



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

**MARCH 13, 2023**

**PUBLIC SESSION – BEGINS AT 7PM**

**1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 9, 2023 and posted in the municipal building.

**2) ROLL CALL ATTENDANCE - Clerk**

**3) FLAG SALUTE – Mayor**

**4) EXECUTIVE SESSION**

**5) COMMUNITY ANNOUNCEMENTS**

**6) SPECIAL PRESENTATIONS**

**7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

**8) BOROUGH COUNCIL DISCUSSION ITEMS**

- a. Introduction of 2023 Municipal Budget
- b. 2023 Goals

**9) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**10) ATTORNEY'S REPORT**

**11) MANAGER'S REPORT**

**12) RESOLUTIONS**

**13) ORDINANCES TO INTRODUCE**

- a. 5-23, COLA, Calendar Year 2023 Ordinance to Exceed the Municipal Budget Appropriation Limits and Establish a Cap Bank
- b. 6-23, Providing for Various Improvements to be Undertaken by the Borough of Mountain Lakes, in the County of Morris, New Jersey, and Appropriating \$20,764 Therefor, Constituting Proceeds of Bonds of the Borough Heretofore Issued and Funds Available Under Ordinances of the Borough Heretofore Adopted
- c. 7-23, Amending the Chapter 237 of the Revised General Ordinances of the Borough of Mountain Lakes and Requiring the Installation of Meters with Remote Reading Capacity

**14) ORDINANCES TO ADOPT**

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**15) \*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**\*RESOLUTIONS**

a. R97-23, Authorizing the Payment of Bills

**\*APPROVAL OF MINUTES**

2/27/23 (Regular)

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

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**16) DEPARTMENT REPORTS SUBMITTED FOR FILING**

- ☐ Construction Department
- ☐ Department of Public Works
- ☐ Fire Department
- ☐ Health Department
- ☐ Police Department
- ☒ Recreation Department (Revised January 2023 Report)
- ☐ Code Enforcement/Property Maintenance

**17) COUNCIL REPORTS**

**18) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**19) NEXT STEPS AND PRIORITIES**

**20) ADJOURNMENT**



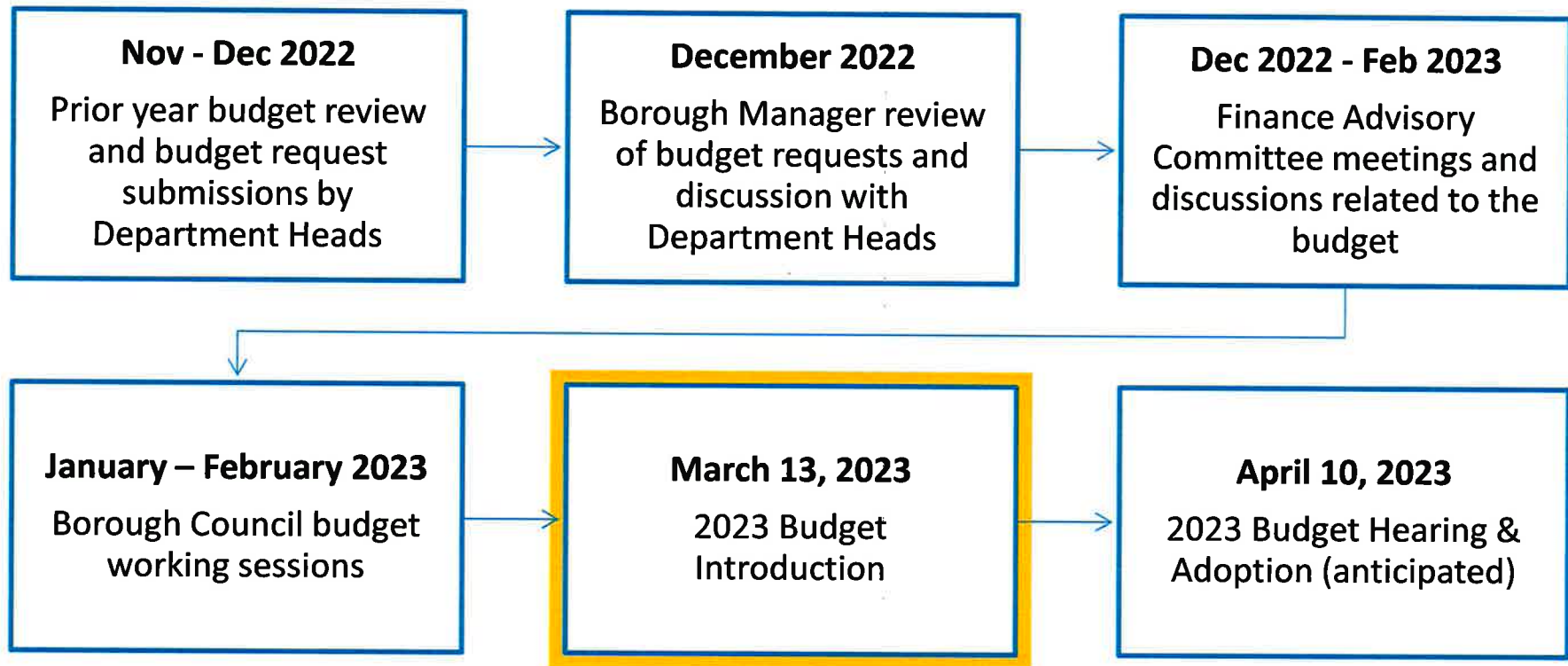
# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

