



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
FEBRUARY 10, 2025
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen, the Morris County Daily Record, and The Star Ledger on January 9, 2025 and posted in the municipal building.

Mayor Barnett called the meeting to order at 7p.m.

ROLL CALL ATTENDANCE

Roll Call

Cannon
Howley
Menard
Sheikh

Present

☒
☒
☒
☒

Absent

☐
☐
☐
☐

Tsai
Muilenburg
Barnett

Present

☒
☒
☒

Absent

☐
☐
☐

FLAG SALUTE

Mayor Barnett led the salute to the flag.

EXECUTIVE SESSION

There was no executive session.

COMMUNITY ANNOUNCEMENTS

Mayor Barnett thanked the Mountain Lakes Library, Councilmember Tsai, and all those involved in the successful Lunar New Year celebration. Mayor Barnett also announced that the Garden Club is holding a photography show, and the deadline for submissions is February 19th.

SPECIAL PRESENTATIONS

There were no special presentations.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

There were no reports.

BOROUGH COUNCIL DISCUSSION ITEMS

Revised Land Use Ordinances

Borough Planner Kate Keller provided an overview of the changes identified in her February 7, 2025 memo regarding the proposed revised land use ordinance, which incorporates the Borough's Zoning Board's annual report(s), all ordinances that have been adopted in the preceding year, and the recommendations from the 2023 Master Plan Reexamination Report and the Land Use Ordinance Subcommittee.

The Council discussed the proposed land use ordinance with Borough Planner Keller. Councilmember Menard advised that the Ordinance Subcommittee unanimously supports and approves of the proposed changes. Planning/Zoning Board Administrator Cindy Shaw and Zoning Board Chair Jim Murphy were present for the discussion. Mr. Murphy requested that the Borough Council adopt the proposed zoning ordinance. The Council anticipates introducing the ordinance at the February 24th Council meeting. Ms. Shaw advised that if the ordinance is introduced on February 24th, the Planning Board will review the ordinance and determine consistency with the Borough's Master Plan at their February 27th meeting. In anticipation of the Council's introduction of the land use ordinance, Ms. Shaw agreed to share the proposed land use ordinance with the Planning Board now.



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2025 Budget

Borough Manager Stern discussed the 2025 current fund budget changes. Currently, the proposed 2025 budget includes using two million dollars of surplus. The Council agreed to have the Finance Advisory Committee (FAC) review the proposed surplus allocation for the 2025 budget. Mr. Stern will email FAC's recommendation of surplus allocation in the proposed 2025 budget to Council and advised that he anticipates introducing the budget at the February 24th meeting.

PUBLIC COMMENT

Mayor Barnett opened the meeting to the public.

Jim Murphy – questioned when the Borough will discuss joining the Highlands Council and requested that the Council budget and spend money carefully.

Mayor Barnett responded to the public's comment and advised she anticipates that the Highlands Council discussion will take place in April.

ATTORNEY'S REPORT

Borough Attorney Oostdyk provided an update on open items and advised the following: the two tree ordinance inconsistencies will be addressed in Ordinance 3-25, which is being introduced tonight, and in the proposed land use ordinance that will be introduced on February 24th; the Borough's trail map issue regarding pedestrian-only areas of the park is being addressed in Ordinance 2-25, which is also being introduced tonight; the issue of soil moving jurisdiction will be addressed administratively and does not require amending the Borough ordinance.

MANAGER'S REPORT

Borough Manager Stern provided his report (attached). The Council asked Mr. Stern questions, and he answered them.

RESOLUTIONS

There were no resolutions.

ORDINANCES TO INTRODUCE

1-25, Calendar Year 2025 Ordinance to Exceed the Municipal Budget Appropriation Limits and Establish a Cap Bank

Introduced: 2/10/25

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Howley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2-25, Amending Chapter 173 of the Revised General Ordinances of the Borough of Mountain Lakes and Amending the Rules Governing Lakes, Parks, and Special Use Facilities

Introduced: 2/10/25

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Howley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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3-25, Amending Chapter 111 of the Revised General Ordinances of the Borough of Mountain Lakes and Revising the Fee Schedule

Introduced: 2/10/25

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Howley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ORDINANCES TO ADOPT

There were no ordinances to adopt.

