



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

MAY 8, 2023

PUBLIC SESSION – BEGINS AT 7PM

1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 9, 2023 and posted in the municipal building.

2) ROLL CALL ATTENDANCE - Clerk

3) FLAG SALUTE – Mayor

4) EXECUTIVE SESSION

5) COMMUNITY ANNOUNCEMENTS

6) SPECIAL PRESENTATIONS

7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

8) BOROUGH COUNCIL DISCUSSION ITEMS

- a. Commercial Landscaping Hours
- b. First Quarter 2023 Current Budget Report
- c. First Quarter 2023 Water Budget Report & First Quarter 2023 Sewer Budget Report
- d. Trust Balances
- e. Capital Account Balances

9) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

10) ATTORNEY'S REPORT

11) MANAGER'S REPORT

12) RESOLUTIONS

13) ORDINANCES TO INTRODUCE

- a. 10-23, Authorizing the Salary and / or Wages of the Officers and Employees of the Borough of Mountain Lakes, County of Morris, New Jersey

14) ORDINANCES TO ADOPT

15) *CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R114-23, Authorizing the Payment of Bills

- b. R115-23, Authorizing the Discretionary Award of a Contract for Smoke Detectors to One Simple Solution, LLC in an Amount that May Exceed \$17,500 but Will be Less Than \$44,000*
- c. R116-23, Authorizing a Professional Services Agreement for Bathymetry Surveying Services in Connection with the Management of Borough Owned Lakes and Ponds Between the Borough of Mountain Lakes and DPK Consulting, LLC*
- d. R117-23, Amending Personnel Policy and Procedure Manual – Addition of Severance Pay Policy*
- e. R118-23, Authorizing Approval to Submit Grant Application and Execute Grant Contract with the New Jersey Department of Transportation for the Powerville Road Resurfacing Project*

***APPROVAL OF MINUTES**

4/24/23 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

16) DEPARTMENT REPORTS SUBMITTED FOR FILING

- ☐ Construction Department
- ☐ Department of Public Works
- ☐ Fire Department
- ☐ Health Department
- ☐ Police Department
- ☐ Recreation Department
- ☐ Code Enforcement/Property Maintenance

17) COUNCIL REPORTS

18) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

19) NEXT STEPS AND PRIORITIES

20) ADJOURNMENT

Borough of Mountain Lakes
Borough Council Discussion Item

Prepared by Deputy Mayor Barnett
May 8, 2023

ISSUE: Commercial landscaping is a service that many residents rely on to keep their properties maintained. This discussion item explores establishing hours for commercial landscaping activities that support resident use of these services while addressing quality-of-life considerations for Borough residents overall. In 2022, and again in 2023, Borough Council expressed interest in discussing this issue in response to public comments from residents.

CURRENT POLICY: Commercial landscapers are permitted to operate between the hours of 8am – 8pm, Monday – Sunday, per the Borough’s noise ordinance.

PROPOSED POLICY: Commercial landscapers would be permitted to operate between the hours:

- 9am – 6pm, Monday – Friday
- 9am – 2pm, Saturday

Commercial landscaping activities would not be permitted on Sundays or on specified holidays. These permitted hours would be established via Borough ordinance.

What support is there for the proposed policy?

1. Commercial landscaping vehicles routinely take up a significant amount of space on Borough roads (many of which are narrow) and at times obstruct sidewalks, which can create safety issues for drivers, bicyclists, and pedestrians.
2. Commercial landscaping activities can generate a lot of noise and produce particulate matter that may be unpleasant/unhealthy to breathe.
3. Other New Jersey towns, e.g. Ridgewood and Cresskill, have used this approach of setting specified hours for commercial landscaping activities.
 - Ridgewood: Permitted hours are 8am – 6pm (Mon-Fri), and 9am – 1pm (Sat). Not permitted at other times or on Federal holidays.
 - Cresskill: Permitted hours are 8am – 7pm (Mon-Fri), and 9am – 5pm (Sat). Not permitted at other times or on specified holidays.

What support is there for the proposed hours?

- Commercial landscaping is a service that many residents value and rely on to maintain their properties. The proposed hours would permit commercial landscaping activity 50 hours/week (9 hours/day Monday-Friday, and 5 hours on Saturday)
- A 9am start time for commercial landscaping would allow for these activities after the “morning rush” to work and school (see school/summer camp start times below) – and would create a longer period in the morning for residents to enjoy outdoor activities without ongoing commercial landscaping activity.

- A 6pm end time for commercial landscaping activities would accommodate residents returning home after work – and would create a longer period in the evening for residents to enjoy outdoor activities without ongoing commercial landscaping activity.
- Excluding commercial landscaping on Sundays and specified holidays would provide additional time when residents can enjoy outdoor activities without ongoing commercial landscaping activity.

QUESTIONS:

- Does Borough Council support the proposed policy in general?
- Does Borough Council support the specific proposed hours/days in this proposal?
- What, if any, additional information would Borough Council like to see in considering this proposal?

BACK-UP INFORMATION:

Start Times of Several Schools & Summer Camps in the Borough

Wildwood Elementary School – 8:25 AM

Briarcliff Middle School – 8AM

Mountain Lakes High School – 8AM

Craig School – 8:30AM

Lake Drive School – 8:30AM

Ivy Hall Pre-School (at the Lake Drive School) – 8:45AM

Scribbles Pre-School (at the Community Church) – 9AM

The Academy for Children Pre-School (at St. Peter's Church) – 9AM

Summer Recreation Camp – 9AM

Summer Sailing Camp – 9AM

Draft of Ordinance Wording Reflecting Proposed Policy

The Borough's Attorney has reviewed this proposed policy and has drafted the following wording for Borough Council consideration:

New Chapter 98 Commercial Landscaping

98-1 Definitions

As used in this chapter, the following terms shall have the meanings indicated:

COMMERCIAL LANDSCAPER *An individual, firm, corporate or other entity performing commercial landscaping services.*

COMMERCIAL LANDSCAPING *The business or trade of rendering any landscaping services, as defined herein, either as principal, independent contractor, or through an agent or employee, for a fee, charge, or other compensation, to or for the benefit of any owner, tenant, or occupant of any lot, plot, or parcel of land.*

LANDSCAPING *The maintaining of, improving, and/or providing care of lawns or properties, including but not limited to mowing, cutting and trimming, also the gathering, raking, blowing, and/or removal of leaves, grass or lawn clippings and/or other debris, tree trimming or removal, on any lot, plot or parcel of land. This includes regular maintenance as well as fall and spring clean-ups.*

98-2 Hours of Operation for Commercial Landscaping

Commercial landscapers shall be permitted to furnish commercial landscaping services within the Borough of Mountain Lakes only during the hours of Monday through Friday 9 a.m. to 6 p.m. and Saturday 9 a.m. to 2 p.m. Commercial Landscaping shall be prohibited within the Borough on Sunday's and Federal Legal Holidays.

A final ordinance draft will include introductory clauses providing the rational for the regulation as well as a penalty provision for ordinance violation.

BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM

TO: Mitchell Stern, Borough Manager

SUBJECT: First Quarter 2023 Current Budget Report

DATE: April 20, 2023

Attached is the first quarter budget report for the current fund budget:

Summary:

Revenues:

- Anticipated surplus and General Capital Surplus will be realized in April.
- Liquor Licenses – Due by June 30th.
- Other Licenses include food handlers and raffles.
- Fees and Permits are made up of items such as: planning board fees, zoning board fees, smoke detectors, soil erosion, and tree removal permits, these receipts can vary from month to month.
- Clerk Fees and Permits are made up of marriage licenses, road opening permits, and municipal assessment searches. These receipts can vary from month to month.
- Interest & Costs on Taxes – The amount collected as of 3/31/23 is more than the amount collected in 2022 because the outstanding tax balance at 12/31/22 was more than the balance at 12/31/21.
- Interest on Investments – The bank rate has increased since the first quarter of 2022.
- The Board of Education field lease and the majority of the Solid Waste fees are paid to us by the Board of Education. Monthly payments are being made by the Board of Education.
- Sprint/Nextel Lease – We no longer have this contract, so no revenue is anticipated for 2023.
- Trash Bag Receipts – No longer budgeting for this since they are only mandatory for extra bags.
- Dish Wireless – This is a new cell tower agreement.
- The State revenue is usually received between July and November.
- The delinquent tax balance at 12/31/22 was \$485,173.55. In the first quarter of 2023 we collected \$364,762.06, which is 76% of the balance. Delinquent notices were sent out on February 23, 2023. The tax collection percentage for the first quarter was 98.77%.

Expenditures: After reviewing all of the 2023 budget line items, most of them are consistent with the 2022 expenditure amounts.

Expenditures: Individual account review:

- As of 3/31/23, 7 payrolls have been recorded against the budget; 1/1/23-4/3/23.
- Finance O/E – The expenditures are lower for 2023 because the service contract for our finance system was not paid yet.
- Group Health Insurance – The group insurance costs increased significantly for 2023.
- Solid Waste O/E – The 2023 solid waste contract increased significantly.

- Board of Health – O/E – The interlocal service agreement with the Township of Bloomfield is on a month by month basis. In 2022, we had a contract where we paid quarterly at the end of the quarter.
- Petroleum Products – For 2022 there was a negative balance due to the increased volume of police outside service work (we received more revenue towards the fuel account). After the quarter ends 80% of the fuel reimbursement gets transferred to the police outside trust account.
- PERS and PFRS – Both the PERS and PFRS employer bills were paid the beginning of April.
- Bond principal and interest amounts are paid according to the due dates on the payment schedules.
- Reserve for Uncollected Taxes is charged out by journal entry and will be done during the second quarter.



Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes Budget Comparison										
Current Fund - Revenue Budgets										
Account Number	Description	Activity to 3/31/2023					Activity to 3/31/2022			
		Budget	Activity	Balance	% Received	Total Realized in 2022	Budget	Activity	Balance	% Received
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION	\$3,572,494.19	\$0.00	\$3,572,494.19		\$8,107,443.35	\$3,430,765.29	\$0.00	\$3,430,765.29	0.00%
01-192-08-101-000	ANTICIPATED SURPLUS	\$0.00	\$0.00	\$0.00		\$1,400,000.00	\$0.00	\$0.00	\$0.00	
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL	\$0.00	\$0.00	\$0.00		\$5,000.00	\$0.00	\$0.00	\$0.00	
01-192-08-103-000	LICENSES - LIQUOR	\$0.00	\$250.00	-\$250.00		\$13,188.00	\$0.00	\$500.00	-\$500.00	
01-192-08-104-000	OTHER LICENSES	\$0.00	\$1,285.00	-\$1,285.00		\$1,685.00	\$0.00	\$1,345.00	-\$1,345.00	
01-192-08-105-000	FEES & PERMITS	\$0.00	\$12,110.47	-\$12,110.47		\$53,683.16	\$0.00	\$17,164.20	-\$17,164.20	
01-192-08-106-010	CLERK'S FEES & PERMITS	\$0.00	\$1,530.00	-\$1,530.00		\$7,751.00	\$0.00	\$2,026.00	-\$2,026.00	
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	\$0.00	\$7,538.87	-\$7,538.87		\$40,409.94	\$0.00	\$7,651.84	-\$7,651.84	
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	\$0.00	\$21,000.66	-\$21,000.66		\$65,797.67	\$0.00	\$11,210.61	-\$11,210.61	
01-192-08-113-000	INTEREST ON INVESTMENTS	\$0.00	\$34,028.15	-\$34,028.15		\$51,687.69	\$0.00	\$7,174.87	-\$7,174.87	
01-192-08-115-000	CABLE FRANCHISE FEES	\$0.00	\$17,833.62	-\$17,833.62		\$18,085.43	\$0.00	\$18,085.43	-\$18,085.43	
01-192-08-116-000	UTILITY FUND BALANCES	\$0.00	\$0.00	\$0.00		\$145,947.00	\$0.00	\$0.00	\$0.00	
01-192-08-118-000	RECREATION FEES & INCOME	\$0.00	\$14,475.00	-\$14,475.00		\$95,550.00	\$0.00	\$14,055.00	-\$14,055.00	
01-192-08-119-000	RENT FROM RAILROAD STATIONS	\$0.00	\$10,433.49	-\$10,433.49		\$40,518.36	\$0.00	\$10,129.59	-\$10,129.59	
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	\$0.00	\$26,332.44	-\$26,332.44		\$76,971.72	\$0.00	\$18,989.73	-\$18,989.73	
01-192-08-121-000	SPRINT/NEXTEL LEASE-1/2 DUE T-MOBILE	\$0.00	\$0.00	\$0.00		\$19,591.57	\$0.00	\$3,884.13	-\$3,884.13	
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	\$0.00	\$11,250.00	-\$11,250.00		\$45,000.00	\$0.00	\$0.00	\$0.00	
01-192-08-123-000	VERIZON GROUND LEASE	\$0.00	\$11,940.48	-\$11,940.48		\$35,038.89	\$0.00	\$8,694.51	-\$8,694.51	
01-192-08-125-000	SOLID WASTE FEES	\$0.00	\$26,306.08	-\$26,306.08		\$61,812.92	\$0.00	\$0.00	\$0.00	
01-192-08-126-000	TRASH BAG RECEIPTS	\$0.00	\$3,432.50	-\$3,432.50		\$170,625.00	\$0.00	\$60,287.50	-\$60,287.50	
01-192-08-128-000	DISH WIRELESS	\$0.00	\$9,600.00	-\$9,600.00		\$12,000.00				
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	\$0.00	\$38,596.00	-\$38,596.00		\$141,295.00	\$0.00	\$32,059.00	-\$32,059.00	
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	\$0.00	\$0.00	\$0.00		\$417,293.00	\$0.00	\$0.00	\$0.00	
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	\$0.00	\$0.00	\$0.00		\$235,484.41	\$0.00	\$0.00	\$0.00	
01-192-15-499-000	RECEIPTS DELINQUENT TAX	\$0.00	\$364,762.06	-\$364,762.06		\$229,380.69	\$0.00	\$161,148.20	-\$161,148.20	
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED	\$0.00	\$8,818,959.07	-\$8,818,959.07		\$0.00	\$0.00	\$8,514,525.70	-\$8,514,525.70	
01-192-20-200-000	UNANTICIPATED REVENUES (MRNA)	\$0.00	\$20,317.80	-\$20,317.80		\$110,058.87	\$0.00	\$36,197.50	-\$36,197.50	
TOTALS		\$3,430,765.29	\$9,451,753.69	-\$5,879,487.50	275.50%	\$11,601,298.67	\$3,430,765.29	\$8,925,128.81	-\$5,494,363.52	260.15%

