



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

MAY 22, 2023

EXECUTIVE SESSION – BEGINS AT 6:30PM

PUBLIC SESSION – BEGINS AT 7PM

1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 9, 2023 and posted in the municipal building.

2) ROLL CALL ATTENDANCE - Clerk

3) FLAG SALUTE – Mayor

4) EXECUTIVE SESSION

- a. R119-23, Resolution to Enter an Executive Session – Litigation (Tax Appeals) & Attorney - Client Privilege (Approval of Executive Minutes)

5) COMMUNITY ANNOUNCEMENTS

6) SPECIAL PRESENTATIONS

7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

8) BOROUGH COUNCIL DISCUSSION ITEMS

9) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

10) ATTORNEY'S REPORT

11) MANAGER'S REPORT

12) RESOLUTIONS

13) ORDINANCES TO INTRODUCE

14) ORDINANCES TO ADOPT

- a. 10-23, Authorizing the Salary and / or Wages of the Officers and Employees of the Borough of Mountain Lakes, County of Morris, New Jersey

15) *CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R120-23, Authorizing the Payment of Bills

- b. *R121-23, Resolution Authorizing the Settlement of a Tax Appeal (HIF Midvale 1 v. Borough Of Mountain Lakes – Block 106, Lots 1 And 2)*
- c. *R122-23, Authorizing 2023 Municipal Employee Salary*
- d. *R123-23, Authorizing the Discretionary Award of a Contract to Purchase an ATV from Ledgewood Powersports in an Amount that May Exceed \$17,500 but Will be Less than \$44,000*
- e. *R124-23, Authorizing the Discretionary Award of a Contract for Police Lockers to Datum Storage Solutions in an Amount that May Exceed \$17,500 but Will be Less than \$44,000*
- f. *R125-23, Authorizing the Settlement of a Tax Appeal (Pyyllis Lakin v. Borough of Mountain Lakes – Block 24, Lot 9)*

***APPROVAL OF MINUTES**

2/27/23 (Executive)

5/8/23 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

16) DEPARTMENT REPORTS SUBMITTED FOR FILING

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Fire Department
- ☒ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☒ Code Enforcement/Property Maintenance

17) COUNCIL REPORTS

18) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

19) NEXT STEPS AND PRIORITIES

20) ADJOURNMENT

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext.2006

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of May 22, 2023
CC: Robert Oostdyk, Borough Attorney

Local Recreation Improvement Grant Award – We have been notified that the grant award, in the amount of \$70,000, is for the repair and resurfacing of the existing Boulevard walkway from North Glen Road to Elcock Avenue. I am waiting for details of the grant to determine next steps.

Stormwater Assistance Grant – The Borough's application for its portion of funding through this grant has been approved. The award amount is in the amount of \$15,000. I am awaiting details of the award to determine possibilities for how these funds can be spent.

Water Meter Project Update – Meter replacements began February 6th. As of May 1st, approximately 825 water meters have been replaced. Appointments for meter changeout continue to be scheduled with residents.

Should you have any questions, please feel free to contact me.

Respectfully,

Mitchell

RESOLUTION AND ORDINANCE REVIEW FOR THE MAY 22, 2023 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

RESOLUTIONS

R121-23, RESOLUTION AUTHORIZING THE SETTLEMENT OF A TAX APPEAL (HIF MIDVALE 1 V. BOROUGH OF MOUNTAIN LAKES – BLOCK 106, LOTS 1 AND 2) - This resolution authorizes a settlement of a tax appeal for 000 Midvale Road for the years 2014-2017 with a refund in the amount of \$24,347. The settlement was negotiated and recommended by the Borough Tax Assessor and the Borough Attorney.

R122-23, AUTHORIZING 2023 MUNICIPAL EMPLOYEE SALARY - This resolution authorizes the salary for the Construction Code Assistant / Borough Hall Receptionist and the DPW Operations Manager / Assistant DPW Director. This resolution has been requested by the Borough Manager and reviewed and discussed with the Borough Council Personnel subcommittee.

R123-23, Non-Fair & Open Ledgewood Powersports - This resolution is necessary because anticipated purchases will bring the total purchased from this vendor to more than \$17,500 during the 2023 calendar year. This is for the purchase of an ATV for the police department.

R124-23, Non-Fair & Open Datum - This resolution is necessary because anticipated purchases will bring the total purchased from this vendor to more than \$17,500 during the 2023 calendar year. This purchase is for the Borough Hall renovation project.

R125-23, AUTHORIZING THE SETTLEMENT OF A TAX APPEAL (PYLLIS LAKIN V. BOROUGH OF MOUNTAIN LAKES – BLOCK 24, LOT 9) – This resolution authorizes a settlement of a tax appeal for 8 Roberts Drive for the years 2019-2020 with a refund in the amount of \$7,852. The settlement was negotiated and recommended by the Borough Tax Assessor and the Borough Attorney.

ORDINANCES TO INTRODUCE

None.

ORDINANCES TO ADOPT

10-23, ORDINANCE AUTHORIZING THE SALARY AND/OR WAGES OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, NEW JERSEY - this ordinance sets the minimum and maximum range of salary authorized by the Borough for the Construction Code Assistant / Borough Hall Receptionist. The ordinance amendment is necessary to accommodate requested salary increases.

If there are any questions prior to the meeting, please feel free to contact me.

ORDINANCE 10-23

[illegible]

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 120-23

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated May 22, 2023 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 22, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 05/22/2023 For bills from 05/05/2023 to 05/18/2023

