occurrence of a breach of any of the regulations governing the affordable unit by an Owner, Developer or Tenant the municipality shall have all remedies provided at law or equity, including but not limited to foreclosure, tenant eviction, municipal fines, a requirement for household recertification, acceleration of all sums due under a mortgage, recoupment of any funds from a sale in the violation of the regulations, injunctive relief to prevent further violation of the regulations, entry on the premises, and specific performance.
- B. After providing written notice of a violation to an Owner, Developer or Tenant of a low- or moderate-income unit and advising the Owner, Developer or Tenant of the penalties for such violations, the municipality may take the following action against the Owner, Developer or Tenant for any violation that remains uncured for a period of 60 days after service of the written notice:
- (1) The municipality may file a court action pursuant to N.J.S.A. 2A:58-11 alleging a violation, or violations, of the regulations governing the affordable housing unit. If the Owner, Developer or Tenant is found by the court to have violated any provision of the regulations governing affordable housing units the Owner, Developer or Tenant shall be subject to one or more of the following penalties, at the discretion of the court:
    - (a) A fine of not more than \$500 or imprisonment for a period not to exceed 90 days, or both. Each and every day that the violation continues or exists shall be considered a separate and specific violation of these provisions and not as a continuing offense;
    - (b) In the case of an Owner who has rented his or her low- or moderate-income unit in violation of the regulations governing affordable housing units, payment into the Mountain Lakes Affordable Housing Trust Fund of the gross amount of rent illegally collected;
    - (c) In the case of an Owner who has rented his or her low- or moderate-income unit in violation of the regulations governing affordable housing units, payment of an innocent tenant's reasonable relocation costs, as determined by the court.
  - (2) The municipality may file a court action in the Superior Court seeking a judgment, which would result in the termination of the Owner's equity or other interest in the unit, in the nature of a mortgage foreclosure. Any judgment shall be enforceable as if the same were a judgment of default of the First Purchase Money Mortgage and shall constitute a lien against the low- and moderate-income unit.
    - (a) Such judgment shall be enforceable, at the option of the municipality, by means of an execution sale by the Sheriff, at which time the low- and moderate-income unit of the violating Owner shall be sold at a sale price which is not less than the amount necessary to fully satisfy and pay off any First Purchase Money Mortgage and prior liens and the costs of the enforcement proceedings incurred by the municipality, including attorney's fees. The violating Owner shall have the right to possession terminated as well as the title conveyed pursuant to the Sheriff's sale.



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- (b) The proceeds of the Sheriff's sale shall first be applied to satisfy the First Purchase Money Mortgage lien and any prior liens upon the low- and moderate-income unit. The excess, if any, shall be applied to reimburse the municipality for any and all costs and expenses incurred in connection with either the court action resulting in the judgment of violation or the Sheriff's sale. In the event that the proceeds from the Sheriff's sale are insufficient to reimburse the municipality in full as aforesaid, the violating Owner shall be personally responsible for and to the extent of such deficiency, in addition to any and all costs incurred by the municipality in connection with collecting such deficiency. In the event that a surplus remains after satisfying all of the above, such surplus, if any, shall be placed in escrow by the municipality for the Owner and shall be held in such escrow for a maximum period of two years or until such earlier time as the Owner shall make a claim with the municipality for such. Failure of the Owner to claim such balance within the two-year period shall automatically result in a forfeiture of such balance to the municipality. Any interest accrued or earned on such balance while being held in escrow shall belong to and shall be paid to the municipality, whether such balance shall be paid to the Owner or forfeited to the municipality.
- (c) Foreclosure by the municipality due to violation of the regulations governing affordable housing units shall not extinguish the restrictions of the regulations governing affordable housing units as the same apply to the low- and moderate-income unit. Title shall be conveyed to the purchaser at the Sheriff's sale, subject to the restrictions and provisions of the regulations governing the affordable housing unit. The Owner determined to be in violation of the provisions of this plan and from whom title and possession were taken by means of the Sheriff's sale shall not be entitled to any right of redemption.
- (d) If there are no bidders at the Sheriff's sale, or if insufficient amounts are bid to satisfy the First Purchase Money Mortgage and any prior liens, the municipality may acquire title to the low- and moderate-income unit by satisfying the First Purchase Money Mortgage and any prior liens and crediting the violating owner with an amount equal to the difference between the First Purchase Money Mortgage and any prior liens and costs of the enforcement proceedings, including legal fees and the maximum resale price for which the low- and moderate-income unit could have been sold under the terms of the regulations governing affordable housing units. This excess shall be treated in the same manner as the excess which would have been realized from an actual sale as previously described.
- (e) Failure of the low- and moderate-income unit to be either sold at the Sheriff's sale or acquired by the municipality shall obligate the Owner to accept an offer to purchase from any qualified purchaser which may be referred to the Owner by the municipality, with such offer to purchase being equal to the maximum resale price of the low- and moderate-income unit as permitted by the regulations governing affordable housing units.
- (f) The Owner shall remain fully obligated, responsible and liable for complying with the terms and restrictions of governing affordable housing units until such time as title is conveyed from the Owner.

Section 2: If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this

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Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3: All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

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Section 4: This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

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Introduced:

Adopted:

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Cara Fox, Borough Clerk

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Lauren Barnett, Mayor

## **Appendix H: Mediation Agreement with FSHC on Fourth Round Obligation**

March 28, 2025

**Via eCourts and Electronic Mail**

Hon. Stephan C. Hansbury J.SC.. (ret. and on rec.)  
Affordable Housing Dispute Resolution Program  
Richard J. Hughes Justice Complex  
P.O. Box 037  
Trenton, New Jersey 08625

**Re: In the Matter of the Application of the Borough of Mountain Lakes,  
Docket No.: MRS-L-000244-25**

Dear Judge Hansbury:

Please find enclosed the mediation agreement between the Borough of Mountain Lakes and FSHC in the above-captioned matter. The agreement has been executed by both parties. We thank Your Honor and the Special Adjudicator for your assistance in resolving this matter.

Respectfully,



Esmé M. Devenney, Esq.  
Counsel for Fair Share Housing Center

Cc: Special Adjudicator Brian Slaugh, PP, AICP.  
All Parties, via eCourts and email

MEDIATION AGREEMENT BEFORE THE AFFORDABLE HOUSING DISPUTE  
RESOLUTION PROGRAM

IN THE MATTER OF THE APPLICATION OF THE BOROUGH OF MOUNTAIN LAKES,  
DOCKET NO. MRS-L-000244-25

**WHEREAS**, on March 20, 2024, Governor Murphy signed P.L. 2024, c.2., into law, which established a new framework for determining and enforcing municipalities' affordable housing obligations under the Mount Laurel doctrine and the Fair Housing Act (the "Amended Act");

**WHEREAS**, the Amended Act required the Department of Community Affairs (the "DCA") to prepare a report with the calculation of the regional and municipal Prospective Need and the municipal Present Need for the Fourth Round in accordance with the formula required by the Amended Act;

**WHEREAS**, the DCA released this report entitled "Affordable Housing Obligations for 2025-2035 (Fourth Round)" on October 18, 2024;

**WHEREAS**, the DCA report concluded that Mountain Lakes Borough ("Mountain Lakes" or the "Borough") fair share obligations for the Fourth Round included a Present Need of 0 units and a Prospective Need of 267 units;

**WHEREAS**, the Borough having filed its resolution of participation before the Affordable Housing Dispute Resolution Program (the "Program") on January 28, 2025, in accordance with the requirements of N.J.S.A. 52:27D-301, et seq, and the timeframes set forth in Directive #14-24;

**WHEREAS**, the Borough's resolution proposed to set Mountain Lakes' affordable housing obligations for the Fourth Round to include a Present Need of 0 units and a Prospective Need of 146 units;

**WHEREAS**, in accordance with the timeframes set forth in the Amended Act and the Directive, FSHC filed a timely objection to Mountain Lakes' resolution on February 28, 2025;

**WHEREAS**, FSHC's objection contended that Mountain Lakes had improperly calculated its Prospective Need obligations and should be required to utilize the calculation prepared by FSHC in its February 28, 2025 report, setting the Prospective Need obligation at 234;

**WHEREAS**, Mountain Lakes disputes the contentions raised in FSHC's objection;

**WHEREAS**, within the Affordable Housing Dispute Resolution Program ("Program") established pursuant to N.J.S.A. 52:27D-313.2, the parties have engaged in the mediation process provided by the Program and conferred and reached an accord setting forth Mountain Lakes' Fourth Round Prospective Need obligations, without either party admitting the validity of the others' claims;

**WHEREAS**, recognizing that this agreement is reached prior to the adjudication of any challenges by the Program or any potential subsequent review in the judicial system, the parties agree that 190 units is within the range of possibilities of outcomes for Mountain Lakes' Fourth Round Prospective Need;


**WHEREAS**, resolving the Fourth Round Prospective Need at this juncture and allowing Mountain Lakes to move forward with preparing its Fourth Round HEFSP is important to the interests of lower-income households; and

**WHEREAS**, the Borough and FSHC thus agree to present this mediation agreement to the Program and consent to the Mediation Agreement, upon the approval by the Program, setting forth Mountain Lakes' Fourth Round obligations and binding the Borough to utilize these obligations and foreclosing FSHC from further challenge to said obligations.


THEREFORE, the Borough and FSHC agree:

1. Mountain Lakes' Fourth Round fair share obligations shall be set forth as follows:
  - Present Need – 0 units
  - Prospective Need – 190 units
2. A Fourth Round Fair Share Obligation of 190 units is within the range possible outcomes were the court to fully-adjudicate the Borough's Prospective Need.
3. A Fourth Round Fair Share Obligation of 190 units is fair to the interests of lower-income households.
4. The Borough and FSHC will jointly present this mediation agreement to the Program and request approval of this Agreement from the Program and if approved by the Program from the vicinage Mount Laurel judge. If the Program, trial court, or any appellate court reject approval of this Agreement, the Parties reserve their right to return to the *status quo ante*.
5. Mountain Lakes shall prepare a Fourth Round Housing Element and Fair Share Plan ("HEFSP") utilizing these present and prospective need obligations and submit the HEFSP to the Program by the deadline in the Amended Act of June 30, 2025, unless said deadline for submission is extended by the Program or Mount Laurel judge at the Borough's request for a grace period pursuant to the Amended Act and the promulgated rules and procedures for the Program. FSHC reserves all rights as to its review of the HEFSP pursuant to the Amended Act.

The undersigned, on behalf of their respective clients, have consented to this Mediation Agreement and represent that they are authorized to execute it on their behalf. This Mediation Agreement shall not be further modified, amended or altered in any way except by a writing signed by both the Borough and FSHC.

By:   
Robert H. Oostdyk, Esq.  
Counsel for the Borough of Mountain Lakes

Dated: 03/26/2025

By:   
Joshua D. Bauers, Esq.  
Counsel for Fair Share Housing Center

Dated: 3/28/25



## **Appendix I: Proposed New Overlay Zone on Block 118.04, Lot 1/49 Bloomfield Avenue**

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**BOROUGH OF MOUNTAIN LAKES**  
**MORRIS COUNTY, NEW JERSEY**

**ORDINANCE # XX-25**  
**AMENDING CHAPTER 245, ZONING OF THE CODE OF**  
**THE BOROUGH OF MOUNTAIN LAKES**

IT IS HEREBY ORDAINED by the Borough Council of the Borough of Mountain Lakes, Morris County, State of New Jersey, as follows:

Section 1: Chapter 245, Article IX, § 245-70. Zoning Districts is hereby amended to add the following:

OL-2/MF-AHO-2 Office and Light Industrial Zone/Multi-Family Affordable Housing Overlay-2

Section 2: Chapter 245, Article IX, § 245-71. Zoning Map is hereby amended to change the zone classification of the following tax lot from OL-2 to OL-2/MF-AHO-2: Block 188.04, Lot 1.

Section 3: Chapter 245, Article X. Zoning District Regulations is hereby amended by adding the following:

§ 245-83.1 Office and Light Industrial OL-2/Multifamily Affordable Housing Overlay-2.

A. Permitted principal, accessory and conditional uses.

- (1) For permitted uses other than multifamily inclusionary development, as set forth this chapter for the OL-2 Zone.
- (2) Multi-family inclusionary development consisting of townhouses and/or stacked townhouses as permitted principal uses with a required set aside for low- and moderate-income households of 20%. Low- and moderate-income units shall comply with the provisions of Article XVII of this chapter (i.e., Affordable Housing Ordinance). Permitted accessory uses shall include uses which are customarily incidental to the permitted principal use, including, but not limited to, indoor and outdoor recreational facilities and related amenities for the exclusive use of residents and guests.

A. Bulk and Development Standards

- (1) For permitted uses other than multifamily inclusionary development, as set forth this chapter for the OL-2 Zone.
- (2) For multi-family inclusionary development, as set forth below.
  - (a) Minimum lot size: 5 acres.
  - (b) Minimum lot frontage: 250 feet.
  - (c) Maximum density: 14 units per gross acre.
  - (d) Maximum building height for townhouses/stacked townhouses: 3 stories/45 feet. **[Will necessitate change to height definition in ordinance.]**
  - (e) Minimum front yard setback: 75 feet.
  - (f) Minimum side yard setback: 50 feet.
  - (g) Minimum rear yard setback: 75 feet.
  - (h) Maximum building coverage: 25%.
  - (i) Maximum improved coverage: 50%
  - (j) There shall be no more than eight (8) townhouse units in any building
  - (k) There shall be no more than sixteen (16) stacked townhouse units in any building.
  - (l) The minimum distance between buildings shall be as follows:
    - i. Windowless wall to windowless wall: 25 feet
    - ii. Window wall to windowless wall: 30 feet
    - iii. Window wall to window wall:
      - Front to front: 75 feet
      - Rear to rear: 50 feet
      - End to end: 35 feet
  - (m) Development shall maintain a minimum fifty-foot landscaped buffer to any residential zone boundary line which shall consist of either existing vegetation or new plantings, or where appropriate, a combination of existing vegetation and new plantings.
  - (n) No parking area shall be located within 50 feet of a front lot line or within 25 feet of any other lot line.
  - (o) Parking shall be provided in accordance with New Jersey Residential Site Improvement Standards (RSIS).

## **Appendix J: Proposed Revisions to Development Fee Ordinance**

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**BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE #XX-25**

**AMENDING**

**AN ORDINANCE AMENDING CHAPTER 65, ZONING OF THE REVISED GENERAL  
ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES**

IT IS HEREBY ORDAINED by the Borough Council of the Borough of Mountain Lakes,  
Morris County, State of New Jersey, as follows:

Section 1: Chapter 65, Article I is hereby amended to read as follows:

**Article I**

**Development Fees**

**§ 65-1. Purpose.**

- A. In *Holmdel Builders Association v. Holmdel Borough*, 121 N.J. 550 (1990), the New Jersey Supreme Court determined that mandatory development fees are authorized by the Fair Housing Act of 1985 (the "Act"), N.J.S.A. 52:27D-301 et seq., and the State Constitution, subject to the then functioning Council on Affordable Housing's ("COAH's") adoption of rules.
- B. Pursuant to P.L. 2008, c. 46, Section 8 (N.J.S.A. 52:27D-329.2), and the Statewide Nonresidential Development Fee Act (N.J.S.A. 40:55D-8.1 through 40:55D-8.7), COAH was authorized to adopt and promulgate regulations necessary for the establishment, implementation, review, monitoring and enforcement of municipal affordable housing trust funds and corresponding spending plans. Municipalities that ~~are were~~ under the jurisdiction of the Council or court of competent jurisdiction and ~~have had~~ an approved spending plan ~~may were able to~~ retain fees collected from nonresidential development.
- C. In Re: Adoption of N.J.A.C. 5:96 and 5:97 by the New Jersey Council on Affordable Housing, 221 N.J. 1 (2015), also known as the Mount Laurel IV decision, the Supreme Court remanded COAH's duties to the Superior Court. As a result, affordable housing development fee collections and expenditures from the municipal affordable housing trust funds to implement municipal Third Round Fair Share Plans through July 1, 2025 are were under the Court's jurisdiction and are were subject to approval by the Court.
- ~~B.D.~~ Pursuant to P.L. 2024, c. 2, the authority relating to rulemaking on the collection of residential and non-residential development fees is appropriately delegated to the

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Department of Community Affairs, following the abolition of COAH. As such, municipalities which have obtained or are in the process of seeking compliance certification may retain and expend these development fees.

(+)E. This article establishes standards for the collection, maintenance and expenditure of development fees pursuant to P.L. 2024, c. 2, which amend those regulations originally established in accordance with P.L. 2008, c. 46, Sections 8 and 32 through 38, and supersede the COAH's regulations where in conflict, which remain otherwise valid. Court approval since the Borough has sought and received a declaratory judgment approving its affordable housing plan and in accordance P.L. 2008, c. 46, Sections 8 and 32 through 38. Fees collected pursuant to this article shall be used for the sole purpose of providing low- and moderate-income housing. ~~This article shall be interpreted within the framework of COAH's rules on development fees, codified at N.J.A.C. 5:97-8.[1]~~

[1] Editor's Note: The provisions of N.J.A.C. 5:97 expired on 6-2-2015.

### § 65-2. Definitions.

The following terms, as used in this article, shall have the following meanings:

**"Affordable Housing Development"** means a development included in the Housing Element and Fair Share Plan, and includes, but is not limited to, an inclusionary development, a municipal construction project or a 100% affordable development.

**"COAH"** means the New Jersey Council on Affordable Housing as previously established by the New Jersey Fair Housing Act (N.J.S.A. 52:27D-301 et seq.), prior to its abolition through P.L.2024, c.2, or a successor to be established under state law which has primary jurisdiction for the administration of housing obligations in accordance with sound regional planning consideration in the state.

**"Developer"** means the legal or beneficial owner or owners of a lot or of any land proposed to be included in a proposed development, including the holder of an option or contract to purchase, or other person having an enforceable proprietary interest in such land.

**"Development Fee"** means money paid by a developer for the improvement of property as permitted in N.J.A.C. 5:97-8.3, as amended and supplemented,

**"Dispute Resolution Program"** means the Affordable Housing Dispute Resolution Program, established pursuant to section 5 of P.L. 2024, c.2 (N.J.S.A. 52:27D-313.2). The Dispute Resolution Program is established within the Judiciary of the State, for the purpose of resolving disputes associated with the Fair Housing Act with respect to municipalities seeking to obtain a certification of compliance of their adopted Housing Element & Fair Share Plan.

**"Equalized Assessed Value"** means the value of a property determined by the Municipal Tax Assessor through a process designed to ensure that all property in the municipality is assessed at the same assessment ratio or ratios required by law. Estimates at the time of issuance of a building permit may be obtained utilizing estimates for construction cost. Final equalized assessed value will be determined at project completion by the Municipal Tax Assessor.

**"Green Building Strategies"** means those strategies that minimize the impact of development on the environment, and enhance the health, safety and well-being of residents by producing durable,

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low-maintenance, resource-efficient housing while making optimum use of existing infrastructure and community services.

**§ 65-3. Nonresidential development fees.**

Nonresidential development fees shall be collected in accordance with the New Jersey Statewide Non-Residential Development Fee Act, N.J.S.A. 40:55D-8.1 through 40:55D-8.8, as amended and supplemented.

**§ 65-4. Residential development fees.**

A. Imposed fees.

- (1) Developers or owners of new residential development shall pay a fee of 1.5% of the equalized assessed value for the new residential development.
- (2) Developers or owners of any property which has an addition or other improvement to an existing residential structure shall pay a fee of 1% of the equalized assessed value improvement. No fee, however, shall be charged for any addition or improvement to an existing residential structure as long as the addition or improvement does not increase the equalized assessed value of the existing structure (the improvement value only) by more than 50%. The development fee shall be calculated on the increase in the equalized assessed value of the improved structure (improvement value only).

B. Eligible exemptions for residential development.

- (1) Affordable housing developments, developments where the developer is providing for the construction of affordable units elsewhere in the municipality, and developments where the developer has made a payment in lieu of on-site construction of affordable units shall be exempt from development fees.

(+)(2) Developers of low- and moderate-income units shall be exempt from paying development fees.

(2)(3) Developments that have received preliminary or final site plan approval prior to the adoption of a municipal development fee ordinance shall be exempt from development fees, unless the developer seeks a substantial change in the approval. Where a site plan approval does not apply, a zoning and/or building permit shall be synonymous with preliminary or final site plan approval for this purpose.

(2)(4) Residential structures demolished and replaced as a result of a natural disaster or a fire shall be exempt from paying a development fee.

**§ 65-5. Procedure for collection of development fees.**

- A. The Construction Official responsible for the issuance of a building permit shall notify the local Tax Assessor of the issuance of the first building permit for a development which is subject to a development fee.
- B. Within 90 days of receipt of that notice, the Municipal Tax Assessor, based on the plans filed, shall provide an estimate of the equalized assessed value of the development.

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- C. The Construction Official responsible for the issuance of a final certificate of occupancy notifies the local Assessor of any and all requests for the scheduling of a final inspection on property which is subject to a development fee.
- D. Within 10 business days of a request for the scheduling of a final inspection, the Municipal Assessor shall confirm or modify the previously estimated equalized assessed value of the improvements of the development; calculate the development fee; and thereafter notify the developer of the amount of the fee.
- E. Should the Borough of Mountain Lakes fail to determine or notify the developer of the amount of the development fee within 10 business days of the request for final inspection, the developer may estimate the amount due and pay that estimated amount consistent with the dispute process set forth in Subsection b of Section 37 of P.L. 2008, c. 46 (N.J.S.A. 40:55D-8.6), as amended and supplemented.
- F. Fifty percent of the development fee shall be collected at the time of issuance of the building permit. The remaining portion shall be collected at the issuance of the certificate of occupancy. The developer shall be responsible for paying the difference between the fee calculated at issuance of the building permit and that determined at issuance of the certificate of occupancy.
- G. Appeal of development fees.
  - (1) A developer may challenge residential development fees imposed by filing a challenge with the County Board of Taxation. Pending a review and determination by the Board, collected fees shall be placed in an interest-bearing escrow account by the Borough of Mountain Lakes. Appeals from a determination of the Board may be made to the tax court in accordance with the provisions of the State Tax Uniform Procedure Law, N.J.S.A. 54:48-1 et seq., within 90 days after the date of such determination. Interest earned on amounts escrowed shall be credited to the prevailing party.
  - (2) A developer may challenge nonresidential development fees imposed by filing a challenge with the Director of the Division of Taxation. Pending a review and determination by the Director, which shall be made within 45 days of receipt of the challenge, collected fees shall be placed in an interest-bearing escrow account by the Borough of Mountain Lakes. Appeals from a determination of the Director may be made to the tax court in accordance with the provisions of the State Tax Uniform Procedure Law, N.J.S.A. 54:48-1 et seq., within 90 days after the date of such determination. Interest earned on amounts escrowed shall be credited to the prevailing party.

**§ 65-6. Affordable Housing Trust Fund.**

- A. There is hereby created a separate, interest-bearing affordable housing trust fund to be maintained by the Chief Financial Officer for the purpose of depositing development fees collected from residential and nonresidential developers and proceeds from the sale of units with extinguished controls.
- B. The following additional funds shall be deposited in the affordable housing trust fund and shall at all times be identifiable by source and amount:

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- (1) Payments in lieu of on-site construction of affordable units;
- (2) Developer-contributed funds to make ten (10%) percent of the adaptable entrances in a townhouse or other multistory attached development accessible;
- (3) Rental income from municipally operated units;
- (4) Repayments from affordable housing program loans;
- (5) Recapture funds;
- (6) Proceeds from the sale of affordable units; and
- (7) Any other funds collected in connection with the Borough's affordable housing program.

C. In the event of a failure by the Borough to comply with trust fund monitoring and reporting requirements or to submit accurate monitoring reports; or a failure to comply with the conditions of the judgment of compliance or a revocation of the judgment of compliance; or a failure to implement the approved Spending Plan and to expend funds within the applicable required time period as set forth in In re Tp. of Monroe, 442 N.J. Super. 565 (Law Div. 2015) (aff'd 442 N.J. Super. 563); or the expenditure of funds on activities not approved by the Court; or for other good cause demonstrating the unapproved use(s) of funds, the Court may authorize the State of New Jersey, Department of Community Affairs, Division of Local Government Services (LGS), to direct the manner in which the funds in the Affordable Housing Trust Fund shall be expended, provided that all such funds shall, to the extent practicable, be utilized for affordable housing programs within the Borough, or, if not practicable, then within the County or the Housing Region.

Any party may bring a motion before the Superior Court presenting evidence of such condition(s), and the Court may, after considering the evidence and providing the municipality a reasonable opportunity to respond and/or to remedy the non-compliant condition(s), and upon a finding of continuing and deliberate non-compliance, determine to authorize LGS to direct the expenditure of funds in the Trust Fund. The Court may also impose such other remedies as may be reasonable and appropriate to the circumstances.

D. Interest accrued in the Affordable Housing Trust Fund shall only be used to fund eligible affordable housing activities approved by the Court.

### **§ 65-7. Use of Funds.**

A. The expenditure of all funds shall conform to a spending plan approved by the court. Funds deposited in the housing trust fund may be used for any activity approved by the court to address the Borough's fair share obligation and may be set up as a grant or revolving loan program. Such activities include, but are not limited to, preservation or purchase of housing for the purpose of maintaining or implementing affordability controls, rehabilitation, new construction of affordable housing units and related costs, market to affordable, or regional housing partnership programs, conversion of existing nonresidential buildings to create new affordable units, green building strategies designed to be cost saving and in accordance with accepted national or state standards, purchase of land for affordable housing, improvement of land to be used for affordable housing, extensions or improvements of roads and infrastructure to affordable housing sites, financial assistance designed to increase affordability, administration necessary for implementation of the Housing Element and Fair Share Plan, or any other activity as permitted pursuant to N.J.S.A.

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52:27D-301 et seq. and N.J.A.C. 5:93-8, as applicable, and specified in the approved spending plan.

B. Development fee revenues shall not be expended to reimburse the Borough for past housing activities.

C. At least thirty (30%) percent of all development fees collected and interest earned shall be used to provide affordability assistance to low- and moderate-income households in affordable units included in the municipal Fair Share Plan. One-third of the affordability assistance portion of development fees collected shall be used to provide affordability assistance to those households earning thirty (30%) percent or less of median income by region.

(1) Affordability assistance programs may include down payment assistance, security deposit assistance, low-interest loans, rental assistance, assistance with homeowners' association or condominium fees and special assessments, and assistance with emergency repairs.

(2) Affordability assistance to households earning thirty (30%) percent or less of median income may include buying down the cost of low- or moderate-income units in the third-round Municipal Fair Share Plan to make them affordable to households earning thirty (30%) percent or less of median income. The use of development fees in this manner shall entitle the Borough to bonus credits pursuant to N.J.S.A. 52:27D-301 et seq. and N.J.A.C. 5:94-4.22, as applicable.

(3) Payments in lieu of constructing affordable units on site and funds from the sale of units with extinguished controls shall be exempt from the affordability assistance requirement.

D. The Borough may contract with a private or public entity to administer any part of its Housing Element and Fair Share Plan, including the requirement for affordability assistance, in accordance with N.J.S.A. 52:27D-301 et seq. and N.J.A.C. 5:94-7, as applicable.

E. No more than twenty (20%) percent of all revenues collected from development fees may be expended on administration, including, but not limited to, salaries and benefits for municipal employees or consultant fees necessary to develop or implement a new construction program, a Housing Element and Fair Share Plan, and/or an affirmative marketing program. In the case of a rehabilitation program, no more than twenty (20%) percent of the revenues collected from development fees shall be expended for such administrative expenses. Administrative funds may be used for income qualification of households, monitoring the turnover of sale and rental units, and compliance with the monitoring requirements for the affordable housing in in compliance with the Housing Element and Fair Share Plan. Legal or other fees related to litigation opposing affordable housing sites or objecting to the Council's DCA or other court approved entity's regulations and/or action are not eligible uses of the affordable housing trust fund.

### § 65-8. Monitoring.

A. The Borough of Mountain Lakes shall comply with the reporting requirements set forth in N.J.S.A. 52:27D-329.

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**DRAFT**

**§ 65-7. Ongoing Collection of Fees.**

A. The ability for the Borough to impose, collect and expend development fees shall expire with its judgment certification of compliance unless the Borough has filed an adopted Housing Element and Fair Share Plan with the court Dispute Resolution Program or other appropriate jurisdiction, has filed a Declaratory Judgment action and has received court approval of its development fee ordinance. If the Borough fails to renew its ability to impose and collect development fees prior to the expiration of its Judgment Certification of Compliance and Repose, it may be subject to forfeiture of any or all funds remaining within its municipal trust fund. Any funds so forfeited shall be deposited into the "New Jersey Affordable Housing Trust Fund" established pursuant to Section 20 of P.L. 1985, c. 222 (N.J.S.A. 52:27D-320), as amended and supplemented. The Borough shall not impose a residential development fee on a development that receives preliminary or final site plan approval after the expiration of its Judgment of Compliance and Repose, nor shall the Borough retroactively impose a development fee on such a development. The Borough shall not expend development fees after the expiration of its substantive certification or Judgment of Compliance and Repose.

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Section 2: If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3: All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4: This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced:

Adopted:

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Cara Fox, Borough Clerk

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Lauren Barnett, Mayor

## Appendix K: Adopted Affirmative Marketing Plan

For Affordable Housing in **(REGION 2)**

**I. APPLICANT AND PROJECT INFORMATION**  
(Complete Section I individually for all developments or programs within the municipality.)

(Complete Section I individually for all developments or programs within the municipality.)

(Sections II through IV should be consistent for all affordable housing developments and programs within the municipality. Sections that differ must be described in the approved contract between the municipality and the administrative agent and in the approved Operating Manual.)

2. Describe the random selection process that will be used once applications are received.
  1. An initial deadline date, no less than 60 days after the start of the marketing process, will be established. All of the preliminary applications received by the Administrative Agent, on or before the initial deadline date, shall be deemed received on that date.
  2. Households that apply for very low-, low- and moderate-income housing will be prescreened by the Administrative Agent for preliminary income eligibility by comparing their total income and household size to the very low-, low- and moderate-income limits adopted by the Court, COAH or its successors and other program restrictions that may apply. All households will be notified as to their preliminary status.
  3. A drawing (using a web-based randomizer) will be held under the direction of the Administrative Agent to determine the priority order of the pre-qualified applications received on or before the initial deadline date. All preliminary applications received after the initial deadline will be processed on a "first come, first served" basis after the applicants who were in the random selection.
  4. In order to ensure an adequate supply of qualified applicants, the advertising phase will continue until there are at least ten (10) pre-qualified applicants for each very low-, low- and moderate-income unit available, or until all of the affordable units within the development have been rented.
  5. Final applications will be mailed by the Administrative Agent to an adequate number of pre-qualified

applicants, in priority order, for each available affordable unit. The final application will require the applicants to supply documents to verify their identity and household composition as well as their income and assets.

6. Completed final applications will be forwarded to the Administrative Agent. The Administrative Agent will make a determination as to their eligibility for an affordable unit.
7. Applicants will receive a letter from the Administrative Agent with respect to the status of their application each time a review is performed.
8. Applicants will be reviewed by the Landlord for compliance with the tenant selection criteria set for the property. The tenant selection criteria shall comply with all fair housing standards and be set forth in a policy statement made available to all applicants by the Landlord. The Landlord will be responsible for the assessment of all criteria beyond the income and household size criteria set forth by the affordable housing criteria.
9. Certified applicants will be given a pre-determined amount of time to sign a lease agreement with the Landlord.

