



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AT THE BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

MARCH 10, 2025

EXECUTIVE SESSION – BEGINS AT 6PM

PUBLIC SESSION – BEGINS AT 7PM

1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen, the Morris County Daily Record, and The Star Ledger on January 9, 2025 and posted in the municipal building.

2) ROLL CALL ATTENDANCE - Clerk

3) FLAG SALUTE – Mayor

4) EXECUTIVE SESSION

- a. R88-25, Resolution to Enter an Executive Session – Potential Litigation & Attorney - Client Privilege (Approval of Executive Minutes)

5) COMMUNITY ANNOUNCEMENTS

6) SPECIAL PRESENTATIONS

- a. Swearing in of New Police Sergeant

7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

8) BOROUGH COUNCIL DISCUSSION ITEMS

- a. ML Board of Education Request to Acquire Borough Land for a Turf Field Project

9) PUBLIC COMMENT

Please state your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

10) ATTORNEY'S REPORT

11) MANAGER'S REPORT

12) RESOLUTIONS

13) ORDINANCES TO INTRODUCE

14) ORDINANCES TO ADOPT

- a. 5-25, Providing for the Improvement of Municipal Docks In and By the Borough of Mountain Lakes and Appropriating \$52,500 Therefor, Constituting Proceeds of Obligations of the Borough Heretofore Issued
- b. 6-25, Amending Chapter 264, "Food And Beverage Vending Machines, Chapter 268, "Food Establishments, Retail," and Chapter 298, "Swimming Pools," of the Revised General Ordinances of the Borough of Mountain Lakes
- c. 7-25, Amending the Chapter 111 of the Revised General Ordinances of the Borough of Mountain Lakes and Amending the Fees for Board of Health, Uniform Fire Safety Code, and Construction Permits

15) *CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R89-25, Authorizing the Payment of Bills
- b. R90-25, Cancelling Remaining Balance 2024 Highlands Plan Conformance Grant
- c. R91-25, Authorizing the Cancellation of Remaining General Capital Appropriation Balances
- d. R92-25, Authorizing the Refund of Overpayment of Taxes
- e. R93-25, Cancelling 2024 Historic Preservation Grant from the County of Morris

***APPROVAL OF MINUTES**

2/24/25 (Regular)

2/24/25 (Executive)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

- a. Jeff Rose to the Woodlands Committee as Member with a term running through 12/31/25
- b. Korbon Lee (previously appointed) to the Woodlands Committee as student member through 6/30/25
- c. Ilaxi Rana to the Recreation Commission as Member with a term running through 12/31/26

16) DEPARTMENT REPORTS SUBMITTED FOR FILING

- ☐ Construction Department
- ☐ Department of Public Works
- ☐ Fire Department
- ☐ Health Department
- ☐ Police Department
- ☐ Recreation Department
- ☐ Code Enforcement/Property Maintenance
- ☐ Tax Collector

17) COUNCIL REPORTS

18) PUBLIC COMMENT

Please state your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

19) NEXT STEPS AND PRIORITIES

20) ADJOURNMENT

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 88-25

RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

- ☐ Matters made confidential by state, federal law or rule by court
- ☐ Matters in which the release of information would impair the right to receive funds from the Government
- ☐ Matters involving individual privacy
- ☐ Collective bargaining
- ☐ Purchase or lease of property, setting of bank rates, investment of public funds if disclosure would harm the public interest
- ☐ Public safety
- ☒ Pending, ongoing or anticipated litigation or contract negotiation
- ☐ Personnel matters
- ☐ Civil penalty or loss of license
- ☒ Attorney – Client Privilege (Approval of Executive Minutes)

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 10, 2025.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Howley						
Menard						
Sheikh						
Tsai						
Muilenburg						
Barnett						



BOROUGH of MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Discussion: ML Board of Education Request to
Acquire Borough Land for a Turf Field Project

March 10, 2025



The Mountain Lakes School District has been awarded a \$1.2M grant for a turf field project

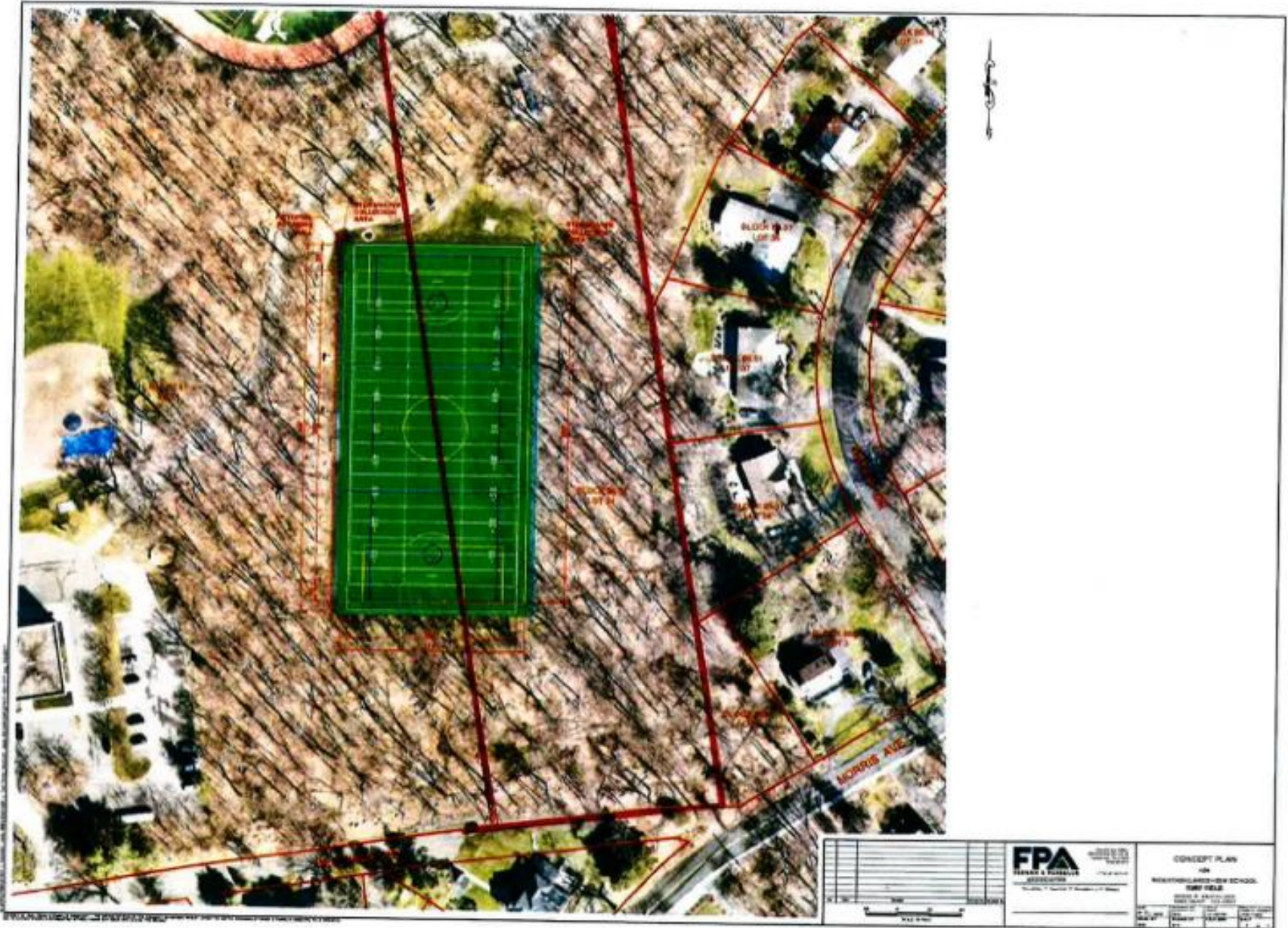
According to the grant agreement, as shared by the School Board:

- “The Program will fund the installation of a new turf field for the use of the district’s athletic teams and additionally the borough’s recreation department. The need arises from the ongoing maintenance and inconsistent conditions of said grass field.”
- The project must be complete, and grant funds expended, by 12/31/2026 (in less than two years), or the School Board may lose its grant funding
- The School Board anticipates completing the project by 12/31/2025
- The grant was awarded by the NJ Department of Community Affairs, using Coronavirus State Fiscal Recovery Funds under the American Rescue Plan Act



The School Board wants to acquire a parcel of Borough-owned land for this project

- According to School documents, the Borough owns roughly half of the existing grass field that it wants to use for the turf field project
- The parcel of Borough land where the existing grass field is located also encompasses woodlands that buffer the field and Wilcox Drive and woodlands that buffer the field and Bellvale Road
- Several homeowners live adjacent to the Borough's parcel of land on Wilcox Drive and Bellvale Road
- The School Board's attorney has ordered a property title search to confirm whether the Borough actually owns the portion of the property in question and whether there are any restrictions or encumbrances that would affect the Borough's ability to convey the property to the School District. The Title Search has not yet been completed.