Check#	Vendor	Description	Payment	Check Total
22130	219 - ACCESS	PO 27020 2023 ARCHIVE SERVICES - CUST# 156NFY0479	72.07	72.07
22131	4019 - ADVANCED FIREPROOF DOOR, INC	PO 26609 BH: RENOVATIONS - HOLLOW METAL DOOR	3,898.17	3,898.17
22132	3861 - AMAZON CAPITAL SERVICES	PO 26922 RECREATION: ORDER# 112-0856512-6504261	29.98	29.98
22133	189 - ANCHOR ACE HARDWARE	PO 27016 RECREATION/HOCKEY	45.90	45.90
22134	102 - ANDERSON & DENZLER ASSOC., INC	PO 27033 APRIL 2023 PROFESSIONAL SERVICES - PB	179.25	179.25
22135	4442 - ATLANTIC BUILDING SPECIALTIES	PO 26653 BH: RENOVATIONS - HAND DRYERS	3,792.00	
		PO 26769 BH: RENOVATIONS - DISPENSER/WASTE RESPEC	3,050.00	6,842.00
22136	3828 - BOROUGH OF MADISON	PO 27018 IT BILLING FOR JANUARY/ FEBRUARY 2023	1,588.98	1,588.98
22137	4368 - BUY WISE AUTO PARTS, INC.	PO 26974 POLICE VEHICLE REPAIRS - BLANKET	227.51	227.51
22138	4150 - CLEARY GIACOBBE ALFIERIE JACOBS,	PO 27039 APRIL 2023 LEGAL ATTORNEY SERVICES	2,074.00	2,074.00
22139	4312 - CONNOLLY & HICKEY HISTORICAL ARCHIT	PO 26534 MOUNTAIN LAKES TRAIN STATION ARCHITECT P	3,375.00	
		PO 26643 TRAIN STATION: NON CONSTRUCTION FUNDS GR	4,250.00	7,625.00
22140	1170 - FERGUSON ENTERPRISES #501	PO 25984 BH: RENOVATIONS - PLUMBING SUPPLIES BLAN	61.18	
		PO 26827 BH: RENOVATIONS - SUPPLIES BLANKET	1,373.30	1,434.48
22141	3109 - FERRIERO ENGINEERING, INC	PO 27030 PROJ ID: 12ML106 SUNSET LAKE DAM - APRIL	2,303.00	2,303.00
22142	2517 - FF1 FIREFIGHTER ONE, LLC	PO 26981 FIRE DEPT: REPAIRS	290.34	290.34
22143	653 - GANNET NEW JERSEY NEWSPAPERS	PO 27023 CLERK - 2023 ADVERTISING - BLANKET	86.48	86.48
22144	814 - GARDEN STATE HIGHWAY PRODUCTS	PO 26912 POLICE: TRAFFIC CONTROL	503.07	503.07
22145	3991 - GRM INFORMATION MANAGEMENT SERVICES	PO 27010 2023 ARCHIVE STORAGE - 2-4 QTR - ACCT 01	87.50	87.50
22146	152 - HD SUPPLY CONST & INDUST- WHITECAP	PO 27053 BH: RENOVATIONS - MISC SUPPLIES	317.60	317.60
22147	4188 - HERC RENTALS, INC.	PO 26558 BH: RENOVATIONS - RENTAL BLANKET	1,555.00	1,555.00
22148	4209 - HUNTER CARRIER SERVICES	PO 27055 ADMIN: 2023 PHONES - ACCT BOML- BLANKET	996.74	996.74
22149	984 - IIMC	PO 27003 MEMBERSHIP FOR 2023 - MUNICIPAL CLERK	185.00	185.00
22150	4447 - J. CALDWELL & ASSOCIATES, LLC	PO 27019 INITIAL ASSESSEMENT HIGHLANDS	1,215.00	1,215.00
22151	4234 - JAG CAR WASH HOLDINGS, LLC	PO 26987 POLICE: CAR WASH ETC. - BLANKET	224.00	224.00
22152	859 - JCP&L	PO 27024 ACCT#100 076 421 971/ BILL PRD: 4/06 - 5	160.99	
		PO 27038 MAST ACCT# 200 000 021 275 / BILL DATE:	5,639.06	
		PO 27040 MASTER ACCT#200 000 574 000/ BILL DATE:	70.32	
		PO 27042 M/A #200 000 054 011/ BILL DATE: MAY 05,	736.16	6,606.53
22153	859 - JCP&L	PO 27043 M/A #200 000 020 764: BILL DATE: MAY 10,	130.69	130.69
22154	4231 - KUIKEN BROTHERS COMPANY	PO 26840 BH: RENOVATIONS - MISC. SUPPLIES	21.98	
		PO 27052 BH: RENOVATIONS - METAL STUDS - LOWER	2,137.51	2,159.49
22155	4487 - LAKELAND YOUTH SYMPHONY	PO 27047 POLICE OUTSIDE DETAIL REFUND	485.71	485.71
22156	4486 - MARINA SHERESHEVSKY	PO 27046 GARBAGE BAG REIMBURSEMENT	75.00	75.00
22157	2790 - MC PUBLIC SAFETY TRAINING ACADEMY	PO 26978 POLICE: TRAINING AND EDUCATION	25.00	25.00
22158	1338 - MGL PRINTING SOLUTIONS, LLC	PO 26610 TAX COLLECTOR: TAX BILLS	910.50	910.50
22159	3926 - MITCHELL STERN	PO 27037 REIMBURSEMENT FOR TMC REBAR PIECES	16.00	16.00
22160	3826 - MLHS PROJECT GRADUATION	PO 26982 2023 PROJECT GRADUATION	1,500.00	1,500.00
22161	2907 - MORRIS COUNTY MARINE	PO 26975 POLICE: BOAT REPAIRS	4,585.90	4,585.90
22162	4196 - MOUNTAIN LAKES REALTY, LLC	PO 26309 BH: 2023 MONTHLY LEASE PAYMENTS FOR TEMP	2,575.00	2,575.00
22163	1394 - MTN. LAKES PUBLIC LIBRARY	PO 26924 JUNE - DEC 2023 MTN LAKES PUBLIC LIBRARY	30,936.25	30,936.25
22164	1472 - MURPHY MCKEON P.C.	PO 26891 2023 LEGAL/ RETAINER FEES - BLANKET	4,166.66	
		PO 27041 APRIL 2023 LEGAL SERVICES - TAX APPEAL/C	1,545.00	5,711.66
22165	4235 - NET2PHONE, INC.	PO 26391 2023 DEDICATED EFAX LINE - ACCT# 954962	32.67	32.67
22166	2676 - NORTH JERSEY COPY	PO 26445 CLERK: BUSINESS CARDS	99.00	99.00
22167	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 27004 2023 DENTAL PREMIUMS - GROUP 1624 - MAY	2,422.00	2,422.00
22168	4465 - ONE SIMPLE SOLUTION, LLC	PO 26986 BH: RENOVATIONS - FIRERAY SMOKE BEAM	18,600.00	18,600.00
22169	4213 - OPTIMUM	PO 26358 2023 BORO (TEMP SPACE) INTERNET SVCS. AC	171.23	171.23
22170	4199 - PASSAIC METAL & BUILDING SUPPLIES	PO 26963 BH: RENOVATIONS - MISC.	96.56	96.56
22171	4143 - PITNEY BOWES GLOBAL FINANCIAL	PO 27031 POSTAGE MACHINE 2023 LEASE - ACCT# 33129	448.05	448.05
22172	1714 - POWER PLACE, INC.	PO 26132 FIRE DEPT: SUPPLIES	1,879.77	1,879.77
22173	1948 - SHEAFFER SUPPLY, INC.	PO 26616 BH: RENOVATIONS - MISC SUPPLIES BLANKET	169.65	169.65
22174	1994 - SHERWIN-WILLIAMS COMPANY	PO 25955 BH: RENOVATIONS- MISC SUPPLIES BLANKET	79.93	
		PO 26803 BH: RENOVATIONS - PAINT SUPPLIES - BLAN	145.90	
		PO 26932 BH: RENOVATIONS - PAINT SUPPLIES - BLANK	423.05	
		PO 27051 BH: RENOVATIONS - PAINT SUPPLIES - BLANK	2,283.81	2,932.69
22175	2470 - SKYLANDS AREA FIRE EQUIP & TRAINING	PO 26847 FIRE DEPT: HELMETS	939.00	
		PO 26848 FIRE DEPT: NAME TAGS	821.27	1,760.27
22176	114 - SOLITUDE LAKE MANAGEMENT	PO 26893 2023 LAKE MANAGEMENT - BLANKET - CUST# M	7,095.00	7,095.00
22177	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 26929 POLICE: ORDER# 7609010353-000-01	198.77	198.77
22178	3944 - STEVEN M. GLUCK	PO 26985 CONSTRUCTION: REIMBURSEMENT	763.03	763.03
22179	4108 - STO OF NJ, INC	PO 27054 BH: RENOVATIONS - STUCCO SUPPLIES	4,927.79	4,927.79
22180	4342 - SUBURBAN CONSULTING ENGINEERS, INC	PO 25715 PROFESSIONAL SERVICES FOR ENGINEERING CO	9,167.50	9,167.50
22181	1536 - TREAS, STATE OF NJ - D.O.H.	PO 26997 MARCH - APRIL 2023 DOG LICENSE FEES	43.20	43.20
22182	3224 - TREASURER, STATE OF NEW JERSEY	PO 26341 WOODLANDS: 2023 TREE SEEDLING ORDER	62.50	62.50
22183	4088 - TURN OUT UNIFORMS, INC	PO 27050 POLICE: UNIFORMS DIMICK	1,319.93	1,319.93
22184	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 26949 2023 SEWER MAINTENANCE CHARGES - BLANKET	37,397.05	37,397.05
22185	1062 - UNITED SITE SERVICES	PO 27011 2023 WOODS/LAKE RUN - SITE 1401570025	25.30	25.30
22186	2749 - VERIZON	PO 26881 2023 INTERNET SVC: A/C# 853-478-043-0001	37.33	

