



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES  
SEPTEMBER 27, 2023  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

**CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 9, 2023 and posted in the municipal building.

Mayor Sheikh called the meeting to order at 7:01p.m.

**ROLL CALL ATTENDANCE**

Roll Call	Present	Absent		Present	Absent
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Richter	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

**FLAG SALUTE**

Mayor Sheikh led the salute to the flag.

**EXECUTIVE SESSION**

There was no executive session.

**COMMUNITY ANNOUNCEMENTS**

Mayor Sheikh recognized Yom Kippur and hoped everyone had a good holiday.

**SPECIAL PRESENTATIONS**

There were no presentations.

**REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

**Historic Preservation Committee (HPC) Update**

Ranjan Bose, Chairperson of the HPC, provided an update on the committee and advised that HPC would like to lease a space at the Community Church for \$500 per month for the purpose of archive storage. The Mountain Lakes Library has requested that HPC move their archives from the library basement as soon as possible, as the library needs the space for their use. Community Church representative George Jackson was present at the Council meeting and confirmed that the church is interested in leasing space to the Borough. HPC is requesting that the Borough Council fund the lease with the Community Church and also requested an additional \$3000 annually to meet anticipated committee expenditures. HPC is willing to fund the lease out of their trust and requested that HPC be reimbursed by the Borough after the 2024 budget is adopted.

The Council discussed the lease and agreed to move forward to protect the Borough's historical designation and archives. The Council directed Borough Attorney Oostdyk and Borough Manager Stern to draft a lease, which they anticipate being adopted at one of the October Council meetings.

The Council advised Mr. Bose that HPC's request for an additional \$3000 to meet their anticipated expenditures should be included in HPC's 2024 budget request to the Borough Manager.

**BOROUGH COUNCIL DISCUSSION ITEMS**

There were no discussion items.

**PUBLIC COMMENT**

Mayor Sheikh opened the meeting to the public.

There was no one from the public wishing to speak.



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**ATTORNEY'S REPORT**

Mr. Oostdyk had nothing to report.

**MANAGER'S REPORT**

Borough Manager Stern provided his report (attached). Mr. Stern advised the following:

Morris County will be removing 16 ash trees from the Boulevard and anyone who would like a map showing which trees will be removed should contact him.

The Borough's finance system, MSI, will be merging with Edmunds and there will be an option for residents to autopay their tax payments. Mr. Stern requested direction on whether the Borough or resident should pay the transaction fee. At this time, the Council directed Mr. Stern to have the user pay the associated transaction fee for autopay. The council agreed to discuss the autopay transaction fee during the 2024 budget.

**RESOLUTIONS**

There were no resolutions.

**ORDINANCES TO INTRODUCE**

There were no ordinances to introduce.

**ORDINANCES TO ADOPT**

**14-23, Amending the Revised General Ordinances of the Borough of Mountain Lakes and Prohibiting Public Urination or Defecation**

Introduced: 9/11/23

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC COMMENT/HEARING**

Mayor Sheikh opened the meeting to the public.

There was no one from the public wishing to speak.

Adopted: 9/27/23

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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**\*CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*RESOLUTIONS**

- a. R175-23, Authorizing the Payment of Bills
- b. R176-23, Cancelling 2022 Historic Preservation Grant
- c. R177-23, Cancelling 2022 Highlands Initial Assessment Grant
- d. R178-23, Authorizing the Discretionary Award of a Contract for Plumbing Supplies and Related Materials to Wallington Plumbing in an Amount that May Exceed \$17,500 But Will be Less than \$44,000
- e. R179-23, Authorizing a Professional Services Agreement for Construction Phase of the Sunset Lake Dam Rehabilitation Project Between the Borough of Mountain Lakes and Ferriero Engineering
- f. R180-23, Authorizing a Professional Services Agreement for Engineering Services for America's Water Infrastructure Act – Risk & Resiliency Assessment Services
- g. R181-23, Authorizing a Contract with Nielsen of Morristown Under NJ State Contract #23-Fleet-34933
- h. R182-23, Authorizing the Discretionary Award of a Contract to Purchase an ATV from H & H Outdoor Powersports in an Amount that May Exceed \$17,500 But Will be Less than \$44,000
- R183-23, Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40A: 4-87 for the BPU Clean Fleet Electric Vehicle Grant in the Amount of \$4,000.00

**\*APPROVAL OF MINUTES**

9/11/23 (Regular)

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

- a. Katherine Roberts (previously appointed) to the Health Commission as Member with a term running through 12/31/23
- b. Jennifer Amato to the Health Commission as Alternate #2 with a term running through 12/31/26

**\*Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For Future resolutions like R176-23 and R177-23, the Council directed Borough Clerk Fox to have the title state "Cancelling Remaining Balance of \_\_\_\_\_".

Regarding Resolution R182-23, Borough Manager Stern advised that the expenditure was previously approved in the 2023 capital budget.



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**DEPARTMENT REPORTS SUBMITTED FOR FILING** (reports are included only if checked)

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Fire Department
- ☒ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☒ Code Enforcement/Property maintenance report

**COUNCIL REPORTS**

Affordable Housing Advisory Committee – Councilmember Cannon reported the following: Thomas Chiang Jr. is the temporary chairperson of the committee; The committee is looking for new members and has advertised in the Borough email blast; The committee discussed the Highlands and the effect on the fourth round of affordable housing compliance; The committee reviewed administrative agent proposals from CGP&H and Housing Partnership and will be meeting with Borough Manager Stern and Borough Attorney Oostdyk to discuss the proposals; Councilmember Korman reported that the Highlands Council is developing guidance on affordable housing.

**Shade Tree Commission**

Councilmember Cannon reported the following: The commission is conducting their annual walks to identify trees for the prune/remove list; A large tree on Pointview Place was taken down; Julia Weiner was appointed to the commission as a student member; The commission discussed the pruning incentive program, funding of upcoming educational flyer and lack of trees at Island Beach near the Boulevard.

Mayor Sheikh advised that all flyers need to be reviewed by the Borough Manager prior to being sent out. Borough Manager Stern agreed to send the flyers to the Council when he receives them. Councilmember Cannon will advise the Shade Tree Commission of this policy.

**Health Commission**

Borough Clerk / Board of Health Secretary Fox reported the following: The flu clinic will be scheduled after the Borough receives the vaccine, which will likely be in the beginning of October; The committee received four applications for the two student member positions, and the chairperson will be setting up interviews with the candidates; The trail walk contest originally scheduled for June was postponed due to the Tourne Park being shut down for reports of aggressive bears. The commission is working to reschedule the contest sometime this fall; Borough Manager Stern advised that the Township of Bloomfield has decided to terminate their agreement with the Borough to provide health services effective June 30, 2024, and the Borough is working on finding another vendor to provide health services.

**Environmental Commission**

Councilmember Korman reported that the commission discussed the following: lake quality, Olive Pond, community clean up at the high school, strengthening the recycling processes at the high school, home filtering systems to address Polyfluoroalkyl Substances (PFAS) in water, and including Borough Hall and DPW in the pollinator pathway project.

The Environmental Commission requested a meeting with Borough Manager Stern to understand the water system. Borough Manager Stern advised Councilmember Korman to contact him to set up a meeting with himself and the Borough Engineer (Licensed Water Operator).

Economic Development Advisory Committee – Mayor Sheikh reported the following: The committee welcomed Arian Nanda and Ethan Wu as student members; The committee is working on creating a survey to obtain community feedback on what residents would like to see in the Midvale area of the Borough.



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**Borough Hall Renovation Project Committee**

Borough Manager Stern reported the following: The project is moving along; The front door came in; The exterior doors are being installed; Tile and grout in the bathrooms have been completed; The bathroom fixtures are being installed; The HVAC issue is close to being resolved; The Borough will be hiring a vendor to install the sidewalks and building steps; There are no changes to the project schedule since the previous Council meeting.

Deputy Mayor Barnett advised that the committee has an updated project PowerPoint presentation and has created a project cost benchmarking document which will be posted on the Borough website.

Highlands Subcommittee – Councilmember Korman reported that the subcommittee is preparing to make a recommendation or present consensus to Council. The Council requested that the subcommittee provide a list of grants that municipalities have received.

**PUBLIC COMMENT**

Mayor Sheikh opened the meeting to the public.

George Jackson – 20 Sherwood Drive, commented on the vendor charging a transaction fee for autopay and requested the following: The Borough examine the extra level of bureaucracy that joining the Highlands might have on the Borough; The Lakes Management Committee focus on lilies growing on the lakes; The Borough paint the right side of DPW garage to match Borough Hall.

Borough Manager Stern responded to the public's comment. Mr. Stern advised that the Borough engaged a firm to perform a bathymetric study of all of the lakes; Hydro-raking will be done soon; The Borough is looking into hiring a separate lakes management consultant independent of the Borough's vendor to represent the Borough's interest. The DPW garage will be painted sometime in the future.

**NEXT STEPS AND PRIORITIES**

Mayor Sheikh reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Draft HPC Archives Storage Lease Agreement	Borough Attorney & Borough Manager	October Council Meeting
Set up Meeting with Borough Manager & Borough Engineer to Discuss Water System	Environmental Commission Liaison Councilmember Korman	
Update Borough Hall Renovation Project Documents on Website	Borough Hall Renovation Committee	
Email Council Answers to Questions from Highlands Council	Councilmember Korman	
Provide list of Grants that Municipalities Have Received	Highlands Subcommittee	

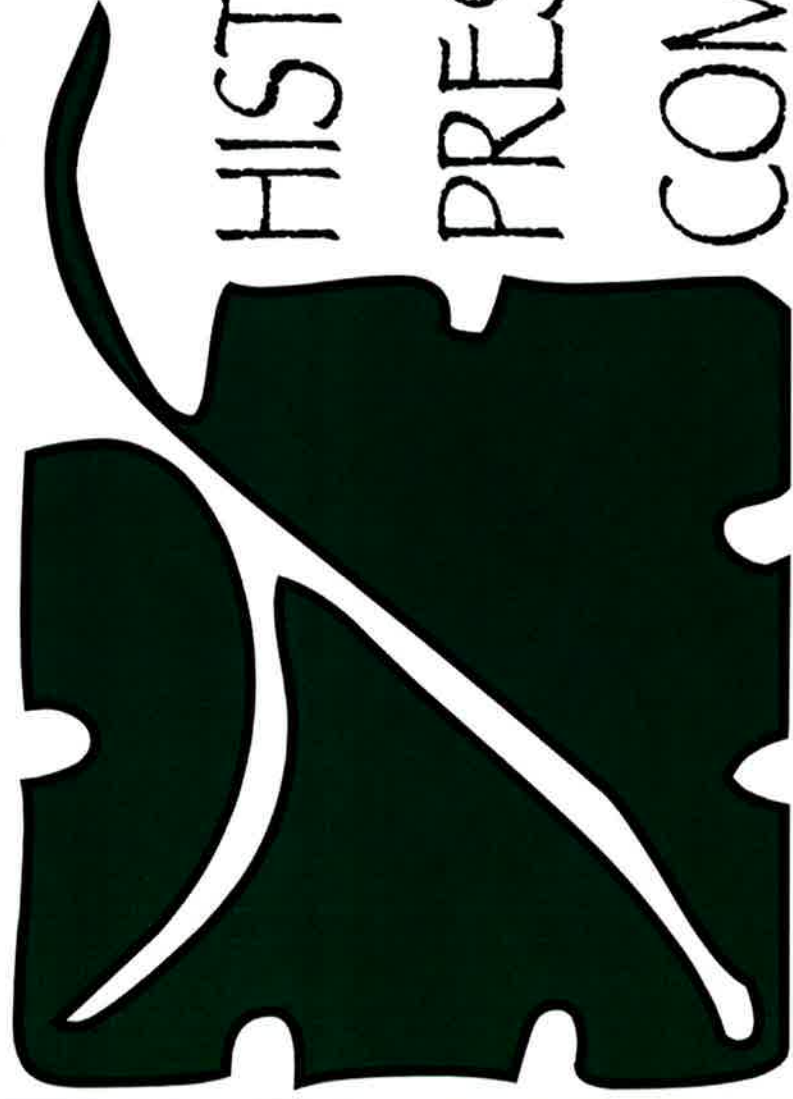
**ADJOURNMENT at 8:43P.M.**

Motion made by Councilmember Korman, second by Councilmember Menard to adjourn the meeting at 8:43p.m., with all members in favor signifying by "Aye".