What legal steps are required to move forward on the School Board's request to acquire this property?

Any agreement to sell or transfer Borough land to the School District must be open and transparent

- Step 1 is a public discussion, which we are doing at tonight's meeting
- Step 2 is crafting an ordinance; a draft ordinance is in process
- Step 3 is introducing the ordinance publicly
- Step 4 is a public hearing, followed by a Council vote on adopting the ordinance

Note: Prior to this public hearing, Borough Council legally cannot make any commitment to sell or transfer the property



Borough Council has requested information from the BOE to assist with our required due diligence

Some of this information has been received:

- Grant application
- ✓ Grant agreement
- ✓ How the turf field will be utilized and usage restrictions
- Site plans
- Project budget
- Construction schedule
- Results of the property title search

The School Board will send the grant application, project budget, construction schedule, and results of the property title search when they are available.

The School Board has stated that they do not want to expend funds on preparing detailed project plans until they acquire land from the Borough for their project.

We are working on an approach to allow Council to move forward on next steps without the opportunity to review the detailed project plans. This approach involves asking the School Board to share the detailed project plans as soon as they are available, with opportunity for public review and comment to the School Board.



The BOE has shared some information regarding field usage and how Borough woodlands will be affected

- The School District and Borough Recreation will have shared use of the field
- The field hours of operation will be sunrise to sundown, Monday through Sunday, during the Spring, Summer, and Fall seasons
- The turf field will be used both for practices and competitive play
- A scoreboard will be installed at the field
- No lighting or sound amplification will be installed or utilized at the field
- No seating will be installed on the Wilcox Drive side of the field; there are plans for seating on the opposite side of the field
- The woodlands currently owned by the Borough will be preserved, with the exception of seven trees that will be removed for the project



What questions have come up as Council is doing its required due diligence on the BOE's request? (1/4)

Is this a School District and/or a Borough project?

Response: This is a School District project. The School District acquired the grant, selected the location for the turf, did all the project planning and decision-making, and will oversee the project. Borough Council can answer questions specific to a transfer of Borough-owned land to the School District, and the School Board can respond to project-related questions.

Borough Council approves a resolution annually that it will protect and maintain the Borough's public lands. Does transferring this property to the School District violate this resolution?

Response: We do not believe that transferring this property to the School District, another public entity, for continued public purposes, violates the letter or spirit of our open space preservation resolution. This is not a case of developing property preserved for open space. Only the portion of the property that is currently utilized as a field will be redeveloped, and it will continue to be used as a playing field.

How will the Borough's woodlands be preserved and protected?

Response: The School Board has stated that only seven (7) Borough-owned trees, some of which are dead, will be removed for this project. The ordinance is being crafted to require that the School District preserve and protect these woodlands in their natural state.



What questions have come up as Council is doing its required due diligence on the BOE's request? (2/4)

I am concerned about lighting being installed on this field in the future. How am I protected against that happening?

Response: The School Board has stated that no lighting or sound amplification will be installed or utilized on the field, and that no seating or structures will be installed on the Wilcox Drive side of the field. The ordinance is being crafted to include those restrictions.

We live near Briarcliff School and are concerned about parking if this field is going to be used more often, especially if spectators will be attending. Parking and traffic is already a big issue.

Response: We want to understand more about this concern, and we ask that the School District work with our Mountain Lakes Police Chief on this issue.

If the School District acquires the property, is there anything preventing the land from being redeveloped for another purpose or sold to another entity in the future?

Response: A use restriction can be added to the deed to address this concern.



What questions have come up as Council is doing its required due diligence on the BOE's request? (3/4)

Would it make more sense to lease the portion of the Borough's property needed for the turf field to the School Board? The portion of the property where the playing field is located is a small portion of the overall parcel of Borough-owned land.

Response: Our Borough Attorney advises that transferring the property to the School District is the preferred option. It can be difficult being a landlord to another public entity and property ownership has its own responsibilities and liabilities. Deed restrictions are arguably a stronger way to enforce any policy/land use objectives.

Will the School District pay the Borough for this land?

Response: It is the recommendation of the Borough's Shared Services Committee that the Borough transfer this land to the School District at no charge. We want to support the School District in this investment in their athletics program and our community.

What are the exact plans for this project? Is it only the installation of a new field surface? Will other things be installed (e.g., sheds, bleachers, press box) and/or will impermeable surface be added?

Response: The School Board needs to answer this question.



What questions have come up as Council is doing its required due diligence on the BOE's request? (4/4)

How will drainage be handled? Will water run-off be an issue for residents who live on Wilcox Drive?

Response: The School Board needs to answer this question.

What are the environmental and health impacts of artificial turf fields? What specific turf material will be used?

Response: The School Board needs to answer this question.

Will this project require State permits and/or Planning Board review?

Response: The School Board needs to answer this question.

How was this project selected for this grant opportunity? Were any other projects considered? Who made this decision?

Response: The School Board needs to answer this question.



In order to move forward, we are asking for the School Board's commitment to:

- 1. Respond to questions regarding the project that were documented in tonight's Borough Council meeting**
- 2. Share detailed project/site plans when they are available and provide opportunity for public review and comment; share other information that was requested as it becomes available**
- 3. Adhere to the Borough's tree removal ordinance**



Next Steps for Borough Council

- Obtain School Board commitments
- Review results of the School Board's property title search when it is complete; craft Borough ordinance allowing for property transfer
- Introduce Borough ordinance
- Hold Public Hearing & Borough Council vote on adopting the ordinance



Questions?
Comments?



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext. 2006

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of March 10, 2025
CC: Robert Oostdyk, Borough Attorney

Birchwood Lake Dam – During our recent bi-annual dam inspection, newly observed wet areas were observed on the downstream slope of the east low area of the dam. We will be engaging our lakes engineer (Boswell) to study the issue. The study, at a cost of \$1,950, will consist of measuring the wet areas over several months and issuing a report on the findings. The study period will encompass April – June, with a report due once the June measurements are finalized.

Project Graduation Donation – As in years past, we received a donation request from the Home and School Association to support this program. A donation of \$1,000 (Gold Level) has been made using funds from the recreation trust account earmarked for this purpose.

Elected Official Training—The MEL Safety Institute's Annual Elected Officials Seminar is now available through its Learning Management System. I have emailed everyone the directions for completing the course. The MEL provides a \$250 credit for each municipal elected official who completes the course. Everyone is requested to complete the course within the next week.

As always, feel free to reach out with any questions or concerns.

Respectfully,

Mitchell

RESOLUTION AND ORDINANCE REVIEW FOR THE MARCH 10, 2025 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

RESOLUTIONS

R90-25, CANCELLING REMAINING BALANCE 2024 HIGHLANDS PLAN CONFORMANCE

GRANT - this resolution authorizes the Borough to cancel the remaining balance of this grant. Work has been completed, and the remaining money is no longer eligible to be spent by the Borough.

R91-25, AUTHORIZING THE CANCELLATION OF REMAINING GENERAL CAPITAL

APPROPRIATION BALANCES - this resolution authorizes the cancellation of various capital ordinance balances for projects that have been completed or are no longer needed. The cancelled balances will be used for partial funding of the 2025 capital budget, as discussed during our recent budget hearings.

R92-25, AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES - this resolution, requested by the Borough Tax Collector, authorizes a refund in the amount of \$2,927.69 for an overpayment of taxes for 43 Rainbow Trail.

R93-25, CANCELLING 2024 HISTORIC PRESERVATION GRANT FROM THE COUNTY OF

MORRIS - this resolution authorizes the Borough to cancel the Morris County Historic Preservation Grant appropriation that was originally included in Capital Ordinance 8-24. The State needed confirmation of matching funds for the County grant before the State would award its grant to the Borough. The County grant is now included with the grants in the 2025 budget, necessitating cancellation of the grant included in Capital Ordinance 8-24.

ORDINANCES TO INTRODUCE

None.