Borough of Mountain Lakes Budget Comparison															
Current Fund - Expenditure Budgets															
		Activity to 3/31/2023							Activity to 3/31/2022						
Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encum.	Total Expended in 2022/2023	Budget	Activity	Encumbered	Balance	% Expended	% Expend. & Encum.	
01-201-20-100-001	GENERAL ADMIN - SALARY & WAGES	\$44,420.00	\$35,024.66	\$0.00	\$9,395.34	78.85%	78.85%	\$138,838.66	\$46,420.00	\$36,391.83	\$0.00	\$10,028.17	78.40%	78.40%	
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	\$22,000.00	\$11,644.24	\$2,283.53	\$8,072.23	52.93%	63.31%	\$49,876.31	\$22,000.00	\$10,004.80	\$1,001.99	\$10,993.21	45.48%	50.03%	
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	\$1,500.00	\$450.50	\$0.00	\$1,049.50	30.03%	30.03%	\$2,528.54	\$1,000.00	\$50.00	\$0.00	\$950.00	5.00%	5.00%	
01-201-20-120-001	MUNICIPAL CLERK - SALARY/WAGE	\$18,500.00	\$16,227.41	\$0.00	\$2,272.59	87.72%	87.72%	\$39,130.57	\$14,570.00	\$11,246.48	\$0.00	\$3,323.52	77.19%	77.19%	
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	\$4,000.00	\$1,200.24	\$530.46	\$2,269.30	30.01%	43.27%	\$11,937.27	\$3,500.00	\$329.31	\$556.19	\$2,614.50	9.41%	25.30%	
01-201-20-130-001	FINANCE - SALARY & WAGE	\$19,300.00	\$17,486.39	\$0.00	\$1,813.61	90.60%	90.60%	\$66,051.27	\$24,300.00	\$17,042.67	\$0.00	\$7,257.33	70.13%	70.13%	
01-201-20-130-020	FINANCE - OTHER EXPENSES	\$9,440.00	\$869.56	\$480.00	\$8,090.44	9.21%	14.30%	\$12,362.05	\$8,800.00	\$5,021.37	\$726.92	\$3,051.71	57.06%	65.32%	
01-201-20-135-020	ANNUAL AUDIT	\$0.00	\$0.00	\$0.00	\$0.00			\$24,058.50	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	
01-201-20-140-020	COMPUTER SERVICES	\$10,000.00	\$4,515.04	\$1,080.98	\$4,403.98	45.15%	55.96%	\$37,405.10	\$8,000.00	\$2,196.11	\$5,344.63	\$459.26	27.45%	94.26%	
01-201-20-145-001	TAX COLLECTOR - SALARY & WAGE	\$13,000.00	\$10,914.05	\$0.00	\$2,085.95	83.95%	83.95%	\$37,419.52	\$11,800.00	\$10,700.06	\$0.00	\$1,099.94	90.68%	90.68%	
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	\$4,200.00	\$525.05	\$932.79	\$2,742.16	12.50%	34.71%	\$5,265.85	\$4,000.00	\$2,647.07	\$526.88	\$826.05	66.18%	79.35%	
01-201-20-150-001	TAX ASSESSOR - SALARY & WAGE	\$8,100.00	\$6,693.75	\$0.00	\$1,406.25	82.64%	82.64%	\$22,950.00	\$8,600.00	\$6,562.50	\$0.00	\$2,037.50	76.31%	76.31%	
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%	0.00%	\$21,043.31	\$3,300.00	\$1,043.31	\$1,600.00	\$656.69	31.62%	80.10%	
01-201-20-151-020	RESERVE FOR TAX APPEALS - OTHER EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00			\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	\$49,000.00	\$19,544.98	\$0.00	\$29,455.02	39.89%	39.89%	\$107,493.55	\$55,000.00	\$21,997.73	\$0.00	\$33,002.27	40.00%	40.00%	
01-201-20-165-020	ENGINEERING SERVICES	\$7,800.00	\$1,806.90	\$0.00	\$5,993.10	23.17%	23.17%	\$26,440.80	\$10,000.00	\$1,048.70	\$0.00	\$8,951.30	10.49%	10.49%	
01-201-21-180-001	PLANNING BOARD - SALARY & WAGE	\$3,900.00	\$3,162.38	\$0.00	\$737.62	81.09%	81.09%	\$11,601.61	\$4,600.00	\$2,576.26	\$0.00	\$2,023.74	56.01%	56.01%	
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	\$6,500.00	\$487.25	\$470.62	\$5,542.13	7.50%	14.74%	\$9,420.09	\$4,000.00	\$773.67	\$375.54	\$2,850.79	19.34%	28.73%	
01-201-21-185-001	BD OF ADJUST - SALARY & WAGE	\$3,900.00	\$3,162.35	\$0.00	\$737.65	81.09%	81.09%	\$11,601.54	\$4,600.00	\$2,576.26	\$0.00	\$2,023.74	56.01%	56.01%	
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	\$7,000.00	\$495.58	\$578.51	\$5,925.91	7.08%	15.34%	\$30,482.26	\$6,000.00	\$590.68	\$305.57	\$5,103.75	9.84%	14.94%	
01-201-22-195-001	UNIFORM CONST CODE-SALARY/WAGE	\$41,600.00	\$30,956.86	\$0.00	\$10,643.14	74.42%	74.42%	\$128,878.15	\$46,200.00	\$35,781.08	\$0.00	\$10,418.92	77.45%	77.45%	
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	\$14,000.00	\$1,870.60	\$12.45	\$12,116.95	13.36%	13.45%	\$13,636.98	\$2,500.00	\$355.00	\$387.00	\$1,758.00	14.20%	29.68%	
01-201-22-196-001	CODE ENFORCEMENT - SALARY & WAGE	\$15,900.00	\$14,479.22	\$0.00	\$1,420.78	91.06%	91.06%	\$49,520.41	\$15,700.00	\$12,880.59	\$0.00	\$2,819.41	82.04%	82.04%	
01-201-22-196-020	COFE ENFORCEMENT - OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
01-201-23-210-020	INSURANCE - LIABILITY	\$32,200.00	\$23,894.32	\$0.00	\$8,305.68	74.21%	74.21%	\$99,743.48	\$45,000.00	\$25,297.42	\$0.00	\$19,702.58	56.22%	56.22%	
01-201-23-215-020	WORKERS COMPENSATION	\$27,000.00	\$22,886.67	\$0.00	\$4,113.33	84.77%	84.77%	\$87,136.08	\$25,630.00	\$21,784.02	\$0.00	\$3,845.98	84.99%	84.99%	
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	\$220,000.00	\$160,259.27	\$10,614.47	\$49,126.26	72.85%	77.67%	\$346,677.20	\$162,000.00	\$108,486.19	\$8,116.45	\$45,397.36	66.97%	71.98%	
01-201-23-222-020	HEALTH BENEFIT WAIVER	\$12,500.00	\$8,944.39	\$0.00	\$3,555.61	71.56%	71.56%	\$6,973.11	\$12,500.00	\$10,278.38	\$0.00	\$2,221.62	82.23%	82.23%	
01-201-23-225-020	INSURANCE - UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00			\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00			
01-201-25-240-001	POLICE DEPT - SALARY & WAGE	\$815,000.00	\$506,384.15	\$0.00	\$308,615.85	62.13%	62.13%	\$1,813,859.66	\$805,000.00	\$565,948.83	\$0.00	\$239,051.17	70.30%	70.30%	
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	\$110,000.00	\$14,655.68	\$4,075.40	\$91,268.92	13.32%	17.03%	\$91,165.37	\$100,000.00	\$4,661.66	\$8,582.86	\$86,755.48	4.66%	13.24%	
01-201-25-241-020	TRAFFIC & SAFETY COMM. - OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00			\$1,535.25	\$0.00	\$0.00	\$0.00	\$0.00			
01-201-25-250-020	INTERLOCAL SERVICES: MC DISPATCH - OE	\$54,250.00	\$26,447.42	\$0.00	\$27,802.58	48.75%	48.75%	\$105,989.68	\$54,250.00	\$26,497.42	\$0.00	\$27,752.58	48.84%	48.84%	
01-201-25-251-020	INTERLOCAL SERVICES: DENVILLE COURT - OE	\$30,500.00	\$14,875.00	\$0.00	\$15,625.00	48.77%	48.77%	\$59,500.00	\$30,000.00	\$14,875.00	\$0.00	\$15,125.00	49.58%	49.58%	
01-201-25-252-001	EMERENCY MGMT - SALARY & WAGE	\$2,600.00	\$1,604.19	\$0.00	\$995.81	61.70%	61.70%	\$5,500.00	\$2,600.00	\$1,604.19	\$0.00	\$995.81	61.70%	61.70%	
01-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%	0.00%	\$1,329.67	\$1,000.00	\$231.74	\$0.00	\$768.26	23.17%	23.17%	
01-201-25-255-001	FIRE DEPT - SALARY & WAGE	\$7,300.00	\$2,187.50	\$0.00	\$5,112.50	29.97%	29.97%	\$7,500.00	\$9,200.00	\$2,187.50	\$0.00	\$7,012.50	23.78%	23.78%	
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	\$12,000.00	\$1,568.05	\$142.00	\$10,289.95	13.07%	14.25%	\$32,026.51	\$12,000.00	\$2,054.41	\$2,044.00	\$7,901.59	17.12%	34.15%	
01-201-25-260-020	VOL. AMBULANCE SQUAD CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$3,750.00	\$0.00	\$0.00	\$3,750.00	0.00%	0.00%	
01-201-25-266-001	FIRE DEPT - SAFETY - SALARY & WAGE	\$6,700.00	\$4,580.38	\$0.00	\$2,119.62	68.36%	68.36%	\$15,703.68	\$5,400.00	\$4,516.19	\$0.00	\$883.81	83.63%	83.63%	
01-201-25-266-020	FIRE DEPT - SAFETY - OTHER EXP	\$300.00	\$60.00	\$0.00	\$240.00	20.00%	20.00%	\$136.88	\$300.00	\$95.00	\$0.00	\$205.00	31.67%	31.67%	
01-201-26-290-001	STREETS & ROADS - SALARY/WAGE	\$130,000.00	\$94,886.97	\$0.00	\$35,113.03	72.99%	72.99%	\$333,309.37	\$140,000.00	\$100,775.97	\$0.00	\$39,224.03	71.98%	71.98%	
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	\$125,000.00	\$14,901.66	\$14,743.97	\$95,354.37	11.92%	23.72%	\$182,163.44	\$125,000.00	\$50,118.06	\$15,514.00	\$59,367.94	40.09%	52.51%	
01-201-26-300-020	SHADE TREE COMMISSION - O/E	\$600.00	\$275.00	\$0.00	\$325.00	45.83%	45.83%	\$54,663.24	\$600.00	\$0.00	\$375.00	\$225.00	0.00%	62.50%	
01-201-26-305-001	SOLID WASTE - SALARY & WAGES	\$6,000.00	\$4,086.98	\$0.00	\$1,913.02	68.12%	68.12%	\$26,422.48	\$6,000.00	\$4,020.50	\$0.00	\$1,979.50	67.01%	67.01%	
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	\$326,965.52	\$165,060.46	\$10,872.86	\$151,032.20	50.48%	53.81%	\$643,173.66	\$160,000.00	\$102,220.26	\$10,200.00	\$47,579.74	63.89%	70.26%	
01-201-26-306-020	RECYCLING TAX	\$2,200.00	\$665.82	\$34.18	\$1,500.00	30.26%	31.82%	\$3,896.97	\$1,000.00	\$635.46	\$0.00	\$364.54	63.55%	63.55%	
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	\$7,000.00	\$3,509.99	\$415.55	\$3,074.46	50.14%	56.08%	\$9,012.01	\$5,000.00	\$1,746.75	\$1,638.92	\$1,614.33	34.94%	67.71%	