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R77-25, Authorizing the Payment of Bills
- b. R78-25, Authorizing the Transfer of Appropriations
- c. R79-25, Authorizing a Professional Services Agreement for Lakes Management between the Borough of Mountain Lakes and Tigris Aquatic Services LLC

***APPROVAL OF MINUTES**

1/27/25 (Regular)

1/29/25 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Howley	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tsai	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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DEPARTMENT REPORTS SUBMITTED FOR FILING (reports are included only if checked)

- ☐ Construction Department
- ☐ Department of Public Works
- ☐ Fire Department
- ☐ Health Department
- ☐ Police Department
- ☐ Recreation Department
- ☐ Code Enforcement/Property maintenance report
- ☐ Tax Collector

COUNCIL REPORTS

Health Commission – Councilmember Tsai reported the following: there has been an uptick of the flu and Covid-19; the commission is working on organizing a trail walk contest.

PUBLIC COMMENT

Mayor Barnett opened the meeting to the public.

There was no one from the public wishing to speak.

NEXT STEPS AND PRIORITIES

Mayor Sheikh reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Finance Advisory Committee (FAC) Review Surplus Allocation in Proposed 2025 Budget	FAC	
Email FAC's Recommendation of Surplus Allocation in Proposed 2025 Budget to Council	Borough Manager	

ADJOURNMENT at 8:15P.M.

Motion made by Councilmember Menard, second by Councilmember Cannon to adjourn the meeting at 8:15p.m., with all members in favor signifying by "Aye".

Respectfully Submitted,

Cara Fox
Cara Fox, Borough Clerk



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext. 2006

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of February 10, 2025
CC: Robert Oostdyk, Borough Attorney

Annual Budget Process – Members of Borough Council have been provided with an updated version of the proposed annual budget. The revised budget includes all changes requested during our two budget workshop sessions. We intend to introduce this amended budget at our Feb 24th meeting.

Fee Ordinances – As part of the annual budget process, fees charged by the Borough are reviewed to ensure they are appropriate. This year, we will propose fee changes related to recreation, construction, land use, health services, and fire safety. For the Feb 10th meeting, we will introduce amendments to the recreation, construction, and land use fee schedules, along with a language change related to shade tree fees. For our Feb 24th meeting, we will introduce fee changes related to health services and fire safety. Your packet for the Feb 10th meeting contains supporting documentation for the proposed fee changes related to recreation, construction, and land use.

Solid Waste – 2025 is the third and final year of our three-year solid waste contract. As such, we will prepare bid documents over the coming months and then solicit bids for a multi-year contract. I recommend continuing with the services provided in the current agreement and not making any changes.

Elected Official Training—The MEL Safety Institute's Annual Elected Officials Seminar is now available through its Learning Management System. I have emailed everyone the directions for completing the course. The MEL provides a \$250 credit for each municipal elected official who completes the course. Everyone is requested to complete the course within the next week.

As always, feel free to reach out with any questions or concerns.

Respectfully,

Mitchell

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 77-25

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and


WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **February 10, 2025** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 10, 2025.



Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Howley			X			
Menard			X			
Sheikh			X			
Tsai		X	X			
Muilenburg	X		X			
Barnett			X			

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 02/10/2025 For bills from 01/24/2025 to 02/05/2025