ORDINANCES TO ADOPT

5-25, PROVIDING FOR THE IMPROVEMENT OF MUNICIPAL DOCKS IN AND BY THE BOROUGH OF MOUNTAIN LAKES AND APPROPRIATING \$52,500 THEREFOR,

CONSTITUTING PROCEEDS OF OBLIGATIONS OF THE BOROUGH HERETOFORE ISSUED – this ordinance reappropriates \$52,500 of unused funds from the Capital Ordinance 8-23 for lake bathymetry to the improvements of municipal docks, as listed in the 2025 capital budget. These funds come from Ordinance 8-23. Additional funding is being requested in the 2025 capital budget for a total of \$100,000 for dock repairs.

6-25, AMENDING CHAPTER 264, “FOOD AND BEVERAGE VENDING MACHINES, CHAPTER 268, “FOOD ESTABLISHMENTS, RETAIL,” AND CHAPTER 298, “SWIMMING POOLS,” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES – this ordinance amends Chapter 264, Chapter 268 and Chapter 298 of the Borough code to correct outdated language. These changes have been recommended by the Borough Health Officer and Borough Attorney.

7-25, AMENDING THE CHAPTER 111 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND AMENDING THE FEES FOR BOARD OF HEALTH, UNIFORM FIRE SAFETY CODE, AND CONSTRUCTION PERMITS- this ordinance authorizes fee adjustments for the Board of Health, fire safety code, and construction code. The Borough Health Officer, Fire Code Official, and Construction Code Official have recommended these adjustments. There are detailed explanations for each of the requests in your meeting packet.

If you have any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES
MORRIS COUNTY, NEW JERSEY**

ORDINANCE 5-25

**ORDINANCE PROVIDING FOR THE IMPROVEMENT OF MUNICIPAL DOCKS IN AND BY THE
BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY, AND
APPROPRIATING \$52,500 THEREFOR, CONSTITUTING PROCEEDS OF OBLIGATIONS OF THE
BOROUGH HERETOFORE ISSUED**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:

Section 1. The improvement described in Section 2 of this ordinance is hereby authorized to be made or acquired by the Borough of Mountain Lakes, New Jersey, as a general improvement, and there is hereby appropriated therefor the sum of \$52,500, said sum constituting proceeds of obligations of the Borough heretofore issued and not necessary for financing the purpose for which issued and now available for financing the said improvement or purpose.

Section 2. The improvement hereby authorized and the purpose for the financing of which the appropriation is made as provided in Section 1 of this ordinance is the improvement of municipal docks at various locations in and by the Borough, together with all appurtenances, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and heretofore and heretofore and hereby approved.

Section 3. It is the opinion of the Borough Council of the Borough, as the governing body thereof, that it is in the best interest of the Borough that \$52,500, constituting proceeds of bonds of the Borough heretofore issued under Ordinance No. 8-23 (Section 3(d)), shall be appropriated to and used to finance costs, including incidental expenses, of the improvement or purpose above described in Section 2 of this ordinance.

Section 4. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 5. This ordinance shall take effect after final passage as provided by law.

XX

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon					X	
Howley		X	X			
Menard			X			
Sheikh			X			
Tsai	X		X			
Muilenburg			X			
Barnett			X			

**BOROUGH OF MOUNTAIN LAKES
MORRIS COUNTY, NEW JERSEY**

ORDINANCE 6-25

ORDINANCE AMENDING CHAPTER 264, "FOOD AND BEVERAGE VENDING MACHINES, CHAPTER 268, "FOOD ESTABLISHMENTS, RETAIL," AND CHAPTER 298, "SWIMMING POOLS," OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES

BE IT ORDAINED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

Section 1. Chapter 264, Sections 264-2 and 264-3, of the Revised General Ordinances of the Borough of Mountain Lakes, are hereby amended to read, in their entirety, as follows:

§ 264-2. Title of code.

The code established and adopted by this chapter is described and commonly known as "Chapter XXIV, Sanitation in Retail Food Establishments and Food and Beverage Vending Machines (2007)."

§ 264-3. Public record.

Three copies of "Chapter XXIV, Sanitation in Retail Food Establishments and Food and Beverage Vending Machines (2007)" have been placed on file in the offices of the Secretary of the Board of Health and the Borough Clerk for the use and examination of the public.

Section 2. Chapter 268, Sections 268-2 and 268-3, of the Revised General Ordinances of the Borough of Mountain Lakes, are hereby amended to read, in their entirety, as follows:

§ 268-2. Title of code.

The code established and adopted by this chapter is described and commonly known as "Chapter XXIV, Sanitation in Retail Food Establishments and Food Beverage Vending Machines (2007)."

§ 268-3. Public record.

Three copies of "Chapter XXIV, Sanitation in Retail Food Establishments and Food Beverage Vending Machines (2007)" have been placed on file in the office of the Borough Clerk for the use and examination of the public.

Section 3. Chapter 298, Sections 298-2 and 298-3, of the Revised General Ordinances of the Borough of Mountain Lakes, are hereby amended to read, in their entirety, as follows:

§ 298-2. Title of code.

The code established and adopted by this chapter is described and commonly known as "N.J.A.C. 8:26, Public Recreational Bathing."

§ 298-3. Public record.

Three copies of "N.J.A.C. 8:26, Public Recreational Bathing" have been placed on file in the office of the Secretary of the Board of Health and the Borough Clerk for the use and examination of the public.

[illegible]

Chapter 264

FOOD AND BEVERAGE VENDING MACHINES

§ 264-1.	Establishment of code.	§ 264-2.	Title of code.
		§ 264-3.	Public record.

[HISTORY: Adopted by the Board of Health of the Borough of Mountain Lakes as Ch. BH-IX of the 1980 Code. Amendments noted where applicable.]

GENERAL REFERENCES

Retail food establishments — See Ch. 268.

Miscellaneous food provisions — See Ch. 272.

§ 264-1. Establishment of code.

A code regulating the use, operation and maintenance of food and beverage vending machines and licensure thereof; prohibiting the sale or possession with intent to sell through vending machines of adulterated or misbranded foods or drinks; authorizing inspection of vending machines and operations connected therewith; and fixing penalties for violations thereof is hereby established pursuant to N.J.S.A. 26:3-69.1 et seq. A copy of the code shall be annexed to this chapter and made a part of it without the inclusion of the text.

§ 264-2. Title of code.

The code established and adopted by this chapter is described and commonly known as the "Food and Beverage Vending Machine Code of New Jersey (1961)."

§ 264-3. Public record.

Three copies of the Food and Beverage Vending Machine Code of New Jersey (1961) have been placed on file in the offices of the Secretary of the Board of Health and the Borough Clerk for the use and examination of the public.

Commented [DW1]: (Change to) Chapter XXIV, Sanitation in Retail Food Establishments and Food and Beverage Vending Machines (2007) .

Commented [DW2]: (Change to) Chapter XXIV, Sanitation in Retail Food Establishments and Food and Beverage Vending Machines (2007) .

Chapter 268

FOOD ESTABLISHMENTS, RETAIL

§ 268-1.	Establishment of code.	§ 268-4.	Licensing.
§ 268-2.	Title of code.	§ 268-5.	Annual seminar.
§ 268-3.	Public record.		

[HISTORY: Adopted by the Board of Health of the Borough of Mountain Lakes as Ch. BH-VIII of the 1980 Code. Amendments noted where applicable.]

GENERAL REFERENCES

Food and beverage vending machines — See Ch. 264.

Licensing — See Ch. 279.

Miscellaneous food provisions — See Ch. 272.

§ 268-1. Establishment of code.

A code regulating retail food establishments and fixing penalties is hereby established. A copy of the code is annexed to this chapter and made a part of it without the inclusion of the text.

§ 268-2. Title of code.

The code established and adopted by this chapter is described and commonly known as "Chapter 12 of the State Sanitary Code."

§ 268-3. Public record.

Three copies of Chapter 12 of the State Sanitary Code have been placed on file in the office of the Borough Clerk for the use and examination of the public.

§ 268-4. Licensing.

A. License required.

- (1) No person shall operate a retail food-handling establishment unless a license, or approval of an existing license to operate same, shall have been issued by the Board of Health. Such license, or approval of an existing license, shall be posted in a conspicuous place in the establishment.
- (2) A person conducting an itinerant retail food-handling establishment shall secure a license in accordance with § 279-2, or if such person is the holder of a certificate, permit or license issued by the Board of Health of another jurisdiction, the certificate, permit or license may be approved by this Board of Health.

B. Issuance of license; fees.

- (1) Licenses issued or approved under the provisions of this chapter shall be issued according to and subject to the provisions of § 279-2 of this Code. Applications for renewal thereof shall be

Commented [DW1]: (Change to) Chapter XXIV, Sanitation in Retail Food Establishments and Food and Beverage Vending Machines (2007).