2023 Municipal Budget Presentation  
March 13, 2023



# 2023 Budget Process



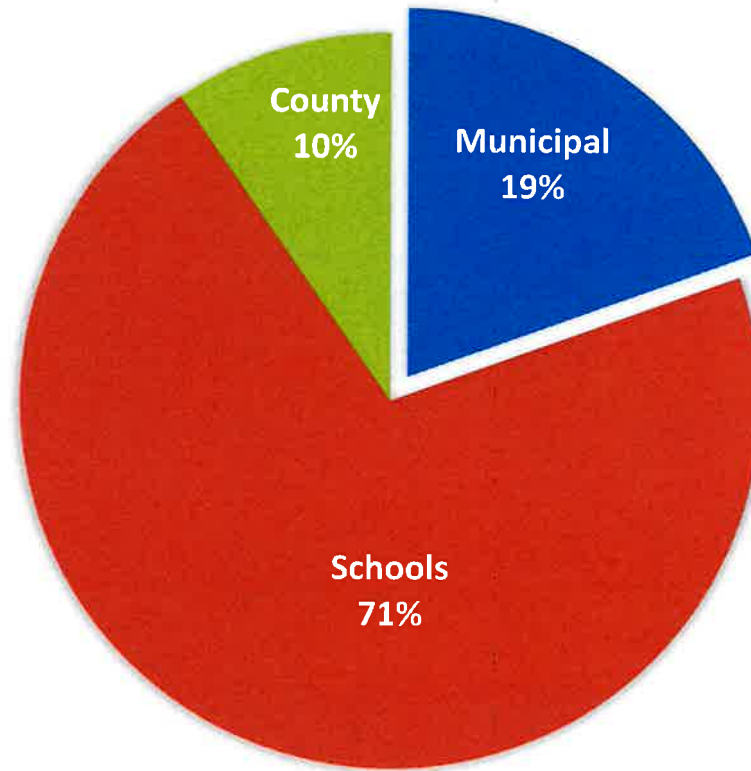


# 2023 Municipal Budget Introduction

- Current/Operating Budget
- Capital Budget
- Water Utility Budget
- Sewer Utility Budget



# The 2023 Municipal Budget represents approximately 19% of total property taxes



- The Borough collects and disburses School and County taxes, but plays no role related to School or County budget oversight and spending



# The 2023 Municipal Budget funds the operations and capital needs of the Borough

<b>Public Safety</b>	Police, Fire, Office of Emergency Management
<b>Administration</b>	Manager, Clerk, Tax Assessor, Tax Collector, Financial Administration, Building Official, Planning, Zoning & Code Enforcement
<b>Public Works</b>	Road & Sidewalk Cleaning, Plowing & Maintenance, Garbage & Recycling, Water Infrastructure, Buildings & Grounds
<b>Recreation</b>	Youth Programming, Summer Camps, 55+ Programming, Community Celebrations, Summer Concert Series, Hub Lakes Competition
<b>Other Services</b>	Health & Animal Control
<b>Public Library</b>	The Municipal Budget funds most of the Mountain Lakes Public Library budget, including for the Makerspace program
<b>Capital Needs</b>	Vehicles, Equipment, Paving, Road & Sidewalk Improvements, Parks & Recreational Facilities, Other Borough Improvements
<b>Water Utility</b>	Wells, Tanks, Water Mains, Maintenance, and Upgrades
<b>Sewer Utility</b>	Sewer Mains, Maintenance, Upgrades, and Processing



## Key Budget Issues:

- Inflationary environment with increases in several expense line items, including solid waste collection and healthcare
- Fire vehicles have reached the end of their useful life, \$1M replacement cost
- Other capital needs – roads, sidewalks, equipment, vehicles, facilities – require ongoing investment
- Investments needed to maintain the health of our lakes

## Key Budget Goals

- Maintain services, address important capital needs, and continue to invest in our community
- Ensure the Borough's long-term financial stability, e.g. by reducing debt burden
- Minimize impact to Borough taxpayers



# 2023 Municipal Budget Summary

	2022	2023	YTY +/-
Introduced Budget	\$9,906,000	\$10,774,000	+8.76%
Tax Rate	0.52798	0.49401	-6.43%
Taxes per \$100,000 Assessed Home Value	\$528	\$494	-6.43%
Amount to be Raised by Taxation	\$6,752,000	\$6,981,000	+3.39%

- 3<sup>rd</sup> straight year of Tax Rate decreases
  - 14% Tax Rate decrease over the last three years
  - The average Borough taxpayer is paying lower municipal taxes in 2023 than they were 3 years ago
- Why a budget increase of 8.76%?
  - Increase in several expense line items (solid waste, Public Library, lakes maintenance, healthcare)
  - Use of Fund Balance (\$250K) and American Rescue Plan grant funding (\$288K) to offset capital spending – use of these funds to reduce the Borough's debt burden inflates the budget
  - Loss of net revenue from the Green Trash Bag Program (approximately \$165K) – residents are no longer required to pay a separate fee to purchase green trash bags



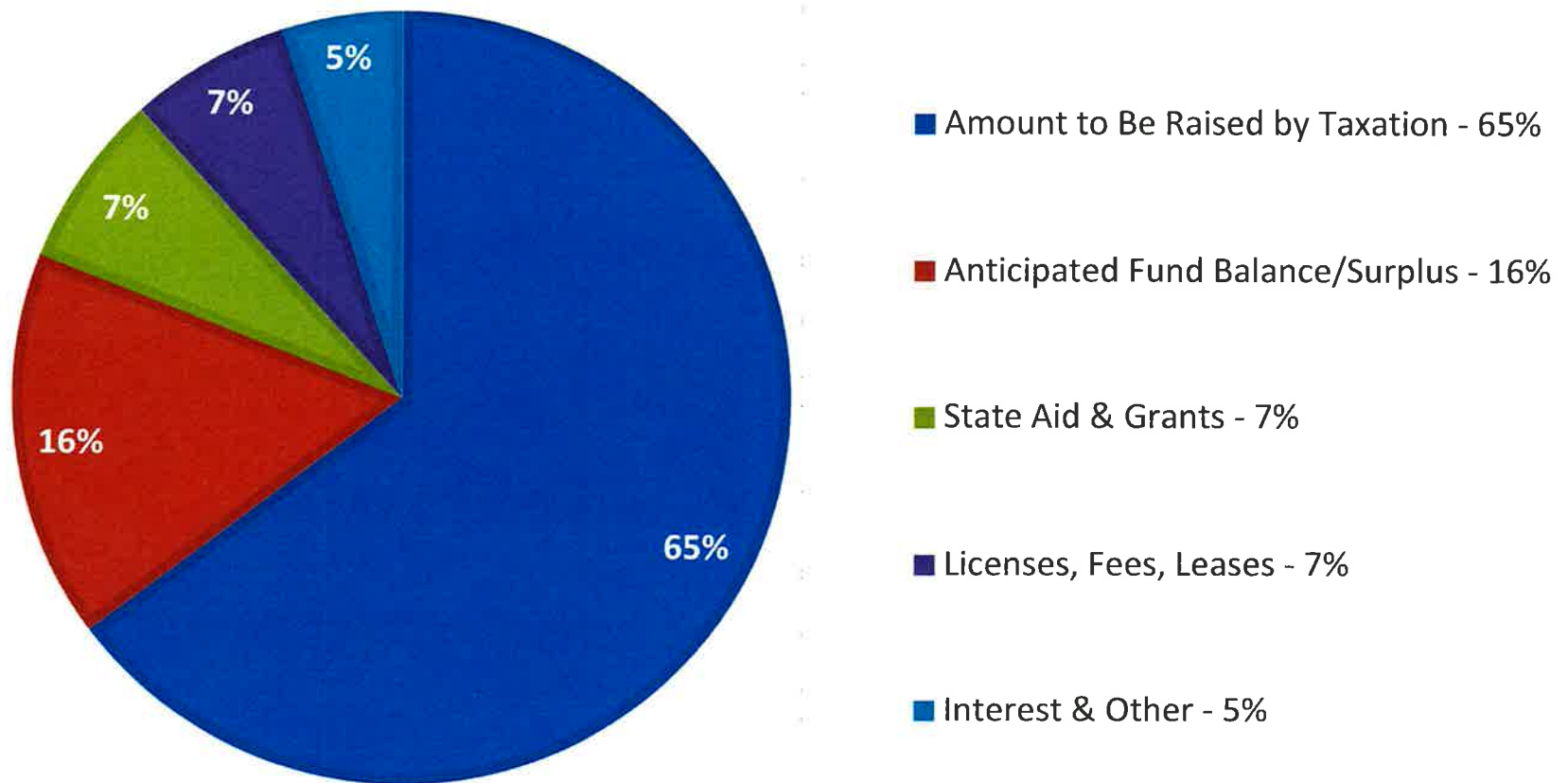
# Borough of Mountain Lakes Ratable Base