Check#	Vendor	Description	Payment	Check Total
25166	3861 - AMAZON CAPITAL SERVICES	PO 30238 POLICE: ORDER# multi	198.65	
		PO 30300 POLICE: ORDER# 111-4138362-0773845	13.99	
		PO 30310 POLICE: ORDER# 111-2788818-4597839	217.79	430.43
25167	3861 - AMAZON CAPITAL SERVICES	PO 30313 POLICE: ORDER# MULTI ORDER #'S	462.29	
		PO 30316 DPW: ORDER# 111-0181755-5521847	26.99	
		PO 30327 DPW - ORDER# 111-9439581-9652221	59.97	
		PO 30338 RACKS: ORDER# 111-5706213-6393046	9.99	559.24
25168	189 - ANCHOR ACE HARDWARE	PO 30326 POLICE: MISC SUPPLIES - ACCT# 001413	93.51	
		PO 30385 FIRE DEPT: JAN 2025 INVOICES - ACCT# 014	1,403.00	1,496.51
25169	545 - CERTIFIED SPEEDOMETER SVC., INC	PO 30361 POLICE: VEHICLE CALIBRATION	44.00	44.00
25170	4135 - CGP&H, LLC	PO 30352 PROFESSIONAL SERVICES FOR NOVEMBER/DECEM	372.00	372.00
25171	4090 - CLEAN MAT SERVICES, LLC	PO 30203 2025 FLOOR MAT SERVICE / DPW JAN - MAR -	183.36	183.36
25172	4711 - CONSENSUS MEDICAL GROUP, LLC	PO 30344 POLICE: MEDICAL EXAMS - DR. GILBERT POON	445.36	445.36
25173	2396 - COUNTY WELDING SUPPLY CO.	PO 30353 DPW - EQUIPMENT & TOOLS	149.90	149.90
25174	2887 - D&L PAVING CONTRACTORS, INC.	PO 29657 BOULEVARD WALKWAY RESURFACING PROJECT	1,573.90	1,573.90
25175	4102 - DURABLE DOOR	PO 30339 DPW - BUILDING MAINTENANCE - GARAGE DOOR	441.43	441.43
25176	653 - GANNET NEW YORK/NEW JERSEY LOCALIQ	PO 30391 PLANNING/ZONING - 2025 ADVERTISING - BLA	61.39	
		PO 30401 CLERK: ADVERTISING JANUARY 2025 - ACCT#	201.10	262.49
25177	2429 - GARDEN STATE FIREWORKS	PO 30349 2025 FIREWORKS DEPOSIT	10,000.00	10,000.00
25178	4605 - GEESE CHASERS NORTH JERSEY, LLC	PO 28849 PARKS: GOOSE MANAGEMENT ANNUAL MAINTENAN	1,150.00	1,150.00
25179	196 - GRIFFITH-ALLIED TRUCKING, LLC	PO 30341 DPW - UNLEADED GASOLINE - MCCPC CONTRACT	4,908.46	4,908.46
25180	911 - HOME DEPOT CREDIT SERVICES	PO 30398 BH: SHORTPAID AMOUNT FROM JULY 2024	17.39	17.39
25181	4670 - HUTCHINS HVAC, INC	PO 30372 HVAC SERVICE REQUEST	375.00	375.00
25182	3817 - IL TORRENTE PIZZA	PO 29492 DPW - MEALS - BLANKET	66.46	
		PO 30345 DPW - MEALS - BLANKET	126.12	192.58
25183	4715 - INFINISOURCE, INC	PO 30383 EARLY TERMINATION FEE	8,596.08	
		PO 30383 EARLY TERMINATION FEE	234.00	8,830.08
25184	633 - JASON DIMICK	PO 30364 POLICE: REIMBURSEMENT FOR JASON DIMICK	151.32	151.32
25185	859 - JCP&L	PO 30368 STREET LIGHTING - ASSORTED ACCOUNTS - DE	1,042.10	
		PO 30377 ACCT#100 075 505 725 - BILL PRD: 12/24 -	4.65	
		PO 30378 ACCT#100 154 666 612/ BILL PRD: 12/21 -	5.07	
		PO 30379 ACCT#100 141 241 693 BILL PRD 12/20 - 1/	54.55	
		PO 30386 MAST ACCT# 200 000 021 275 / BILL DATE:	2,032.78	
		PO 30387 MAST ACCT#200 000 054 011 BILL DATE: JAN	4.73	3,143.88
25186	859 - JCP&L	PO 30388 MASTER ACCT#200 000 574 000/ BILL DATE:	43.74	43.74
25187	3789 - JPMONZO, MUNICIPAL CONSULTING LLC.	PO 30287 FINANCE: WEBINAR - MONICA GOSCICKI	50.00	50.00