Commented [DW2]: (Change to) Chapter XXIV, Sanitation in Retail Food Establishments and Food and Beverage Vending Machines (2007).

submitted, together with the required fee, prior to January 15 of each year.

- (2) Fees for a license or approval of an existing license shall be as set forth in § 111-31.

§ 268-5. Annual seminar.

Each food establishment shall be required to send a representative who is in a food-handling supervisory capacity to an annual seminar conducted by the Board of Health, which seminar shall deal with, among other things, instruction and training in the latest sanitary and health regulations.

Chapter 298

SWIMMING POOLS

§ 298-1.	Code established.	§ 298-2.	Title of code.
		§ 298-3.	Public record.

[HISTORY: Adopted by the Board of Health of the Borough of Mountain Lakes as Ch. BH-V of the 1980 Code. Amendments noted where applicable.]

GENERAL REFERENCES

Water — See Ch. 237.

Water supply — See Ch. 307.

§ 298-1. Code established.

A code regulating and controlling the location and construction, alteration and operation of swimming pools, the issuance of permits to locate and construct, alter or operate swimming pools, and declaring and defining certain swimming pools as nuisances, and fixing penalties for violation is hereby adopted pursuant to N.J.S.A. 26:3-69.1 et seq. A copy of the code is annexed to this chapter and made a part of it without inclusion of the text.

§ 298-2. Title of code.

The code established and adopted by this chapter is described and commonly known as the "Swimming Pool Code of New Jersey (1970)."

Commented [DW1]: N.J.A.C. 8:26, Public Recreational Bathing

§ 298-3. Public record.

Three copies of the Swimming Pool Code of New Jersey (1970) have been placed on file in the office of the Secretary of the Board of Health and the Borough Clerk for the use and examination of the public.

Commented [DW2]: N.J.A.C. 8:26, Public Recreational Bathing

**BOROUGH OF MOUNTAIN LAKES
MORRIS COUNTY, NEW JERSEY**

ORDINANCE 7-25

**ORDINANCE AMENDING CHAPTER 111 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH
OF MOUNTAIN LAKES AND AMENDING THE FEES FOR BOARD OF HEALTH, UNIFORM FIRE SAFETY
CODE, AND CONSTRUCTION PERMITS**

BE IT ORDAINED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

Section 1. Chapter 111, Section 111-3 entitled "Fee Schedule", of the Revised General Ordinance of the Borough of Mountain Lakes, Subsection I "Board of Health" shall be amended to read, in its entirety, as follows:

I. Board of Health.

(1) Retail food establishment

For each premises or establishment licensed, or approval of existing permit:

Nonrestaurant establishments where food items are sold	\$75.00
Institutions	\$75.00
Temporary Establishments	\$75.00

Restaurants:

Only prepackaged food	\$100.00
Less than 2,000 square feet	\$200.00
2,000 square feet to 4,999 square feet	\$400.00
Over 5,000 square feet	\$600.00
Food plan review (new, alterations, or renovations plans)	\$100.00
Late fee if not renewed by June 30	\$25.00
Reinspection fee of establishments posted "conditional" or "unsatisfactory"	Fee shall be ½ of the original license fee.

(2) Individual and semipublic water supply:

*Filing application and plans for permit to locate and construct a water supply	\$100.00
*Filing application and plans for permit to alter and existing water supply	\$100.00
*Issuance of permit to locate and construct or alter a water supply	\$50.00
*Each resinspection of a water supply or part thereof caused by the failure of the permittee to locate and construct the same in accordance with the terms of the permit issued or the terms of the code	\$50.00

(3) Individual sewage disposal:

Soil logs (Fee Per Lot)	\$200.00
Soil logs (Additional Test)	\$50.00
Soil logs (Cancellation Fee)	\$30.00
Permit to Locate and Construct (New Commercial)	\$500.00
Permit to Locate and Construct (New Residential)	\$200.00
Permit to Locate and Construct (Alteration)	\$125.00
Permit to Locate and Construct (Renewal)	\$100.00

Permit to Locate and Construct (Re-inspection)	\$50.00
*Issuance or renewal of a license to a person or corporation engaged in the business of cleaning or emptying receptacles for the reception and storage of human excrement or other putrescible material, each vehicle or conveyance	\$100.00
*Issuance of a permit to clean or empty any receptacle used for the reception or storage of human excrement or other putrescible matter	\$100.00
(4) Swimming Pools	
Permit to Locate and Construction (New Construction)	\$200.00
Permit to Alter (Pre-Existing)	\$100.00
Permit to Operate	\$200.00
(5) Garbage, ashes and rubbish license, per operator	\$100.00
(6) Keeping animals or poultry	\$25.00
(7) Vital statistics	
Certified copy of birth, death, marriage, and civil union recorded	
1-10 copies	\$15.00 each
11-20 copies	\$5.00 each
21+ copies	\$2.50 each
Marriage or civil union license (\$25 to state, \$3, to Borough)	\$28.00
Burial or removal permit	\$1.00
Transit permit	\$1.00

Section 2. Chapter 111, Section 111-3 entitled "Fee Schedule", of the Revised General Ordinance of the Borough of Mountain Lakes, Subsection K "Uniform Fire Safety Code" shall be amended to read, in its entirety, as follows:

K. Uniform Fire Safety Code.

Permit	
Type 1	\$54.00
Type 2	\$214.00
Type 3	\$427.00
Type 4	\$641.00
Blasting permit	\$250.00
Certificate of compliance for residential smoke alarms and carbon monoxide alarms	\$100.00
Certificate of compliance for residential smoke alarms and carbon monoxide alarm - reinspection	\$50.00 per inspection visit
Non-life-hazard annual inspection fee for premises:	
Up to and including 3,000 square feet	\$75.00
Over 3,000 square feet and up to and including 6,000 square feet	\$150.00
Over 6,000 square feet and up to and including 12,000 square feet	\$250.00
Over 12,000 square feet	\$400.00
Fire extinguisher training	
1 to 5 people	\$100
6 to 10 people	\$150

Section 3. Chapter 111, Section 111-3 entitled "Fee Schedule", of the Revised General Ordinance of the Borough of Mountain Lakes, Subsection B "Construction Code," shall be amended by the following additional provision to be added at the end of the Subsection (1) "Building Subcode," which shall read as follows:

Surcharge for the maintenance and licensing fees associated with the electronic permitting system

\$0.00334 per cubic foot for new buildings and additions. The surcharge for other construction is \$1.70 per \$1,000 of construction value

Section 4. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 6. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

XXX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of the ordinance duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 10, 2025.

Cara Fox, Borough Clerk

Introduced: 2/24/25

Adopted: 3/10/25

[illegible]

*Filing application and plans for a permit to alter an existing water supply \$100

*Issuance of permit to locate and construct or alter a water supply \$50

§ 111-3

MOUNTAIN LAKES CODE

§ 111-3

	Fee
*Each reinspection of a water supply or part thereof caused by the failure of the permittee to locate and construction the same in accordance with the terms of the permit issued or the terms of the code	\$50
(3) Individual sewage disposal:	
Soil logs (Fee Per Lot)	\$ 200
Soil logs (Additional Test)	\$50
Soil logs (Cancellation Fee)	\$30
*Filing application and plans for a permit to locate and construct an individual sewage disposal system issuance of a license and permit to locate and construct an individual sewage disposal system for issuance of a license and permit to locate and construct or alter an individual sewage disposal system	\$100
Permit to Locate and Construct (New Commercial)	\$500
Permit to Locate and Construct (New Residential)	\$200
Permit to Locate and Construct (Alteration)	\$125
Permit to Locate and Construct (Renewal)	\$100
Permit to Locate and Construct (Re-Inspection)	\$50
*Each reinspection of an individual sewage disposal system or part thereof caused by the failure of permittee to locate and construct or alter same in accordance with the terms of the permit issued or the terms of the code	\$50
*Issuance or renewal of a license to a person or corporation engaged in the business of cleaning or emptying receptacles for the reception and storage of human excrement or other putrescible material, each	\$100
*Issuance of a permit to clean or empty any receptacle used for the reception or storage of human excrement or other putrescible matter	\$100
Swimming Pools	
Permit to Locate and Construct (New Construction)	\$200
Permit to Alter (Pre-Existing)	\$100
Permit to Operate (Annual License)	\$200

Commented [DW10]: (Add) to account for the cost associated with the Health Department conducting soil log inspection for individual Septic Systems.

Commented [DW11]: (Add) to account for the cost associated with the Health Department conducting soil log inspection for individual Septic Systems.