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 05/22/2023 For bills from 05/05/2023 to 05/18/2023

Check#	Vendor	Description	Payment	Check Total
		PO 26881 2023 INTERNET SVC: A/C# 853-478-043-0001	52.33	
		PO 26881 2023 INTERNET SVC: A/C# 853-478-043-0001	37.33	126.99
22187	4480 - VERIZON WIRELESS	PO 27008 DPW: 2023 INTERNET SERVICES ACCT# 357-15	198.00	198.00
22188	4481 - VERIZON WIRELESS	PO 27009 PD: 2023 INTERNET SERVICES ACCT# 357-156	198.00	198.00
22189	2135 - VERIZON WIRELESS	PO 27035 ACCT# 882388054-00001 / APR 05 - MAY 04	729.80	729.80
22190	4003 - WARSHAUER ELECTRIC SUPPLY CO.	PO 26841 BH: LED LIGHTING SUPPLIES	2,791.51	2,791.51
22191	4177 - WEINER LAW GROUP, LLP	PO 26850 Professional Services 2023 Planning Bd A	600.00	600.00
TOTAL				181,755.06

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	806.39			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	370.48			
01-201-20-140-020	COMPUTER SERVICES	497.58			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	910.50			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	7,785.66			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	779.25			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	763.03			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	2,422.00			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	3,660.98			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	2,050.61			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	198.00			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	227.51			
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	62.50			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	1,529.98			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	7,120.30			
01-201-29-390-020	AID TO PUBLIC LIBRARY	30,936.25			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	1,027.84			
01-201-31-440-020	TELECOMMUNICATIONS	1,683.19			
01-202-55-274-000	RESERVE FOR GARBAGE BAGS			75.00	
01-203-25-255-020	(2022) FIRE DEPT - OTHER EXPENSES		1,879.77		
01-203-28-375-020	(2022) MAINT OF PARKS (BEACHES/LAKES)		45.90		
01-260-05-100	DUE TO CLEARING			0.00	64,832.72
TOTALS FOR	Current Fund	62,832.05	1,925.67	75.00	64,832.72
02-200-40-700-380	Historic Preservation Grant			3,375.00	
02-200-40-700-490	AMERICAN RESCUE PLAN			9,167.50	
02-200-40-700-520	HIGHLANDS PLAN CONFORMANCE GRANT			1,215.00	
02-260-05-100	DUE TO CLEARING			0.00	13,757.50
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	13,757.50	13,757.50
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			4,250.00	
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19			2,303.00	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			48,315.94	
04-215-55-996-000	2023 CAPITAL ORDINANCE 8-23			4,585.90	
04-260-05-100	DUE TO CLEARING			0.00	59,454.84
TOTALS FOR	General Capital	0.00	0.00	59,454.84	59,454.84
05-201-55-520-520	Water Operating - Other Expenses	5,676.39			
05-260-05-100	DUE TO CLEARING			0.00	5,676.39
TOTALS FOR	Water Operating	5,676.39	0.00	0.00	5,676.39
07-201-55-520-520	Sewer Operating - Other Expenses	37,504.70			
07-260-05-100	DUE TO CLEARING			0.00	37,504.70
TOTALS FOR	Sewer Operating	37,504.70	0.00	0.00	37,504.70

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
13-260-05-100	DUE TO CLEARING			0.00	43.20
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			43.20	
TOTALS FOR	Animal Trust	0.00	0.00	43.20	43.20
19-260-05-100	DUE TO CLEARING			0.00	485.71
19-300-60-000-027	LAKELAND SYMPHONY SOCIETY			485.71	
TOTALS FOR	Police Outside Detail Trust	0.00	0.00	485.71	485.71

Total to be paid from Fund 01 Current Fund 64,832.72
 Total to be paid from Fund 02 FEDERAL AND STATE GRANTS 13,757.50
 Total to be paid from Fund 04 General Capital 59,454.84
 Total to be paid from Fund 05 Water Operating 5,676.39
 Total to be paid from Fund 07 Sewer Operating 37,504.70
 Total to be paid from Fund 13 Animal Trust 43.20
 Total to be paid from Fund 19 Police Outside Detail Trust 485.71

 181,755.06

WT# 18 223 198

mark

Current 64,832.72+
 Fed/State 13,757.50+
 78,590.22*

List of Bills - (1210101001001) PAYROLL AGENCY-CASH-PROVIDENT BANK**Payroll Agency Account**