25188	4699 - MAGNUM VAC SERVICE	PO 30090 WATER SERVICE LINE IDENTIFICATION	2,650.00	2,650.00
25189	1338 - MGL PRINTING SOLUTIONS, LLC	PO 30317 FINANCE: 1099 ENVELOPES	112.50	112.50
25190	3922 - MOUNTAIN LAKES BAGEL, INC	PO 30346 DPW - MEALS - BLANKET	44.44	44.44
25191	1371 - MTN. LAKES BOARD OF EDUCATION	PO 30370 FEBRUARY 2025 MTN LAKES SCHOOL DISTRICT	2,153,145.34	2,153,145.34
25192	1394 - MTN. LAKES PUBLIC LIBRARY	PO 30362 FEBRUARY 2025 MTN LAKES PUBLIC LIBRARY A	32,173.50	32,173.50
25193	3168 - MUNICIPAL CLERKS ASSOC OF MORRIS CO	PO 30360 2025 MUNICIPAL CLERK MEMBERSHIP DUES - C	60.00	60.00
25194	4522 - NATIONAL HIGHWAY PRODUCTS, INC	PO 29946 S & R - SIGNS - MCCPC CONTRACT # 28	260.00	260.00
25195	479 - NEW JERSEY HILLS MEDIA GROUP	PO 30392 ZBOA/PLANNING BRD - 2025 - BLANKET ACCT	178.56	178.56
25196	2595 - NO JERSEY MUNICIPAL EMPLOYEE BENEFITS FU	PO 30376 FEBRUARY 2025 DENTAL PREMIUMS - GROUP 16	2,923.00	2,923.00
25197	2727 - ONE CALL CONCEPTS, INC.	PO 30389 ACCT# 12-BML / 2025 JAN - APRIL BLANKET	167.30	167.30
25198	2968 - OPTIMUM	PO 30194 DPW: 2025 INTERNET SERVICES ACCT# 07876-	12.94	12.94
25199	2968 - OPTIMUM	PO 30195 DPW: 2025 INTERNET SERVICES ACCT# 07876-	161.21	161.21
25200	4199 - PASSAIC METAL & BUILDING SUPPLIES	PO 30393 FIRE BAY: SUPPLIES	196.33	196.33
25201	4143 - PITNEY BOWES GLOBAL FINANCIAL SVCS, LLC	PO 30381 POSTAGE MACHINE: 2025 LEASE - ACCT# 3312	448.05	448.05
25202	4151 - PITNEY BOWES, INC	PO 30354 ADMIN: POSTAGE INK ORDER# 24234003	124.98	124.98
25203	1832 - RYDIN DECAL	PO 30305 ADMIN: TRAIN DECALS	272.00	272.00
25204	1937 - SPECTRUM COMMUNICATIONS	PO 30343 POLICE: VEHICLE ANTENNA REPAIR STATE CPN	400.00	400.00
25205	3931 - SPORTDECAL, INC	PO 30335 2025 LIFEGUARD SHIRTS	295.15	295.15
25206	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 30275 ORDER: 7650073605	1,793.25	1,793.25
25207	3944 - STEVEN M. GLUCK	PO 30350 CONSTRUCTION: REIMBURSEMENT	55.00	55.00
25208	434 - THE COMMUNITY CHURCH OF ML	PO 30363 RENTAL SPACE FOR HPC - FEB 2025	500.00	500.00
25209	1343 - TILCON NY, INC	PO 30351 S & R - RECYCLING OF ASPHALT - MCCPC CON	750.00	750.00
25210	881 - TMS, INC	PO 30189 ADMIN: 2025 DNS HOSTING / ACCT# GTI - BL	25.24	25.24
25211	1536 - TREAS, STATE OF NJ - D.O.H.	PO 30395 JANUARY 2025 DOG LICENSE FEES	399.00	399.00
25212	4088 - TURN OUT UNIFORMS, INC	PO 29991 POLICE" BODY ARMOR - CARMELLO IMBRUGLIA	1,274.26	
		PO 30015 POLICE: BODY ARMOR - BARBARA GIULIANO	1,274.26	
		PO 30366 POLICE: UNIFORM PURCHASES - DEREK BLAIR	106.99	2,655.51
25213	2977 - UGI ENERGY SERVICES, INC.	PO 30356 CUST# J0001077, 1078, 1079 - MOUNTAIN LA	2,041.28	2,041.28
25214	4587 - VERIZON	PO 30369 ADMIN: ACCT# 357-361-129-0001-26 - INTER	250.04	250.04
25215	2186 - W.E. TIMMERMAN CO., INC	PO 30141 DPW - EQUIPMENT REPAIR - LEAF VAC	2,236.91	2,236.91
25216	4031 - WAYNE ELECTRICAL SUPPLY CO.	PO 30394 FIRE BAY: SUPPLIES	86.46	86.46