Commented [DW12]: (Add) to account for the cost associated with the Health Department conducting soil log inspection for individual Septic Systems.

Commented [DW13]: Delete

Commented [DW14]: (Add) to account for the cost associated with the Health Department inspection of Individual Septic Systems.

Commented [DW15]: (Add) to account for the cost associated with the Health Department inspection of Individual Septic Systems.

Commented [DW16]: (Add) to account for the cost associated with the Health Department inspection of Individual Septic Systems.

Commented [DW17]: (Add) to account for the cost associated with the Health Department inspection of Individual Septic Systems.

Commented [DW18]: (Add) to account for the cost associated with the Health Department inspection of Individual Septic Systems.

Commented [DW19]: Delete

Commented [DW20]: (Add) Did not observe fees established for the construction of pools. This a common municipal practice.

Commented [DW21]: (Add) Did not observe fees established for the altering of pools. This a common municipal practice.

Commented [DW22]: (Add) Did not observe fees established for the annual licensing of pools. This a common municipal practice.

	Fee
(8) Escrow fees	
(a) D variances [N.J.S.A. 40:55D-70 (d)(1),(2),(3)]	\$1,500
(b) Per review and/or testimony by outside consultants or experts	\$3,500
(c) Residential subdivision	\$5,000
Residential site plan (single-family home)	\$750
Residential site plan (multiunit) per unit	\$1,000
Nonresidential subdivision	\$6,000
Nonresidential site plan	\$10,000
(9) Subdivision, site plan, or conditional use approval pursuant to § 40-21A(7)	Same as Planning Board fees § 111-3G
(10) Compiled and certified list of property owners in Borough	\$10
(11) Research that entails extraordinary effort on behalf of the public agency	\$25
I. Board of Health.	
(1) Retail food establishment	
For each premises or establishment licensed, or approval of existing permit:	
Nonrestaurant establishments where food items are sold	\$75
Institutions	\$75
Temporary Establishments	\$50 \$75
Restaurants:	
1-99 seats	\$100
100+ seats	\$125
Only prepackaged foods	\$100
Less than 2,000 square feet	\$200
2,000 square feet to 4,999 square feet	\$400
Over 5,000 square feet	\$600
Food plan review (new, alterations, or renovations plans)	\$100
Late fee if not renewed by June 30	\$25
Reinspection fee of establishments posted "conditional" or "unsatisfactory"	Fee shall be 1/2 of the original license fee.
(2) Individual and semipublic water supply:	
*Filing application and plans for permit to locate and construct a water supply	\$100

Commented [DW1]: (Change) Increased from \$50 to \$75 to account for the time spent on processing paperwork and conducting inspections.

Commented [DW2]: Delete

Commented [DW3]: Delete

Commented [DW4]: Add

Commented [DW5]: Add

Commented [DW6]: Add

Commented [DW7]: (Add) Common fee schedule used by many townships. More square foot accounts for more inspection time.

Commented [DW8]: (Change) to better explain in what situations the fee will be charged.

Commented [DW9]: (Add) to account for cost associated with re-inspections

Wednesday, November 13, 2024 at 08:48:27 Eastern Standard Time

Subject: RE: Review of Mountain Lakes Permit and Non Life Hazard Use Fees in Chapter 111
Date: Wednesday, November 13, 2024 at 8:24:51 AM Eastern Standard Time
From: Scott Para <fireofficial@mtnlakes.org>
To: Mitchell Stern <mstern@mtnlakes.org>
Attachments: Certificate of Fire Code Status ML.pdf

Mitchell,

I have one other proposal. We have nothing in the fee schedule that covers Certificate of Fire Code Status. This should be required for change of ownership. I propose to have this added to Chapter 111 and the fee for that should be \$50.

Regards,

Scott Para
Fire Official
Bureau of Fire Prevention
Borough of Mountain Lakes
400 Boulevard
Mountain Lakes, NJ 07046
P.973-334-3131

From: Scott Para
Sent: Friday, November 8, 2024 3:01 PM
To: Mitchell Stern <mstern@mtnlakes.org>
Subject: Review of Mountain Lakes Permit and Non Life Hazard Use Fees in Chapter 111

Hi Mitchell,

Do you know when we typically revise the fees? I propose the following changes so we are not below the state levels.

Existing Fees in Chapter 111:

Non Life Hazard Uses:

Up to and including 3,000 square feet
\$65
Over 3,000 square feet and up to and including 6,000 square feet
\$150
Over 6,000 square feet and up to and including 12,000 square feet
\$250
Over 12,000 square feet
\$400

Permits:
Type 1 \$42

Type2 \$166
Type 3 \$331
Type 4 \$641

Proposed Fees:
Non Life Hazard Uses:

Up to and including 3,000 square feet
\$75
Over 3,000 square feet and up to and including 6,000 square feet
\$150
Over 6,000 square feet and up to and including 12,000 square feet
\$250
Over 12,000 square feet
\$400

Permits:
Type 1 \$54
Type 2 \$214
Type 3 \$427
Type 4 \$641

Regards,

Scott

Friday, February 14, 2025 at 15:59:26 Eastern Standard Time

Subject: 2025 Proposed Construction Office Fee Schedule
Date: Friday, February 14, 2025 at 11:00:54 AM Eastern Standard Time
From: Steve Gluck <sgluck@mtnlakes.org>
To: Mitchell Stern <mstern@mtnlakes.org>
Attachments: image001.png

Mitchell;

A line item was omitted from the proposed fee schedule submitted to you on 01/14/2025. This line item allows the local enforcing agency to collect a surcharge to support the maintenance and licensing fees associated with the electronic permitting system used by the Borough (New Rule, R.2024 d.113, effective November 18, 2024.). This line item is to be placed at the end of the Building Subcode section of the fee schedule with text as follows:

Electronic permit submission surcharges	
Per \$1000 of value of construction	\$1.00
Minimum surcharge fee	\$2.00

Please amend the proposed Construction Office Fee Schedule to reflect this additional line item. Contact me if any questions arise concerning the above matter.

Steven M. Gluck
Construction Official
Borough of Mountain Lakes
400 Boulevard
Mountain Lakes, NJ 07046
973-334-3131 Ext. 2012

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 89-25

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated March 10, 2025 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 10, 2025.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Howley						
Menard						
Sheikh						
Tsai						
Muilenburg						
Barnett						

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 03/10/2025 For bills from 02/21/2025 to 03/06/2025

