



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES  
FEBRUARY 27, 2023  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

**CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 9, 2023 and posted in the municipal building.

Mayor Sheikh called the meeting to order at 6:02p.m.

**ROLL CALL ATTENDANCE**

<b>Roll Call</b>	<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Councilmember Korman arrived at 6:07pm.

**FLAG SALUTE**

Mayor Sheikh led the salute to the flag.

**EXECUTIVE SESSION**

**R87-23, Resolution to Enter an Executive Session – Litigation (Tax Appeals), Contract Negotiations & Attorney - Client Privilege (Approval of Executive Minutes)**

Motion made by Councilmember Muilenburg, second by Councilmember Richter to go into Executive Session, with all members in favor signifying by "Aye".

**COMMUNITY ANNOUNCEMENTS**

Deputy Mayor Barnett announced that the Town Club of Mountain Lakes will be holding a clothing drive on April 1<sup>st</sup> from 8:30am-12:30pm at Island Beach.

Councilmember Korman announced the following: The Trout Derby will be held on April 22<sup>nd</sup> at 8am at Birchwood Lake; Borough Cleanup Day will be held on April 22<sup>nd</sup>; The Arbor Day Celebration will be held on April 28<sup>th</sup> at Wildwood School; The Mountain Lakes Garden Club will hold a plant sale on May 13<sup>th</sup>; The Town Club's Lakeside Jam will be held on May 20<sup>th</sup>.

Mayor Sheikh announced that the Planning Board is looking for a new member.

**SPECIAL PRESENTATIONS**

There were no presentations.

**REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

**HPC – ML Station Project Update**

Marty Kane (resident volunteer) provided an update on the progress of the ML Station Project. Mr. Kane requested that the Borough hire Connolly & Hickey to complete the county and state grant applications which would cost approximately \$4250. Mr. Kane advised that the Borough would have to fund 20% of the construction documents in the capital budget this year. The Council asked questions of Mr. Kane and he answered them.

**Borough Hall & Public Safety Infrastructure Advisory Committee Project Update**

Borough Manager Stern and Jeff Berei, licensed architect and member of the Public Safety/Borough Hall Infrastructure Advisory Committee, provided an update on the Borough Hall renovation project. The Council asked questions of Mr. Berei and Borough Manager Stern and they answered them.



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**BOROUGH COUNCIL DISCUSSION ITEMS**

**2023 Capital Budget, Current Budget Update & Use of Fund Balance**

The following 2023 department capital budget proposals were discussed: Police, Fire, DPW, Recreation and Administration (Borough Hall). The council asked questions of Borough Manager Mitchell Stern, Police Chief Shawn Bennett and Fire Deputy Chief Matt DeSantis and they answered them.

The Council agreed to make the following changes to the proposed 2023 budget: Reduce the hydro-raking line item to \$80,000; Remove \$15,000 capital line-item for electric vehicle upfitting; Reduce Mountain Lakes Train Station Project line item to 20% of the cost of the construction document plus the grant preparation fee; Use \$250,000 from surplus towards the capital budget; Use \$288,000 from the American Rescue Grant for the purchase of the fire truck.

The Council agreed to pay any settled tax appeals this year directly from the current fund balance.

**Fourth Quarter 2022 Current Budget Report; Fourth Quarter 2022 Water Budget Report and Fourth Quarter 2022 Sewer Budget Report; Trust Balances; Capital Account Balances**

Chief Financial Officer Monica Goscicki provided a detailed memo of the fourth quarter current fund budget, fourth quarter water and sewer budgets, trust balances and capital account balances. Mrs. Goscicki was not present at the meeting. The Council agreed to email Mrs. Goscicki if they had any questions.

**2023 Goals**

The Council tabled the discussion of the 2023 goals until the next meeting.

**Highlands Council Assessment** – Councilmember Korman reported that the Council subcommittee chose J. Caldwell & Associates as the planner to perform the Borough's Assessment. The Council is in support of the subcommittee's recommendation.

**PUBLIC COMMENT**

Mayor Sheikh opened the meeting to the public.

There was no one from the public wishing to speak.

**ATTORNEY'S REPORT**

Borough Attorney Oostdyk reported that the Borough is required to spend at least 30% of the funds in the Affordable Housing Trust Fund (approximately \$20,000) before the end of 2025 (end of our compliance period). The Affordable Housing Committee recommends that the funds be spent as an incentive to encourage at least one property owner to participate in the accessory apartment program. Mr. Oostdyk requested Council approval of the committee's recommendation. If Council supports the committee's recommendation, the accessory apartment program will be amended to include the incentive.

**MANAGER'S REPORT**

Borough Manager Stern provided his report (attached). The council asked questions of Mr. Stern and Mr. Stern answered them.

**RESOLUTIONS**

There were no resolutions.

**ORDINANCES TO INTRODUCE**

**4-23, Authorizing Tax Exemption and Payment in Lieu of Taxes and Adopting and Authorizing the Execution of a Financial Agreement for Payment in Lieu of Taxes with GFM Properties, Inc. LLC, Pursuant to N.J.S.A. 40A:20-1 ET SEQ**

Prior to introduction, Borough Attorney Oostdyk provided background information on Ordinance 4-23.



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Introduced: 2/27/23

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**ORDINANCES TO ADOPT**

**2-23, Bond Ordinance Providing for the Improvement of the Municipal Tennis Courts in and by the Borough of Mountain Lakes, in the County of Morris, New Jersey, and Appropriating \$311,000 Therefor from Various Funds of the Borough**

**PUBLIC COMMENT/HEARING**

Mayor Sheikh opened the meeting to the public.

There was no one from the public wishing to speak.

Introduced: 2/13/23

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Adopted: 2/27/23

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Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**3-23, Ordinance Amending the Chapter 111 of the Revised General Ordinances of the Borough of Mountain Lakes and Amending the Fees for Construction Code Permits, the Fee for a Tree Removal Permit and the Fee for Dishonored or Returned Check**

**PUBLIC COMMENT/HEARING**

Mayor Sheikh opened the meeting to the public.

There was no one from the public wishing to speak.



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Introduced: 2/13/23

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Adopted: 2/27/23

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*RESOLUTIONS**

- a. R88-23, Authorizing the Payment of Bills
- b. R89-23, Approving the Certification List of Volunteer Members of the Borough of Mountain Lakes Fire Department
- c. R90-23, Establishing a Finance Policy with Respect to the Reserve for Uncollected Taxes and Targeted Unused Fund Balance for the Borough of Mountain Lakes
- d. R91-23, Authorizing the Settlement of a Tax Appeal (Bhatia v. Borough of Mountain Lakes – Block 51 Lot 7)
- e. R92-23, Authorizing the Settlement of a Tax Appeal (Miller v. Borough of Mountain Lakes – Block 97 Lot 1)
- f. R93-23, Authorizing the Settlement of a Tax Appeal (Sen v. Borough of Mountain Lakes – Block 25 Lot 7)
- g. R94-23, Authorizing the Execution of a Conservation Easement Between the Borough of Mountain Lakes and GFM properties, Inc.
- h. R95-23, Authorizing the Borough's Participation in the Sourcewell National Purchasing Cooperative
- i. R96-23, Authorizing the Entry into an Interlocal Services Agreement between the Borough of Mountain Lakes and the Board of Education of the Borough of Mountain Lakes for Tennis Court Reconstruction

**\*APPROVAL OF MINUTES**

2/13/23 (Executive)  
 2/13/23 (Regular)

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

- a. Tom Chiang Jr. to the Environmental Commission as Alternate #1 with a term running through 12/31/24



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**\*Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**DEPARTMENT REPORTS SUBMITTED FOR FILING** (reports are included only if checked)

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Fire Department
- ☒ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☒ Code Enforcement/Property maintenance report

The council will review the Recreation Department's Report to confirm accuracy.

**COUNCIL REPORTS**

The Council tabled the reports until the next meeting.

**PUBLIC COMMENT**

Mayor Sheikh opened the meeting to the public.

Steve Castellucci – 2 Laurelwood Drive, thanked the Borough and Council for their work on the budget. Mr. Castellucci requested that the Borough Hall & Public Safety Infrastructure Advisory Committee project updates be done more frequently.

Thomas Chiang Jr- 37 Lockley Court – thanked the council for his appointment to Environmental Commission.

**NEXT STEPS AND PRIORITIES**

Mayor Sheikh reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Advertise Planning Board Member Vacancy in Email Blast	Borough Clerk	
Email Council ML Station Project Final Preservation Plan	Borough Manager	

**ADJOURNMENT at 10:43P.M.**

Motion made by Councilmember Menard, second by Councilmember Korman to adjourn the meeting at 10:43p.m., with all members in favor signifying by "Aye".