- The Borough of Mountain Lakes Ratable Base totals \$1,413M in 2023
  - 90.9% Residential
  - 8.8% Commercial
  - 0.3% Vacant Land/Farmland
- Since 2020, \$32M in new residential and commercial ratables have been added to the overall ratable base
  - \$18M via new residences (42 new homes built) and home improvements
  - \$14M via new commercial ratables
- The Borough's ratable base grew \$134M (+10.5%) in 2023, primarily due to market increases in property values
  - The Average Residential Assessment in 2023 is \$887,800, up 10% year-to-year
  - The Borough's new reassessment program will capture market changes on an annual basis; property valuations may fluctuate significantly year-to-year
  - A change in the assessed value of your home will impact your tax bill only if your home's valuation has increased or decreased by a greater % than other properties in the Borough



# Municipal Budget Revenue

**65% of the Municipal Budget is funded by taxes to be raised in 2023**  
**35% is funded by other sources**





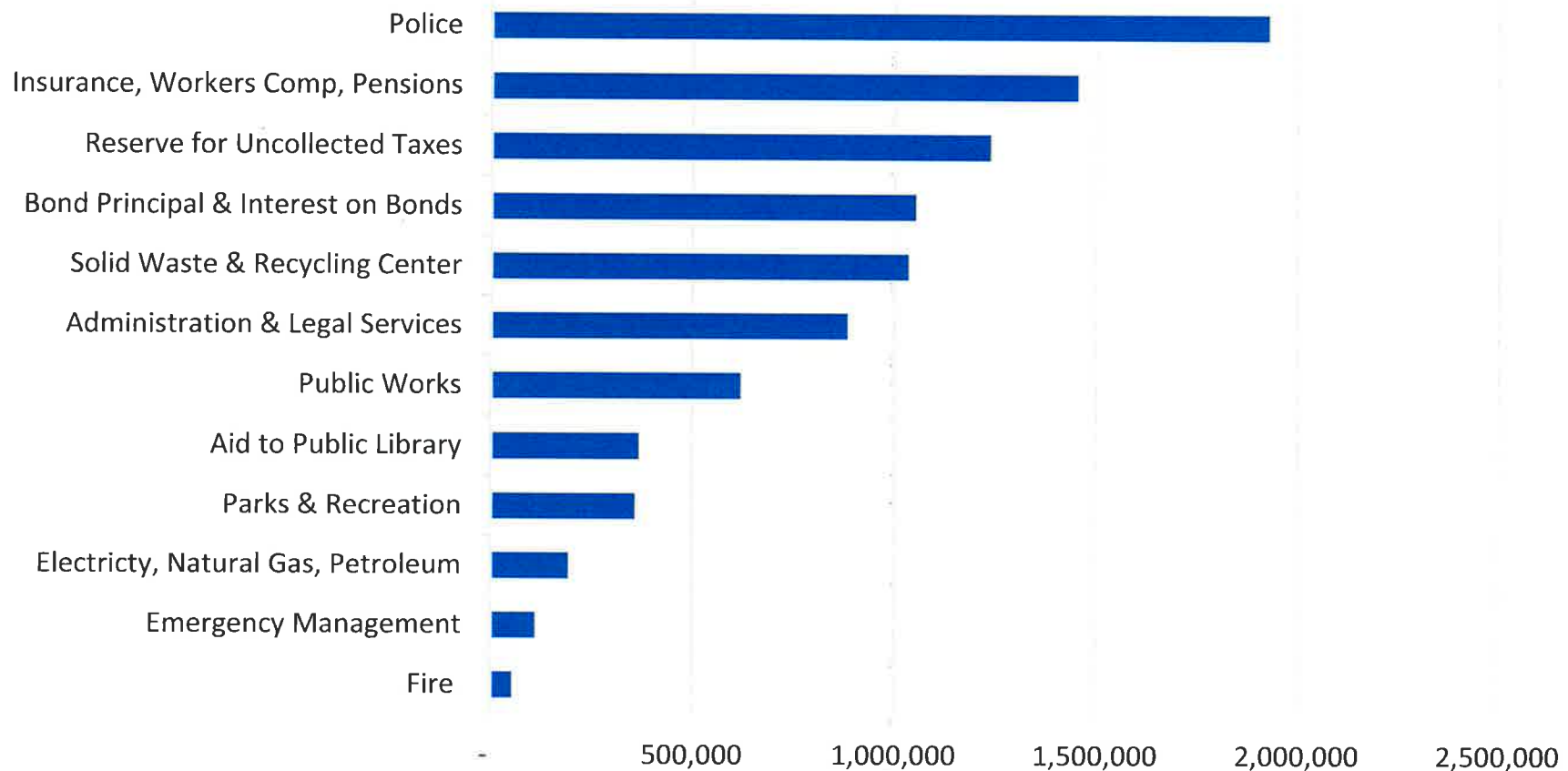
# The 2023 Municipal Budget reflects responsible management of Fund Balance