Borough of Mountain Lakes Budget Comparison														
Current Fund - Expenditure Budgets														
Activity to 3/31/2023									Activity to 3/31/2022					
Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encum.	Total Expended in 2022/2023	Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encum.
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	\$40,000.00	\$192.72	\$10,763.28	\$29,044.00	0.48%	27.39%	\$43,882.99	\$35,000.00	\$8,164.81	\$5,123.90	\$21,711.29	23.33%	37.97%
01-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	\$2,000.00	\$1,458.31	\$0.00	\$541.69	72.92%	72.92%	\$4,999.92	\$2,000.00	\$1,458.31	\$0.00	\$541.69	72.92%	72.92%
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	\$7,625.00	\$4,497.34	\$2,248.67	\$878.99	58.98%	88.47%	\$26,984.00	\$6,800.00	\$0.00	\$0.00	\$6,800.00	0.00%	0.00%
01-201-27-335-020	ENVIRONMENTAL COMM. - OTHER EXP.	\$700.00	\$400.00	\$0.00	\$300.00	57.14%	57.14%	\$458.23	\$700.00	\$375.00	\$0.00	\$325.00	53.57%	53.57%
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	\$700.00	\$0.00	\$242.50	\$457.50	0.00%	34.64%	\$947.00	\$700.00	\$0.00	\$184.00	\$516.00	0.00%	26.29%
01-201-27-340-020	DOG REGULATION - OTHER EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00			\$3,900.00	\$0.00	\$0.00	\$0.00	\$0.00		
01-201-28-370-001	RECREATION DEPT. - SALARY/WAGE	\$12,000.00	\$12,511.00	\$0.00	-\$511.00	104.26%	104.26%	\$96,686.92	\$13,000.00	\$8,736.28	\$0.00	\$4,263.72	67.20%	67.20%
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	\$19,000.00	\$435.00	\$1,954.00	\$16,611.00	2.29%	12.57%	\$40,619.45	\$9,000.00	\$1,046.58	\$2,027.88	\$5,925.54	11.63%	34.16%
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	\$6,000.00	\$910.50	\$689.50	\$4,400.00	15.18%	26.67%	\$123,093.19	\$6,000.00	\$1,379.14	\$1,479.04	\$3,141.82	22.99%	47.64%
01-201-29-390-020	AID TO PUBLIC LIBRARY	\$149,100.00	\$104,017.00	\$26,004.25	\$19,078.75	69.76%	87.20%	\$312,051.00	\$149,100.00	\$101,236.00	\$25,309.00	\$22,555.00	67.90%	84.87%
01-201-30-415-010	ACCUMULATED LEAVE COMPENSATION - S&W	\$0.00	\$0.00	\$0.00	\$0.00			\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00		
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	\$500.00	\$0.00	\$0.00	\$500.00	0.00%	0.00%	\$1,580.90	\$500.00	\$0.00	\$0.00	\$500.00	0.00%	0.00%
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	\$10,500.00	\$2,426.16	\$990.50	\$7,083.34	23.11%	32.54%	\$25,494.23	\$9,500.00	\$2,689.30	\$0.00	\$6,810.70	28.31%	28.31%
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	\$11,000.00	\$3,933.14	\$0.00	\$7,066.86	35.76%	35.76%	\$46,175.43	\$8,500.00	\$3,769.75	\$0.00	\$4,730.25	44.35%	44.35%
01-201-31-437-020	NATURAL GAS	\$15,000.00	\$8,315.55	\$0.00	\$6,684.45	55.44%	55.44%	\$27,235.23	\$15,000.00	\$8,522.65	\$0.00	\$6,477.35	56.82%	56.82%
01-201-31-440-020	TELECOMMUNICATIONS	\$13,000.00	\$3,079.30	\$1,297.62	\$8,623.08	23.69%	33.67%	\$16,492.24	\$21,000.00	\$4,443.43	\$3,375.25	\$13,181.32	21.16%	37.23%
01-201-31-447-020	PETROLEUM PRODUCTS	\$50,000.00	\$5,979.41	\$4,497.80	\$39,522.79	11.96%	20.95%	\$62,068.29	\$30,000.00	-\$3,421.08	\$4,123.34	\$29,297.74	-11.40%	2.34%
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT - S&W	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
01-201-36-471-020	PERS	\$164,226.00	\$0.00	\$0.00	\$164,226.00	0.00%	0.00%	\$134,314.00	\$134,314.00	\$134,314.00	\$0.00	\$0.00	100.00%	100.00%
01-201-36-472-020	SOCIAL SECURITY (O.A.S.I.)	\$47,800.00	\$28,227.93	\$0.00	\$19,572.07	59.05%	59.05%	\$111,436.57	\$44,260.31	\$30,357.50	\$0.00	\$13,902.81	68.59%	68.59%
01-201-36-475-000	PFRS - CONTRIBUTION	\$311,236.42	\$0.00	\$0.00	\$311,236.42	0.00%	0.00%	\$531,573.53	\$479,945.98	\$0.00	\$0.00	\$479,945.98	0.00%	0.00%
01-201-36-476-020	LENGTH OF SVS AWARDS (LOSAP)	\$0.00	\$0.00	\$0.00	\$0.00			\$12,650.00	\$0.00	\$0.00	\$0.00	\$0.00		
01-201-36-477-020	DCRP - EMPLOYER	\$7,000.00	\$4,000.34	\$0.00	\$2,999.66	57.15%	57.15%	\$7,603.20	\$6,000.00	\$3,169.63	\$0.00	\$2,830.37	52.83%	52.83%
01-201-41-700-000	GRANT EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00			\$254,263.66	\$0.00	\$0.00	\$0.00	\$0.00		
01-201-44-901-020	CAPITAL IMPROVEMENT FUND	\$0.00	\$0.00	\$0.00	\$0.00			\$52,248.62	\$0.00	\$0.00	\$0.00	\$0.00		
01-201-45-920-020	PAYMENT OF BOND PRINCIPAL	\$315,000.00	\$315,000.00	\$0.00	\$0.00	100.00%	100.00%	\$845,000.00	\$285,000.00	\$285,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-45-925-020	PAYMENT OF BAN PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
01-201-45-930-020	INTEREST ON BONDS	\$152,431.25	\$152,431.25	\$0.00	\$0.00	100.00%	100.00%	\$324,157.00	\$163,325.00	\$163,325.00	\$0.00	\$0.00	100.00%	100.00%
01-201-45-935-020	INTEREST ON NOTES	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
01-201-46-875-020	DEFERRED CHGS - SPECIAL EMER. 5 YEARS	\$0.00	\$0.00	\$0.00	\$0.00			\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00		
01-201-46-880-020	DEFERRED CHARGES	\$0.00	\$0.00	\$0.00	\$0.00			\$493.64	\$0.00	\$0.00	\$0.00	\$0.00		
01-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES	\$0.00	\$0.00	\$0.00	\$0.00			\$1,556,528.44	\$0.00	\$0.00	\$0.00	\$0.00		
TOTALS		\$3,572,494.19	\$1,901,065.86	\$95,955.89	\$1,575,472.44	53.21%	55.90%	\$9,593,297.76	\$3,430,765.29	\$1,984,416.73	\$98,918.36	\$1,347,430.20	57.84%	60.73%

BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM

TO: Mitchell Stern, Borough Manager

SUBJECT: First Quarter 2023 Water Budget Report
First Quarter 2023 Sewer Budget Report

DATE: April 20, 2023

Attached are the first quarter budget reports for the water operating and sewer operating budgets. Since the budget was not adopted by March 31, 2023, the 2023 budget column has the temporary budget amounts.

Water Operating:

- The receipts for the first quarter were \$147,979.55. The first quarter payment was due on 2/15 and delinquent notices were mailed out on 2/27 with a due date of 3/15.
- The expenditures are in line with what was expended at 3/31/2022, with the exception of the employer's pension payment which was made in the beginning of April 2023.

Sewer Operating:

- The receipts for the first quarter were \$223,109.25. The first quarter payment was due on 2/15 and delinquent notices were mailed out on 2/27 with a due date of 3/15.
- The expenditures are a little bit lower than 2022 because the Parsippany sewer charges are a little bit lower and the employer pension payment was not paid until April 2023.


Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes												
Water Operating - Revenue Budgets												
		Activity to 3/31/2023					Activity to 3/31/2022					
					%	Total Realized				%		
Account Number	Description	Budget	Activity	Balance	Received	in 2022	Budget	Activity	Balance	Received		
05-192-08-501-000	ANTICIPATED SURPLUS					\$54,840.79						
05-192-17-000-000	WATER OPERATING REVENUES	\$316,382.45	\$146,474.08	\$169,908.37	46.30%	\$886,739.62	\$309,446.83	\$145,511.49	\$163,935.34	47.02%		
05-192-17-100-000	MRNA - INTEREST EARNED	\$0.00	\$1,505.47	-\$1,505.47		\$2,626.59	\$0.00	\$426.22	-\$426.22			
TOTALS		\$316,382.45	\$147,979.55	\$168,402.90	46.77%	\$944,207.00	\$309,446.83	\$145,937.71	\$163,509.12	47.16%		
Water Operating - Expenditure Budgets												
		Activity to 3/31/2023					Activity to 3/31/2022					
					%	Total Expended					%	
Account Number	Description	Budget	Activity	Encumbered	Balance	Expended	in 2022/2023	Budget	Activity	Encumbered	Balance	Expended
05-201-55-510-001	Water Operating - Salary & Wages	\$154,000.00	\$104,545.94	\$0.00	\$49,454.06	67.89%	\$429,633.65	\$154,000.00	\$115,696.11	\$0.00	\$38,303.89	75.13%
05-201-55-520-520	Water Operating - Other Expenses	\$131,831.45	\$27,827.18	\$15,722.99	\$88,281.28	33.03%	\$302,759.78	\$124,720.83	\$19,938.83	\$15,944.59	\$88,837.41	28.77%
05-201-55-527-000	Water - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00					
05-201-55-531-000	Water - Social Security	\$12,486.00	\$8,102.53	\$0.00	\$4,383.47	64.89%	\$31,400.48	\$12,486.00	\$8,729.43	\$0.00	\$3,756.57	69.91%
05-201-55-532-000	Water - P.E.R.S.	\$18,065.00	\$0.00	\$0.00	\$18,065.00	0.00%	\$18,240.00	\$18,240.00	\$18,240.00	\$0.00	\$0.00	100.00%
TOTALS		\$316,382.45	\$140,475.65	\$15,722.99	\$160,183.81	49.37%	\$782,033.91	\$309,446.83	\$162,604.37	\$15,944.59	\$130,897.87	57.70%

Borough of Mountain Lakes												
Sewer Operating - Revenue Budgets												
Activity to 3/31/2023							Activity to 3/31/2022					
					%	Total Realized					%	
Account Number	Description	Budget	Activity	Balance	Received	in 2022		Budget	Activity	Balance	Received	
07-192-08-501-000	ANTICIPATED SURPLUS					\$177,546.62						
07-192-17-000-000	SEWER OPERATING REVENUES:	\$349,826.55	\$214,035.51	\$135,791.04	61.18%	\$846,298.44		\$310,291.66	\$200,322.61	\$109,969.05	64.56%	
07-192-17-001-000	SEWER - MISCELLANEOUS FEES	\$0.00	\$9,073.74	-\$9,073.74		\$13,784.64		\$0.00	\$1,094.41	-\$1,094.41		
07-192-17-200-000	MISC REVENUE NOT ANTIC (MRNA)											
TOTALS		\$349,826.55	\$223,109.25	\$126,717.30	63.78%	\$1,037,629.70		\$310,291.66	\$201,417.02	\$108,874.64	64.91%	
Sewer Operating - Expenditure Budgets												
Activity to 3/31/2023								Activity to 3/31/2022				
						%	Total Expended					%
Account Number	Description	Budget	Activity	Encumbered	Balance	Expended	in 2022/2023	Budget	Activity	Encumbered	Balance	Expended
07-201-55-510-001	Sewer Operating - Salary & Wages	\$80,500.00	\$65,849.65	\$0.00	\$14,650.35	81.80%	\$234,486.91	\$87,000.00	\$66,696.11	\$0.00	\$20,303.89	76.66%
07-201-55-520-520	Sewer Operating - Other Expenses	\$249,947.55	\$117,191.25	\$37,397.06	\$95,359.24	61.85%	\$560,548.42	\$203,287.66	\$86,255.93	\$79,483.34	\$37,548.39	81.53%
07-201-55-527-000	Sewer Operating - Capital Outlay						\$0.00					
07-201-55-531-000	Sewer Operating - Social Security	\$6,241.00	\$4,782.90	\$0.00	\$1,458.10	76.64%	\$16,970.68	\$6,738.00	\$4,800.06	\$0.00	\$1,937.94	71.24%
07-201-55-532-000	Sewer Operating - P.E.R.S.	\$13,138.00	\$0.00	\$0.00	\$13,138.00	0.00%	\$13,266.00	\$13,266.00	\$13,266.00	\$0.00	\$0.00	100.00%
TOTALS		\$349,826.55	\$187,823.80	\$37,397.06	\$124,605.69	64.38%	\$825,272.01	\$310,291.66	\$171,018.10	\$79,483.34	\$59,790.22	80.73%

Borough of Mountain Lakes			
Water and Sewer - Billing and Revenue			
First Quarter 2023			
	January	February	March
Water:			
Beginning Balance	\$27,253.81	\$88,858.80	\$27,041.71
Adjustments (+/-)			
Billed - Including Adjustments	\$121,121.30	\$3,061.03	\$30,584.66
Receipts - Including Adjustments	-\$59,516.31	-\$64,878.12	-\$22,104.65
Ending Balance	\$88,858.80	\$27,041.71	\$35,521.72
Sewer:			
Beginning Balance	\$42,668.66	\$133,068.48	\$41,317.36
Adjustments (+/-)			
Billed - Including Adjustments	\$191,860.35	\$3,613.86	\$35,330.54
Receipts - Including Adjustments	-\$101,460.53	-\$95,364.98	-\$25,167.32
Ending Balance	\$133,068.48	\$41,317.36	\$51,480.58