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Respectfully Submitted,

*Cara Fox*

Cara Fox, Borough Clerk





## Project Update

Borough Hall & Public Safety Infrastructure Advisory Committee  
February 27, 2023

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# Agenda

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- Construction & Procurement Update
- Schedule Update
- Budget Update
- Borough Hall Administration & Public Safety Operations During Construction



# Construction & Procurement Update

## Completed since October 2022

- ✓ Exterior Window Installation
- ✓ HVAC Interior Ductwork
- ✓ Plumbing Rough-In
- ✓ Electrical Rough-In
- ✓ Life Safety & AV Rough-In
- ✓ Sanitary Sewer Connection
- ✓ Elevator Equipment & Infrastructure Installation
- ✓ Lobby Floor Concrete Polishing
- ✓ HVAC Roof Top Unit 1 Delivery

## In Progress

- Exterior Finishes Systems (Stucco, Stone & Wood) Installation
- Interior Insulation & Drywall Installation
- Interior HVAC Equipment Installation
- Existing Ceilings Finish Preparation
- Interior Finishes Review & Installation

## Looking Ahead

- Exterior Door Delivery & Installation
- HVAC RTUs: Units 2 & 3 Delivery (April) and Units 1, 2 & 3 Installation (Spring 2023)
- Ceiling Framing, Installation & Painting
- Lighting & Plumbing Fixture Installation
- Interior Finishes Installation
- Life Safety Systems & AV Installation & Testing

# Exterior Window Installation - Completed





## Exterior Finishes Systems Installation – In Process



## Interior Insulation & Drywall – In Process





## Elevator Equipment & Infrastructure - Completed





# Schedule Update

## Construct Rear Addition: December 2020 – June 2023 / Summer 2023

Foundations – Above Grade Masonry – Steel Framing/Pour 2<sup>nd</sup> Floor – Frame & Sheath Exterior Walls – Roof – Fire Stairs Installation – Exterior Windows – **Exterior Finishes & Doors** – Rough-Ins – **Equipment Installation** – **Interior Fit Out** – Site Work – Systems / Testing – Move-In – Punch List

## Construct Front Addition: April 2021 – June 2023 / Summer 2023

Foundations – Above Grade Masonry/Elevator Shaft – Steel Framing/Pour 2nd Floor Deck – Frame & Sheath Exterior Walls – Roof – Entry Stairs Installation – Elevator Installation – Exterior Windows – **Exterior Finishes & Doors** – Rough-Ins – **Equipment Installation** – **Interior Fit Out** – Site Work – Systems / Testing – Move-In – Punch List

## Exterior Envelope/Interior Remodel: April 2021 – June 2023 / Summer 2023

Replace Roof – Asbestos Remediation – First & Second Floor Demo – Frame First Floor Walls – Frame Second Floor Walls Installation – Exterior Windows – **Exterior Finishes & Doors** – Rough-Ins – **Equipment Installation** – **Interior Fit Out** – Site Work – Systems / Testing – Move-In – Punch List

 Work Completed  
 Work In Process  
 Work To Be Completed

# Budget Update

## Project Budget through 1.31.23

Total Budget	Expenses	Encumbered	Balance
\$4,539,000	(\$3,044,000)	(\$229,000)	\$1,266,000

## Project Contingency

Contingency Initial	Contingency Projected	Key Changes (cumulative)
\$89,000	(\$107,000)	<ul style="list-style-type: none"> <li>- Steel, Stairs/Railings and <b>other Material Cost Increases</b></li> <li>- Additional work: steel; stair exit footing; storm &amp; roof drains; sanitary sewer installation; <b>additional Ballistic Panels for Police Dept</b></li> <li>- Unexpected asbestos abatement and excavation issues</li> <li>- COVID-related HVAC upgrades</li> <li>- 420 Boulevard lease extension</li> <li>+ Roofing cost savings</li> <li>+ Sunshade design change</li> <li>+ Federal funding for HVAC upgrades</li> <li>+ Demo equipment savings</li> <li>+ Stud Wall savings</li> </ul>

## Schedule & Budget Update (continued)

- The construction team meets twice a month to review staffing, schedule, and material pricing – with a focus on minimizing cost and delivering quality work
- Supply chain issues, materials cost increases, and a tight skilled labor market are challenges that the team continues working to manage
- Current budget projections remain close to the original budget; budget projections are updated monthly
- Public presentations are scheduled approximately every 3-4 months, with the next public update targeted for May/June 2023

# Borough Hall Administration & Public Safety Operations During Construction

## Borough Hall Administration

Borough Administration has relocated to 420 Boulevard for the duration of the project

## Public Meetings

- Borough Council and Planning Board has returned to in-person meetings at Mountain Lakes High School
- Zoning Board is continuing to meet virtually

## Mountain Lakes Police Department

The Police Department has relocated to 420 Boulevard and to a trailer facility at 400 Boulevard

## ML Volunteer Fire Department

The Fire Department will remain at 400 Boulevard for the foreseeable future

**Thank You**



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## BOROUGH OF MOUNTAIN LAKES

### INTEROFFICE MEMORANDUM

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**TO:** Mitch Stern, Borough Manager

**SUBJECT:** Fourth quarter 2022 budget report

**DATE:** January 27, 2023

Attached is the fourth quarter budget report for the current fund budget, the budgeted amounts include transfers made during November and December.

**Summary:**

**Revenues:** The Borough realized all of its anticipated revenues except for the trash bag receipts. Our tax collection rate was 98.90% and all of the delinquent taxes were collected with the exception of one property that has a municipal lien on it.

**Expenditures:** After reviewing all of the budget line items the line items of concern are:

- The professional services invoices and utility bills for December have not been paid yet. There was a shortage in the Natural Gas line item so a transfer was made.

**Expenditures:** Individual account review

- General Administration O/E – Funds were remaining in office supplies, printing services, computer equipment, training/education, grant writer, and Affordable Housing administrative services.
- Mayor & Council O/E – There are funds remaining in dues & memberships, seminars, and books & supplies.
- Clerk O/E – There are funds remaining in the office supplies, advertising, seminars/conferences, and maintenance/service contracts. The elections line item was over budget.
- Finance S&W – There are funds remaining because the part-time employees will be paid in January for some December hours.
- Tax Collector O/E – Most of the training and education budgeted amount was not spent and some funds were remaining in the office supplies line item.
- Tax Assessor O/E – No expenses for revision of tax maps.
- Legal O/E – There were funds remaining in litigation and the tax appeals appraisals line items but, the labor attorney line item was over expended.
- Engineering O/E – Engineering expenses for December will be paid in 2023.
- Planning Board and Board of Adjustment S&W – There are funds remaining in these two salaries and wages accounts because the part-time employee will be paid in January for some December hours.
- Planning Board O/E – No funds were spent on consultants and the December legal bills will be paid in 2023.
- Uniform Construction Code S&W – Funds are budgeted in case additional inspection time is needed during the year. All of those funds were not spent from the 2022 budget.
- Uniform Construction Code O/E – Funds were remaining for seminars and conferences, mileage, office supplies, equipment and repairs, and printing. We were over budget on the software costs for more seats in the GIS system.
- Code Enforcement O/E – Funds were budgeted for clothing but no clothing purchases were necessary in 2022.

- Board of Adjustment O/E – The budgeted amount for engineering review of the ordinances were not used in 2022.
- Liability Insurance – Funds were remaining due to refunds for risk management fees. These funds were used for transfers.
- Group Insurance – Due to turnover of employees the entire budgeted amount was not needed.
- Police S&W – Funds were transferred to this account to cover overtime due to a number of officers who had retired.
- Police O/E – Funds were remaining because not as much was expended on educational reimbursements, uniform purchases, detective expenses, promotional exams, and community policing for 2022.
- Emergency Management O/E – Not as much equipment was purchased.
- Fire Safety O/E – Funds were not spent under the training line item.
- Streets & Roads S&W – Funds were remaining in the overtime account.
- Streets & Roads O/E – Funds remaining primarily in equipment repair, pot hole repairs, pot hole repairs contracted, building maintenance, curbs and sidewalk repair, and snow removal.
- Solid Waste S&W – Funds are remaining in the part-time recycling center employees line item because less hours were worked than what was budgeted for.
- Solid Waste O/E – Funds are remaining to pay the December tipping fees.
- Recycling Tax – The tax is based on the recycling tonnage each month and the December invoice has not been received yet.
- Buildings & Grounds O/E – Not as much was spent on maintenance of the municipal building and supplies. We used funds from this account to transfer to other accounts.
- Vehicle Repairs & Maintenance O/E – The majority of funds remaining were in the DPW vehicles maintenance line item.
- Environmental Commission O/E – Funds remaining in the education, resident education, miscellaneous, environmental mailer, and beautification project for Rt 46 line items.
- Woodlands Committee O/E – Funds were remaining in the replacement trail maps, new signage on trails, and reconstruction of trails line items.
- Recreation S&W – Funds were remaining in the line item for the lifeguards' salaries. These funds were used for transfers to other accounts.
- Maintenance of Parks O/E – Funds were remaining in general maintenance, nutrient inactivation, and goose management so \$10,000 was used for transfers to other accounts.
- Celebration of Public Events O/E – Some of the Memorial Day Parade line item was spent but the Mountain Lakes Day expenses came out of the trust account.
- Electricity, Natural Gas, Street Lighting, and Telecommunications – The bills were only paid through November. A transfer was made into the natural gas line item to cover the increase in prices.
- Length of Service Awards (LOSAP) – The list of volunteers that earned their LOSAP for 2022 will be submitted in 2023 and payment will be made against this account.
- DCRP – Some December 2022 wages will be paid in 2023 and this account will be charged for the employers' share of the DCRP contribution.