Meeting Date: 05/22/2023 For bills from 05/05/2023 to 05/18/2023

Check#	Vendor	Description	Payment	Check Total
5047	3466 - PUBLIC EMPLOYEES' RETIREMENT SYSTEM	PO 27006 REMIT FUNDS FOR RETRO CHECKS	283.47	283.47
TOTAL				283.47

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
12-101-01-001-001	PAYROLL AGENCY-CASH-PROVIDENT BANK			0.00	283.47
12-200-00-000-600	PERS WITHHOLDING			265.75	
12-200-00-000-650	C.I. - CONTRIBUTORY INSURANCE			17.72	
TOTALS FOR	Payroll Agency Account	0.00	0.00	283.47	283.47

Total to be paid from Fund 12 Payroll Agency Account

283.47

283.47

List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow

Meeting Date: 05/22/2023 For bills from 05/05/2023 to 05/18/2023

Check#	Vendor	Description	Payment	Check Total
5358	102 - ANDERSON & DENZLER ASSOC., INC	PO 27034 APRIL 2023 PROFESSIONAL SERVICES - ESCRO	4,132.93	4,132.93
5359	4170 - DEWBERRY ENGINEERS, INC	PO 27015 APRIL 2023 PROFESSIONAL SERVICES - ESCRO	2,823.00	2,823.00
5360	1916 - STICKEL, KOENIG, SULLIVAN & DRILL,	PO 27013 MAR/APR 2023 PROFESSIONAL SERVICES - ES	576.00	576.00
5361	4177 - WEINER LAW GROUP, LLP	PO 27014 APRIL 2023 PROFESSIONAL SERVICES - ESCRO	215.00	215.00
TOTAL				7,746.93

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	7,746.93
17-500-00-091-289	PARK LAKES TENNIS CLUB INC			313.95	
17-500-00-091-319	HIGHVIEW HOMES LLC			1,472.25	
17-500-00-091-404	HIGHVIEW HOMES LLC INSPECTION FEE ESCROW			473.85	
17-500-00-091-412	TFJ MOUNTAIN LAKES, LLC			3,627.50	
17-500-00-091-413	NOUVELLE, LLC - INSPECTON FEES			604.63	
17-500-00-091-414	ST. PETERS EPISCOPAL CHURCH			1,254.75	
TOTALS FOR	Developer's Escrow	0.00	0.00	7,746.93	7,746.93

Total to be paid from Fund 17 Developer's Escrow

7,746.93

7,746.93

List of Bills - (3310101001001) CASH - RECREATION Recreation Trust

Meeting Date: 05/22/2023 For bills from 05/05/2023 to 05/18/2023

Check#	Vendor	Description	Payment	Check Total
5530	189 - ANCHOR ACE HARDWARE	PO 27016 RECREATION/HOCKEY	17.99	17.99
5531	4482 - JOSEPH FIGLIOLINO	PO 27017 TRACK: STARTER	150.00	150.00
5532	3878 - PAUL ZIMMERMAN FOUNDRIES	PO 26717 HPC: HOUSE PLAQUE - 210 LAUREL HILL RD	273.65	273.65
5533	3417 - PRO IMAGE PROMOTIONS, INC.	PO 26787 TRACK: 2023 SPRING TRACK	1,709.96	1,709.96
TOTAL				2,151.60

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	2,151.60
33-600-00-090-000	Recreation Trust Reserves			2,151.60	
TOTALS FOR	Recreation Trust	0.00	0.00	2,151.60	2,151.60

Total to be paid from Fund 33 Recreation Trust

2,151.60

2,151.60

List of Bills - (4910101001001) NET PAYROLL A/C CASH PROVIDENT BANK**Net Payroll Trust**

Meeting Date: 05/22/2023 For bills from 05/05/2023 to 05/18/2023

Check#	Vendor	Description	Payment	Check Total
5023	4468 - TREASURER, STATE OF NEW JERSEY	PO 27007 UNCLAIMED PROPERTY - BOROUGH OF MOUNTAIN	1,083.05	1,083.05
	TOTAL			1,083.05

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
49-101-01-001-001	NET PAYROLL A/C CASH PROVIDENT BANK			0.00	1,083.05
49-300-17-000-000	RESERVE FOR NET PAYROLL			1,083.05	
TOTALS FOR	Net Payroll Trust	0.00	0.00	1,083.05	1,083.05

Total to be paid from Fund 49 Net Payroll Trust

1,083.05

1,083.05

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 121-23

**“RESOLUTION AUTHORIZING THE SETTLEMENT OF A TAX APPEAL (HLF MIDVALE 1 v. BOROUGH OF
MOUNTAIN LAKES – BLOCK 106, LOTS 1 AND 2)**

WHEREAS, a tax appeal has been filed in the Tax Court of New Jersey captioned “HLF Midvale 1 LLC v. Borough of Mountain Lakes” challenging the 2014-2017 tax assessments on Block 106, Lots 1 and 2 (000 Midvale Road); and

WHEREAS, the Plaintiff and the Tax Assessor have agreed to a settlement of this tax appeal as set forth in a proposed Stipulation of Settlement attached hereto; and

WHEREAS, the Borough Council finds that it is in the best interest of the Borough to approve the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that the Borough Attorney is authorized to execute a Stipulation of Settlement in settlement of all pending tax appeals captioned “HLF Midvale Road v. Borough of Mountain Lakes”; and be it further;

RESOLVED that the Tax Collector is hereby authorized to process any refund required as a result of the settlement of this tax appeal.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 22, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 122-23

“RESOLUTION AUTHORIZING 2023 MUNICIPAL EMPLOYEE SALARY”

WHEREAS, the Borough Council adopted Ordinance #3-22 setting the salary ranges for various Borough positions; and

WHEREAS, the Borough Council of the Borough of Mountain Lakes desires to set the specific salaries for full-time and permanent part-time non-contract Borough employees for the year 2023.

NOW, THEREFORE, BE IT RESOLVED, that the following salaries are effective January 1, 2023.

BE IT FURTHER RESOLVED that the Borough Manager is authorized to set the salary level according to the salary ranges in Ordinance #3-22 for all non-permanent part-time and seasonal employees.