Water and Sewer Billing by Quarter 2016-2023
In Gallons

1Q		2Q		3Q		4Q		Total		Total	Total Water
Water		Sewer		Water		Sewer		Water		Water & Sewer	Res & Comm
2016	Residential	17,993,622.04	18,346,543.28	29,706,092.56	28,687,308.08	32,663,837.32	31,481,829.24	23,951,436.80	24,309,167.04	104,314,988.72	104,314,988.72
		29,381.44	-	19,739,595.16	-	22,902,957.24	-	572,504.24	-	43,244,438.08	43,244,438.08
	Commercial	2,196,989.00	2,263,151.00	4,798,475.44	4,109,352.36	6,218,734.84	4,271,294.80	2,759,778.44	2,946,819.44	15,973,977.72	15,973,977.72
		20,219,992.48	20,609,694.28	54,244,163.16	32,796,660.44	61,785,529.40	35,753,124.04	27,283,719.48	27,255,986.48	163,533,404.52	120,288,966.44
2017	Residential	22,830,865.00	22,888,733.84	25,549,138.96	24,771,044.08	25,109,834.20	24,246,142.36	21,901,129.88	22,293,119.52	95,390,968.04	95,390,968.04
		155,968.52	-	13,855,956.68	-	16,339,274.68	-	178,372.04	-	30,529,571.92	30,529,571.92
	Commercial	3,139,238.04	3,363,538.04	3,609,992.88	3,263,013.28	3,604,578.64	3,183,025.80	3,130,120.96	3,315,706.04	13,483,930.52	13,483,930.52
		26,126,071.56	26,252,271.88	43,015,088.52	28,034,057.36	45,053,687.52	27,429,168.16	25,209,622.88	25,608,825.56	139,404,470.48	108,874,898.56
2018	Residential	22,446,514.44	23,300,720.20	21,776,923.76	21,640,726.32	27,307,292.16	26,872,337.56	20,798,653.72	21,224,128.40	92,329,384.08	92,329,384.08
		33,709.00	-	12,321,982.44	-	17,198,510.32	-	19,100.00	-	29,573,301.76	29,573,301.76
	Commercial	3,226,183.48	3,147,937.00	5,651,948.24	3,187,636.00	5,885,141.04	4,933,749.80	3,068,505.36	3,229,948.36	17,831,778.12	17,831,778.12
		25,706,406.92	26,448,657.20	39,750,854.44	24,828,362.32	50,390,943.52	31,806,087.36	23,886,259.08	24,454,076.76	139,734,463.96	110,161,162.20
2019	Residential	20,962,108.84	20,860,361.96	22,743,753.68	22,384,406.92	26,179,373.44	24,992,783.76	24,748,316.12	24,986,100.32	94,633,552.08	94,633,552.08
		-	-	9,717,477.60	-	17,016,834.56	-	4,488.00	-	26,738,800.16	26,738,800.16
	Commercial	3,184,787.68	3,271,117.96	5,732,355.40	4,905,997.76	7,939,715.84	6,659,473.88	3,954,193.24	3,843,173.24	20,811,052.16	20,811,052.16
		24,146,896.52	24,131,479.92	38,193,586.68	27,290,404.68	51,135,923.84	31,652,257.64	28,706,997.36	28,829,273.56	142,183,404.40	115,444,604.24
2020	Residential	16,901,849.88	17,705,309.64	28,417,748.60	26,505,730.76	29,617,417.48	28,878,829.56	21,933,298.08	22,289,529.12	96,870,314.04	96,870,314.04
		-	-	12,723,972.08	-	19,910,212.16	-	233,414.04	-	32,867,598.28	32,867,598.28
	Commercial	4,347,081.56	4,086,096.56	3,583,187.12	2,371,519.76	6,612,500.56	3,700,742.28	2,467,370.68	2,208,979.68	17,010,139.92	17,010,139.92
		21,248,931.44	21,791,406.20	44,724,907.80	28,877,250.52	56,140,130.20	32,579,571.84	24,634,082.80	24,498,508.80	146,748,052.24	113,880,453.96
2021	Residential	21,152,078.80	21,384,174.96	28,418,898.96	27,239,013.00	22,507,333.52	22,038,915.92	23,230,304.56	23,318,392.96	95,308,615.84	95,308,615.84
		41,074.96	-	15,409,320.48	-	14,898,857.64	-	18,879.60	-	30,368,132.68	30,368,132.68
	Commercial	4,120,849.84	3,857,399.84	8,004,680.48	4,560,433.92	7,212,836.04	4,671,035.68	3,244,004.36	2,929,952.88	22,582,370.72	22,582,370.72
		25,314,003.60	25,241,574.80	51,832,899.92	31,799,446.92	44,619,027.20	26,709,951.60	26,493,188.52	26,248,345.84	148,259,119.24	117,890,986.56
2022	Residential	17,974,511.24	18,203,204.92	26,042,142.60	25,338,246.48	27,992,694.04	27,482,293.08	18,335,502.32	19,121,036.40	90,344,850.20	90,344,850.20
		204.96	-	11,455,515.32	-	22,195,926.92	-	255,094.32	-	33,906,741.52	33,906,741.52
	Commercial	2,546,152.20	2,287,952.20	5,554,971.00	3,692,778.72	8,467,266.76	5,253,678.92	3,300,478.00	3,234,978.00	19,868,867.96	19,868,867.96
		20,520,868.40	20,491,157.12	43,052,628.92	29,031,025.20	58,655,887.72	32,735,972.00	21,891,074.64	22,356,014.40	144,120,459.68	110,213,718.16
2023	Residential	17,256,615.56	16,129,577.36							17,256,615.56	17,256,615.56
		711,188.48	-							711,188.48	711,188.48
	Commercial	3,022,481.92	2,871,621.28							3,022,481.92	3,022,481.92
		20,990,285.96	19,001,198.64	-	-	-	-	-	-	20,990,285.96	20,279,097.48

* Note:

1st Quarter use is January-March current year

2nd Quarter use is April-June current year

3rd Quarter use is July-September current year

4th Quarter use is October-December current year

Borough of Mountain Lakes				
Fund	Capital and Trust Accounts			Cash Balance
Number				3/31/2023
4	General Capital			\$ 2,306,248.33
	Subaccounts - Part of the cash balance			
	Capital Improvement Fund Balance	133,620.53		
	Premium on Bonds - Part of Fund Balance	5,477.91		
6	Water Capital			\$ 13,903.61
8	Sewer Capital			\$ 39,677.32
12	Payroll Agency			\$ 94,735.63
13	Animal Control			\$ 9,292.12
14	Unemployment			\$ 44,641.52
17	Developer's Escrow			\$ 133,884.61
18	Other Trust			\$ 572,143.21
	Subaccounts:			
	Reserve for Municipal Alliance	7,674.76		
	Reserve for Parking Offenses Adj. Act	228.69		
	Fire Marshall Trust	7,889.76		
	Tax Sale Premiums	78,000.00		
	Video Systems for Police Cars	1,125.00		
	Reserve for Accumulated Absences	41,154.15		
	Reserve for Storm Recovery	384,998.71		
	Reserve for Liability Insurance	50,000.00		
19	Police Outside Services			\$ 94,356.67
20	Affordable Housing			\$ 57,840.49
23	Police Forfeiture of Assets			\$ 3,153.08
26	Flexible Spending			\$ 3,920.97
32	Shade Tree Trust			\$ 21,485.64
33	Recreation			\$ 427,606.59
	Subaccounts:			
	Historic Preservation Comm.	33,247.69		
	Mountain Lakes Centennial Comm.	15,997.97		
	Various Recreation Programs	378,360.93		
49	Net Payroll			34.78

Borough of Mountain Lakes											
2023 Reserve Accounts											
	Balance	1st Qtr 2023		2nd Qtr 2023		3rd Qtr 2023		4th Qtr 2023		Balance	
	12/31/2022	Increases	Decreases	Increases	Decreases	Increases	Decreases	Increases	Decreases		
Reserve for Tax Appeals	\$288,541.85		\$9,103.70							\$279,438.15	
Reserve for Storm Recovery	\$384,998.71									\$384,998.71	
Reserve for Accum. Absences	\$60,597.75		\$19,443.60							\$41,154.15	
Reserve for Liability Insurance	\$50,000.00									\$50,000.00	
Capital Improvement Fund	\$233,620.53		\$101,000.00							\$132,620.53	
Premium on Bonds	\$5,477.91 *									\$5,477.91	
		1st Qtr 2023		2nd Qtr 2023		3rd Qtr 2023		4th Qtr 2023		Total	
		Payments		Payments		Payments		Payments			
Tax Appeals paid from fund balance		\$20,366.28								\$20,366.28	
* Premium on Bonds is part of the General Capital Fund Balance. The balance as of 12/31/2022 is the premium from the 2017 bond sale.											

Capital Ordinances
Activity to 03/31/2023

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 0421555993001

Account Number	Description	Budget	Activity	Encumbered	Balance
=====	=====	=====	=====	=====	=====
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16	-	-	-	-
04-215-55-982-001	Police - Recording System	3,500.00	3,500.00	-	-
04-215-55-982-002	Police - Pole Cameras	18,500.00	18,500.00	-	-
04-215-55-982-003	Fire - General Equipment	25,000.00	25,000.00	-	-
04-215-55-982-004	Public Works - Street Signs	18,000.00	18,000.00	-	-
04-215-55-982-005	CERT/Police - Radios	5,000.00	5,000.00	-	-
04-215-55-982-006	Public Works - Road Paving	270,000.00	270,000.00	-	-
04-215-55-982-007	Public Works - Road Paving State Aid	160,000.00	160,000.00	-	-
04-215-55-982-008	Public Works - Curbs & Sidewalks	50,000.00	50,000.00	-	-
04-215-55-982-009	Public Works - Storm Drain System	38,000.00	38,260.00	-	(260.00)
04-215-55-982-010	Water Utility - Insertion Valve	23,000.00	23,000.00	-	-
04-215-55-982-011	Water Utility - Hydrant Replacement	12,000.00	12,000.00	-	-
04-215-55-982-012	Public Works - Jet Vac	16,000.00	16,000.00	-	-
04-215-55-982-013	Bldgs & Grds - Borough Hall Roof	35,000.00	35,000.00	-	-
04-215-55-982-014	Bldgs & Grds - Railroad Station Steps	55,000.00	29,030.75	9,750.00	16,219.25
04-215-55-982-015	Bldgs & Grds - Esplande Steps	12,000.00	12,000.00	-	-
04-215-55-982-016	Recreation - Midvale Boat Dock	15,000.00	15,000.00	-	-
04-215-55-982-017	Public Works - Blvd Traf. Light Generato	6,000.00	6,000.00	-	-
04-215-55-982-018	Recreation - Midvale Park Improvements	26,000.00	26,000.00	-	-
04-215-55-982-019	Manager - Annual Computer Upgrades	17,100.00	12,364.77	-	4,735.23
04-215-55-982-020	Manager - Server Upgrade - ECM	45,000.00	30,700.45	-	14,299.55
04-215-55-982-021	Police - Scheduling Software	3,300.00	3,300.00	-	-
04-215-55-982-022	Recreation - Island Beach Improv.	641,350.00	624,673.86	-	16,676.14
04-215-55-982-023	Recreation - Birchwood Lake Improv.	716,250.00	687,708.21	-	28,541.79
04-215-55-982-024	Sec.20 - Architect & Eng. Beach Projects	165,400.00	161,448.85	-	3,951.15
04-215-55-982-025	Public Works - HD Pick-up	52,000.00	52,000.00	-	-
		2,428,400.00	2,334,486.89	9,750.00	84,163.11
04-215-55-983-000	2017 CAPITAL ORDINANCE 05-17	-	-	-	-
04-215-55-983-001	Police - Dash Cam System	57,300.00	48,161.27	-	9,138.73
04-215-55-983-002	Fire - Personal Protective Gear (6 sets)	7,488.00	7,488.00	-	-
04-215-55-983-003	Fire - Pagers (2)	900.00	900.00	-	-
04-215-55-983-004	Fire - Positive Pressure Fan	4,900.00	-	-	4,900.00
04-215-55-983-005	Public Works-Street Sign Replacement	18,000.00	18,000.00	-	-
04-215-55-983-006	Public Works - Pollard Rd. Paving	50,000.00	50,000.00	-	-
04-215-55-983-007	Public Works - Road Milling @Gas Co Proj	25,000.00	25,000.00	-	-

Capital Ordinances
Activity to 03/31/2023

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 0421555993001

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-983-008	Public Works - Pollard Rd. Water Main	375,000.00	375,000.00	-	-
04-215-55-983-009	Bldg & Grds-Eng & Design Sunset Lake Dam	99,000.00	80,172.49	-	18,827.51
04-215-55-983-010	Public Works - Aeration System-Birchwood	20,000.00	20,000.00	-	-
04-215-55-983-011	Public Works-Pick up Truck Replacement-2	43,000.00	43,000.00	-	-
04-215-55-983-012	Fire - Jaws of Life & Telescopic Ram	11,712.00	11,712.00	-	-
		712,300.00	679,433.76	-	32,866.24
04-215-55-984-000	2018 CAPITAL ORDINANCE 4-18	-	-	-	-
04-215-55-984-001	Police Weapon Replacement	10,000.00	9,540.15	-	459.85
04-215-55-984-002	Fire Personal Protective Gear	9,600.00	9,600.00	-	-
04-215-55-984-003	Fire Pager Replacement	900.00	900.00	-	-
04-215-55-984-004	Fire Other Equipment	4,900.00	4,900.00	-	-
04-215-55-984-005	Public Works Repair Concrete Pad - Recyc	40,000.00	40,000.00	-	-
04-215-55-984-006	Public Works Drainage Projects	19,400.00	19,400.00	-	-
04-215-55-984-007	Pub Wks Rd Repav N.Pocono, Cres. & Gro	575,000.00	575,000.00	-	-
04-215-55-984-008	Public Works Curbs and Sidewalks	141,000.00	141,000.00	-	-
04-215-55-984-009	Water System Fire Hydrant Replace.	25,000.00	23,824.22	-	1,175.78
04-215-55-984-010	Water System Entry Door - Well #3	3,500.00	3,500.00	-	-
04-215-55-984-011	Water System Chlorine Injection Well #2	5,000.00	5,000.00	-	-
04-215-55-984-012	Water System Mag Meters Well #2,3,4	20,000.00	20,000.00	-	-
04-215-55-984-013	Manager Borough Hall Architect	50,000.00	42,970.00	-	7,030.00
04-215-55-984-014	Public Works Engine Replac. 2006 Pick up	3,000.00	3,000.00	-	-
04-215-55-984-015	Public Works Replace 1997 Utility Truck	49,000.00	48,075.00	-	925.00
04-215-55-984-016	Public Works Replace 1997 Toro Tractor	43,000.00	43,925.00	-	(925.00)
04-215-55-984-017	Public Works Replace 2006 Code/Bldg Veh	35,000.00	35,000.00	-	-
04-215-55-984-018	Police On Board Computers	30,000.00	29,074.51	-	925.49
04-215-55-984-019	Manager Lightning Detection System	20,000.00	-	-	20,000.00
04-215-55-984-020	Public Works Repair Fence - Recycling	17,900.00	12,803.83	-	5,096.17
04-215-55-984-021	Park Maintenance Cove Park Improvements	16,500.00	-	-	16,500.00
04-215-55-984-022	Park Maintenance Playground Safety Imp.	9,500.00	-	-	9,500.00
04-215-55-984-023	Finance Section 20 Costs	50,000.00	50,000.00	-	-
		1,178,200.00	1,117,512.71	-	60,687.29