- The proposed budget utilizes \$1,750,000 of Fund Balance (“Surplus”) to reduce the amount to be raised by taxation and to offset capital spending, thus reducing the Borough’s debt burden and borrowing costs
  - The proposed budget leaves \$2,375,171 in Fund Balance
  - In comparison, the 2022 budget left \$2,117,000 in Fund Balance
- **A healthy Fund Balance will help ensure solid financial footing for the Borough in 2023 and beyond**



# Municipal Budget Appropriations

## 2023 Expenses



**Having a volunteer fire department is a considerable savings to our taxpayers –  
Thank you, MLVFD!**



# Municipal Budget Appropriations

## Significant Increases and Decreases in 2023

Item	\$ Increase	Item	\$ Decrease
Solid Waste Collection	\$376,000	Reserve for Uncollected Taxes*	-\$314,000
Group Healthcare Insurance	\$140,000	Payment of Bond Principal	-\$90,000
Aid to Public Library	\$59,000	Interest on Bonds	-\$22,000
Salary Adjustment Reserve	\$54,500	Affordable Housing Admin	-\$17,000
PFRS (Police Pension)	\$46,000	Engineering Services	-\$13,500
Hydro-Raking	\$44,000	Police Accreditation	-\$10,000

\* Reserve for Uncollected Taxes is the amount of the total tax levy (total School Board, Municipal and County taxes) that the Borough does not anticipate will be collected



# Municipal Budget Appropriations Spotlight

## The Borough's New Solid Waste Contract

- The new solid waste contract costs \$814,000 in 2023, up \$376K YTY
  - The Borough's share of the contract is \$714K; the School District's Share is \$100K
  - Moving to alternating week collection of recyclables and a 4-day/week collection schedule reduced the cost increase by at least \$166K
  - Without the above changes, it would have been a \$1M+ contract
- The new contract reflects priorities identified by residents in the 2022 Solid Waste Resident Survey:
  - Includes new quarterly curb-side bulk trash collection service
  - Eliminates Green Bag program
  - Maintains home-side garbage & recyclables collection
  - *Note:* The Borough tried to add an optional 2nd day/week of trash collection to the contract, but the hauler was not interested in providing this service
- Towns across New Jersey are experiencing similar cost increases
  - Inflationary environment: Fuel costs and labor shortages
  - Uncompetitive bidding environment: In most towns, only one hauler submits a bid



# 2023 Capital Improvement Program

## Public Safety

### Police Department

- Police Vehicle Computers & Retrofitting (\$56,000)
- Boat Motor part, Interview Room Recording, Lockers, and Other Equipment Needs (\$74,500)



### Fire Department

- Fire Vehicles (\$1,050,000)
- PPE Regulators (\$14,000)



### Office of Emergency Management/CERT

- All Terrain Vehicle (\$20,000)





# 2023 Capital Improvement Program

## Public Works & Recreation

### Road Paving & Sidewalks

- Paving & Road Work (\$386,500)
- Sidewalk Improvements: Lake Drive & Elm St – in front of Public Library (\$65,000)



### Public Works Vehicles

- Bobcat Skid Steer (\$80,000)
- Mason Dump Truck with Plow (\$70,000)



### Recreation

- Tennis Court Renovation Project (\$311,000)
- New goals for Midvale Park (\$8,500)
- New picnic tables (\$3,000)





# 2023 Capital Improvement Program

## Other Capital Spending

### Bathymetry Survey

- Study to determine level of sediment deposits in the Borough's lakes (\$115,000)

### The Station Property

- Construction documents for renovation of the historic Station property (\$15,000)
- Anticipated funding from Morris County would cover 80% of project costs and NJ State funding may cover the remaining 20% of project costs
- The Borough will decide whether to move ahead with the project once grant decisions are finalized





# 2023 Capital Improvement Program

**The 2023 Capital Improvement Program will be offset by \$1M+ from grants, use of Fund Balance, and other funding sources**

\$288,000	American Rescue Plan grant for Fire Dept vehicle purchase
\$125,000	NJ DOT grant for Morris Ave repaving (Powerville to Fanny)
\$310,000	School District payment for Tennis Court renovation project
\$250,000	Use of Fund Balance to offset capital spending
<u>\$102,000</u>	Use of prior capital ordinances to offset capital spending
\$1,075,000	



# Average Residential Municipal Taxes

<b>2023 Annual Budget:</b>	<b>\$10,774,000</b>
<b>2023 Tax Rate:</b>	<b>\$0.49409</b>
<b>Average Residential Property Value:</b>	<b>\$887,800</b>
<b>Average Municipal Taxes (Annually):</b>	<b>\$4,387</b>
<b>Average Municipal Taxes (Monthly):</b>	<b>\$366</b>



**\$366 per  
month  
provides:**

- Police Protection
- Fire Protection
- Emergency Medical Assistance
- Recreation Programs
- Beach Facilities
- Lakes Management
- Buildings and Grounds
- Garbage & Recycling Services
- Roads, Sidewalks, and Curbs
- Water Infrastructure
- Public Works
- Construction Official and Office
- Zoning and Planning
- Borough Clerk
- Borough Manager
- Finance Administration
- Health Services and Animal Control
- Code Enforcement
- Mountain Lakes Public Library
- Current & Prior Year Capital Needs



# Water Utility Budget Highlights

- The 2023 Water Budget is balanced at \$986,000
- The Water Budget will increase by \$71,000 (+7.8%) over 2022
- The YTY budget increase is primarily due to additional work required by the water meter and lead line replacement programs and healthcare expense increases



# Sewer Utility Budget Highlights

- The Sewer Budget is balanced at \$907,000
- The Sewer Budget will decrease by \$105,000 (-10.3%) over 2022
- This YTY budget decrease is primarily due to more accurate forecasting of Parsippany Sewer Charge expenses



## In Summary

- The 2023 Municipal Budget is balanced at \$10,774,000
- The Amount to Be Raised by Taxation increased by 3%
- Three straight years of Tax Rate decreases total 14%
- The Municipal Budget addresses important Borough priorities and investments in our community – public safety, recreation, increased lake maintenance, improved bulk trash collection, road and sidewalk improvements, facility upgrades, and historic preservation