TITLE	SALARY
Construction Code Assistant / Borough Hall Receptionist	\$48,500
DPW Operations Manager / Assistant DPW Director	\$86,782

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 22, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 123-23

**“RESOLUTION AUTHORIZING THE DISCRETIONARY AWARD OF A CONTRACT TO PURCHASE AN ATV FROM
LEDGEWOOD POWERSPORTS IN AN AMOUNT THAT MAY EXCEED \$17,500 BUT WILL BE LESS THAN \$44,000”**

WHEREAS, the Borough of Mountain Lakes has a need to purchase an ATV for the Borough Police Department; and

WHEREAS, the Borough of Mountain Lakes has identified Ledgewood Powersports as a supplier of the ATV; and

WHEREAS, it is anticipated that the purchase contract with Ledgewood Powersports will exceed \$17,500 but be less than \$44,000; and

WHEREAS, the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq. requires contracts in excess of \$17,500 to be issued in a fair and open or non-fair and open manner; and

WHEREAS, Ledgewood Powersports has provided the required documentation, which is on file with the Borough, for a non-fair and open contract to be awarded; and

WHEREAS, the Chief Finance Officer has certified that funds are available for the contract, and;

WHEREAS, it is the recommendation of the Borough Manager that should they be needed, contracts in excess of \$17,500 but less than \$44,000 be authorized in the manner required by law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey as follows:

1. Should they be needed, contracts in excess of \$17,500 but less than \$44,000 may be authorized in the manner required by law.
2. The Borough Manager is hereby authorized and directed to execute the necessary documents related to this resolution.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 22, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 124-23

**“RESOLUTION AUTHORIZING THE DISCRETIONARY AWARD OF A CONTRACT FOR POLICE LOCKERS TO DATUM
STORAGE SOLUTIONS IN AN AMOUNT THAT MAY EXCEED \$17,500 BUT WILL BE LESS THAN \$44,000”**

WHEREAS, the Borough of Mountain Lakes has a need to purchase police lockers for the Borough Hall Renovation Project;
and

WHEREAS, the Borough of Mountain Lakes has identified Datum Storage Solutions as a supplier of the police lockers;
and

WHEREAS, it is anticipated that the purchase contract with Datum Storage Solutions will exceed \$17,500 but be less than \$44,000; and

WHEREAS, the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq. requires contracts in excess of \$17,500 to be issued in a fair and open or non-fair and open manner; and

WHEREAS, Datum Storage Solutions has provided the required documentation, which is on file with the Borough, for a non-fair and open contract to be awarded; and

WHEREAS, the Chief Finance Officer has certified that funds are available for the contract, and;

WHEREAS, it is the recommendation of the Borough Manager that should they be needed, contracts in excess of \$17,500 but less than \$44,000 be authorized in the manner required by law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey as follows:

1. Should they be needed, contracts in excess of \$17,500 but less than \$44,000 may be authorized in the manner required by law.
2. The Borough Manager is hereby authorized and directed to execute the necessary documents related to this resolution.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 22, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Mullenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 125-23

**“RESOLUTION AUTHORIZING THE SETTLEMENT OF A TAX APPEAL (PYLLIS LAKIN v. BOROUGH OF
MOUNTAIN LAKES – BLOCK 24, LOT 9)”**

WHEREAS, a tax appeal has been filed in the Tax Court of New Jersey captioned “Lakin, Pyllis v. Borough of Mountain Lakes” challenging the 2019-2022 tax assessments on Block 24, Lot 9 (8 Roberts Drive); and

WHEREAS, the Plaintiff and the Tax Assessor have agreed to a settlement of this tax appeal as set forth in a proposed Stipulation of Settlement attached hereto; and

WHEREAS, the Borough Council finds that it is in the best interest of the Borough to approve the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that the Borough Attorney is authorized to execute a Stipulation of Settlement in settlement of all pending tax appeals captioned “Pyllis Lakin v. Borough of Mountain Lakes”; and be it further;

RESOLVED that the Tax Collector is hereby authorized to process any refund required as a result of the settlement of this tax appeal.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 22, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE

MONTHLY ACTIVITY REPORT

APRIL 2023

ADMINISTRATIVE SUMMARY

Both the number of permits issued and fees collected remained relatively flat from the same period last year. We are still optimistic that activity levels will increase with the spring and summer weather.

Site work and initial utility installations for the four unit veterans housing project continued through the month. The footings for the building have been inspected and concrete poured. Work on the foundation walls will now proceed. A redesign of the foundation system was needed as a result of unexpected subsurface soil conditions.

Preliminary mobilization work has occurred for the proposed Wawa project. The temporary electric service and survey mark-outs have been completed. The month of May should see a push to move this project forward.

The new fee schedule for the Construction Office went into effect on April 1, 2023. Fees for all permits issued on or after April 1st were based on the new schedule.

The Construction Office purchased a subscription to the International Code Council Digital Codes Premium offering. This subscription will provide staff access to over 1400 titles for codes, standards, resources and commentaries. Staff will have the ability to access this information from any location with wi-fi access.



Mountain Lakes Borough
400 BOULEVARD
MOUNTAIN LAKES, NJ 07046

Construction Permit Activity Report

4/1/2023 -> 4/30/2023

Summary

	Cost:	Count:			
New:	\$0.00	0	Cubic Footage:	14,674 Cu.ft	Permits Issued: 24
Addition:	\$362,700.00	2	Square Footage:	2,164 Sq.ft	Updates Issued: 0
Alteration:	\$247,522.00	20			
Demolition:	\$3,150.00	2			
Total:	\$613,372.00	24			

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	10	\$1,902.00	\$0.00	\$1,902.00	B 22	17 %77.3	3 %13.6	2 %9.1
Plumbing:	9	\$775.00	\$0.00	\$775.00	P 9	8 %88.9	1 %11.1	0 %0
Electrical:	11	\$1,952.00	\$0.00	\$1,952.00	E 36	29 %80.6	7 %19.4	0 %0
Fire:	5	\$470.00	\$0.00	\$470.00	F 9	8 %88.9	1 %11.1	0 %0
Elevator:	0	\$0.00	\$0.00	\$0.00	V 0	0 %	0 %	0 %
Mechanical:	5	\$470.00	\$0.00	\$470.00	M 17	15 %88.2	0 %0	2 %11.8
	40	\$5,569.00	\$0.00	\$5,569.00	93	77	12	4
DCA Training:	2		54		(Note: Does not include result of none)			
DCA State:	19		709	\$900.00				
DCA Minimum:	2		2					
	23		\$765					

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building	0	0	CA 9	\$0.00	\$0.00
Plumbing	0	0	CCO 0	\$0.00	\$0.00
Electrical	0	0	CO 3	\$350.00	\$0.00
Fire	0	0	CC 0	\$0.00	\$0.00
Mechanical	0	0	TCO 1	\$0.00	\$0.00
Elevator	0	0	TCC 0	\$0.00	\$0.00
Total:	\$0.00	\$0.00	Total: 13	\$350.00	\$0.00

NOTE:
Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.