Check#	Vendor	Description	Payment	Check Total
25285	2426 - AGL WELDING SUPPLY CO.	PO 30428 DPW - EQUIPMENT & TOOLS - BLANKET	187.53	187.53
25286	189 - ANCHOR ACE HARDWARE	PO 30303 DPW - DEPARTMENT SUPPLIES - BLANKET	111.87	
		PO 30549 POLICE: FEB 2025 SUPPLIES -ACCT# 100049	58.29	170.16
25287	2685 - ASSOCIATION OF NJ RECYCLERS	PO 30544 DPW - DUES & FEES - 2025 MEMBERSHIP - HO	57.50	57.50
25288	4374 - ATHENIA MASON SUPPLY	PO 30340 FIRE HOUSE - CONCRETE CAR BUMPERS (12)	707.40	707.40
25289	2636 - ATLANTIC COMMUNICATIONS ELECTRONICS	PO 30550 DPW - TRUCK RADIO- ML4 - MCCPC CONTRACT	685.84	685.84
25290	220 - ATLANTIC SALT, INC.	PO 30328 DPW - SNOW REMOVAL- MCCPC CONTRACT #3	5,565.62	
		PO 30492 DPW - SNOW REMOVAL - MCCPC CONTRACT #3	3,750.86	
		PO 30499 DPW - SNOW REMOVAL- SALT - MCCPC CONTRAC	21,693.61	31,010.09
25291	3828 - BOROUGH OF MADISON	PO 30512 IT BILLING FOR JAN 2025	1,078.67	1,078.67
25292	440 - CDW GOVERNMENT	PO 30417 POLICE: COMPUTERS	2,499.00	2,499.00
25293	4090 - CLEAN MAT SERVICES, LLC	PO 30203 2025 FLOOR MAT SERVICE / DPW JAN - MAR -	210.66	210.66
25294	1481 - CORE & MAIN, LP	PO 30498 WATER OPERATING - METER REPLACEMENT - MC	8,370.00	8,370.00
25295	2396 - COUNTY WELDING SUPPLY CO.	PO 30429 DPW - EQUIPMENT & TOOLS - BLANKET	72.00	72.00
25296	600 - DENVILLE BEAR & BODY SERVICES	PO 30502 POLICE: VEHICLE REPAIR AND MAINTENANCE	6,111.90	6,111.90
25297	4170 - DEWBERRY ENGINEERS, INC	PO 29173 ENGINEERING SERVICES - WELL #4 - PROJECT	10,800.00	10,800.00
25298	2971 - DIRECT ENERGY BUSINESS	PO 30553 PARKS & BEACHES: ELECTRIC SERVICE: JAN-F	28.13	
		PO 30554 BORO GARAGE: ELECTRIC SERVICE: JAN - FEB	617.30	
		PO 30555 WATER: ELECTRIC SERVICE - JAN - FEB 2025	4,706.14	5,351.57
25299	2971 - DIRECT ENERGY BUSINESS	PO 30556 BORO HALL: ELECTRIC SERVICE: JAN - FEB 2	1,549.30	
		PO 30557 SEWER: ELECTRIC SERVICE: JAN - FEB 2025	27.85	1,577.15
25300	652 - DOVER BRAKE AND CLUTCH CO. INC	PO 30314 DPW - VEHICLE REPAIR & MAINTENANCE - BLA	80.08	80.08
25301	4718 - DR SHING YUE CHAN	PO 30536 TAX COLLECTOR: REFUND OF TAXES BLK 114 L	4,532.43	4,532.43
25302	4004 - FBINAA	PO 30497 POLICE: MEMEBERSHIP DUES - MEMBER ID 521	120.00	120.00
25303	2517 - FIREFIGHTER ONE, LLC	PO 30437 FIRE DEPT: 2025 Flow Testing- Air Packs	595.00	595.00
25304	841 - GANN LAW BOOKS	PO 30405 POLICE: NJ POLICE MANUALS	129.00	129.00
25305	876 - GARDEN STATE LABORATORIES, INC	PO 30538 WATER OPERATING - TREATMENT OF WELLS - B	144.00	144.00
25306	4605 - GEESE CHASERS NORTH JERSEY, LLC	PO 28849 PARKS: GOOSE MANAGEMENT ANNUAL MAINTENAN	1,150.00	1,150.00
25307	196 - GRIFFITH-ALLIED TRUCKING, LLC	PO 30400 DPW - UNLEADED GASOLINE - BLANKET - MCCP	1,391.65	
		PO 30523 DPW - UNLEADED GASOLINE - BLANKET	1,960.55	3,352.20
25308	949 - HOOVER TRUCK CENTER	PO 30489 DPW - VEHICLE REPAIR/MAINTENANCE	596.95	
		PO 30489 DPW - VEHICLE REPAIR/MAINTENANCE	1,081.24	1,678.19
25309	4209 - HUNTER CARRIER SERVICES	PO 30511 ADMIN: 2025 PHONES - ACCT BOML- BLANKET	1,091.42	1,091.42
25310	2265 - IACP	PO 30402 POLICE: MEMBERSHIP DUES - SHAWN BENNETT	220.00	220.00
25311	984 - IIMC	PO 30535 CMC CERTIFICATION - CARA FOX	125.00	125.00
25312	1000 - INSTITUTE FOR PROFESSIONAL DEV	PO 30500 TAX COLLECTOR - WEBINARS - ANN PURCELL	150.00	150.00
25313	859 - JCP&L	PO 30513 STREET LIGHTING - ASSORTED ACCOUNTS - JA	988.01	
		PO 30514 ACCT#100 154 666 612/ BILL PRD: 1/23 - 2	5.08	
		PO 30515 ACCT#100 141 241 693 BILL PRD 1/22 - 2/1	29.10	
		PO 30528 ACCT#100 151 758 974 - BILL PRD: 1/24/2	902.48	
		PO 30529 ACCT#100 075 505 725 - BILL PRD: 1/24 -	4.65	
		PO 30551 ACCT# 100 050 702 156 - BILL PRD: /27 -	6.64	
		PO 30552 STREET LIGHTING -24 PARK PLACE - JAN - F	37.59	1,973.55
25314	4563 - LAURIE STEPPER	PO 30485 REIMBURSEMENT FOR NJRPA CONFERENCE EXPEN	248.06	248.06
25315	4529 - MAG ELECTRIC AND LIGHTING DESIGN, LLC	PO 30504 ELECTRICAL WORK	375.00	375.00
25316	1309 - MORRIS CTY TAX COLL/TREAS ASSN	PO 30537 TAX COLLECTOR: TRAINING & EDUCATION - SE	70.00	70.00
25317	2766 - MOTOROLA SOLUTIONS, INC.	PO 30508 POLICE: DASH CAM SUBSCRIPTION -	9,900.00	9,900.00
25318	3922 - MOUNTAIN LAKES BAGEL, INC	PO 30452 DPW - MEALS - BLANKET	94.34	94.34
25319	1371 - MTN. LAKES BOARD OF EDUCATION	PO 30519 MARCH 2025 MTN LAKES SCHOOL DISTRICT GEN	2,153,145.34	2,153,145.34
25320	4615 - NAPA AUTO PARTS	PO 30425 DPW - VEHICLE REPAIR & MAINTENANCE - BLA	35.88	35.88
25321	4005 - NATIONAL ASSOC. OF FIELD TRAINING OFFICE	PO 30408 POLICE: TRAINING 2025-30BFC	750.00	750.00
25322	1522 - NISIVOCCIA & COMPANY LLP	PO 30548 FINANCE: 2025 PREP OF ANNUAL AUDIT DEBT	1,050.00	1,050.00
25323	4221 - NORTH JERSEY BOBCAT, INC.	PO 30491 DPW - EQUIPMENT REPAIR	391.13	391.13
25324	1754 - NORTHEAST COMMUNICATIONS, INC.	PO 30464 FIRE DEPT: BATTERIES	201.00	201.00
25325	2727 - ONE CALL CONCEPTS, INC.	PO 30389 ACCT# 12-BML / 2025 JAN - APRIL BLANKET	117.61	117.61
25326	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 30516 NOV 2024 - PROFESSIONAL SERVICES FOR ORD	975.00	975.00
25327	1741 - PWANJ	PO 30509 DPW - PUBLIC WORKS ASSOCIATION MEMBERSHI	105.00	105.00
25328	4239 - SEAN TORRES	PO 30503 POLICE: VEHICLE REPAIR AND MAINTENANCE -	280.50	280.50
25329	1935 - SPATIAL DATA LOGIC, LLC	PO 30532 CONSTRUCTION: SDL SOFTWARE RENEWAL	12,900.00	12,900.00
25330	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 30419 POLICE: ORDER# 7651778389	195.72	195.72
25331	3944 - STEVEN M. GLUCK	PO 30533 CONSTRUCTION: REIMBURSEMENT	58.64	58.64
25332	1981 - SUBURBAN DISPOSAL, INC	PO 30495 SOLID WASTE / RECYCLING COLLECTION - J	71,949.99	71,949.99
25333	4578 - T-MOBILE	PO 30486 NOV- DEC. 2024 & JAN. 2025 - DATA SERVIC	319.40	
		PO 30518 WATER: T-MOBILE ACCT - 999393642 - MONTH	31.15	350.55
25334	3157 - TCTANJ	PO 30505 Ann Purcell - Tax collector state member	50.00	50.00
25335	434 - THE COMMUNITY CHURCH OF ML	PO 30520 RENTAL SPACE FOR HPC - MARCH 2025	500.00	500.00
25336	4475 - THE HON COMPANY, LLC	PO 30367 POLICE: POLICE OFFICE FURNITURE MISC.	5,264.07	5,264.07
25337	1343 - TILCON NY, INC	PO 30396 WATER OPERATING - DEPARTMENTAL SUPPLIES	2,243.56	2,243.56
25338	881 - TMS, INC	PO 30189 ADMIN: 2025 DNS HOSTING / ACCT# GTI - BL	30.00	30.00

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 03/10/2025 For bills from 02/21/2025 to 03/06/2025