# Thank You

# 2023 Borough Council Goals (DRAFT)

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## **Fiscal Strength & Operational Effectiveness**

**Provide quality services, programs & infrastructure while using resources efficiently**

- Support Borough Manager goals and priorities. Of note for 2023:
  - Implementation of new solid waste services
  - Completion of Borough Hall & Public Safety Facilities project
  - Completion of Water Meter Replacement project
  - Completion of Tennis Court project (in partnership with Mountain Lakes School District)
  - Partial completion of the Sunset Dam project
  - Planning for Lead Line Replacement project
  - Settlement of multi-year employee union contracts
- Consider expansion of Recycling Center hours
- Adopt a responsible 2023 budget in alignment with Borough priorities, while evaluating opportunities to minimize taxpayer burden and enhance Borough services and infrastructure

## **Community Stewardship & Development**

**Work with Borough committees & commissions to foster our community's unique character, preserve a healthy environment, and enrich the quality of life of Mountain Lakes residents**

- Evaluate initiatives to preserve and protect the Borough's natural environment, including our lakes, woodlands and tree canopy. Of note for 2023:
  - Long-term planning for maintaining the health of our lakes
  - Proposal for opting into the Highlands Regional Master Plan
  - Recommendations regarding landscaping to address noise & other community concerns
  - Proposals for woodlands trail improvements
- Evaluate historic preservation, economic development, recreation, and affordable housing initiatives that enhance our community and support the Master Plan. Of note for 2023:
  - Planning for historic restoration improvements to the Station property
  - Review of land use ordinances for consistency, clarity and efficiency
  - Recommendation for pickleball facilities
  - Continued implementation of our Affordable Housing plan via the veterans housing project and promotion of the Accessory Apartment program

## **Openness & Responsiveness**

**Inform and engage the community**

- Support continued improvement of communications with residents, schools, community organizations, local businesses, county/state/federal officials, and neighboring communities to foster strong relationships and information sharing
- Engage with residents to better understand community priorities
- Foster volunteerism, including support for volunteer recruitment, orientation, information-sharing, and recognition



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
*mstern@mtnlakes.org*

*400 Boulevard*  
*Mountain Lakes, NJ 07046*  
*P -973-334-3131 ext .2006*

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report for the Borough Council meeting of March 13, 2023  
CC: Robert Oostdyk, Borough Attorney

**2023 Budget Changes** – Two changes to the proposed capital budget have been made. The first, for the Bathymetry Survey, has been increased by \$25,000 to account for an increase in costs due to the survey needing to be completed by a licensed surveyor. The second, for the Mountain Lakes Train Station Rehabilitation project, funding for this has been removed from the budget since the amount needed for 2023 is within the amount available in open capital accounts.

**Fee Ordinance Amendment** – I am requesting an amendment to the Borough's fee ordinance to accommodate a fee for unscheduled and manual water meter readings, with the fee being set at \$50.00. The fee will match the Borough's fee for final water meter readings. The requested fee is in line with the costs incurred by the Borough and is in line with neighboring communities. The fee ordinance amendment is on the meeting agenda for introduction.

**Water Meter Project Update** – Meter replacements began February 6<sup>th</sup>. As of Wednesday, March 08<sup>th</sup>, 516 water meters have been replaced. There have been no reported issues to date.

## Follow Up

**Overview of IT / Computer Services Budget** – Attached, please find a breakdown of the annual costs incurred by the borough for IT / Computer Services.

**Joint Insurance Fund Alternatives** – Alternatives to the JIF include applying to another Joint Insurance Fund or seeking coverage on the open market for each line of insurance needed (workers compensation, liability, professional, auto, etc.). Both options involve hiring an insurance broker and advertising requests for proposals (RFP) for each line.

Should you have any questions, please feel free to contact me.

Respectfully,

Mitchell

## RESOLUTION AND ORDINANCE REVIEW FOR THE MARCH 13, 2023 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

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### **RESOLUTIONS**

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None that require explanation.

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### **ORDINANCES TO INTRODUCE**

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**5-23, COLA, CALENDAR YEAR 2023 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND ESTABLISH A CAP BANK** - this ordinance authorizes the Borough to increase the annual budget by up to 3.5% over the previous year, *if necessary*. This ordinance is adopted annually. Adoption of this ordinance is recommended by the Borough CFO and Auditor.

**6-23, PROVIDING FOR VARIOUS IMPROVEMENTS TO BE UNDERTAKEN BY THE BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$20,764 THEREFOR, CONSTITUTING PROCEEDS OF BONDS OF THE BOROUGH HERETOFORE ISSUED AND FUNDS AVAILABLE UNDER ORDINANCES OF THE BOROUGH HERETOFORE ADOPTED** – this ordinance amends the purpose of previously adopted ordinance #4-20 to allow for the purchase of personal protective equipment and also amends the purpose of previously adopted ordinance #10-22 to allow for the purchase of DPW vehicular equipment.

**7-23, AMENDING THE CHAPTER 237 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND REQUIRING THE INSTALLATION OF METERS WITH REMOTE READING CAPACITY** - this ordinance amends the fee ordinance to accommodate a \$50.00 fee for unscheduled and manual water meter readings. The fee matches the Borough's fee for final water meter readings and is in line with the costs incurred by the Borough (labor and equipment) and neighboring communities. The fee adjustment has been recommended by the Borough Manager.

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### **ORDINANCES TO ADOPT**

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None.

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES MORRIS COUNTY, NEW JERSEY**

**ORDINANCE 5-23**

**CALENDAR YEAR 2023  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO  
ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Mountain Lakes in the County of Morris finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 2.5% increase in the budget for said year, amounting to \$158,053.85 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Mountain Lakes, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough of Mountain Lakes shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$221,275.40, and that the CY 2023 municipal budget for the Borough of Mountain Lakes be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of the ordinance duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 27, 2023.