This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	1	\$85	Building	0	\$0
Plumbing	1	\$200	Plumbing	0	\$0
Electrical	1	\$85	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
Total:		\$370	Total:		\$0
	Record Count	Total Exempted		Record Count	Total Waived
DCA Fees	1	\$4			
			Violations		
			Issued	0	\$0.00
					\$0.00

Payments (Based on Payment Date)	
Permit (48)	\$7,334.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$7,334.00



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL	10,024.00	99,008.00		
MAY	26,651.00	125,659.00		
JUNE	11,789.00	137,448.00		
JULY	12,009.00	149,457.00		
AUGUST	9,533.50	158,990.00		
SEPTEMBER	24,580.00	183,570.00		
OCTOBER	12,533.00	196,103.00		
NOVEMBER	16,916.00	213,019.00		
DECEMBER	9,126.00	222,145.00		

PERIOD	2022 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	13,661.00	13,661.00		
FEBRUARY	6,934.00	20,595.00		
MARCH	13,951.00	34,546.00		
APRIL	8,038.00	42,584.00		
MAY	11,802.00	54,386.00		
JUNE	13,103.00	67,489.00		
JULY	15,811.00	83,300.00		
AUGUST	14,815.00	98,115.00		
SEPTEMBER	8,189.00	106,304.00		
OCTOBER	33,312.00	139,616.00	Wawa fees	26,104.00
NOVEMBER	5,991.00	145,607.00		
DECEMBER	8,991.00	154,598.00		

PERIOD	2023 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	6,040.00	6,040.00		
FEBRUARY	18,631.00	24,671.00		
MARCH	17,114.00	41,785.00		
APRIL	7,334.00	49,119.00		
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				



Mountain Lakes Borough
400 BOULEVARD
MOUNTAIN LAKES, NJ 07046

Building Summary Report Comparison

Building Summary between the dates of 4/1/2023 and 4/30/2023.

Permit Summary	4/1/2023-4/30/2023	4/1/2022-4/30/2022	Month Diff %	YTD	YTD last Year	YTD Diff %
Permits Issued:	24	25	-4%	105	97	8.2%
Updates Issued:	0	3	-100%	12	19	-36.8%
Inspections Scheduled:	93	127	-26.8%	432	511	-15.5%
Inspections Passed:	77	107	-28%	340	388	-12.4%
Inspections Failed	12	19	-36.8%	65	103	-36.9%
Certificates Of Occupancy Issued:	3	1	200%	5	6	-16.7%
Certificates of Approval Issued:	9	18	-50%	59	111	-46.8%
Cert Continuing Occupancy Issued:	0	0	NA	0	0	NA
Permit Payments Count:	48	56	-14.3%	233	242	-3.7%
Fee Collected:	\$7,234	\$7,888	-8.3%	\$47,569	\$41,684	14.1%
Fee Collected (Subcodes Only):	\$5,569	\$7,333	-22.4%	\$42,290	\$37,567	11.3%
Violations	0	0	NA	8	1	700%
Violation Payments	\$0.00	\$0.00	NA	\$1,250.00	\$0.00	NA
Ongoing Location Payments	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA
Ongoing Test Payments	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA

BOROUGH OF MOUNTAIN LAKES
DEPARTMENT OF PUBLIC WORKS
Department Activity
April 2023

IN HOUSE

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance.

\
Additionally:

Streets & Roads Department:

- DPW
 - Emergency sweeping after storm.
 - Cleaned out basins after storm.
 - Belgium block repair along Sherwood Dr.
 - New sign installations
 - Pothole repairs throughout town.
 - Bus shelters cleaned.
- Water Department
 - New hydrant installed on the Boulevard.
 - Water fountains at Tennis Courts repaired.
 - Water at beaches and fields turned on.
 - Water main repair – Cobb Rd.
 - Buffalo box repair – Kenilworth
 - Pressure reducing valve rebuilt - Enclave.
 - Curb box locations / repairs for water meter project.
 - Hydrant flushing
- Recreation Department
 - Set up Lakes Run.
 - Set up Trout Derby.
 - Basketball courts cleaned up for clinics.
 - Vegetation removed from Mountain Dam & Midvale Boat Dock.
 - Set up Easter Egg Hunt.



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Fire Chief
info@mlvfd.com

400 Boulevard
Mountain Lakes, NJ 07046
P -973-394-1094

TO: Mitchell Stern
DATE: 5/19/23
SUBJECT: March 2023 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of April 2023:

FIRE CALLS (10)

LOCATION	DATE	TIME	DESCRIPTION
18 Lake Drive	4/9	8:30 AM	Fire Alarm-Culinary Mishap
14 Sherwood Dr	4/9	3:50 PM	CO Alarm-Malfunction
8 Cliffside Way BT	4/12	12:50 PM	Assis BTFD
YMCA	4/14	12:37 AM	Mulch Fire
16 Rainbow Trail	4/14	9:36 AM	Propane Tank Leaking
90 Rt 46	4/14	10:40 PM	Brush Fire
64 Lake Drive	4/24	2:25 PM	CO Alarm-Faulty Detector
130 Ball Rd	4/27	7:30 AM	CO Alarm-Faulty Detector
172 East Shore Rd	4/28	1:27 PM	CO Alarm-Faulty Detector
15 N Crane Rd	4/28	1:42 PM	Fire Alarm-Culinary Mishap

DRILLS/TRAINING (5)

LOCATION	DATE	TIME	DESCRIPTION
High School	4/2	1:00 PM	JFD Drill
Firehouse	4/4	7:00 PM	JFD Training
High School	4/11	7:30 PM	Senior Drill
Firehouse	4/18	7:00 PM	JFD Training
High School	4/23	1:00 PM	JFD Training

MEETINGS (2)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	3/28	8:00 PM	Monthly Business Meeting
Firehouse	3/28	8:30 PM	Relief Association

WORK DETAILS (1)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	4/13	7:00 PM	Clean Engines

COMMUNITY EVENTS (2)

LOCATION	DATE	TIME	DESCRIPTION
Main St Boonton	4/22	10:00 AM	Little League Parade
Birchwood Lake	4/22	8:00 AM	Trout Derby

TOTAL MANHOURS: 470

Breakdown of Manhours

Calls- 110
Drills 270
Meetings 12
Community 3
Work Detail 48

Total- 440

Borough of Mountain Lakes

BOARD OF HEALTH

400 BOULEVARD • MOUNTAIN LAKES, NEW JERSEY 07046
Telephone: (973) 334-3131 • Fax: (973) 402-5595



April 2023 Health Department Activity Report

This report highlights various activities of Health Officer and Department staff during the month of April 2023 as well as notable upcoming events and activities. For further detail, please see the individual reports from the Environmental, Nursing, and Health Education Divisions.