Check#	Vendor	Description	Payment	Check Total
25339	1424 - TOWNSHIP OF MONTVILLE	PO 30531 2024 ANIMAL SHELTER CAPITAL CONTRIBUTION	500.00	
		PO 30547 ANIMAL CONTROL CHARGES - 1st QTR 2025	2,727.48	3,227.48
25340	4191 - TRANSUNION RISK & ALTERNATIVE DATA SOLUT	PO 30558 POLICE: FEB 2025 DATA SEARCH	75.00	75.00
25341	1536 - TREAS, STATE OF NJ - D.O.H.	PO 30542 FEBRUARY 2025 DOG LICENSE FEES	48.00	48.00
25342	2801 - TREE KING, INC	PO 30496 S & R - TREE REMOVAL - MCCPC CONTRACT #1	400.00	400.00
25343	4088 - TURN OUT UNIFORMS, INC	PO 30487 POLICE: UNIFORMS - BLAIR	491.99	491.99
25344	4088 - TURN OUT UNIFORMS, INC	PO 30540 POLICE: UNIFORMS - BLAIR	892.32	892.32
25345	3822 - ULINE, INC	PO 30298 POLICE: ALCOTEST TABLE	894.80	
		PO 30382 POLICE: POLICE STORAGE CLOSET SHEVLING	502.80	1,397.60
25346	4587 - VERIZON	PO 30510 ADMIN: ACCT# 357-361-129-0001-26 - INTER	249.56	249.56
TOTAL				2,352,293.68

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED			4,532.43	
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	125.00			
01-201-20-140-020	COMPUTER SERVICES	818.90			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	270.00			
01-201-21-181-020	HISTORIC PRESERVAT'N COMMITTEE	500.00			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	13,065.49			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	5,970.65			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	796.00			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	32,429.46			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	71,949.99			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	210.66			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	6,508.36			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	248.06			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	3,137.60			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	1,025.60			
01-201-31-440-020	TELECOMMUNICATIONS	1,091.42			
01-201-31-447-020	PETROLEUM PRODUCTS	3,352.20			
01-203-21-180-020	(2024) PLANNING BOARD - OTHER EXPENSE		525.34		
01-203-21-185-020	(2024) BD OF ADJUST - OTHER EXPENSES		449.66		
01-203-22-195-020	(2024) UNIFORM CONST - OTHER EXPENSES		212.55		
01-203-28-375-020	(2024) MAINT OF PARKS (BEACHES/LAKES)		1,150.00		
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			2,153,145.34	
01-260-05-100	DUE TO CLEARING			0.00	2,301,514.71
TOTALS FOR	Current Fund	141,499.39	2,337.55	2,157,677.77	2,301,514.71
04-215-55-987-000	2020 CAPITAL ORDINANCE 4-20			5,329.75	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			6,141.87	
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22			10,075.00	
04-215-55-996-000	2023 CAPITAL ORDINANCE 8-23			175.00	
04-215-55-998-000	2023 CAPITAL ORD. 13-23 BORO HALL RENOV.			707.40	
04-215-55-999-000	2024 CAPITAL ORDINANCE 3-24			4,795.89	
04-215-56-800-000	2024 CAPITAL ORDINANCE 6-24			175.00	
04-215-56-801-000	2024 CAPITAL ORDINANCE 7-24			10,975.00	
04-215-56-802-000	2024 CAPITAL ORDINANCE 8-24			175.00	
04-260-05-100	DUE TO CLEARING			0.00	38,549.91
TOTALS FOR	General Capital	0.00	0.00	38,549.91	38,549.91
05-201-55-520-520	Water Operating - Other Expenses	8,328.78			
05-260-05-100	DUE TO CLEARING			0.00	8,328.78
TOTALS FOR	Water Operating	8,328.78	0.00	0.00	8,328.78

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
07-201-55-520-520	Sewer Operating - Other Expenses	624.80			
07-260-05-100	DUE TO CLEARING			0.00	624.80
TOTALS FOR	Sewer Operating	624.80	0.00	0.00	624.80
13-260-05-100	DUE TO CLEARING			0.00	3,275.48
13-286-56-000-000	RESERVE - ANIMAL LICENSE FUND			3,227.48	
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			48.00	
TOTALS FOR	Animal Trust	0.00	0.00	3,275.48	3,275.48

Total to be paid from Fund 01 Current Fund	2,301,514.71
Total to be paid from Fund 04 General Capital	38,549.91
Total to be paid from Fund 05 Water Operating	8,328.78
Total to be paid from Fund 07 Sewer Operating	624.80
Total to be paid from Fund 13 Animal Trust	3,275.48
	<u>2,352,293.68</u>

List of Bills - (1210101001001) PAYROLL AGENCY-CASH-PROVIDENT BANK**Payroll Agency Account**

Meeting Date: 03/10/2025 For bills from 02/21/2025 to 03/06/2025

Check#	Vendor	Description	Payment	Check Total
5088	4521 - INTERNATIONAL BROTHERHOOD OF TEAMSTERS L PO 30524	DPW UNION DUES - FEB 2025	361.00	361.00
5089	3750 - POLICE & FIREMEN'S RETIREMENTS YSTE	PFRS WITHHOLDING	11,465.22	11,465.22
TOTAL				11,826.22

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
12-101-01-001-001	PAYROLL AGENCY-CASH-PROVIDENT BANK			0.00	11,826.22
12-200-00-000-700	PFRS WITHHOLDING	10,908.82			
12-200-00-000-702	PFRS - ARREARS	556.40			
12-200-00-000-801	DPW UNION DUES	361.00			
TOTALS FOR	Payroll Agency Account	11,826.22	0.00	0.00	11,826.22

Total to be paid from Fund 12 Payroll Agency Account

11,826.22

=====

11,826.22

List of Bills - (3310101001001) CASH - RECREATION
Recreation Trust

Meeting Date: 03/10/2025 For bills from 02/21/2025 to 03/06/2025

Check#	Vendor	Description	Payment	Check Total
5719	3745 - BRANCHBURG SPORTS COMPLEX, LLC	PO 30534 TEEN ADVENTURE - JULY 9 AND 25 BRANCHBUR	200.00	200.00
5720	1800 - ROMA PIZZERIA	PO 30541 PIZZA FOR VOLLEYBALL	193.40	193.40
TOTAL				393.40

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	393.40
33-600-00-090-000	Recreation Trust Reserves			393.40	
TOTALS FOR	Recreation Trust	0.00	0.00	393.40	393.40

Total to be paid from Fund 33 Recreation Trust

393.40

393.40

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 90-25

RESOLUTION CANCELLING REMAINING BALANCE 2024 HIGHLANDS PLAN CONFORMANCE GRANT

WHEREAS, there is a receivable with an offsetting appropriation from the Highlands Water Protection and Planning Council for the Mountain Lakes Plan Conformance Grant in the amount of \$300.00 and,

WHEREAS, this receivable and appropriation are no longer needed by the Borough,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the receivable and appropriation be cancelled.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 10, 2025.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Howley						
Menard						
Sheikh						
Tsai						
Muilenburg						
Barnett						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 91-25

**RESOLUTION AUTHORIZING THE CANCELLATION OF REMAINING GENERAL CAPITAL APPROPRIATION
BALANCES**

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed or no longer needed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended funded balances may be returned to General Capital Fund Balance

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Mountain Lakes that the following unexpended and de3dicated balances of the General Capital Appropriations be canceled:

ORD NO.	DATE ADOPT	PROJECT DESCRIPTION	AMOUNT CANCELLED FUNDED
06-16	6-13-16	Island Beach Improv.	\$16,676.14
06-16	6-13-16	Birchwood Lake Improv.	\$25,794.88
04-18	7-23-18	Lightning Detection System	\$20,000.00
04-18	7-23-18	Recycling Fence Repair	\$ 5,096.17
04-18	7-23-18	Cove Park Improv.	\$16,500.00
02-19	4-08-19	Finance – Section 20 costs	\$10,781.34
10-21	4-21-21	Finance – Section 20 costs	<u>\$59,172.56</u>

TOTAL **\$154,021.09**

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 10, 2025.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Howley						
Menard						
Sheikh						
Tsai						
Muilenburg						
Barnett						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 92-25

RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES

WHEREAS, the Tax Collector certifies that the following property has an overpayment of 1st quarter 2025, \$2,927.69 taxes, and the Collector has authorized the issuance of a refund.

NOW, THEREFORE, BE RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that a warrant be drawn to Mark Odenwelder representing a refund due to an overpayment.

Block	Lot	Name & Mailing Address	Property Address	Amount
15	23	Mark Odenwelder 43 Rainbow Trl. Mountain Lakes, NJ 07046	43 Rainbow Trl Mountain Lakes, NJ Block 15 Lot 23	\$2,927.69

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 10, 2025.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Howley						
Menard						
Sheikh						
Tsai						
Muilenburg						
Barnett						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 93-25

RESOLUTION CANCELLING 2024 HISTORIC PRESERVATION GRANT FROM THE COUNTY OF MORRIS

WHEREAS, there is a receivable with an offsetting appropriation from the Historic Preservation Grant from the County of Morris adopted in capital ordinance 8-24 in the amount of \$433,520.00 and,

WHEREAS, this receivable and appropriation are no longer needed by the Borough because this amount is reflected in the 2025 current fund budget,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the receivable and appropriation be cancelled.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 10, 2025.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Howley						
Menard						
Sheikh						
Tsai						
Muilenburg						
Barnett						



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
FEBRUARY 24, 2025
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen, the Morris County Daily Record, and The Star Ledger on January 9, 2025 and posted in the municipal building.