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Cara Fox, Borough Clerk

Introduced: 3/13/23

**Adopted: 3/27/23**

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE # 6-23**

**ORDINANCE PROVIDING FOR VARIOUS  
IMPROVEMENTS TO BE UNDERTAKEN BY THE  
BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF  
MORRIS, NEW JERSEY, AND APPROPRIATING \$20,764  
THEREFOR, CONSTITUTING PROCEEDS OF BONDS OF  
THE BOROUGH HERETOFORE ISSUED AND FUNDS  
AVAILABLE UNDER ORDINANCES OF THE BOROUGH  
HERETOFORE ADOPTED.**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF  
MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:**

Section 1. The improvements described in Section 2 of this ordinance has heretofore been and is hereby authorized to be made or acquired by the Borough of Mountain Lakes, New Jersey, as a general improvement, and there is hereby appropriated therefor the sum of \$20,764, said sum, to the extent of \$3,889, constituting proceeds of bonds of the Borough heretofore issued and not necessary for financing the purposes for which issued and now available for financing the said improvements or purposes and, to the extent of \$16,875, from funds available under ordinances of the Borough heretofore adopted and not necessary for the purposes for which appropriated.

Section 2. The improvements hereby authorized and the several purposes for the financing of which the appropriation is made as provided in Section 1 of this ordinance is the acquisition of equipment, including personal protective equipment, for use by the Fire Department of the Borough, and the acquisition of vehicular equipment, including all appurtenances, equipment, work and materials, necessary therefor or incidental thereto, all as shown on and in accordance with the plans therefor on file or to be filed in the office of the Borough Clerk and heretofore and heretofore and hereby approved.

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

## ORDINANCE 7-23

**BE IT ORDAINED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

C. Installation. Provision shall be made for the convenient installation of a meter where it shall be accessible at all times. Installation shall be made in accordance with the specifications of the Department. All new meters shall be equipped for remote reading. In the event owner of property with an existing meter declines an offer by the Borough to install a meter with remote reading capability there shall be an additional fee for each meter readings as provided for in Chapter 111-3 for final meter readings for account closure. All Borough water used on any premises where a meter is installed shall pass through the meter.

**Section 3.** All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 4.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

[illegible]

**Cara Fox, Borough Clerk**

Introduced: 3/13/23

**Adopted: 3/27/23**

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 97-23**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **March 13, 2023** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 13, 2023.

\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 03/13/2023 For bills from 02/24/2023 to 03/09/2023