### III. MARKETING

3a. Direction of Marketing Activity: (indicate which group(s) in the housing region are least likely to apply for the housing without special outreach efforts because of its location and other factors)

☐ White (non-Hispanic)    ☒ Black (non-Hispanic)    ☒ Hispanic    ☐ American Indian or Alaskan Native  
☒ Asian or Pacific Islander    ☐ Other group:

3b. **HOUSING RESOURCE CENTER** ([www.njhousing.gov](http://www.njhousing.gov)) A free, online listing of affordable housing    ☒  
**BOROUGH OF MOUNTAIN LAKES** (<https://mtnlakes.org/>)    ☒

3c. Commercial Media (required) (Check all that applies)

|   | DURATION & FREQUENCY OF OUTREACH   | NAMES OF REGIONAL NEWSPAPER(S) | CIRCULATION AREA |
|---|--|--------------------------------|------------------|
| <b>TARGETS ENTIRE HOUSING REGION 2</b>  |  |                                |                  |
| Daily Newspaper                         |  |                                |                  |
| <input checked="" type="checkbox"/>     | Once at start of Affirmative Marketing Process with additional monthly advertising if necessary. | Star-Ledger                    |                  |
| <input type="checkbox"/>                |  | New York Times                 |                  |
| <b>TARGETS PARTIAL HOUSING REGION 2</b> |  |                                |                  |
| Daily Newspaper                         |  |                                |                  |
| <input checked="" type="checkbox"/>     | Once at start of Affirmative Marketing Process with additional monthly advertising if necessary. | Daily Record                   | Morris           |
| <input type="checkbox"/>                |  | Express Times                  | Warren           |
| Weekly Newspaper                        |  |                                |                  |
| <input type="checkbox"/>                |  | Belleville Post                | Essex            |

|                          |  |  |                  |
|--------------------------|--|--|------------------|
| <input type="checkbox"/> |  | Belleville Times   | Essex            |
| <input type="checkbox"/> |  | Bloomfield Life  | Essex            |
| <input type="checkbox"/> |  | East Orange Record   | Essex            |
| <input type="checkbox"/> |  | Glen Ridge Paper   | Essex            |
| <input type="checkbox"/> |  | Glen Ridge Voice   | Essex            |
| X                        | Once at start of Affirmative Marketing Process with additional monthly advertising if necessary. | Independent Press  | Essex            |
| X                        | Once at start of Affirmative Marketing Process with additional monthly advertising if necessary. | Worrall Community Newspapers, Inc.<br>1291 Stuyvesant Avenue<br>PO Box 3639<br>Union, NJ 07083<br>P: (908) 686-7700<br>F: (908) 688-0401 | Essex, Union     |
| <input type="checkbox"/> |  | Irvington Herald   | Essex            |
| <input type="checkbox"/> |  | Item of Millburn and Short Hills   | Essex            |
| <input type="checkbox"/> |  | Montclair Times  | Essex            |
| <input type="checkbox"/> |  | News-Record  | Essex            |
| <input type="checkbox"/> |  | Nutley Journal   | Essex            |
| <input type="checkbox"/> |  | Nutley Sun   | Essex            |
| <input type="checkbox"/> |  | Observer   | Essex            |
| <input type="checkbox"/> |  | Orange Transcript  | Essex            |
| <input type="checkbox"/> |  | Progress   | Essex            |
| <input type="checkbox"/> |  | Vailsburg Leader   | Essex            |
| <input type="checkbox"/> |  | Verona-Cedar Grove Times   | Essex            |
| <input type="checkbox"/> |  | West Essex Tribune   | Essex            |
| <input type="checkbox"/> |  | West Orange Chronicle  | Essex            |
| <input type="checkbox"/> |  | Atom Tabloid & Citizen Gazette   | Middlesex, Union |
| <input type="checkbox"/> |  | Chatham Courier  | Morris           |
| <input type="checkbox"/> |  | Chatham Independent Press  | Morris           |
| X                        | Once at start of Affirmative Marketing Process with additional monthly advertising if necessary. | Citizen of Morris County   | Morris           |
| <input type="checkbox"/> |  | Florham Park Eagle   | Morris           |
| <input type="checkbox"/> |  | Hanover Eagle  | Morris           |

|                          |  |  |        |
|--------------------------|--|--|--------|
| <input type="checkbox"/> |  | Madison Eagle                              | Morris |
| X                        | Once at start of Affirmative Marketing Process with additional monthly advertising if necessary. | Morris News Bee                            | Morris |
| <input type="checkbox"/> |  | Mt. Olive Chronicle                        | Morris |
| <input type="checkbox"/> |  | Neighbor News                              | Morris |
| <input type="checkbox"/> |  | Randolph Reporter                          | Morris |
| <input type="checkbox"/> |  | Roxbury Register                           | Morris |
| <input type="checkbox"/> |  | Parsippany Life                            | Morris |
| <input type="checkbox"/> |  | Clark Patriot                              | Union  |
| <input type="checkbox"/> |  | Cranford Chronicle                         | Union  |
| <input type="checkbox"/> |  | Echo Leader                                | Union  |
| <input type="checkbox"/> |  | Elizabeth Reporter                         | Union  |
| <input type="checkbox"/> |  | Hillside Leader                            | Union  |
| <input type="checkbox"/> |  | Leader of Kenilworth & Roselle Park        | Union  |
| <input type="checkbox"/> |  | Madison Independent Press, The             | Union  |
| <input type="checkbox"/> |  | Millburn and Short Hills Independent Press | Union  |
| <input type="checkbox"/> |  | News Record                                | Union  |
| <input type="checkbox"/> |  | Record-Press                               | Union  |
| <input type="checkbox"/> |  | Scotch Plains Times (Fanwood Times)        | Union  |
| <input type="checkbox"/> |  | Spectator Leader                           | Union  |
| <input type="checkbox"/> |  | Union Leader                               | Union  |
| X                        | Once at start of Affirmative Marketing Process with additional monthly advertising if necessary. | Warren Reporter                            | Warren |

|  | DURATION & FREQUENCY OF OUTREACH | NAMES OF REGIONAL TV STATION(S)                           | CIRCULATION AREA AND/OR RACIAL/ETHNIC IDENTIFICATION OF READERS/AUDIENCE |
|--|----------------------------------|---|--|
| <b>TARGETS ENTIRE HOUSING REGION 2</b> |                                  |   |  |
| <input type="checkbox"/>               |                                  | 2 WCBS-TV<br>Cbs Broadcasting Inc.                        |  |
|  |                                  | 3 KYW-TV<br>Cbs Broadcasting Inc.                         |  |
| <input type="checkbox"/>               |                                  | 4 WNBC<br>NBC Telemundo License Co.<br>(General Electric) |  |



|   |  |   |                      |
|---|--|---|----------------------|
| <input type="checkbox"/>                |  | 5 WNYW<br>Fox Television Stations, Inc.<br>(News Corp.)                         |                      |
| <input type="checkbox"/>                |  | 7 WABC-TV<br>American Broadcasting<br>Companies, Inc (Walt Disney)              |                      |
| <input type="checkbox"/>                |  | 9 WWOR-TV<br>Fox Television Stations, Inc.<br>(News Corp.)                      |                      |
| <input type="checkbox"/>                |  | 11 WPIX<br>Wpix, Inc. (Tribune)   |                      |
| <input type="checkbox"/>                |  | 13 WNET<br>Educational Broadcasting<br>Corporation                              |                      |
| <input type="checkbox"/>                |  | 25 WNYE-TV<br>New York City Dept. Of Info<br>Technology &<br>Telecommunications |                      |
| <input type="checkbox"/>                |  | 31 WPXN-TV<br>Paxson Communications License<br>Company, Llc                     |                      |
| <input type="checkbox"/>                |  | 41 WXTV<br>Wxtv License Partnership, G.p.<br>(Univision Communications Inc.)    |                      |
| <input type="checkbox"/>                |  | 47 WNJU<br>NBC Telemundo License Co.<br>(General Electric)                      |                      |
| <input type="checkbox"/>                |  | 50 WNJN<br>New Jersey Public Broadcasting<br>Authority                          |                      |
| <input type="checkbox"/>                |  | 52 WNJT<br>New Jersey Public Broadcasting<br>Authority                          |                      |
| <input type="checkbox"/>                |  | 54 WTBY-TV<br>Trinity Broadcasting Of New<br>York, Inc.                         |                      |
| <input type="checkbox"/>                |  | 58 WNJB<br>New Jersey Public Broadcasting<br>Authority                          |                      |
| <input type="checkbox"/>                |  | 62 WRNN-TV<br>Wrnn License Company, Llc   |                      |
| <input type="checkbox"/>                |  | 63 WMBC-TV<br>Mountain Broadcasting Corporation                                 |                      |
| <input type="checkbox"/>                |  | 68 WFUT-TV<br>Univision New York Llc  | Spanish              |
| <b>TARGETS PARTIAL HOUSING REGION 2</b> |  |   |                      |
| <input type="checkbox"/>                |  | 42 WKOB-LP<br>Nave Communications, Llc  | Essex                |
| <input type="checkbox"/>                |  | 22 WMBQ-CA<br>Renard Communications Corp.                                       | Essex, Morris, Union |
| <input type="checkbox"/>                |  | 66 WFME-TV<br>Family Stations Of New Jersey,<br>Inc.                            | Essex, Morris, Union |
| <input type="checkbox"/>                |  | 21 WLIW<br>Educational Broadcasting<br>Corporation                              | Essex, Union         |
| <input type="checkbox"/>                |  | 60 W60AI<br>Ventana Television, Inc   | Essex, Union         |

|                          |   |  |                       |
|--------------------------|---|--|-----------------------|
| <input type="checkbox"/> |   | 36 W36AZ<br>New Jersey Public Broadcasting<br>Authority            | Morris                |
| <input type="checkbox"/> |   | 6 WPVI-TV<br>American Broadcasting<br>Companies, Inc (Walt Disney) | Morris, Union, Warren |
| <input type="checkbox"/> |   | 65 WUVP-TV<br>Univision Communications, Inc.                       | Morris, Union, Warren |
| <input type="checkbox"/> |   | 23 W23AZ<br>Centenary College                                      | Morris, Warren        |
| <input type="checkbox"/> |   | 28 WBRE-TV<br>Nexstar Broadcasting, Inc.                           | Morris, Warren        |
| <input type="checkbox"/> |   | 35 WYBE<br>Independence Public Media Of<br>Philadelphia, Inc.      | Morris, Warren        |
| <input type="checkbox"/> |   | 39 WLVT-TV<br>Lehigh Valley Public<br>Telecommunications Corp.     | Morris, Warren        |
| <input type="checkbox"/> |   | 44 WVIA-TV<br>Ne Pa Ed Tv Association                              | Morris, Warren        |
| <input type="checkbox"/> |   | 56 WOLF-TV<br>Wolf License Corp                                    | Morris, Warren        |
| <input type="checkbox"/> |   | 60 WBPH-TV<br>Sonshine Family Television Corp                      | Morris, Warren        |
| <input type="checkbox"/> |   | 69 WFMZ-TV<br>Maranatha Broadcasting<br>Company, Inc.              | Morris, Warren        |
| <input type="checkbox"/> |   | 10 WCAU<br>NBC Telemundo License Co.<br>(General Electric)         | Warren                |
| <input type="checkbox"/> |   | 16 WNEP-TV<br>New York Times Co.                                   | Warren                |
| <input type="checkbox"/> |   | 17 WPHL-TV<br>Tribune Company                                      | Warren                |
| <input type="checkbox"/> |   | 22 WYOU<br>Nexstar Broadcasting, Inc.                              | Warren                |
| <input type="checkbox"/> |   | 29 WTXF-TV<br>Fox Television Stations, Inc.<br>(News Corp.)        | Warren                |
| <input type="checkbox"/> |   | 38 WSWB<br>Mystic Television of Scranton Llc                       | Warren                |
| <input type="checkbox"/> |   | 48 WGTW-TV<br>Trinity Broadcasting Network                         | Warren                |
| <input type="checkbox"/> |   | 49 W49BE<br>New Jersey Public Broadcasting<br>Authority            | Warren                |
| <input type="checkbox"/> |   | 55 W55BS<br>New Jersey Public Broadcasting<br>Authority            | Warren                |
| <input type="checkbox"/> |   | 57 WPSG<br>Cbs Broadcasting Inc.                                   | Warren                |
| <input type="checkbox"/> |   | 61 WPPX<br>Paxson Communications License<br>Company, Llc           | Warren                |
|                          |   |  |                       |
|                          | <b>DURATION &amp; FREQUENCY<br/>OF OUTREACH</b> | <b>NAMES OF CABLE PROVIDER(S)</b>                                  | <b>BROADCAST AREA</b> |
|                          |   |  |                       |

| TARGETS PARTIAL HOUSING REGION 2 |  |  |                        |
|----------------------------------|--|--|------------------------|
| <input type="checkbox"/>         |  | Cablevision of Newark                  | Partial Essex          |
| <input type="checkbox"/>         |  | Comcast of NJ (Union System)           | Partial Essex, Union   |
| <input type="checkbox"/>         |  | Cablevision of Oakland                 | Partial Essex, Morris  |
| <input type="checkbox"/>         |  | Cable Vision of Morris                 | Partial Morris         |
| <input type="checkbox"/>         |  | Comcast of Northwest NJ                | Partial Morris, Warren |
| <input type="checkbox"/>         |  | Patriot Media & Communications         | Partial Morris         |
| <input type="checkbox"/>         |  | Service Electric Broadband Cable       | Partial Morris, Warren |
| <input type="checkbox"/>         |  | Cablevision of Elizabeth               | Partial Union          |
| <input type="checkbox"/>         |  | Comcast of Plainfield                  | Partial Union          |
| <input type="checkbox"/>         |  | Cable Vision of Morris                 | Partial Warren         |
| <input type="checkbox"/>         |  | Service Electric Cable TV of Hunterdon | Partial Warren         |

|                                 | DURATION & FREQUENCY OF OUTREACH | NAMES OF REGIONAL RADIO STATION(S) | BROADCAST AREA AND/OR RACIAL/ETHNIC IDENTIFICATION OF READERS/AUDIENCE |
|---------------------------------|----------------------------------|------------------------------------|--|
| TARGETS ENTIRE HOUSING REGION 2 |                                  |                                    |  |
| AM                              |                                  |                                    |  |
| <input type="checkbox"/>        |                                  | WFAN 660                           |  |
| <input type="checkbox"/>        |                                  | WOR 710                            |  |
| <input type="checkbox"/>        |                                  | WABC 770                           |  |
| FM                              |                                  |                                    |  |
| <input type="checkbox"/>        |                                  | WFNY-FM 92.3                       |  |
| <input type="checkbox"/>        |                                  | WPAT-FM 93.1                       | Spanish  |
| <input type="checkbox"/>        |                                  | WNYC-FM 93.9                       |  |
| <input type="checkbox"/>        |                                  | WFME 94.7                          | Christian  |
| <input type="checkbox"/>        |                                  | WPLJ 95.5                          |  |
| <input type="checkbox"/>        |                                  | WQXR-FM 96.3                       |  |
| <input type="checkbox"/>        |                                  | WQHT 97.1                          |  |
| <input type="checkbox"/>        |                                  | WRKS 98.7                          |  |
| <input type="checkbox"/>        |                                  | WAWZ 99.1                          | Christian  |
| <input type="checkbox"/>        |                                  | WHTZ 100.3                         |  |
| <input type="checkbox"/>        |                                  | WCBS-FM 101.1                      |  |

|   |  |               |  |
|---|--|---------------|--|
| X                                       | Once at the start of Affirmative Marketing Process with additional monthly advertising if necessary. | WKXW-FM 101.5 |  |
| <input type="checkbox"/>                |  | WQCD 101.9    |  |
| <input type="checkbox"/>                |  | WNEW 102.7    |  |
| <input type="checkbox"/>                |  | WKTU 103.5    |  |
| <input type="checkbox"/>                |  | WAXQ 104.3    |  |
| <input type="checkbox"/>                |  | WWPR-FM 105.1 |  |
| <input type="checkbox"/>                |  | WLTW 106.7    |  |
| <b>TARGETS PARTIAL HOUSING REGION 2</b> |  |               |  |
| <b>AM</b>                               |  |               |  |
| <input type="checkbox"/>                |  | WWRL 1600     | Essex  |
| <input type="checkbox"/>                |  | WXMC 1310     | Essex, Morris  |
| <input type="checkbox"/>                |  | WWRV 1330     | Essex, Morris (Spanish)                                |
| <input type="checkbox"/>                |  | WZRC 1480     | Essex, Morris<br>(Chinese/Cantonese)                   |
| <input type="checkbox"/>                |  | WMCA 570      | Essex, Morris, Union (Christian)                       |
| <input type="checkbox"/>                |  | WNYC 820      | Essex, Morris, Union                                   |
| <input type="checkbox"/>                |  | WCBS 880      | Essex, Morris, Union                                   |
| <input type="checkbox"/>                |  | WPAT 930      | Essex, Morris, Union<br>(Caribbean, Mexican, Mandarin) |
| <input type="checkbox"/>                |  | WWDJ 970      | Essex, Morris, Union (Christian)                       |
| <input type="checkbox"/>                |  | WINS 1010     | Essex, Morris, Union                                   |
| <input type="checkbox"/>                |  | WEPN 1050     | Essex, Morris, Union                                   |
| <input type="checkbox"/>                |  | WKMB 1070     | Essex, Morris, Union<br>(Christian)                    |
| <input type="checkbox"/>                |  | WBBR 1130     | Essex, Morris, Union                                   |
| <input type="checkbox"/>                |  | WLIB 1190     | Essex, Morris, Union<br>(Christian)                    |
| <input type="checkbox"/>                |  | WMTR 1250     | Essex, Morris, Union                                   |
| <input type="checkbox"/>                |  | WADO 1280     | Essex, Morris, Union<br>(Spanish)                      |
| <input type="checkbox"/>                |  | WNSW 1430     | Essex, Morris, Union<br>(Portuguese)                   |
| <input type="checkbox"/>                |  | WJDM 1530     | Essex, Morris, Union<br>(Spanish)                      |
| <input type="checkbox"/>                |  | WQEW 1560     | Essex, Morris, Union                                   |
| <input type="checkbox"/>                |  | WWRU 1660     | Essex, Morris, Union<br>(Korean)                       |

|                          |  |                |                                   |
|--------------------------|--|----------------|-----------------------------------|
| <input type="checkbox"/> |  | WCTC 1450      | Union                             |
|                          |  | WCHR 1040      | Warren                            |
|                          |  | WEEX 1230      | Warren                            |
|                          |  | WNNJ 1360      | Warren                            |
|                          |  | WRNJ 1510      | Warren                            |
| FM                       |  |                |                                   |
| <input type="checkbox"/> |  | WMSC 90.3      | Essex                             |
| <input type="checkbox"/> |  | WFUV 90.7      | Essex                             |
| <input type="checkbox"/> |  | WBGO 88.3      | Essex, Morris, Union              |
| <input type="checkbox"/> |  | WSOU 89.5      | Essex, Morris, Union              |
| <input type="checkbox"/> |  | WKCR-FM 89.9   | Essex, Morris, Union              |
| <input type="checkbox"/> |  | WFMU 91.1      | Essex, Morris, Union              |
| <input type="checkbox"/> |  | WNYE 91.5      | Essex, Morris, Union              |
| <input type="checkbox"/> |  | WSKQ-FM 97.9   | Essex, Morris, Union<br>(Spanish) |
| <input type="checkbox"/> |  | WBAI 99.5      | Essex, Morris, Union              |
| <input type="checkbox"/> |  | WDHA -FM 105.5 | Essex, Morris, Union              |
| <input type="checkbox"/> |  | WCAA 105.9     | Essex, Morris, Union<br>(Latino)  |
| <input type="checkbox"/> |  | WBLS 107.5     | Essex, Morris, Union              |
| <input type="checkbox"/> |  | WHUD 100.7     | Essex, Morris, Warren             |
| <input type="checkbox"/> |  | WPRB 103.3     | Essex, Union, Warren              |
| <input type="checkbox"/> |  | WMNJ 88.9      | Morris                            |
| <input type="checkbox"/> |  | WJSV 90.5      | Morris                            |
| <input type="checkbox"/> |  | WNNJ-FM 103.7  | Morris, Warren                    |
| <input type="checkbox"/> |  | WMGQ 98.3      | Union                             |
| <input type="checkbox"/> |  | WCTO 96.1      | Union, Warren                     |
| <input type="checkbox"/> |  | WNTI 91.9      | Warren                            |
| <input type="checkbox"/> |  | WSBG 93.5      | Warren                            |
| <input type="checkbox"/> |  | WZZO 95.1      | Warren                            |
| <input type="checkbox"/> |  | WAEB-FM 104.1  | Warren                            |
| <input type="checkbox"/> |  | WHCY 106.3     | Warren                            |

|   |  |                              |   |  |
|---|--|------------------------------|---|--|
| 3d. Other Publications (such as neighborhood newspapers, religious publications, and organizational newsletters)<br>(Check all that applies)  |  |                              |   |  |
|   |  | NAME OF PUBLICATIONS         | OUTREACH AREA   | RACIAL/ETHNIC IDENTIFICATION OF READERS/AUDIENCE |
| <b>TARGETS ENTIRE HOUSING REGION 2</b>  |  |                              |   |  |
| Monthly   |  |                              |   |  |
| <input type="checkbox"/>  |  | Sino Monthly                 | North Jersey/NYC area   | Chinese-American                                 |
| <b>TARGETS PARTIAL HOUSING REGION 2</b>   |  |                              |   |  |
| Daily   |  |                              |   |  |
| <input type="checkbox"/>  |  | 24 Horas                     | Bergen, Essex, Hudson, Middlesex, Passaic, Union Counties   | Portuguese-Language                              |
| Weekly  |  |                              |   |  |
| <input type="checkbox"/>  |  | Arab Voice Newspaper         | North Jersey/NYC area   | Arab-American                                    |
| <input type="checkbox"/>  |  | Brazilian Voice, The         | Newark  | Brazilian-American                               |
| <input type="checkbox"/>  |  | Catholic Advocate, The       | Essex County area   | Catholic   |
| <input type="checkbox"/>  |  | La Voz                       | Hudson, Union, Middlesex Counties   | Cuban community                                  |
| <input type="checkbox"/>  |  | Italian Tribune              | North Jersey/NYC area   | Italian community                                |
| <input type="checkbox"/>  |  | New Jersey Jewish News       | Northern and Central New Jersey   | Jewish   |
| <input type="checkbox"/>  |  | El Nuevo Coqui               | Newark  | Puerto Rican community                           |
| <input type="checkbox"/>  |  | Banda Oriental Latinoamérica | North Jersey/NYC area   | South American community                         |
| <input type="checkbox"/>  |  | El Especialito               | Union City  | Spanish-Language                                 |
| <input type="checkbox"/>  |  | La Tribuna Hispana           | Basking Ridge, Bound Brook, Clifton, East Rutherford, Elizabeth, Fort Lee, Greebrook, Linden, Lydenhurst, Newark, North Plainfield, Orange, Passaic, Paterson, Plainfield, Roselle, Scotch Plains, Union, Union City, West NY | Spanish-Language                                 |
| X   | Once at start of Affirmative Marketing Process with additional monthly advertising if necessary. | Reporte Hispano              | Regional  | Spanish-Language                                 |
| <input type="checkbox"/>  |  | Ukranian Weekly              | New Jersey  | Ukranian community                               |
| 3e. Employer Outreach (names of employers throughout the housing region that can be contacted to post advertisements and distribute flyers regarding available affordable housing) (Check all that applies) |  |                              |   |  |

| DURATION & FREQUENCY OF OUTREACH |  | NAME OF EMPLOYER/COMPANY                            | LOCATION  |
|----------------------------------|--|---|---|
| Essex County                     |  |   |   |
| <input type="checkbox"/>         |  | Newark Liberty International Airport                | Newark Airport, Newark, NJ  |
| <input type="checkbox"/>         |  | Verizon Communications                              | 540 Broad St Newark, NJ 07102   |
| <input type="checkbox"/>         |  | Prudential Financial, Inc.                          | 751 Broad St Newark, NJ 07102   |
| <input type="checkbox"/>         |  | Continental Airlines                                | 1 Newark Airport, Newark, NJ  |
| <input type="checkbox"/>         |  | University of Medicine/Dentistry                    | Office of Marketing & Media Relations<br>150 Bergen Street Room D347<br>Newark, NJ 07103  |
| <input type="checkbox"/>         |  | Public Service Enterprise Group                     | 80 Park Plz Newark, NJ 07102  |
| <input type="checkbox"/>         |  | Prudential Insurance                                | 751 Broad Street, Newark, NJ 07102-3777   |
| <input type="checkbox"/>         |  | Horizon Blue Cross & Blue Shield of NJ              | 3 Raymond Plz W Newark, NJ 07102  |
| <input type="checkbox"/>         |  | Newark Liberty International Airport                | Newark Airport, Newark, NJ  |
| <input type="checkbox"/>         |  | Horizon Blue Cross & Blue Shield of NJ              | 540 Broad St Newark, NJ 07102   |
| Morris County                    |  |   |   |
| X                                |  | Atlantic Health System-Morristown Memorial Hospital | 100 Madison Avenue Morristown, NJ 07962   |
| <input type="checkbox"/>         |  | AT&T  | 295 N Maple Ave, Basking Ridge, NJ and 180 Park Ave, Florham Park, NJ   |
| <input type="checkbox"/>         |  | US Army Armament R&D                                | 21 Picatinny Arsenal, Picatinny Arsnl, NJ   |
| <input type="checkbox"/>         |  | Lucent Technologies                                 | 67 Whippany Rd, Whippany, NJ and 475 South St, Morristown, NJ and 5 Wood Hollow Rd, Parsippany, NJ and 24 Mountain Ave, Mendham, NJ   |
| <input type="checkbox"/>         |  | Pfizer  | Morris Plains/Parsippany  |
| <input type="checkbox"/>         |  | Novartis Pharmaceutical                             | 59 State Route 10, East Hanover, NJ   |
| <input type="checkbox"/>         |  | Kraft foods   | 200 Deforest Ave, East Hanover, NJ and 7 Campus Dr, Parsippany, NJ  |
| <input type="checkbox"/>         |  | Mennen Sports Arena                                 | 161 E Hanover Ave, Morristown, NJ   |
| <input type="checkbox"/>         |  | Honeywell   | 101 Columbia Rd Morristown, NJ 07960  |
| <input type="checkbox"/>         |  | Pfizer  | 5 Woodhollow Rd, Parsippany and 175 Tabor Rd, Morris Plains   |
| X                                |  | St. Clare's Hospital                                | 130 Powerville Road Boonton Township, NJ 07005 and 25 Pocono Road Denville, NJ 07834 and 400 West Blackwell Street Dover, NJ 07801 and 3219 Route 46 East, Suite 110 Parsippany, NJ |

|                          |  |  |  |
|--------------------------|--|--|--|
|                          |  |  | 07054  |
| Union County             |  |  |  |
| <input type="checkbox"/> |  | A&M Industrial Supply Co                 | 1414 Campbell St Rahway                                    |
| <input type="checkbox"/> |  | A.J. Seabra inc,                         | 574 Ferry St Newark  |
| <input type="checkbox"/> |  | Bristol-myers Products Research<br>& Dev | 1350 Liverty Ave Hillside                                  |
| <input type="checkbox"/> |  | Cede Candy Inc                           | 1091 Lousons Road PO Box 271<br>Union, NJ                  |
| <input type="checkbox"/> |  | Comcast Network                          | 800 Rahway Ave Union, NJ                                   |
| <input type="checkbox"/> |  | HoneyWell Inc.                           | 1515 West Blancke Street Bldgs<br>1501 and 1525 Linden, NJ |
| <input type="checkbox"/> |  | IBM Corporation                          | 27 Commerce Drive Cranford, nj                             |
| <input type="checkbox"/> |  | Howard Press                             | 450 West First Ave Roselle,nj                              |
| <input type="checkbox"/> |  | Lucent Technologies                      | 600 Mountain Ave Murray Hill,NJ                            |
| <input type="checkbox"/> |  | Merck & Co. Inc                          | 1 Merck Drive PO Box 2000<br>(RY60-200E) Rahway, NJ        |
| <input type="checkbox"/> |  | Rahway Hospital                          | 865 Stone Street Rahway, NJ                                |
| <input type="checkbox"/> |  | Rotuba Extruders, Inc                    | 1401 Park Ave South Linden                                 |
| <input type="checkbox"/> |  | Union County College                     | 1033 Springfield Ave Cranford,NJ                           |
| Warren County            |  |  |  |
| <input type="checkbox"/> |  | Masterfoods USA                          | 800 High Street Hackettstown, NJ                           |
| <input type="checkbox"/> |  | Warren Hospital                          | 185 Roseberry St Phillipsburg, NJ                          |
| <input type="checkbox"/> |  | Roche Vitamins                           | 206 Roche Drive Belvidere, NJ                              |
| <input type="checkbox"/> |  | Hackettstown Hospital                    | 651 Willow Grove St.<br>Hackettstown, NJ                   |
| <input type="checkbox"/> |  | Pechiney                                 | 191 Route 31 North Washington,<br>NJ                       |
| <input type="checkbox"/> |  | Lopatcong Care Center                    | 390 Red School Lane<br>Phillipsburg, NJ                    |
| <input type="checkbox"/> |  | Mallinckrodt/Baker, Inc                  | 222 Red School Lane<br>Phillipsburg, NJ                    |



| 3f. Community Contacts (names of community groups/organizations throughout the housing region that can be contacted to post advertisements and distribute flyers regarding available affordable housing) |               |  |                                  |
|--|---------------|--|----------------------------------|
| Name of Group/Organization   | Outreach Area | Racial/Ethnic Identification of Readers/Audience | Duration & Frequency of Outreach |
| Fair Share Housing Center  | Statewide     | Diverse  | Once at the start of marketing   |
| The NJ State Conference of the NAACP   | Statewide     | African-American                                 | Once at the start of marketing   |
| The Latino Action Network  | Statewide     | Latino   | Once at the start of marketing   |
| East Orange NAACP  | Region 2      | African-American                                 | Once at the start of marketing   |
| Newark NAACP   | Region 2      | African-American                                 | Once at the start of marketing   |
| Morris County NAACP  | Region 2      | African-American                                 | Once at the start of marketing   |
| Housing Partnership for Morris County  | Region 2      | Diverse  | Once at the start of marketing   |
| Community Access Unlimited, Inc.   | Region 2      | Diverse  | Once at the start of marketing   |
| Northwest New Jersey Community Action Program, Inc. (NORWESCAP)  | Region 2      | Diverse  | Once at the start of marketing   |
| Homeless Solutions of Morristown   | Region 2      | Diverse  | Once at the start of marketing   |
| Supportive Housing Association   | Region 2      | Diverse  | Once at the start of marketing   |
|  |               |  |                                  |

#### IV. APPLICATIONS

|  |                                      |  |
|--|--------------------------------------|--|
| Applications for affordable housing for the above units will be available at the following locations:  |                                      |  |
| 4a. County Administration Buildings and/or Libraries for all counties in the housing region (list county building, address, contact person) (Check all that applies) |                                      |  |
|  | <b>BUILDING</b>                      | <b>LOCATION</b>  |
| X  | Morris County Library                | 30 East Hanover Avenue, Whippany, NJ 07981                           |
| X  | Warren County Library Headquarters   | 199 Hardwick Street, Belvidere, NJ 07823                             |
| X  | Essex County/Hall of Records         | 465 Dr. Martin Luther King, Jr. Blvd, Newark, NJ 07102 (973)621-4400 |
| X  | Union County/Administration Building | Elizabethtown Plaza, Elizabeth, NJ 07207 (908)527-4100               |
| 4b. Municipality in which the units are located (list municipal building and municipal library, address, contact person)   |                                      |  |

|  |
|--|
| Mountain Lakes Borough Hall<br>400 Boulevard<br>Mountain Lakes, NJ 07046 |
| 4c. Sales/Rental Office for units (if applicable)                        |

## V. CERTIFICATIONS AND ENDORSEMENTS

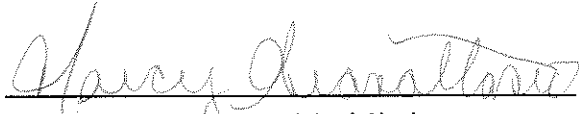
|   |       |
|---|-------|
| I hereby certify that the above information is true and correct to the best of my knowledge. I understand that knowingly falsifying the information contained herein may affect the (select one: Municipality's substantive certification or DCA Balanced Housing Program funding or HMFA UHORP/MONI/CHOICE funding). |       |
| <hr/>   |       |
| Name (Type or Print)  |       |
| <hr/>   |       |
| Title/Municipality  |       |
| <hr/>   |       |
| Signature   | Date  |
| <hr/>   | <hr/> |

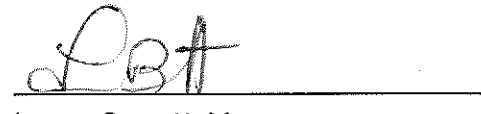
**Ordinance 5-19, AFFIRMATIVE FAIR HOUSING MARKETING PLAN**

Introduced: May 13, 2019

Adopted: May 29, 2019

| Name     | Motion | Second | Aye | Nay | Absent | Abstain | Motion | Second | Aye | Nay | Absent | Abstain |
|----------|--------|--------|-----|-----|--------|---------|--------|--------|-----|-----|--------|---------|
| Happer   |        |        |     |     | X      |         | X      |        | X   |     |        |         |
| Horst    |        |        | X   |     |        |         |        | X      | X   |     |        |         |
| Korman   |        |        | X   |     |        |         |        |        | X   |     |        |         |
| Lane     | X      |        | X   |     |        |         |        |        |     |     | X      |         |
| Menard   |        | X      | X   |     |        |         |        |        | X   |     |        |         |
| Shepherd |        |        | X   |     |        |         |        |        | X   |     |        |         |
| Barnett  |        |        | X   |     |        |         |        |        | X   |     |        |         |

  
Marcy Gianattasio, Municipal Clerk

  
Lauren Barnett, Mayor

## **Appendix L: Resolution Appointing Administrative Agent**

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 54-24**

**“RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR AFFORDABLE HOUSING ADMINISTRATIVE  
AGENT SERVICES BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND CGP&H (COMMUNITY GRANTS, PLANNING &  
HOUSING)”**

**WHEREAS**, there exists the need for Affordable Housing Administrative Agent Services for the Borough of Mountain Lakes;  
and

**WHEREAS**, CGP&H has submitted a proposal indicating that Affordable Housing Administrative Agent Services will be  
provided for an **annual fee not to exceed \$17,300 per year**; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of  
contracts for "Professional Services" and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of  
New Jersey:

**Section 1.** The Borough Manager and Deputy Borough Clerk are hereby authorized and directed to execute a contract  
with CGP&H for Affordable Housing Administrative Agent Services for the Borough of Mountain Lakes as set  
forth in a proposal dated November 30, 2023, for an **annual fee not to exceed \$17,300 per year**.