Capital Ordinances
Activity to 03/31/2023

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 0421555993001

Account Number	Description	Budget	Activity	Encumbered	Balance
=====	=====	=====	=====	=====	=====
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19	-	-	-	-
04-215-55-985-001	POLICE LIVESCAN FINGERPRINT STATION	35,000.00	35,000.00	-	-
04-215-55-985-002	POLICE ELEC. SIGNBOARD/SPEED TRAILER	15,385.00	15,385.00	-	-
04-215-55-985-003	FIRE PERSONAL PROTECTIVE EQUIPMENT	28,800.00	28,458.73	-	341.27
04-215-55-985-004	FIRE OTHER EQUIPMENT	4,900.00	4,817.47	-	82.53
04-215-55-985-005	PUBLIC WORKS VEHICLE LIFT	72,250.00	72,250.00	-	-
04-215-55-985-006	PUBLIC WORKS RD REPAVING POCONO,MIDVALE	428,966.00	428,966.00	-	-
04-215-55-985-007	PUBLIC WORKS CURBS AND SIDEWALKS	141,000.00	141,000.00	-	-
04-215-55-985-008	MANAGER SUNSET LAKE DAM	2,100,000.00	51,873.16	30,123.35	2,018,003.49
04-215-55-985-009	PUBLIC WORKS DUMP TRUCK	195,000.00	195,000.00	-	-
04-215-55-985-010	PUB WORKS ASBESTOS ABATEMENT DPW FAC.	34,500.00	34,500.00	-	-
04-215-55-985-011	PARKS TENNIS COURT SURFACE REPAIRS	14,000.00	-	-	14,000.00
04-215-55-985-012	PARKS TENNIS COURT FENCE	21,000.00	-	-	21,000.00
04-215-55-985-013	PARKS MIDVALE PARK AED INSTALL	6,500.00	-	-	6,500.00
04-215-55-985-014	ENGINEERING - SECTION 20 COSTS	5,000.00	4,805.27	-	194.73
04-215-55-985-015	FINANCE - SECTION 20 COSTS	83,655.00	72,275.74	-	11,379.26
		3,185,956.00	1,084,331.37	30,123.35	2,071,501.28
04-215-55-986-000	2019 CAPITAL ORDINANCE 10-19	-	-	-	-
04-215-55-986-001	ROAD REPAVING, MORRIS AVE.	598,690.00	608,578.38	-	(9,888.38)
04-215-55-986-002	SECTION 20 COSTS - FINANCE COSTS	11,310.00	1,421.62	-	9,888.38
		610,000.00	610,000.00	-	-
04-215-55-987-000	2020 CAPITAL ORDINANCE 4-20	-	-	-	-
04-215-55-987-001	FIRE AIR PACK REPLACEMENTS	41,673.00	41,673.00	-	-
04-215-55-987-002	FIRE AIR BOTTLE REPLACEMENTS	48,852.00	48,852.00	-	-
04-215-55-987-003	PUB WKS 52" MOWER	13,500.00	13,500.00	-	-
04-215-55-987-004	PUB WKS HYDRANT REPLACEMENT	15,000.00	-	-	15,000.00
04-215-55-987-005	PUB WKS ROAD REPAVING, CURBS & SIDEWALKS	111,247.00	105,594.55	-	5,652.45
04-215-55-987-006	PUB WKS IMPROV. TO STORMWATER DRAINAGE	10,000.00	-	-	10,000.00
04-215-55-987-007	POLICE RETROFIT POLICE VEHICLE	15,000.00	14,528.25	-	471.75
04-215-55-987-008	FIRE COMMAND VEHICLE	40,000.00	36,111.00	-	3,889.00
04-215-55-987-009	FIRE RETROFIT COMMAND VEHICLE	10,000.00	10,000.00	-	-
04-215-55-987-010	PUB WKS 2 MASON DUMP TRUCKS	135,000.00	135,000.00	-	-
04-215-55-987-011	ENGINEERING SECTION 20 COSTS	10,000.00	9,999.99	-	0.01

Capital Ordinances
Activity to 03/31/2023

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 0421555993001

Account Number	Description	Budget	Activity	Encumbered	Balance
=====	=====	=====	=====	=====	=====
04-215-55-987-012	FINANCE SECTION 20 COSTS	30,571.00	30,571.00	-	-
04-215-55-987-013	PUB WKS CONDIT ROAD	250,000.00	227,992.39	-	22,007.61
04-215-55-987-014	PUB WKS MORRIS AVE.	151,323.00	151,323.00	-	-
		882,166.00	825,145.18	-	57,020.82
04-215-55-988-000	2020 CAPITAL ORDINANCE 7-20	-	-	-	-
04-215-55-988-001	PUB WKS CURBS AND SIDEWALKS	6,000.00	-	-	6,000.00
		6,000.00	-	-	6,000.00
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.	-	-	-	-
04-215-55-989-013	SECTION 20 COSTS - OTHER PROF. SVCS.	-	118.41	-	(118.41)
04-215-55-989-101	B.H. S&W DEMOLITION-LOWER LEVEL	20,000.00	32,419.02	-	(12,419.02)
04-215-55-989-102	B.H. S&W DEMOLITON-UPPER LEVEL	20,000.00	22,994.64	-	(2,994.64)
04-215-55-989-103	B.H. S&W DEMOLITION-ROOF	10,000.00	15,047.85	-	(5,047.85)
04-215-55-989-106	B.H S&W FOOTING-EXCAVATION	15,000.00	29,389.09	-	(14,389.09)
04-215-55-989-108	B.H S&W FOOTING-SLABS	30,100.00	29,020.87	-	1,079.13
04-215-55-989-109	B.H. S&W FOUNDATION-WALLS-BACK ADDITION	20,000.00	20,014.34	-	(14.34)
04-215-55-989-110	B.H. S&W FOOTING-ENTRANCE	31,600.00	37,767.08	-	(6,167.08)
04-215-55-989-111	B.H. S&W FOUNDATION-WALLS-ENTRANCE	27,600.00	26,376.86	-	1,223.14
04-215-55-989-112	B.H. S&W CMU WALLS-LOWER LEVEL	100,580.00	79,495.66	-	21,084.34
04-215-55-989-113	B.H. S&W CMUWALLS-UPPER LEVEL	100,698.00	24,534.97	-	76,163.03
04-215-55-989-114	B.H. S&W WATERPROOFING-FOUNDATION WALL	4,820.00	5,118.77	-	(298.77)
04-215-55-989-115	B.H. S&W TPO ROOF	52,000.00	29,098.63	-	22,901.37
04-215-55-989-116	B.H. S&W METAL STUD WALLS-UPPER LEVEL	114,462.00	113,527.83	-	934.17
04-215-55-989-117	B.H. S&W INSTALL DOOR'S FRAMES-UPPER	7,000.00	8,053.25	-	(1,053.25)
04-215-55-989-118	B.H. S&W METAL STUDS WALLS-LOWER LEVEL	96,231.00	74,365.77	-	21,865.23
04-215-55-989-119	B.H. S&W INSTALL DOOR'S FRAME-LOWER	9,400.00	7,322.53	-	2,077.47
04-215-55-989-120	B.H. S&W STONE VENEER	74,300.00	54,850.06	-	19,449.94
04-215-55-989-121	B.H. S&W EXTENDED ROOF WALL	61,200.00	60,797.83	-	402.17
04-215-55-989-122	B.H. S&W CEMENT FIBER SIDING	82,250.00	-	-	82,250.00
04-215-55-989-123	B.H. S&W CEILINGS	35,250.00	2,243.42	-	33,006.58
04-215-55-989-124	B.H. S&W INSULATION	33,500.00	18,272.01	-	15,227.99
04-215-55-989-125	B.H. S&W STUCCO	48,600.00	39,772.83	-	8,827.17
04-215-55-989-126	B.H. S&W DOORS	16,550.00	548.67	-	16,001.33
04-215-55-989-127	B.H. S&W SECURITY DOOR	3,000.00	395.61	-	2,604.39

Capital Ordinances
Activity to 03/31/2023

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 0421555993001

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-128	B.H. S&W GARAGE DOOR	2,800.00	-	-	2,800.00
04-215-55-989-129	B.H. S&W WINDOWS-STORE FRONT	46,300.00	37,434.72	-	8,865.28
04-215-55-989-130	B.H. S&W WINDOWS SUN SHADES	25,000.00	1,139.96	-	23,860.04
04-215-55-989-131	B.H. S&W ELEVATOR	-	4,135.79	-	(4,135.79)
04-215-55-989-132	B.H. S&W ELECTRIC	160,000.00	160,413.23	-	(413.23)
04-215-55-989-133	B.H. S&W PLUMBING	125,000.00	99,193.02	-	25,806.98
04-215-55-989-134	B.H. S&W HVAC	165,000.00	134,848.27	-	30,151.73
04-215-55-989-135	B.H. S&W ALARMS	21,200.00	51,378.94	-	(30,178.94)
04-215-55-989-136	B.H. S&W PAINTING	-	1,033.44	-	(1,033.44)
04-215-55-989-137	B.H. S&W STAIRS AND RAILINGS	31,000.00	20,294.88	-	10,705.12
04-215-55-989-138	B.H. S&W FLOORS	91,100.00	26,895.76	-	64,204.24
04-215-55-989-139	B.H. S&W MENS AND WOMENS LACKER ROOMS	3,100.00	-	-	3,100.00
04-215-55-989-141	B.H. S&W 7 BATHROOMS 2 JANITOR 2 LOCKER	53,600.00	4,386.75	-	49,213.25
04-215-55-989-142	B.H. S&W SITE WORK	20,000.00	40,031.07	-	(20,031.07)
04-215-55-989-145	B.H. S&W MISCELLANEOUS	-	14,971.64	-	(14,971.64)
04-215-55-989-146	B.H. S&W MILLWORK	58,700.00	-	-	58,700.00
04-215-55-989-147	B.H. S&W STRUCTURAL STEEL	22,500.00	102,810.31	-	(80,310.31)
04-215-55-989-148	B.H. S&W CORRDIATION OF WORK	34,000.00	39,951.60	-	(5,951.60)
04-215-55-989-150	B.H. S&W IT/TECH	-	12,436.27	-	(12,436.27)
04-215-55-989-151	B.H. S&W OTHER/RELOCATION/GENERATO	-	6,839.15	-	(6,839.15)
04-215-55-989-155	B.H. S&W ADMINISTRATIVE ASSISTANT	20,000.00	45,362.16	-	(25,362.16)
04-215-55-989-170	B.H. S&W CONTINGENCY	10,109.82	18,910.34	-	(8,800.52)
04-215-55-989-204	B.H. O/E DEMOLITON - CONTAINERS	11,000.00	5,912.15	-	5,087.85
04-215-55-989-205	B.H. O/E DEMOLITON - EQUIPMENT	10,000.00	1,024.05	-	8,975.95
04-215-55-989-207	B.H. O/E EQUIPMENT - RENTAL	6,000.00	4,297.34	1,600.00	102.66
04-215-55-989-208	B.H. O/E FOOTING - SLABS	15,790.00	25,789.94	-	(9,999.94)
04-215-55-989-209	B.H. O/E FOUNDATION - WALLS - BACK ADDITÿ	6,000.00	6,817.29	-	(817.29)
04-215-55-989-210	B.H. O/E FOOTING - ENTRANCE	13,375.00	12,464.41	-	910.59
04-215-55-989-211	B.H. O/E FOUNDTION - WALLS - ENTRANCE	14,600.00	13,116.82	-	1,483.18
04-215-55-989-212	B.H. O/E CMU WALLS - LOWER LEVEL	18,200.00	11,711.55	1,131.00	5,357.45
04-215-55-989-213	B.H. O/E CMU WALLS - UPPER LEVEL	12,850.00	4,952.29	-	7,897.71
04-215-55-989-214	B.H O/E WATERPROOFING FOUNDATION WALL	4,400.00	3,932.84	-	467.16
04-215-55-989-215	B.H O/E TPO ROOF	145,010.00	121,647.03	27,911.56	(4,548.59)
04-215-55-989-216	B.H. O/E METAL STUD WALLS - UPPER LEVEL	35,300.00	56,981.42	2,577.71	(24,259.13)
04-215-55-989-218	B.H. O/E METAL STUDS WALLS - LOWER LEVELÿ	28,006.00	48,539.87	2,213.36	(22,747.23)
04-215-55-989-220	B.H. O/E STONE VENEER	28,000.00	10,304.61	23,385.36	(5,689.97)
04-215-55-989-221	B.H. O/E EXTENDED ROOF WALL	14,800.00	16,084.56	-	(1,284.56)
04-215-55-989-222	B.H. O/E CEMENT FIBER SIDING	53,350.00	6,010.00	-	47,340.00
04-215-55-989-223	B.H. O/E CEILINGS	12,100.00	233.10	-	11,866.90

Capital Ordinances
Activity to 03/31/2023

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 0421555993001

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-224	B.H. O/E INSULATION	32,420.00	34,331.20	2,000.00	(3,911.20)
04-215-55-989-225	B.H. O/E STUCCO	8,100.00	25,236.59	2,645.79	(19,782.38)
04-215-55-989-226	B.H. O/E DOORS	94,250.00	51,018.18	26,238.30	16,993.52
04-215-55-989-227	B.H. O/E SECURITY DOOR	7,000.00	9,783.72	-	(2,783.72)
04-215-55-989-228	B.H. O/E GARAGE DOOR	4,000.00	-	-	4,000.00
04-215-55-989-229	B.H. O/E WINDOWS - STORE FRONT	144,000.00	121,482.97	31,700.00	(9,182.97)
04-215-55-989-230	B.H. O/E WINDOWS SUN SHADES	80,000.00	1,599.03	-	78,400.97
04-215-55-989-231	B.H. O/E ELEVATOR	110,000.00	95,476.53	11,903.30	2,620.17
04-215-55-989-232	B.H. O/E ELECTRIC	220,209.20	103,255.57	14,850.82	102,102.81
04-215-55-989-233	B.H. O/E PLUMBING	72,089.00	62,451.96	11,799.70	(2,162.66)
04-215-55-989-234	B.H. O/E HVAC	220,000.00	172,814.25	11,881.66	35,304.09
04-215-55-989-235	B.H. O/E ALARMS	24,299.98	2,193.95	950.25	21,155.78
04-215-55-989-236	B.H. O/E PAINTING	35,000.00	-	-	35,000.00
04-215-55-989-237	B.H. O/E STAIRS AND RAILINGS	37,039.00	30,644.75	7,692.27	(1,298.02)
04-215-55-989-238	B.H. O/E FLOORS	79,600.00	22,950.42	1,250.00	55,399.58
04-215-55-989-239	B.H. O/E MENS AND WOMENS LOCKER ROOMS	13,100.00	-	-	13,100.00
04-215-55-989-241	B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER	31,400.00	900.00	6,842.00	23,658.00
04-215-55-989-242	B.H O/E SITE WORK	20,000.00	13,823.64	1,000.00	5,176.36
04-215-55-989-243	B.H. O/E RENTAL CONSTR. EQUIP & PURCHASEy	120,000.00	72,586.88	13,604.34	33,808.78
04-215-55-989-244	B.H. O/E OSHA - SAFETY EQUIPMENT	12,000.00	4,514.76	-	7,485.24
04-215-55-989-245	B.H. O/E MISCELLANEOUS	125,000.00	64,952.63	26,387.79	33,659.58
04-215-55-989-246	B.H. O/E MILLWORK	15,000.00	-	-	15,000.00
04-215-55-989-247	B.H. O/E STRUCTURAL STEEL	63,061.00	99,540.09	25,378.75	(61,857.84)
04-215-55-989-249	B.H. O/E FURNITURE	81,100.00	-	-	81,100.00
04-215-55-989-250	B.H. O/E IT/TECH	69,000.00	11,153.13	8,750.00	49,096.87
04-215-55-989-251	B.H O/E OTHER/RELOCATION/GENERATOR	108,000.00	141,055.91	10,300.00	(43,355.91)
04-215-55-989-252	B.H. O/E ARCHITECT	171,000.00	166,723.28	4,276.72	-
04-215-55-989-253	B.H. O/E ENGINEERING	25,000.00	28,410.05	-	(3,410.05)
04-215-55-989-254	B.H. O/E FINANCE	30,000.00	15,837.59	-	14,162.41
04-215-55-989-270	B.H. O/E CONTINGENCY	79,000.00	-	-	79,000.00
04-215-55-989-307	B.H. S&W Unantic. Relocating the square tubing	-	(0.01)	-	0.01
		4,463,000.00	3,256,569.64	278,270.68	928,159.68