Monica Goscicki  
Chief Financial Officer

Borough of Mountain Lakes Budget Comparison									
Current Fund - Revenue Budgets									
Account Number	Description	Activity to 12/31/2022				Activity to 12/31/2021			
		Budget	Activity	Balance	% Received	Budget	Activity	Balance	% Received
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION	\$6,752,338.83	\$8,107,443.35	-\$1,355,104.52	120.07%	\$6,862,370.53	\$8,218,822.48	-\$1,356,451.95	119.77%
01-192-08-101-000	ANTICIPATED SURPLUS	\$1,400,000.00	\$1,400,000.00	\$0.00	100.00%	\$1,319,338.00	\$1,319,338.00	\$0.00	100.00%
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL	\$5,000.00	\$5,000.00	\$0.00	100.00%	\$43,841.00	\$43,841.00	\$0.00	100.00%
01-192-08-103-000	LICENSES - LIQUOR	\$12,000.00	\$13,188.00	-\$1,188.00	109.90%	\$12,000.00	\$12,938.00	-\$938.00	107.82%
01-192-08-104-000	OTHER LICENSES	\$1,500.00	\$1,685.00	-\$185.00	112.33%	\$2,000.00	\$1,610.00	\$390.00	80.50%
01-192-08-105-000	FEES & PERMITS	\$41,500.00	\$53,683.16	-\$12,183.16	129.36%	\$41,500.00	\$46,150.66	-\$4,650.66	111.21%
01-192-08-106-010	CLERK'S FEES & PERMITS	\$3,500.00	\$7,751.00	-\$4,251.00	221.46%	\$3,500.00	\$12,768.00	-\$9,268.00	364.80%
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	\$12,500.00	\$40,409.94	-\$27,909.94	323.28%	\$20,000.00	\$15,632.36	\$4,367.64	78.16%
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	\$42,000.00	\$65,797.67	-\$23,797.67	156.66%	\$50,000.00	\$84,802.06	-\$34,802.06	169.60%
01-192-08-113-000	INTEREST ON INVESTMENTS	\$20,500.00	\$51,687.69	-\$31,187.69	252.14%	\$20,500.00	\$35,554.37	-\$15,054.37	173.44%
01-192-08-115-000	CABLE FRANCHISE FEES	\$18,085.00	\$18,085.43	-\$0.43	100.00%	\$17,323.00	\$17,322.99	\$0.01	100.00%
01-192-08-116-000	UTILITY FUND BALANCE	\$145,947.00	\$145,947.00	\$0.00	100.00%	\$37,250.00	\$37,250.00	\$0.00	100.00%
01-192-08-118-000	RECREATION FEES & INCOME	\$75,000.00	\$95,550.00	-\$20,550.00	127.40%	\$60,000.00	\$97,743.00	-\$37,743.00	162.91%
01-192-08-119-000	RENT FROM RAILROAD STATIONS	\$39,338.00	\$40,518.36	-\$1,180.36	103.00%	\$38,192.00	\$39,338.16	-\$1,146.16	103.00%
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	\$73,500.00	\$76,971.72	-\$3,471.72	104.72%	\$71,000.00	\$74,011.24	-\$3,011.24	104.24%
01-192-08-121-000	SPRINT/NEXTEL LEASE-1/2 DUE T-MOBILE	\$21,000.00	\$23,591.21	-\$2,591.21	112.34%	\$20,000.00	\$21,017.97	-\$1,017.97	105.09%
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	\$45,000.00	\$45,000.00	\$0.00	100.00%	\$45,000.00	\$45,000.00	\$0.00	100.00%
01-192-08-123-000	VERIZON GROUND LEASE (AS OF 1/1/17)	\$33,500.00	\$35,038.89	-\$1,538.89	104.59%	\$33,000.00	\$34,018.35	-\$1,018.35	103.09%
01-192-08-125-000	SOLID WASTE FEES	\$53,600.00	\$61,812.92	-\$8,212.92	115.32%	\$53,600.00	\$61,781.00	-\$8,181.00	115.26%
01-192-08-126-000	TRASH BAG RECEIPTS	\$190,000.00	\$170,625.00	\$19,375.00	89.80%	\$188,000.00	\$214,800.00	-\$26,800.00	114.26%
01-192-08-128-000	DISH WIRELESS	\$0.00	\$12,000.00	-\$12,000.00					
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	\$141,000.00	\$141,295.00	-\$295.00	100.21%	\$141,000.00	\$198,231.00	-\$57,231.00	140.59%
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	\$417,293.00	\$417,293.00	\$0.00	100.00%	\$417,293.00	\$417,293.00	\$0.00	100.00%
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	\$235,484.41	\$235,484.41	\$0.00	100.00%	\$52,192.17	\$52,192.17	\$0.00	100.00%
01-192-15-499-000	RECEIPTS DELINQUENT TAX	\$205,000.00	\$229,380.69	-\$24,380.69	111.89%	\$325,000.00	\$376,933.77	-\$51,933.77	115.98%
01-192-20-200-000	UNANTICIPATED REVENUES (MRNA)	\$0.00	\$110,058.87	-\$110,058.87		\$0.00	\$361,495.28	-\$361,495.28	
TOTALS		\$9,984,586.24	\$11,605,298.31	-\$1,620,712.07	116.23%	\$9,873,899.70	\$11,839,884.86	-\$1,965,985.16	119.91%