Respectfully Submitted,

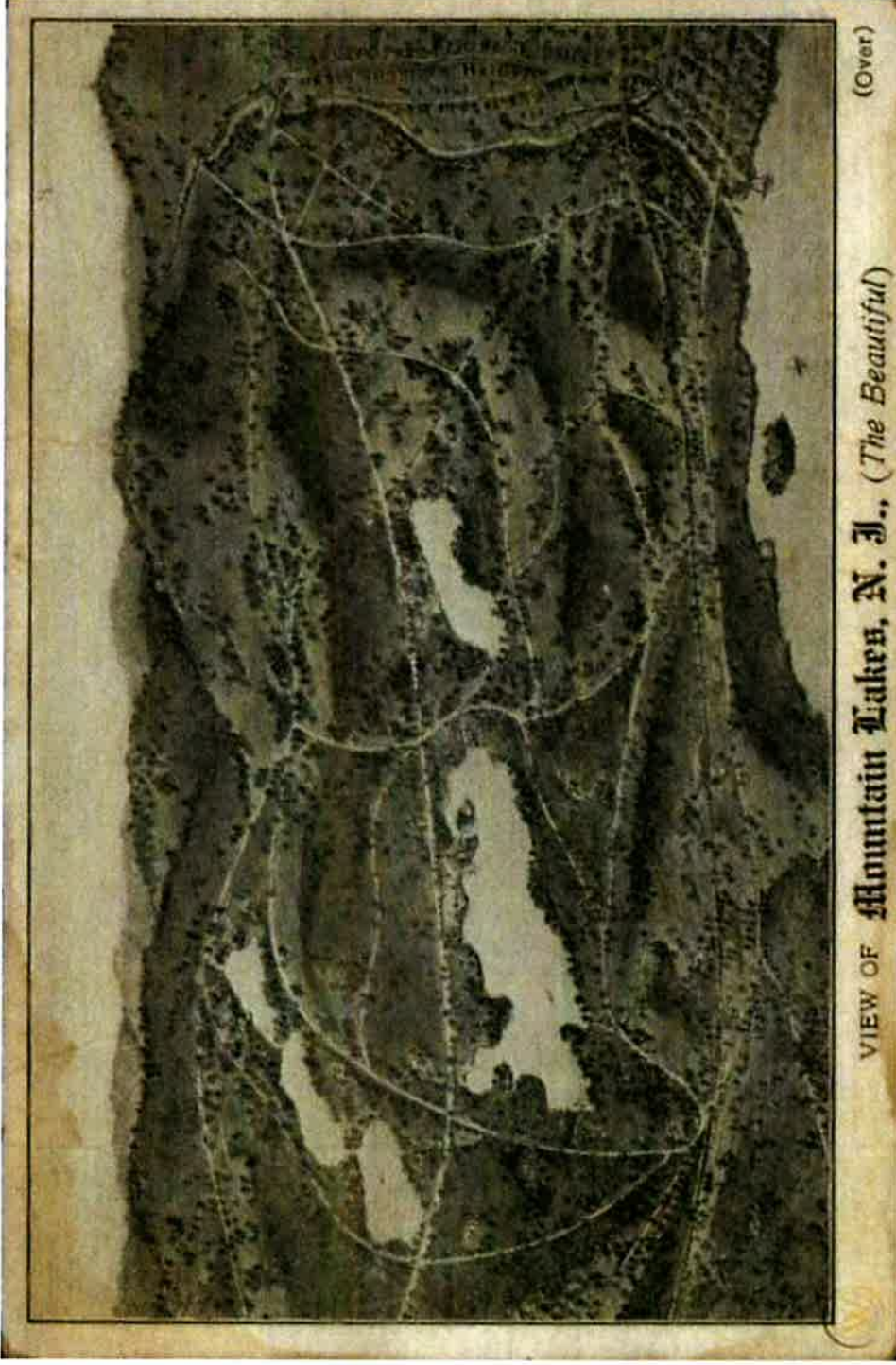
  
\_\_\_\_\_  
Cara Fox, Borough Clerk





HISTORIC  
PRESERVATION  
COMMITTEE

of Mountain Lakes



A brief introduction of our function, responsibilities, and need of Borough support in fulfilling our mission of preserving artifacts and images in the Borough's expanding and fragile Historic Archives.

Ranjan O. Bose  
Chairman  
MLHPC

September 26, 2023



The Mountain Lakes Historical Society was first founded in 1957 in order to preserve the town's historical, architectural, and cultural heritage. Today, the Mountain Lakes Historic Preservation Committee, established by ordinance, with its Membership appointed by the Borough Council, works to safeguard the buildings, public spaces and history that make Mountain Lakes a unique community, and to inform residents of the town's proud and distinct heritage by collecting, preserving and displaying artifacts, as well as sharing the many stories that help to document and tell the fascinating history of our community, and its residents.

The HPC also assists the Borough Council with historic preservation aspects of the Borough's Master Plan, and by advising the Planning Board and Zoning Board of Adjustment on applications for development.

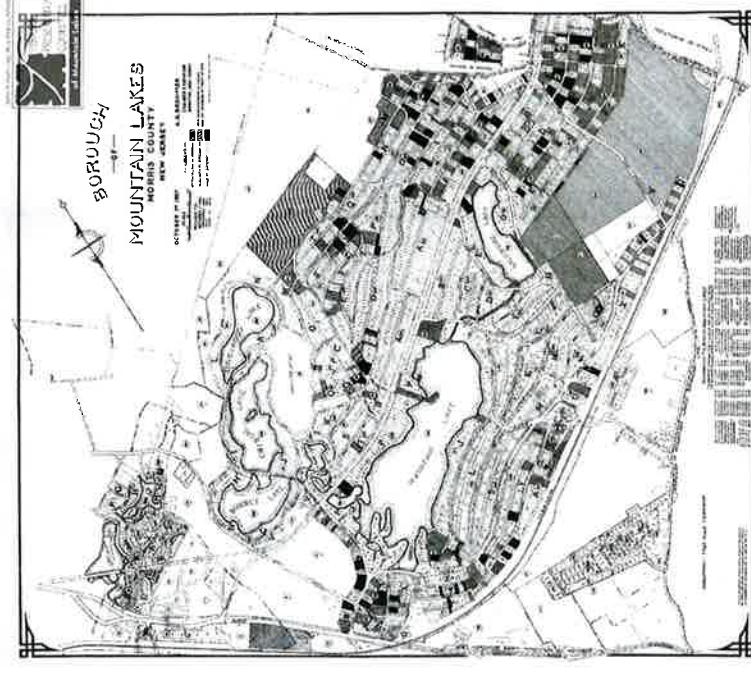


# Mountain Lakes Historic Preservation Committee Members

Ranjan O. Bose (Chairman)  
 Alex Gotthelf (Co-Chair)  
 Ryan Astrup (Secretary)  
 Mark Hoffman (Treasurer)  
 Brian Adams  
 Margaret DeWitt  
 Sueanne Sylvester  
 Peter Mills (Alternate #1)  
 Tom Menard (Borough Council Liaison)  
 Olin R. V. Bose (Student Member)  
 Jessica Fazendeiro (Student Member)

## Term expiration

12/31/23  
 12/31/24  
 12/31/23  
 12/31/24  
 12/31/26  
 12/31/24  
 12/31/24  
 12/31/24  
 12/31/24  
 12/31/24  
 5/30/24  
 5/30/24





Active throughout the community, the ML HPC pursues grant funding, and maintains a modest bank account supplemented with receipts generated from sales of books, notecards, posters, Hapgood Home plaques and other items of historic and local interest. We are unable to fund high-cost or long-term financial commitments.



## Recent Projects:

The ML Historic Preservation Committee has been playing a significant role in obtaining County and State funding for the restoration of the Mountain Lakes Train Station building. The total project is expected to cost \$800,000.



## MORRIS COUNTY HISTORIC PRESERVATION

P.O. Box 900 Morristown, NJ 07963-0900  
PHONE: (973) 829-8120 FAX: (973) 326-9025 WEBSITE: [www.MorrisPreservation.com](http://www.MorrisPreservation.com)  
Office located at: 30 Schuyler Place, Morristown, NJ



### Mountain Lakes Train Station

2022	\$24,000	Preservation Plan
2023	\$30,680	Construction Documents

**Grant Recipient:** Mountain Lakes Borough  
**Location:** Mountain Lakes Boro.

The 1912 Mt. Lakes Train Station served the DL&W Railroad. The stone and concrete station features a standard plan adopted by the DL&W, with modifications to the layout due to the existing site slope. An active train station until the mid-20th C, it was purchased by the Borough of Mt. Lakes and currently houses a restaurant.

The 2022 grant completed a Preservation Plan.

The 2023 grant will assist with completion of Construction Documents for restoration of the clay tile roof, wall repair, and restoration of windows and doors.



## Recent Projects:

Trolley Track Walk Historical Markers

Troop 41 Eagle Scout Project; (Completion expected September 2023)





### ***Urgent Need:***

Relocation of the HPC Archives to a Safe and Convenient Location for Borough Residents and Researchers, and prevent further water damage from flooding.

### ***Current Archive Storage Location:***

ML Public Library Basement-level Annex/Community Room Closet



### *Current Archive Location Issues:*

- Storage area is far too small;
- Storage area closet is subject to flooding during heavy rains; damaging contents;
- ML Library has requested the return of the closet for their own needs.