Check#	Vendor	Description	Payment	Check Total
21784	219 - ACCESS	PO 26660 ADMIN: CUST# 156NFY04790 - MAR 2023	72.07	72.07
21785	2426 - AGL WELDING SUPPLY CO.	PO 26563 DPW - EQUIPMENT & TOOLS - BLANKET	84.16	84.16
21786	4343 - ALARMAX DISTRIBUTORS, INC	PO 26674 BH: RENOVATIONS - ALARM MATERIALS	823.60	823.60
21787	196 - ALLIED OIL	PO 26606 DPW - UNLEADED FUEL - NJ STATE CONTRACT	4,466.99	4,466.99
21788	3861 - AMAZON CAPITAL SERVICES	PO 26559 RECYCLING: ORDER #112-9627484-7743413	379.99	
		PO 26603 BH: ORDER# 112-1805548-2317069	285.00	664.99
21789	189 - ANCHOR ACE HARDWARE	PO 26573 DPW / WATER DEPT- DEPARTMENT SUPPLIES -	129.93	
		PO 26573 DPW / WATER DEPT- DEPARTMENT SUPPLIES -	9.99	139.92
21790	3973 - ARCARI & IOVINO ARCHITECTS, PC	PO 23185 BORO HALL: CONSTRUCTION ADMINISTRATION P	1,117.50	1,117.50
21791	3617 - BLOOMFIELD HEALTH DEPARTMENT	PO 26569 JAN 2023 PUBLIC HEALTH SERVICES CONTRACT	2,248.67	
		PO 26621 FEB 2023 PUBLIC HEALTH SERVICES CONTRACT	2,248.67	4,497.34
21792	4368 - BUY WISE AUTO PARTS, INC.	PO 26410 DPW / WATER DEPARTMENT - VEHICLE REPAIRS	26.75	26.75
21793	542 - CAIN & SONS FIRE EQUIPMENT, INC	PO 26523 FIRE DEPT: RECHARGE EXTINGUISHER	156.25	156.25
21794	4135 - CGP&H, LLC	PO 26620 PROFESSIONAL SERVICES FOR JANUARY 2023	465.00	465.00
21795	4439 - CHARLES PEACOCK	PO 26639 GARBAGE BAG REIMBURSEMENT	12.50	12.50
21796	4090 - CLEAN MAT SERVICES, LLC	PO 26294 FLOOR MATS / DPW - JAN -JUNE 2023 BLANKE	93.17	93.17
21797	1481 - CORE & MAIN, LP	PO 24354 FURNISH & INSTALL WATER METERS - RESO# 1	1,575.00	1,575.00
21798	2396 - COUNTY WELDING SUPPLY CO.	PO 26564 DPW - EQUIPMENT & TOOLS - BLANKET	34.00	34.00
21799	506 - DAN COMO & SONS, INC	PO 25847 SOLID WASTE - LEAF & BRUSH REMOVAL - BLA	1,050.00	1,050.00
21800	4446 - DIEGO FERRARI	PO 26668 GARBAGE BAG REIMBURSEMENT	50.00	50.00
21801	2957 - ESI EQUIPMENT, INC.	PO 26522 FIRE DEPT: SERVICING	147.00	147.00
21802	3715 - FED EX	PO 26673 POLICE: LATE FEE	9.25	9.25
21803	1170 - FERGUSON ENTERPRISES #501	PO 25984 BH: RENOVATIONS - PLUMBING SUPPLIES BLAN	475.02	475.02
21804	653 - GANNET NEW JERSEY NEWSPAPERS	PO 26526 CLERK - 2023 ADVERTISING - BLANKET	469.16	
		PO 26527 PLANNING/ZONING - 2023 ADVERTISING - BLA	85.02	
		PO 26669 CLERK: 2022 ADVERTISING	78.68	
		PO 26670 CLERK: ADVERTISING BLANKET	68.54	701.40
21805	814 - GARDEN STATE HIGHWAY PRODUCTS	PO 26263 SOLID WASTE - RECYCLING CENTER	39.39	39.39
21806	826 - GENERAL PLUMBING SUPPLY, INC	PO 26197 BH: RENOVATIONS - POLICE BLDG	6,015.00	6,015.00
21807	4399 - GLOCK PROFESSIONAL, INC.	PO 26361 POLICE: Training	500.00	500.00
21808	3991 - GRM INFORMATION MANAGEMENT SERVICES	PO 26510 2023 ARCHIVE STORAGE - BLANKET- 1st QTR	87.50	87.50
21809	911 - HOME DEPOT CREDIT SERVICES	PO 26504 DPW - DEPARTMENT SUPPLIES - BLANKET - NJ	159.35	
		PO 26602 WATER METER PROJECT - NJ STATE CONTRACT	100.00	
		PO 26602 WATER METER PROJECT - NJ STATE CONTRACT	145.84	405.19
21810	4234 - JAG CAR WASH HOLDINGS, LLC	PO 26283 POLICE: 2023 CAR WASHES - BLANKET	117.00	117.00
21811	633 - JASON DIMICK	PO 26640 REIMBURSEMENT FOR UNIFORM PURCHASE	29.84	29.84
21812	859 - JCP&L	PO 26655 ACCT#100 075 505 725 - BILL PRD: 1/24 -	4.09	
		PO 26656 ACCT#100 050 702 156 - BILL PRD: 1/28 -	6.36	
		PO 26657 ACCT#100 145 670 533 - / BILL PRD: JAN	26.71	
		PO 26658 MAST ACCT#200 000 054 011/ BILL DATE: FE	4.75	
		PO 26659 MASTER ACCT# 200 000 569 000 - FEBRUARY	3,933.14	
		PO 26665 ACCT#100 141 241 693 BILL PRD: 1/24 - 2/	11.03	
		PO 26666 ACCT#100 151 758 974 - / BILL PRD: JAN	716.91	4,702.99
21813	1040 - JESCO, INC.	PO 26601 WATER DEPARTMENT - EQUIPMENT REPAIR	732.64	732.64
21814	4444 - JOSEF HAEUPL	PO 26664 GARBAGE BAG REIMBURSEMENT	12.50	12.50
21815	3399 - KAY PRINTING	PO 26645 CONSTRUCTION FOLDERS AND STICKERS 2023	255.60	255.60
21816	2790 - MC PUBLIC SAFETY TRAINING ACADEMY	PO 26278 POLICE: TRAINING	70.00	70.00
21817	1338 - MGL PRINTING SOLUTIONS, LLC	PO 26371 NON-WIND W/ TOWNSEAL ENVELOPES FOR 1500	200.00	
		PO 26546 CLERK : MINUTE AND MARRIAGE BOOKS	367.00	567.00
21818	3922 - MOUNTAIN LAKES BAGEL, INC	PO 26624 DPW - MEALS - BLANKET	48.50	48.50
21819	4278 - MOUNTAIN LAKES MOTOR CO., LLC	PO 26622 POLICE VEHICLE - 25I 2019 CHEVY TAHOE	55.00	55.00
21820	1371 - MTN. LAKES BOARD OF EDUCATION	PO 26641 MARCH 2023 MTN LAKES SCHOOL DISTRICT GEN	2,061,671.00	2,061,671.00
21821	479 - NEW JERSEY HILLS MEDIA GROUP	PO 26671 ZBOA/PLANNING BRD - ACCT# 010902 - 2023	153.22	153.22
21822	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 26663 FEBRUARY 2023 DENTAL PREMIUMS - GROUP 16	2,367.00	2,367.00
21823	1754 - NORTHEAST COMMUNICATIONS, INC.	PO 26245 FIRE DEPT Engine One	1,246.65	1,246.65
21824	4194 - OLDE TOWNE DELI	PO 26625 DPW - MEALS BLANKET	91.00	91.00
21825	2727 - ONE CALL CONCEPTS, INC.	PO 26528 ACCT# 12-BML / 2023 JAN - DEC BLANKET	365.72	365.72
21826	2968 - OPTIMUM	PO 26331 DPW: 2023 INTERNET SERVICES ACCT# 07876-	161.73	161.73
21827	2968 - OPTIMUM	PO 26332 DPW: 2023 CABLE BOXES ACCT# 07876-414565	11.75	11.75
21828	4440 - PIFANG TSIAO	PO 26638 GARBAGE BAG REIMBURSEMENT	37.50	37.50
21829	4151 - PITNEY BOWES, INC	PO 26662 ADMIN: POSTAGE INK - ACCT# 0018357001	101.99	101.99
21830	3137 - R.R. DONNELLEY	PO 26150 CLERK: VITAL RECORD PAPER	99.00	99.00
21831	3990 - RICH TREE SERVICE, INC.	PO 26571 DPW / SHADE TREE - TREE REMOVAL	550.00	550.00
21832	4441 - RICHARD DeSANTIS	PO 26637 GARBAGE BAG REIMBURSEMENT	62.50	62.50
21833	4239 - SEAN TORRES	PO 26623 REIMBURSEMENT FOR UNIFORM PURCHASE	52.96	52.96
21834	1948 - SHEAFFER SUPPLY, INC.	PO 26616 BH: RENOVATIONS - MISC SUPPLIES BLANKET	173.63	173.63
21835	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 26505 ORDER# 7373068512	14.59	
		PO 26574 POLICE: ORDER#	595.02	
		PO 26615 MULTI DEPT ORDER# 7374151513	48.69	658.30

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 03/13/2023 For bills from 02/24/2023 to 03/09/2023

Check#	Vendor	Description	Payment	Check Total
21836	4438 - TING ZHANG	PO 26646 REFUND OF OVERPAYMENT OF 2022 TAXES	22,909.43	22,909.43
21837	881 - TMS, INC	PO 26293 ADMIN: 2023 DNS HOSTING / ACCT# GTI - BL	25.24	25.24
21838	4191 - TRANSUNION RISK & ALTERNATIVE	PO 26281 POLICE: 2023 SUBSCRIPTION ACCT. ID: 3645	75.00	75.00
21839	4088 - TURN OUT UNIFORMS, INC	PO 25423 POLICE: BODY ARMOR - STATE CONTRACT 17-F	6,786.13	
		PO 25843 POLICE: VEST	1,241.87	
		PO 26425 POLICE: UNIFORMS- WALSH	524.94	8,552.94
21840	1062 - UNITED SITE SERVICES	PO 26394 PORTA JOHNS - 2023 JAN - APR - CUST ID#	303.50	
		PO 26395 BH: 2023 PORTAJOHNS / TEMP FENCING - BLAN	301.00	604.50
21841	832 - W.W. GRAINGER, INC	PO 26359 BH: RENOVATIONS - ACCT# 819645375	2,586.42	
		PO 26462 BH: RENOVATIONS FIRE BARRIER - ACCT# 81	540.60	3,127.02
21842	4031 - WAYNE ELECTRICAL SUPPLY CO.	PO 26156 BH: RENOVATIONS - ELECTRICAL SUPPLIES -	982.27	982.27
21843	4225 - WILLIAMS SCOTSMAN, INC	PO 26340 BH: RENOVATIONS - 2023 TRAILER RENTAL -	224.00	224.00
TOTAL				2,134,604.41