Capital Ordinances
Activity to 03/31/2023

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 0421555993001

Account Number	Description	Budget	Activity	Encumbered	Balance
=====	=====	=====	=====	=====	=====
04-215-55-991-000	2021 CAPTIAL ORDINANCE 10-21	-	-	-	-
04-215-55-991-001	ARMORED PLATE CARRIERS	10,511.00	9,809.80	-	701.20
04-215-55-991-002	AIR PACK REPLACEMENTS	76,951.00	76,704.10	-	246.90
04-215-55-991-003	TWO SALTERS	10,000.00	11,738.80	-	(1,738.80)
04-215-55-991-004	CHIPPER	55,000.00	57,639.56	-	(2,639.56)
04-215-55-991-005	TRACK HOE	150,000.00	85,784.21	-	64,215.79
04-215-55-991-006	ELECTRONIC MESSAGE BOARD	15,000.00	15,000.00	-	-
04-215-55-991-007	ROAD REPAVING - NORTH GLEN	228,901.00	236,140.64	-	(7,239.64)
04-215-55-991-008	DO NOT USE!!!!ROAD REPAVING - OTHER	180,561.00	175,172.80	-	5,388.20
04-215-55-991-009	DRAINAGE IMPROVEMENTS	100,000.00	80,752.21	-	19,247.79
04-215-55-991-010	RETROFIT POLICE VEHICLE	15,000.00	15,000.00	-	-
04-215-55-991-011	TRAFFIC LIGHT POCONO/N. POCONO	104,000.00	103,892.50	-	107.50
04-215-55-991-012	ENGINEERING GRUNDENS POND	59,570.00	-	57,650.00	1,920.00
04-215-55-991-013	WATER METER REPLACEMENT PROG.	745,000.00	456,352.14	264,611.77	24,036.09
04-215-55-991-014	ENGINEERING - SECTION 20	10,000.00	9,312.99	-	687.01
04-215-55-991-015	FINANCE - SECTION 20	73,743.00	13,972.52	-	59,770.48
		1,834,237.00	1,347,272.27	322,261.77	164,702.96
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22	-	-	-	-
04-215-55-992-001	MOBILE VIDEO RECORDERS	50,000.00	-	13,495.00	36,505.00
04-215-55-992-002	TURNOUT GEAR	15,000.00	14,112.48	-	887.52
04-215-55-992-003	ELECTRONIC MESSAGE BOARD	5,000.00	5,000.00	-	-
04-215-55-992-004	BRINE MACHINE/HOLDING TANK	30,000.00	22,986.26	138.72	6,875.02
04-215-55-992-005	BRINE SPRAYING TANK	10,000.00	-	-	10,000.00
04-215-55-992-006	ROAD REPAVING - INTERVALE RD.	481,000.00	321,245.59	144,076.45	15,677.96
04-215-55-992-007	ROAD REPAVING - OTHER	250,187.00	226,300.33	-	23,886.67
04-215-55-992-008	CHIEF'S VEHICLE & RETROFIT	60,000.00	51,710.25	8,289.75	-
04-215-55-992-009	ELECTRIC - SCHOOL RES. OFFIC. VEHICLE	60,000.00	-	-	60,000.00
04-215-55-992-010	RETROFIT 2 POLICE VEHICLES	30,000.00	-	30,000.00	-
04-215-55-992-011	2 FORD F-350 TRUCKS	80,000.00	-	-	80,000.00
04-215-55-992-012	WATER UTILITY TRUCK	70,000.00	-	-	70,000.00
04-215-55-992-013	DPW BATHROOM RENOVATION	15,000.00	1,080.80	11,077.64	2,841.56
04-215-55-992-014	TENNIS COURT REN. & FENCING	80,000.00	-	-	80,000.00
04-215-55-992-015	ENGINEERING - SECTION 20 COSTS	10,000.00	3,536.88	-	6,463.12
04-215-55-992-016	FINANCE - SECTION 20 COSTS	47,385.00	3,316.13	-	44,068.87

Capital Ordinances
Activity to 03/31/2023

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555982000 to 0421555993001

Account Number	Description	Budget	Activity	Encumbered	Balance
		=====	=====	=====	=====
		1,293,572.00	649,288.72	207,077.56	437,205.72
04-215-55-993-000	2023 CAPITAL ORDINANCE 1-23	-	-	-	-
04-215-55-993-001	REFURBISH TENNIS COURTS	210,000.00	-	-	210,000.00
		-----	-----	-----	-----
		210,000.00	-	-	210,000.00
		=====	=====	=====	=====
	TOTALS	16,803,831.00	11,904,040.54	847,483.36	4,052,307.10



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

*400 Boulevard
Mountain Lakes, NJ 07046
P - 973-334-3131 ext .2006*

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of May 8, 2023
CC: Robert Oostdyk, Borough Attorney

Personnel Policy Manual – Request to Reinstate Severance Clause – Please refer to the attached memo regarding this request.

Personnel Salary Increases – During our recent Personnel Subcommittee meeting, I requested to increase the salaries of our Construction Code Assistant / Borough Hall Receptionist and our DPW Operations Manager / Assistant DPW Director. The requests were discussed, and the subcommittee supports both requests. To accommodate the increases, there will be a Salary Ordinance amendment on the May 8th Borough Council meeting agenda. Once the ordinance amendment is adopted, the appropriate salary resolution will follow.

Road Improvement Grant Submission – After consultation with our Borough Engineer and DPW leadership, Powerville Road has been selected as the submission for this round of grants. The total funding request is \$372,840. On the May 8th council meeting agenda, you will find a resolution that is required as part of the grant submission process.

Quarterly Finance Reports – In your agenda packet, you will find the Q1, 2023 report. Due to a prior commitment, our CFO is unable to attend the meeting. With the quarterly reports discussed at length during our Finance Advisory Committee meetings, I am requesting that our CFO no longer be required to attend Borough Council meetings solely for the purpose of reviewing quarterly reports, and instead, treat them as any other department report (submit in writing only). Should a councilmember have a question concerning a report, they can contact me and I can obtain the necessary information.

Water Meter Project Update – Meter replacements began February 6th. As of May 1st, approximately 775 water meters have been replaced. Letters have gone out to the remaining properties that need their water meters replaced and they are now being scheduled for replacement.

Should you have any questions, please feel free to contact me.

Respectfully,

Mitchell



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext.2006

To: Borough Council Personnel Subcommittee
Date: May 5, 2023
Subj: Severance Pay

It has come to my attention that the below policy was eliminated from the Personnel Policy Manual at some point after January 2004.

Severance Pay:

A severance provision will be paid to each full-time Borough employee at the rate of \$100.00 per year for each full year of service at the time of termination subject to the following conditions:

1. An employee will not be eligible for severance pay until they have completed their tenth (10th) year of continuous service from their date of hire.
2. After 25 years of continuous service from date of hire, or 20 years if the employee is 55 or more years of age, the employee shall be entitled to \$200.00 for each year of service.
3. Severance shall be paid at the time of retirement, elimination of job, or permanent disability.

The Borough's Employee Handbook For Personnel Policies and Procedures, section 13, page 42, submitted to Borough Council on January 26, 2004, for the addition of a different policy contained the above severance provision. The Borough of Mountain Lakes Human Resources Policies and Procedures manual dated June 1, 2013, no longer contained the provision.

The Borough Clerk and I have researched why this policy was eliminated and we have been unable to find any information, leaving us to believe it was inadvertently omitted during the 2013 policy manual rewrite.

I am requesting that the provision be added back to the Borough's Personnel Policies and Procedures Manual effective immediately. The provision currently exists in the PBA contract. Adding in all other Borough employees is positive for employee morale and comes at a very low cost to the Borough.

M. Stern

RESOLUTION AND ORDINANCE REVIEW FOR THE MAY 8, 2023 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

RESOLUTIONS

R114-23, AUTHORIZING THE DISCRETIONARY AWARD OF A CONTRACT FOR SMOKE DETECTORS TO ONE SIMPLE SOLUTION, LLC IN AN AMOUNT THAT MAY EXCEED \$17,500 BUT WILL BE LESS THAN \$44,000 – this resolution is necessary because anticipated purchases will bring the total purchased from this vendor to more than \$17,500 during the 2023 calendar year. This purchase is for the Borough Hall renovation project.

R116-23, AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR BATHYMETRY SURVEYING SERVICES IN CONNECTION WITH THE MANAGEMENT OF BOROUGH OWNED LAKES AND PONDS BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND DPK CONSULTING, LLC - this resolution authorizes the Borough to enter into an agreement with DPK Consulting, LLC for bathymetry surveying services.

R117-23, AMENDING PERSONNEL POLICY AND PROCEDURE MANUAL – ADDITION OF SEVERANCE PAY POLICY - this resolution authorizes the addition of a policy titled “Severance Pay” to the Personnel Policy and Procedure Manual. The policy was last included in the 2004 manual, and it is believed to have been removed in error.

R118-23, AUTHORIZING APPROVAL TO SUBMIT GRANT APPLICATION AND EXECUTE GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE POWERVILLE ROAD RESURFACING PROJECT - this resolution formally approves the grant application for the Powerville Road resurfacing project and authorizes the Borough Engineer to submit an electronic grant application to the NJDOT on behalf of the Borough.

ORDINANCES TO INTRODUCE

10-23, ORDINANCE AUTHORIZING THE SALARY AND/OR WAGES OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, NEW JERSEY - this ordinance sets the minimum and maximum range of salary authorized by the Borough for the Construction Code Assistant / Borough Hall Receptionist. The ordinance amendment is necessary to accommodate a requested salary increase.

ORDINANCES TO ADOPT

None.

If there are any questions prior to the meeting, please feel free to contact me.

ORDINANCE 10-23

[illegible]

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 114-23

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated May 8, 2023 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 8, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 05/08/2023 For bills from 04/07/2023 to 05/04/2023