## **An Ongoing Goal, these are Two Examples of Options Considered:**

- **Post Office Spare Room; Benefits-** central location/easy access;
  - *Problems- Owner not interested in renting.*
- **264 Morris Avenue; Benefits-** Commercial building; central location/easy access;
  - *Problems- Parking issues; modifications may be required; municipal code issues; cost.*



### *Proposed Solution:*

Sign a long-to-medium term lease with the Community Church, which has offered a second floor unused classroom space in the building annex which houses the Scribbles Nursery School;

- Central location in an easily accessed historically-associated building;
- Ample parking and additional meeting space available for HPC events and gatherings;
- A safe environment for archival preservation.





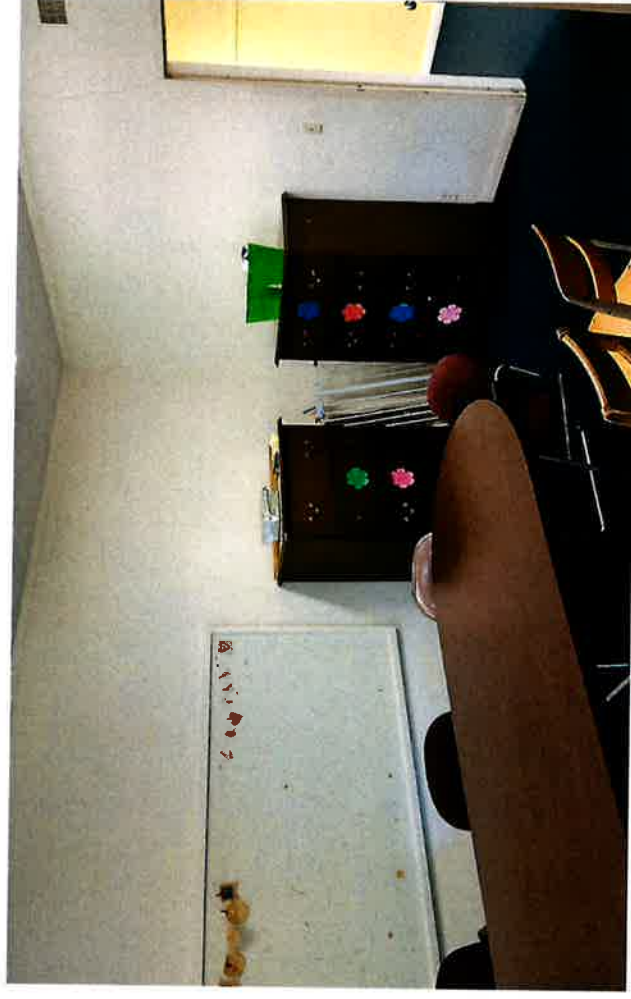


### *Proposed Solution:*

- Monthly lease payment of \$500 to be funded by the ML Borough Budget;
- Room preparation and archive relocation to be performed by BSA Troop 41;
- Shelving and additional construction could be funded and performed as a Troop 41 Eagle Scout Project.
- Relocation could take place as early as January; (HPC to provide lease payments, subject to reimbursement, until the coming Borough Budget is approved and in effect).



*Supplemental Proposed Community Church Room Views:*



## In Summary:

- The ML HPC is an official designation established by Borough ordinance;
- A primary function is to collect, curate and safeguard the Mountain Lakes Historical Archives;
- Our current arrangement for a small space in an ML Library Community Room closet is ending;
- A long-term goal has been to move the archive to a larger, accessible location conducive to preservation;
- A space has been identified in an unused Community Church annex classroom which meets our needs;
- The proposed lease agreement, to begin in 2024, will be \$6,000 per year;
- The ML HPC is not able to meet such a financial commitment from our modest financial situation;
- Additional HPC Borough funding of \$3,000 annually is requested to meet anticipated Committee expenditures.



## ML HPC Current Financial Statement

Treasurer's Summary Report: 9/12/23		
Starting balance	\$33,248	
	Receipts	Disbursements
Plaques		
Salvage		
Products	\$379	
Archive		
Misc. (estate donation)	\$3	
Pending Transactions		
Total	\$382	\$0
Ending balance	\$33,630	

*We thank you for your consideration.*



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
*mstern@mtnlakes.org*

*400 Boulevard*  
*Mountain Lakes, NJ 07046*  
*P -973-334-3131 ext.2006*

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report for the Borough Council meeting of September 27, 2023  
CC: Robert Oostdyk, Borough Attorney

**Mountain Lakes Water Department - Risk and Resiliency Assessment** - On August 16<sup>th</sup>, I reported via email that the Borough received an Administrative Order from the US EPA directing compliance with the "Risk and Resilience Assessment" requirement of the Water Infrastructure Act.

Attached, you will find a proposal from Suburban Consulting Engineers, Inc. to conduct the required risk and resiliency assessment. The Borough Engineer and I both recommend this proposal be approved. Along with the proposal, you will also find the Borough Engineer's recommendation email, and the US EPA order attached.

**Police Vehicle Purchase** - On the agenda for the Borough Council meeting, you will find a resolution authorizing the purchase of two police vehicles, utilizing a NJ State Purchase Contract. In the recent past, police cars have been purchased utilizing a three- or four-year lease, with a one dollar buy out. Due to unfavorable lease rates (6.5% - 7.99%), I am recommending that we forego leasing and purchase these vehicles outright.

Purchasing will avoid the Borough from spending between \$5,900 - \$7,100 on lease interest payments.

Funding of police vehicles, whether lease or outright purchase, is primarily through the Police Outside Services trust account. The balance will come from the police department operating budget.





# BOROUGH of MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
*mstern@mtnlakes.org*

*400 Boulevard*  
*Mountain Lakes, NJ 07046*  
*P -973-334-3131 ext .2006*

SUBJ: Manager's Report for the Borough Council meeting of September 27, 2023  
Page: 2 of 2

**Water Meter Project Update** –As of September 19<sup>th</sup>, 1,125 water meters have been replaced. Appointments for meter changeout continue to be scheduled with residents. Water service line types identified to date: Copper – 1,032; Galvanized – 88; Iron Pipe – 2; Poly – 2; Lead – 1. Currently, this leaves us with 89 water service lines that will need to be replaced (lead and galvanized).

There are approximately 200 meters that still need to be changed out. Our vendor has sent three postcards to these addresses requesting an appointment to change out the meter, with no response. I attribute a majority of the non-responsive to a combination of residents thinking the postcard was junk mail or residents being away over the summer. Our next step is to send a letter directly from the Borough explaining the process and the need to change the meter.

Should you have any questions, please feel free to contact me.

Respectfully,

**Mitchell**

**BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE 14-23**

**“ORDINANCE AMENDING THE REVISED GENERAL ORDINANCES OF  
THE BOROUGH OF MOUNTAIN LAKES AND PROHIBITING PUBLIC  
URINATION OR DEFECATION”**

**NOW THEREFORE, BE IT ORDAINED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

**Section 1.** The Revised General Ordinance of the Borough of Mountain Lakes shall be amended by the inclusion of new Chapter 175 which shall be entitled “Public Urination or Defecation” and shall read, in its entirety, as follows:

**Chapter 175**

**175- 1 Public Urination or Defecation.**

It shall be unlawful for any person to urinate or defecate in public places, parking lots accessible to the public, streets, or in the public view.

**175-2 Violations and Penalties**

Any person(s) found to be in violation of the provisions of this article shall be subject to penalties set forth in Article III of Chapter 1.

**Section 2.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 3.** All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 4.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of the ordinance duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Introduced: 9/11/23

Adopted: 9/27/23

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X					X	X			
Korman		X	X						X			
Menard			X				X		X			
Muilenburg	X		X						X			
Richter			X								X	
Barnett			X						X			
Sheikh				X						X		

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 175-23**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

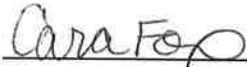
**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **September 27, 2023** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2023.



Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Korman		X	X			
Menard			X			
Muilenburg	X		X			
Richter					X	
Barnett			X			
Sheikh			X			