**Section 2.** This contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local  
Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to  
practice a recognized profession that is regulated by law.

**Section 3.** The term of this agreement shall be for one year, from January 1, 2024 to December 31, 2024.

**Section 4.** A notice of this action shall be printed once in the legal newspaper of the Borough of Mountain Lakes.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough  
Council of Mountain Lakes, New Jersey, at a meeting held on January 3, 2024.

\_\_\_\_\_  
Cara Fox, Borough Clerk

| Name       | Motion | Second | Aye | Nay | Absent | Abstain |
|------------|--------|--------|-----|-----|--------|---------|
| Cannon     |        | X      | X   |     |        |         |
| Korman     | X      |        | X   |     |        |         |
| Menard     |        |        | X   |     |        |         |
| Muilenburg |        |        | X   |     |        |         |
| Richter    |        |        | X   |     |        |         |
| Barnett    |        |        | X   |     |        |         |
| Sheikh     |        |        | X   |     |        |         |

# Appendix M: Spending Plan

The Spending Plan will be adopted under separate cover.

**DRAFT**  
**BOROUGH OF MOUNTAIN LAKES**  
**MORRIS COUNTY, NEW JERSEY**

**ORDINANCE # XX-25**  
**AMENDING CHAPTER 245, ZONING OF THE CODE OF**  
**THE BOROUGH OF MOUNTAIN LAKES**

IT IS HEREBY ORDAINED by the Borough Council of the Borough of Mountain Lakes, Morris County, State of New Jersey, as follows:

Section 1: Chapter 245, Article IX, § 245-70. Zoning Districts is hereby amended to add the following:

OL-2/MF-AHO-2 Office and Light Industrial Zone/Multi-Family Affordable Housing Overlay-2

Section 2: Chapter 245, Article IX, § 245-71. Zoning Map is hereby amended to change the zone classification of the following tax lot from OL-2 to OL-2/MF-AHO-2: Block 188.04, Lot 1.

Section 3: Chapter 245, Article X. Zoning District Regulations is hereby amended by adding the following:

§ 245-83.1 Office and Light Industrial OL-2/Multifamily Affordable Housing Overlay-2.

A. Permitted principal, accessory and conditional uses.

- (1) For permitted uses other than multifamily inclusionary development, as set forth this chapter for the OL-2 Zone.
- (2) Multi-family inclusionary development consisting of townhouses and/or stacked townhouses as permitted principal uses with a required set aside for low- and moderate-income households of 20%. Low- and moderate-income units shall comply with the provisions of Article XVII of this chapter (i.e., Affordable Housing Ordinance). Permitted accessory uses shall include uses which are customarily incidental to the permitted principal use, including, but not limited to, indoor and outdoor recreational facilities and related amenities for the exclusive use of residents and guests.

A. Bulk and Development Standards

- (1) For permitted uses other than multifamily inclusionary development, as set forth this chapter for the OL-2 Zone.
- (2) For multi-family inclusionary development, as set forth below.
  - (a) Minimum lot size: 5 acres.
  - (b) Minimum lot frontage: 250 feet.
  - (c) Maximum density: 14 units per gross acre.
  - (d) Maximum building height for townhouses/stacked townhouses: 3 stories/45 feet. **[Will necessitate change to height definition in ordinance.]**
  - (e) Minimum front yard setback: 75 feet.
  - (f) Minimum side yard setback: 50 feet.
  - (g) Minimum rear yard setback: 75 feet.
  - (h) Maximum building coverage: 25%.
  - (i) Maximum improved coverage: 50%
  - (j) There shall be no more than eight (8) townhouse units in any building
  - (k) There shall be no more than sixteen (16) stacked townhouse units in any building.
  - (l) The minimum distance between buildings shall be as follows:
    - i. Windowless wall to windowless wall: 25 feet
    - ii. Window wall to windowless wall: 30 feet
    - iii. Window wall to window wall:
      - Front to front: 75 feet
      - Rear to rear: 50 feet
      - End to end: 35 feet
  - (m) Development shall maintain a minimum fifty-foot landscaped buffer to any residential zone boundary line which shall consist of either existing vegetation or new plantings, or where appropriate, a combination of existing vegetation and new plantings.
  - (n) No parking area shall be located within 50 feet of a front lot line or within 25 feet of any other lot line.
  - (o) Parking shall be provided in accordance with New Jersey Residential Site Improvement Standards (RSIS).





BUILDING HEIGHT DIAGRAM

DATE: 10/25/2024



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## BOROUGH OF MOUNTAIN LAKES

### INTEROFFICE MEMORANDUM

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**TO:** Mitchell Stern, Borough Manager

**SUBJECT:** First Quarter 2025 Current Budget Report

**DATE:** April 22, 2025

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Attached is the first quarter budget report for the current fund budget:

**Summary:**

Revenues:

- Amount to be Raised by Taxation – The entry to realize reserve for uncollected taxes will be made in April. All other entries to this account are made at year end.
- Liquor Licenses – Due by June 30th.
- Other Licenses include food handlers and raffles. Received 77.78% of the budget.
- Fees and Permits are made up of items such as: planning board fees, zoning board fees, smoke detectors, soil erosion, and tree removal permits, these receipts can vary from month to month.
- Clerk Fees and Permits are made up of marriage licenses, road opening permits, and municipal assessment searches. These receipts can vary from month to month.
- Municipal Costs & Fines – This can vary from month to month depending on the number of tickets issued by the officers.
- Interest & Costs on Taxes – The amount collected as of 3/31/25 is lower than the amount collected in 2024 because the outstanding tax balance at 12/31/24 was lower than the balance at 12/31/24.
- Interest on Investments – The amount received is slightly lower than 2024 due to the lower cash balances on hand.
- Utility Fund Balances – Amounts due from water and sewer accounts for debt service. Funds will be transferred in April.
- The Board of Education field lease and the majority of the Solid Waste fees are paid to us by the Board of Education. Monthly payments are being made by the Board of Education.
- Uniform Construction Code Fees – The fees collected depend on the permits applied for.
- Reserve for Debt Service – This will be transferred from general capital to current in April.
- The State revenue is usually received between July and November.
- The delinquent tax balance at 12/31/24 was \$158,299.59. In the first quarter of 2025 we collected \$92,140.20, which is 58.21% of the balance. Delinquent notices were sent out on February 25, 2025. The tax collection percentage for the first quarter was 98.58 %.

Expenditures: After reviewing all of the 2025 budget line items, a lot of the other expense line items are less than 25% expended because we were working off the temporary budget until the end of March.

Expenditures: Individual account review:

- Tax Collector, Planning Board, and Board of Adjustment S&W- These line items include payments to part-time employees and their hours are paid after they are submitted. This is why the percentage expended is a little lower.
- Finance O/E, Tax Collection O/E, and Uniform Construction Code O/E – The service contracts for the year has been paid, that is why the percentage expended/encumbered is above 25%.
- Insurance – Unemployment Compensation – This amount will be transferred to the unemployment account in April and is used to pay unemployment claims.
- Group Health Insurance – The percentage is slightly over 25% because the payments due to the retirees has been encumbered for the year.
- Parks & Playgrounds O/E – 40% of the fireworks budgeted amount has been paid out, so the percentage expended/encumbered is 33.80%.
- Accumulated Leave Compensation – The budget amount will be transferred to the trust account in April.
- Utilities – The utility bills are typically paid one month after the service is rendered. The natural gas bills have increased substantially since last year. Funds will need to be transferred to this account.
- PERS and PFRS – Both the PERS and PFRS employer bills were paid for the year. The funds remaining are to cover the employer portion due on retro salary adjustments.
- DCRP – Employer – A big payment was made in the beginning of the year but based on the current payrolls we should have enough funds for the remainder of the year.
- Grant expenditures – The grant amounts are charged out in full and then set up in the grant fund. Payments are made when needed from the grant fund.
- Bond principal and interest amounts are paid according to the due dates on the payment schedules.
- Sunset Lake Dam Loan – We have not finalized the Sunset Lake Dam project, so the loan schedule is not available.
- Deferred Charges – Special Emergency and Reserve for Uncollected Taxes are charged out by journal entry and will be done during the second quarter.



Monica Goscicki  
Chief Financial Officer

| Borough of Mountain Lakes Budget Comparison |                                   |                       |               |               |            |                        |               |              |               |
|---|-----------------------------------|-----------------------|---------------|---------------|------------|------------------------|---------------|--------------|---------------|
| Current Fund - Revenue Budgets              |                                   |                       |               |               |            |                        |               |              |               |
| Account Number                              | Description                       | Activity to 3/31/2025 |               |               |            | Activity to 3/31/2024  |               |              |               |
|   |                                   | Budget                | Activity      | Balance       | % Received | Total Realized in 2024 | Budget        | Activity     | Balance       |
| 01-190-07-200-000                           | AMOUNT TO BE RAISED BY TAXATION   | 7,453,523.61          | 0.00          | 7,453,523.61  | 0.00%      | \$7,992,416.27         | 6,911,526.01  | 0.00         | 6,911,526.01  |
| 01-192-08-101-000                           | ANTICIPATED SURPLUS               | 2,000,000.00          | 500,000.00    | 1,500,000.00  | 25.00%     | \$2,000,000.00         | 2,000,000.00  | 0.00         | 2,000,000.00  |
| 01-192-08-101-004                           | CAPITAL SURPLUS - GENERAL CAPITAL | 477.91                | 0.00          | 477.91        |            | \$0.00                 | 0.00          | 0.00         | 0.00          |
| 01-192-08-103-000                           | LICENSES - LIQUOR                 | 12,500.00             | 0.00          | 12,500.00     | 0.00%      | \$12,938.00            | 12,500.00     | 250.00       | 12,250.00     |
| 01-192-08-104-000                           | OTHER LICENSES                    | 1,800.00              | 1,400.00      | 400.00        | 77.78%     | \$2,685.00             | 1,500.00      | 1,590.00     | -90.00        |
| 01-192-08-105-000                           | FEES & PERMITS                    | 35,000.00             | 7,545.00      | 27,455.00     | 21.56%     | \$35,654.31            | 38,000.00     | 6,754.85     | 31,245.15     |
| 01-192-08-106-010                           | CLERK'S FEES & PERMITS            | 4,500.00              | 787.00        | 3,713.00      | 17.49%     | \$4,923.00             | 4,500.00      | 1,116.00     | 3,384.00      |
| 01-192-08-110-000                           | MUNICIPAL COURT FINES & COSTS     | 26,000.00             | 5,669.60      | 20,330.40     | 21.81%     | \$26,301.96            | 35,000.00     | 7,152.42     | 27,847.58     |
| 01-192-08-112-000                           | INTEREST & COSTS-TAX COLLECTION   | 65,000.00             | 10,637.25     | 54,362.75     | 16.37%     | \$78,580.30            | 45,000.00     | 17,460.32    | 27,539.68     |
| 01-192-08-113-000                           | INTEREST ON INVESTMENTS           | 285,000.00            | 86,203.13     | 198,796.87    | 30.25%     | \$371,694.07           | 147,909.46    | 93,780.00    | 54,129.46     |
| 01-192-08-115-000                           | CABLE FRANCHISE FEES              | 15,814.27             | 15,814.27     | 0.00          | 100.00%    | \$16,752.99            | 16,752.99     | 0.00         | 100.00%       |
| 01-192-08-116-000                           | UTILITY FUND BALANCES             | 96,645.63             | 0.00          | 96,645.63     | 0.00%      | \$45,947.00            | 45,947.00     | 0.00         | 45,947.00     |
| 01-192-08-118-000                           | RECREATION FEES & INCOME          | 85,000.00             | 14,845.00     | 70,105.00     | 17.46%     | \$87,901.00            | 85,000.00     | 15,010.00    | 69,990.00     |
| 01-192-08-119-000                           | RENT FROM RAILROAD STATIONS       | 43,000.00             | 11,068.86     | 31,931.14     | 25.74%     | \$43,093.38            | 41,838.00     | 10,746.48    | 31,091.52     |
| 01-192-08-120-000                           | T-MOBILE CELL TOWER LEASE         | 83,000.00             | 21,360.87     | 61,639.13     | 25.74%     | \$83,252.60            | 80,050.00     | 20,539.29    | 59,510.71     |
| 01-192-08-122-000                           | BOARD OF EDUCATION-FIELD LEASE    | 45,000.00             | 11,250.00     | 33,750.00     | 25.00%     | \$45,000.00            | 45,000.00     | 11,250.00    | 33,750.00     |
| 01-192-08-123-000                           | VERIZON GROUND LEASE              | 38,000.00             | 9,500.73      | 28,499.27     | 25.00%     | \$40,339.67            | 36,090.00     | 12,298.68    | 23,791.32     |
| 01-192-08-125-000                           | SOLID WASTE FEES                  | 101,199.00            | 26,238.80     | 74,960.20     | 25.93%     | \$101,199.74           | 101,307.00    | 26,198.74    | 75,108.26     |
| 01-192-08-126-000                           | TRASH BAG RECEIPTS                | 3,000.00              | 2,242.50      | 757.50        | 74.75%     | \$5,050.00             | 500.00        | 2,037.50     | -1,537.50     |
| 01-192-08-128-000                           | DISH WIRELESS                     | 30,000.00             | 7,638.48      | 22,361.52     | 25.46%     | \$30,108.96            | 31,600.00     | 7,416.00     | 24,184.00     |
| 01-192-08-160-000                           | UNIFORM CONSTRUCTION CODE FEES    | 163,600.00            | 29,032.00     | 134,568.00    | 17.75%     | \$173,919.00           | 134,000.00    | 48,852.00    | 85,148.00     |
| 01-192-08-227-000                           | RESERVE FOR DEBT SERVICE          | 60,504.47             | 0.00          | 60,504.47     | 0.00%      | \$8,738.18             | 8,737.43      | 0.00         | 8,737.43      |
| 01-192-09-000-000                           | STATE AID REVENUE (NON-GRANT)     | 422,268.48            | 0.00          | 422,268.48    | 0.00%      | \$465,794.25           | 465,793.77    | 0.00         | 465,793.77    |
| 01-192-10-000-000                           | FEDERAL & STATE GRANT REVENUE     | 729,300.01            | 729,300.01    | 0.00          | 100.00%    | \$127,287.67           | 118,752.74    | 118,752.74   | 0.00          |
| 01-192-11-110-000                           | SHARED SERVICES - BD OF ED - SRO  | 118,480.00            | 0.00          | 118,480.00    |            |                        |               |              |               |
| 01-192-15-499-000                           | RECEIPTS DELINQUENT TAX           | 158,000.00            | 92,140.20     | 65,859.80     | 0.00%      | \$327,824.36           | 335,000.00    | 223,473.13   | 111,526.87    |
| 01-192-18-001-000                           | CURRENT YEAR TAXES RECEIVED       | 0.00                  | 9,210,950.88  | -9,210,950.88 |            |                        | 0.00          | 8,782,028.39 | -8,782,028.39 |
| 01-192-20-200-000                           | UNANTICIPATED REVENUES (MRNA)     | 0.00                  | 12,171.04     | -12,171.04    |            | \$68,669.91            | 0.00          | 13,917.18    | -13,917.18    |
| TOTALS                                      |                                   | 12,076,613.38         | 10,805,795.62 | 1,270,767.76  | 89.48%     | \$12,196,071.62        | 10,742,304.40 | 9,437,376.71 | 1,304,927.69  |
|   |                                   |                       |               |               |            |                        |               |              | 87.85%        |

| Borough of Mountain Lakes Budget Comparison |   |                       |            |            |              |            |                             |              |            |            |              |                     |
|---|---|-----------------------|------------|------------|--------------|------------|-----------------------------|--------------|------------|------------|--------------|---------------------|
| Current Fund - Expenditure Budgets          |   |                       |            |            |              |            |                             |              |            |            |              |                     |
| Account Number                              | Description                                 | Activity to 3/31/2025 |            |            |              |            | Activity to 3/31/2024       |              |            |            |              |                     |
|   |   | Budget                | Activity   | Encumbered | Balance      | % Expended | Total Expended In 2024/2025 | Budget       | Activity   | Encumbered | Balance      | % Expended & Encum. |
| 01-201-20-100-001                           | GENERAL ADMIN - SALARY & WAGES              | 145,090.04            | 35,154.96  | 0.00       | 110,935.08   | 24.06%     | \$140,667.91                | 142,567.56   | 34,544.95  | 0.00       | 108,022.61   | 24.23%              |
| 01-201-20-100-020                           | GENERAL ADMIN - OTHER EXPENSE               | 96,324.00             | 12,574.82  | 4,442.47   | 79,306.71    | 13.05%     | \$66,908.50                 | 98,774.00    | 9,663.38   | 8,839.30   | 80,271.32    | 9.78%               |
| 01-201-20-110-020                           | MAYOR & COUNCIL - OTHER EXP'S               | 6,550.00              | 260.00     | 0.00       | 6,290.00     | 3.97%      | \$3,228.96                  | 6,350.00     | 395.00     | 301.32     | 5,653.68     | 6.22%               |
| 01-201-20-120-001                           | MUNICIPAL CLERK - SALARY/WAGE               | 55,099.47             | 13,438.44  | 0.00       | 41,661.03    | 24.39%     | \$53,754.00                 | 53,754.00    | 13,175.04  | 0.00       | 40,578.96    | 10.97%              |
| 01-201-20-120-020                           | MUNICIPAL CLERK - OTHER EXP'S               | 29,364.00             | 1,905.00   | 0.00       | 27,459.00    | 6.49%      | \$19,496.40                 | 28,084.00    | 1,292.60   | 204.00     | 26,587.40    | 24.51%              |
| 01-201-20-130-001                           | FINANCE - SALARY & WAGE                     | 72,086.25             | 16,075.08  | 0.00       | 56,011.17    | 22.30%     | \$68,161.99                 | 71,860.45    | 16,348.97  | 0.00       | 55,511.48    | 22.75%              |
| 01-201-20-130-020                           | FINANCE - OTHER EXPENSES                    | 15,796.00             | 7,498.45   | 520.52     | 7,777.03     | 47.47%     | \$13,519.10                 | 14,418.00    | 6,678.71   | 320.00     | 7,419.29     | 46.32%              |
| 01-201-20-135-020                           | ANNUAL AUDIT                                | 25,452.50             | 0.00       | 11,250.00  | 14,212.50    | 0.00%      | \$24,987.50                 | 24,987.50    | 0.00       | 0.00       | 24,987.50    | 48.54%              |
| 01-201-20-140-020                           | COMPUTER SERVICES                           | 52,734.00             | 6,825.53   | 3,712.52   | 42,195.95    | 12.94%     | \$36,213.06                 | 52,734.00    | 1,962.05   | 8,219.00   | 42,552.95    | 0.00%               |
| 01-201-20-145-001                           | TAX COLLECTOR - SALARY & WAGE               | 36,000.00             | 6,959.97   | 0.00       | 29,040.03    | 19.33%     | \$33,543.95                 | 39,122.10    | 7,920.38   | 0.00       | 31,201.72    | 19.31%              |
| 01-201-20-150-001                           | TAX COLLECTOR - OTHER EXPENSES              | 9,260.00              | 3,759.00   | 9.59       | 5,491.41     | 40.70%     | \$5,287.53                  | 7,225.00     | 2,678.81   | 120.00     | 4,426.19     | 37.08%              |
| 01-201-20-150-020                           | TAX ASSESSOR - SALARY & WAGE                | 24,594.88             | 5,998.80   | 0.00       | 18,596.08    | 24.39%     | \$23,995.48                 | 23,995.48    | 5,391.39   | 0.00       | 18,604.09    | 22.47%              |
| 01-201-20-150-020                           | TAX ASSESSOR - OTHER EXPENSES               | 28,100.00             | 0.00       | 1,308.04   | 26,791.96    | 0.00%      | \$21,928.77                 | 23,000.00    | 0.00       | 1,263.25   | 21,736.75    | 0.00%               |
| 01-201-20-155-020                           | RESERVE FOR TAX APPEALS - OTHER EXPENSE     |                       |            |            |              | 4.65%      | \$50,000.00                 | 50,000.00    | 0.00       | 0.00       | 50,000.00    | 0.00%               |
| 01-201-20-155-020                           | LEGAL SERVICES - OTHER EXPENSE              |                       |            |            |              | 19.52%     | \$73,694.88                 | 110,000.00   | 9,765.32   | 2,176.79   | 98,037.89    | 8.90%               |
| 01-201-20-165-020                           | ENGINEERING SERVICES                        | 107,500.00            | 20,980.00  | 0.00       | 86,520.00    | 19.52%     | \$46,067.10                 | 54,614.00    | 1,830.45   | 0.00       | 52,783.55    | 10.87%              |
| 01-201-21-180-001                           | PLANNING BOARD - SALARY & WAGE              | 36,414.00             | 3,459.80   | 0.00       | 32,954.20    | 9.50%      | \$13,682.80                 | 13,798.86    | 3,035.98   | 0.00       | 10,762.88    | 3.35%               |
| 01-201-21-180-020                           | PLANNING BOARD - OTHER EXPENSE              | 15,182.00             | 3,028.00   | 0.00       | 12,154.00    | 19.94%     | \$14,742.40                 | 13,798.86    | 1,833.32   | 0.00       | 10,762.88    | 22.00%              |
| 01-201-21-181-020                           | HISTORIC PRESERVAT'N COMMITTEE              | 16,000.00             | 2,480.39   | 385.14     | 13,134.47    | 15.50%     | \$6,273.94                  | 13,798.86    | 1,833.32   | 0.00       | 10,762.88    | 13.33%              |
| 01-201-21-185-001                           | BO OF ADJUST - SALARY & WAGE                | 6,000.00              | 2,000.00   | 0.00       | 4,000.00     | 33.33%     | \$13,682.75                 | 13,798.86    | 3,525.53   | 0.00       | 10,273.33    | 21.72%              |
| 01-201-21-185-020                           | BO OF ADJUST - OTHER EXPENSES               | 15,182.00             | 3,028.00   | 0.00       | 12,154.00    | 19.94%     | \$24,414.65                 | 25,100.00    | 324.70     | 1,286.98   | 23,488.32    | 25.55%              |
| 01-201-22-195-001                           | UNIFORM CONST CODE-SALARY/WAGE              | 19,150.00             | 427.64     | 4,303.29   | 14,419.07    | 2.23%      | \$133,884.79                | 151,999.50   | 33,051.18  | 0.00       | 118,948.32   | 1.29%               |
| 01-201-22-195-020                           | UNIFORM CONST - OTHER EXPENSES              | 144,426.64            | 36,264.90  | 0.00       | 108,161.74   | 25.11%     | \$16,615.71                 | 21,649.00    | 765.03     | 351.59     | 20,532.38    | 21.74%              |
| 01-201-22-196-001                           | CODE ENFORCEMENT - SALARY & WAGE            | 24,074.00             | 13,514.29  | 0.00       | 10,559.71    | 56.14%     | \$53,692.89                 | 54,740.00    | 12,721.02  | 0.00       | 42,018.98    | 3.53%               |
| 01-201-22-196-020                           | CODE ENFORCEMENT - OTHER EXPENSES           | 56,071.00             | 12,808.20  | 0.00       | 43,262.80    | 22.84%     | \$408.44                    | 500.00       | 0.00       | 0.00       | 500.00       | 23.24%              |
| 01-201-23-210-020                           | INSURANCE - LIABILITY                       | 500.00                | 0.00       | 0.00       | 500.00       | 0.00%      | \$124,157.63                | 140,235.85   | 24,341.46  | 0.00       | 115,894.39   | 17.36%              |
| 01-201-23-215-020                           | WORKERS COMPENSATION                        | 151,281.95            | 32,684.56  | 0.00       | 118,597.39   | 21.61%     | \$100,928.99                | 100,929.00   | 25,232.24  | 0.00       | 75,696.76    | 25.00%              |
| 01-201-23-220-020                           | GROUP INSURANCE PLANS-EMPLOYEE              | 102,646.00            | 25,661.49  | 0.00       | 76,984.51    | 25.00%     | \$457,199.75                | 495,021.97   | 187,452.47 | 2,818.00   | 304,751.50   | 7.87%               |
| 01-201-23-222-020                           | HEALTH BENEFIT WAIVER                       | 578,952.34            | 183,066.29 | 7,996.62   | 387,889.43   | 31.62%     | \$10,183.63                 | 10,183.63    | 2,567.86   | 0.00       | 7,615.77     | 38.44%              |
| 01-201-23-225-020                           | INSURANCE - UNEMPLOYMENT COMPENSATION       | 10,629.17             | 2,500.00   | 0.00       | 8,129.17     | 23.52%     | \$20,000.00                 | 20,000.00    | 0.00       | 0.00       | 20,000.00    | 25.22%              |
| 01-201-25-240-001                           | POLICE DEPT - SALARY & WAGE                 | 30,000.00             | 0.00       | 0.00       | 30,000.00    | 0.00%      | \$1,884,111.88              | 1,804,623.25 | 417,129.88 | 0.00       | 1,387,493.37 | 23.11%              |
| 01-201-25-240-020                           | POLICE DEPT - OTHER EXPENSES                | 1,897,562.30          | 478,392.31 | 0.00       | 1,419,169.99 | 25.21%     | \$124,899.77                | 136,525.00   | 5,868.54   | 6,478.05   | 124,178.41   | 4.30%               |
| 01-201-25-241-020                           | TRAFFIC & SAFETY COMM. - OTHER EXPENSES     | 150,900.00            | 14,488.08  | 5,493.51   | 130,918.41   | 9.60%      | \$0.00                      | 1,600.00     | 0.00       | 0.00       | 1,600.00     | 9.04%               |
| 01-201-25-250-020                           | INTERLOCAL SERVICES: MC DISPATCH - OE       | 1,600.00              | 0.00       | 0.00       | 1,600.00     | 0.00%      | \$105,789.69                | 105,789.69   | 26,447.43  | 0.00       | 79,342.26    | 25.00%              |
| 01-201-25-251-020                           | INTERLOCAL SERVICES: DENVERVILLE COURT - OE | 105,789.69            | 26,447.42  | 0.00       | 79,342.27    | 25.00%     | \$63,365.00                 | 63,365.00    | 15,841.25  | 0.00       | 47,523.75    | 25.00%              |
| 01-201-25-252-001                           | EMERGENCY MGMT - SALARY & WAGE              | 64,791.00             | 16,197.75  | 0.00       | 48,593.25    | 25.00%     | \$5,500.00                  | 5,500.00     | 1,375.02   | 0.00       | 4,124.98     | 25.00%              |
| 01-201-25-252-020                           | EMERGENCY MGMT - OTHER EXPENSE              | 5,638.50              | 1,375.02   | 0.00       | 4,263.48     | 24.39%     | \$871.00                    | 4,100.00     | 0.00       | 0.00       | 4,100.00     | 0.00%               |
| 01-201-25-255-001                           | FIRE DEPT - SALARY & WAGE                   | 5,000.00              | 0.00       | 0.00       | 5,000.00     | 0.00%      | \$7,500.00                  | 7,500.00     | 1,875.00   | 0.00       | 5,625.00     | 25.00%              |
| 01-201-25-255-020                           | FIRE DEPT - OTHER EXPENSES                  | 7,688.50              | 1,875.00   | 0.00       | 5,813.50     | 24.39%     | \$34,467.41                 | 34,850.00    | 2,533.88   | 0.00       | 32,296.12    | 7.33%               |
| 01-201-25-255-001                           | FIRE DEPT - SAFETY - SALARY & WAGE          | 35,350.00             | 2,230.97   | 0.00       | 33,119.03    | 6.31%      | \$16,269.76                 | 17,000.00    | 3,443.70   | 0.00       | 13,556.30    | 20.26%              |
| 01-201-25-255-020                           | FIRE DEPT - SAFETY - OTHER EXP              | 19,612.50             | 4,875.00   | 0.00       | 14,737.50    | 24.86%     | \$50.00                     | 1,500.00     | 0.00       | 0.00       | 1,500.00     | 3.33%               |
| 01-201-25-266-001                           | FIRE DEPT - SAFETY - SALARY & WAGE          | 1,500.00              | 0.00       | 0.00       | 1,500.00     | 0.00%      | \$446,732.43                | 394,070.81   | 102,002.52 | 0.00       | 292,068.29   | 25.88%              |
| 01-201-26-290-001                           | STREETS & ROADS - SALARY/WAGE               | 437,960.85            | 102,370.94 | 0.00       | 335,589.91   | 23.37%     | \$207,465.19                | 224,075.00   | 40,331.91  | 23,630.66  | 160,112.43   | 13.00%              |
| 01-201-26-290-020                           | STREETS & ROADS - OTHER EXP                 | 218,600.00            | 49,688.03  | 16,829.59  | 152,082.38   | 22.73%     | \$52,280.50                 | 65,420.00    | 0.00       | 0.00       | 65,420.00    | 28.55%              |
| 01-201-26-300-020                           | SHADE TREE COMMISSION - O/E                 | 65,420.00             | 0.00       | 0.00       | 65,420.00    | 0.00%      | \$21,269.15                 | 21,830.54    | 4,729.48   | 0.00       | 17,101.06    | 0.00%               |
| 01-201-26-305-001                           | SOLID WASTE - SALARY & WAGES                | 22,873.60             | 4,888.73   | 0.00       | 17,984.87    | 21.37%     | \$21,269.15                 | 21,830.54    | 4,729.48   | 0.00       | 17,101.06    | 21.66%              |
| 01-201-26-305-020                           | SOLID WASTE - OTHER EXPENSES                | 1,080,160.00          | 167,922.84 | 5,000.00   | 907,237.16   | 15.55%     | \$1,023,989.69              | 1,056,250.00 | 159,208.45 | 12,656.02  | 884,385.53   | 15.07%              |
| 01-201-26-306-020                           | RECYCLING TAX                               | 4,900.00              | 613.41     | 0.00       | 4,286.59     | 12.52%     | \$4,180.62                  | 4,900.00     | 413.19     | 281.46     | 4,205.35     | 16.27%              |
| 01-201-26-310-020                           | BLDG & GROUNDS - MUNIC BLDG                 | 48,500.00             | 952.38     | 2,500.00   | 45,047.62    | 1.96%      | \$34,023.87                 | 38,500.00    | 2,496.52   | 1,243.32   | 34,760.16    | 6.48%               |