## Borough of Mountain Lakes Budget Comparison

## Current Fund - Expenditure Budgets

Activity to 12/31/2021

Activity to 12/31/2020

Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered	Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered
01-201-20-100-001	GENERAL ADMIN - SALARY & WAGES	\$139,057.99	\$138,217.06	\$0.00	\$840.93	99.40%	99.40%	\$133,157.00	\$128,988.85	\$0.00	\$4,168.15	96.87%	96.87%
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	\$77,600.00	\$44,712.36	\$11,192.78	\$21,694.86	57.62%	72.04%	\$77,800.00	\$46,503.52	\$1,224.32	\$30,072.16	59.77%	61.35%
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	\$6,100.00	\$2,528.54	\$0.00	\$3,571.46	41.45%	41.45%	\$6,000.00	\$5,053.92	\$429.00	\$517.08	84.23%	91.38%
01-201-20-120-001	MUNICIPAL CLERK - SALARY/WAGE	\$39,407.56	\$39,130.57	\$0.00	\$276.99	99.30%	99.30%	\$38,639.00	\$38,609.12	\$0.00	\$29.88	99.92%	99.92%
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	\$21,700.00	\$11,705.87	\$1,756.62	\$8,237.51	53.94%	62.04%	\$21,200.00	\$14,602.86	\$1,552.17	\$5,044.97	68.88%	76.20%
01-201-20-130-001	FINANCE - SALARY & WAGE	\$68,732.41	\$64,492.69	\$0.00	\$4,239.72	93.83%	93.83%	\$66,499.00	\$62,453.88	\$0.00	\$4,045.12	93.92%	93.92%
01-201-20-130-020	FINANCE - OTHER EXPENSES	\$12,912.00	\$10,834.30	\$1,402.61	\$675.09	83.91%	94.77%	\$11,055.00	\$9,933.45	\$0.00	\$1,121.55	89.85%	89.85%
01-201-20-135-020	ANNUAL AUDIT	\$24,059.00	\$24,058.50	\$0.00	\$0.50	100.00%	100.00%	\$24,383.00	\$24,383.00	\$0.00	\$0.00	100.00%	100.00%
01-201-20-140-020	COMPUTER SERVICES	\$40,700.00	\$33,311.35	\$7,084.29	\$304.36	81.85%	99.25%	\$36,950.00	\$28,870.80	\$266.00	\$7,813.20	78.13%	78.85%
01-201-20-145-001	TAX COLLECTOR - SALARY & WAGE	\$37,419.52	\$37,419.52	\$0.00	\$0.00	100.00%	100.00%	\$36,686.00	\$36,685.83	\$0.00	\$0.17	100.00%	100.00%
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	\$6,325.00	\$5,034.57	\$241.28	\$1,049.15	79.60%	83.41%	\$4,715.00	\$2,294.52	\$1,125.80	\$1,294.68	48.66%	72.54%
01-201-20-150-001	TAX ASSESSOR - SALARY & WAGE	\$22,950.00	\$22,950.00	\$0.00	\$0.00	100.00%	100.00%	\$24,790.00	\$23,757.16	\$0.00	\$1,032.84	95.83%	95.83%
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	\$22,600.00	\$18,543.31	\$2,500.00	\$1,556.69	82.05%	93.11%	\$22,600.00	\$17,264.20	\$3,700.00	\$1,635.80	76.39%	92.76%
01-201-20-151-020	RESERVE FOR TAX APPEALS - OTHER EXPENSE	\$100,000.00	\$100,000.00	\$0.00	\$0.00	100.00%	100.00%	\$200,000.00	\$200,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	\$120,000.00	\$104,686.66	\$0.00	\$15,313.34	87.24%	87.24%	\$115,000.00	\$82,185.32	\$0.00	\$32,814.68	71.47%	71.47%
01-201-20-165-020	ENGINEERING SERVICES	\$49,300.00	\$11,834.50	\$15,800.00	\$21,665.50	24.01%	56.05%	\$35,700.00	\$16,496.30	\$0.00	\$19,203.70	46.21%	46.21%
01-201-21-180-001	PLANNING BOARD - SALARY & WAGE	\$13,230.72	\$11,012.14	\$0.00	\$2,218.58	83.23%	83.23%	\$12,236.00	\$10,923.59	\$0.00	\$1,312.41	89.27%	89.27%
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	\$12,750.00	\$6,958.30	\$505.27	\$5,286.43	54.57%	58.54%	\$12,150.00	\$4,229.72	\$37.88	\$7,882.40	34.81%	35.12%
01-201-21-185-001	BD OF ADJUST - SALARY & WAGE	\$13,230.72	\$11,012.06	\$0.00	\$2,218.66	83.23%	83.23%	\$12,236.00	\$10,923.57	\$0.00	\$1,312.43	89.27%	89.27%
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	\$38,260.00	\$14,754.79	\$15,857.99	\$7,647.22	38.56%	80.01%	\$15,860.00	\$15,103.52	\$37.88	\$718.60	95.23%	95.47%
01-201-22-195-001	UNIFORM CONST CODE-SALARY/WAGE	\$132,799.84	\$123,899.00	\$0.00	\$8,900.84	93.30%	93.30%	\$126,059.00	\$122,377.72	\$0.00	\$3,681.28	97.08%	97.08%
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	\$17,650.00	\$13,636.98	\$0.00	\$4,013.02	77.26%	77.26%	\$14,010.00	\$11,654.91	\$460.00	\$1,895.09	83.19%	86.47%
01-201-22-196-001	CODE ENFORCEMENT - SALARY & WAGE	\$50,218.56	\$49,200.41	\$0.00	\$1,018.15	97.97%	97.97%	\$44,528.00	\$43,533.09	\$0.00	\$994.91	97.77%	97.77%
01-201-22-196-020	CODE ENFORCEMENT - OTHER EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%	0.00%	\$500.00	\$100.00	\$0.00	\$400.00	20.00%	20.00%
01-201-23-210-020	INSURANCE - LIABILITY	\$99,753.03	\$99,743.48	\$0.00	\$9.55	99.99%	99.99%	\$93,117.00	\$92,960.00	\$0.00	\$157.00	99.83%	99.83%
01-201-23-215-020	WORKERS COMPENSATION	\$87,136.08	\$87,136.08	\$0.00	\$0.00	100.00%	100.00%	\$85,792.00	\$85,791.00	\$0.00	\$1.00	100.00%	100.00%
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	\$362,321.55	\$346,452.20	\$225.00	\$15,644.35	95.62%	95.68%	\$391,197.00	\$358,347.75	\$0.00	\$32,849.25	91.60%	91.60%
01-201-23-222-020	HEALTH BENEFIT WAIVER	\$6,998.66	\$6,973.11	\$0.00	\$25.55	99.63%	99.63%	\$7,096.00	\$4,586.37	\$0.00	\$2,509.63	64.63%	64.63%
01-201-23-225-020	INSURANCE - UNEMPLOYMENT COMPENSATION	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	100.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-25-240-001	POLICE DEPT - SALARY & WAGE	\$1,865,782.43	\$1,788,427.20	\$147.98	\$77,207.25	95.85%	95.86%	\$2,022,451.00	\$1,997,105.38	\$0.00	\$25,345.62	98.75%	98.75%
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	\$112,810.00	\$80,099.69	\$10,748.24	\$21,962.07	71.00%	80.53%	\$140,420.00	\$121,216.75	\$3,091.02	\$16,112.23	86.32%	88.53%
01-201-25-241-020	TRAFFIC & SAFETY COMM. - OTHER EXPENSES	\$1,600.00	\$1,535.25	\$0.00	\$64.75	95.95%	95.95%	\$1,600.00	\$0.00	\$1,272.41	\$327.59	0.00%	79.53%
01-201-25-250-020	INTERLOCAL SERVICES: MC DISPATCH - OE	\$105,989.69	\$105,989.68	\$0.00	\$0.01	100.00%	100.00%	\$105,990.00	\$105,989.69	\$0.00	\$0.31	100.00%	100.00%
01-201-25-251-020	INTERLOCAL SERVICES: DENVILLE COURT - OE	\$59,500.00	\$59,500.00	\$0.00	\$0.00	100.00%	100.00%	\$58,516.00	\$58,516.00	\$0.00	\$0.00	100.00%	100.00%
01-201-25-252-001	EMERGENCY MGMT - SALARY & WAGE	\$5,500.00	\$5,500.00	\$0.00	\$0.00	100.00%	100.00%	\$5,500.00	\$5,499.28	\$0.00	\$0.72	99.99%	99.99%
01-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	\$4,100.00	\$1,096.24	\$233.43	\$2,770.33	26.74%	32.43%	\$4,925.00	\$2,390.79	\$0.00	\$2,534.21	48.54%	48.54%
01-201-25-252-001	FIRE DEPT - SALARY & WAGE	\$7,500.00	\$7,500.00	\$0.00	\$0.00	100.00%	100.00%	\$7,500.00	\$7,500.00	\$0.00	\$0.00	100.00%	100.00%
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	\$32,800.00	\$27,623.38	\$4,403.13	\$773.49	84.22%	97.64%	\$32,800.00	\$25,060.26	\$3,226.56	\$4,513.18	76.40%	86.24%
01-201-25-260-020	VOL. AMBULANCE SQUAD CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00			\$15,000.00	\$11,250.00	\$0.00	\$3,750.00	75.00%	75.00%
01-201-25-266-001	FIRE DEPT - SAFETY - SALARY & WAGE	\$15,703.68	\$15,703.68	\$0.00	\$0.00	100.00%	100.00%	\$15,484.00	\$15,483.78	\$0.00	\$0.22	100.00%	100.00%
01-201-25-266-020	FIRE DEPT - SAFETY - OTHER EXP	\$1,500.00	\$136.88	\$0.00	\$1,363.12	9.13%	9.13%	\$1,500.00	\$149.68	\$0.00	\$1,350.32	9.98%	9.98%
01-201-26-290-001	STREETS & ROADS - SALARY/WAGE	\$365,433.37	\$323,598.35	\$0.00	\$41,835.02	88.55%	88.55%	\$370,835.00	\$330,014.85	\$0.00	\$40,820.15	88.99%	88.99%
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	\$214,440.00	\$165,962.66	\$20,267.26	\$28,210.08	77.39%	86.84%	\$221,325.00	\$153,023.21	\$10,312.87	\$57,988.92	69.14%	73.80%

1/27/2023

Borough of Mountain Lakes Budget Comparison													
Current Fund - Expenditure Budgets													
Account Number	Description	Activity to 12/31/2021						Activity to 12/31/2020					
		Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered	Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered
01-201-26-300-020	SHADE TREE COMMISSION - O/E	\$56,045.00	\$29,093.60	\$25,500.00	\$1,451.40	51.91%	97.41%	\$61,425.00	\$31,610.58	\$28,287.50	\$1,526.92	51.46%	97.51%
01-201-26-305-001	SOLID WASTE - SALARY & WAGES	\$26,422.48	\$24,789.08	\$0.00	\$1,633.40	93.82%	93.82%	\$22,500.00	\$15,933.25	\$0.00	\$6,566.75	70.81%	70.81%
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	\$650,550.00	\$543,020.61	\$52,382.04	\$55,147.35	83.47%	91.52%	\$646,688.00	\$568,686.66	\$0.00	\$78,001.34	87.94%	87.94%
01-201-26-306-020	RECYCLING TAX	\$4,700.00	\$3,535.74	\$935.15	\$229.11	75.23%	95.13%	\$4,700.00	\$3,881.61	\$0.00	\$818.39	82.59%	82.59%
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	\$13,700.00	\$8,679.25	\$350.00	\$4,670.75	63.35%	65.91%	\$10,600.00	\$8,533.76	\$0.00	\$2,066.24	80.51%	80.51%
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	\$55,080.00	\$42,833.78	\$2,716.38	\$9,529.84	77.77%	82.70%	\$54,000.00	\$36,546.38	\$5,991.47	\$11,462.15	67.68%	78.77%
01-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	\$5,000.00	\$4,999.92	\$0.00	\$0.08	100.00%	100.00%	\$5,000.00	\$4,999.92	\$0.00	\$0.08	100.00%	100.00%
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	\$26,984.00	\$26,984.00	\$0.00	\$0.00	100.00%	100.00%	\$26,984.00	\$26,984.00	\$0.00	\$0.00	100.00%	100.00%
01-201-27-335-020	ENVIRONMENTAL COMM - OTHER EXP	\$2,600.00	\$458.23	\$0.00	\$2,141.77	17.62%	17.62%	\$2,600.00	\$515.00	\$0.00	\$1,110.00	31.69%	31.69%
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	\$2,850.00	\$947.00	\$0.00	\$1,903.00	33.23%	33.23%	\$3,700.00	\$2,630.84	\$0.00	\$1,069.16	71.10%	71.10%
01-201-27-340-020	DOG REGULATION - OTHER EXPENSES	\$3,900.00	\$3,900.00	\$0.00	\$0.00	100.00%	100.00%	\$3,900.00	\$3,900.00	\$0.00	\$0.00	100.00%	100.00%
01-201-28-370-001	RECREATION DEPT. - SALARY/WAGE	\$96,752.06	\$96,686.92	\$0.00	\$65.14	99.93%	99.93%	\$91,453.00	\$91,136.26	\$0.00	\$316.74	99.65%	99.65%
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	\$44,225.00	\$40,619.45	\$962.62	\$2,642.93	91.85%	94.02%	\$37,125.00	\$31,255.17	\$1,367.61	\$4,502.22	84.19%	87.87%
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	\$132,809.00	\$103,093.19	\$20,000.00	\$9,715.81	77.63%	92.68%	\$120,359.00	\$98,090.54	\$16,835.47	\$5,432.99	81.50%	95.49%
01-201-29-390-020	AID TO PUBLIC LIBRARY	\$312,051.00	\$312,051.00	\$0.00	\$0.00	100.00%	100.00%	\$303,708.00	\$295,205.90	\$0.00	\$8,502.10	97.20%	97.20%
01-201-30-415-010	ACCUMULATED LEAVE COMPENSATION - S&W	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	100.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	\$1,650.00	\$1,580.90	\$0.00	\$69.10	95.81%	95.81%	\$6,250.00	\$310.00	\$0.00	\$5,940.00	4.96%	4.96%
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	\$48,110.00	\$21,559.62	\$0.00	\$26,550.38	44.81%	44.81%	\$53,025.00	\$22,352.22	\$0.00	\$30,672.78	42.15%	42.15%
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	\$47,940.00	\$38,307.88	\$0.00	\$9,632.12	79.91%	79.91%	\$47,940.00	\$35,285.41	\$0.00	\$12,654.59	73.60%	73.60%
01-201-31-437-020	NATURAL GAS	\$30,200.00	\$22,845.34	\$0.00	\$7,354.66	75.65%	75.65%	\$25,503.00	\$21,302.92	\$0.00	\$4,200.08	83.53%	83.53%
01-201-31-440-020	TELECOMMUNICATIONS	\$25,000.00	\$15,032.86	\$0.00	\$9,967.14	60.13%	60.13%	\$22,725.00	\$20,750.86	\$890.36	\$1,083.78	91.31%	95.23%
01-201-31-447-020	PETROLEUM PRODUCTS	\$72,700.00	\$58,913.70	\$6,081.70	\$7,704.60	81.04%	89.40%	\$35,000.00	\$29,449.86	\$2,905.26	\$2,644.88	84.14%	92.44%
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT	\$15,500.00	\$0.00	\$0.00	\$15,500.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00	\$0.00		
01-201-36-471-020	PERS	\$137,001.00	\$134,314.00	\$0.00	\$2,687.00	98.04%	98.04%	\$142,137.00	\$139,544.37	\$0.00	\$2,592.63	98.18%	98.18%
01-201-36-472-020	SOCIAL SECURITY (O.A.S.I.)	\$116,102.53	\$109,106.05	\$0.00	\$6,996.48	93.97%	93.97%	\$116,228.00	\$109,059.87	\$0.00	\$7,168.13	93.83%	93.83%
01-201-36-475-000	PFRS - CONTRIBUTION	\$532,151.00	\$531,573.53	\$0.00	\$577.47	99.89%	99.89%	\$500,238.00	\$499,538.00	\$0.00	\$700.00	99.86%	99.86%
01-201-36-476-020	LENGTH OF SVS AWARDS (LOSAP)	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%	0.00%	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%	0.00%
01-201-36-477-020	DCRP - EMPLOYER SHARE	\$8,000.00	\$7,347.96	\$0.00	\$652.04	91.85%	91.85%	\$8,500.00	\$7,677.95	\$0.00	\$822.05	90.33%	90.33%
01-201-41-700-000	GRANT EXPENDITURES	\$254,263.66	\$254,263.66	\$0.00	\$0.00	100.00%	100.00%	\$52,192.17	\$52,192.17	\$0.00	\$0.00	100.00%	100.00%
01-201-44-901-020	CAPITAL IMPROVEMENT FUND	\$52,248.62	\$52,248.62	\$0.00	\$0.00	100.00%	100.00%	\$81,313.00	\$81,313.00	\$0.00	\$0.00	100.00%	100.00%
01-201-45-920-020	PAYMENT OF BOND PRINCIPAL	\$845,000.00	\$845,000.00	\$0.00	\$0.00	100.00%	100.00%	\$690,000.00	\$690,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-45-925-020	PAYMENT OF BAN PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00			\$225,989.00	\$225,989.00	\$0.00	\$0.00	100.00%	100.00%
01-201-45-930-020	INTEREST ON BONDS	\$324,157.00	\$324,157.00	\$0.00	\$0.00	100.00%	100.00%	\$152,863.00	\$152,863.00	\$0.00	\$0.00	100.00%	100.00%
01-201-45-935-020	INTEREST ON NOTES	\$0.00	\$0.00	\$0.00	\$0.00			\$59,499.00	\$59,499.00	\$0.00	\$0.00	100.00%	100.00%
01-201-46-875-020	DEFERRED CHGS - SPECIAL EMER. 5 YEARS	\$25,000.00	\$25,000.00	\$0.00	\$0.00	100.00%	100.00%	\$25,000.00	\$25,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-46-880-020	DEFERRED CHGS	\$493.64	\$493.64	\$0.00	\$0.00	100.00%	100.00%	\$0.00	\$0.00	\$0.00	\$0.00		
01-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES	\$1,556,528.44	\$1,556,528.44	\$0.00	\$0.00	100.00%	100.00%	\$1,520,628.53	\$1,520,628.53	\$0.00	\$0.00	100.00%	100.00%
TOTALS		\$9,984,586.24	\$9,282,876.33	\$201,293.77	\$500,416.14	92.97%	94.99%	\$9,873,899.70	\$9,263,280.67	\$83,013.58	\$527,605.45	93.82%	94.66%