**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 09/27/2023 For bills from 09/08/2023 to 09/21/2023

Check#	Vendor	Description	Payment	Check Total
22710	101 - 84 LUMBER COMPANY	PO 27617 BH: RENOVATIONS - BATHROOM/MILLWORK	1,427.97	
22711	196 - ALLIED OIL	PO 27656 BH: RENOVATIONS - SUPPLIES	420.96	1,848.93
22712	3861 - AMAZON CAPITAL SERVICES	PO 27094 DPW - UNLEADED FUEL - NJ STATE CONTRACT	2,953.02	2,953.02
		PO 27499 BH: ORDER# 112-2166935-8153051	440.72	
		PO 27510 POLICE: ORDER# 112-7576443-7506659	39.97	
		PO 27537 TAX COLLECTOR: ORDER# 112-4703934-177865	185.30	665.99
22713	189 - ANCHOR ACE HARDWARE	PO 26368 DPW BATHROOM RENOVATION - BLANKET	3.99	
		PO 27129 DPW / WATER DEPT - DEPARTMENT SUPPLIES -	167.08	
		PO 27576 POLICE: MISC SUPPLIES	267.06	
		PO 27635 POLICE: MISC SUPPLIES	29.00	467.13
22714	102 - ANDERSON & DENZLER ASSOC., INC	PO 27653 AUGUST 2023 PROFESSIONAL SERVICES	1,978.35	
		PO 27653 AUGUST 2023 PROFESSIONAL SERVICES	2,618.93	
		PO 27653 AUGUST 2023 PROFESSIONAL SERVICES	3,755.55	
		PO 27653 AUGUST 2023 PROFESSIONAL SERVICES	179.25	7,532.08
22715	4375 - ARCO CONSTRUCTION, INC	PO 27579 BH: RENOVATIONS - METAL	10,100.00	10,100.00
22716	4442 - ATLANTIC BUILDING SPECIALTIES	PO 27071 BH: RENOVATIONS - BOBRICK	830.00	830.00
22717	3957 - ATLANTIC COAST RECYCLING, LLC	PO 27174 RECYCLING COSTS - 2023 - BLANKET	2,419.94	2,419.94
22718	4499 - BLACK LAGOON	PO 27625 2023 LAKES MANAGEMENT - SEPTEMBER	4,275.00	4,275.00
22719	2564 - BSN SPORTS LLC	PO 27373 Soccer Goals Taft Field	8,004.67	8,004.67
22720	4368 - BUY WISE AUTO PARTS, INC.	PO 26974 POLICE VEHICLE REPAIRS - BLANKET	313.67	313.67
22721	4491 - C.R. LAURENCE CO., INC	PO 27223 BH: RENOVATIONS - WINDOWS	4,556.30	
		PO 27565 BH: RENOVATIONS - FIXED GLASS	1,012.21	5,968.51
22722	2196 - CHRISTINA WHITAKER	PO 26467 2023 QUARTERLY HEALTH BENEFITS REIMBURSE	550.02	550.02
22723	4150 - CLEARY GIACOBBE ALFIERIE JACOBS,	PO 27614 AUGUST 2023 LEGAL ATTORNEY SERVICES	969.00	969.00
22724	455 - CONDURSOS GARDEN CENTER	PO 27609 BUILDINGS & GROUNDS: BOROUGH APPEARANCE	120.00	120.00
22725	1481 - CORE & MAIN, LP	PO 24354 FURNISH & INSTALL WATER METERS - RESO# 1	28,275.00	
		PO 27532 WATER DEPARTMENT: EQUIPMENT & TOOLS - BL	109.75	28,384.75
22726	607 - DEPT OF ENVIRONMENTAL PROTECTI	PO 27594 DPW: Air Quality Permit GP-004B	885.00	885.00
22727	2971 - DIRECT ENERGY BUSINESS	PO 27607 WATER: ELECTRIC SERVICE	329.33	329.33
22728	2971 - DIRECT ENERGY BUSINESS	PO 27608 BORO GARAGE: ELECTRIC SERVICE	19.93	19.93
22729	2971 - DIRECT ENERGY BUSINESS	PO 27610 PARKS & BEACHES: ELECTRIC SERVICE	119.10	119.10
22730	2971 - DIRECT ENERGY BUSINESS	PO 27611 BORO HALL: ELECTRIC SERVICE	444.87	444.87
22731	2971 - DIRECT ENERGY BUSINESS	PO 27612 SEWER: ELECTRIC SERVICE	30.13	30.13
22732	4119 - DOUGLAS EDLER	PO 27605 DPW: CELL PHONE REIMBURSEMENT	120.00	120.00
22733	652 - DOVER BRAKE AND CLUTCH CO. INC	PO 27336 DPW- EQUIPMENT REPAIR - BLANKET	140.23	
		PO 27559 S&R: EQUIPMENT REPAIR	303.94	444.17
22734	3270 - EAGLE POINT GUN	PO 27566 POLICE: AMMUNITION	4,332.47	4,332.47
22735	4061 - EKTECH BUILDING MATERIALS	PO 27589 BH: RENOVATIONS	43.42	43.42
22736	3109 - FERRIERO ENGINEERING, INC	PO 27655 PROJ ID: 12MJ106 SUNSET LAKE DAM - AUGUS	1,854.21	1,854.21
22737	4459 - FIELDTURF USA, INC	PO 26942 TENNIS COURT PROJECT - COOP: ESCNJ/AEPA-	197,744.40	197,744.40
22738	4514 - GALLS, LLC	PO 27358 POLICE: CROSSING GUARD EQUIPMENT	160.34	160.34
22739	3948 - GARDEN MAGIC LLC	PO 27593 PARKS GENERAL MAINTENANCE - THE COVE	142.50	142.50
22740	876 - GARDEN STATE LABORATORIES, INC	PO 26973 WATER DEPARTMENT - 2023 TREATMENT OF WEL	168.00	
		PO 27596 WATER DEPT-TREATMENT OF WELLS-BLANKET	3,644.00	3,812.00
22741	3049 - GENERAL CODE	PO 26799 CLERK: CUST#M01514 - ANNUAL MAINTENANCE	1,061.00	1,061.00
22742	503 - HERBERT J. COHRS	PO 26417 2023 QUARTERLY HEALTH BENEFITS REIMBURSE	1,431.51	1,431.51
22743	2740 - HILTI, INC.	PO 27584 BH: RENOVATIONS - FLOOR SUPPLIES	1,021.41	1,021.41
22744	3817 - IL TORRENTE PIZZA	PO 27558 DPW - MEALS - BLANKET	170.55	170.55
22745	4507 - INFINITY FLOORS	PO 27245 BH: RENOVATIONS - CARPET TILES	21,240.00	21,240.00
22746	859 - JCP&L	PO 27626 MASTER ACCT#200 000 574 000/ BILL DATE:	36.45	
		PO 27627 ACCT#100 076 421 971/ BILL PRD: 8/05 - 9	624.00	
		PO 27628 MAST ACCT# 200 000 021 275 / BILL DATE:	228.69	
		PO 27629 M/A #200 000 020 764: BILL DATE: SEPT 12	101.12	428.26
22747	859 - JCP&L	PO 27631 M/A #200 000 054 011/ BILL DATE: SEPT 07	236.45	236.45
22748	4301 - JENNIFER R. JACOBUS	PO 27543 REFUND DUE TO SUCCESSFUL STATE TAX APPEA	35,776.48	35,776.48
22749	3789 - JPMONZO, MUNICIPAL CONSULTING LLC.	PO 27622 FINANCE: WEBINAR - BUDGET AND FAS UPDAT	50.00	50.00
22750	1074 - JW PIERSON CO.	PO 26897 DPW - DEISEL FUEL - BLANKET	360.75	360.75
22751	4231 - KUIKEN BROTHERS COMPANY	PO 27582 BH: RENOVATIONS - CEILINGS	2,082.72	2,082.72
22752	4262 - L & W SUPPLY CORPORATION	PO 27423 BH: RENOVATIONS - FLASHING	1,268.00	1,268.00
22753	2436 - LAKELAND AUTO PARTS	PO 27556 POLICE: VEHICLE REPAIRS - BLANKET	452.76	452.76
22754	2561 - LIFESAVERS, INC.	PO 27032 POLICE: CPR CLASS	190.00	190.00
22755	1851 - MAJOR AUTOMOTIVE INSTALLATIONS	PO 27509 POLICE: VEHICLE EQUIPMENT	78.50	78.50
22756	2308 - MCNERNEY & ASSOCIATES, INC.	PO 27613 LEGAL: TAX APPEAL -REVIEWS, ANALYSIS AND	600.00	600.00
22757	4516 - MILLER ENERGY CO	PO 27598 WATER DEPARTMENT - WELL REPAIRS	27.00	27.00
22758	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 26968 SOLID WASTE DISPOSAL - BLANKET	12,696.84	12,696.84
22759	1311 - MORRIS CTY TREASURER	PO 27112 MORRIS COUNTY COMMUNICATIONS DISPATCH SE	26,447.42	26,447.42
22760	4196 - MOUNTAIN LAKES REALTY, LLC	PO 27616 BH: OCT 2023 LEASE PAYMENTS FOR TEMP BOR	2,575.00	2,575.00
22761	1394 - MTN. LAKES PUBLIC LIBRARY	PO 26924 JUNE - DEC 2023 MTN LAKES PUBLIC LIBRARY	30,936.25	30,936.25
22762	1472 - MURPHY MCKEON P.C.	PO 26891 2023 LEGAL/ RETAINER FEES - BLANKET	4,166.66	

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 09/27/2023 For bills from 09/08/2023 to 09/21/2023

Check#	Vendor	Description	Payment	Check Total
22763	2397 - NAPA AUTO PARTS	PO 27592 AUGUST 2023 LEGAL SERVICES - TAX APPEALS	1,350.09	5,516.66
22764	4235 - NET2PHONE, INC.	PO 27575 POLICE VEHICLE REPAIRS - BLANKET	38.09	38.09
22765	1553 - NEW JERSEY NATURAL GAS	PO 26391 2023 DEDICATED EFAX LINE - ACCT# 954962	32.67	32.67
22766	3398 - NEW JERSEY REGISTRAR'S ASSOCIATION	PO 27641 AUG - SEPT 2023 SERVICE	537.00	537.00
22767	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 27604 2023 NJ REGISTRAR'S CONFERENCE	95.00	95.00
22768	4213 - OPTIMUM	PO 27004 2023 DENTAL PREMIUMS - GROUP 1624 - MAY	2,676.00	2,676.00
22769	4199 - PASSAIC METAL & BUILDING SUPPLIES	PO 27520 2023 BORO (TEMP SPACE) INTERNET SVCS. AC	170.64	170.64
22770	3890 - RDC DESIGN GROUP, LLC	PO 27632 BH: RENOVATIONS	94.50	94.50
22771	1734 - READYREFRESH BY NESTLE	PO 27597 GODADDY REIMBURSEMENT/SUBSCRIPTION - SSL	2,067.64	2,067.64
22772	417 - RONALD CARROLL	PO 26911 2023 BLANKET (2) - ACCT# 0016496903	256.92	256.92
22773	4372 - SEACOAST BUSINESS FUNDING (SBF)	PO 26661 2023 QUARTERLY HEALTH BENEFITS REIMBURSE	1,556.62	1,556.62
22774	1948 - SHEAFFER SUPPLY, INC.	PO 27577 POLICE: OUTSIDE DETAIL HELP FOR 9/1/23 M	1,506.60	1,506.60
22775	1994 - SHERWIN-WILLIAMS COMPANY	PO 27637 BH: RENOVATIONS	204.40	204.40
		PO 27618 BH: RENOVATIONS - PAINT SUPPLIES	2,351.07	
22776	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 27636 BH: RENOVATIONS - PAINTING	226.00	2,577.07
22777	2745 - STATE OF NEW JERSEY	PO 27527 POLICE: ORDER# 7614186567	158.78	158.78
22778	4545 - STEVEN T. LEE & JULIE LIN	PO 27621 3RD QTR 2021 UNEMPLOYMENT	191.54	191.54
22779	1943 - STRUCTURAL STONE CO., INC.	PO 27649 REFUND OF OVERPAYMENT OF TAXES BLOCK 31	14,010.46	14,010.46
22780	1981 - SUBURBAN DISPOSAL, INC	PO 27396 BH RENO: MATERIALS	3,390.00	3,390.00
		PO 27126 SOLID WASTE / RECYCLING COLLECTION 202	67,666.66	
22781	603 - TOWNSHIP OF DENVILLE	PO 27324 SOLID WASTE - DFW YARD DUMPSTER SERVICE	1,050.00	68,716.66
22782	1536 - TREAS, STATE OF NJ - D.O.H.	PO 26943 2023 SHARED MUNICIPAL COURT SERVICES - B	15,323.00	15,323.00
22783	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 27590 AUGUST 2023 DOG LICENSE FEES	1.20	1.20
22784	2977 - UGI ENERGY SERVICES, INC.	PO 26949 2023 SEWER MAINTENANCE CHARGES - BLANKET	37,397.05	37,397.05
22785	1062 - UNITED SITE SERVICES	PO 27638 CUST# J0001077, 1078, 1079 - MOUNTAIN LA	2.23	2.23
		PO 26363 DPW BATHROOM RENOVATION	43.75	
22786	2115 - USDA APHIS, GENERAL	PO 26961 PORTA JOHNS - 2023 MAY-DEC - CUST ID# 1	431.00	474.75
22787	4480 - VERIZON	PO 27624 APHIS - GOOSE MANAGEMENT - CUST# 6001777	1,201.12	1,201.12
22788	4481 - VERIZON	PO 27489 PD: 2023 INTERNET SERVICES: ACCT 357-156	139.00	139.00
		PO 27490 DPW: 2023 INTERNET SERVICES ACCT# 457-15	29.71	
		PO 27490 DPW: 2023 INTERNET SERVICES ACCT# 457-15	41.58	
		PO 27490 DPW: 2023 INTERNET SERVICES ACCT# 457-15	29.71	99.00
22789	2135 - VERIZON WIRELESS	PO 27606 ACCT# 892388054-00001 / AUG 05 - SEPT 04	664.73	664.73
22790	4489 - WALLINGTON PLUMBING & HEATING SUPPLY CO.	PO 27276 BH: RENOVATIONS - HVAC BLANKET	149.88	149.88
22791	4003 - WARSHAUER ELECTRIC SUPPLY CO.	PO 27526 BH: RENOVATIONS - EXIT SIGNS	4,655.00	4,655.00
22792	4225 - WILLIAMS SCOTSMAN, INC	PO 26340 BH: RENOVATIONS - 2023 TRAILER RENTAL -	273.75	273.75
TOTAL				589,193.44