- **Environmental Division:**

- Registered Environmental Health Specialists, Melanie Bergstrom, Jonathan Hill, and Stephania Mejia all completed the NJ Lead Inspector/Risk Assessor (LIRA) Training and passed their exams! We are excited that the department has three more LIRAs who can assist with home inspections and assessments for children with elevated blood lead levels. They are also all qualified to use the XRF Lead Analyzers to test the environment for sources of lead.
- Did you know that our department offers a Food Handler's course that is open to all? Our last class was held 4/28 and additional dates for 2023 include 6/14, 9/15, & 11/15. The course is offered at the Bloomfield Civic Center. Anyone interested can call 973-680-4025 for more information.
- The Assistant Health Officer, Sarah Perramant, was subpoenaed to provide testimony regarding a property issue that was investigated by REHS Jessi Cholewczynski in 2021. After speaking with the Borough legal counsel, Jessi was prepared to appear in court. Ultimately, however, the plaintiff is no longer moving forward with the suit.

- **Health Education Division:**

- March Newsletter was printed and distributed on 4/6; topics include National STI Awareness Month, nutrition to support thyroid health, Lyme disease and tips for prevention, public health update regarding MMR vaccine, and information on upcoming health screenings and programs.
- 4/26 Culturally Responsive Approaches to Sexual Assault/ Violence Webinar was a success. This free webinar, with continuing education credits, featured Lauren Phillips from Family Service League/Save of Essex and Dr. Wafiyah Saleem from SheMatters LLC; approximately 20 people attended.
- In April, we launched our new online bulletin board via Padlet. Log on to <https://padlet.com/vdessources/bdh-community-partner-resources-b0rd2kk8wyrh03tt> to check it out!
- We are scheduled for the Public Health Accreditation Board (PHAB) to give their final decision regarding reaccreditation on 5/16.

- **Nursing Division:**

- Department nursing staff continue to fill requests (including for homebound individuals) for COVID-19 and influenza vaccines. They are also working with people qualifying for the Vaccine for Children (VFC) and 317 (Adult VFC) programs to accommodate them at the Madison or Bloomfield clinics.
 - Our expanded-hours pilot is ongoing. We will evaluate the attendance at the evening hours and Saturday clinics this summer to inform future clinic scheduling.
 - COVID-19 booster recommendations have recently changed:
 - People ages 6 months and older who previously received only monovalent doses (original COVID vaccine formula) are recommended to receive 1 or 2 bivalent mRNA vaccine doses, depending on age and vaccine product
 - People who previously received a bivalent mRNA vaccine dose(s) have the option to receive 1 or more additional bivalent mRNA doses
 - Anyone with additional questions about these guidelines can reach our Public Health Nurses at 973-680-4058.
- Nursing staff completed the annual school vaccination audits. The vast majority of schools reached the NJDOH goal of 95% compliance (meaning that 95% of audited students were vaccinated on schedule with records provided or had medical/religious exemptions on file).
- National Nurses Week is 5/6-5/12. Be sure to thank a nurse you know for all of their hard work!

- **Grant Opportunities**

- Bloomfield Health Department, on behalf of the Borough of Mt. Lakes, continues to manage the Childhood Lead Exposure Prevention (CLEP), Strengthening Local Public Health Capacity (SLPHC), Vaccine Supplemental Funding (VSF), and Enhancing Local Public Health Infrastructure (ELPHI) grants through the end of Fiscal Year 2023. These grants help fund childhood lead poisoning case management and home visits/environmental investigations, communicable disease investigation support, our Local Health Outreach Coordinator, and expanded vaccination clinic hours.
- It's grant application season! Bloomfield is preparing to reapply for the aforementioned grants. Of note, the SLPHC grant for FY24 includes funding to support our Public Health Accreditation Board Accreditation.
- Via the ELPHI grant FY23 and FY24, the department will conduct a Community Health Assessment and Improvement Plan with an outside vendor. The Request for Proposals was developed in April and will be posted soon to the Bloomfield Township website.

- **COVID-19**

- The Federal Public Health Emergency declaration for COVID-19 ends 5/11. NJDOH is also decommissioning its remote case investigation/contact tracing workforce as of 5/5. We await further guidance from the Federal and State governments regarding the continued availability of COVID tests, treatment, and vaccines.
- 5/5 will be the last municipal COVID-19 report issued by our department, barring any significant changes in case rates or other items of concern.
- In addition, starting 5/5, our department will once again handle all COVID case investigations in-house; the guidelines now require investigation of those who are severely ill, outbreaks, and novel strains (similar to the requirements for influenza).
- Free COVID-19 home antigen tests are available for distribution in the community. We have has success distributing them at community events and schools/daycares. If you are aware of a group or event who would like COVID-19 home antigen tests, please contact our Local Health Outreach Coordinator, Vanessa (vdessources@bloomfieldtwpnj.com).

Respectfully Submitted,
Sarah Perramant, Assistant Health Officer

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Officer Citation Report

From Date : 4/1/2023 To Date : 4/30/2023

Report Date : 5/16/2023 9:31 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	81	10	6	0	0	0	0	16
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	43	7	2	0	0	0	0	9
XX	XX	7	0	0	0	0	0	0	0
XX	XX	60	10	8	0	0	0	0	18
XX	XX	1	0	0	0	0	0	0	0
XX	XX	56	14	6	0	0	0	0	20
XX	XX	16	1	0	0	0	0	0	1
XX	XX	10	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
Total:		Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
		274	42	22	0	0	0	0	64

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 4/1/2023 To Date: 4/30/2023

Report Date: 5/16/2023 9:30:49 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
0500	Burglary	1	1	0	0
0600	Theft	2	1	1	0
1400	Malicious Mischief	1	1	0	0
1500	Weapons Offense	1	0	1	0
2100	Liquor Laws Drunk Driving	1	0	0	1
2400	Disorderly Conduct	5	0	2	3
2600	All Other Offenses	3	1	2	0
4000	Non Criminal Investigations	30	10	10	10
4100	Fire Related	10	2	6	2
4500	Deaths / Suicides	1	0	1	0
5000	Lost Found Property	5	0	5	0
5010	Missing Persons	1	0	0	1
5500	Animal Complaints	14	1	7	6
6000	Traffic Accidents	9	1	7	1
6300	Traffic Enforcement	298	41	134	123
6500	Parking Enforcement	2	0	1	1
6600	Traffic Services	8	0	6	2
7000	Public Services	384	174	67	143
7500	Assist other Agency	41	4	28	9
8000	Warrants	1	0	1	0
8100	Warrants Other	1	0	1	0
8500	Departmental Services	1	1	0	0
9000	Administrative	835	339	178	318
	Total:	1655	577	458	620