| Borough of Mountain Lakes Budget Comparison<br>Current Fund - Expenditure Budgets |                                       |               |              |            |              |          |         |                                |               |                       |            |              |          |               |
|---|---------------------------------------|---------------|--------------|------------|--------------|----------|---------|--------------------------------|---------------|-----------------------|------------|--------------|----------|---------------|
| Activity to 3/31/2025   |                                       |               |              |            |              |          |         |                                |               |                       |            |              |          |               |
| Account Number  | Description                           | Budget        | Activity     | Encumbered | Balance      | %        |         | Total Expended<br>in 2024/2025 | Budget        | Activity to 3/31/2024 |            |              | Expended | %<br>& Encum. |
|   |                                       |               |              |            |              | Expended | %       |                                |               | Activity              | Encumbered | Balance      |          |               |
| 01-201-26-315-020   | VEHICLE REPAIRS & MAINTENANCE         | 57,300.00     | 4,344.99     | 4,747.61   | 48,207.40    | 7.58%    | 15.87%  | \$46,850.47                    | 56,100.00     | -3,682.84             | 18,170.68  | 41,612.16    | -6.56%   | 25.83%        |
| 01-201-27-330-001   | BOARD OF HEALTH - SALARY/WAGE         | 5,125.00      | 1,249.98     | 0.00       | 3,875.02     | 24.39%   | 24.39%  | \$4,999.92                     | 5,000.00      | 1,249.98              | 0.00       | 3,750.02     | 25.00%   | 25.00%        |
| 01-201-27-330-020   | BOARD OF HEALTH - OTHER EXP.          | 0.00          | 9,125.00     | 0.00       | -9,125.00    | 0.00%    | 0.00%   | \$0.00                         | 35,000.00     | 2,248.67              | 0.00       | 32,751.33    | 6.42%    | 6.42%         |
| 01-201-27-335-020   | ENVIRONMENTAL COMM - OTHER EXP        | 1,675.00      | 0.00         | 0.00       | 1,675.00     | 0.00%    | 0.00%   | \$1,473.23                     | 2,095.00      | 425.00                | 0.00       | 1,670.00     | 20.29%   | 20.29%        |
| 01-201-27-337-020   | WOODLAND COMMITTEE - OTHER EXPENSE    | 3,000.00      | 0.00         | 0.00       | 3,000.00     | 0.00%    | 0.00%   | \$481.52                       | 3,000.00      | 0.00                  | 0.00       | 3,000.00     | 0.00%    | 0.00%         |
| 01-201-27-340-020   | DOG REGULATION - OTHER EXPENSE        | 5,000.00      | 0.00         | 0.00       | 5,000.00     | 0.00%    | 0.00%   | \$3,800.00                     | 3,800.00      | 0.00                  | 0.00       | 3,800.00     | 0.00%    | 0.00%         |
| 01-201-28-370-001   | RECREATION DEPT. - SALARY/WAGE        | 130,638.00    | 9,492.50     | 0.00       | 121,145.50   | 7.27%    | 7.27%   | \$120,507.25                   | 129,120.00    | 9,000.00              | 0.00       | 120,120.00   | 6.97%    | 6.97%         |
| 01-201-28-370-020   | PARKS & PLAYGROUNDS OTHER EXP.        | 58,017.00     | 17,454.05    | 2,158.55   | 38,404.40    | 30.08%   | 33.80%  | \$46,108.57                    | 51,782.00     | 11,959.45             | 5,939.28   | 33,883.27    | 23.10%   | 34.57%        |
| 01-201-28-375-020   | MAINT OF PARKS (BEACHES/LAKES)        | 199,900.00    | 1,422.47     | 0.00       | 198,477.53   | 0.71%    | 0.71%   | \$184,217.45                   | 204,300.00    | 382.50                | 0.00       | 203,917.50   | 0.19%    | 0.19%         |
| 01-201-29-390-020   | AID TO PUBLIC LIBRARY                 | 401,525.00    | 96,520.50    | 0.00       | 305,004.50   | 24.04%   | 24.04%  | \$386,082.00                   | 386,082.00    | 123,753.00            | 262,329.00 | 0.00         | 32.05%   | 100.00%       |
| 01-201-30-415-010   | ACCUMULATED LEAVE COMPENSATION - S&W  | 10,000.00     | 0.00         | 0.00       | 10,000.00    | 0.00%    | 0.00%   | \$10,000.00                    | 10,000.00     | 0.00                  | 0.00       | 10,000.00    | 0.00%    | 0.00%         |
| 01-201-30-420-020   | CELEBRATION OF PUBLIC EVENTS - O/E    | 2,000.00      | 0.00         | 0.00       | 2,000.00     | 0.00%    | 0.00%   | \$1,500.00                     | 2,000.00      | 0.00                  | 0.00       | 2,000.00     | 0.00%    | 0.00%         |
| 01-201-31-435-020   | ELECTRICITY - ALL DEPARTMENTS         | 46,000.00     | 6,534.51     | 5.89       | 39,459.60    | 14.21%   | 14.22%  | \$35,758.83                    | 45,000.00     | 4,151.02              | 0.00       | 40,848.98    | 9.22%    | 9.22%         |
| 01-201-31-436-020   | ELECTRICITY - STREET LIGHTING         | 55,000.00     | 4,886.40     | 8,151.26   | 42,162.34    | 8.52%    | 23.34%  | \$49,117.26                    | 51,000.00     | 4,202.64              | 0.00       | 46,797.36    | 8.24%    | 8.24%         |
| 01-201-31-437-020   | NATURAL GAS                           | 29,800.00     | 7,209.58     | 5,298.56   | 17,291.86    | 24.19%   | 41.97%  | \$26,809.98                    | 31,200.00     | 6,860.64              | 1,605.47   | 22,733.89    | 21.99%   | 27.13%        |
| 01-201-31-440-020   | TELECOMMUNICATIONS                    | 22,000.00     | 1,712.91     | 1,432.96   | 18,854.13    | 7.79%    | 14.30%  | \$18,212.27                    | 25,000.00     | 2,456.36              | 2,353.28   | 20,190.36    | 9.83%    | 19.24%        |
| 01-201-31-447-020   | PETROLEUM PRODUCTS                    | 73,500.00     | 4,647.97     | 1,674.71   | 67,177.32    | 6.32%    | 8.60%   | \$48,693.32                    | 73,500.00     | 13,485.83             | 0.00       | 60,014.17    | 18.35%   | 18.35%        |
| 01-201-31-456-010   | RESERVE FOR SALARY ADJUSTMENT - S&W   | 40,000.00     | 0.00         | 0.00       | 40,000.00    | 0.00%    | 0.00%   | \$0.00                         | 70,000.00     | 0.00                  | 0.00       | 70,000.00    | 0.00%    | 0.00%         |
| 01-201-36-471-020   | PERS                                  | 147,628.17    | 141,148.17   | 0.00       | 6,480.00     | 95.61%   | 95.61%  | \$143,513.37                   | 148,514.00    | 143,513.37            | 0.00       | 5,000.63     | 96.63%   | 96.63%        |
| 01-201-36-472-020   | SOCIAL SECURITY (O.A.S.I.)            | 131,617.80    | 34,004.42    | 0.00       | 97,613.38    | 25.84%   | 25.84%  | \$117,149.29                   | 126,258.66    | 26,483.31             | 0.00       | 99,775.35    | 20.98%   | 20.98%        |
| 01-201-36-475-000   | PFRS - CONTRIBUTION                   | 516,959.00    | 510,959.00   | 0.00       | 6,000.00     | 98.84%   | 98.84%  | \$543,802.00                   | 548,802.00    | 543,802.00            | 0.00       | 5,000.00     | 99.09%   | 99.09%        |
| 01-201-36-476-020   | LENGTH OF SVS AWARDS (LOSAP)          | 22,500.00     | 0.00         | 0.00       | 22,500.00    | 0.00%    | 0.00%   | \$12,650.00                    | 22,500.00     | 0.00                  | 0.00       | 22,500.00    | 0.00%    | 0.00%         |
| 01-201-36-477-020   | DCRP - EMPLOYER                       | 8,000.00      | 3,202.96     | 0.00       | 4,797.04     | 40.04%   | 40.04%  | \$4,456.63                     | 8,000.00      | 3,117.32              | 0.00       | 4,882.68     | 38.97%   | 38.97%        |
| 01-201-41-700-000   | GRANT EXPENDITURES                    | 729,300.01    | 729,300.01   | 0.00       | 0.00         | 100.00%  | 100.00% | \$127,287.67                   | 118,752.74    | 118,752.74            | 0.00       | 0.00         | 0.00%    | 0.00%         |
| 01-201-42-110-020   | SHARED SERVICES - BD OF ED -SRO       | 118,480.00    | 0.00         | 0.00       | 118,480.00   | 0.00%    | 0.00%   | \$0.00                         | 0.00          | 0.00                  | 0.00       | 0.00         | 0.00%    | 0.00%         |
| 01-201-42-114-020   | SHARED SERVICES - HEALTH SERVICES     | 36,500.00     | 0.00         | 0.00       | 36,500.00    | 0.00%    | 0.00%   | \$0.00                         | 0.00          | 0.00                  | 0.00       | 0.00         | 0.00%    | 0.00%         |
| 01-201-44-901-020   | CAPITAL IMPROVEMENT FUND              | 77,795.99     | 0.00         | 0.00       | 77,795.99    | 0.00%    | 0.00%   | \$50,676.34                    | 50,676.34     | 0.00                  | 0.00       | 50,676.34    | 40.51%   | 40.51%        |
| 01-201-45-920-020   | PAYMENT OF BOND PRINCIPAL             | 815,000.00    | 320,000.00   | 0.00       | 495,000.00   | 39.26%   | 39.26%  | \$790,000.00                   | 790,000.00    | 320,000.00            | 0.00       | 470,000.00   | 40.51%   | 40.51%        |
| 01-201-45-925-020   | PAYMENT OF BAN PRINCIPAL              | 300,401.00    | 0.00         | 0.00       | 300,401.00   | 0.00%    | 0.00%   | \$154,767.60                   | 154,767.60    | 0.00                  | 0.00       | 154,767.60   | 50.56%   | 50.56%        |
| 01-201-45-930-020   | INTEREST ON BONDS                     | 267,850.00    | 135,525.00   | 0.00       | 132,325.00   | 50.60%   | 50.60%  | \$285,650.00                   | 285,650.00    | 144,425.00            | 0.00       | 141,225.00   | 50.56%   | 50.56%        |
| 01-201-45-935-020   | INTEREST ON NOTES                     | 227,238.00    | 0.00         | 0.00       | 227,238.00   | 0.00%    | 0.00%   | \$150,227.00                   | 150,227.00    | 0.00                  | 0.00       | 150,227.00   | 0.00%    | 0.00%         |
| 01-201-45-842-020   | SUNSET LAKE DAM LOAN                  | 111,746.85    | 0.00         | 0.00       | 111,746.85   | 0.00%    | 0.00%   | \$25,000.00                    | 25,000.00     | 0.00                  | 0.00       | 25,000.00    | 0.00%    | 0.00%         |
| 01-201-46-875-020   | DEFERRED CHGS - SPECIAL EMER. 5 YEARS | 25,000.00     | 0.00         | 0.00       | 25,000.00    | 0.00%    | 0.00%   | \$1,268,585.01                 | 1,268,585.01  | 0.00                  | 0.00       | 25,000.00    | 0.00%    | 0.00%         |
| 01-201-50-899-020   | RESERVE FOR UNCOLLECTED TAXES         | 1,314,799.38  | 0.00         | 0.00       | 1,314,799.38 | 0.00%    | 0.00%   | \$1,268,585.01                 | 1,268,585.01  | 0.00                  | 0.00       | 1,268,585.01 | 0.00%    | 0.00%         |
| TOTALS  |                                       | 12,076,613.38 | 3,363,211.91 | 87,220.83  | 8,626,180.64 | 27.85%   | 28.57%  | \$10,394,156.47                | 10,742,304.40 | 2,666,870.60          | 361,741.23 | 7,713,692.57 | 24.83%   | 28.19%        |

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**BOROUGH OF MOUNTAIN LAKES**  
**INTEROFFICE MEMORANDUM**

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**TO:** Mitchell Stern, Borough Manager

**SUBJECT:** First Quarter 2025 Water Budget Report  
First Quarter 2025 Sewer Budget Report

**DATE:** April 22, 2025

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Attached are the first quarter budget reports for the water operating and sewer operating budgets.

Water Operating:

- The receipts for the first quarter were \$245,032.66. The first quarter payment was due on 2/26/2025 and delinquent notices were mailed out on 3/12/2025 with interest calculated through 3/27/25.
- The percentage expended for 2025 is slightly higher than the percentage expended at 3/31/2024. For 2025 the first quarter health insurance was transferred to the current account by 3/31/2025.

Sewer Operating:

- The receipts for the first quarter were \$297,980.32. The first quarter payment was due on 2/26/2025 and delinquent notices were mailed out on 3/12/2025 with interest calculated through 3/27/2025.
- The expenditures for 2025 are higher than 2024 because the Parsippany sewer charges for 2025 are more than 2024. The entire amount due for the Parsippany sewer charges is encumbered for 2025.



Monica Goscicki  
Chief Financial Officer

| Borough of Mountain Lakes             |                                  |              |            |            |            |                        |                             |            |            |            |                       |            |
|---------------------------------------|----------------------------------|--------------|------------|------------|------------|------------------------|-----------------------------|------------|------------|------------|-----------------------|------------|
| Water Operating - Revenue Budgets     |                                  |              |            |            |            |                        |                             |            |            |            |                       |            |
| Activity to 3/31/2025                 |                                  |              |            |            |            |                        |                             |            |            |            |                       |            |
| Account Number                        | Description                      | Budget       | Activity   | Balance    | % Received | Total Realized in 2024 | Budget                      | Activity   | Balance    | % Received | Activity to 3/31/2024 |            |
| 05-192-08-501-000                     | ANTICIPATED SURPLUS              | 208,658.38   | 52,164.60  | 156,493.78 | 25.00%     | \$109,799.38           | 109,799.38                  | 0.00       | 109,799.38 |            |                       |            |
| 05-192-17-000-000                     | WATER OPERATING REVENUES         | 865,000.00   | 186,048.02 | 678,951.98 | 21.51%     | \$809,965.68           | 865,000.00                  | 145,016.51 | 719,983.49 | 16.76%     |                       |            |
| 05-192-17-100-000                     | MRNA - INTEREST EARNED           | 0.00         | 6,820.04   | -6,820.04  |            | \$25,590.49            | 0.00                        | 7,740.61   | -7,740.61  |            |                       |            |
| TOTALS                                |                                  | 1,073,658.38 | 245,032.66 | 828,625.72 | 22.82%     | \$945,355.55           | 974,799.38                  | 152,757.12 | 822,042.26 | 15.67%     |                       |            |
| Water Operating - Expenditure Budgets |                                  |              |            |            |            |                        |                             |            |            |            |                       |            |
| Activity to 3/31/2025                 |                                  |              |            |            |            |                        |                             |            |            |            |                       |            |
| Account Number                        | Description                      | Budget       | Activity   | Encumbered | Balance    | % Expended             | Total Expended in 2024/2025 | Budget     | Activity   | Encumbered | Balance               | % Expended |
| 05-201-55-510-001                     | Water Operating - Salary & Wages | 436,610.10   | 104,937.58 | 0.00       | 331,672.52 | 24.03%                 | \$430,358.52                | 422,846.25 | 107,574.19 | 0.00       | 315,272.06            | 25.44%     |
| 05-201-55-520-520                     | Water Operating - Other Expenses | 533,599.34   | 57,217.95  | 13,097.64  | 463,283.75 | 13.18%                 | \$397,652.61                | 450,115.92 | 29,279.82  | 18,361.58  | 402,474.52            | 10.58%     |
| 05-201-55-527-000                     | Water - Capital Outlay           | 50,000.00    | 0.00       | 0.00       | 50,000.00  |                        | \$36,230.72                 | 50,000.00  | 0.00       | 0.00       | 50,000.00             |            |
| 05-201-55-531-000                     | Water - Social Security          | 33,400.67    | 7,751.87   | 0.00       | 25,648.80  | 23.21%                 | \$31,619.80                 | 32,347.74  | 7,940.74   | 0.00       | 24,407.00             | 24.55%     |
| 05-201-55-532-000                     | Water - P.E.R.S.                 | 20,048.27    | 19,168.27  | 0.00       | 880.00     | 95.61%                 | \$19,489.47                 | 19,489.47  | 19,489.47  | 0.00       | 0.00                  | 100.00%    |
| TOTALS                                |                                  | 1,073,658.38 | 189,075.67 | 13,097.64  | 871,485.07 | 18.83%                 | \$915,351.12                | 974,799.38 | 164,284.22 | 18,361.58  | 792,153.58            | 18.74%     |



| Borough of Mountain Lakes             |                                   |              |            |            |            |                        |                             |            |            |            |            |
|---------------------------------------|-----------------------------------|--------------|------------|------------|------------|------------------------|-----------------------------|------------|------------|------------|------------|
| Sewer Operating - Revenue Budgets     |                                   |              |            |            |            |                        |                             |            |            |            |            |
| Activity to 3/31/2025                 |                                   |              |            |            |            |                        |                             |            |            |            |            |
| Account Number                        | Description                       | Budget       | Activity   | Balance    | % Received | Total Realized in 2024 | Activity to 3/31/2024       |            |            |            |            |
| 07-192-08-501-000                     | ANTICIPATED SURPLUS               | 176,117.50   | 44,029.38  | 117,342.66 | 25.00%     | \$117,342.66           | Budget                      | Activity   | Balance    | % Received |            |
| 07-192-17-000-000                     | SEWER OPERATING REVENUES:         | 817,970.00   | 244,265.91 | 642,758.05 | 29.86%     | \$818,028.98           | 117,342.66                  | 0.00       | 117,342.66 | 0.00%      |            |
| 07-192-17-001-000                     | SEWER - MISCELLANEOUS FEES        | 35,030.00    | 9,685.03   | 9,692.81   |            | \$43,025.03            | 837,000.00                  | 194,241.95 | 642,758.05 | 23.21%     |            |
| 07-192-17-200-000                     | MISC REVENUE NOT ANTIC (MRNA)     |              |            |            |            | \$40.00                | 20,000.00                   | 10,307.19  | 9,692.81   |            |            |
| TOTALS                                |                                   | 1,029,117.50 | 297,980.32 | 769,793.52 | 28.95%     | \$978,436.67           | 974,342.66                  | 204,549.14 | 769,793.52 | 20.99%     |            |
| Sewer Operating - Expenditure Budgets |                                   |              |            |            |            |                        |                             |            |            |            |            |
| Activity to 3/31/2025                 |                                   |              |            |            |            |                        |                             |            |            |            |            |
| Account Number                        | Description                       | Budget       | Activity   | Encumbered | Balance    | % Expended             | Total Expended in 2025/2024 | Budget     | Activity   | Encumbered | % Expended |
| 07-201-55-510-001                     | Sewer Operating - Salary & Wages  | 253,466.00   | 58,260.88  | 0.00       | 195,205.12 | 22.99%                 | \$250,615.09                | 271,745.20 | 64,839.65  | 0.00       | 23.86%     |
| 07-201-55-520-520                     | Sewer Operating - Other Expenses  | 726,680.79   | 142,626.78 | 382,586.15 | 201,467.86 | 72.28%                 | \$680,380.05                | 652,634.79 | 142,980.23 | 341,878.55 | 74.29%     |
| 07-201-55-527-000                     | Sewer Operating - Capital Outlay  | 15,000.00    | 0.00       | 0.00       | 15,000.00  | 0.00%                  | \$0.00                      | 15,000.00  | 0.00       | 0.00       |            |
| 07-201-55-531-000                     | Sewer Operating - Social Security | 19,390.15    | 4,260.98   | 0.00       | 15,129.17  | 21.97%                 | \$18,214.16                 | 20,788.51  | 4,620.76   | 0.00       | 22.23%     |
| 07-201-55-532-000                     | Sewer Operating - P.E.R.S.        | 14,580.56    | 13,940.56  | 0.00       | 640.00     | 95.61%                 | \$14,174.16                 | 14,174.16  | 14,174.16  | 0.00       | 100.00%    |
| TOTALS                                |                                   | 1,029,117.50 | 219,089.20 | 382,586.15 | 427,442.15 | 58.47%                 | \$963,383.46                | 974,342.66 | 226,614.80 | 341,878.55 | 58.35%     |

Water and Sewer Billing by Quarter 2017-2024  
In Gallons

|   | 1Q            |               | 2Q            |               | 3Q            |               | 4Q            |               | Total          |                | Total<br>Water & Sewer | Total<br>Water<br>Res & Comm |
|---|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|----------------|------------------------|------------------------------|
|   | Water         | Sewer         | Water         | Sewer         | Water         | Sewer         | Water         | Sewer         | Water          | Sewer          |                        |                              |
| 2018<br>Residential<br>Yard<br>Commercial | 22,446,514.44 | 23,300,720.20 | 21,776,923.76 | 21,640,726.32 | 27,307,292.16 | 26,872,337.56 | 20,798,653.72 | 21,224,128.40 | 92,329,384.08  | 93,037,912.48  | 185,367,296.56         | 52,329,384.08                |
|   | 33,709.00     | -             | 12,321,982.44 | -             | 17,198,510.32 | -             | 19,100.00     | -             | 29,573,301.76  | -              | 29,573,301.76          | 17,831,778.12                |
|   | 3,226,183.48  | 3,147,937.00  | 5,651,948.24  | 3,187,636.00  | 5,885,141.04  | 4,933,749.80  | 3,068,505.36  | 3,229,948.36  | 17,831,778.12  | 14,499,271.16  | 32,331,049.28          | 1,100,161,162.20             |
| 2019<br>Residential<br>Yard<br>Commercial | 25,706,406.92 | 26,448,657.20 | 39,750,854.44 | 24,828,362.32 | 50,390,943.52 | 31,806,087.36 | 23,886,259.08 | 24,454,076.76 | 139,734,463.96 | 107,537,183.64 | 247,271,647.60         | 54,633,552.08                |
|   | 20,962,108.84 | 20,860,361.96 | 22,743,753.68 | 22,384,406.92 | 26,179,373.44 | 24,992,783.76 | 24,748,316.12 | 24,986,100.32 | 94,633,552.08  | 93,223,652.96  | 187,857,205.04         | 26,738,800.16                |
|   | 3,184,787.68  | 3,271,117.96  | 9,717,477.60  | 4,905,997.76  | 17,016,834.56 | 6,659,473.88  | 4,488.00      | -             | 26,738,800.16  | -              | 26,738,800.16          | 39,490,815.00                |
| 2020<br>Residential<br>Yard<br>Commercial | 24,146,896.52 | 24,131,479.92 | 38,193,586.68 | 27,290,404.68 | 51,135,923.84 | 31,652,257.64 | 28,706,997.36 | 28,829,273.56 | 142,183,404.40 | 111,903,415.80 | 254,086,820.20         | 115,444,604.24               |
|   | 16,901,849.88 | 17,705,309.64 | 28,417,748.60 | 26,505,730.76 | 29,617,417.48 | 28,878,829.56 | 21,933,298.08 | 22,289,529.12 | 96,870,314.04  | 95,379,399.08  | 192,249,713.12         | 32,867,598.28                |
|   | 4,347,081.56  | 4,086,096.56  | 12,723,972.08 | 12,371,519.76 | 19,910,212.16 | 3,700,742.28  | 233,414.04    | -             | 32,867,598.28  | -              | 32,867,598.28          | 17,010,139.92                |
| 2021<br>Residential<br>Yard<br>Commercial | 21,248,931.44 | 21,791,406.20 | 44,724,907.80 | 28,877,250.52 | 56,140,130.20 | 32,579,571.84 | 24,634,082.80 | 24,498,508.80 | 146,748,052.24 | 107,746,737.36 | 254,494,789.60         | 113,880,453.96               |
|   | 21,152,078.80 | 21,384,174.96 | 28,418,898.96 | 27,239,013.00 | 22,507,333.52 | 22,038,915.92 | 23,230,304.56 | 23,318,392.96 | 95,308,615.84  | 93,980,496.84  | 189,289,112.68         | 95,308,615.84                |
|   | 41,074.96     | -             | 15,409,320.48 | -             | 14,898,857.64 | -             | 18,879.60     | -             | 30,368,132.68  | -              | 30,368,132.68          | 22,582,370.72                |
| 2022<br>Residential<br>Yard<br>Commercial | 4,120,849.84  | 3,857,399.84  | 8,004,680.48  | 4,560,433.92  | 7,212,836.04  | 4,671,035.68  | 3,244,004.36  | 2,929,952.88  | 22,582,370.72  | 16,018,822.32  | 38,601,199.04          | 117,890,986.56               |
|   | 25,314,003.60 | 25,241,574.80 | 51,832,899.92 | 31,799,446.92 | 44,619,027.20 | 26,709,951.60 | 26,493,188.52 | 26,248,345.84 | 148,259,119.24 | 109,999,319.16 | 258,258,438.40         | 180,489,631.08               |
|   | 17,974,511.24 | 18,203,204.92 | 26,042,142.60 | 25,338,246.48 | 27,992,694.04 | 27,482,293.08 | 18,335,503.32 | 19,121,036.40 | 90,344,850.20  | 90,144,780.88  | 180,489,631.08         | 33,906,741.52                |
| 2023<br>Residential<br>Yard<br>Commercial | 204.96        | -             | 11,455,515.32 | -             | 22,195,926.92 | -             | 255,094.32    | -             | 33,906,741.52  | -              | 33,906,741.52          | 19,868,867.96                |
|   | 2,546,152.20  | 2,287,952.20  | 5,554,971.00  | 3,692,778.72  | 8,467,266.76  | 5,253,678.92  | 3,300,478.00  | 3,234,978.00  | 19,868,867.96  | 14,469,387.84  | 34,338,255.80          | 119,213,718.16               |
|   | 20,520,868.40 | 20,491,157.12 | 43,052,628.92 | 29,031,025.20 | 58,655,887.72 | 32,735,972.00 | 21,891,074.64 | 22,356,014.40 | 144,120,459.68 | 104,614,168.72 | 248,734,628.40         | 191,469,573.40               |
| 2024<br>Residential<br>Yard<br>Commercial | 17,256,615.56 | 16,129,577.36 | 24,166,664.84 | 23,859,835.60 | 34,274,423.36 | 33,449,431.52 | 21,119,938.92 | 21,213,086.24 | 96,817,642.68  | 94,651,930.72  | 191,469,573.40         | 43,152,532.72                |
|   | 711,188.48    | -             | 14,241,554.12 | -             | 28,199,790.12 | -             | 255,094.32    | -             | 43,152,532.72  | -              | 43,152,532.72          | 53,649,872.40                |
|   | 3,022,481.92  | 2,871,621.28  | 5,015,799.28  | 3,076,640.60  | 17,415,319.20 | 14,893,003.12 | 3,735,647.00  | 3,619,360.00  | 29,189,247.40  | 24,460,625.00  | 53,649,872.40          | 288,271,978.52               |
| 2025<br>Residential<br>Yard<br>Commercial | 20,990,285.96 | 19,001,198.64 | 43,424,018.24 | 26,936,476.20 | 79,889,532.68 | 48,342,434.64 | 24,855,585.92 | 24,832,446.24 | 169,159,422.80 | 119,112,555.72 | 288,271,978.52         | 176,583,304.60               |
|   | 20,201,288.08 | 20,597,064.44 | 23,474,046.24 | 19,708,314.36 | 25,578,914.76 | 15,379,216.04 | 25,124,866.64 | 26,519,594.04 | 94,379,115.72  | 82,204,188.88  | 176,583,304.60         | 30,190,942.16                |
|   | 2,073,327.72  | 2,125,827.72  | 8,883,691.00  | -             | 21,307,251.16 | -             | 7,643,644.88  | 7,120,105.88  | 30,190,942.16  | -              | 30,190,942.16          | 34,492,579.60                |
|   | 22,274,615.80 | 22,722,892.16 | 35,541,671.52 | 23,641,329.04 | 51,601,102.20 | 19,077,004.20 | 32,768,511.52 | 33,639,695.92 | 142,185,901.04 | 99,080,925.32  | 241,266,826.36         | 111,994,958.88               |
|   | 36,105,860.24 | 34,983,045.16 | -             | -             | -             | -             | -             | -             | 36,105,860.24  | 34,983,045.16  | 71,088,905.40          | 47,500,500.28                |
|   | 4,750,500.28  | 4,541,577.72  | -             | -             | -             | -             | -             | -             | 4,750,500.28   | 4,541,577.72   | 9,292,078.00           | 40,856,360.52                |
|   | 40,856,360.52 | 39,524,622.88 | -             | -             | -             | -             | -             | -             | 40,856,360.52  | 39,524,622.88  | 80,380,983.40          | 47,500,500.28                |