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED			14,010.46	
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	1,156.00			
01-201-20-130-020	FINANCE - OTHER EXPENSES	50.00			
01-201-20-140-020	COMPUTER SERVICES	2,377.28			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	185.30			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	7,085.66			
01-201-20-165-020	ENGINEERING SERVICES	2,618.93			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	6,214.15			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	5,262.11			
01-201-25-250-020	INTERLOCAL SERVICES: MC DISPATCH - OE	26,447.42			
01-201-25-251-020	INTERLOCAL SERVICES: DENVILLE COURT - OE	15,323.00			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	1,828.38			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	83,479.11			
01-201-26-306-020	Recycling Tax	354.33			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	370.93			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	804.52			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	6,049.62			
01-201-29-390-020	AID TO PUBLIC LIBRARY	30,936.25			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	963.47			
01-201-31-437-020	NATURAL GAS	539.23			
01-201-31-440-020	TELECOMMUNICATIONS	697.40			
01-201-31-447-020	PETROLEUM PRODUCTS	3,313.77			
01-260-05-100	DUE TO CLEARING		0.00		245,863.80
01-400-65-100	Fund Balance Clearing		35,775.48		

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
<b>TOTALS FOR</b>	<b>Current Fund</b>	<b>196,076.86</b>	<b>0.00</b>	<b>49,786.94</b>	<b>245,863.80</b>
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19			1,854.21	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			58,763.31	
04-215-55-991-000	2021 CAPITAL ORDINANCE 10-21			28,275.00	
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22			47.74	
04-215-55-994-000	2023 CAPITAL ORDINANCE 2-23			197,744.40	
04-215-55-996-000	2023 CAPITAL ORDINANCE 8-23			12,266.82	
04-260-05-100	DUE TO CLEARING			0.00	298,951.48
<b>TOTALS FOR</b>	<b>General Capital</b>	<b>0.00</b>	<b>0.00</b>	<b>298,951.48</b>	<b>298,951.48</b>
05-201-55-520-520	Water Operating - Other Expenses	6,513.83			
05-260-05-100	DUE TO CLEARING			0.00	6,513.83
<b>TOTALS FOR</b>	<b>Water Operating</b>	<b>6,513.83</b>	<b>0.00</b>	<b>0.00</b>	<b>6,513.83</b>
07-201-55-520-520	Sewer Operating - Other Expenses	37,671.59			
07-260-05-100	DUE TO CLEARING			0.00	37,671.59
<b>TOTALS FOR</b>	<b>Sewer Operating</b>	<b>37,671.59</b>	<b>0.00</b>	<b>0.00</b>	<b>37,671.59</b>
13-260-05-100	DUE TO CLEARING			0.00	1.20
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			1.20	
<b>TOTALS FOR</b>	<b>Animal Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>1.20</b>	<b>1.20</b>
14-260-05-100	Due to Clearing			0.00	191.54
14-300-60-000-000	RESERVE FOR UNEMPLOYMENT INSUR			191.54	
<b>TOTALS FOR</b>	<b>Unemployment Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>191.54</b>	<b>191.54</b>
Total to be paid from Fund 01 Current Fund		245,863.80			
Total to be paid from Fund 04 General Capital		298,951.48			
Total to be paid from Fund 05 Water Operating		6,513.83			
Total to be paid from Fund 07 Sewer Operating		37,671.59			
Total to be paid from Fund 13 Animal Trust		1.20			
Total to be paid from Fund 14 Unemployment Trust		191.54			
		589,193.44			



## Checks Previously Disbursed

22709 NJ MOTOR VEHICLE COMMISSION PO# 27634 POLICE; TESLA REGISTRATION 85.00 9/19/2023

85.00

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	85.00	245,863.80	245,948.80
Fund 04 General Capital		298,951.48	298,951.48
Fund 05 Water Operating		6,513.83	6,513.83
Fund 07 Sewer Operating		37,671.59	37,671.59
Fund 13 Animal Trust		1.20	1.20
Fund 14 Unemployment Trust		191.54	191.54

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
	BILLS LIST TOTALS	85.00	589,193.44	589,278.44	



# List of Bills - (3310101001001) CASH - RECREATION

## Recreation Trust

Meeting Date: 09/27/2023 For bills from 09/08/2023 to 09/21/2023

Check#	Vendor	Description	Payment	Check Total
5583	2564 - BSN SPORTS LLC	PO 27373 Soccer Goals Taft Field	989.98	989.98
5584	765 - FIRST STUDENT, INC	PO 27578 2023 Teen Camp - Surf Camp Week 7/31-8/4	4,687.50	4,687.50
5585	4539 - THOMAS C. MAROTTA	PO 27642 2022-2023 Custom Sailing Storage Box	12,122.42	12,122.42
TOTAL				17,799.90

### Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	17,799.90
33-600-00-090-000	Recreation Trust Reserves			17,799.90	
TOTALS FOR	Recreation Trust	0.00	0.00	17,799.90	17,799.90

Total to be paid from Fund 33 Recreation Trust

17,799.90

17,799.90

**List of Bills - (1710101001002) Escrow - Developers - Checking****Developer's Escrow**

Meeting Date: 09/27/2023 For bills from 09/08/2023 to 09/21/2023

Check#	Vendor	Description	Payment	Check Total
5374	4485 - THE CRAIG SCHOOL	PO 27146 ESCROW REFUND	1,784.25	1,784.25
	TOTAL			1,784.25

**Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	1,784.25
17-500-00-091-402	THE CRAIG SCHOOL			1,784.25	
<b>TOTALS FOR</b>	<b>Developer's Escrow</b>	<b>0.00</b>	<b>0.00</b>	<b>1,784.25</b>	<b>1,784.25</b>

Total to be paid from Fund 17 Developer's Escrow

1,784.25

1,784.25

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 176-23**

**"RESOLUTION CANCELLING 2022 HISTORIC PRESERVATION GRANT"**

**WHEREAS**, there is a receivable with an offsetting appropriation from the Morris County Historic Preservation Trust Fund for the Mountain Lakes Train Station in the amount of \$1,500.00 and local matching funds in the amount of \$375.00 and,

**WHEREAS**, this receivable, appropriation, and matching funds are no longer needed by the Borough,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the receivable, appropriation, and matching funds be cancelled.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Korman		X	X			
Menard			X			
Muilenburg	X		X			
Richter					X	
Barnett			X			
Sheikh			X			

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 177-23**

**“RESOLUTION CANCELLING 2022 HIGHLANDS INITIAL ASSESSMENT GRANT”**

**WHEREAS**, there is a receivable with an offsetting appropriation from the Highlands Water Protection and Planning Council for the Mountain Lakes Initial Assessment Grant in the amount of \$55.00 and,

**WHEREAS**, this receivable and appropriation are no longer needed by the Borough,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the receivable and appropriation be cancelled.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Korman		X	X			
Menard			X			
Muilenburg	X		X			
Richter					X	
Barnett			X			
Sheikh			X			



**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ  
RESOLUTION 178-23**

**“RESOLUTION AUTHORIZING THE DISCRETIONARY AWARD OF A CONTRACT FOR PLUMBING SUPPLIES AND RELATED MATERIALS TO WALLINGTON PLUMBING IN AN AMOUNT THAT MAY EXCEED \$17,500 BUT WILL BE LESS THAN \$44,000”**

**WHEREAS**, the Borough of Mountain Lakes has a need to purchase plumbing supplies and related materials for the Borough Hall Renovation Project; and

**WHEREAS**, the Borough of Mountain Lakes has identified Wallington Plumbing as a supplier of the plumbing supplies and related materials; and

**WHEREAS**, it is anticipated that the purchase contract with Wallington Plumbing will exceed \$17,500 but be less than \$44,000; and

**WHEREAS**, the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq. requires contracts in excess of \$17,500 to be issued in a fair and open or non-fair and open manner; and

**WHEREAS**, Wallington Plumbing has provided the required documentation, which is on file with the Borough, for a non-fair and open contract to be awarded; and

**WHEREAS**, the Chief Finance Officer will certify that funds are available upon submission of a purchase requisition, and;

**WHEREAS**, it is the recommendation of the Borough Manager that should they be needed, contracts in excess of \$17,500 but less than \$44,000 be authorized in the manner required by law.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey as follows:

1. Should they be needed, contracts in excess of \$17,500 but less than \$44,000 may be authorized in the manner required by law.
2. The Borough Manager is hereby authorized and directed to execute the necessary documents related to this resolution.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Korman		X	X			
Menard			X			
Muilenburg	X		X			
Richter					X	
Barnett			X			
Sheikh			X			

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 179-23**

**“RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION PHASE OF THE SUNSET  
LAKE DAM REHABILITATION PROJECT BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND FERRIERO ENGINEERING,  
INC.”**

**WHEREAS**, there exists the need for professional engineering services in connection with the Construction Phase of the Sunset Lake Dam Rehabilitation Project for the Borough of Mountain Lakes; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey:


**Section 1.** The Borough Manager and Borough Clerk are hereby authorized and directed to execute an agreement with **Ferriero Engineering, Inc.** for professional engineering services regarding the Construction Phase of the Sunset Lake Dam Rehabilitation Project for the Borough of Mountain Lakes as set forth in the attached contract.

**Section 2.** This contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

**Section 3.** A notice of this action shall be printed once in the legal newspaper of the Borough of Mountain Lakes.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Korman		X	X			
Menard			X			
Muilenburg	X		X			
Richter					X	
Barnett			X			
Sheikh			X			

**CERTIFICATION OF THE AVAILABILITY OF FUNDS**

04-215-55-997-002 – Ordinance 12-23 Section 20 Costs \$120,000.00

  
\_\_\_\_\_  
Monica Gosicki, CFO

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 180-23**

**“RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING SERVICES FOR AMERICA’S  
WATER INFRASTRUCTURE ACT – RISK & RESILIENCY ASSESSMENT SERVICES BETWEEN THE BOROUGH OF MOUNTAIN  
LAKES AND SUBURBAN CONSULTING ENGINEERS, INC.”**

**WHEREAS**, there exists the need for professional engineering services for America’s Water Infrastructure Act – Risk & Resiliency Assessment Services for the Borough of Mountain Lakes; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey:

**Section 1.** The Borough Manager and Borough Clerk are hereby authorized and directed to execute an agreement with Suburban Consulting Engineers, Inc. for professional engineering services for the Borough of Mountain Lakes as set forth in the attached proposal dated August 23, 2023.