Check#	Vendor	Description	Payment	Check Total
22047	4019 - ADVANCED FIREPROOF DOOR, INC	PO 26910 BH: RENOVATIONS - DOOR FRAMES	247.17	247.17
22048	4466 - ALICE SCHUSSLER	PO 26942 GARBAGE BAG REIMBURSEMENT	25.00	25.00
22049	196 - ALLIED OIL	PO 26810 DPW - UNLEADED FUEL - NJ STATE CONTRACT	4,322.30	4,322.30
22050	203 - ALVA PLASTICS	PO 26718 ADMIN: 2023 BEACH BADGES	1,504.00	1,504.00
22051	3861 - AMAZON CAPITAL SERVICES	PO 26835 POLICE: ORDER# 112-2132746-5917039	131.98	
		PO 26870 DPW: ORDER#112-8521116-5325833 and 112-1	120.48	
		PO 26870 DPW: ORDER#112-8521116-5325833 and 112-1	16.98	
		PO 26902 POLICE: ORDER# 112-5529760-2611426	45.99	315.43
22052	189 - ANCHOR ACE HARDWARE	PO 25412 BH: RENOVATIONS S - SUPPLIES BLANKET	24.99	
		PO 26282 POLICE - SUPPLIES - BLANKET 2023	24.57	
		PO 26573 DPW / WATER DEPT- DEPARTMENT SUPPLIES -	84.13	
		PO 26573 DPW / WATER DEPT- DEPARTMENT SUPPLIES -	12.17	145.86
22053	102 - ANDERSON & DENZLER ASSOC., INC	PO 26859 MARCH 2023 PROFESSIONAL SERVICES - PB	179.25	
		PO 26899 MARCH 2023 PROFESSIONAL SERVICES	2,061.38	
		PO 26899 MARCH 2023 PROFESSIONAL SERVICES	125.95	
		PO 26899 MARCH 2023 PROFESSIONAL SERVICES	1,254.75	
		PO 26899 MARCH 2023 PROFESSIONAL SERVICES	179.25	3,800.58
22054	4163 - APPRAISAL SYSTEMS, INC.	PO 26936 2023 PROFESSIONAL SERVICE FOR REASSESSME	10,000.00	10,000.00
22055	3973 - ARCARI & IOVINO ARCHITECTS, PC	PO 23185 BORO HALL: CONSTRUCTION ADMINISTRATION P	742.50	742.50
22056	3617 - BLOOMFIELD HEALTH DEPARTMENT	PO 26967 APRIL 2023 PUBLIC HEALTH SERVICES CONTRA	2,248.67	2,248.67
22057	4368 - BUY WISE AUTO PARTS, INC.	PO 26830 POLICE: VEHICLE REPAIR - 2014 RAM 1500 5	81.08	
		PO 26896 DPW - OIL AND ANTIFREEZE	117.84	198.92
22058	4122 - CENTRAL SUPPLY, INC	PO 26744 BH: RENOVATIONS - BLANKET	1,077.05	1,077.05
22059	456 - CHADLER SOLUTIONS, LLC	PO 26892 2023 RISK MANAGEMENT FEE - FIRST INSTALL	5,620.00	5,620.00
22060	4471 - CHENNA REDDY	PO 26966 GARBAGE BAG REIMBURSEMENT	25.00	25.00
22061	4090 - CLEAN MAT SERVICES, LLC	PO 26294 FLOOR MATS / DPW - JAN -JUNE 2023 BLANKE	93.17	93.17
22062	1481 - CORE & MAIN, LP	PO 26820 WATER DEPARTMENT - LINE REPAIRS COBB RD	1,237.72	1,237.72
22063	3460 - CORE PROMOTIONS, LLC	PO 26928 POLICE: BIKE RODEO - WATER BOTTLES	1,088.56	1,088.56
22064	576 - DAVE'S TIRE, LLC	PO 26918 POLICE: VEHICLE REPAIRS	264.40	264.40
22065	4377 - EDMUNDS GOVTECH, INC.	PO 26909 HOSTING/SUPPORT/PROFESSIONAL SERVICES FE	5,250.00	
		PO 26909 HOSTING/SUPPORT/PROFESSIONAL SERVICES FE	750.00	
		PO 26909 HOSTING/SUPPORT/PROFESSIONAL SERVICES FE	750.00	6,750.00
22066	4125 - FELDMAN BROTHERS ELECTRICAL SUPPLY	PO 26629 BH: RENOVATIONS - ORDER# 3344900-00	1,794.89	
		PO 26964 BH: RENOVATIONS - HVAC	658.38	2,453.27
22067	1170 - FERGUSON ENTERPRISES #501	PO 26823 BH: RENOVATIONS - BID# B829315	5,198.65	
		PO 26831 DPW: BATHROOM RENOVATION	601.86	
		PO 26903 DPW: BATHROOM RENOVATION	184.59	
		PO 26965 BH: RENOVATIONS - HVAC SUPPLIES	315.00	6,300.10
22068	2517 - FF1 FIREFIGHTER ONE, LLC	PO 26955 FIRE DEPT: Strap Assembly for Air pack	74.99	74.99
22069	4467 - FRANCES PELLICCIA	PO 26941 GARBAGE BAG REIMBURSEMENT	100.00	100.00
22070	653 - GANNET NEW JERSEY NEWSPAPERS	PO 26527 PLANNING/ZONING - 2023 ADVERTISING - BLA	31.98	
		PO 26839 CLERK: ADVERTISING BLANKET(2)	622.32	654.30
22071	4188 - HERC RENTALS, INC.	PO 26558 BH: RENOVATIONS - RENTAL BLANKET	1,555.00	1,555.00
22072	911 - HOME DEPOT CREDIT SERVICES	PO 26229 DPW BATHROOM RENOVATION	104.30	
		PO 26230 DPW BATHROOM RENOVATION - BLANKET	528.61	
		PO 26811 WATER DEPARTMENT SUPPLIES - BLANKET	156.33	
		PO 26825 BH: RENOVATIONS - MISC. SUPPLIES	1,315.50	2,104.74
22073	4469 - INDAR SAMAT	PO 26960 GARBAGE BAG REIMBURSEMENT	12.50	12.50
22074	4462 - JAMES MORLOCK	PO 26901 GARBAGE BAG REIMBURSEMENT	50.00	50.00
22075	859 - JCP&L	PO 26937 ACCT#100 076 421 971/ BILL PRD: 3/08 - 4	271.77	
		PO 26938 M/A #200 000 054 011/ BILL DATE: APR 06,	976.72	
		PO 26939 M/A #200 000 020 764: BILL DATE: APRIL 1	241.16	
		PO 26951 ACCT#100 145 670 533 - / BILL PRD: MAR	14.14	1,503.79
22076	859 - JCP&L	PO 26952 ACCT#100 075 505 725 - BILL PRD: 3/23 -	4.09	
		PO 26953 ACCT#100 141 241 693 BILL PRD: 3/23 - 4/	17.32	
		PO 26954 ACCT#100 151 758 974 - / BILL PRD: 3-23	461.36	
		PO 26956 MAST ACCT#200 000 054 011/ BILL DATE: AP	4.76	
		PO 26957 MASTER ACCT# 200 000 569 000 - APR 24, 2	3,957.04	
		PO 26958 ACCT#100 050 702 156 - BILL PRD: 3/28 -	4.76	4,449.33
22077	4358 - JOSHUA R. HURWITZ	PO 26915 LAKER 55 SPEAKER	150.00	150.00
22078	1074 - JW PIERSON CO.	PO 26897 DPW - DEISEL FUEL - BLANKET	1,300.92	1,300.92
22079	4463 - KEITH DARRAGH	PO 26900 GARBAGE BAG REIMBURSEMENT	25.00	25.00
22080	1090 - KENVIL POWER MOWER	PO 26845 DPW - EQUIPMENT	142.73	
		PO 26866 DPW - EQUIPMENT REPAIR	301.82	
		PO 26886 DPW - EQUIPMENT REPAIR - BLANKET	97.79	542.34
22081	4231 - KUIKEN BROTHERS COMPANY	PO 26790 BH: RENOVATIONS	5,470.15	
		PO 26840 BH: RENOVATIONS - MISC. SUPPLIES	264.22	5,734.37
22082	4061 - LIBERTY BUILDING PRODUCTS	PO 26761 DPW - DEPARTMENT SUPPLIES	516.60	516.60
22083	2561 - LIFESAVERS, INC.	PO 26805 POLICE: MEDICAL EQUIPMENT	331.64	331.64

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 05/08/2023 For bills from 04/07/2023 to 05/04/2023

Check#	Vendor	Description	Payment	Check Total
22084	4252 - LINDE GAS & EQUIPMENT, INC	PO 26931 BH: RENOVATIONS - GAS & EQUIP BLANKET	363.54	363.54
22085	4470 - MARK HAYWARD	PO 26959 GARBAGE BAG REIMBURSEMENT	25.00	25.00
22086	3167 - MORRIS COUNTY MUNICIPAL	PO 26950 FY2023 2ND INSTALLMENT	4,178.93	
		PO 26950 FY2023 2ND INSTALLMENT	50,244.15	
		PO 26950 FY2023 2ND INSTALLMENT	4,775.92	59,199.00
22087	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 26560 SOLID WASTE DISPOSAL - BLANKET	10,495.21	10,495.21
22088	1371 - MTN. LAKES BOARD OF EDUCATION	PO 26948 MAY 2023 MTN LAKES SCHOOL DISTRICT GENER	2,061,671.00	2,061,671.00
22089	1394 - MTN. LAKES PUBLIC LIBRARY	PO 26924 JUNE - DEC 2023 MTN LAKES PUBLIC LIBRARY	24,660.00	24,660.00
22090	1553 - NEW JERSEY NATURAL GAS	PO 26930 MAR - APR 2023 SERVICE	1,600.00	1,600.00
22091	1517 - NICKEL ARTISTIC SERVICES LLC	PO 26926 2023 ENVIRONMENTAL COMMITTEE FLYER	445.00	445.00
22092	1563 - NJ SHADE TREE FEDERATION	PO 26925 2023 SHADE TREE COMMISSION - MUNICIPAL M	170.00	170.00
22093	2727 - ONE CALL CONCEPTS, INC.	PO 26528 ACCT# 12-BML / 2023 JAN - DEC BLANKET	292.43	292.43
22094	2968 - OPTIMUM	PO 26331 DPW: 2023 INTERNET SERVICES ACCT# 07876-	161.73	161.73
22095	2968 - OPTIMUM	PO 26332 DPW: 2023 CABLE BOXES ACCT# 07876-414565	11.75	11.75
22096	3659 - OPTIMUM	PO 26933 2023 BORO TRAILER INTERNET SERVICES ACCT	161.28	161.28
22097	4320 - OTIS ELEVATOR COMPANY	PO 25284 BH: FURNISHING/INSTALLATION OF HYDRAULIC	1,203.30	1,203.30
22098	4151 - PITNEY BOWES, INC	PO 26907 ADMIN: POSTAGE SEALANT	71.99	71.99
22099	1713 - POLICE PIPES & DRUMS	PO 26872 2023 MOUNTAIN LAKES MEMORIAL DAY PARADE	1,500.00	1,500.00
22100	1787 - R & J CONTROL, INC.	PO 26411 DPW / WATER TOWER - FACILITIES MAINTENAN	175.00	
		PO 26411 DPW / WATER TOWER - FACILITIES MAINTENAN	350.00	525.00
22101	1734 - READYREFRESH BY NESTLE	PO 26911 2023 BLANKET (2) - ACCT# 0016496903	637.53	637.53
22102	1832 - RYDIN DECAL	PO 26672 ADMIN: 2023 PARKING DECALS	234.75	234.75
22103	4266 - SAMSON METAL SERVICE	PO 26740 BH: RENOVATIONS - METAL	4,893.15	4,893.15
22104	3205 - SECURITY SHREDDING	PO 26582 2023 SHREDDING SERVICES - BLANKET	60.00	60.00
22105	1948 - SHEAFFER SUPPLY, INC.	PO 26616 BH: RENOVATIONS - MISC SUPPLIES BLANKET	85.41	85.41
22106	1994 - SHERWIN-WILLIAMS COMPANY	PO 25444 BH RENO: SUPPLIES - BLANKET	56.58	
		PO 25955 BH: RENOVATIONS- MISC SUPPLIES BLANKET	105.17	
		PO 26932 BH: RENOVATIONS - PAINT SUPPLIES - BLANK	1,904.31	2,066.06
22107	4186 - SHI INTERNATIONAL CORP	PO 26849 ADMIN: 2023 ADOBE LICENSING - 1 YEAR	193.02	193.02
22108	114 - SOLITUDE LAKE MANAGEMENT	PO 26893 2023 LAKE MANAGEMENT - BLANKET - CUST# M	14,190.00	14,190.00
22109	4232 - SOUNDVIEW PROMOTIONAL	PO 26919 2023 TROUT DERBY SUPPLIES	990.00	990.00
22110	1935 - SPATIAL DATA LOGIC, INC	PO 26923 2023-2024 SDL UCC PERMIT SOFTWARE AND DA	10,970.00	10,970.00
22111	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 26757 POLICE: ORDER#	659.14	
		PO 26906 ADMIN: ORDER# 7608738371	496.40	1,155.54
22112	4108 - STO OF NJ, INC	PO 26962 BH: RENOVATIONS - RENTAL/PURCHASE	15.90	15.90
22113	2961 - SYN-TECH SYSTEMS, INC	PO 26791 DPW /WATER DEPARTMENT- FUEL SYSTEM	187.00	187.00
22114	4310 - TAYLORED AUTOBODY & SERVICE	PO 26894 POLICE: VEHICLE REPAIR - 2021 POLICE INT	4,247.30	4,247.30
22115	3570 - THE PROVIDENT BANK	PO 26898 FINANCE: PAYROLL REFUND	417.59	417.59
22116	881 - TMS, INC	PO 26293 ADMIN: 2023 DNS HOSTING / ACCT# GTI - BL	25.24	25.24
22117	603 - TOWNSHIP OF DENVILLE	PO 26943 2023 SHARED MUNICIPAL COURT SERVICES - B	357.00	357.00
22118	1424 - TOWNSHIP OF MONTVILLE	PO 26905 2023 ANIMAL CHARGES - BLANKET	3,393.43	3,393.43
22119	4191 - TRANSEUNION RISK & ALTERNATIVE	PO 26281 POLICE: 2023 SUBSCRIPTION ACCT. ID: 3645	75.00	75.00
22120	3224 - TREASURER, STATE OF NEW JERSEY	PO 26341 WOODLANDS: 2023 TREE SEEDLING ORDER	180.00	180.00
22121	4088 - TURN OUT UNIFORMS, INC	PO 26472 POLICE UNIFORMS - PIOMBINO	146.00	
		PO 26944 POLICE: UNIFORMS	15.00	161.00
22122	2977 - UGI ENERGY SERVICES, INC.	PO 26927 CUST# J0001077, 1078, 1079 - MOUNTAIN LA	662.50	662.50
22123	4069 - UNITED BUSINESS SYSTEMS	PO 26940 CANON COPIERS - 1st QTR 2023 - PRINTING	1,222.04	1,222.04
22124	1062 - UNITED SITE SERVICES	PO 26363 DFW BATHROOM RENOVATION	43.75	
		PO 26394 PORTA JOHNS - 2023 JAN - APR - CUST ID#	303.50	
		PO 26395 BH: 2023 PORTAJOHNS / TEMP FENCING - BLAN	301.00	
		PO 26961 PORTA JOHNS - 2023 MAY-DEC - CUST ID# 1	245.88	894.13
22125	3346 - USA BLUE BOOK	PO 26871 WATER DEPARTMENT - DEPARTMENT SUPPLIES	123.86	123.86
22126	4464 - VORTEX OPTICS	PO 26908 POLICE: EQUIPMENT	539.99	539.99
22127	832 - W.W. GRAINGER, INC	PO 26904 WATER DEPARTMENT - EQUIPMENT & TOOLS	139.75	139.75
22128	4225 - WILLIAMS SCOTSMAN, INC	PO 26340 BH: RENOVATIONS - 2023 TRAILER RENTAL -	448.00	448.00
TOTAL				2,278,686.64

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-192-08-105-000	FEES & PERMITS			234.75	
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	1,597.53			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	622.32			
01-201-20-130-020	FINANCE - OTHER EXPENSES	863.66			
01-201-20-140-020	COMPUTER SERVICES	3,891.29			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	1,750.00			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	10,000.00			
01-201-20-165-020	ENGINEERING SERVICES	1,254.75			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	191.86			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	31.98			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	10,984.84			
01-201-23-210-020	INSURANCE - LIABILITY	32,977.69			
01-201-23-215-020	WORKERS COMPENSATION	22,886.46			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	1,503.74			
01-201-25-241-020	TRAFFIC & SAFETY COMM. - OTHER EXPENSES	1,088.56			
01-201-25-251-020	INTERLOCAL SERVICES: DENVILLE COURT - OE	357.00			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	74.99			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	2,121.70			
01-201-26-300-020	SHADE TREE COMMISSION - O/E	170.00			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	10,202.32			
01-201-26-306-020	Recycling Tax	292.89			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	712.73			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	4,710.62			
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	2,248.67			
01-201-27-335-020	ENVIRONMENTAL COMM - OTHER EXP	445.00			
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	180.00			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	2,644.00			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	14,739.38			
01-201-29-390-020	AID TO PUBLIC LIBRARY	24,660.00			
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	1,500.00			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	1,996.08			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	3,957.04			
01-201-31-437-020	NATURAL GAS	2,262.50			
01-201-31-447-020	PETROLEUM PRODUCTS	5,623.22			
01-202-55-274-000	RESERVE FOR GARBAGE BAGS			262.50	
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			2,061,671.00	
01-260-05-100	DUE TO CLEARING			0.00	2,230,711.07
TOTALS FOR	Current Fund	168,542.82	0.00	2,062,168.25	2,230,711.07
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			28,160.34	
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22			1,589.06	
04-260-05-100	DUE TO CLEARING			0.00	29,749.40
TOTALS FOR	General Capital	0.00	0.00	29,749.40	29,749.40
05-201-55-520-520	Water Operating - Other Expenses	9,724.56			
05-260-05-100	DUE TO CLEARING			0.00	9,724.56
TOTALS FOR	Water Operating	9,724.56	0.00	0.00	9,724.56
07-201-55-520-520	Sewer Operating - Other Expenses	5,108.18			
07-260-05-100	DUE TO CLEARING			0.00	5,108.18
TOTALS FOR	Sewer Operating	5,108.18	0.00	0.00	5,108.18
13-260-05-100	DUE TO CLEARING			0.00	3,393.43
13-286-56-000-000	RESERVE - ANIMAL LICENSE FUND			3,393.43	
TOTALS FOR	Animal Trust	0.00	0.00	3,393.43	3,393.43