Time Used/Overtime by Month

	<u>Sick Time Hours</u>							<u>Vacation/Comp Hours/Pers Day/Bereave</u>							<u>Court Overtime</u>							<u>Department Overtime</u>						
	2017	2018	2019	2020	2021	2022	2023	2017	2018	2019	2020	2021	2022	2023	2017	2018	2019	2020	2021	2022	2023	2017	2018	2019	2020	2021	2022	2023
Jan	236	216	79	388	324	36	264	22	15	14	0	42	48	224.5	\$0	\$158	\$0	\$154	\$0	\$0	\$0	\$2,998	\$4,159	\$4,348	\$9,570	\$7,154	\$6,557	\$14,494
Feb	226	252	86	444	266	68	48	84	104	220	111	189.5	252	171.5	\$0	\$0	\$210	\$258	\$0	\$0	\$0	\$7,009	\$4,927	\$2,138	\$4,789	\$21,810	\$4,939	\$15,797
March	238	310	110	332	180	36	118	198	148.5	168	74.5	81	289	257.75	\$151	\$0	\$0	\$0	\$0	\$447	\$0	\$12,822	\$29,829	\$6,254	\$4,081	\$7,510	\$4,771	\$29,020
April	209.5	0	106	456	240	94	222	154	250	265.5	0	226	333	215	\$0	\$0	\$422	\$0	\$263	\$0	\$0	\$5,389	\$12,146	\$27,385	\$3,930	\$12,820	\$10,392	\$18,838
May	128	204	96	564	204	46		254	178	169	36	681	482		\$0	\$0	\$993	\$0	\$0	\$0		\$12,700	\$24,263	\$29,828	\$5,202	\$18,415	\$16,682	
June	140	130	106	540	312	140		268	208	254	194	727.5	385		\$0	\$193	\$0	\$0	\$0	\$161		\$17,917	\$21,572	\$32,632	\$21,892	\$25,194	\$12,050	
July	318	152	47	442	420	44		518	524	84.5	551	877	482		\$0	\$158	\$0	\$0	\$0	\$0		\$91,018	\$24,005	\$27,180	\$26,802	\$32,344	\$25,516	
August	272	94	246	312	168	104		606	682	748	708	792	541		\$140	\$193	\$0	\$0	\$263	\$0		\$21,042	\$18,754	\$34,709	\$22,125	\$30,577	\$28,933	
Sept	276	94	180	256	70	22		294	375.5	222.5	389	280	549.5		\$0	\$0	\$0	\$0	\$250	\$161		\$21,047	\$16,316	\$22,108	\$20,166	\$23,313	\$23,754	
Oct	332	106	154	314	48	120		125	208	216	292	204	502.5		\$0	\$0	\$0	\$0	\$0	\$161		\$17,876	\$14,514	\$15,865	\$17,041	\$34,942	\$25,878	
Nov	346	148	426	302	44	80		274.5	235.5	176	287	370	550.5		\$0	\$246	\$0	\$0	\$369	\$0		\$18,359	\$15,103	\$17,554	\$10,442	\$30,691	\$15,320	
Dec	392	254	600	424	206	104		171	346.5	144.5	376	265	642.5		\$302	\$0	\$0	\$0	\$0	\$0		\$18,360	\$20,920	\$21,126	\$25,206	\$22,102	\$15,766	
Total	3113.5	1960	2236	4974	2482	894	652	2968.5	3275	2682	3018.5	4735	5057	868.75	\$593	\$947	\$1,625	\$412	\$1,139	\$929	\$0	\$181,548	\$206,506	\$241,128	\$171,046	\$266,872	\$190,558	\$78,148

April

<u>Total Overtime</u>
<u>Hours Paid</u>
216.00

<u>Total</u>	<u>Total</u>	<u>% of Hrs Equating to</u>
<u>Vaca/Comp/Perso</u>	<u>nal/Bereave Hrs</u>	
<u>Total</u>	<u>Creating OT</u>	<u>OT</u>
<u>Vaca/Comp Hrs</u>		
215	87	40.47%

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
222	89.5	40.32%

**** Operating with 11 Officers.**

10.5 hours mandatory training
 1 hour arrest/investigation
 6 hours dpw tree removal
 19 hours fire hydrant replacement
 3 hours finishing Intervale Road paving poroject.

BOROUGH OF MOUNTAIN LAKES

Recreation Department

Department Activity April 2023

The Recreation Commission met on April 18th via Zoom. New items discussed were sponsoring a new wrestling tournament for the High School wrestlers. Funds raised would go towards the Junior Laker Wrestlers. The Independence Day Swim Races were discussed. The past few years, the races have been attended mostly by members of the ML Club. The Commission discussed whether the use of Borough money and time was justified for the Club members benefit.

- Opened the Rack and Ring Sign Up form on April 3rd. All renewals were finished in March. Began calling from list on April 10th. Finished list with all open spots. Most people satisfied with their spots. There is still availability at Birchwood and Bird Sanctuary for SUPs.
- Easter Egg Hunt very successful. Thank you to Commission Member Phyllis Deering who ran the event. Many HS volunteers helped to coordinate as well as Rec Commission members.
- Trout Derby and Stocking successful. Same 2 winners as last year. Some Trout Derby Committee Members are discouraged by the number of parents fishing for their kids.
- Ongoing planning and promoting, setting up registration, interviewing, staffing, ordering supplies and supporting summer camps and programs including:
 - Swim Team – sold out
 - Summer Recreation Camp – sold out
 - Summer Teen Adventure Camp – sold out
 - Tennis Camp (on hold due to court re-surfacing)
 - Sailing Camp – registration open
 - Surfing camp (Buses leave daily from ML to Asbury Park and home) – sold out
 - ML Day – pushed to fall
 - Art at the Esplanade
 - Bands on the Beach – working on schedule
- Reviewed new Balance Point system with Payroll for upcoming summer
- Assisted residents and town groups with various facilities requests –rule from Rec Commission stating that all Fundraising walks/events should not be during Beach hours.
- Updated website and Facebook page with events and program information.
- Laker 55 – NJ Politics. Discussed putting Laker 55 on hiatus due to low attendance.
- Priced out 3 vendors for busing contract for Teen Camp.
- Secured event entertainment for Rec Camp (magician, reptile, sand sculptor)
- Visited private dog park in Boonton Township and reviewed possible location in ML.



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Code Enforcement Officer
jmullaney@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2014
F -973-402-3466

TO: Borough Manager Mitchell Stern
DATE: 5/19/23
SUBJECT: Monthly Report April 2023

The following lists code enforcement/property maintenance issues for the month of April 2023:

- 4/10: Contractor/advertising signs removed from various locations in town
- 4/17: Follow up on property maintenance complaint at a Roberts Drive address

Smoke and Carbon Monoxide Detector Inspections

DATE	LOCATION	PASS/FAIL
4/6	1 Lakeland Court	Pass
4/6	23 Albie Drive	Pass
4/18	80 Melrose Rd	Pass
4/18	112 Briarcliff Rd	Pass

SIGN ENFORCEMENT –Monitor placement of temporary signs for compliance with ordinance.

Parking Enforcement: Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.