Note:

1st Quarter use is January-March current year

2nd Quarter use is April-June current year

3rd Quarter use is July-September current year

4th Quarter use is October-December current year



Borough of Mountain Lakes

| Fund Number | Capital and Trust Accounts                     |              | Cash Balance<br>3/31/2025 |
|-------------|--|--------------|---------------------------|
| 4           | General Capital                                |              | \$ 2,143,063.39           |
|             | Subaccounts - Part of the cash balance         |              |                           |
|             | Capital Improvement Fund Balance               | \$7,591.13   |                           |
|             | Premium on Bonds - Part of Fund Balance        | \$477.91     |                           |
| 6           | Water Capital                                  |              | \$ 14,007.61              |
| 8           | Sewer Capital                                  |              | \$ 39,974.06              |
| 12          | Payroll Agency                                 |              | \$ 78,884.81              |
| 13          | Animal Control                                 |              | \$ 6,755.15               |
| 14          | Unemployment                                   |              | \$ 41,004.49              |
| 17          | Developer's Escrow - Includes cash bonds       |              | \$ 91,779.00              |
| 18          | Other Trust                                    |              | \$ 505,643.59             |
|             | Subaccounts:                                   |              |                           |
|             | Reserve for Municipal Alliance                 | \$3,674.76   |                           |
|             | Reserve for Parking Offenses Adj. Act          | \$278.69     |                           |
|             | Fire Marshall Trust                            | \$7,889.76   |                           |
|             | Tax Sale Premiums                              | \$0.00       |                           |
|             | Video Systems for Police Cars                  | \$1,369.50   |                           |
|             | Reserve for Accumulated Absences               | \$52,231.97  |                           |
|             | Reserve for Storm Recovery                     | \$384,998.71 |                           |
|             | Reserve for Liability Insurance                | \$50,000.00  |                           |
|             | Reserve for Abandoned, Vacant, Forclosed Prop. | \$500.00     |                           |
| 19          | Police Outside Services                        |              | \$ 4,757.81               |
| 20          | Affordable Housing                             |              | \$ 81,449.84              |
| 23          | Police Forfeiture of Assets                    |              | \$ 3,376.48               |
| 26          | Flexible Spending                              |              | \$ 37.28                  |
| 32          | Shade Tree Trust                               |              | \$ 23,439.23              |
| 33          | Recreation                                     |              | \$ 481,419.41             |
|             | Subaccounts:                                   |              |                           |
|             | Historic Preservation Comm.                    | \$34,275.61  |                           |
|             | Mountain Lakes Centennial Comm.                | \$12,638.63  |                           |
|             | Various Recreation Programs                    | \$434,505.17 |                           |
| 49          | Net Payroll                                    |              | 91.83                     |

# Capital Ordinances

Activity to 03/31/2025

\* *ACTIVITY = Budget - (Balance + Encumbered)* (You can include the break out by journal from the report options)  
Matching: 0421555982000 to 0421556802999

| Account Number           | Description                              | Budget              | Activity            | Encumbered       | Balance         |
|--------------------------|--|---------------------|---------------------|------------------|-----------------|
| <b>04-215-55-982-000</b> | <b>2016 CAPITAL ORDINANCE 06-16</b>      | -                   | -                   | -                | -               |
| 04-215-55-982-001        | Police - Recording System                | 3,500.00            | 3,500.00            | -                | -               |
| 04-215-55-982-002        | Police - Pole Cameras                    | 18,500.00           | 18,500.00           | -                | -               |
| 04-215-55-982-003        | Fire - General Equipment                 | 25,000.00           | 25,000.00           | -                | -               |
| 04-215-55-982-004        | Public Works - Street Signs              | 18,000.00           | 18,000.00           | -                | -               |
| 04-215-55-982-005        | CERT/Police - Radios                     | 5,000.00            | 5,000.00            | -                | -               |
| 04-215-55-982-006        | Public Works - Road Paving               | 270,000.00          | 270,000.00          | -                | -               |
| 04-215-55-982-007        | Public Works - Road Paving State Aid     | 160,000.00          | 160,000.00          | -                | -               |
| 04-215-55-982-008        | Public Works - Curbs & Sidewalks         | 50,000.00           | 50,000.00           | -                | -               |
| 04-215-55-982-009        | Public Works - Storm Drain System        | 38,000.00           | 38,260.00           | -                | (260.00)        |
| 04-215-55-982-010        | Water Utility - Insertion Valve          | 23,000.00           | 23,000.00           | -                | -               |
| 04-215-55-982-011        | Water Utility - Hydrant Replacement      | 12,000.00           | 12,000.00           | -                | -               |
| 04-215-55-982-012        | Public Works - Jet Vac                   | 16,000.00           | 16,000.00           | -                | -               |
| 04-215-55-982-013        | Bldgs & Grds - Borough Hall Roof         | 35,000.00           | 35,000.00           | -                | -               |
| 04-215-55-982-014        | Bldgs & Grds - Railroad Station Steps    | 55,000.00           | 37,530.75           | 11,270.00        | 6,199.25        |
| 04-215-55-982-015        | Bldgs & Grds - Esplanade Steps           | 12,000.00           | 12,000.00           | -                | -               |
| 04-215-55-982-016        | Recreation - Midvale Boat Dock           | 15,000.00           | 15,000.00           | -                | -               |
| 04-215-55-982-017        | Public Works - Blvd Traf. Light Generato | 6,000.00            | 6,000.00            | -                | -               |
| 04-215-55-982-018        | Recreation - Midvale Park Improvements   | 26,000.00           | 26,000.00           | -                | -               |
| 04-215-55-982-019        | Manager - Annual Computer Upgrades       | 17,100.00           | 17,100.00           | -                | -               |
| 04-215-55-982-020        | Manager - Server Upgrade - ECM           | 45,000.00           | 45,000.00           | -                | -               |
| 04-215-55-982-021        | Police - Scheduling Software             | 3,300.00            | 3,300.00            | -                | -               |
| 04-215-55-982-022        | Recreation - Island Beach Improv.        | 641,350.00          | 641,350.00          | -                | -               |
| 04-215-55-982-023        | Recreation - Birchwood Lake Improv.      | 716,250.00          | 716,250.00          | -                | -               |
| 04-215-55-982-024        | Sec.20 - Architect & Eng. Beach Projects | 165,400.00          | 161,448.85          | -                | 3,951.15        |
| 04-215-55-982-025        | Public Works - HD Pick-up                | 52,000.00           | 52,000.00           | -                | -               |
|                          |  | <b>2,428,400.00</b> | <b>2,407,239.60</b> | <b>11,270.00</b> | <b>9,890.40</b> |
| <b>04-215-55-983-000</b> | <b>2017 CAPITAL ORDINANCE 05-17</b>      | -                   | -                   | -                | -               |
| 04-215-55-983-001        | Police - Dash Cam System                 | 57,300.00           | 50,382.04           | 6,917.96         | -               |
| 04-215-55-983-002        | Fire - Personal Protective Gear (6 sets) | 7,488.00            | 7,488.00            | -                | -               |
| 04-215-55-983-003        | Fire - Pagers (2)                        | 900.00              | 900.00              | -                | -               |
| 04-215-55-983-004        | Fire - Positive Pressure Fan             | 4,900.00            | 4,900.00            | -                | -               |
| 04-215-55-983-005        | Public Works-Street Sign Replacement     | 18,000.00           | 18,000.00           | -                | -               |
| 04-215-55-983-006        | Public Works - Pollard Rd. Paving        | 50,000.00           | 50,000.00           | -                | -               |
| 04-215-55-983-007        | Public Works - Road Milling @Gas Co Proj | 25,000.00           | 25,000.00           | -                | -               |
| 04-215-55-983-008        | Public Works - Pollard Rd. Water Main    | 375,000.00          | 375,000.00          | -                | -               |
| 04-215-55-983-009        | Bldg & Grds-Eng & Design Sunset Lake Dam | 99,000.00           | 99,000.00           | -                | -               |
| 04-215-55-983-010        | Public Works - Aeration System-Birchwood | 20,000.00           | 20,000.00           | -                | -               |
| 04-215-55-983-011        | Public Works-Pick up Truck Replacement-2 | 43,000.00           | 43,000.00           | -                | -               |
| 04-215-55-983-012        | Fire - Jaws of Life & Telescopic Ram     | 11,712.00           | 11,712.00           | -                | -               |
|                          |  | <b>712,300.00</b>   | <b>705,382.04</b>   | <b>6,917.96</b>  | -               |
| <b>04-215-55-984-000</b> | <b>2018 CAPITAL ORDINANCE 4-18</b>       | -                   | -                   | -                | -               |
| 04-215-55-984-001        | Police Weapon Replacement                | 10,000.00           | 10,000.00           | -                | -               |
| 04-215-55-984-002        | Fire Personal Protective Gear            | 9,600.00            | 9,600.00            | -                | -               |
| 04-215-55-984-003        | Fire Pager Replacement                   | 900.00              | 900.00              | -                | -               |

# Capital Ordinances

Activity to 03/31/2025

TY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 042155.

| Account Number           | Description                              | Budget              | Activity            | Encumbered    | Balance         |
|--------------------------|--|---------------------|---------------------|---------------|-----------------|
| 04-215-55-984-004        | Fire Other Equipment                     | 4,900.00            | 4,900.00            | -             | -               |
| 04-215-55-984-005        | Public Works Repair Concrete Pad - Recyc | 40,000.00           | 40,000.00           | -             | -               |
| 04-215-55-984-006        | Public Works Drainage Projects           | 19,400.00           | 19,400.00           | -             | -               |
| 04-215-55-984-007        | Pub Wks Rd Repav N.Pocono, Cres. & Gro   | 575,000.00          | 575,000.00          | -             | -               |
| 04-215-55-984-008        | Public Works Curbs and Sidewalks         | 141,000.00          | 141,000.00          | -             | -               |
| 04-215-55-984-009        | Water System Fire Hydrant Replace.       | 25,000.00           | 25,000.00           | -             | -               |
| 04-215-55-984-010        | Water System Entry Door - Well #3        | 3,500.00            | 3,500.00            | -             | -               |
| 04-215-55-984-011        | Water System Chlorine Injection Well #2  | 5,000.00            | 5,000.00            | -             | -               |
| 04-215-55-984-012        | Water System Mag Meters Well #2,3,4      | 20,000.00           | 20,000.00           | -             | -               |
| 04-215-55-984-013        | Manager Borough Hall Architect           | 50,000.00           | 50,000.00           | -             | -               |
| 04-215-55-984-014        | Public Works Engine Replac. 2006 Pick up | 3,000.00            | 3,000.00            | -             | -               |
| 04-215-55-984-015        | Public Works Replace 1997 Utility Truck  | 49,000.00           | 48,075.00           | -             | 925.00          |
| 04-215-55-984-016        | Public Works Replace 1997 Toro Tractor   | 43,000.00           | 43,925.00           | -             | (925.00)        |
| 04-215-55-984-017        | Public Works Replace 2006 Code/Bldg Veh  | 35,000.00           | 35,000.00           | -             | -               |
| 04-215-55-984-018        | Police On Board Computers                | 30,000.00           | 29,712.37           | 287.63        | -               |
| 04-215-55-984-019        | Manager Lightning Detection System       | 20,000.00           | 20,000.00           | -             | -               |
| 04-215-55-984-020        | Public Works Repair Fence - Recycling    | 17,900.00           | 17,900.00           | -             | -               |
| 04-215-55-984-021        | Park Maintenance Cove Park Improvements  | 16,500.00           | 16,500.00           | -             | -               |
| 04-215-55-984-022        | Park Maintenance Playground Safety Imp.  | 9,500.00            | -                   | -             | 9,500.00        |
| 04-215-55-984-023        | Finance Section 20 Costs                 | 50,000.00           | 50,000.00           | -             | -               |
|                          |  | <b>1,178,200.00</b> | <b>1,168,412.37</b> | <b>287.63</b> | <b>9,500.00</b> |
| <b>04-215-55-985-000</b> | <b>2019 CAPITAL ORDINANCE 2-19</b>       | -                   | -                   | -             | -               |
| 04-215-55-985-001        | POLICE LIVESCAN FINGERPRINT STATION      | 35,000.00           | 35,000.00           | -             | -               |
| 04-215-55-985-002        | POLICE ELEC. SIGNBOARD/SPEED TRAILER     | 15,385.00           | 15,385.00           | -             | -               |
| 04-215-55-985-003        | FIRE PERSONAL PROTECTIVE EQUIPMENT       | 28,800.00           | 28,800.00           | -             | -               |
| 04-215-55-985-004        | FIRE OTHER EQUIPMENT                     | 4,900.00            | 4,900.00            | -             | -               |
| 04-215-55-985-005        | PUBLIC WORKS VEHICLE LIFT                | 72,250.00           | 72,250.00           | -             | -               |
| 04-215-55-985-006        | PUBLIC WORKS RD REPAVING POCONO,MIDVALE  | 428,966.00          | 428,966.00          | -             | -               |
| 04-215-55-985-007        | PUBLIC WORKS CURBS AND SIDEWALKS         | 141,000.00          | 141,000.00          | -             | -               |
| 04-215-55-985-008        | MANAGER SUNSET LAKE DAM                  | 2,100,000.00        | 2,100,000.00        | -             | -               |
| 04-215-55-985-009        | PUBLIC WORKS DUMP TRUCK                  | 195,000.00          | 195,000.00          | -             | -               |
| 04-215-55-985-010        | PUB WORKS ASBESTOS ABATEMENT DPW FAC.    | 34,500.00           | 34,500.00           | -             | -               |
| 04-215-55-985-011        | PARKS TENNIS COURT SURFACE REPAIRS       | 14,000.00           | 14,000.00           | -             | -               |
| 04-215-55-985-012        | PARKS TENNIS COURT FENCE                 | 21,000.00           | 21,000.00           | -             | -               |
| 04-215-55-985-013        | PARKS MIDVALE PARK AED INSTALL           | 6,500.00            | -                   | -             | 6,500.00        |
| 04-215-55-985-014        | ENGINEERING - SECTION 20 COSTS           | 5,000.00            | 4,805.27            | -             | 194.73          |
| 04-215-55-985-015        | FINANCE - SECTION 20 COSTS               | 83,655.00           | 83,655.00           | -             | -               |
|                          |  | <b>3,185,956.00</b> | <b>3,179,261.27</b> | -             | <b>6,694.73</b> |
| <b>04-215-55-986-000</b> | <b>2019 CAPITAL ORDINANCE 10-19</b>      | -                   | -                   | -             | -               |
| 04-215-55-986-001        | ROAD REPAVING, MORRIS AVE.               | 598,690.00          | 608,578.38          | -             | (9,888.38)      |
| 04-215-55-986-002        | SECTION 20 COSTS - FINANCE COSTS         | 11,310.00           | 1,421.62            | -             | 9,888.38        |
|                          |  | <b>610,000.00</b>   | <b>610,000.00</b>   | -             | -               |
| <b>04-215-55-987-000</b> | <b>2020 CAPITAL ORDINANCE 4-20</b>       | -                   | -                   | -             | -               |
| 04-215-55-987-001        | FIRE AIR PACK REPLACEMENTS               | 41,673.00           | 41,673.00           | -             | -               |
| 04-215-55-987-002        | FIRE AIR BOTTLE REPLACEMENTS             | 48,852.00           | 48,852.00           | -             | -               |
| 04-215-55-987-003        | PUB WKS 52" MOWER                        | 13,500.00           | 13,500.00           | -             | -               |

# Capital Ordinances

Activity to 03/31/2025

ITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 042155.

| Account Number           | Description                                    | Budget            | Activity          | Encumbered | Balance      |
|--------------------------|--|-------------------|-------------------|------------|--------------|
| 04-215-55-987-004        | PUB WKS HYDRANT REPLACEMENT                    | 15,000.00         | 14,937.00         | -          | 63.00        |
| 04-215-55-987-005        | PUB WKS ROAD REPAVING, CURBS & SIDEWALKS       | 111,247.00        | 111,247.00        | -          | -            |
| 04-215-55-987-006        | PUB WKS IMPROV. TO STORMWATER DRAINAGE         | 10,000.00         | 10,000.00         | -          | -            |
| 04-215-55-987-007        | POLICE RETROFIT POLICE VEHICLE                 | 15,000.00         | 15,000.00         | -          | -            |
| 04-215-55-987-008        | FIRE COMMAND VEHICLE                           | 36,111.00         | 36,111.00         | -          | -            |
| 04-215-55-987-009        | FIRE RETROFIT COMMAND VEHICLE                  | 10,000.00         | 10,000.00         | -          | -            |
| 04-215-55-987-010        | PUB WKS 2 MASON DUMP TRUCKS                    | 135,000.00        | 135,000.00        | -          | -            |
| 04-215-55-987-011        | ENGINEERING SECTION 20 COSTS                   | 10,000.00         | 9,999.99          | -          | 0.01         |
| 04-215-55-987-012        | FINANCE SECTION 20 COSTS                       | 30,571.00         | 30,571.00         | -          | -            |
| 04-215-55-987-013        | PUB WKS CONDIRT ROAD                           | 250,000.00        | 250,000.00        | -          | -            |
| 04-215-55-987-014        | PUB WKS MORRIS AVE.                            | 151,323.00        | 151,323.00        | -          | -            |
|                          |  | <b>878,277.00</b> | <b>878,213.99</b> | -          | <b>63.01</b> |
| <b>04-215-55-989-000</b> | <b>2020 CAPITAL ORD. 8-20 BORO HALL RENOV.</b> | -                 | -                 | -          | -            |
| 04-215-55-989-013        | SECTION 20 COSTS - OTHER PROF. SVCS.           | -                 | 7,697.31          | -          | (7,697.31)   |
| 04-215-55-989-101        | B.H. S&W DEMOLITION-LOWER LEVEL                | 20,000.00         | 32,419.02         | -          | (12,419.02)  |
| 04-215-55-989-102        | B.H. S&W DEMOLITON-UPPER LEVEL                 | 20,000.00         | 22,994.64         | -          | (2,994.64)   |
| 04-215-55-989-103        | B.H. S&W DEMOLITION-ROOF                       | 10,000.00         | 15,047.85         | -          | (5,047.85)   |
| 04-215-55-989-106        | B.H S&W FOOTING-EXCAVATION                     | 15,000.00         | 29,389.09         | -          | (14,389.09)  |
| 04-215-55-989-108        | B.H S&W FOOTING-SLABS                          | 30,100.00         | 29,020.87         | -          | 1,079.13     |
| 04-215-55-989-109        | B.H. S&W FOUNDATION-WALLS-BACK ADDITION        | 20,000.00         | 20,014.34         | -          | (14.34)      |
| 04-215-55-989-110        | B.H. S&W FOOTING-ENTRANCE                      | 31,600.00         | 37,767.08         | -          | (6,167.08)   |
| 04-215-55-989-111        | B.H. S&W FOUNDATION-WALLS-ENTRANCE             | 27,600.00         | 26,376.86         | -          | 1,223.14     |
| 04-215-55-989-112        | B.H. S&W CMU WALLS-LOWER LEVEL                 | 100,580.00        | 82,253.30         | -          | 18,326.70    |
| 04-215-55-989-113        | B.H. S&W CMUWALLS-UPPER LEVEL                  | 100,698.00        | 24,534.97         | -          | 76,163.03    |
| 04-215-55-989-114        | B.H. S&W WATERPROOFING-FOUNDATION WALL         | 4,820.00          | 5,118.77          | -          | (298.77)     |
| 04-215-55-989-115        | B.H. S&W TPO ROOF                              | 52,000.00         | 31,571.59         | -          | 20,428.41    |
| 04-215-55-989-116        | B.H. S&W METAL STUD WALLS-UPPER LEVEL          | 114,462.00        | 171,617.21        | -          | (57,155.21)  |
| 04-215-55-989-117        | B.H. S&W INSTALL DOOR'S FRAMES-UPPER           | 7,000.00          | 8,824.12          | -          | (1,824.12)   |
| 04-215-55-989-118        | B.H. S&W METAL STUDS WALLS-LOWER LEVEL         | 96,231.00         | 118,269.83        | -          | (22,038.83)  |
| 04-215-55-989-119        | B.H. S&W INSTALL DOOR'S FRAME-LOWER            | 9,400.00          | 8,603.42          | -          | 796.58       |
| 04-215-55-989-120        | B.H. S&W STONE VENEER                          | 74,300.00         | 73,240.47         | -          | 1,059.53     |
| 04-215-55-989-121        | B.H. S&W EXTENDED ROOF WALL                    | 61,200.00         | 60,815.04         | -          | 384.96       |
| 04-215-55-989-122        | B.H. S&W CEMENT FIBER SIDING                   | 82,250.00         | 5,356.26          | -          | 76,893.74    |
| 04-215-55-989-123        | B.H. S&W CEILINGS                              | 35,250.00         | 24,914.10         | -          | 10,335.90    |
| 04-215-55-989-124        | B.H. S&W INSULATION                            | 33,500.00         | 24,528.36         | -          | 8,971.64     |
| 04-215-55-989-125        | B.H. S&W STUCCO                                | 48,600.00         | 91,162.68         | -          | (42,562.68)  |
| 04-215-55-989-126        | B.H. S&W DOORS                                 | 16,550.00         | 2,515.38          | -          | 14,034.62    |
| 04-215-55-989-127        | B.H. S&W SECURITY DOOR                         | 3,000.00          | 412.32            | -          | 2,587.68     |
| 04-215-55-989-128        | B.H. S&W GARAGE DOOR                           | -                 | 130.07            | -          | (130.07)     |
| 04-215-55-989-129        | B.H. S&W WINDOWS-STORE FRONT                   | 46,300.00         | 40,403.22         | -          | 5,896.78     |
| 04-215-55-989-130        | B.H. S&W WINDOWS SUN SHADES                    | 25,000.00         | 3,154.43          | -          | 21,845.57    |
| 04-215-55-989-131        | B.H. S&W ELEVATOR                              | -                 | 4,182.77          | -          | (4,182.77)   |
| 04-215-55-989-132        | B.H. S&W ELECTRIC                              | 160,000.00        | 209,977.12        | -          | (49,977.12)  |
| 04-215-55-989-133        | B.H. S&W PLUMBING                              | 125,000.00        | 108,416.16        | -          | 16,583.84    |
| 04-215-55-989-134        | B.H. S&W HVAC                                  | 165,000.00        | 194,375.79        | -          | (29,375.79)  |
| 04-215-55-989-135        | B.H. S&W ALARMS                                | 21,200.00         | 57,742.53         | -          | (36,542.53)  |
| 04-215-55-989-136        | B.H. S&W PAINTING                              | -                 | 47,578.70         | -          | (47,578.70)  |

# Capital Ordinances

Activity to 03/31/2025

ITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 042155.

| Account Number    | Description                               | Budget     | Activity   | Encumbered | Balance     |
|-------------------|---|------------|------------|------------|-------------|
| 04-215-55-989-137 | B.H. S&W STAIRS AND RAILINGS              | 31,000.00  | 40,500.32  | -          | (9,500.32)  |
| 04-215-55-989-138 | B.H. S&W FLOORS                           | 91,100.00  | 55,463.75  | -          | 35,636.25   |
| 04-215-55-989-139 | B.H. S&W MENS AND WOMENS LACKER ROOMS     | 3,100.00   | -          | -          | 3,100.00    |
| 04-215-55-989-141 | B.H. S&W 7 BATHROOMS 2 JANITOR 2 LOCKER   | 53,600.00  | 20,856.91  | -          | 32,743.09   |
| 04-215-55-989-142 | B.H. S&W SITE WORK                        | 20,000.00  | 44,229.59  | -          | (24,229.59) |
| 04-215-55-989-145 | B.H. S&W MISCELLANEOUS                    | -          | 15,077.95  | -          | (15,077.95) |
| 04-215-55-989-146 | B.H. S&W MILLWORK                         | 58,700.00  | 8,373.32   | -          | 50,326.68   |
| 04-215-55-989-147 | B.H. S&W STRUCTURAL STEEL                 | 22,500.00  | 103,154.79 | -          | (80,654.79) |
| 04-215-55-989-148 | B.H. S&W CORRDIATION OF WORK              | 34,000.00  | 42,641.52  | -          | (8,641.52)  |
| 04-215-55-989-150 | B.H. S&W IT/TECH                          | -          | 31,588.59  | -          | (31,588.59) |
| 04-215-55-989-151 | B.H. S&W OTHER/RELOCATION/GENERATO        | -          | 6,869.12   | -          | (6,869.12)  |
| 04-215-55-989-155 | B.H. S&W ADMINISTRATIVE ASSISTANT         | 20,000.00  | 56,267.43  | -          | (36,267.43) |
| 04-215-55-989-170 | B.H. S&W CONTINGENCY                      | 10,109.82  | 21,445.47  | -          | (11,335.65) |
| 04-215-55-989-204 | B.H. O/E DEMOLITON - CONTAINERS           | 11,000.00  | 5,912.15   | -          | 5,087.85    |
| 04-215-55-989-205 | B.H. O/E DEMOLITON - EQUIPMENT            | 10,000.00  | 1,024.05   | -          | 8,975.95    |
| 04-215-55-989-207 | B.H. O/E EQUIPMENT - RENTAL               | 6,000.00   | 4,297.34   | -          | 1,702.66    |
| 04-215-55-989-208 | B.H. O/E FOOTING - SLABS                  | 15,790.00  | 25,789.94  | -          | (9,999.94)  |
| 04-215-55-989-209 | B.H. O/E FOUNDATION - WALLS - BACK ADDIT? | 6,000.00   | 6,817.29   | -          | (817.29)    |
| 04-215-55-989-210 | B.H. O/E FOOTING - ENTRANCE               | 13,375.00  | 12,464.41  | -          | 910.59      |
| 04-215-55-989-211 | B.H. O/E FOUNDTION - WALLS - ENTRANCE     | 14,600.00  | 13,116.82  | -          | 1,483.18    |
| 04-215-55-989-212 | B.H. O/E CMU WALLS - LOWER LEVEL          | 18,200.00  | 12,842.55  | -          | 5,357.45    |
| 04-215-55-989-213 | B.H. O/E CMU WALLS - UPPER LEVEL          | 12,850.00  | 4,952.29   | -          | 7,897.71    |
| 04-215-55-989-214 | B.H. O/E WATERPROOFING FOUNDATION WALL    | 4,400.00   | 3,932.84   | -          | 467.16      |
| 04-215-55-989-215 | B.H. O/E TPO ROOF                         | 145,010.00 | 134,792.69 | -          | 10,217.31   |
| 04-215-55-989-216 | B.H. O/E METAL STUD WALLS - UPPER LEVEL   | 35,300.00  | 61,968.89  | -          | (26,668.89) |
| 04-215-55-989-218 | B.H. O/E METAL STUDS WALLS - LOWER LEVEL? | 28,006.00  | 53,045.24  | -          | (25,039.24) |
| 04-215-55-989-220 | B.H. O/E STONE VENEER                     | 28,000.00  | 35,001.71  | -          | (7,001.71)  |
| 04-215-55-989-221 | B.H. O/E EXTENDED ROOF WALL               | 14,800.00  | 16,084.56  | -          | (1,284.56)  |
| 04-215-55-989-222 | B.H. O/E CEMENT FIBER SIDING              | 53,350.00  | 48,014.14  | -          | 5,335.86    |
| 04-215-55-989-223 | B.H. O/E CEILINGS                         | 12,100.00  | 8,344.99   | -          | 3,755.01    |
| 04-215-55-989-224 | B.H. O/E INSULATION                       | 32,420.00  | 36,775.41  | -          | (4,355.41)  |
| 04-215-55-989-225 | B.H. O/E STUCCO                           | 8,100.00   | 36,724.55  | -          | (28,624.55) |
| 04-215-55-989-226 | B.H. O/E DOORS                            | 94,250.00  | 75,335.24  | -          | 18,914.76   |
| 04-215-55-989-227 | B.H. O/E SECURITY DOOR                    | 7,000.00   | 9,783.72   | -          | (2,783.72)  |
| 04-215-55-989-228 | B.H. O/E GARAGE DOOR                      | 6,800.00   | 10,173.80  | -          | (3,373.80)  |
| 04-215-55-989-229 | B.H. O/E WINDOWS - STORE FRONT            | 144,000.00 | 164,207.50 | -          | (20,207.50) |
| 04-215-55-989-230 | B.H. O/E WINDOWS SUN SHADES               | 80,000.00  | 2,861.24   | -          | 77,138.76   |
| 04-215-55-989-231 | B.H. O/E ELEVATOR                         | 110,000.00 | 107,379.83 | -          | 2,620.17    |
| 04-215-55-989-232 | B.H. O/E ELECTRIC                         | 220,209.20 | 203,625.07 | -          | 16,584.13   |
| 04-215-55-989-233 | B.H. O/E PLUMBING                         | 72,089.00  | 71,572.62  | -          | 516.38      |
| 04-215-55-989-234 | B.H. O/E HVAC                             | 220,000.00 | 253,583.28 | -          | (33,583.28) |
| 04-215-55-989-235 | B.H. O/E ALARMS                           | 24,299.98  | 26,943.15  | -          | (2,643.17)  |
| 04-215-55-989-236 | B.H. O/E PAINTING                         | 35,000.00  | 20,938.77  | -          | 14,061.23   |
| 04-215-55-989-237 | B.H. O/E STAIRS AND RAILINGS              | 37,039.00  | 40,069.61  | -          | (3,030.61)  |
| 04-215-55-989-238 | B.H. O/E FLOORS                           | 79,600.00  | 59,699.32  | -          | 19,900.68   |
| 04-215-55-989-239 | B.H. O/E MENS AND WOMENS LOCKER ROOMS     | 13,100.00  | -          | -          | 13,100.00   |
| 04-215-55-989-241 | B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER   | 31,400.00  | 19,171.30  | -          | 12,228.70   |



# Capital Ordinances

Activity to 03/31/2025

TY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 042155.