**Section 2.** This contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

**Section 3.** A notice of this action shall be printed once in the legal newspaper of the Borough of Mountain Lakes.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Korman		X	X			
Menard			X			
Muilenburg	X		X			
Richter					X	
Barnett			X			
Sheikh			X			

**CERTIFICATION OF THE AVAILABILITY OF FUNDS**

05-201-55-520-568 - Water Operating - Risk & Resiliency Asse \$15,000.00

  
\_\_\_\_\_  
Monica Gosicki, CFO

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 181-23**

**“RESOLUTION AUTHORIZING A CONTRACT WITH NIELSEN OF MORRISTOWN UNDER NJ STATE CONTRACT #23-FLEET-34933”**

**WHEREAS**, the Borough of Mountain Lakes, pursuant to N.J.S.A. 40A: 11-11(6) and N.J.A.C.5:34-7.21 et seq., may by resolution and without advertising for bids, purchase any goods or services under NJ State Contract #23-Fleet-34933; and

**WHEREAS**, the Borough of Mountain Lakes has the need on a timely basis to purchase goods or services from Nielsen of Morristown utilizing NJ State Contract #23-Fleet-34933; and

**WHEREAS**, the anticipated cost of the purchase of goods from Nielsen of Morristown totals \$86,601.80, as stated on the quote dated September 18, 2023 (\$43,300.90 x 2); and

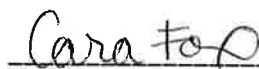
**WHEREAS**, the Borough of Mountain Lakes intends to enter into a contract with Nielsen of Morristown through this resolution, which shall be subject to all the conditions applicable to NJ State Contract #23-Fleet-34933;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey as follows:

1. That the governing body does hereby authorize the Purchasing Agent to purchase goods or services from Nielsen of Morristown through NJ State Contract #23-Fleet-34933, pursuant to all conditions of the contract; and
2. Pursuant to N.J.A.C. 5:30-5/5(b), the Certified Finance Officer has determined that sufficient funds are available as evidenced by the Certification attached hereto.
3. That the duration of the contracts between the Borough of Mountain Lakes and Nielsen of Morristown shall be from September 27, 2023 to December 31, 2023.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Korman		X	X			
Menard			X			
Muilenburg	X		X			
Richter					X	
Barnett			X			
Sheikh			X			

**CERTIFICATION OF THE AVAILABILITY OF FUNDS**

19-300-60-000-005 - RESERVE FOR POLICE VEHICLE \$81,500.00  
01-201-25-240-037 - POLICE - VEHICLE LEASE/PURCH \$5,101.80

  
\_\_\_\_\_  
Monica Gosicki, CFO



**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ  
RESOLUTION R182-23**

**“RESOLUTION AUTHORIZING THE DISCRETIONARY AWARD OF A CONTRACT TO PURCHASE AN ATV FROM H & H  
OUTDOOR POWERSPORTS IN AN AMOUNT THAT MAY EXCEED \$17,500 BUT WILL BE LESS THAN \$44,000”**

**WHEREAS**, the Borough of Mountain Lakes has a need to purchase an ATV for the Borough Police Department; and

**WHEREAS**, the Borough of Mountain Lakes had identified Ledgewood Powersports as a supplier of the ATV and passed Resolution 123-23 on May 22, 2023; and

**WHEREAS**, Ledgewood Powersports can no longer supply the ATV and the Borough of Mountain Lakes has now identified H & H Outdoor Powersports as a supplier of the ATV; and

**WHEREAS**, it is anticipated that the purchase contract with H & H Outdoor Powersports will exceed \$17,500 but be less than \$44,000; and

**WHEREAS**, the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq. requires contracts in excess of \$17,500 to be issued in a fair and open or non-fair and open manner; and

**WHEREAS**, H & H Outdoor Powersports has provided the required documentation, which is on file with the Borough, for a non-fair and open contract to be awarded; and

**WHEREAS**, the Chief Finance Officer has certified that funds are available for the contract, and;

**WHEREAS**, it is the recommendation of the Borough Manager that should they be needed, contracts in excess of \$17,500 but less than \$44,000 be authorized in the manner required by law.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey as follows:

1. Should they be needed, contracts in excess of \$17,500 but less than \$44,000 may be authorized in the manner required by law.
2. The Borough Manager is hereby authorized and directed to execute the necessary documents related to this resolution.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Korman		X	X			
Menard			X			
Muilenburg	X		X			
Richter					X	
Barnett			X			
Sheikh			X			

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 183-23**

**“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A: 4-87  
FOR THE BPU CLEAN FLEET ELECTRIC VEHICLE GRANT IN THE AMOUNT OF \$4,000.00”**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Mountain Lakes hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$4,000.00 which item is now available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services-Public and Private Revenues Off-set with Appropriations:

BPU Clean Fleet Electric Vehicle Grant

**BE IT FURTHER RESOLVED**, that the like sum of \$4,000.00 be and the same is hereby appropriated under the caption of:

(A) Operations – Excluded from “CAPS” Public and Private Programs Offset By Revenues – BPU Clean Fleet Electric Vehicle Grant

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Korman		X	X			
Menard			X			
Muilenburg	X		X			
Richter					X	
Barnett			X			
Sheikh			X			



**BOROUGH OF MOUNTAIN LAKES**

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

# **CONSTRUCTION OFFICE**

## **MONTHLY ACTIVITY REPORT**

**AUGUST 2023**

### **ADMINISTRATIVE SUMMARY**

An unusual slowdown in construction activity occurred this month. Vacations and the start of the upcoming school year may have contributed to this decline. The permit fees generated is still over the amount collected at this point last year. The last fee increase has compensated for the lack of activity.

Continued progress has been made on the four-unit veterans housing project. The exterior of the building has been completed and the bulk of the interior utilities have been completed and inspected. Work on the site utilities is progressing.

The canopy, pump islands and concrete canopy pads have been installed at the Wawa project. The remaining building framing has been completed and the interior utilities are being installed. The concrete parking pads are also completed around the building. The final retaining wall work at the rear of the property is complete, allowing the installation of the trash enclosure to progress.



Mountain Lakes Borough  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046

## Building Summary Report Comparison

Building Summary between the dates of 8/1/2023 and 8/31/2023.

Permit Summary	8/1/2023-8/31/2023	8/1/2022-8/31/2022	Month Diff %	YTD	YTD last Year	YTD Diff %
Permits Issued:	16	31	-48.4%	200	217	-7.8%
Updates Issued:	5	9	-44.4%	33	38	-13.2%
Inspections Scheduled:	108	147	-26.5%	906	1160	-21.9%
Inspections Passed:	93	122	-23.8%	728	935	-22.1%
Inspections Failed	8	21	-61.9%	103	190	-45.8%
Certificates Of Occupancy Issued:	0	1	-100%	9	19	-52.6%
Certificates of Approval Issued:	0	21	-100%	146	252	-42.1%
Cert Continuing Occupancy Issued:	0	0	NA	0	0	NA
Permit Payments Count:	37	78	-52.6%	464	545	-14.9%
Fee Collected:	\$7,624	\$14,565	-47.7%	\$99,628	\$94,840	5%
Fee Collected (Subcodes Only):	\$7,034	\$13,081	-41.5%	\$89,133	\$86,004	3.3%
Violations	0	0	NA	8	7	14.3%
Violation Payments	\$0.00	\$0.00	NA	\$1,250.00	\$600.00	108.3%
Ongoing Location Payments	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA
Ongoing Test Payments	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA





# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

## CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL	10,024.00	99,008.00		
MAY	26,651.00	125,659.00		
JUNE	11,789.00	137,448.00		
JULY	12,009.00	149,457.00		
AUGUST	9,533.50	158,990.00		
SEPTEMBER	24,580.00	183,570.00		
OCTOBER	12,533.00	196,103.00		
NOVEMBER	16,916.00	213,019.00		
DECEMBER	9,126.00	222,145.00		

PERIOD	2022 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	13,661.00	13,661.00		
FEBRUARY	6,934.00	20,595.00		
MARCH	13,951.00	34,546.00		
APRIL	8,038.00	42,584.00		
MAY	11,802.00	54,386.00		
JUNE	13,103.00	67,489.00		
JULY	15,811.00	83,300.00		
AUGUST	14,815.00	98,115.00		
SEPTEMBER	8,189.00	106,304.00		
OCTOBER	33,312.00	139,616.00	Wawa fees	26,104.00
NOVEMBER	5,991.00	145,607.00		
DECEMBER	8,991.00	154,598.00		

PERIOD	2023 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	6,040.00	6,040.00		
FEBRUARY	18,631.00	24,671.00		
MARCH	17,114.00	41,785.00		
APRIL	7,334.00	49,119.00		
MAY	11,092.00	60,211.00		
JUNE	12,920.00	73,131.00		
JULY	21,403.00	94,534.00		
AUGUST	7,709.00	102,243.00		
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				



Mountain Lakes Borough  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046

## Construction Permit Activity Report

8/1/2023 -> 8/31/2023

### Summary

New:	Cost: \$0.00	Count: 0	Cubic Footage: 4,320 Cu.ft	Permits Issued: 16
Addition:	\$22,000.00	1	Square Footage: 480 Sq.ft	Updates Issued: 5
Alteration:	\$302,665.00	19		
Demolition:	\$1,200.00	1		
Total:	\$325,865.00	21		

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	6	\$3,042.00	\$0.00	\$3,042.00	B 37	28 %75.7	5 %13.5	4 %10.8
Plumbing:	5	\$685.00	\$0.00	\$685.00	P 15	15 %100	0 %0	0 %0
Electrical:	15	\$2,145.00	\$0.00	\$2,145.00	E 33	29 %87.9	2 %6.1	2 %6.1
Fire:	2	\$160.00	\$0.00	\$160.00	F 5	3 %60	1 %20	1 %20
Elevator:	0	\$0.00	\$0.00	\$0.00	V 0	0 %	0 %	0 %
Mechanical:	10	\$1,002.00	\$0.00	\$1,002.00	M 18	18 %100	0 %0	0 %0
	38	\$7,034.00	\$0.00	\$7,034.00	108	93	8	7
DCA Training:	1		16	Other Fees	(Note: Does not include result of none)			
DCA State:	19		549	\$0.00				
DCA Minimum:	0		0					
	20		\$565					

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building 0	0	0	CA 0	\$0.00	\$0.00
Plumbing 0	0	0	CCO 0	\$0.00	\$0.00
Electrical 0	0	0	CO 0	\$0.00	\$0.00
Fire 0	0	0	CC 0	\$0.00	\$25.00
Mechanical 0	0	0	TCO 0	\$0.00	\$0.00
Elevator 0	0	0	TCC 0	\$0.00	\$0.00
Total:	\$0.00	\$0.00	Total: 0	\$0.00	\$25.00

#### NOTE:

Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.

This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees			Payments (Based on Payment Date)	
	Record Count	Total Exempted		Record Count	Total Waived		
Building	0	\$0	Building	0	\$0	Permit (37)	\$7,709.00
Plumbing	0	\$0	Plumbing	0	\$0	NON-UCC (0)	\$0.00
Electrical	1	\$85	Electrical	0	\$0	Variation Payments	\$0.00
Fire	0	\$0	Fire	0	\$0	Penalty (0)	\$0.00
Mechanical	0	\$0	Mechanical	0	\$0	Inspection Payments	\$0.00
Elevator	0	\$0	Elevator	0	\$0	Ongoing Invoice	\$0.00
Total:		\$85	Total:		\$0	Test Payments	\$0.00
	Record Count	Total Exempted		Violations	Fines	Other Payments	\$0.00
DCA Fees 1		\$3	Issued 0	\$0.00	\$0.00	Grand Total	\$7,709.00

# **BOROUGH OF MOUNTAIN LAKES**

## **DEPARTMENT OF PUBLIC WORKS**

Department Activity  
August 2023

### **IN HOUSE**

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance.