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## BOROUGH OF MOUNTAIN LAKES INTEROFFICE MEMORANDUM

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**TO:** Mitchell Stern, Borough Manager

**SUBJECT:** Fourth Quarter 2022 Water Budget Report  
Fourth Quarter 2022 Sewer Budget Report

**DATE:** January 24, 2023

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Attached are the fourth quarter budget reports for the water operating and sewer operating budgets:

**Water Operating:**

- Water Revenue -The water collections exceeded the anticipated revenue amount. Any excess will go back to fund balance.
- Capital Outlay – Funds were budgeted in case there was an emergency and repairs were needed to be done to the water infrastructure.
- Salaries & Wages including social security – Approximately \$6,900 is remaining in the overtime line item and due to employee changes within the department all the salaries and wages and social security was not needed.
- Other Expenses – Of the total budget 74.49% was paid or charged at year end. The electric bills for December will be paid in 2023. The purchased water line item is in case there is an emergency, but these funds were not needed. There were funds remaining in line/pump/motor repairs, equipment, and water meters maintenance line items.
- The PERS employer bill for 2022 has been paid in full but we will be receiving a bill for the 2022 salary increase in 2023.

**Sewer Operating:**

- Sewer Revenue -The sewer collections exceeded the anticipated revenue amount. Any excess will go back to fund balance.
- Capital Outlay – Funds were budgeted in case there was an emergency and repairs were not needed to be done.
- Salaries & Wages including social security –\$3,915.70 is remaining in the overtime line item and due to employee changes within the department all the salaries and wages and social security was not needed.
- Other Expenses – 95.90% of the budget was paid or charged. The majority of the encumbered amount is for Parsippany for sewerage fees, in case the year end reconciliation amounts to more than what we've already paid.
- The PERS employer bill for 2022 has been paid in full but we will be receiving a bill for the 2022 salary increase in 2023.

  
Monica Goscicki  
Chief Financial Officer

Borough of Mountain Lakes													
Water Operating - Revenue Budgets													
Activity to 12/31/2022													
Activity to 12/31/2021													
Account Number	Description	Budget	Activity	Balance	% Received	Budget	Activity	Balance	% Received				
05-192-08-501-000	ANTICIPATED SURPLUS	\$54,840.79	\$54,840.79	\$0.00	100.00%	\$54,713.00	\$54,713.00	\$0.00	100.00%				
05-192-17-000-000	WATER OPERATING REVENUES	\$860,000.00	\$886,739.62	-\$26,739.62	103.11%	\$840,073.00	\$922,951.51	-\$82,878.51	109.87%				
05-192-17-100-000	MRNA - INTEREST EARNED	\$0.00	\$2,626.59	-\$2,626.59		\$0.00	\$2,020.36	-\$2,020.36					
TOTALS		\$914,840.79	\$944,207.00	-\$29,366.21	103.21%	\$894,786.00	\$979,684.87	-\$84,898.87	109.49%				
Water Operating - Expenditure Budgets													
Activity to 12/31/2022													
Activity to 12/31/2021													
Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered	Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered
05-201-55-510-001	Water Operating - Salary & Wages	\$442,562.67	\$415,394.16	\$0.00	\$27,168.51	93.86%	93.86%	\$434,773.00	\$406,870.38	\$0.00	\$27,902.62	93.58%	93.58%
05-201-55-520-520	Water Operating - Other Expenses	\$404,817.08	\$285,465.35	\$16,100.85	\$103,250.88	70.52%	74.49%	\$392,451.00	\$284,592.65	\$3,357.26	\$104,501.09	72.52%	73.37%
05-201-55-527-000	Water - Capital Outlay	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%	0.00%	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%	0.00%
05-201-55-531-000	Water - Social Security	\$33,856.04	\$30,402.83	\$0.00	\$3,453.21	89.80%	89.80%	\$33,260.00	\$30,503.20	\$0.00	\$2,756.80	91.71%	91.71%
05-201-55-532-000	Water - P.E.R.S.	\$18,605.00	\$18,240.00	\$0.00	\$365.00	98.04%	98.04%	\$19,302.00	\$18,950.47	\$0.00	\$351.53	98.18%	98.18%
TOTALS		\$914,840.79	\$749,502.34	\$16,100.85	\$149,237.60	81.93%	83.69%	\$894,786.00	\$740,916.70	\$3,357.26	\$150,512.04	82.80%	83.18%