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	1,366.45			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	904.70			
01-201-20-130-020	FINANCE - OTHER EXPENSES	4.64			
01-201-20-140-020	COMPUTER SERVICES	36.99			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	173.99			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	78.02			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	255.60			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	2,367.00			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	1,378.99			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	303.25			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	983.67			
01-201-26-300-020	SHADE TREE COMMISSION - O/E	275.00			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	93.17			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	81.75			
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	4,497.34			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	303.50			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	769.85			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	3,933.14			
01-201-31-447-020	PETROLEUM PRODUCTS	4,466.99			
01-202-55-274-000	RESERVE FOR GARBAGE BAGS			175.00	
01-203-20-120-020	(2022) MUNICIPAL CLERK - OTHER EXP'S		177.68		
01-203-25-255-020	(2022) FIRE DEPT - OTHER EXPENSES		1,246.65		
01-203-26-305-020	(2022) SOLID WASTE - OTHER EXPENSES		1,089.39		
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			2,061,671.00	
01-212-55-000-000	PREPAID TAXES			22,909.43	
01-260-05-100	DUE TO CLEARING			0.00	2,109,543.19
<b>TOTALS FOR</b>	<b>Current Fund</b>	<b>22,274.04</b>	<b>2,513.72</b>	<b>2,084,755.43</b>	<b>2,109,543.19</b>
02-200-40-700-300	Body Armour Grant			50.20	
02-200-40-700-330	Bullet Proof Vests			1,191.67	
02-200-40-700-400	Recycling Tonnage Grant			379.99	
02-260-05-100	DUE TO CLEARING			0.00	1,621.86
<b>TOTALS FOR</b>	<b>FEDERAL AND STATE GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>1,621.86</b>	<b>1,621.86</b>
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			13,524.04	
04-215-55-991-000	2021 CAPTIAL ORDINANCE 10-21			8,661.13	
04-260-05-100	DUE TO CLEARING			0.00	22,185.17
<b>TOTALS FOR</b>	<b>General Capital</b>	<b>0.00</b>	<b>0.00</b>	<b>22,185.17</b>	<b>22,185.17</b>

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
05-201-55-520-520	Water Operating - Other Expenses	1,254.19			
05-260-05-100	DUE TO CLEARING			0.00	1,254.19
TOTALS FOR	Water Operating	1,254.19	0.00	0.00	1,254.19

Total to be paid from Fund 01 Current Fund	2,109,543.19
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	1,621.86
Total to be paid from Fund 04 General Capital	22,185.17
Total to be paid from Fund 05 Water Operating	1,254.19
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	2,134,604.41



**List of Bills - (3310101001001) CASH - RECREATION****Recreation Trust**

Meeting Date: 03/13/2023 For bills from 02/24/2023 to 03/09/2023

Check#	Vendor	Description	Payment	Check Total
5523	1177 - LAKELAND TRACK AND FIELD	PO 26552 TRACK: 2023 LEAGUE FEES	875.00	875.00
5524	4232 - SOUNDVIEW PROMOTIONAL	PO 26591 RECREATION: 2023 SKI CLUB HATS	2,800.00	
		PO 26628 WRESTLING: ADDITIONAL TSHIRTS	327.90	3,127.90
TOTAL				4,002.90

**Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	4,002.90
33-600-00-090-000	Recreation Trust Reserves			4,002.90	
TOTALS FOR	Recreation Trust	0.00	0.00	4,002.90	4,002.90

Total to be paid from Fund 33 Recreation Trust

4,002.90

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4,002.90

# **BOROUGH OF MOUNTAIN LAKES**

## **Recreation Department**

### **Department Activity January 2023**

The Recreation Commission met on January 17<sup>th</sup>, 2023. We welcomed new Commission member, James Aitken and new Council member liaison Melissa Muilenberg. The meeting was centered around the pickle ball courts. We agreed to meet at the current tennis courts to discuss the feasibility of adding new courts the location. The Commission does not want to paint lines on the current basketball court as all agreed that the basketball court is utilized by basketball players year round.

3 members of the Commission, Councilperson Muilenberg and BOE liaison Leininger met at the tennis courts on January 21. We discussed the possibility of painting lines on the tennis courts or building new pickle ball courts on the place adjacent to the tennis courts.

However, if the Council would like to build new Pickleball courts, the space adjacent to the current tennis courts is recommended. It was also discussed to add some parking spots on Morris Avenue. DPW assistant Forman asked Bill Ryden about the feasibility of parking spots, and he said it is an option to explore.

The Recreation Director:

- Started discussions with all Summer Camp Directors to begin planning Summer 2023 camps.
- Will need to hire new summer camp director.
- Created online application for summer positions.
- Hosted Lakers 55 – Resident David Gurney from the IGC Genetics Institute at Ramapo College was an amazing speaker about solving crimes with genetic testing. All loved the topic.
- Continued to update Mountain Lakes website with details of recreation events.
- Continued to assist winter sports with facility requests and support as needed.
- Confirmed transportation and logistics for Ski clubs on a weekly basis, three have been rescheduled due to weather.
- Completed paperwork for Ski Club.
- Spoke with Borough Risk Manager to review VRO (Volunteer Review Operations) procedure which is a state policy to approve volunteers who work in any child program (sports, camps, etc).
- Booked Art at the Esplanade and 5Ks for spring.
- Assisted Swim Team with Polar Plunge event held at Birchwood Lake. All a success.

Proposed dates for upcoming events:

March 7 – Registration opens for Summer Camp

March 17 – Registration opens for Teen Camp

April 2 – Easter Egg Hunt

April 21 – Trout Stocking

April 22 – Trout Derby

June 4 – Art at the Esplanade

July 2 - Fireworks