Additionally:

#### **Streets & Roads**

- o Roadside mower cutting throughout town
- o Performed street & tree clean up due to heavy rains
- o Pothole repairs throughout town
- o Performed tree clean up on the following roads: Briarcliff, Pollard, Kenilworth, & Condit

#### **Water Department**

- o Water service repair on Laurel Hill Road
- o Curb box location/repairs for National Metering Co.
- o Water main break repair on Cobb Road
- o Fire Hydrant exercising

#### **Recreation Department**

- o Sailboat racks removed and stored at DPW
- o Boxes from summer program removed from school and stored at Birchwood
- o Tennis court conduit install
- o Performed tree & brush clean up at tennis courts

#### **Beaches**

- o Graded sand at beaches

#### **DPW**

- o Styrofoam drop off



# BOROUGH OF MOUNTAIN LAKES

## LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

TO: Mitchell Stern  
DATE: 9/18/23  
SUBJECT: August 2023 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of August 2023:

### FIRE CALLS (20)

LOCATION	DATE	TIME	DESCRIPTION
Oak RD Btn Twp	8/2	11:08 AM	Assist Boonton Twp FD
75 Pollard Rd	8/2	7:06 PM	Fire Alarm- set off in error
110 Rt 46	8/3	2:20 PM	Fire Alarm-Malfunction
Rt 46 West	8/3	5:50 PM	Small Brush on Median
10 Howell Rd	8/3	2:25 PM	Fire Alarm-Malfunction
125 Midvale Road	8/5	6:58 PM	Wire Fire
6 Littlewood Court	8/7	3:26 PM	Contractor his gas line.
Wildwood School	8/10	7:58 AM	Fire Alarm- Set off by dust
Melrose near Fanny Rd	8/11	2:23 PM	Wire Fire
17 Crane Road	8/12	11:28 AM	Fire Alarm-Culinary Mishap
Glen and Briarcliff	8/13	2:57 AM	Wire Fire
72 Briarcliff Rd	8/13	3:20 AM	Gas Leak.
YMCA	8/13	4:54 AM	Fire Alarm-Malfunction
58 Pocono Rd	8/15	3:51 PM	Fire Alarm-Malfunction
58 Pocono RD	8/15	4:29 PM	Fire Alarm-Malfunction
61 Bellvale Rd	8/15	11:15 PM	Fire Alarm-Malfunction
290 Boulevard	8/19	6:47 AM	Fire Alarm-Culinary Mishap
61 Bellvale Rd	8/22	12:38 AM	Fire Alarm- Malfunction
61 Bellvale Rd	8/25	11:34 PM	Fire Alarm-Malfunction
20 Pollard Road	8/31	5:13 PM	Fire Alarm-Malfunction

### DRILLS/TRAINING (4)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	8/1	7:00 PM	JFD Officer Training

High School	8/6	1:00 PM	JFD Drill
Firehouse	8/8	7:00 PM	JFD Officer Training
High School	8/20	1:00 PM	JFD Drill

#### MEETINGS (1)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	8/22	8:00 PM	Monthly Business Meeting

#### WORK DETAILS (0)

LOCATION	DATE	TIME	DESCRIPTION
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#### COMMUNITY EVENTS (0)

LOCATION	DATE	TIME	DESCRIPTION
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#### ANNOUNCEMENTS-None

#### Breakdown of Manhours

Calls- 168

Drills 60

Meetings 15

Community/Miscellaneous 0

Total- 250



### August 2023 Health Department Activity Report – Mountain Lakes

This August 2023 report identifies the activities of the Health Officer, Health Department, and staff and provides an overview of the various tasks completed by the department during the previous months. Additional supplemental reports from Environmental, Nursing, and Health Education are provided to detail those activities.

#### Health Education:

- August Newsletter printed on 7/28 and distribution began on 8/1. Topics: National Child Eye Health and Safety Month (10 tips for children's eye health), Nutrition to Boost Eye Health, Immunization Awareness Month information, upcoming health screening and programs/ events, as well as information on county specific (Essex/ Morris/ Union) details regarding COVID-19 testing, registering for vaccines
- 8/18 Quarterly Webinar: Back to School – Children's Mental Health and Childhood Immunizations – 8 participants
- Developed September newsletter; Topics: World Alzheimer's Month, nutrition to boost memory, information on lice prevention, upcoming health screening and programs/ events, as well as information on Morris County specific details regarding COVID-19 testing, registering for vaccines.
- Developed informational flyer on 2023-24 COVID-19 Protocols for Schools and Early Care Education programs

#### Vaccinations & Communicable Diseases:

- The Health Department has COVID vaccines available for adults and children.
- Public Health Nurses are also available to provide COVID-19 vaccines to homebound persons.
- No COVID vaccines were provided to homebound individuals for the month of August.
- For the week ending August 19th 2023 the influenza surveillance report for the Morris county continues to be **low**. Influenza activity throughout the State continues to be **low**.
- Adult & Childhood Vaccination Clinic: Most Wednesdays by appointment only at the Bloomfield Department of Health.
- The influenza data collection is conducted every month, however, during the summer months weekly reports are not disseminated. No unusual activity detected during the month of July.
- New Cases:  
Campylobacter- Probable  
COVID-19 cases confirmed.  
Ongoing Cases:  
Ehrlichia/Anaplasma- Ongoing-Possible

Public Health Nursing Division  
August 2023

Public Health Update

**Reminder to Keep Track of Routine Immunizations and Guidance for Back to School**

**Date:** August 9, 2023

**Public Health Message Type:** ☐ Alert ☐ Advisory ☒ Update ☐ Information

**Intended Audience:** ☒ All public health partners ☒ Health care providers

☒ Infection preventionists ☒ Local health departments ☒ Schools/child care ☒ Other: Parents

As part of the New Jersey Department of Health (NJDOH), Vaccine Preventable Disease Program's commitment to ensuring a safe and healthy learning environment in the upcoming school year, we want to emphasize the importance of everyone being up to date with all vaccines recommended by the Advisory Committee on Immunization Practices (ACIP) and Centers for Disease Control and Prevention (CDC). By following the schedule recommended by the ACIP, students and communities will be optimally protected against all vaccine-preventable diseases including COVID-19 and influenza.

Immunizations play a crucial role in protecting children from preventable diseases and contribute to the well-being of the entire school community. While everyone should follow the ACIP-recommended vaccination schedule, it is important that students meet the state immunization requirements as a condition of enrollment and attendance in childcare/preschools and schools in New Jersey (NJ). Immunization requirements for school attendance in NJ are summarized at [Childcare/Preschools](#) and [K-12](#).

All students must provide a copy of their updated immunization records to the school nurse or the childcare/preschool administrator before the start of the school year. If a child requires any vaccinations or needs to catch up on missed immunizations, parents should schedule an appointment with a health care provider as soon as possible. Early planning will help avoid last-minute rushes and minimize disruption in school attendance. The IMM-8 (yellow card), Health History and Appraisal Form (A-45), and the New Jersey Immunization Information System (NJIS) are considered official immunization records. NJIS immunization records are also accessible through the Docket app. Download the free app by searching "Docket" on the Apple [App Store](#) or on [Google Play](#).

Requests for exemptions based on philosophical, moral, secular, or more general reasons are unacceptable. Only religious and/or medical exemptions are allowed. Guidance on what constitutes a valid exemption can be found [here](#).

Serology is helpful when immunization records cannot be obtained to show proof of vaccination history such as when students newly enter the United States from areas affected by natural disasters. Providers should review the ACIP/CDC recommendations for serology testing and ensure they are ordering the appropriate tests (e.g., it is never appropriate to order an IgM to assess vaccine-induced immunity). Serology tests are not available for all antigens; serology should only be performed if the tests are FDA-approved and CLIA certified. Serology should never be used to abort a recommended vaccination series (e.g., checking serology after 2 doses of a recommended 3 dose hepatitis B series). This information is available at [Immunization Requirements FAQs](#). We all have a collective responsibility to protect the health and well-being of our students and school community. Ensuring that every child is up to date with their immunizations creates a safer environment for everyone.

**ACTION ITEMS FOR HEALTH CARE PROVIDERS**

- Stay up to date on Advisory Committee on Immunization Practices (ACIP) Recommendations.

- Vaccinate in accordance with New Jersey's school immunization requirements and the CDC-recommended immunization schedule.
- Refer to the NJ Immunization Reminder Checklists for a quick reference on recommended and required vaccines for Back to School/Campus.
- Use every opportunity to assess for immunizations to ensure children get back on track with their routine immunizations.
- Consider participating in the NJ Vaccines for Children (VFC) Program to provide free or low-cost vaccines to reduce financial barriers.
- Participate in the New Jersey Immunization Information System (NJIS). Click here to [enroll](#). All health care providers who administer vaccines to children 6 years of age and under are required by law to enter the immunization history into the NJ Immunization Information System (NJIS), state registry, within 30 days of administration (N.J.A.C. 8:57-3.16).

#### **ACTION ITEMS FOR SCHOOL AND PUBLIC HEALTH OFFICIALS**

- Review student immunization records to ensure compliance with school attendance.
- Participate in NJIS. Click here to [enroll](#).
- Maintain a list of students who are in the process of catching up on immunizations to ensure timely receipt based on the CDC Catch-Up Schedule.
- Share NJDOH and CDC immunization educational materials with parents.
- Become familiar with the [schools](#) and [local health department](#) in your jurisdiction.
- Submit the [Annual Immunization Status Report](#) during the reporting period of January 1 through February 1 to the State Health Department and email a copy to your local health department.

#### **SAVE THE DATE**

NJDOH Back to School webinar will be held on Wednesday, September 27, 2023. Stay tuned for registration details.

#### **Monthly Activities**

Communicable Disease Reporting and Surveillance System (CDRSS) is checked, at minimum, twice daily to review for newly listed communicable diseases. This is accomplished by all nursing division staff. Upon the listing of a new disease, investigation of disease is initiated by Public Health Nurses (PHNs)/Communicable Disease Investigator.

NJLINC checked daily. Health alerts and advisories are reviewed by all Public Health Nurses. Health alerts, recalls, and specific health advisories are forwarded to the Health Educator for dissemination of information to the public if action is warranted as per NJLINC.

#### **COVID Activities**

The Health Department currently has COVID-19 vaccines available for adults and children. If a homebound person is in need of a COVID-19 vaccine, the Nursing Division will schedule and provide a homebound visit.

For the week ending August 24, 2023, the COVID-19 Community Activity Level Report for Morris County is **low**. The Community transmission level for Healthcare settings is **low (green)**.