TOTAL

2,239,239.06

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 02/10/2025 For bills from 01/24/2025 to 02/05/2025

Check#	Vendor	Description	Payment	Check Total	
Summary By Account					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	1,667.68			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	270.09			
01-201-20-130-020	FINANCE - OTHER EXPENSES	1,118.75			
01-201-20-140-020	COMPUTER SERVICES	275.28			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	94.86			
01-201-21-181-020	HISTORIC PRESERVAT'N COMMITTEE	500.00			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	145.09			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	55.00			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	2,923.00			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	1,688.54			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	1,403.00			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	1,001.37			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	558.36			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	26.99			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	10,305.14			
01-201-29-390-020	AID TO PUBLIC LIBRARY	32,173.50			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	59.20			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	41.49			
01-201-31-447-020	PETROLEUM PRODUCTS	4,908.46			
01-203-20-100-020	(2024) GENERAL ADMIN - OTHER EXPENSE		5,329.08		
01-203-25-240-020	(2024) POLICE DEPT - OTHER EXPENSES		445.36		
01-203-26-290-020	(2024) STREETS & ROADS - OTHER EXP.		3,313.37		
01-203-28-370-020	(2024) PARKS & PLAYGROUNDS OTHER EXP.		3,267.00		
01-203-28-375-020	(2024) MAINT OF PARKS (BEACHES/LAKES)		1,150.00		
01-203-31-435-020	(2024) ELECTRICITY - ALL DEPARTMENTS		4.73		
01-203-31-436-020	(2024) ELECTRICITY - STREET LIGHTING		1,000.61		
01-203-31-437-020	(2024) NATURAL GAS		2,041.28		
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			2,153,145.34	
01-260-05-100	DUE TO CLEARING			0.00	2,228,912.57
TOTALS FOR	Current Fund	59,215.80	16,551.43	2,153,145.34	2,228,912.57
02-200-40-700-330	Bullet Proof Vests	2,548.52			
02-200-40-700-490	AMERICAN RESCUE PLAN	2,650.00			
02-260-05-100	DUE TO CLEARING			0.00	5,198.52
TOTALS FOR	FEDERAL AND STATE GRANTS	5,198.52	0.00	0.00	5,198.52
04-215-55-998-000	2023 CAPITAL ORD. 13-23 BORO HALL RENOV.			17.39	
04-215-55-999-000	2024 CAPITAL ORDINANCE 3-24			1,856.69	
04-260-05-100	DUE TO CLEARING			0.00	1,874.08
TOTALS FOR	General Capital	0.00	0.00	1,874.08	1,874.08
05-201-55-520-520	Water Operating - Other Expenses	172.37			
05-203-55-520-520	(2024) Water Operating - Other Expenses		2,266.78		
05-260-05-100	DUE TO CLEARING			0.00	2,439.15
TOTALS FOR	Water Operating	172.37	2,266.78	0.00	2,439.15
07-203-55-520-520	(2024) Sewer Operating - Other Expenses		43.74		
07-260-05-100	DUE TO CLEARING			0.00	43.74
TOTALS FOR	Sewer Operating	0.00	43.74	0.00	43.74

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
13-260-05-100	DUE TO CLEARING			0.00	399.00
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			399.00	
TOTALS FOR	Animal Trust	0.00	0.00	399.00	399.00
20-260-05-100	Due to Clearing			0.00	372.00
20-300-60-000-000	RESERVE FOR AFFORDABLE HOUSING			372.00	
TOTALS FOR	AFFORDABLE HOUSING	0.00	0.00	372.00	372.00

Total to be paid from Fund 01 Current Fund	2,228,912.57
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	5,198.52
Total to be paid from Fund 04 General Capital	1,874.08
Total to be paid from Fund 05 Water Operating	2,439.15
Total to be paid from Fund 07 Sewer Operating	43.74
Total to be paid from Fund 13 Animal Trust	399.00
Total to be paid from Fund 20 AFFORDABLE HOUSING	372.00
	<u>2,239,239.06</u>

Checks Previously Disbursed

25165	STATE OF NJ - PWT DIVISION OF TAXAT	PO# 30397	STATE OF NJ - PUBLIC COMMUNITY WAT	327.69	2/05/2025
				<u>327.69</u>	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund		2,228,912.57	2,228,912.57
Fund 02 FEDERAL AND STATE GRANTS		5,198.52	5,198.52
Fund 04 General Capital		1,874.08	1,874.08
Fund 05 Water Operating	327.69	2,439.15	2,766.84
Fund 07 Sewer Operating		43.74	43.74
Fund 13 Animal Trust		399.00	399.00
Fund 20 AFFORDABLE HOUSING		372.00	372.00
BILLS LIST TOTALS	327.69	2,239,239.06	<u>2,239,566.75</u>