| Account Number           | Description                                    | Budget              | Activity            | Encumbered       | Balance          |
|--------------------------|--|---------------------|---------------------|------------------|------------------|
| 04-215-55-989-242        | B.H O/E SITE WORK                              | 20,000.00           | 18,660.40           | -                | 1,339.60         |
| 04-215-55-989-243        | B.H. O/E RENTAL CONSTR. EQUIP & PURCHASE?      | 120,000.00          | 93,193.38           | -                | 26,806.62        |
| 04-215-55-989-244        | B.H. O/E OSHA - SAFETY EQUIPMENT               | 12,000.00           | 4,514.76            | -                | 7,485.24         |
| 04-215-55-989-245        | B.H. O/E MISCELLANEOUS                         | 125,000.00          | 106,927.66          | -                | 18,072.34        |
| 04-215-55-989-246        | B.H. O/E MILLWORK                              | 15,000.00           | 14,353.00           | -                | 647.00           |
| 04-215-55-989-247        | B.H. O/E STRUCTURAL STEEL                      | 63,061.00           | 107,791.63          | -                | (44,730.63)      |
| 04-215-55-989-249        | B.H. O/E FURNITURE                             | 81,100.00           | 30,108.34           | 1,902.79         | 49,088.87        |
| 04-215-55-989-250        | B.H. O/E IT/TECH                               | 69,000.00           | 29,213.91           | -                | 39,786.09        |
| 04-215-55-989-251        | B.H O/E OTHER/RELOCATION/GENERATOR             | 108,000.00          | 160,293.24          | -                | (52,293.24)      |
| 04-215-55-989-252        | B.H. O/E ARCHITECT                             | 171,000.00          | 165,015.78          | -                | 5,984.22         |
| 04-215-55-989-253        | B.H. O/E ENGINEERING                           | 25,000.00           | 28,410.05           | -                | (3,410.05)       |
| 04-215-55-989-254        | B.H. O/E FINANCE                               | 30,000.00           | 15,837.59           | -                | 14,162.41        |
| 04-215-55-989-257        | B.H. O/E FIREHOUSE IMPROVEMENTS                | -                   | 32,269.66           | -                | (32,269.66)      |
| 04-215-55-989-270        | B.H. O/E CONTINGENCY                           | 79,000.00           | -                   | -                | 79,000.00        |
| 04-215-55-989-307        | B.H. S&W Unantic. Relocating the square tubing | -                   | (0.01)              | -                | 0.01             |
|                          |  | <b>4,463,000.00</b> | <b>4,460,730.13</b> | <b>1,902.79</b>  | <b>367.08</b>    |
| <b>04-215-55-991-000</b> | <b>2021 CAPTIAL ORDINANCE 10-21</b>            | -                   | -                   | -                | -                |
| 04-215-55-991-001        | ARMORED PLATE CARRIERS                         | 10,511.00           | 10,511.00           | -                | -                |
| 04-215-55-991-002        | AIR PACK REPLACEMENTS                          | 76,951.00           | 76,951.00           | -                | -                |
| 04-215-55-991-003        | TWO SALTERS                                    | 10,000.00           | 11,738.80           | -                | (1,738.80)       |
| 04-215-55-991-004        | CHIPPER  | 55,000.00           | 57,639.56           | -                | (2,639.56)       |
| 04-215-55-991-005        | TRACK HOE - DO NOT USE!!!!!!                   | 150,000.00          | 145,621.64          | -                | 4,378.36         |
| 04-215-55-991-006        | ELECTRONIC MESSAGE BOARD                       | 15,000.00           | 15,000.00           | -                | -                |
| 04-215-55-991-007        | ROAD REPAVING - NORTH GLEN                     | 228,901.00          | 236,140.64          | -                | (7,239.64)       |
| 04-215-55-991-008        | DO NOT USE!!!!!!ROAD REPAVING - OTHER          | 180,561.00          | 175,172.80          | -                | 5,388.20         |
| 04-215-55-991-009        | DRAINAGE IMPROVEMENTS                          | 100,000.00          | 93,638.22           | -                | 6,361.78         |
| 04-215-55-991-010        | RETROFIT POLICE VEHICLE                        | 15,000.00           | 15,000.00           | -                | -                |
| 04-215-55-991-011        | TRAFFIC LIGHT POCONO/N. POCONO                 | 104,000.00          | 103,892.50          | -                | 107.50           |
| 04-215-55-991-012        | ENGINEERING GRUNDENS POND                      | 59,570.00           | 40,413.28           | 17,414.04        | 1,742.68         |
| 04-215-55-991-013        | WATER METER REPLACEMENT PROG.                  | 745,000.00          | 729,639.89          | 2,550.16         | 12,809.95        |
| 04-215-55-991-014        | ENGINEERING - SECTION 20                       | 10,000.00           | 10,000.00           | -                | -                |
| 04-215-55-991-015        | FINANCE - SECTION 20                           | 73,743.00           | 73,743.00           | -                | -                |
|                          |  | <b>1,834,237.00</b> | <b>1,795,102.33</b> | <b>19,964.20</b> | <b>19,170.47</b> |
| <b>04-215-55-992-000</b> | <b>2022 CAPITAL ORDINANCE 2-22</b>             | -                   | -                   | -                | -                |
| 04-215-55-992-001        | MOBILE VIDEO RECORDERS                         | 50,000.00           | 33,523.00           | -                | 16,477.00        |
| 04-215-55-992-002        | TURNOUT GEAR                                   | 15,000.00           | 15,000.00           | -                | -                |
| 04-215-55-992-003        | ELECTRONIC MESSAGE BOARD                       | 5,000.00            | 5,000.00            | -                | -                |
| 04-215-55-992-004        | BRINE MACHINE/HOLDING TANK                     | 23,125.00           | 22,986.26           | -                | 138.74           |
| 04-215-55-992-006        | ROAD REPAVING - INTERVALE RD.                  | 481,000.00          | 415,827.96          | 8,118.23         | 57,053.81        |
| 04-215-55-992-007        | ROAD REPAVING - OTHER                          | 250,187.00          | 250,187.00          | -                | -                |
| 04-215-55-992-008        | CHIEF'S VEHICLE & RETROFIT                     | 60,000.00           | 60,000.00           | -                | -                |
| 04-215-55-992-009        | ELECTRIC - SCHOOL RES. OFFIC. VEHICLE          | 60,000.00           | 60,000.00           | -                | -                |
| 04-215-55-992-010        | RETROFIT 2 POLICE VEHICLES                     | 30,000.00           | 30,000.00           | -                | -                |
| 04-215-55-992-011        | 2 FORD F-350 TRUCKS                            | 80,000.00           | 80,000.00           | -                | -                |
| 04-215-55-992-012        | WATER UTILITY TRUCK                            | 70,000.00           | 70,000.00           | -                | -                |
| 04-215-55-992-013        | DPW BATHROOM RENOVATION                        | 15,000.00           | 13,442.96           | -                | 1,557.04         |

# Capital Ordinances

Activity to 03/31/2025

ITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 042155.

| Account Number           | Description                                     | Budget              | Activity            | Encumbered        | Balance             |
|--------------------------|---|---------------------|---------------------|-------------------|---------------------|
| 04-215-55-992-014        | TENNIS COURT REN. & FENCING                     | 80,000.00           | 80,000.00           | -                 | -                   |
| 04-215-55-992-015        | ENGINEERING - SECTION 20 COSTS                  | 10,000.00           | 10,401.71           | -                 | (401.71)            |
| 04-215-55-992-016        | FINANCE - SECTION 20 COSTS                      | 47,385.00           | 15,989.00           | -                 | 31,396.00           |
|                          |   | <b>1,276,697.00</b> | <b>1,162,357.89</b> | <b>8,118.23</b>   | <b>106,220.88</b>   |
| <b>04-215-55-994-000</b> | <b>2023 CAPITAL ORDINANCE 2-23</b>              | -                   | -                   | -                 | -                   |
| 04-215-55-994-001        | IMPROVEMENT OF TENNIS COURTS                    | 311,000.00          | 307,173.11          | -                 | 3,826.89            |
|                          |   | <b>311,000.00</b>   | <b>307,173.11</b>   | -                 | <b>3,826.89</b>     |
| <b>04-215-55-995-000</b> | <b>2023 CAPITAL ORD 6-23 CAP. AMENDMENT</b>     | -                   | -                   | -                 | -                   |
| 04-215-55-995-001        | DPW - VEHICULAR EQUIPMENT                       | 16,875.00           | 16,296.11           | -                 | 578.89              |
| 04-215-55-995-002        | PERSONAL PROTECTIVE EQUIP.                      | 3,889.00            | 3,889.00            | -                 | -                   |
|                          |   | <b>20,764.00</b>    | <b>20,185.11</b>    | -                 | <b>578.89</b>       |
| <b>04-215-55-996-000</b> | <b>2023 CAPITAL ORDINANCE 8-23</b>              | -                   | -                   | -                 | -                   |
| 04-215-55-996-001        | Bottom End of the Police Boat Motor             | 6,000.00            | 4,585.90            | -                 | 1,414.10            |
| 04-215-55-996-002        | Interview Room Recording System                 | 6,000.00            | -                   | 6,000.00          | -                   |
| 04-215-55-996-003        | Men/Women Lockers                               | 30,000.00           | 29,999.45           | -                 | 0.55                |
| 04-215-55-996-004        | Evidence Lockers and Refrigerators              | 25,000.00           | 25,000.00           | -                 | -                   |
| 04-215-55-996-005        | Armory:Bench, Shelving, Locker, Table, Chairs   | 7,000.00            | 7,500.00            | -                 | (500.00)            |
| 04-215-55-996-006        | Sally Port Pistol Lockers                       | 500.00              | -                   | -                 | 500.00              |
| 04-215-55-996-007        | PPE Regulators                                  | 8,553.00            | 8,553.00            | -                 | -                   |
| 04-215-55-996-008        | Bobcat Skid Steer                               | 18,288.00           | -                   | -                 | 18,288.00           |
| 04-215-55-996-009        | New Goals for Midvale                           | 8,500.00            | 8,004.67            | -                 | 495.33              |
| 04-215-55-996-010        | New Picnic Tables: Kaufmann and Midvale         | 3,000.00            | -                   | -                 | 3,000.00            |
| 04-215-55-996-011        | Morris Ave. Section 4                           | 241,490.00          | 151,625.22          | -                 | 89,864.78           |
| 04-215-55-996-012        | Road Repaving - All Other Roads                 | 210,015.00          | 179,458.16          | -                 | 30,556.84           |
| 04-215-55-996-013        | Retrofit 2 Police Cars                          | 40,000.00           | 37,802.06           | -                 | 2,197.94            |
| 04-215-55-996-014        | Side by Side ATV                                | 20,000.00           | 20,598.00           | -                 | (598.00)            |
| 04-215-55-996-015        | Bathymetry Survey                               | 115,000.00          | 62,500.00           | -                 | 52,500.00           |
| 04-215-55-996-016        | Sidewalks - Library and Lake Drive              | 65,000.00           | 13,680.00           | -                 | 51,320.00           |
| 04-215-55-996-017        | Vehicles for Fire Department                    | 761,708.00          | -                   | 595,247.89        | 166,460.11          |
| 04-215-55-996-018        | Computers for Police Vehicles                   | 16,000.00           | 15,340.56           | 659.44            | -                   |
| 04-215-55-996-019        | Section 20 Costs - Engineering                  | 15,000.00           | 13,787.33           | -                 | 1,212.67            |
| 04-215-55-996-020        | Section 20 Costs - Finance                      | 57,432.00           | 14,848.60           | -                 | 42,583.40           |
| 04-215-55-996-021        | Improv. of municipal docks                      | -                   | -                   | -                 | -                   |
|                          |   | <b>1,654,486.00</b> | <b>593,282.95</b>   | <b>601,907.33</b> | <b>459,295.72</b>   |
| <b>04-215-55-997-000</b> | <b>CAPITAL ORD. 12-23</b>                       | -                   | -                   | -                 | -                   |
| 04-215-55-997-001        | Improvement of Sunset Lake Dam                  | 650,000.00          | 639,946.01          | -                 | 10,053.99           |
| 04-215-55-997-002        | Section 20 Costs                                | 200,000.00          | 199,850.40          | 2,025.00          | (1,875.40)          |
|                          |   | <b>850,000.00</b>   | <b>839,796.41</b>   | <b>2,025.00</b>   | <b>8,178.59</b>     |
| <b>04-215-55-998-000</b> | <b>2023 CAPITAL ORD. 13-23 BORO HALL RENOV.</b> | <b>1,045,000.00</b> | -                   | -                 | <b>1,045,000.00</b> |
| 04-215-55-998-013        | SECTION 20 COSTS - OTHER PROF. SVCS.            | -                   | 6,608.27            | -                 | (6,608.27)          |
| 04-215-55-998-112        | B.H. S&W CMU WALLS-LOWER LEVEL                  | -                   | 4,618.18            | -                 | (4,618.18)          |
| 04-215-55-998-115        | B.H. S&W TPO ROOF                               | -                   | 9,390.12            | -                 | (9,390.12)          |
| 04-215-55-998-116        | B.H. S&W METAL STUD WALLS-UPPER LEVEL           | -                   | 7,453.27            | -                 | (7,453.27)          |
| 04-215-55-998-118        | B.H. S&W METAL STUDS WALLS-LOWER LEVEL          | -                   | 5,365.71            | -                 | (5,365.71)          |

# Capital Ordinances

Activity to 03/31/2025

TY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 042155

| Account Number    | Description                               | Budget | Activity   | Encumbered | Balance      |
|-------------------|---|--------|------------|------------|--------------|
| 04-215-55-998-119 | B.H. S&W INSTALL DOOR'S FRAME-LOWER       | -      | 5,048.73   | -          | (5,048.73)   |
| 04-215-55-998-120 | B.H. S&W STONE VENEER                     | -      | 13,230.46  | -          | (13,230.46)  |
| 04-215-55-998-122 | B.H. S&W CEMENT FIBER SIDING              | -      | 24,332.24  | -          | (24,332.24)  |
| 04-215-55-998-123 | B.H. S&W CEILINGS                         | -      | 12,250.33  | -          | (12,250.33)  |
| 04-215-55-998-125 | B.H. S&W STUCCO                           | -      | 39,254.66  | -          | (39,254.66)  |
| 04-215-55-998-126 | B.H. S&W DOORS                            | -      | 24,134.99  | -          | (24,134.99)  |
| 04-215-55-998-127 | B.H. S&W SECURITY DOOR                    | -      | 258.70     | -          | (258.70)     |
| 04-215-55-998-128 | B.H. S&W GARAGE DOOR                      | -      | 1,084.44   | -          | (1,084.44)   |
| 04-215-55-998-129 | B.H. S&W WINDOWS-STORE FRONT              | -      | 16,102.33  | -          | (16,102.33)  |
| 04-215-55-998-130 | B.H. S&W WINDOWS SUN SHADES               | -      | 207.65     | -          | (207.65)     |
| 04-215-55-998-131 | B.H. S&W ELEVATOR                         | -      | 689.07     | -          | (689.07)     |
| 04-215-55-998-132 | B.H. S&W ELECTRIC                         | -      | 33,997.07  | -          | (33,997.07)  |
| 04-215-55-998-133 | B.H. S&W PLUMBING                         | -      | 22,050.62  | -          | (22,050.62)  |
| 04-215-55-998-134 | B.H. S&W HVAC                             | -      | 74,581.63  | -          | (74,581.63)  |
| 04-215-55-998-135 | B.H. S&W ALARMS                           | -      | 34,358.31  | -          | (34,358.31)  |
| 04-215-55-998-136 | B.H. S&W PAINTING                         | -      | 29,112.28  | -          | (29,112.28)  |
| 04-215-55-998-137 | B.H. S&W STAIRS AND RAILINGS              | -      | 3,291.76   | -          | (3,291.76)   |
| 04-215-55-998-138 | B.H. S&W FLOORS                           | -      | 38,641.13  | -          | (38,641.13)  |
| 04-215-55-998-141 | B.H. S&W 7 BATHROOMS 2 JANITOR 2 LOCKER   | -      | 22,613.13  | -          | (22,613.13)  |
| 04-215-55-998-142 | B.H. S&W SITE WORK                        | -      | 23,981.57  | -          | (23,981.57)  |
| 04-215-55-998-145 | B.H. S&W MISCELLANEOUS                    | -      | 3,442.11   | -          | (3,442.11)   |
| 04-215-55-998-146 | B.H. S&W MILLWORK                         | -      | 72,900.85  | -          | (72,900.85)  |
| 04-215-55-998-148 | B.H. S&W CORRDIATION OF WORK              | -      | 658.02     | -          | (658.02)     |
| 04-215-55-998-150 | B.H. S&W IT/TECH                          | -      | 103,256.86 | -          | (103,256.86) |
| 04-215-55-998-155 | B.H. S&W ADMINISTRATIVE ASSISTANT         | -      | 9,889.43   | -          | (9,889.43)   |
| 04-215-55-998-212 | B.H. O/E CMU WALLS - LOWER LEVEL          | -      | 3,101.59   | -          | (3,101.59)   |
| 04-215-55-998-215 | B.H O/E TPO ROOF                          | -      | 1,882.95   | -          | (1,882.95)   |
| 04-215-55-998-216 | B.H. O/E METAL STUD WALLS - UPPER LEVEL   | -      | 1,253.15   | -          | (1,253.15)   |
| 04-215-55-998-218 | B.H. O/E METAL STUDS WALLS - LOWER LEVEL? | -      | 490.29     | -          | (490.29)     |
| 04-215-55-998-220 | B.H. O/E STONE VENEER                     | -      | 1,087.89   | -          | (1,087.89)   |
| 04-215-55-998-222 | B.H. O/E CEMENT FIBER SIDING              | -      | 1,925.47   | -          | (1,925.47)   |
| 04-215-55-998-223 | B.H. O/E CEILINGS                         | -      | 5,252.89   | -          | (5,252.89)   |
| 04-215-55-998-225 | B.H. O/E STUCCO                           | -      | 7,713.07   | -          | (7,713.07)   |
| 04-215-55-998-226 | B.H. O/E DOORS                            | -      | 36,572.67  | -          | (36,572.67)  |
| 04-215-55-998-229 | B.H. O/E WINDOWS - STORE FRONT            | -      | 4,604.19   | -          | (4,604.19)   |
| 04-215-55-998-230 | B.H. O/E WINDOWS SUN SHADES               | -      | 3,500.00   | -          | (3,500.00)   |
| 04-215-55-998-232 | B.H. O/E ELECTRIC                         | -      | 7,153.83   | -          | (7,153.83)   |
| 04-215-55-998-233 | B.H. O/E PLUMBING                         | -      | 6,437.64   | -          | (6,437.64)   |
| 04-215-55-998-234 | B.H. O/E HVAC                             | -      | 17,961.17  | -          | (17,961.17)  |
| 04-215-55-998-235 | B.H. O/E ALARMS                           | -      | 520.50     | -          | (520.50)     |
| 04-215-55-998-236 | B.H. O/E PAINTING                         | -      | 7,927.70   | -          | (7,927.70)   |
| 04-215-55-998-237 | B.H. O/E STAIRS AND RAILINGS              | -      | 5,113.35   | -          | (5,113.35)   |
| 04-215-55-998-238 | B.H. O/E FLOORS                           | -      | 9,333.72   | -          | (9,333.72)   |
| 04-215-55-998-241 | B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER   | -      | 7,287.28   | -          | (7,287.28)   |
| 04-215-55-998-242 | B.H O/E SITE WORK                         | -      | 18,967.10  | -          | (18,967.10)  |
| 04-215-55-998-243 | B.H. O/E RENTAL CONSTR. EQUIP & PURCHASE? | -      | 1,591.09   | -          | (1,591.09)   |
| 04-215-55-998-244 | B.H. O/E OSHA - SAFETY EQUIPMENT          | -      | 1,018.21   | -          | (1,018.21)   |

# Capital Ordinances

Activity to 03/31/2025

ITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 0421555

| Account Number           | Description                               | Budget              | Activity            | Encumbered        | Balance           |
|--------------------------|---|---------------------|---------------------|-------------------|-------------------|
| 04-215-55-998-245        | B.H. O/E MISCELLANEOUS                    | -                   | 27,508.39           | -                 | (27,508.39)       |
| 04-215-55-998-246        | B.H. O/E MILLWORK                         | -                   | 23,208.09           | -                 | (23,208.09)       |
| 04-215-55-998-249        | B.H. O/E FURNITURE                        | -                   | 58,210.45           | 39.56             | (58,250.01)       |
| 04-215-55-998-250        | B.H. O/E IT/TECH                          | -                   | 49,018.23           | 1,127.82          | (50,146.05)       |
| 04-215-55-998-251        | B.H. O/E OTHER/RELOCATION/GENERATOR       | -                   | 22,000.00           | -                 | (22,000.00)       |
| 04-215-55-998-255        | B.H. O/E FIRE HOUSE DOORS                 | -                   | 52,583.00           | -                 | (52,583.00)       |
| 04-215-55-998-256        | B.H. S&W FIRE HOUSE DEMOLITION            | -                   | 647.47              | -                 | (647.47)          |
| 04-215-55-998-257        | B.H. O/E FIREHOUSE IMPROVEMENTS           | -                   | 17,128.17           | -                 | (17,128.17)       |
|                          |   | <b>1,045,000.00</b> | <b>1,043,803.47</b> | <b>1,167.38</b>   | <b>29.15</b>      |
| <b>04-215-55-999-000</b> | <b>2024 CAPITAL ORDINANCE 3-24</b>        | -                   | -                   | -                 | -                 |
| 04-215-55-999-001        | BASE STATION RADIO UPGRADE                | 6,000.00            | -                   | 6,000.00          | -                 |
| 04-215-55-999-002        | ALCO-TEST                                 | 20,000.00           | 8,739.47            | -                 | 11,260.53         |
| 04-215-55-999-003        | BREACHING EQUIPMENT                       | 8,500.00            | 8,209.81            | -                 | 290.19            |
| 04-215-55-999-004        | TURNOUT GEAR/PPE                          | 16,000.00           | 13,723.98           | -                 | 2,276.02          |
| 04-215-55-999-005        | THERMAL IMAGING CAMERA                    | 8,000.00            | 7,850.00            | -                 | 150.00            |
| 04-215-55-999-006        | 20" MOW JET FAN                           | 4,000.00            | -                   | -                 | 4,000.00          |
| 04-215-55-999-007        | FIRE BAY VEHICAL EXHAUST SYSTEM           | 36,000.00           | 34,164.56           | -                 | 1,835.44          |
| 04-215-55-999-008        | SOUND SYSTEM UPGRADE                      | 5,000.00            | -                   | -                 | 5,000.00          |
| 04-215-55-999-009        | FIRE HYDRANT (2 UNITS)                    | 15,000.00           | 12,549.68           | -                 | 2,450.32          |
| 04-215-55-999-010        | PAVING - POWERVILLE ROAD                  | 453,408.00          | 332,113.33          | 30,414.45         | 90,880.22         |
| 04-215-55-999-011        | PAVING - ALL OTHER ROADS                  | 225,673.00          | 194,829.52          | -                 | 30,843.48         |
| 04-215-55-999-012        | LINEAR PARK (TROLLEY PATH)                | 120,000.00          | 92,339.08           | -                 | 27,660.92         |
| 04-215-55-999-013        | RETROFIT 2 POLICE CARS                    | 40,000.00           | -                   | -                 | 40,000.00         |
| 04-215-55-999-014        | 2 FORD F 350'S - (\$25K X 2)              | 50,000.00           | 45,566.17           | -                 | 4,433.83          |
| 04-215-55-999-015        | QUAD                                      | 12,000.00           | 10,863.95           | -                 | 1,136.05          |
| 04-215-55-999-016        | WATER UTILITY TRUCK - ADD'L FUNDS         | 20,000.00           | 6,461.18            | -                 | 13,538.82         |
| 04-215-55-999-017        | MASON DUMP - ML2                          | 100,000.00          | 84,112.97           | -                 | 15,887.03         |
| 04-215-55-999-018        | SIDEWALKS                                 | 55,000.00           | 25,226.43           | -                 | 29,773.57         |
| 04-215-55-999-019        | DPW - GARAGE DOORS                        | 85,000.00           | 67,917.17           | -                 | 17,082.83         |
| 04-215-55-999-020        | DPW - REFINISH FRONT OF BUILDING          | 15,000.00           | 14,405.08           | -                 | 594.92            |
| 04-215-55-999-021        | FINANCE SECTION 20 COSTS                  | 23,513.00           | 5,225.41            | 1,950.00          | 16,337.59         |
|                          |   | <b>1,318,094.00</b> | <b>964,297.79</b>   | <b>38,364.45</b>  | <b>315,431.76</b> |
| <b>04-215-56-800-000</b> | <b>2024 CAPITAL ORDINANCE 6-24</b>        | -                   | -                   | -                 | -                 |
| 04-215-56-800-001        | IMPROVEMENT OF SUNSET LAKE DAM            | 250,000.00          | 253,109.40          | 21,790.60         | (24,900.00)       |
| 04-215-56-800-002        | SECTION 20 COSTS                          | 100,000.00          | 17,442.91           | 5,175.00          | 77,382.09         |
|                          |   | <b>350,000.00</b>   | <b>270,552.31</b>   | <b>26,965.60</b>  | <b>52,482.09</b>  |
| <b>04-215-56-801-000</b> | <b>2024 CAPITAL ORDINANCE 7-24</b>        | -                   | -                   | -                 | -                 |
| 04-215-56-801-001        | PFOA/PFOS TREAT. PLANT - SECTION 20 COSTS | 218,500.00          | 67,808.71           | 126,960.00        | 23,731.29         |
|                          |   | <b>218,500.00</b>   | <b>67,808.71</b>    | <b>126,960.00</b> | <b>23,731.29</b>  |
| <b>04-215-56-802-000</b> | <b>2024 CAPITAL ORDINANCE 8-24</b>        | -                   | -                   | -                 | -                 |
| 04-215-56-802-001        | IMPROV. OF MOUNTAIN LAKES TRAIN STATION   | 468,000.00          | 433,520.00          | -                 | 34,480.00         |
| 04-215-56-802-002        | SECTION 20 COSTS                          | 75,000.00           | 1,675.00            | -                 | 73,325.00         |
|                          |   | <b>543,000.00</b>   | <b>435,195.00</b>   | -                 | <b>107,805.00</b> |

# Capital Ordinances

Activity to 03/31/2025

ITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options) Matching: 0421555982000 to 0421555982000

| Account Number | Description | Budget        | Activity Encumbered | Balance      |
|----------------|-------------|---------------|---------------------|--------------|
| TOTALS         |             | 22,877,911.00 | 20,908,794.48       | 845,850.57   |
|                |             |               |                     | 1,123,265.95 |



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
*mstern@mtnlakes.org*

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext. 2006

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report for the Borough Council meeting of May 12, 2025  
CC: Robert Oostdyk, Borough Attorney

**Birchwood Lake Dam** – As previously reported, our lakes engineer has been monitoring a wet area at the base of the Birchwood Lake Dam. Between the initial assessment and the first scheduled monthly inspection, this area appears to have expanded. In compliance with New Jersey Department of Environmental Protection (NJDEP) regulations, our engineer notified the NJDEP of this development, prompting an on-site evaluation by state engineers.

To accurately assess the seepage rate and determine the necessary remediation, we will need to install specialized monitoring equipment at a cost of \$17,630. This step is necessary to assist in identifying the extent of the issue and planning appropriate repairs.

Anticipating further expenses for engineering services and potential repairs, I am requesting that Borough Council approve a capital ordinance allocating funds for this purpose. Following discussions with our Finance Advisory Committee (FAC), and with concurrence from our Chief Financial Officer, I am recommending adopting a self-funded ordinance totaling \$138,000—the amount currently available in the general capital fund balance.

Our May 12<sup>th</sup> meeting agenda includes a resolution to amend the annual capital budget and introduces the corresponding capital ordinance for consideration.

**Equipment Loss** – The Department of Public Works (DPW) recently experienced the total loss of a 2007 model riding lawn mower due to a fire. The incident has been reported to our insurance carrier. Given the critical role this equipment plays in maintaining municipal grounds, we are proceeding with its replacement. The estimated cost for a new unit is approximately \$15,000. We will continue to coordinate with our insurance provider regarding potential reimbursement.

**Annual Audit** – The annual audit will be sent to all members of Borough Council in electronic format (.pdf). Please let me know if you would like a hard copy of the document.



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
[mstern@mtnlakes.org](mailto:mstern@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext. 2006

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report for the Borough Council meeting of April 14, 2025  
PAGE: 2 of 2

**Annual Salary Resolution** – Our annual salary resolution on the meeting agenda allows for a 2.5% annual increase for all non-union positions with the exception of the following positions.

- Collector – reduced due to the Collector serving in a part-time capacity as our Tax and Utility Account Clerk continues classes to complete her certification as Tax Collector.
- Tax and Utility Account Clerk – increased in alignment with employment agreement.
- Finance Assistant – Part-time 1 – decreased due to a decrease in hours worked.
- Finance Assistant – Part-time 2 – increased to bring this employee closer to current market pay rates. The increase is at the recommendation of the CFO.
- Chief of Police – This increase, which will be the first of two, is to bring the Chief's salary closer to the average of Police Chiefs in Morris County.
- Fire Official -PT - increased in alignment with employment agreement.
- Custodian & Recycling Employee – Increase is due to an increase in hours. The hourly rates will be raised as all others (2.5%).

**Salary Ordinance Amendment** – Also on the meeting agenda, you will find two amendments to our salary ordinance. The first amendment to the ordinance is the creation of a new position titled Construction Code Assistant / Land Use Administrator. This position will replace the current arrangement of a part-time receptionist/part-time construction code admin assistant. This is position neutral as there is no intention to replace the part-time receptionist/part-time construction code admin assistant. The second amendment is an increase to the maximum salary for the CFO. I currently have an offer out to a CFO candidate, and the current maximum will not cover the offer, which involves multi-step increases over three years (copy of salary ordinance attached).

As always, feel free to reach out with any questions or concerns.

Respectfully,

Mitchell

**BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE 11-25**

**ORDINANCE AUTHORIZING THE SALARY AND/OR WAGES OF THE OFFICERS AND EMPLOYEES OF THE  
BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, NEW JERSEY**

**BE IT ORDAINED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

**Section 1.** That the respective salary/wage range, to be paid to the full and part-time professionals, full and part-time department heads and their full or part-time deputies are as follows:

| <b>Position</b>  | <b>Minimum</b> | <b>Maximum</b> |
|--|----------------|----------------|
| Borough Manager  | \$100,000      | \$170,000      |
| Borough Clerk/Registrar                                  | \$10,000       | \$100,000      |
| Deputy Borough Clerk                                     | \$0            | \$80,000       |
| Chief Financial Officer                                  | \$10,000       | \$160,000      |
| Chief of Police  | \$90,000       | \$210,000      |
| Director of Public Works                                 | \$90,000       | \$125,000      |
| Tax Collector  | \$30,000       | \$73,000       |
| Deputy Borough Treasurer                                 | \$30,000       | \$55,000       |
| Accounts Payable/Finance Assistant                       | \$30,000       | \$55,000       |
| Payroll/Finance Assistant                                | \$30,000       | \$55,000       |
| Qualified Purchasing Agent                               | \$1,000        | \$10,000       |
| Executive Assistant to Borough Mgr. and/or Borough Clerk | \$20,000       | \$60,000       |
| Recreation Director                                      | \$10,000       | \$35,000       |
| Recreation Director/Executive Assist. To Borough Mgr.    | \$45,000       | \$67,000       |
| Construction Official                                    | \$10,000       | \$49,000       |
| Construction Code Assistant/Borough Hall Receptionist    | \$40,000       | \$55,000       |
| Construction Code Assistant/Land Use Administrator       | \$60,000       | \$80,000       |
| Tax and Utility Account Clerk                            | \$45,000       | \$56,000       |

**Section 2.** That the respective salary/wage range, to be paid to the full-time employees of the Police Department be as follows:

| <b>Position</b>                                 | <b>Minimum</b> | <b>Maximum</b> |
|---|----------------|----------------|
| Patrolman                                       |                | Per contract   |
| Sergeant  |                | Per contract   |
| Lieutenant                                      |                | Per contract   |
| Detective Stipend                               | \$500          | \$1,500        |
| P.D. Admin. Assistant/Borough Hall Receptionist | \$20,000       | \$57,500       |
| Administrative Assistant/Records Clerk          | \$20,000       | \$57,500       |

All Police Department employees with the exception of the Chief, Special Police, School Crossing Guards, Police Department Administrative Assistant/Records Clerk and Police Matrons are subject to a contract pursuant to Chapter 303 of the Laws of 1968. To the extent that the terms, conditions, and benefits of their employment as set forth in the contract are different from those set forth in this Ordinance, the contract supersedes and takes precedence over the conflicting Ordinance provisions. A copy of the contract is available for public inspection at the office of the Borough Clerk. The terms and conditions of the contract shall remain in effect for the life of the contract. All terms and conditions of the current contract shall remain in force until a successor agreement has been approved by the Governing Body.