Borough of Mountain Lakes													
Sewer Operating - Revenue Budgets													
Activity to 12/31/2022													
Account Number	Description	Budget	Activity	Balance	%	Activity to 12/31/2021							
						Budget	Activity	Balance	Received				
07-192-08-501-000	ANTICIPATED SURPLUS	\$177,546.62	\$177,546.62	\$0.00	100.00%	\$53,229.00	\$53,229.00	\$0.00	100.00%				
07-192-17-000-000	SEWER OPERATING REVENUES	\$824,000.00	\$846,298.44	-\$22,298.44	102.71%	\$824,000.00	\$875,760.03	-\$51,760.03	106.28%				
07-192-17-001-000	SEWER - MISCELLANEOUS FEES	\$10,000.00	\$13,784.64	-\$3,784.64	137.85%	\$20,000.00	\$124,024.34	-\$104,024.34	620.12%				
07-192-17-200-000	MISC REVENUE NOT ANTIC (MRNA)	\$0.00	\$0.00	\$0.00		\$0.00	\$198.45	-\$198.45					
TOTALS													
		\$1,011,546.62	\$1,037,629.70	-\$26,083.08	102.58%	\$897,229.00	\$1,053,211.82	-\$155,982.82	117.38%				
Sewer Operating - Expenditure Budgets													
Activity to 12/31/2022													
Account Number	Description	Budget	Activity	Encumbered	Balance	%	%Expended & Encumbered	Activity to 12/31/2021					
								Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered
07-201-55-510-001	Sewer Operating - Salary & Wages	\$244,062.43	\$230,809.67	\$0.00	\$13,252.76	94.57%	94.57%	\$240,016.00	\$220,994.31	\$0.00	\$19,021.69	92.07%	92.07%
07-201-55-520-520	Sewer Operating - Other Expenses	\$725,282.41	\$560,130.33	\$135,444.19	\$29,707.89	77.23%	95.90%	\$614,814.00	\$560,636.68	\$24,210.96	\$29,966.36	91.19%	95.13%
07-201-55-527-000	Sewer Operating - Capital Outlay	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	0.00%	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	0.00%
07-201-55-531-000	Sewer Operating - Social Security	\$18,670.78	\$16,689.37	\$0.00	\$1,981.41	89.39%	89.39%	\$18,361.00	\$16,155.41	\$0.00	\$2,205.59	87.99%	87.99%
07-201-55-532-000	Sewer Operating - P.E.R.S.	\$13,531.00	\$13,266.00	\$0.00	\$265.00	98.04%	98.04%	\$14,038.00	\$13,782.16	\$0.00	\$255.84	98.18%	98.18%
TOTALS		\$1,011,546.62	\$820,895.37	\$135,444.19	\$55,207.06	81.15%	94.54%	\$897,229.00	\$811,568.56	\$24,210.96	\$61,449.48	90.45%	93.15%

Borough of Mountain Lakes			
Water and Sewer - Billing and Revenue			
Fourth Quarter 2022			
	October	November	December
Water:			
Beginning Balance	\$7,736.72	\$269,775.81	\$42,243.37
Adjustments (+/-)			
Billed - Including Adjustments	\$377,110.72	\$2,398.38	\$2,049.84
Receipts - Including Adjustments	-\$115,071.63	-\$229,930.82	-\$17,039.40
Ending Balance	\$269,775.81	\$42,243.37	\$27,253.81
Sewer:			
Beginning Balance	\$23,484.39	\$196,667.30	\$55,077.87
Adjustments (+/-)			
Billed - Including Adjustments	\$255,708.90	\$1,694.72	\$1,851.09
Receipts - Including Adjustments	-\$82,525.99	-\$143,284.15	-\$14,260.30
Ending Balance	\$196,667.30	\$55,077.87	\$42,668.66

	1Q		2Q		3Q		4Q		Total		Total	Total Water
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water & Sewer	Res & Comm
<b>2015</b>												
Residential	26,103,722.04	25,212,817.04	27,215,618.72	26,066,436.28	31,359,052.64	29,622,529.00	29,374,097.04	28,844,291.68	114,052,490.44	109,746,074.00	223,798,564.44	114,052,490.44
Yard	15,596.04	-	13,772,653.24	-	20,890,566.40	-	266,534.84	-	34,945,350.52	-	34,945,350.52	34,945,350.52
Commercial	3,700,402.04	3,862,147.04	4,061,678.84	2,626,488.12	6,871,637.44	4,717,580.00	3,437,850.28	3,615,369.68	18,071,568.60	14,821,584.84	32,893,153.44	18,071,568.60
	29,819,720.12	29,074,964.08	45,049,950.80	28,692,924.40	59,121,256.48	34,340,109.00	33,078,482.16	32,459,661.36	167,069,409.56	124,567,658.84	291,637,068.40	132,124,059.04
<b>2016</b>												
Residential	17,993,622.04	18,346,543.28	29,706,092.56	28,687,308.08	32,663,837.32	31,481,829.24	23,951,436.80	24,309,167.04	104,314,988.72	102,824,847.64	207,139,836.36	104,314,988.72
Yard	29,381.44	-	19,739,595.16	-	22,902,957.24	-	572,504.24	-	43,244,438.08	-	43,244,438.08	43,244,438.08
Commercial	2,196,989.00	2,263,151.00	4,798,475.44	4,109,352.36	6,218,734.84	4,271,294.80	2,759,778.44	2,946,819.44	15,973,977.72	13,590,617.60	29,564,595.32	15,973,977.72
	20,219,992.48	20,609,694.28	54,244,163.16	32,796,660.44	61,785,529.40	35,753,124.04	27,283,719.48	27,255,986.48	163,533,404.52	116,415,465.24	279,948,869.76	120,288,966.44
<b>2017</b>												
Residential	22,830,865.00	22,888,733.84	25,549,138.96	24,771,044.08	25,109,834.20	24,246,142.36	21,901,129.88	22,293,119.52	95,390,968.04	94,199,039.80	189,590,007.84	95,390,968.04
Yard	155,968.52	-	13,855,956.68	-	16,339,274.68	-	178,372.04	-	30,529,571.92	-	30,529,571.92	30,529,571.92
Commercial	3,139,238.04	3,363,538.04	3,609,992.88	3,263,013.28	3,604,578.64	3,183,025.80	3,130,120.96	3,315,706.04	13,483,930.52	13,125,283.16	26,609,213.68	13,483,930.52
	26,126,071.56	26,252,271.88	43,015,088.52	28,034,057.36	45,053,687.52	27,429,168.16	25,209,622.88	25,608,825.56	139,404,470.48	107,324,322.96	246,728,793.44	108,874,898.56
<b>2018</b>												
Residential	22,446,514.44	23,300,720.20	21,776,923.76	21,640,726.32	27,307,292.16	26,872,337.56	20,798,653.72	21,224,128.40	92,329,384.08	93,037,912.48	185,367,296.56	92,329,384.08
Yard	33,709.00	-	12,321,982.44	-	17,198,510.32	-	19,100.00	-	29,573,301.76	-	29,573,301.76	29,573,301.76
Commercial	3,226,183.48	3,147,937.00	5,651,948.24	3,187,636.00	5,885,141.04	4,933,749.80	3,068,505.36	3,229,948.36	17,831,778.12	14,499,271.16	32,331,049.28	17,831,778.12
	25,706,406.92	26,448,657.20	39,750,854.44	24,828,362.32	50,390,943.52	31,806,087.36	23,886,259.08	24,454,076.76	139,734,463.96	107,537,183.64	247,271,647.60	110,161,162.20
<b>2019</b>												
Residential	20,962,108.84	20,860,361.96	22,743,753.68	22,384,406.92	26,179,373.44	24,992,783.76	24,748,316.12	24,986,100.32	94,633,552.08	93,223,652.96	187,857,205.04	94,633,552.08
Yard	-	-	9,717,477.60	-	17,016,834.56	-	4,488.00	-	26,738,800.16	-	26,738,800.16	26,738,800.16
Commercial	3,184,787.68	3,271,117.96	5,732,355.40	4,905,997.76	7,939,715.84	6,659,473.88	3,954,193.24	3,843,173.24	20,811,052.16	18,679,762.84	39,490,815.00	20,811,052.16
	24,146,896.52	24,131,479.92	38,193,586.68	27,290,404.68	51,135,923.84	31,652,257.64	28,706,997.36	28,829,273.56	142,183,404.40	111,903,415.80	254,086,820.20	115,444,604.24
<b>2020</b>												
Residential	16,901,849.88	17,705,309.64	28,417,748.60	26,505,730.76	29,617,417.48	28,878,829.56	21,933,298.08	22,289,529.12	96,870,314.04	95,379,399.08	192,249,713.12	96,870,314.04
Yard	-	-	12,723,972.08	-	19,910,212.16	-	233,414.04	-	32,867,598.28	-	32,867,598.28	32,867,598.28
Commercial	4,347,081.56	4,086,096.56	3,583,187.12	2,371,519.76	6,612,500.56	3,700,742.28	2,467,370.68	2,208,979.68	17,010,139.92	12,367,338.28	29,377,478.20	17,010,139.92
	21,248,931.44	21,791,406.20	44,724,907.80	28,877,250.52	56,140,130.20	32,579,571.84	24,634,082.80	24,498,508.80	146,748,052.24	107,746,737.36	254,494,789.60	113,880,453.96
<b>2021</b>												
Residential	21,152,078.80	21,384,174.96	28,418,898.96	27,239,013.00	22,507,333.52	22,038,915.92	23,230,304.56	23,318,392.96	95,308,615.84	93,980,496.84	189,289,112.68	95,308,615.84
Yard	41,074.96	-	15,409,320.48	-	14,898,857.64	-	18,879.60	-	30,368,132.68	-	30,368,132.68	30,368,132.68
Commercial	4,120,849.84	3,857,399.84	8,004,680.48	4,560,433.92	7,212,836.04	4,671,035.68	3,244,004.36	2,929,952.88	22,582,370.72	16,018,822.32	38,601,193.04	22,582,370.72
	25,314,003.60	25,241,574.80	51,832,899.92	31,799,446.92	44,619,027.20	26,709,951.60	26,493,188.52	26,248,345.84	148,259,119.24	109,999,319.16	258,258,438.40	117,890,986.56
<b>2022</b>												
Residential	17,974,511.24	18,203,204.92	26,042,142.60	25,338,246.48	27,992,694.04	27,482,293.08	18,335,502.32	19,121,036.40	90,344,850.20	90,144,780.88	180,489,631.08	90,344,850.20
Yard	204.96	-	11,455,515.32	-	22,195,926.92	-	255,094.32	-	33,906,741.52	-	33,906,741.52	33,906,741.52
Commercial	2,546,152.20	2,287,952.20	5,554,971.00	3,692,778.72	8,467,266.76	5,253,678.92	3,300,478.00	3,234,978.00	19,868,867.96	14,469,387.84	34,338,255.80	19,868,867.96
	20,520,868.40	20,491,157.12	43,052,628.92	29,031,025.20	58,655,887.72	32,735,972.00	21,891,074.64	22,356,014.40	144,120,459.68	104,614,168.72	248,734,628.40	110,213,718.16