List of Bills - (1210101001001) PAYROLL AGENCY-CASH-PROVIDENT BANK

Payroll Agency Account

Meeting Date: 02/10/2025 For bills from 01/24/2025 to 02/05/2025

Check#	Vendor	Description	Payment	Check Total
5086	4521 - INTERNATIONAL BROTHERHOOD OF TEAMSTERS L	PO 30384 DPW UNION DUES - JAN 2025	361.00	361.00
5087	1392 - MTN. LAKES POLICE ASSOCIATION	PO 30371 POLICE UNION DUES - FEB 2025	275.00	275.00
TOTAL				636.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
12-101-01-001-001	PAYROLL AGENCY-CASH-PROVIDENT BANK			0.00	636.00
12-200-00-000-800	POLICE UNION DUES	275.00			
12-200-00-000-801	DPW UNION DUES	361.00			
TOTALS FOR	Payroll Agency Account	636.00	0.00	0.00	636.00

Total to be paid from Fund 12 Payroll Agency Account

636.00

636.00

List of Bills - (3310101001001) CASH - RECREATION**Recreation Trust**

Meeting Date: 02/10/2025 For bills from 01/24/2025 to 02/05/2025

Check#	Vendor	Description	Payment	Check Total
5712	4708 - AMPT STUDIO, LLC	PO 30337 RECREATION VOLLEYBALL TSHIRTS	661.00	661.00
5713	4290 - DeCAMP BUS LINES	PO 29856 SKI CLUB BUSES FOR 2025 - REMAINING BALANCE	4,500.00	4,500.00
TOTAL				5,161.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	5,161.00
33-600-00-090-000	Recreation Trust Reserves			5,161.00	
TOTALS FOR	Recreation Trust	0.00	0.00	5,161.00	5,161.00

Total to be paid from Fund 33 Recreation Trust

5,161.00

5,161.00

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 78-25

RESOLUTION AUTHORIZING THE TRANSFER OF CURRENT FUND APPROPRIATIONS

WHEREAS, there were excess appropriations to the 2024 Appropriation Budget for the Current Fund; and

WHEREAS, other appropriations are insufficient to meet current needs.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that, as authorized by N.J.S.A. 40A:4-58, the Chief Financial Officer (CFO) is hereby authorized and directed to make the following transfers:

FROM:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>OTHER EXPENSES:</u>		
01-203-20-155-020	LEGAL	<u>\$3,000.00</u>
	TOTAL	<u>\$3,000.00</u>

TO:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>OTHER EXPENSES:</u>		
01-203-31-436-020	STREET LIGHTING	<u>\$3,000.00</u>
	TOTAL	<u>\$3,000.00</u>

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 10, 2025.



Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Howley			X			
Menard			X			
Sheikh			X			
Tsai		X	X			
Muilenburg	X		X			
Barnett			X			

BOROUGH OF MOUNTAIN LAKES
RESOLUTION 78-25
BUDGET TRANSFERS 2024
EXPLANATION OF TRANSFERS

Current Budget:

Funds Available

OTHER EXPENSES

Legal – There are funds remaining in the litigation and tax appeals appraisals line items because the services were not needed. \$3,000

Funds Needed

OTHER EXPENSES

Street Lighting – The invoices for the street lighting were more than what was budgeted for the year. \$3,000

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 79-25

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR LAKES MANAGEMENT BETWEEN
THE BOROUGH OF MOUNTAIN LAKES AND TIGRIS AQUATIC SERVICES LLC**

WHEREAS, there exists the need for professional environmental management in connection with the management of Borough owned lakes for the Borough of Mountain Lakes; and

WHEREAS, the Borough of Mountain Lakes has decided to award the contract for this service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Tigris Aquatic Services LLC has submitted a proposal indicating that lakes management treatment will be provided for an annual fee not to exceed \$75,000.00 per year; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey:

Section 1. The Borough Manager and Borough Clerk are hereby authorized and directed to execute an agreement with Tigris Aquatic Services LLC for lakes management and for water quality management services to the Borough of Mountain Lakes as set forth in a proposal submitted by Tigris Aquatic Services LLC, for a fee not to exceed \$75,000.00 per year.

Section 2. This contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

Section 3. The term of this agreement shall be from March 1, 2025 through December 31, 2025.

Section 4. A notice of this action shall be printed once in the legal newspaper of the Borough of Mountain Lakes.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 10, 2025.



Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Howley			X			
Menard			X			
Sheikh			X			
Tsai		X	X			
Mullenburg	X		X			
Barnett			X			

CERTIFICATION OF THE AVAILABILITY OF FUNDS

01-201-28-375-023 - Lake Treatment Program - \$65,000

01-201-28-375-025 - Nutrient Inactivation - \$10,000



Monica Goscicki, CFO