#### **Seasonal Flu Activities**

The influenza data collection is conducted every month, however, during the summer months weekly reports are not disseminated. No unusual activity detected during the month of July.

## BOROUGH OF MOUNTAIN LAKES MONTHLY REPORT

For the week ending August 19th, 2023 the Influenza surveillance activity level for New Jersey State is minimal.

### Vaccines and TB Control Program

No patients received vaccines from the weekly vaccine clinic at Bloomfield Health Department. No Mantoux tests were administered this month.

### Childhood Lead Poisoning Prevention Program

No new cases reported for this month. Lead case management monitoring occurs twice daily at a minimum for jurisdiction within the NJDOH Lead Monitoring system.

### Communicable Disease

The classifications for the cases listed below are based on the investigation conducted by the PHN and Communicable Disease Investigator, laboratory evaluation and NJDOH case definition. All investigation information is entered into CDRSS; NJDOH reads entries, comments on individual cases or will send PHN/ Communicable Disease Investigator email requesting more data. Once NJDOH is satisfied with investigation methods, the case is approved and closed.

*Patient Status is based on pt s/s, lab result interpretation and NJDOH Case Definition, which is found in the NJDOH Communicable Disease Manual*

### **August 2023**

<b>New Cases:</b> 1- <b>Campylobacter- Probable</b> 1- <b>COVID-19 cases confirmed.</b>	<b>Ongoing Cases:</b> 1- <b>Ehrlichia/Anaplasma- Ongoing-Possible</b>
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**No current outbreaks or clusters within jurisdiction at this time.**

Respectfully submitted,  
Anamaria Valencia MD, MPH(c)  
Communicable Disease Investigator Nursing Division- Bloomfield Health Department



# MOUNTAIN LAKES BORO POLICE DEPARTMENT

## Officer Citation Report

From Date : 8/1/2023 To Date : 8/31/2023

Report Date : 9/20/2023 8:04 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	88	11	19	0	0	0	0	30
XX	XX	1	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	50	0	0	0	0	0	1	1
XX	XX	69	5	4	0	0	0	1	10
XX	XX	25	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	68	4	6	0	0	0	0	10
XX	XX	44	7	4	0	0	0	0	11
XX	XX	88	3	11	0	0	0	0	14
XX	XX	4	0	0	0	0	0	0	0
XX	XX	18	0	0	0	0	0	0	0
		<b>Traffic Stops</b>	<b>Equipment</b>	<b>Moving</b>	<b>Radar</b>	<b>Parking</b>	<b>Ordinance</b>	<b>Warnings</b>	<b>Total</b>
	<b>Total:</b>	455	30	44	0	0	0	2	76



**MOUNTAIN LAKES BORO POLICE DEPARTMENT**

Agency Activity Report

**By CFS Classification****From Date: 8/1/2023 To Date: 8/31/2023****Report Date: 9/20/2023 8:06:59 AM**

<b>Classification code</b>	<b>Description</b>	<b>Total Events</b>	<b>0000-0800</b>	<b>0801-1600</b>	<b>1601-2359</b>
0700	MV Theft	1	0	1	0
0800	Other Assaults	2	0	1	1
1100	Fraud	1	0	0	1
2400	Disorderly Conduct	9	3	0	6
2600	All Other Offenses	4	0	2	2
4000	Non Criminal Investigations	30	5	10	15
4100	Fire Related	16	5	5	6
5000	Lost Found Property	1	0	1	0
5500	Animal Complaints	25	4	11	10
6000	Traffic Accidents	9	0	7	2
6300	Traffic Enforcement	520	65	211	244
6500	Parking Enforcement	7	0	5	2
6600	Traffic Services	16	0	10	6
7000	Public Services	406	210	77	119
7500	Assist other Agency	48	9	28	11
9000	Administrative	644	288	117	239
	<b>Total:</b>	1739	589	486	664

**Time Used/Overtime by Month**

	<u>Vacation/Comp Hours/Pers Day/Bereave</u>							<u>Court Overtime</u>							<u>Department Overtime</u>						
	2017	2018	2019	2020	2021	2022	2023	2017	2018	2019	2020	2021	2022	2023	2017	2018	2019	2020	2021	2022	2023
023	22	15	14	0	42	48	224.5	\$0	\$158	\$0	\$154	\$0	\$0	\$0	\$2,998	\$4,159	\$4,348	\$9,570	\$7,154	\$6,557	\$14,494
064	84	104	220	111	189.5	252	171.5	\$0	\$0	\$210	\$258	\$0	\$0	\$0	\$7,009	\$4,927	\$2,138	\$4,789	\$21,810	\$4,939	\$15,797
088	198	148.5	168	74.5	81	289	257.75	\$151	\$0	\$0	\$0	\$0	\$447	\$0	\$12,822	\$29,829	\$6,254	\$4,081	\$7,510	\$4,771	\$29,020
122	154	250	265.5	0	226	333	215	\$0	\$0	\$422	\$0	\$263	\$0	\$0	\$5,399	\$12,146	\$27,385	\$3,930	\$12,820	\$10,392	\$18,838
148	254	178	169	36	681	482	260.5	\$0	\$0	\$993	\$0	\$0	\$0	\$0	\$12,700	\$24,263	\$29,828	\$5,202	\$18,415	\$16,682	\$22,341
169	268	208	254	194	727.5	385	198.5	\$0	\$193	\$0	\$0	\$0	\$161	\$0	\$17,917	\$21,572	\$32,632	\$21,692	\$25,194	\$12,050	\$37,501
170	518	524	84.5	551	877	482	669.5	\$0	\$158	\$0	\$0	\$0	\$0	\$0	\$31,018	\$24,005	\$27,180	\$26,802	\$32,344	\$25,516	\$41,289
230	606	682	748	708	792	541	459	\$140	\$193	\$0	\$0	\$263	\$0	\$0	\$21,042	\$18,754	\$34,709	\$22,125	\$30,577	\$28,933	\$30,293
	294	375.5	222.5	389	280	549.5		\$0	\$0	\$0	\$0	\$250	\$161		\$21,047	\$16,316	\$22,108	\$20,166	\$23,313	\$23,754	
	125	208	216	292	204	502.5		\$0	\$0	\$0	\$0	\$0	\$161		\$12,876	\$14,514	\$15,865	\$17,041	\$34,942	\$25,878	
	274.5	235.5	176	287	370	550.5		\$0	\$246	\$0	\$0	\$363	\$0		\$18,359	\$15,103	\$17,554	\$10,442	\$30,691	\$15,320	
	171	346.5	144.5	376	265	642.5		\$302	\$0	\$0	\$0	\$0	\$0		\$18,360	\$20,920	\$21,126	\$25,206	\$22,102	\$15,766	
229	2968.5	3275	2682	3018.5	4735	5057	2456.3	\$593	\$947	\$1,625	\$412	\$1,139	\$929	\$0	\$181,548	\$206,506	\$241,128	\$171,046	\$266,872	\$190,558	\$209,573

# August

<u>Total Overtime</u>
<u>Hours Paid</u>
336.50

	<u>Total</u>	
	<u>Vaca/Comp/Personal/Bereave Hrs</u>	
<u>Total</u>		<u>% of Hrs Equating to</u>
<u>Vaca/Comp Hrs</u>	<u>Creating OT</u>	<u>OT</u>
459	231	50.33%

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
90	58	64.44%

\*\* Operating with 12 Officers.

6.5 Hours arrest and investigation  
 39 hours mandatory training  
 2 hours supervisors meeting

**BOROUGH OF MOUNTAIN LAKES**  
**Recreation Department**

**Department Activity**  
**August 2023**

The Recreation Commission does not meet in August. The next meeting will be held on September 26th.

- Ordered new soccer goals for Midvale and basketball padding for Wilson Court. Awaiting DPW installation.
- Toured all recreational facilities throughout the summer season including: Midvale Playground, Midvale Boat Launch, Taft Field, Wilson Basketball Courts, Tennis Courts, Birchwood and Island Beaches, Esplanade and Cove in order to maintain the areas for resident use. Worked with DPW to keep facilities ready for resident use.
- Pitcher/Scerbo fields are in need of cleaning and renovations.
- Walked Taft Field with Woodlands Commission for future Dog Park location.
- Continued planning and hosting summer events including: Jazz , Bands, Movie Night. All successful, although attendance was down.
- Ongoing communication with camp directors as summer camps concluded: Sailing, Tennis, Teen Camp and Summer Recreation Camp all ended by the first week of August.
- Submitted all payroll for camp counselors and directors.
- Assisted our Mountain Lakes HUB Lakes Adult Sports League coaches including: volleyball (men's, women's and coed), softball, table tennis, bowling, golf, tennis. Managed equipment and facility requests for HUB Lakes summer league teams.
- Set up and monitored online registration and program details for Fall Recreation Field Hockey and Cross Country programs.
- Met with new scheduling person at the School District. Reviewed Policies.
- Field Hockey began. Hired new volunteer assistant.
- Ongoing communication with Beach Director on a regular basis to discuss beach usage, staffing and swim lessons.
- Island Beach will be open through 9/4/23. Birchwood Lake closed 8/29/23.
- Provided customer service, camp information and registration assistance to residents for all summer programs.
- Assisted residents with various facilities requests.
- Sailing hosted: Adult Sail Program, Pizza Night. Adult Sail was well attended and is a good option for residents who want to sail with an instructor.
- Swim hosted: meets (swim & dive), Pizza Night, Mini-triathlon, Talent Show.
- Checked in on tennis court progress.
- Began designing sign up and flyer for Junior Laker Wrestling.
- Secured gym space for Adult Rec Basketball, Junior Laker Basketball and FH through December.
- Began paperwork to make Grayhawks Football a Quasi Entity. All paperwork submitted to Chadler Assoc.
- Attended JIF meeting for facilities safety review.



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Code Enforcement Officer**  
[jmullaney@mtnlakes.org](mailto:jmullaney@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext .2014  
F -973-402-3466

TO: Borough Manager Mitchell Stern  
DATE: 9/18/23  
SUBJECT: Monthly Report August 2023

The following lists code enforcement/property maintenance issues for the month of August 2023:

8/2: N. Crane Road resident notified regarding a violation of the property maintenance ordinance, Corrective action taken,  
8/2: Follow up on complaint from DPW regarding illegal dumping on Wilcox Drive.  
8/2: Dartmouth Road resident notified regarding a violation of the property maintenance ordinance. Corrective action taken.  
8/4: Owner of vehicle parked at North Briarcliff and Boulevard with a for sale sign notified to remove the vehicle. Zoning violation,  
8/22: Flyers distributed to landscapers regarding new ordinance.

## Smoke and Carbon Monoxide Detector Inspections

DATE	LOCATION	PASS/FAIL
8/9	21 Park Place	Pass
8/10	15 Lowell Ave	Pass
8/21	76 Pollard Road	Pass
8/22	146 Pollard Road	Pass
8/24	99 Laurel Hill Road	Pass

**SIGN ENFORCEMENT** –Monitor placement of temporary signs for compliance with ordinance.

**Parking Enforcement:** Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.