Note:

1st Quarter use is January-March current year

2nd Quarter use is April-June current year

3rd Quarter use is July-September current year

4th Quarter use is October-December current year



Borough of Mountain Lakes				
Fund	Capital and Trust Accounts			Cash Balance
Number				12/31/2022
4	General Capital			\$ 2,614,328.75
	Subaccounts - Part of the cash balance			
	Capital Improvement Fund Balance	233,620.53		
	Premium on Bonds - Part of Fund Balance	5,477.91		
6	Water Capital			\$ 13,877.93
8	Sewer Capital			\$ 39,604.00
12	Payroll Agency			\$ 23,635.87
13	Animal Control			\$ 985.56
14	Unemployment			\$ 45,325.38
17	Developer's Escrow			\$ 125,999.69
18	Other Trust			\$ 590,439.67
	Subaccounts:			
	Reserve for Municipal Alliance	7,674.76		
	Reserve for Parking Offenses Adj. Act	228.69		
	Fire Marshall Trust	7,889.76		
	Tax Sale Premiums	78,000.00		
	Video Systems for Police Cars	1,050.00		
	Reserve for Accumulated Absences	60,597.75		
	Reserve for Storm Recovery	384,998.71		
	Reserve for Liability Insurance	50,000.00		
19	Police Outside Services			\$ 90,006.93
20	Affordable Housing			\$ 57,733.62
23	Police Forfeiture of Assets			\$ 3,147.25
26	Flexible Spending			\$ 1,905.05
32	Shade Tree Trust			\$ 21,445.95
33	Recreation			\$ 334,557.47
	Subaccounts:			
	Historic Preservation Comm.	32,814.84		
	Mountain Lakes Centennial Comm.	15,997.97		
	Spruce Edge Parks/Walkways	-		
	Various Recreation Programs	285,744.66		
49	Net Payroll			0.00

## 2022 Reserve Accounts

\* Premium on Bonds is part of the General Capital Fund Balance. The balance as of 12/31/2021 is the premium from the 2017 bond sale.

# Capital Ordinances

## Activity to 12/31/2022 (Accounting Year 2022)

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
=====					
<b>04-215-55-976-000</b>	<b>2012 Bond Ordinance 17-12</b>	-	-	-	-
04-215-55-976-010	Facility Improvements	202,000.00	202,000.00	-	-
04-215-55-976-011	Borough Computer	15,000.00	15,000.00	-	-
04-215-55-976-012	Road Resurfacing	285,000.00	285,000.00	-	-
04-215-55-976-013	Reconstruction of Curbs & Sidewalks	110,000.00	110,000.00	-	-
04-215-55-976-014	Stormwater Drainage System	65,000.00	65,000.00	-	-
04-215-55-976-015	Water Supply - Well #4, hydrants, shed	141,000.00	141,000.00	-	-
04-215-55-976-016	Equipment Purchases	93,425.00	93,425.00	-	-
		<b>911,425.00</b>	<b>911,425.00</b>	-	-
<b>04-215-55-982-000</b>	<b>2016 CAPITAL ORDINANCE 06-16</b>	-	-	-	-
04-215-55-982-001	Police - Recording System	3,500.00	3,500.00	-	-
04-215-55-982-002	Police - Pole Cameras	18,500.00	18,500.00	-	-
04-215-55-982-003	Fire - General Equipment	25,000.00	25,000.00	-	-
04-215-55-982-004	Public Works - Street Signs	18,000.00	18,000.00	-	-
04-215-55-982-005	CERT/Police - Radios	5,000.00	5,000.00	-	-
04-215-55-982-006	Public Works - Road Paving	270,000.00	270,000.00	-	-
04-215-55-982-007	Public Works - Road Paving State Aid	160,000.00	160,000.00	-	-
04-215-55-982-008	Public Works - Curbs & Sidewalks	50,000.00	50,000.00	-	-
04-215-55-982-009	Public Works - Storm Drain System	38,000.00	38,260.00	-	(260.00)
04-215-55-982-010	Water Utility - Insertion Valve	23,000.00	23,000.00	-	-
04-215-55-982-011	Water Utility - Hydrant Replacement	12,000.00	12,000.00	-	-
04-215-55-982-012	Public Works - Jet Vac	16,000.00	16,000.00	-	-
04-215-55-982-013	Bldgs & Grds - Borough Hall Roof	35,000.00	35,000.00	-	-
04-215-55-982-014	Bldgs & Grds - Railroad Station Steps	55,000.00	29,030.75	5,500.00	20,469.25
04-215-55-982-015	Bldgs & Grds - Esplanade Steps	12,000.00	12,000.00	-	-
04-215-55-982-016	Recreation - Midvale Boat Dock	15,000.00	15,000.00	-	-
04-215-55-982-017	Public Works - Blvd Traf. Light Generato	6,000.00	6,000.00	-	-
04-215-55-982-018	Recreation - Midvale Park Improvements	26,000.00	26,000.00	-	-
04-215-55-982-019	Manager - Annual Computer Upgrades	17,100.00	12,364.77	-	4,735.23
04-215-55-982-020	Manager - Server Upgrade - ECM	45,000.00	30,700.45	-	14,299.55
04-215-55-982-021	Police - Scheduling Software	3,300.00	3,300.00	-	-
04-215-55-982-022	Recreation - Island Beach Improv.	641,350.00	583,973.86	-	57,376.14
04-215-55-982-023	Recreation - Birchwood Lake Improv.	716,250.00	618,408.21	-	97,841.79
04-215-55-982-024	Sec.20 - Architect & Eng. Beach Projects	165,400.00	161,448.85	-	3,951.15
04-215-55-982-025	Public Works - HD Pick-up	52,000.00	52,000.00	-	-

# Capital Ordinances

## Activity to 12/31/2022 (Accounting Year 2022)

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
=====	=====	=====	=====	=====	=====
		2,428,400.00	2,224,486.89	5,500.00	198,413.11
<b>04-215-55-983-000</b>	<b>2017 CAPITAL ORDINANCE 05-17</b>	-	-	-	-
04-215-55-983-001	Police - Dash Cam System	57,300.00	48,161.27	-	9,138.73
04-215-55-983-002	Fire - Personal Protective Gear (6 sets)	7,488.00	7,488.00	-	-
04-215-55-983-003	Fire - Pagers (2)	900.00	900.00	-	-
04-215-55-983-004	Fire - Positive Pressure Fan	4,900.00	-	-	4,900.00
04-215-55-983-005	Public Works-Street Sign Replacement	18,000.00	18,000.00	-	-
04-215-55-983-006	Public Works - Pollard Rd. Paving	50,000.00	50,000.00	-	-
04-215-55-983-007	Public Works - Road Milling @Gas Co Proj	25,000.00	25,000.00	-	-
04-215-55-983-008	Public Works - Pollard Rd. Water Main	375,000.00	375,000.00	-	-
04-215-55-983-009	Bldg & Grds-Eng & Design Sunset Lake Dam	99,000.00	80,172.49	-	18,827.51
04-215-55-983-010	Public Works - Aeration System-Birchwood	20,000.00	20,000.00	-	-
04-215-55-983-011	Public Works-Pick up Truck Replacement-2	43,000.00	43,000.00	-	-
04-215-55-983-012	Fire - Jaws of Life & Telescopic Ram	11,712.00	11,712.00	-	-
		712,300.00	679,433.76	-	32,866.24
<b>04-215-55-984-000</b>	<b>2018 CAPITAL ORDINANCE 4-18</b>	-	-	-	-
04-215-55-984-001	Police Weapon Replacement	10,000.00	9,540.15	-	459.85
04-215-55-984-002	Fire Personal Protective Gear	9,600.00	9,600.00	-	-
04-215-55-984-003	Fire Pager Replacement	900.00	900.00	-	-
04-215-55-984-004	Fire Other Equipment	4,900.00	4,900.00	-	-
04-215-55-984-005	Public Works Repair Concrete Pad - Recyc	40,000.00	40,000.00	-	-
04-215-55-984-006	Public Works Drainage Projects	19,400.00	19,400.00	-	-
04-215-55-984-007	Pub Wks Rd Repav N.Pocono, Cres. & Gro	575,000.00	575,000.00	-	-
04-215-55-984-008	Public Works Curbs and Sidewalks	141,000.00	141,000.00	-	-
04-215-55-984-009	Water System Fire Hydrant Replace.	25,000.00	23,824.22	-	1,175.78
04-215-55-984-010	Water System Entry Door - Well #3	3,500.00	3,500.00	-	-
04-215-55-984-011	Water System Chlorine Injection Well #2	5,000.00	5,000.00	-	-
04-215-55-984-012	Water System Mag Meters Well #2,3,4	20,000.00	20,000.00	-	-
04-215-55-984-013	Manager Borough Hall Architect	50,000.00	42,970.00	-	7,030.00
04-215-55-984-014	Public Works Engine Replac. 2006 Pick up	3,000.00	3,000.00	-	-
04-215-55-984-015	Public Works Replace 1997 Utility Truck	49,000.00	48,075.00	-	925.00
04-215-55-984-016	Public Works Replace 1997 Toro Tractor	43,000.00	43,925.00	-	(925.00)
04-215-55-984-017	Public Works Replace 2006 Code/Bldg Veh	35,000.00	35,000.00	-	-
04-215-55-984-018	Police On Board Computers	30,000.00	29,074.51	-	925.49
04-215-55-984-019	Manager Lightning Detection System	20,000.00	-	-	20,000.00