Total to be paid from Fund 01 Current Fund 2,230,711.07
 Total to be paid from Fund 04 General Capital 29,749.40
 Total to be paid from Fund 05 Water Operating 9,724.56
 Total to be paid from Fund 07 Sewer Operating 5,108.18
 Total to be paid from Fund 13 Animal Trust 3,393.43
 =====
 2,278,686.64

→ Plus Ck# 22046 \$2,575.-
+P
 29,749.40 +
 2,575.00 +
 Capital Trust → 32,324.40*

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
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Checks Previously Disbursed

22046	MOUNTAIN LAKES REALTY, LLC	PO# 26309 BH: 2023 MONTHLY LEASE PAYMENTS FO	2,575.00	4/25/2023	
			2,575.00		

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund		2,230,711.07	2,230,711.07
Fund 04 General Capital	2,575.00	29,749.40	32,324.40
Fund 05 Water Operating		9,724.56	9,724.56
Fund 07 Sewer Operating		5,108.18	5,108.18
Fund 13 Animal Trust		3,393.43	3,393.43
BILLS LIST TOTALS	2,575.00	2,278,686.64	2,281,261.64

List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow

Meeting Date: 05/08/2023 For bills from 04/07/2023 to 05/04/2023

Check#	Vendor	Description	Payment	Check Total
5354	4348 - ADAM KIMOWITZ	PO 25805 REFUND - ZONING BOARD ESCROW	423.40	423.40
5355	102 - ANDERSON & DENZLER ASSOC., INC	PO 26861 MARCH 2023 PROFESSIONAL SERVICES - ESCRO	3,613.29	3,613.29
5356	3759 - PRINCETON HYDRO, LLC	PO 26858 MARCH 2023 PROFESSIONAL SERVICES - ESCRO	43.75	43.75
5357	4177 - WEINER LAW GROUP, LLP	PO 26860 MARCH 2023 PROFESSIONAL SERVICES - ESCRO	412.50	412.50
TOTAL				4,492.94

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	4,492.94
17-500-00-050-307	ADAM KIMOWITZ			423.40	
17-500-00-091-289	PARK LAKES TENNIS CLUB INC			1,030.88	
17-500-00-091-319	HIGHVIEW HOMES LLC			358.50	
17-500-00-091-323	Nouvelle, LLC (GFM Properties)			43.75	
17-500-00-091-404	HIGHVIEW HOMES LLC INSPECTION FEE ESCROW			370.65	
17-500-00-091-412	TFJ MOUNTAIN LAKES, LLC			815.63	
17-500-00-091-413	NOUVELLE, LLC - INSPECTON FEES			1,450.13	
TOTALS FOR	Developer's Escrow	0.00	0.00	4,492.94	4,492.94

Total to be paid from Fund 17 Developer's Escrow

4,492.94

4,492.94

**List of Bills - (3310101001001) CASH - RECREATION
Recreation Trust**

Meeting Date: 05/08/2023 For bills from 04/07/2023 to 05/04/2023

Check#	Vendor	Description	Payment	Check Total
5527	4315 - JB ROBERTS, INC	PO 26914 ART AT THE ESPLANADE	851.40	851.40
5528	3691 - MUSKY TROUT HATCHERIES, LLC	PO 26396 RECREATION: 2023 TROUT DERBY ORDER - 4/	3,696.20	3,696.20
5529	4321 - RICK WINOW MUSIC	PO 26921 ART AT THE ESPLANADE: 2023 MUSIC	250.00	250.00
TOTAL				4,797.60

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	4,797.60
33-600-00-090-000	Recreation Trust Reserves			4,797.60	
TOTALS FOR	Recreation Trust	0.00	0.00	4,797.60	4,797.60

Total to be paid from Fund 33 Recreation Trust

4,797.60

4,797.60

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 115-23

“RESOLUTION AUTHORIZING THE DISCRETIONARY AWARD OF A CONTRACT FOR SMOKE DETECTORS TO ONE SIMPLE SOLUTION, LLC IN AN AMOUNT THAT MAY EXCEED \$17,500 BUT WILL BE LESS THAN \$44,000”

WHEREAS, the Borough of Mountain Lakes has a need to purchase smoke detectors for the Borough Hall Renovation Project; and

WHEREAS, the Borough of Mountain Lakes has identified One Simple Solution, LLC as a supplier of the smoke detectors; and

WHEREAS, it is anticipated that the purchase contract with One Simple Solution, LLC will exceed \$17,500 but be less than \$44,000; and

WHEREAS, the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq. requires contracts in excess of \$17,500 to be issued in a fair and open or non-fair and open manner; and

WHEREAS, One Simple Solution, LLC has provided the required documentation, which is on file with the Borough, for a non-fair and open contract to be awarded; and

WHEREAS, , the Chief Finance Officer has certified that funds are available for the contract, and;

WHEREAS, it is the recommendation of the Borough Manager that should they be needed, contracts in excess of \$17,500 but less than \$44,000 be authorized in the manner required by law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey as follows:

1. Should they be needed, contracts in excess of \$17,500 but less than \$44,000 may be authorized in the manner required by law.
2. The Borough Manager is hereby authorized and directed to execute the necessary documents related to this resolution.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 8, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 116-23

“RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR BATHYMETRY SURVEYING SERVICES IN CONNECTION WITH THE MANAGEMENT OF BOROUGH OWNED LAKES AND PONDS BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND DPK CONSULTING, LLC”

WHEREAS, there exists the need for bathymetry surveying services in connection with the management of Borough owned lakes and ponds within the Borough of Mountain Lakes; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey:

Section 1. The Borough Manager and Borough Clerk are hereby authorized and directed to execute an agreement with **DPK Consulting, LLC** for bathymetry surveying services for the Borough of Mountain Lakes as set forth in the attached contract.

Section 2. This contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

Section 3. The term of this agreement shall be for one year, from January 1, 2023 through December 31, 2023.

Section 4. A notice of this action shall be printed once in the legal newspaper of the Borough of Mountain Lakes.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 8, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

CERTIFICATION OF THE AVAILABILITY OF FUNDS

04-215-55-996-015 - Bathymetry Survey \$55,000

Monica Goscicki, CFO

March 8, 2023

VIA EMAIL: mstern@mtnlakes.org

CC: mark.denisiuk@ferrieroengineering.com

Borough of Mountain Lakes

Attn: Mr. Mitchell Stern – Borough Manager

400 Boulevard

Mountain Lakes, NJ 07046

Re: *Birchwood, Crystal, Sunset, Shadow and Olive, Cove, Reservoir, Mountain, and Wildwood Lakes
Borough of Mountain Lakes, Morris County, New Jersey
DPK Proposal #23-204*

Dear Mr. Stern:

We are pleased to provide you with this proposal letter. Based on the information you have supplied to us, our understanding of the work scope will be to prepare a Bathymetric Survey for the 8 lakes listed above. It is also our understanding the survey will be utilized as a background document for the planning and budgeting of future dredging projects:

Task I: Bathymetric Survey (280)

DPK will prepare a Bathymetric Survey as outlined in the scope below for the following lakes in Mountain Lakes, NJ:

- Birchwood Lake – 14.27 acres
- Crystal Lake – 20.02 acres
- Sunset Lake – 15.67 acres
- Shadow and Olive Lakes (connected) – 3.25 acres
- Cove Lake – 0.97 acres
- Reservoir Lake – 2.46 acres
- Mountain Lake – 79.26 acres
- Wildwood Lake – 26.13 acres

Completed plan will include topography with 1-foot contours, spot grades, with horizontal datum New Jersey State Plane Coordinate Grid System NAD 1983 and vertical datum NAVD 1988. DPK will utilize The Mapping Network for assistance with sediment depth, mapping etc.

Project Scope:

1. **Bathymetry of current water depth**
2. **3D shaping map of contour interval map of water depths with aerial photo underlay**
3. **Sediment depth sampling**
4. **3D shaping map of sediment depths**
5. **Estimate of sediment volumes**
6. **Comparison with any previous sediment surveys that were done in 2010-2012**
7. **Provide a brief report with findings**
8. **Provide a CAD file with points or contours for top and bottom of sediment**

Cost for Task I ... \$55,000

The survey will be prepared under the direct supervision of a licensed New Jersey Professional Land Surveyor and will be in accordance with all applicable survey regulations and standards of the State of New Jersey

DPK Consulting, LLC
200 Metroplex Dr., Suite 285, Edison, NJ 08817
P: 732-764-0100 F: 732-764-0990
www.dpkconsulting.net

including N.J.S.A. 45:8 et seq., N.J.A.C. 13:40 - 1.1 et seq.

Please note that due to freedom of information and manpower restrictions, mapping information, when available, from the required agencies may not be received for up to eight (8) weeks from the date of request. We will revise the survey, if necessary, if said information is received after the survey has been provided.

Please note during the process of the field survey there may be areas of the site that are snow covered. It is the responsibility of the client/property owner to remove snow from areas to be surveyed. Site features and utilities that can visually be observed (not covered with snow) will be mapped.

The completed survey plan will identify limits of areas obscured by snow on the property during the field survey and that the site features shown are what are visible and accessible at the time of the field survey.

Removal of this note will require an additional mobilization to the site to verify field conditions and then revise the survey plan; the cost for this additional service is not included in this proposal.

Payment Schedule

Please refer to the attached Terms and Conditions for Land Surveying Services (the "T&C's") for the terms and conditions of this engagement, including payment detail. The provisions of such T&C's are incorporated herein as if set forth herein at length. Our services can be initiated immediately upon acceptance of this Proposal with our office anticipating completion approximately 3-6 weeks thereafter. If adverse weather conditions encumber the performance of field activities, the time frame will be adjusted accordingly.

Items **NOT** included in this Proposal are: boundary survey, topography, underground utilities, wetland locations, NJDOT location plans, subdivision/lot consolidation plans, individual tree identifications, ALTA certifications, snow removal, return trips to the site areas where access was previously denied, procuring police details and traffic safety personnel and/or equipment, meeting attendance, reimbursable expenses and any other item not specifically outlined above.

This Proposal will be valid for forty-five (45) days from the date of execution by DPK CONSULTING, LLC. If not accepted by the Client within this time period, it may become null and void. Additionally, the Proposal aspect will expire twelve (12) months from the date of Acceptance by the Client. Any work not completed within this time period will be the subject of a new Proposal.


It is the responsibility of the Client to inform us of any available studies, reports, or plans relevant to this Site and/or development project, which are known to exist by the Client.

We cannot guarantee approval of any application for this or any other project. No such guarantee implied or otherwise, will be construed from this Proposal.

Thank you for affording us the opportunity of submitting this proposal. Should you wish us to proceed with this project, kindly return the enclosed copy, signed. We look forward to the privilege of working with you.

Respectfully submitted,

DPK CONSULTING, LLC


James J. Heiser, P.L.S.
President & CEO

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Proposal Letter for Surveying Services
Borough of Mountain Lakes – Proposal #23-0204
March 8, 2023
Page 3 of 3

ACCEPTED BY:

BY: (Authorized Signature)

Signer's Name
(Typed or printed)

Date

Billing Entity

Billing Address
(Typed or printed)

JJH/bal

I:\d-Sales\Proposals\2023 Proposals\23-0204-FEI-Birchwood Lake, Mountain Lakes, NJ\Correspondence\Proposal_Waiver\Formal Proposal #23-0204_Bathymetric Survey, Mountain Lakes, NJ.docx

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**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 117-23

**“RESOLUTION AMENDING PERSONNEL POLICY AND PROCEDURE MANUAL – ADDITION OF SEVERANCE PAY
POLICY”**

WHEREAS, Section 5-3 of the Revised General Ordinances of the Borough of Mountain Lakes provides for the adoption of a Personnel Policy and Procedure Manual for the employees of the Borough of Mountain Lakes, and

WHEREAS, a complete revision of the Personnel Policy and Procedure Manual had been approved by the Borough Council on February 14, 2022, and

WHEREAS, the Borough Council wishes to add a policy titled “Severance Pay” into the Personnel Policy and Procedure Manual.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that a policy titled “Severance Pay” is hereby added to the Borough of Mountain Lakes Personnel Policy and Procedure Manual, and is hereby adopted and incorporated in its entirety, and

BE IT FURTHER RESOLVED that a copy of the “Severance Pay” policy shall be available for inspection in the office of the Borough Clerk, and

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 8, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 118-23

**“RESOLUTION AUTHORIZING APPROVAL TO SUBMIT GRANT APPLICATION AND EXECUTE GRANT CONTRACT
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE POWERVILLE ROAD RESURFACING
PROJECT”**

BE IT RESOLVED that the Borough Council of the Borough of Mountain Lakes formally approves the grant application for the **Powerville Road Resurfacing Project**.

BE IT FURTHER RESOLVED that the Borough Engineer is hereby authorized to submit an electronic grant application, identified as **MA-2024-Powerville Road Improvement Project** for the Powerville Road Resurfacing Project, to the New Jersey Department of Transportation on behalf of the Borough of Mountain Lakes.

BE IT FURTHER RESOLVED that the Borough Manager and Borough Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Mountain Lakes and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 8, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						