Mayor Barnett called the meeting to order at 6:02p.m.

ROLL CALL ATTENDANCE

Roll Call	Present	Absent		Present	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Tsai	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Howley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Councilmember Tsai arrived at the meeting at 6:46pm.

FLAG SALUTE

Mayor Barnett led the salute to the flag.

EXECUTIVE SESSION

R80-25, Resolution to Enter an Executive Session – Potential Litigation & Attorney - Client Privilege (Approval of Executive Minutes)

Motion made by Deputy Muilenburg, second by Councilmember Menard to go into Executive Session, with all members in favor signifying by "Aye."

COMMUNITY ANNOUNCEMENTS

Mayor Barnett congratulated the Mountain Lakes School District on securing a \$1.2M grant for a turf field project that will be located behind Briarcliff School, known as the Pit, and advised that the Board of Education (BOE) is requesting to acquire the Borough's portion of the property. Mayor Barnett explained the process of transferring Borough-owned land. The Borough Council supports moving forward on the BOE's request to acquire the property and is awaiting information from the BOE including a Title Search, the grant application and agreement, detailed project plans, and a write-up of how the new field will be utilized. As soon as the Borough receives the requested information, the Borough Council will schedule a public discussion.

Mayor Barnett announced that rack and ring renewal begins March 3rd.

Councilmember Tsai reported that the Mountain Lakes second-grade Brownie Troop and the sixth-grade Cadet Girl Scouts visited Borough Hall and held civic engagement activities. The Boy Scouts will visit Borough Hall in April.

SPECIAL PRESENTATIONS

There were no special presentations.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

There were no reports.

BOROUGH COUNCIL DISCUSSION ITEMS

2025 Municipal Budget Presentation

Borough Manager Stern gave a PowerPoint presentation of the 2025 municipal budget.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
FEBRUARY 24, 2025
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

Fourth Quarter 2024 Current Budget Report; Fourth Quarter 2024 Water Budget Report and Fourth Quarter 2024 Sewer Budget Report; Trust Balances; Capital Account Balances

Chief Financial Officer Monica Goscicki provided a detailed memo of the fourth quarter current fund budget, fourth quarter water and sewer budgets, trust balances and capital account balances. Mayor Barnett advised that the reports were thoroughly reviewed by the Finance Advisory Committee.

PUBLIC COMMENT

Mayor Barnett opened the meeting to the public.

Mountain Lakes Athletic Director Kevin Wallace, Mountain Lakes High School (MLHS) Football / Lacrosse Player Glen Gillespie, Bradley Rickert, Tim Dwyer, MLHS Soccer / Lacrosse Player Merric Martorana, MLHS Field Hockey Player Arianna Fragomeni, MLHS Soccer Player Emma McAuliffe, MLHS Lacrosse Coach Tim Flynn, MLHS Girls Lacrosse Coach Alyssa Sebesto, and Tom Lamb expressed support for the proposed turf field project located behind Briarcliff School (The Pit).

Mayor Barnett responded to the public's comment.

ATTORNEY'S REPORT

Borough Attorney Oostdyk had nothing to report.

MANAGER'S REPORT

Borough Manager Stern had nothing to report.

RESOLUTIONS

R85-25, Introduce 2025 Municipal Budget

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Howley	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Public Hearing & Adoption of R86-25, Adopting Prequalification Regulations in Connection with Bids for the Exterior Restoration of the Mountain Lakes Train Station

PUBLIC HEARING ON PREQUALIFICATIONS REGULATIONS

Mayor Barnett opened the meeting to the public.

There was no one from the public wishing to speak.

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Howley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
FEBRUARY 24, 2025
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ

ORDINANCES TO INTRODUCE

4-25, Ordinance Amending and Updating Chapters 245, "Land Use and Zoning", and 102 "Environmental Regulations", of the Revised General Ordinance of the Borough of Mountain Lakes

Introduced: 2/24/25

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Howley	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5-25, Providing for the Improvement of Municipal Docks In and By the Borough of Mountain Lakes and Appropriating \$52,500 Therefor, Constituting Proceeds of Obligations of the Borough Heretofore Issued

Introduced: 2/24/25

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Howley	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6-25, Amending Chapter 264, "Food And Beverage Vending Machines, Chapter 268, "Food Establishments, Retail," and Chapter 298, "Swimming Pools," of the Revised General Ordinances of the Borough of Mountain Lakes

Introduced: 2/24/25

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Howley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7-25, Amending the Chapter 111 of the Revised General Ordinances of the Borough of Mountain Lakes and Amending the Fees for Board of Health, Uniform Fire Safety Code, and Construction Permits

Introduced: 2/24/25

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Howley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
FEBRUARY 24, 2025
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ

ORDINANCES TO ADOPT

1-25, Calendar Year 2025 Ordinance to Exceed the Municipal Budget Appropriation Limits and Establish a Cap Bank

Introduced: 2/10/25

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Howley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC COMMENT/HEARING

Mayor Barnett opened the meeting to the public.

There was no one from the public wishing to speak.

Adopted: 2/24/25

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Howley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2-25, Amending Chapter 173 of the Revised General Ordinances of the Borough of Mountain Lakes and Amending the Rules Governing Lakes, Parks, and Special Use Facilities

Introduced: 2/10/25

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Howley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC COMMENT/HEARING

Mayor Barnett opened the meeting to the public.

There was no one from the public wishing to speak.

Adopted: 2/24/25

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Howley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
FEBRUARY 24, 2025
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ

Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3-25, Amending Chapter 111 of the Revised General Ordinances of the Borough of Mountain Lakes and Revising the Fee Schedule

Introduced: 2/10/25

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Howley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC COMMENT/HEARING

Mayor Barnett opened the meeting to the public.

There was no one from the public wishing to speak.

Adopted: 2/24/25

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Howley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R81-25, Authorizing the Payment of Bills
- b. R82-25, Approving the Certification List of Volunteer Members of the Borough of Mountain Lakes Fire Department
- c. R83-25, Cancelling Remaining Balance of 2024 Historic Preservation Grant
- d. R84-25, Authorizing the Settlement of a Tax Appeal (James P. and Barbara A. Zorlas v. Borough of Mountain Lakes – Block 31, Lot 27)
- e. R87-25, Authorizing the Refund of Overpayment of Taxes

***APPROVAL OF MINUTES**

1/13/25 (Executive)

2/10/25 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
FEBRUARY 24, 2025
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

- a. *Tony Forman to the Shade Tree Commission as Member with a term running through 12/31/28*
- b. *Roxanne Tavakkol to the Shade Tree Commission as Member with a term running through 12/31/30*
- c. *Kathleen Wood to the Green Team as Member with a term running through 12/31/25*

***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Howley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DEPARTMENT REPORTS SUBMITTED FOR FILING (reports are included only if checked)

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Fire Department
- ☒ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☒ Code Enforcement/Property maintenance report
- ☐ Tax Collector

COUNCIL REPORTS

Finance Advisory Committee – Mayor Barnett reported that the committee reviewed the proposed 2025 budget including the amount of surplus to be utilized. The committee will be reviewing the Borough's surplus policy in the future.

Affordable Housing Advisory Committee – Borough Attorney Oostdyk reported that the committee reviewed the next steps of the fourth round of affordable housing and advised that the Borough Planner is working on completing his part of the process.

Environmental Commission – Councilmember Howley reported the following: the commission is requesting that Highlands Council Representative Maryjude Haddock attend the meeting when the Council discusses joining the Highlands Council; the commission discussed the effectiveness of hydro-raking and the overall lake management plan.

Historic Preservation Committee – Councilmember Sheikh reported that the archive storage room at the Community Church is being painted by the Boy Scouts and that the committee discussed mailbox regulations and visibility of garbage cans in the Borough.

PUBLIC COMMENT

Mayor Barnett opened the meeting to the public.

There was no one from the public wishing to speak.

NEXT STEPS AND PRIORITIES

There were no next steps or priorities.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
FEBRUARY 24, 2025
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

ADJOURNMENT at 8:23P.M.

Motion made by Councilmember Menard, second by Councilmember Muilenburg to adjourn the meeting at 8:23p.m., with all members in favor signifying by "Aye".

Respectfully Submitted,

Cara Fox, Borough Clerk

DRAFT