**Section 3.** That the respective salary/wage range, to be paid to the full-time employees of the Department of Public Works shall be as follows:

| Position                                  | Minimum  | Maximum      |
|---|----------|--------------|
| Operations Manager/Assistant DPW Director | \$55,000 | \$94,000     |
| Foreman                                   | \$50,000 | \$82,500     |
| Crew Chief                                | \$40,000 | \$70,000     |
| Carpenter/Mason                           |          | Per contract |
| Equipment Operator                        |          | Per Contract |
| Senior Public Utility Serviceperson       |          | Per contract |
| Junior Public Utility Serviceperson       |          | Per contract |
| Public Utility Serviceperson              |          | Per contract |
| Driver/Laborer                            |          | Per contract |
| Mechanic                                  |          | Per contract |
| Certified Recycling Coordinator           | \$2,500  | \$4,000      |
| Administrative Assistant to DPW Director  | \$20,000 | \$58,500     |

**Section 4.** That the respective salary/wage range, to be paid to the part-time employees shall be as follows:

| Position  | Minimum                 | Maximum          |
|---|-------------------------|------------------|
| General Administrative – Floater                  | Prevailing Minimum Wage | \$30.00 per hour |
| Receptionist                                      | \$12,000                | \$30,000         |
| Administrative Assistant – Land Use Boards        | Prevailing Minimum Wage | \$38.00 per hour |
| Secretary, Board of Health                        | \$3,000                 | \$6,500          |
| Water and Sewer Utility Clerk                     | \$2,500                 | \$22,500         |
| Tax Assessor                                      | \$10,000                | \$30,000         |
| Sub-Code Officials/Construction Office            | \$5,000                 | \$33,000         |
| Zoning Officer                                    | \$5,000                 | \$20,000         |
| Zoning Inspector                                  | \$5,000                 | \$10,000         |
| Code Enforcement Official                         | \$3,000                 | \$16,000         |
| Property Maintenance Officer                      | \$5,000                 | \$40,000         |
| Fire Official                                     | \$3,000                 | \$17,000         |
| Fire Safety Officer                               | \$3,000                 | \$6,000          |
| Fire Department Administrative Officer            | \$3,000                 | \$9,000          |
| Police Matron                                     | Prevailing Minimum Wage | \$38.00 per hour |
| School Crossing Guards                            | Prevailing Minimum Wage | \$30.00 per hour |
| Police Specials                                   | Prevailing Minimum Wage | \$50.00 per hour |
| School Resource Officer                           | Prevailing Minimum Wage | \$50.00 per hour |
| Permanent/Seasonal Part-Time, Dept. Public Works  | Prevailing Minimum Wage | \$30.00 per hour |
| Office of Emergency Management Coordinator        | \$1,000                 | \$4,000          |
| Deputy Office of Emergency Management Coordinator | \$500                   | \$3,500          |
| Custodian   | Prevailing Minimum Wage | \$25.00 per hour |
| Recycling Attendant                               | Prevailing Minimum Wage | \$25.00 per hour |

| <b>Seasonal Part-Time Employees</b>                    | <b>Minimum</b>          | <b>Maximum</b>   |
|--|-------------------------|------------------|
| Recreation Camp Directors/Assistant Directors, Various | \$3,000                 | \$12,000         |
| Recreation Camp Counselor                              | Prevailing Minimum Wage | \$50.00 per hour |
| Recreation Coach                                       | \$1,000                 | \$ 6,000         |
| Recreation Referee/Official/Umpire                     | Prevailing Minimum Wage | \$80.00 per hour |
| Park Ranger  | Prevailing Minimum Wage | \$30.00 per hour |
| Beach Director/Assistant Director                      | \$2,500                 | \$30,000         |
| Senior Program Coordinator                             | Prevailing Minimum Wage | \$50.00 per hour |
| Lifeguard  | Prevailing Minimum Wage | \$45.00 per hour |

- Section 5.** The Borough Manager is authorized to prepare an annual salary resolution for consideration and approval by the Borough Council that shall set the salary/wage for all full-time and permanent part-time employees of the Borough. The Borough Manager is authorized to set the hourly rate according to the salary range for all seasonal employees and to notify the Borough Council of such action.
- Section 6.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.
- Section 7.** All Ordinances or parts of Ordinances, which are inconsistent herewith are hereby repealed to the extent of such inconsistency.
- Section 8.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law. The salaries indicted within the range are those that will be in effect retroactive to January 1, 2025 and upon final passage of this ordinance.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of the ordinance duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 28, 2025.

\_\_\_\_\_  
Cara Fox, Borough Clerk

Introduced: 5/12/25

Adopted: 5/28/25

| Name       | Motion | Second | Aye | Nay | Absent | Abstain | Motion | Second | Aye | Nay | Absent | Abstain |
|------------|--------|--------|-----|-----|--------|---------|--------|--------|-----|-----|--------|---------|
| Cannon     |        |        |     |     |        |         |        |        |     |     |        |         |
| Howley     |        |        |     |     |        |         |        |        |     |     |        |         |
| Menard     |        |        |     |     |        |         |        |        |     |     |        |         |
| Sheikh     |        |        |     |     |        |         |        |        |     |     |        |         |
| Tsai       |        |        |     |     |        |         |        |        |     |     |        |         |
| Mullenburg |        |        |     |     |        |         |        |        |     |     |        |         |
| Barnett    |        |        |     |     |        |         |        |        |     |     |        |         |

[illegible]

|   | <b>2024</b> | <b>2025</b> | <b>\$ Change</b> | <b>% Change</b> |
|---|-------------|-------------|------------------|-----------------|
| BOROUGH MANAGER                                     | \$155,451   | \$159,337   | \$3,891          | 2.50%           |
| BOROUGH CLERK                                       | \$86,700    | \$88,869    | \$2,169          | 2.50%           |
| ASSESSOR - P/T                                      | \$23,995    | \$24,595    | \$600            | 2.50%           |
| COLLECTOR   | \$65,204    | \$20,000    | -45,204          | -69.3%          |
| TAX AND UTILITY ACCOUNT CLERK                       | \$48,000    | \$52,000    | \$4,000          | 8.33%           |
| FINANCE ASSISTANT - PART-TIME 1                     | \$44,829    | \$43,903    | -\$926           | -2.00%          |
| CHIEF FINANCIAL OFFICER                             | \$125,460   | \$128,597   | \$3,137          | 2.50%           |
| FINANCE ASSISTANT – PART TIME 2                     | \$45,249    | \$50,240    | \$4,991          | 11.03%          |
| CHIEF OF POLICE                                     | \$169,047   | \$184,047   | \$15,000         | 8.87%           |
| RECREATION DIRECTOR/EXECUTIVE ASST. TO BOROUGH MGR. | \$61,200    | \$62,730    | \$1,530          | 2.50%           |
| DIRECTOR - PUBLIC WORKS                             | \$105,000   | \$107,625   | \$2,625          | 2.50%           |
| ADMINISTRATIVE ASSISTANT - PUBLIC WORKS             | \$51,000    | \$52,275    | \$1,275          | 2.50%           |
| DPW OPERATIONS MANAGER/ASST DPW DIR.                | \$75,000    | \$76,875    | \$1,875          | 2.50%           |
| PLANNING BOARD SCTY – PART TIME                     | \$14,400    | \$14,760    | \$360            | 2.50%           |
| ZONING BOARD SCTY – PART TIME                       | \$14,400    | \$14,760    | \$360            | 2.50%           |
| CONSTRUCTION CODE OFFICIAL - PT                     | \$36,545    | \$37,459    | \$914            | 2.50%           |
| PLUMBING SUB-CODE - PT/ BUILD TECH INSP - PT        | \$20,400    | \$20,910    | \$510            | 2.50%           |
| ELECTRICAL SUB-CODE - PT                            | \$18,746    | \$19,214    | \$468            | 2.50%           |
| FIRE SUB-CODE - PT                                  | \$8,696     | \$8,914     | \$218            | 2.50%           |
| BUILDING SUB-CODE OFFICIAL - PT                     | \$20,698    | \$21,215    | \$517            | 2.50%           |
| CONSTRUC. CODE ASSIST/BORO HALL RECEP.              | \$49,471    | \$50,708    | \$1,237          | 2.50%           |
| PROPERTY MAINTENANCE OFFICIAL                       | \$35,843    | \$36,739    | \$896            | 2.50%           |
| ZONING OFFICER – PART TIME (2/17/22)                | \$17,397    | \$17,832    | \$435            | 2.50%           |
| P.D.ADMIN. ASSISTANT/BOROUGH HALL RECEPTIONIST      | \$38,984    | \$39,959    | \$975            | 2.50%           |
| EMERGENCY MANAGEMENT COORDINATOR                    | \$3,000     | \$3,075     | \$75             | 2.50%           |
| EMERGENCY MANAGEMENT DEPUTY CO-ORD                  | \$2,500     | \$2,563     | \$63             | 2.50%           |
| FIRE OFFICIAL – PT                                  | \$12,500    | \$15,000    | \$2,500          | 20.00%          |
| FIRE SAFETY OFFICER – PT                            | \$4,500     | \$4,613     | \$113            | 2.50%           |
| FIRE DEPT. ADMIN OFFICER – PT                       | \$7,500     | \$7,688     | \$188            | 2.50%           |
| SECRETARY – BOARD of HEALTH                         | \$5,000     | \$5,125     | \$125            | 2.50%           |
| CUSTODIAN - PT                                      | \$16,978    | \$18,860    | \$2,221          | 11.08%          |
| RECYCLING EMPLOYEE - PT                             | \$20,831    | \$21,874    | \$1,043          | 5.00%           |
| QUALIFIED PURCHASING AGENT                          | \$5,000     | \$5,000     | \$0              | 0.00%           |
| CERTIFIED RECYCLING CO-ORDINATOR                    | \$2,500     | \$2,500     | \$0              | 0.00%           |
| CROSSING GUARDS – P/T – HOURLY RATE                 | \$27.53     | \$28.22     | \$.69            | 2.50%           |
| POLICE CLASS II – P/T – HOURLY RATE                 | \$27.53     | \$28.22     | \$.69            | 2.50%           |

**BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE 11-25**

**ORDINANCE AUTHORIZING THE SALARY AND/OR WAGES OF THE OFFICERS AND EMPLOYEES OF THE  
BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, NEW JERSEY**

**BE IT ORDAINED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

**Section 1.** That the respective salary/wage range, to be paid to the **full and part-time professionals, full and part-time department heads and their full or part-time deputies** are as follows:

| <b>Position</b>  | <b>Minimum</b> | <b>Maximum</b> |
|--|----------------|----------------|
| Borough Manager  | \$100,000      | \$170,000      |
| Borough Clerk/Registrar                                  | \$10,000       | \$100,000      |
| Deputy Borough Clerk                                     | \$0            | \$80,000       |
| Chief Financial Officer                                  | \$10,000       | \$160,000      |
| Chief of Police  | \$90,000       | \$210,000      |
| Director of Public Works                                 | \$90,000       | \$125,000      |
| Tax Collector  | \$30,000       | \$73,000       |
| Deputy Borough Treasurer                                 | \$30,000       | \$55,000       |
| Accounts Payable/Finance Assistant                       | \$30,000       | \$55,000       |
| Payroll/Finance Assistant                                | \$30,000       | \$55,000       |
| Qualified Purchasing Agent                               | \$1,000        | \$10,000       |
| Executive Assistant to Borough Mgr. and/or Borough Clerk | \$20,000       | \$60,000       |
| Recreation Director                                      | \$10,000       | \$35,000       |
| Recreation Director/Executive Assist. To Borough Mgr.    | \$45,000       | \$67,000       |
| Construction Official                                    | \$10,000       | \$49,000       |
| Construction Code Assistant/Borough Hall Receptionist    | \$40,000       | \$55,000       |
| Construction Code Assistant/Land Use Administrator       | \$60,000       | \$80,000       |
| Tax and Utility Account Clerk                            | \$45,000       | \$56,000       |

**Section 2.** That the respective salary/wage range, to be paid to the **full-time employees of the Police Department** be as follows:

| <b>Position</b>                                 | <b>Minimum</b> | <b>Maximum</b> |
|---|----------------|----------------|
| Patrolman                                       |                | Per contract   |
| Sergeant  |                | Per contract   |
| Lieutenant                                      |                | Per contract   |
| Detective Stipend                               | \$500          | \$1,500        |
| P.D. Admin. Assistant/Borough Hall Receptionist | \$20,000       | \$57,500       |
| Administrative Assistant/Records Clerk          | \$20,000       | \$57,500       |

All Police Department employees with the exception of the Chief, Special Police, School Crossing Guards, Police Department Administrative Assistant/Records Clerk and Police Matrons are subject to a contract pursuant to Chapter 303 of the Laws of 1968. To the extent that the terms, conditions, and benefits of their employment as set forth in the contract are different from those set forth in this Ordinance, the contract supersedes and takes precedence over the conflicting Ordinance provisions. A copy of the contract is available for public inspection at the office of the Borough Clerk. The terms and conditions of the contract shall remain in effect for the life of the contract. All terms and conditions of the current contract shall remain in force until a successor agreement has been approved by the Governing Body.

**Section 3.** That the respective salary/wage range, to be paid to the full-time employees of the Department of Public Works shall be as follows:

| Position                                  | Minimum  | Maximum      |
|---|----------|--------------|
| Operations Manager/Assistant DPW Director | \$55,000 | \$94,000     |
| Foreman                                   | \$50,000 | \$82,500     |
| Crew Chief                                | \$40,000 | \$70,000     |
| Carpenter/Mason                           |          | Per contract |
| Equipment Operator                        |          | Per Contract |
| Senior Public Utility Serviceperson       |          | Per contract |
| Junior Public Utility Serviceperson       |          | Per contract |
| Public Utility Serviceperson              |          | Per contract |
| Driver/Laborer                            |          | Per contract |
| Mechanic                                  |          | Per contract |
| Certified Recycling Coordinator           | \$2,500  | \$4,000      |
| Administrative Assistant to DPW Director  | \$20,000 | \$58,500     |

**Section 4.** That the respective salary/wage range, to be paid to the part-time employees shall be as follows:

| Position  | Minimum                 | Maximum          |
|---|-------------------------|------------------|
| General Administrative – Floater                  | Prevailing Minimum Wage | \$30.00 per hour |
| Receptionist                                      | \$12,000                | \$30,000         |
| Administrative Assistant – Land Use Boards        | Prevailing Minimum Wage | \$38.00 per hour |
| Secretary, Board of Health                        | \$3,000                 | \$6,500          |
| Water and Sewer Utility Clerk                     | \$2,500                 | \$22,500         |
| Tax Assessor                                      | \$10,000                | \$30,000         |
| Sub-Code Officials/Construction Office            | \$5,000                 | \$33,000         |
| Zoning Officer                                    | \$5,000                 | \$20,000         |
| Zoning Inspector                                  | \$5,000                 | \$10,000         |
| Code Enforcement Official                         | \$3,000                 | \$16,000         |
| Property Maintenance Officer                      | \$5,000                 | \$40,000         |
| Fire Official                                     | \$3,000                 | \$17,000         |
| Fire Safety Officer                               | \$3,000                 | \$6,000          |
| Fire Department Administrative Officer            | \$3,000                 | \$9,000          |
| Police Matron                                     | Prevailing Minimum Wage | \$38.00 per hour |
| School Crossing Guards                            | Prevailing Minimum Wage | \$30.00 per hour |
| Police Specials                                   | Prevailing Minimum Wage | \$50.00 per hour |
| School Resource Officer                           | Prevailing Minimum Wage | \$50.00 per hour |
| Permanent/Seasonal Part-Time, Dept. Public Works  | Prevailing Minimum Wage | \$30.00 per hour |
| Office of Emergency Management Coordinator        | \$1,000                 | \$4,000          |
| Deputy Office of Emergency Management Coordinator | \$500                   | \$3,500          |
| Custodian   | Prevailing Minimum Wage | \$25.00 per hour |
| Recycling Attendant                               | Prevailing Minimum Wage | \$25.00 per hour |

| <b>Seasonal Part-Time Employees</b>                    | <b>Minimum</b>          | <b>Maximum</b>   |
|--|-------------------------|------------------|
| Recreation Camp Directors/Assistant Directors, Various | \$3,000                 | \$12,000         |
| Recreation Camp Counselor                              | Prevailing Minimum Wage | \$50.00 per hour |
| Recreation Coach                                       | \$1,000                 | \$ 6,000         |
| Recreation Referee/Official/Umpire                     | Prevailing Minimum Wage | \$80.00 per hour |
| Park Ranger  | Prevailing Minimum Wage | \$30.00 per hour |
| Beach Director/Assistant Director                      | \$2,500                 | \$30,000         |
| Senior Program Coordinator                             | Prevailing Minimum Wage | \$50.00 per hour |
| Lifeguard  | Prevailing Minimum Wage | \$45.00 per hour |

- Section 5.** The Borough Manager is authorized to prepare an annual salary resolution for consideration and approval by the Borough Council that shall set the salary/wage for all full-time and permanent part-time employees of the Borough. The Borough Manager is authorized to set the hourly rate according to the salary range for all seasonal employees and to notify the Borough Council of such action.
- Section 6.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.
- Section 7.** All Ordinances or parts of Ordinances, which are inconsistent herewith are hereby repealed to the extent of such inconsistency.
- Section 8.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law. The salaries indicted within the range are those that will be in effect retroactive to January 1, 2025 and upon final passage of this ordinance.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of the ordinance duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 28, 2025.

\_\_\_\_\_  
Cara Fox, Borough Clerk

Introduced: 5/12/25

Adopted: 5/28/25

| Name       | Motion | Second | Aye | Nay | Absent | Abstain | Motion | Second | Aye | Nay | Absent | Abstain |
|------------|--------|--------|-----|-----|--------|---------|--------|--------|-----|-----|--------|---------|
| Cannon     |        |        |     |     |        |         |        |        |     |     |        |         |
| Howley     |        |        |     |     |        |         |        |        |     |     |        |         |
| Menard     |        |        |     |     |        |         |        |        |     |     |        |         |
| Sheikh     |        |        |     |     |        |         |        |        |     |     |        |         |
| Tsai       |        |        |     |     |        |         |        |        |     |     |        |         |
| Muilenburg |        |        |     |     |        |         |        |        |     |     |        |         |
| Barnett    |        |        |     |     |        |         |        |        |     |     |        |         |

## RESOLUTION AND ORDINANCE REVIEW FOR THE MAY 12, 2025 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

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### **RESOLUTIONS**

**R112-25, AUTHORIZING 2025 MUNICIPAL EMPLOYEES' SALARY** - this resolution authorizes the specific salaries for full-time and permanent part-time non-union Borough employees for the year 2025. This resolution has been reviewed by the Borough Council Personnel subcommittee and recommended by the Borough Manager.

**R113-25, AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEE SUBMITTED BY SUNRISE DEVELOPMENT INC. (1 OLD BLOOMFIELD AVENUE)** - this resolution authorizes the release of a performance guarantee submitted by Sunrise Development. The Borough Engineer and Borough Attorney recommend the release of the performance guarantee.

**R114-25, AMENDING THE 2025 CAPITAL BUDGET** - this resolution authorizes the Borough to amend the 2025 capital budget to include the improvement/dam upgrade of Birchwood Lake. See Borough Managers report for further details.

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### **ORDINANCES TO INTRODUCE**

**11-25, AUTHORIZING THE SALARY AND/OR WAGES OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, NEW JERSEY** - this ordinance increases the maximum salary authorized by the Borough for the CFO and adds the position of Construction Code Assistant / Land Use Administrator. See the Borough Managers report for further details.

**12-25, APPROPRIATING THE SUM OF \$138,000 CURRENTLY LOCATED WITHIN GENERAL CAPITAL FUND BALANCE** – this ordinance is a fully funded general capital ordinance, appropriating \$138,000 for the improvement of Birchwood Lake. See Borough Managers report for further details.

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### **ORDINANCES TO ADOPT**

**None.**

If you have any questions prior to the meeting, please feel free to contact me.



**BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE 11-25**

**ORDINANCE AUTHORIZING THE SALARY AND/OR WAGES OF THE OFFICERS AND EMPLOYEES OF THE  
BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, NEW JERSEY**

**BE IT ORDAINED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

**Section 1.** That the respective salary/wage range, to be paid to the full and part-time professionals, full and part-time department heads and their full or part-time deputies are as follows:

| <b>Position</b>  | <b>Minimum</b> | <b>Maximum</b> |
|--|----------------|----------------|
| Borough Manager  | \$100,000      | \$170,000      |
| Borough Clerk/Registrar                                  | \$10,000       | \$100,000      |
| Deputy Borough Clerk                                     | \$0            | \$80,000       |
| Chief Financial Officer                                  | \$10,000       | \$160,000      |
| Chief of Police  | \$90,000       | \$210,000      |
| Director of Public Works                                 | \$90,000       | \$125,000      |
| Tax Collector  | \$30,000       | \$73,000       |
| Deputy Borough Treasurer                                 | \$30,000       | \$55,000       |
| Accounts Payable/Finance Assistant                       | \$30,000       | \$55,000       |
| Payroll/Finance Assistant                                | \$30,000       | \$55,000       |
| Qualified Purchasing Agent                               | \$1,000        | \$10,000       |
| Executive Assistant to Borough Mgr. and/or Borough Clerk | \$20,000       | \$60,000       |
| Recreation Director                                      | \$10,000       | \$35,000       |
| Recreation Director/Executive Assist. To Borough Mgr.    | \$45,000       | \$67,000       |
| Construction Official                                    | \$10,000       | \$49,000       |
| Construction Code Assistant/Borough Hall Receptionist    | \$40,000       | \$55,000       |
| Construction Code Assistant/Land Use Administrator       | \$60,000       | \$80,000       |
| Tax and Utility Account Clerk                            | \$45,000       | \$56,000       |

**Section 2.** That the respective salary/wage range, to be paid to the full-time employees of the Police Department be as follows:

| <b>Position</b>                                 | <b>Minimum</b> | <b>Maximum</b> |
|---|----------------|----------------|
| Patrolman                                       |                | Per contract   |
| Sergeant  |                | Per contract   |
| Lieutenant                                      |                | Per contract   |
| Detective Stipend                               | \$500          | \$1,500        |
| P.D. Admin. Assistant/Borough Hall Receptionist | \$20,000       | \$57,500       |
| Administrative Assistant/Records Clerk          | \$20,000       | \$57,500       |

All Police Department employees with the exception of the Chief, Special Police, School Crossing Guards, Police Department Administrative Assistant/Records Clerk and Police Matrons are subject to a contract pursuant to Chapter 303 of the Laws of 1968. To the extent that the terms, conditions, and benefits of their employment as set forth in the contract are different from those set forth in this Ordinance, the contract supersedes and takes precedence over the conflicting Ordinance provisions. A copy of the contract is available for public inspection at the office of the Borough Clerk. The terms and conditions of the contract shall remain in effect for the life of the contract. All terms and conditions of the current contract shall remain in force until a successor agreement has been approved by the Governing Body.

**Section 3.** That the respective salary/wage range, to be paid to the full-time employees of the Department of Public Works shall be as follows:

| Position                                  | Minimum  | Maximum      |
|---|----------|--------------|
| Operations Manager/Assistant DPW Director | \$55,000 | \$94,000     |
| Foreman                                   | \$50,000 | \$82,500     |
| Crew Chief                                | \$40,000 | \$70,000     |
| Carpenter/Mason                           |          | Per contract |
| Equipment Operator                        |          | Per Contract |
| Senior Public Utility Serviceperson       |          | Per contract |
| Junior Public Utility Serviceperson       |          | Per contract |
| Public Utility Serviceperson              |          | Per contract |
| Driver/Laborer                            |          | Per contract |
| Mechanic                                  |          | Per contract |
| Certified Recycling Coordinator           | \$2,500  | \$4,000      |
| Administrative Assistant to DPW Director  | \$20,000 | \$58,500     |

**Section 4.** That the respective salary/wage range, to be paid to the part-time employees shall be as follows:

| Position  | Minimum                 | Maximum          |
|---|-------------------------|------------------|
| General Administrative – Floater                  | Prevailing Minimum Wage | \$30.00 per hour |
| Receptionist                                      | \$12,000                | \$30,000         |
| Administrative Assistant – Land Use Boards        | Prevailing Minimum Wage | \$38.00 per hour |
| Secretary, Board of Health                        | \$3,000                 | \$6,500          |
| Water and Sewer Utility Clerk                     | \$2,500                 | \$22,500         |
| Tax Assessor                                      | \$10,000                | \$30,000         |
| Sub-Code Officials/Construction Office            | \$5,000                 | \$33,000         |
| Zoning Officer                                    | \$5,000                 | \$20,000         |
| Zoning Inspector                                  | \$5,000                 | \$10,000         |
| Code Enforcement Official                         | \$3,000                 | \$16,000         |
| Property Maintenance Officer                      | \$5,000                 | \$40,000         |
| Fire Official                                     | \$3,000                 | \$17,000         |
| Fire Safety Officer                               | \$3,000                 | \$6,000          |
| Fire Department Administrative Officer            | \$3,000                 | \$9,000          |
| Police Matron                                     | Prevailing Minimum Wage | \$38.00 per hour |
| School Crossing Guards                            | Prevailing Minimum Wage | \$30.00 per hour |
| Police Specials                                   | Prevailing Minimum Wage | \$50.00 per hour |
| School Resource Officer                           | Prevailing Minimum Wage | \$50.00 per hour |
| Permanent/Seasonal Part-Time, Dept. Public Works  | Prevailing Minimum Wage | \$30.00 per hour |
| Office of Emergency Management Coordinator        | \$1,000                 | \$4,000          |
| Deputy Office of Emergency Management Coordinator | \$500                   | \$3,500          |
| Custodian   | Prevailing Minimum Wage | \$25.00 per hour |
| Recycling Attendant                               | Prevailing Minimum Wage | \$25.00 per hour |

| <b>Seasonal Part-Time Employees</b>                    | <b>Minimum</b>          | <b>Maximum</b>   |
|--|-------------------------|------------------|
| Recreation Camp Directors/Assistant Directors, Various | \$3,000                 | \$12,000         |
| Recreation Camp Counselor                              | Prevailing Minimum Wage | \$50.00 per hour |
| Recreation Coach                                       | \$1,000                 | \$ 6,000         |
| Recreation Referee/Official/Umpire                     | Prevailing Minimum Wage | \$80.00 per hour |
| Park Ranger  | Prevailing Minimum Wage | \$30.00 per hour |
| Beach Director/Assistant Director                      | \$2,500                 | \$30,000         |
| Senior Program Coordinator                             | Prevailing Minimum Wage | \$50.00 per hour |
| Lifeguard  | Prevailing Minimum Wage | \$45.00 per hour |

- Section 5.** The Borough Manager is authorized to prepare an annual salary resolution for consideration and approval by the Borough Council that shall set the salary/wage for all full-time and permanent part-time employees of the Borough. The Borough Manager is authorized to set the hourly rate according to the salary range for all seasonal employees and to notify the Borough Council of such action.
- Section 6.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.
- Section 7.** All Ordinances or parts of Ordinances, which are inconsistent herewith are hereby repealed to the extent of such inconsistency.
- Section 8.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law. The salaries indicated within the range are those that will be in effect retroactive to January 1, 2025 and upon final passage of this ordinance.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of the ordinance duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 28, 2025.

\_\_\_\_\_  
Cara Fox, Borough Clerk

Introduced: 5/12/25

Adopted: 5/28/25

| Name              | Motion | Second | Aye | Nay | Absent | Abstain | Motion | Second | Aye | Nay | Absent | Abstain |
|-------------------|--------|--------|-----|-----|--------|---------|--------|--------|-----|-----|--------|---------|
| <b>Cannon</b>     |        |        |     |     |        |         |        |        |     |     |        |         |
| <b>Howley</b>     |        |        |     |     |        |         |        |        |     |     |        |         |
| <b>Menard</b>     |        |        |     |     |        |         |        |        |     |     |        |         |
| <b>Sheikh</b>     |        |        |     |     |        |         |        |        |     |     |        |         |
| <b>Tsai</b>       |        |        |     |     |        |         |        |        |     |     |        |         |
| <b>Muilenburg</b> |        |        |     |     |        |         |        |        |     |     |        |         |
| <b>Barnett</b>    |        |        |     |     |        |         |        |        |     |     |        |         |

[illegible]

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 111-25**

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated May 12, 2025 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 12, 2025.

\_\_\_\_\_  
Cara Fox, Borough Clerk

| Name       | Motion | Second | Aye | Nay | Absent | Abstain |
|------------|--------|--------|-----|-----|--------|---------|
| Cannon     |        |        |     |     |        |         |
| Howley     |        |        |     |     |        |         |
| Menard     |        |        |     |     |        |         |
| Sheikh     |        |        |     |     |        |         |
| Tsai       |        |        |     |     |        |         |
| Muilenburg |        |        |     |     |        |         |
| Barnett    |        |        |     |     |        |         |

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 05/12/2025 For bills from 04/25/2025 to 05/09/2025

| Check# | Vendor  | Description                                       | Payment      | Check Total  |
|--------|---|---|--------------|--------------|
| 25541  | 2426 - AGL WELDING SUPPLY CO.                   | PO 30428 DPW - EQUIPMENT & TOOLS - BLANKET        | 95.10        | 95.10        |
| 25542  | 206 - ALLEN PAPER & SUPPLY CO.                  | PO 30801 DPW /BH - JANITORIAL SUPPLIES - MCPCC CO | 188.40       | 188.40       |
| 25543  | 3861 - AMAZON CAPITAL SERVICES                  | PO 30783 POLICE: ORDER# 111-1665876-6435426       | 44.15        |              |
|        |   | PO 30784 ADMIN: ORDER# 111-7973385-1436262        | 78.81        |              |
|        |   | PO 30796 DPW: ORDER# 111-4063853-7996266          | 147.98       |              |
|        |   | PO 30814 POLICE: ORDER# 111-4904581-6191442       | 14.40        | 285.34       |
| 25544  | 189 - ANCHOR ACE HARDWARE                       | PO 30835 FIRE DEPT: APRIL ORDERS - ACCT# 100224   | 139.99       |              |
|        |   | PO 30863 POLICE: APRIL - MISC SUPPLIES - ACCT 100 | 61.91        | 201.90       |
| 25545  | 3986 - ANTHEM SPORTS, LLC                       | PO 30816 TRACK THERMAL PAPER                      | 39.82        | 39.82        |
| 25546  | 4148 - ATAK TRUCKING, INC.                      | PO 30769 PARKS & BEACHES - SAND                   | 5,990.79     | 5,990.79     |
| 25547  | 3957 - ATLANTIC COAST RECYLING, LLC             | PO 30792 SOLID WASTE - RECYCLING - 2025 - BLANKET | 509.48       | 509.48       |
| 25548  | 2930 - AWARENESS PROTECTIVE CONSULTANTS         | PO 30347 POLICE: TRAINING CLASS - ZACH WALSH      | 500.00       | 500.00       |
| 25549  | 4719 - BLOODGOOD LAW ENFORCEMENT TRAINING GROUP | PO 30530 POLICE: CLASS - DAVE BROWN               | 195.00       | 195.00       |
| 25550  | 2396 - COUNTY WELDING SUPPLY CO.                | PO 30429 DPW - EQUIPMENT & TOOLS - BLANKET        | 36.00        | 36.00        |
| 25551  | 4476 - DATUM STORAGE SOLUTIONS                  | PO 30407 POLICE: FURNITURE                        | 1,902.79     | 1,902.79     |
| 25552  | 4170 - DEWBERRY ENGINEERS, INC                  | PO 29173 ENGINEERING SERVICES - WELL #4 - PROJECT | 1,380.00     | 1,380.00     |
| 25553  | 2971 - DIRECT ENERGY BUSINESS                   | PO 30839 PARKS & BEACHES: ELECTRIC SERVICE: MAR - | 55.26        |              |
|        |   | PO 30840 BORO GARAGE: ELECTRIC SERVICE: MAR - APR | 360.14       |              |
|        |   | PO 30841 WATER: ELECTRIC SERVICE - MAR - APR 2025 | 1,262.81     | 1,678.21     |
| 25554  | 2971 - DIRECT ENERGY BUSINESS                   | PO 30842 BORO HALL: ELECTRIC SERVICE: MAR - APR 2 | 1,107.37     |              |
|        |   | PO 30846 SEWER: ELECTRIC SERVICE: MAR - APR 2025  | 32.94        | 1,140.31     |
| 25555  | 4102 - DURABLE DOOR                             | PO 30637 DPW - BUILDING MAINTENANCE - GARAGE DOOR | 369.00       | 369.00       |
| 25556  | 4514 - GALLS, LLC                               | PO 30670 POLICE: CROSSING GUARD UNIFORMS ETC.     | 129.85       | 129.85       |
| 25557  | 653 - GANNET NEW YORK/NEW JERSEY LOCALIQ        | PO 30391 PLANNING/ZONING - 2025 ADVERTISING - BLA | 18.91        | 18.91        |
| 25558  | 4605 - GEESE CHASERS NORTH JERSEY, LLC          | PO 30834 PARKS: 2025 GOOSE MANAGEMENT ANNUAL MAIN | 1,175.00     | 1,175.00     |
| 25559  | 196 - GRIFFITH-ALLIED TRUCKING, LLC             | PO 30719 DPW - UNLEADED GASOLINE - MCCPC CONTRACT | 2,375.25     | 2,375.25     |
| 25560  | 4611 - HUNTER TECHNOLOGIES                      | PO 30774 ADDITONAL LICENSE FOR STAIRWELL INTERCOM | 94.64        | 94.64        |
| 25561  | 3638 - IDEMIA IDENTITY & SECURITY USA, LLC      | PO 30221 POLICE: IDENTITY AND SECURITY SOFTWARE E | 2,805.00     | 2,805.00     |
| 25562  | 3817 - IL TORRENTE PIZZA                        | PO 30617 DPW - MEALS - BLANKET                    | 126.08       | 126.08       |
| 25563  | 3532 - JANET HORST                              | PO 30833 REIMBURSEMENT - SUSTAINABLE JERSEY SUMMI | 135.00       | 135.00       |
| 25564  | 633 - JASON DIMICK                              | PO 30849 POLICE: REIMBURSEMENT - JASON DIMICK     | 9.01         | 9.01         |
| 25565  | 859 - JCP&L                                     | PO 30828 ACCT#100 151 758 974 - BILL PRD: 3/24 -  | 631.54       |              |
|        |   | PO 30829 STREET LIGHTING - ASSORTED ACCOUNTS - FE | 249.79       |              |
|        |   | PO 30830 ACCT#100 141 241 693 BILL PRD 2/20 - 4/2 | 185.51       |              |
|        |   | PO 30831 ACCT#100 075 505 725 - BILL PRD: 3/24 -  | 4.65         | 1,071.49     |
| 25566  | 1090 - KENVIL POWER MOWER                       | PO 30799 DPW - EQUIPMENT REPAIR                   | 608.25       | 608.25       |
| 25567  | 2561 - LIFESAVERS, INC.                         | PO 30821 POLICE: FIRST AIDE/ CPR SUPPLIES         | 460.29       | 460.29       |
| 25568  | 4278 - MOUNTAIN LAKES MOTOR CO., LLC            | PO 30813 POLICE: VEHICLE REPAIRS - 2021 FORD INTE | 132.00       | 132.00       |
| 25569  | 1371 - MTN. LAKES BOARD OF EDUCATION            | PO 30826 MAY 2025 MTN LAKES SCHOOL DISTRICT GENER | 2,153,145.34 | 2,153,145.34 |
| 25570  | 4615 - NAPA AUTO PARTS                          | PO 30425 DPW - VEHICLE REPAIR & MAINTENANCE - BLA | 39.99        | 39.99        |
| 25571  | 4522 - NATIONAL HIGHWAY PRODUCTS, INC           | PO 30162 FIRE DEPT: TRUCK STOPS                   | 220.38       | 220.38       |
| 25572  | 3843 - NEW JERSEY ASSOC. OF SCHOOL RESOURC      | PO 30204 POLICE: SLEO CLASS                       | 450.00       | 450.00       |
| 25573  | 1562 - NJLM                                     | PO 30827 JOB ADVERTISEMENT CFO                    | 160.00       | 160.00       |
| 25574  | 4731 - OFF GRID PREPAREDNESS SUPPLY, LLC        | PO 30838 POLICE: UNIFORMS ESSENTIALS              | 443.00       | 443.00       |
| 25575  | 4632 - PERFORMANCE TROPHIES AND MEDALS, LLC     | PO 30655 JR LAKER WRESTLING NAME PLATE FOR TROPHY | 4.00         |              |
|        |   | PO 30682 RECREATION: COMMEMORATIVE BENCH PLAQUE   | 126.75       | 130.75       |
| 25576  | 3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH      | PO 30817 AFFORDABLE HOUSING: MARCH 2025 PROFESSIO | 5,657.50     | 5,657.50     |
| 25577  | 4143 - PITNEY BOWES GLOBAL FINANCIAL SVCS, LLC  | PO 30825 POSTAGE MACHINE: 2025 LEASE - ACCT# 3312 | 448.14       | 448.14       |
| 25578  | 3028 - REINER GROUP, INC                        | PO 30847 BORO HALL: FIRE BAY HEAT MAINTENANCE     | 957.50       | 957.50       |
| 25579  | 4171 - SHORT LOAD CONCRETE, LLC                 | PO 30800 DPW - DEPARTMENT SUPPLIES - STORMWATER B | 422.50       | 422.50       |
| 25580  | 2774 - STAPLES CONTRACT & COMMERCIAL, LLC       | PO 30820 ADMIN: ORDER# 7656535838                 | 226.05       | 226.05       |
| 25581  | 4578 - T-MOBILE                                 | PO 30518 WATER: T-MOBILE ACCT - 999393642 - MONTH | 31.15        | 31.15        |
| 25582  | 881 - TMS, INC                                  | PO 30189 ADMIN: 2025 DNS HOSTING / ACCT# GTI - BL | 30.00        | 30.00        |
| 25583  | 4191 - TRANSUNION RISK & ALTERNATIVE DATA SOLUT | PO 30861 POLICE: DATA SEARCH - APRIL 2025         | 75.00        | 75.00        |
| 25584  | 4088 - TURN OUT UNIFORMS, INC                   | PO 30722 POLICE: UNIFORM PURCHASES- DAN CACCIABEV | 225.99       |              |
|        |   | PO 30860 POLICE: UNIFORM PURCHASES - DAN CACCIABE | 297.40       | 523.39       |
| 25585  | 832 - W.W. GRAINGER, INC                        | PO 30418 POLICE: TRAFFIC ITEMS                    | 210.49       | 210.49       |
| TOTAL  |   |   |              | 2,186,824.09 |

## Summary By Account

| ACCOUNT           | DESCRIPTION                    | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT |
|-------------------|--------------------------------|------------|--------------|---------------|--------|
| 01-201-20-100-020 | GENERAL ADMIN - OTHER EXPENSE  | 740.22     |              |               |        |
| 01-201-20-130-020 | FINANCE - OTHER EXPENSES       | 172.69     |              |               |        |
| 01-201-20-140-020 | COMPUTER SERVICES              | 30.00      |              |               |        |
| 01-201-21-180-020 | PLANNING BOARD - OTHER EXPENSE | 7.13       |              |               |        |
| 01-201-21-185-020 | BD OF ADJUST - OTHER EXPENSES  | 11.78      |              |               |        |

## Summary By Account

| ACCOUNT           | DESCRIPTION                             | CURRENT YR       | APPROP. YEAR    | NON-BUDGETARY       | CREDIT              |
|-------------------|---|------------------|-----------------|---------------------|---------------------|
| 01-201-25-240-020 | POLICE DEPT - OTHER EXPENSES            | 3,116.49         |                 |                     |                     |
| 01-201-25-255-020 | FIRE DEPT - OTHER EXPENSES              | 139.99           |                 |                     |                     |
| 01-201-26-290-020 | STREETS & ROADS - OTHER EXP.            | 1,804.91         |                 |                     |                     |
| 01 201 26 305 020 | SOLID WASTE OTHER EXPENSES              | 509.40           |                 |                     |                     |
| 01-201-26-310-020 | BLDG & GROUNDS - MUNIC BLDG             | 188.40           |                 |                     |                     |
| 01-201-26-315-020 | VEHICLE REPAIRS & MAINTENANCE           | 171.99           |                 |                     |                     |
| 01-201-27-335-020 | ENVIRONMENTAL COMM - OTHER EXP          | 135.00           |                 |                     |                     |
| 01-201-28-375-020 | MAINT OF PARKS (BEACHES/LAKES)          | 7,165.79         |                 |                     |                     |
| 01-201-31-435-020 | ELECTRICITY - ALL DEPARTMENTS           | 2,344.47         |                 |                     |                     |
| 01-201-31-436-020 | ELECTRICITY - STREET LIGHTING           | 249.79           |                 |                     |                     |
| 01-201-31-440-020 | TELECOMMUNICATIONS                      | 94.64            |                 |                     |                     |
| 01-201-31-447-020 | PETROLEUM PRODUCTS                      | 2,375.25         |                 |                     |                     |
| 01-203-20-100-020 | (2024) GENERAL ADMIN - OTHER EXPENSE    |                  | 0.09            |                     |                     |
| 01-203-25-240-020 | (2024) POLICE DEPT - OTHER EXPENSES     |                  | 2,805.00        |                     |                     |
| 01-203-25-255-020 | (2024) FIRE DEPT - OTHER EXPENSES       |                  | 220.38          |                     |                     |
| 01-203-26-310-020 | (2024) BLDG & GROUNDS - MUNIC BLDG      |                  | 957.50          |                     |                     |
| 01-207-55-000-000 | LOCAL SCHOOL TAXES PAYABLE              |                  |                 | 2,153,145.34        |                     |
| 01-260-05-100     | DUE TO CLEARING                         |                  |                 | 0.00                | 2,176,386.33        |
| <b>TOTALS FOR</b> | <b>Current Fund</b>                     | <b>19,258.02</b> | <b>3,982.97</b> | <b>2,153,145.34</b> | <b>2,176,386.33</b> |
| 04-215-55-989-000 | 2020 CAPITAL ORD. 8-20 BORO HALL RENOV. |                  |                 | 1,902.79            |                     |
| 04-215-56-801-000 | 2024 CAPITAL ORDINANCE 7-24             |                  |                 | 1,380.00            |                     |
| 04-260-05-100     | DUE TO CLEARING                         |                  |                 | 0.00                | 3,282.79            |
| <b>TOTALS FOR</b> | <b>General Capital</b>                  | <b>0.00</b>      | <b>0.00</b>     | <b>3,282.79</b>     | <b>3,282.79</b>     |
| 05-201-55-520-520 | Water Operating - Other Expenses        | 1,293.96         |                 |                     |                     |
| 05-260-05-100     | DUE TO CLEARING                         |                  |                 | 0.00                | 1,293.96            |
| <b>TOTALS FOR</b> | <b>Water Operating</b>                  | <b>1,293.96</b>  | <b>0.00</b>     | <b>0.00</b>         | <b>1,293.96</b>     |
| 07-201-55-520-520 | Sewer Operating - Other Expenses        | 32.94            |                 |                     |                     |
| 07-260-05-100     | DUE TO CLEARING                         |                  |                 | 0.00                | 32.94               |
| <b>TOTALS FOR</b> | <b>Sewer Operating</b>                  | <b>32.94</b>     | <b>0.00</b>     | <b>0.00</b>         | <b>32.94</b>        |
| 20-260-05-100     | Due to Clearing                         |                  |                 | 0.00                | 5,657.50            |
| 20-300-60-000-000 | RESERVE FOR AFFORDABLE HOUSING          |                  |                 | 5,657.50            |                     |
| <b>TOTALS FOR</b> | <b>AFFORDABLE HOUSING</b>               | <b>0.00</b>      | <b>0.00</b>     | <b>5,657.50</b>     | <b>5,657.50</b>     |
| 33-260-05-100     | DUE TO CLEARING                         |                  |                 | 0.00                | 170.57              |
| 33-600-00-090-000 | Recreation Trust Reserves               |                  |                 | 170.57              |                     |
| <b>TOTALS FOR</b> | <b>Recreation Trust</b>                 | <b>0.00</b>      | <b>0.00</b>     | <b>170.57</b>       | <b>170.57</b>       |

Total to be paid from Fund 01 Current Fund 2,176,386.33  
 Total to be paid from Fund 04 General Capital 3,282.79  
 Total to be paid from Fund 05 Water Operating 1,293.96  
 Total to be paid from Fund 07 Sewer Operating 32.94  
 Total to be paid from Fund 20 AFFORDABLE HOUSING 5,657.50  
 Total to be paid from Fund 33 Recreation Trust 170.57  
 -----  
 2,186,824.09



## Checks Previously Disbursed

|       |                                     |           |                                    |                  |
|-------|-------------------------------------|-----------|------------------------------------|------------------|
| 25539 | POSTMASTER - US POSTAL SERVICE      | Multiple: | 5,000.00                           | 5/05/2025        |
| 25540 | STATE OF NJ - PWT DIVISION OF TAXAT | PO# 30867 | STATE OF NJ - PUBLIC COMMUNITY WAT | 407.17 5/09/2025 |

## Summary By Account

| ACCOUNT                    | DESCRIPTION           | CURRENT YR       | APPROP. YEAR | NON-BUDGETARY | CREDIT       |
|----------------------------|-----------------------|------------------|--------------|---------------|--------------|
|                            |                       |                  |              |               | 5,407.17     |
| Totals by fund             | Previous Checks/Voids | Current Payments | Total        |               |              |
| Fund 01 Current Fund       |                       | 2,176,386.33     | 2,176,386.33 |               |              |
| Fund 04 General Capital    |                       | 3,282.79         | 3,282.79     |               |              |
| Fund 05 Water Operating    | 2,907.17              | 1,293.96         | 4,201.13     |               |              |
| Fund 07 Sewer Operating    | 2,500.00              | 32.94            | 2,532.94     |               |              |
| Fund 20 AFFORDABLE HOUSING |                       | 5,657.50         | 5,657.50     |               |              |
| Fund 33 Recreation Trust   |                       | 170.57           | 170.57       |               |              |
| BILLS LIST TOTALS          |                       |                  |              |               | 2,192,231.26 |



**RESOLUTION 112-25**[illegible]

|   | <b>2024</b> | <b>2025</b> | <b>\$ Change</b> | <b>% Change</b> |
|---|-------------|-------------|------------------|-----------------|
| BOROUGH MANAGER                                     | \$155,451   | \$159,337   | \$3,891          | 2.50%           |
| BOROUGH CLERK                                       | \$86,700    | \$88,869    | \$2,169          | 2.50%           |
| ASSESSOR - P/T                                      | \$23,995    | \$24,595    | \$600            | 2.50%           |
| COLLECTOR   | \$65,204    | \$20,000    | -45,204          | -69.3%          |
| TAX AND UTILITY ACCOUNT CLERK                       | \$48,000    | \$52,000    | \$4,000          | 8.33%           |
| FINANCE ASSISTANT - PART-TIME 1                     | \$44,829    | \$43,903    | -\$926           | -2.00%          |
| CHIEF FINANCIAL OFFICER                             | \$125,460   | \$128,597   | \$3,137          | 2.50%           |
| FINANCE ASSISTANT – PART TIME 2                     | \$45,249    | \$50,240    | \$4,991          | 11.03%          |
| CHIEF OF POLICE                                     | \$169,047   | \$184,047   | \$15,000         | 8.87%           |
| RECREATION DIRECTOR/EXECUTIVE ASST. TO BOROUGH MGR. | \$61,200    | \$62,730    | \$1,530          | 2.50%           |
| DIRECTOR - PUBLIC WORKS                             | \$105,000   | \$107,625   | \$2,625          | 2.50%           |
| ADMINISTRATIVE ASSISTANT - PUBLIC WORKS             | \$51,000    | \$52,275    | \$1,275          | 2.50%           |
| DPW OPERATIONS MANAGER/ASST DPW DIR.                | \$75,000    | \$76,875    | \$1,875          | 2.50%           |
| PLANNING BOARD SCTY – PART TIME                     | \$14,400    | \$14,760    | \$360            | 2.50%           |
| ZONING BOARD SCTY – PART TIME                       | \$14,400    | \$14,760    | \$360            | 2.50%           |
| CONSTRUCTION CODE OFFICIAL - PT                     | \$36,545    | \$37,459    | \$914            | 2.50%           |
| PLUMBING SUB-CODE - PT/ BUILD TECH INSP - PT        | \$20,400    | \$20,910    | \$510            | 2.50%           |
| ELECTRICAL SUB-CODE - PT                            | \$18,746    | \$19,214    | \$468            | 2.50%           |
| FIRE SUB-CODE - PT                                  | \$8,696     | \$8,914     | \$218            | 2.50%           |
| BUILDING SUB-CODE OFFICIAL - PT                     | \$20,698    | \$21,215    | \$517            | 2.50%           |
| CONSTRUC. CODE ASSIST/BORO HALL RECEP.              | \$49,471    | \$50,708    | \$1,237          | 2.50%           |
| PROPERTY MAINTENANCE OFFICIAL                       | \$35,843    | \$36,739    | \$896            | 2.50%           |
| ZONING OFFICER – PART TIME (2/17/22)                | \$17,397    | \$17,832    | \$435            | 2.50%           |
| P.D.ADMIN. ASSISTANT/BOROUGH HALL RECEPTIONIST      | \$38,984    | \$39,959    | \$975            | 2.50%           |
| EMERGENCY MANAGEMENT COORDINATOR                    | \$3,000     | \$3,075     | \$75             | 2.50%           |
| EMERGENCY MANAGEMENT DEPUTY CO-ORD                  | \$2,500     | \$2,563     | \$63             | 2.50%           |
| FIRE OFFICIAL – PT                                  | \$12,500    | \$15,000    | \$2,500          | 20.00%          |
| FIRE SAFETY OFFICER – PT                            | \$4,500     | \$4,613     | \$113            | 2.50%           |
| FIRE DEPT. ADMIN OFFICER – PT                       | \$7,500     | \$7,688     | \$188            | 2.50%           |
| SECRETARY – BOARD of HEALTH                         | \$5,000     | \$5,125     | \$125            | 2.50%           |
| CUSTODIAN - PT                                      | \$16,978    | \$18,860    | \$2,221          | 11.08%          |
| RECYCLING EMPLOYEE - PT                             | \$20,831    | \$21,874    | \$1,043          | 5.00%           |
| QUALIFIED PURCHASING AGENT                          | \$5,000     | \$5,000     | \$0              | 0.00%           |
| CERTIFIED RECYCLING CO-ORDINATOR                    | \$2,500     | \$2,500     | \$0              | 0.00%           |
| CROSSING GUARDS – P/T – HOURLY RATE                 | \$27.53     | \$28.22     | \$.69            | 2.50%           |
| POLICE CLASS II – P/T – HOURLY RATE                 | \$27.53     | \$28.22     | \$.69            | 2.50%           |

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 113-25**

**RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE GUARANTEE SUBMITTED BY SUNRISE  
DEVELOPMENT INC. (1 OLD BLOOMFIELD AVENUE)**

**WHEREAS**, Sunrise Development Inc., the developer of land identified on a certain site plan known as Block 118.04, Lot 2.01, located at 1 Old Bloomfield Avenue; was granted approval by the Borough of Mountain Lakes Planning Board pursuant to Resolution dated April 26, 2019; and

**WHEREAS**, the Borough of Mountain Lakes and the developer entered into a Developer's Agreement which Agreement provided for the completion of various improvements and obligations required by the approvals and provided for the posting of performance guarantees related to the completion of the improvements; and

**WHEREAS**, Sunrise Development Inc. provided a performance surety bond issued by Liberty Mutual Insurance Company in the amount of \$40,981.44 to guarantee the completion of the improvements; and

**WHEREAS**, Sunrise Development, Inc. has requested the release of the performance guarantee; and

**WHEREAS**, The Borough Engineer has reviewed the request and recommended the full release of the guarantee.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that Performance Bond in the amount of \$40,981.44 issued by Liberty Mutual Insurance Company and posted by Sunset Development Inc. together with the cash portion of the guarantee (if any), are hereby released.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 12, 2025.

\_\_\_\_\_  
Cara Fox, Borough Clerk

| Name       | Motion | Second | Aye | Nay | Absent | Abstain |
|------------|--------|--------|-----|-----|--------|---------|
| Cannon     |        |        |     |     |        |         |
| Howley     |        |        |     |     |        |         |
| Menard     |        |        |     |     |        |         |
| Sheikh     |        |        |     |     |        |         |
| Tsai       |        |        |     |     |        |         |
| Muilenburg |        |        |     |     |        |         |
| Barnett    |        |        |     |     |        |         |

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 114-25**

**RESOLUTION AMENDING THE 2025 CAPITAL BUDGET**

**WHEREAS**, the Borough of Mountain Lakes, New Jersey desires to amend the 2025 Capital Budget of said municipality by inserting the item as shown below in such budget for the following reason:

Improvement of Birchwood Lake by the upgrade of the dam

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey as follows:

Section 1. the 2025 Capital Budget of the Borough of Mountain Lakes is hereby amended by adding thereto a Schedule to read as follows:

Amendment No. 1 Capital Budget of the  
Borough of Mountain Lakes  
Projects Schedules for 2025 Method of Financing

| PROJECT                    | ESTIMATED<br>COST | BUDGET<br>APPROP. | CAPITAL<br>IMP. FUND | CAPITAL<br>SURPLUS | DEBT<br>AUTHORIZED |
|----------------------------|-------------------|-------------------|----------------------|--------------------|--------------------|
| Imp. of Birchwood Lake Dam | \$138,000.00      |                   |                      | \$138,000.00       |                    |

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 12, 2025.

\_\_\_\_\_  
Cara Fox, Borough Clerk

| Name       | Motion | Second | Aye | Nay | Absent | Abstain |
|------------|--------|--------|-----|-----|--------|---------|
| Cannon     |        |        |     |     |        |         |
| Howley     |        |        |     |     |        |         |
| Menard     |        |        |     |     |        |         |
| Sheikh     |        |        |     |     |        |         |
| Tsai       |        |        |     |     |        |         |
| Muilenburg |        |        |     |     |        |         |
| Barnett    |        |        |     |     |        |         |



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**  
**APRIL 28, 2025**  
**HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

**CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen, the Morris County Daily Record, and The Star Ledger on January 9, 2025 and posted in the municipal building.

Mayor Barnett called the meeting to order at 7:02p.m.

**ROLL CALL ATTENDANCE**

| Roll Call | <u>Present</u>                      | <u>Absent</u>                       |            | <u>Present</u>                      | <u>Absent</u>                       |
|-----------|-------------------------------------|-------------------------------------|------------|-------------------------------------|-------------------------------------|
| Cannon    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Tsai       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Howley    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Muilenburg | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Menard    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Barnett    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Sheikh    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |            |                                     |                                     |

**FLAG SALUTE**

Mayor Barnett led the salute to the flag.

**EXECUTIVE SESSION**

There was no executive session.

**COMMUNITY ANNOUNCEMENTS**

Chief Bennett announced that the Borough has made an arrest from the recent Lookout Road burglary.

**SPECIAL PRESENTATIONS**

There were no special presentations.

**REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

There were no reports.

**BOROUGH COUNCIL DISCUSSION ITEMS**

**Continued Discussion - Highlands Regional Master Plan Conformance**

Mayor Barnett provided an overview of the Borough's multi-year evaluation regarding voluntary conformance with the Highlands Regional Master Plan (RMP). The Mayor presented the recommendation from the current Borough Council Subcommittee—comprising Mayor Barnett, Deputy Mayor Muilenburg, and Councilmember Howley—to proceed with conformance to the Highlands RMP.

The potential benefits of aligning with the Highlands RMP include access to grant funding, planning and technical expertise, support for affordable housing planning, and the protection of natural resources. Potential drawbacks encompass development restrictions and administrative responsibilities; however, these are considered minimal since few properties in the Borough are subject to Highlands standards, most land is already developed or protected, and existing zoning largely aligns with the goals of the Highlands RMP.

Should the Borough later determine that conformance imposes unacceptable development limitations or becomes administratively burdensome, it retains the option to opt out by rescinding any ordinances adopted to align local regulations with the Highlands RMP. Importantly, if the Borough chooses to opt out, it will not be required to return any grant funding received for completed work.

New Jersey Highlands Council representative Maryjude Haddock-Weiler (Planning Manager) and Borough Planner Liz Leheny (via Zoom) attended the meeting. The Council asked them questions and they answered them. After a discussion, the Council decided to support the subcommittee's recommendation to include a Highlands element in the Borough's Master Plan and adopt an ordinance for Highlands Regional Master Plan conformance.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**  
**APRIL 28, 2025**  
**HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

**PUBLIC COMMENT**

Mayor Barnett opened the meeting to the public.

Steve Shaw requested that the Borough not conform to the Highlands Regional Master Plan and suggested that the Council read the Highlands Council legislation.

Sandy Batty, Dan Gates, Mimi Kaplan, and Cynthia Korman expressed support for the Borough joining the Highland's Council.

Joanne Barkauskas thanked the Borough Council for working with the Board of Education on the turf field project.

Jim Murphy expressed concern over the Borough joining the Highlands Council and requested that the Council not rush into joining.

Mountain Lakes Planning / Zoning Administrator Cindy Shaw asked questions about the administrative and procedural impact that joining the Highlands Council would have on the Borough.

Kelly McCormick – asked questions about wetlands delineation and the procedural impacts on Route 46 redevelopment.

Dan Happer – expressed concern over the Borough joining the Highland's Council and questioned how it would impact permit acquisition and costs.

Lucas Stelling – expressed concern about the administrative burden of joining the Highlands Council and skepticism about the long-term benefits.

The Council, New Jersey Highlands Council representative Maryjude Haddock-Weiler, and Borough Planner Liz Leheny responded to the public's comments.

**ATTORNEY'S REPORT**

Mr. Oostdyk provided an update on the affordable housing plan and litigation requirements and advised the following:

The Borough timely filed its declaratory judgment action to participate in the fourth round (2025-2035) affordable housing planning process under the amended New Jersey Fair Housing Act. The Borough's prospective housing obligation for the fourth round was finalized in March and was reduced from 267 units to 190. The Borough Planner is preparing a Fair Share Plan and an amendment to the Master Plan Housing Element, which must be adopted by June 30<sup>th</sup>. The Planner has determined that a vacant land adjustment is appropriate, impacting the Borough's Realistic Development Potential (RDP). If the Borough adopts the Highlands conformance ordinance and utilizes the Highlands buildout analysis to determine available land, the RDP will be zero units; otherwise, it will be 11 units. The unmet need remains at 190 units. To address the unmet need, the Planner recommends continuing to use overlay zoning on Route 46, including 49 Bloomfield Avenue, along with the existing mandatory affordable housing set-asides currently in our ordinances. A proposed schedule has been developed with the Borough Planner, Borough Land Use Administrator, Borough Manager, and Borough Clerk as follows:

- May 22: Planning Board hearing on the Fair Share Housing Plan, Housing Plan Element Amendment, and Highlands Conformance Master Plan amendment
- May 28: Introduction of the Highlands Conformance ordinance by the Council
- May 29: Planning Board Special Meeting to determine Master Plan consistency of Highlands Conformance ordinance
- June 23: Council adoption of the Highlands Conformance ordinance and resolution accepting the Fair Share Housing Plan



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**  
**APRIL 28, 2025**  
**HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

Any ordinances implementing the Fair Share Housing Plan (including Route 46 overlay zoning and updates to the affordable housing procedures ordinance) will be drafted but not adopted until litigation approval is finalized. However, the timeline may be adjusted to adopt the overlay zoning ordinance for 49 Bloomfield Avenue separately, as the property owners have requested action.

**MANAGER'S REPORT**

Mr. Stern had nothing to report.

**RESOLUTIONS**

There were no resolutions.

**ORDINANCES TO INTRODUCE**

There were no ordinances to introduce.

**ORDINANCES TO ADOPT**

There were no ordinances to adopt.

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**\*CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*RESOLUTIONS**

- a. R109-25, Authorizing the Payment of Bills
- b. R110-25, Authorizing the Borough Manager to Contract with Bednar Landscape Services for the Abatement of Property Maintenance Violations at 190 Laurel Hill Road and Place a Lien on Block 55, Lot 5 for Costs Incurred in the Remediation of Property Maintenance Violations on this Vacant Property

**\*APPROVAL OF MINUTES**

4/14/25 (Regular)

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

**\*Approval of the Consent Agenda**

| Council member | M                                   | 2nd                                 | Yes                                 | No                       | Abstain                  | Absent                              |
|----------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|-------------------------------------|
| Cannon         | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Howley         | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Menard         | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Sheikh         | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Tsai           | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Muilenburg     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Barnett        | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |

**Mayor Barnett was absent at the 4/14/25 Council meeting and abstained from voting on the minutes.**

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**DEPARTMENT REPORTS SUBMITTED FOR FILING** (reports are included only if checked)

- ☒ Construction Department
- ☒ Department of Public Works
- ☐ Fire Department
- ☒ Health Department





**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES  
APRIL 28, 2025  
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

- ☒ Police Department
- ☒ Recreation Department
- ☐ Code Enforcement/Property Maintenance
- ☒ Tax Collector

**COUNCIL REPORTS**

Woodlands Committee – Deputy Mayor Muilenburg reported the following: The committee applied for a grant to construct an archery range. The committee is looking to purchase a weed whacker capable of clearing Rattlesnake Trail. The committee is working with the NJ Forest Fire Service to perform a controlled burn. The committee discussed potential Eagle Scout projects.

**PUBLIC COMMENT**

Mayor Barnett opened the meeting to the public.

Cynthia Korman advised that the Highlands Council offers grant funding to help alleviate the administrative burden for the Borough.

**NEXT STEPS AND PRIORITIES**

There were no next steps or priorities.

**ADJOURNMENT at 8:57P.M.**

Motion made by Councilmember Howley, second by Councilmember Cannon to adjourn the meeting at 8:57p.m., with all members in favor signifying by "Aye".

Respectfully Submitted,

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Cara Fox, Borough Clerk