# Capital Ordinances

## Activity to 12/31/2022 (Accounting Year 2022)

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-984-020	Public Works Repair Fence - Recycling	17,900.00	12,803.83	-	5,096.17
04-215-55-984-021	Park Maintenance Cove Park Improvements	16,500.00	-	-	16,500.00
04-215-55-984-022	Park Maintenance Playground Safety Imp.	9,500.00	-	-	9,500.00
04-215-55-984-023	Finance Section 20 Costs	50,000.00	50,000.00	-	-
		<b>1,178,200.00</b>	<b>1,117,512.71</b>	<b>-</b>	<b>60,687.29</b>
<b>04-215-55-985-000</b>	<b>2019 CAPITAL ORDINANCE 2-19</b>	-	-	-	-
04-215-55-985-001	POLICE LIVESCAN FINGERPRINT STATION	35,000.00	35,000.00	-	-
04-215-55-985-002	POLICE ELEC. SIGNBOARD/SPEED TRAILER	15,385.00	15,385.00	-	-
04-215-55-985-003	FIRE PERSONAL PROTECTIVE EQUIPMENT	28,800.00	28,458.73	-	341.27
04-215-55-985-004	FIRE OTHER EQUIPMENT	4,900.00	4,817.47	-	82.53
04-215-55-985-005	PUBLIC WORKS VEHICLE LIFT	72,250.00	72,250.00	-	-
04-215-55-985-006	PUBLIC WORKS RD REPAVING POCONO,MIDVALE	428,966.00	428,966.00	-	-
04-215-55-985-007	PUBLIC WORKS CURBS AND SIDEWALKS	141,000.00	141,000.00	-	-
04-215-55-985-008	MANAGER SUNSET LAKE DAM	2,100,000.00	41,188.95	26,112.50	2,032,698.55
04-215-55-985-009	PUBLIC WORKS DUMP TRUCK	195,000.00	195,000.00	-	-
04-215-55-985-010	PUB WORKS ASBESTOS ABATEMENT DPW FAC.	34,500.00	34,500.00	-	-
04-215-55-985-011	PARKS TENNIS COURT SURFACE REPAIRS	14,000.00	-	-	14,000.00
04-215-55-985-012	PARKS TENNIS COURT FENCE	21,000.00	-	-	21,000.00
04-215-55-985-013	PARKS MIDVALE PARK AED INSTALL	6,500.00	-	-	6,500.00
04-215-55-985-014	ENGINEERING - SECTION 20 COSTS	5,000.00	4,805.27	-	194.73
04-215-55-985-015	FINANCE - SECTION 20 COSTS	83,655.00	72,275.74	-	11,379.26
		<b>3,185,956.00</b>	<b>1,073,647.16</b>	<b>26,112.50</b>	<b>2,086,196.34</b>
<b>04-215-55-986-000</b>	<b>2019 CAPITAL ORDINANCE 10-19</b>	-	-	-	-
04-215-55-986-001	ROAD REPAVING, MORRIS AVE.	598,690.00	608,578.38	-	(9,888.38)
04-215-55-986-002	SECTION 20 COSTS - FINANCE COSTS	11,310.00	1,421.62	-	9,888.38
		<b>610,000.00</b>	<b>610,000.00</b>	<b>-</b>	<b>-</b>
<b>04-215-55-987-000</b>	<b>2020 CAPITAL ORDINANCE 4-20</b>	-	-	-	-
04-215-55-987-001	FIRE AIR PACK REPLACEMENTS	41,673.00	41,673.00	-	-
04-215-55-987-002	FIRE AIR BOTTLE REPLACEMENTS	48,852.00	48,852.00	-	-
04-215-55-987-003	PUB WKS 52" MOWER	13,500.00	13,500.00	-	-
04-215-55-987-004	PUB WKS HYDRANT REPLACEMENT	15,000.00	-	-	15,000.00

# Capital Ordinances

## Activity to 12/31/2022 (Accounting Year 2022)

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Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-987-005	PUB WKS ROAD REPAVING, CURBS & SIDEWALKS	111,247.00	105,594.55	-	5,652.45
04-215-55-987-006	PUB WKS IMPROV. TO STORMWATER DRAINAGE	10,000.00	-	-	10,000.00
04-215-55-987-007	POLICE RETROFIT POLICE VEHICLE	15,000.00	14,528.25	-	471.75
04-215-55-987-008	FIRE COMMAND VEHICLE	40,000.00	36,111.00	-	3,889.00
04-215-55-987-009	FIRE RETROFIT COMMAND VEHICLE	10,000.00	10,000.00	-	-
04-215-55-987-010	PUB WKS 2 MASON DUMP TRUCKS	135,000.00	135,000.00	-	-
04-215-55-987-011	ENGINEERING SECTION 20 COSTS	10,000.00	9,999.99	-	0.01
04-215-55-987-012	FINANCE SECTION 20 COSTS	30,571.00	30,571.00	-	-
04-215-55-987-013	PUB WKS CONDIR ROAD	250,000.00	227,992.39	-	22,007.61
04-215-55-987-014	PUB WKS MORRIS AVE.	151,323.00	151,323.00	-	-
		<b>882,166.00</b>	<b>825,145.18</b>	<b>-</b>	<b>57,020.82</b>
<b>04-215-55-988-000</b>	<b>2020 CAPITAL ORDINANCE 7-20</b>	-	-	-	-
04-215-55-988-001	PUB WKS CURBS AND SIDEWALKS	6,000.00	-	-	6,000.00
		<b>6,000.00</b>	<b>-</b>	<b>-</b>	<b>6,000.00</b>
<b>04-215-55-989-000</b>	<b>2020 CAPITAL ORD. 8-20 BORO HALL RENOV.</b>	-	-	-	-
04-215-55-989-101	B.H. S&W DEMOLITION-LOWER LEVEL	20,000.00	32,419.02	-	(12,419.02)
04-215-55-989-102	B.H. S&W DEMOLITON-UPPER LEVEL	20,000.00	22,994.64	-	(2,994.64)
04-215-55-989-103	B.H. S&W DEMOLITION-ROOF	10,000.00	15,047.85	-	(5,047.85)
04-215-55-989-106	B.H S&W FOOTING-EXCAVATION	15,000.00	29,389.09	-	(14,389.09)
04-215-55-989-108	B.H S&W FOOTING-SLABS	30,100.00	29,020.87	-	1,079.13
04-215-55-989-109	B.H. S&W FOUNDATION-WALLS-BACK ADDITION	20,000.00	20,014.34	-	(14.34)
04-215-55-989-110	B.H. S&W FOOTING-ENTRANCE	31,600.00	37,767.08	-	(6,167.08)
04-215-55-989-111	B.H. S&W FOUNDATION-WALLS-ENTRANCE	27,600.00	26,376.86	-	1,223.14
04-215-55-989-112	B.H. S&W CMU WALLS-LOWER LEVEL	100,580.00	75,800.57	-	24,779.43
04-215-55-989-113	B.H. S&W CMUWALLS-UPPER LEVEL	100,698.00	24,534.97	-	76,163.03
04-215-55-989-114	B.H. S&W WATERPROOFING-FOUNDATION WALL	4,820.00	5,118.77	-	(298.77)
04-215-55-989-115	B.H. S&W TPO ROOF	52,000.00	29,001.75	-	22,998.25
04-215-55-989-116	B.H. S&W METAL STUD WALLS-UPPER LEVEL	114,462.00	93,190.85	-	21,271.15
04-215-55-989-117	B.H. S&W INSTALL DOOR'S FRAMES-UPPER	7,000.00	7,940.22	-	(940.22)
04-215-55-989-118	B.H. S&W METAL STUDS WALLS-LOWER LEVEL	96,231.00	42,141.27	-	54,089.73
04-215-55-989-119	B.H. S&W INSTALL DOOR'S FRAME-LOWER	9,400.00	6,908.07	-	2,491.93
04-215-55-989-120	B.H. S&W STONE VENEER	74,300.00	17,260.03	-	57,039.97
04-215-55-989-121	B.H. S&W EXTENDED ROOF WALL	61,200.00	59,306.88	-	1,893.12
04-215-55-989-122	B.H. S&W CEMENT FIBER SIDING	82,250.00	-	-	82,250.00



# Capital Ordinances

## Activity to 12/31/2022 (Accounting Year 2022)

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Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-123	B.H. S&W CEILINGS	35,250.00	-	-	35,250.00
04-215-55-989-124	B.H. S&W INSULATION	33,500.00	4,450.88	-	29,049.12
04-215-55-989-125	B.H. S&W STUCCO	48,600.00	19,015.21	-	29,584.79
04-215-55-989-126	B.H. S&W DOORS	16,550.00	548.67	-	16,001.33
04-215-55-989-127	B.H. S&W SECURITY DOOR	3,000.00	-	-	3,000.00
04-215-55-989-128	B.H. S&W GARAGE DOOR	2,800.00	-	-	2,800.00
04-215-55-989-129	B.H. S&W WINDOWS-STORE FRONT	46,300.00	25,451.14	-	20,848.86
04-215-55-989-130	B.H. S&W WINDOWS SUN SHADES	25,000.00	1,139.96	-	23,860.04
04-215-55-989-131	B.H. S&W ELEVATOR	-	2,596.40	-	(2,596.40)
04-215-55-989-132	B.H. S&W ELECTRIC	160,000.00	117,654.66	-	42,345.34
04-215-55-989-133	B.H. S&W PLUMBING	125,000.00	81,556.55	-	43,443.45
04-215-55-989-134	B.H. S&W HVAC	165,000.00	128,599.17	-	36,400.83
04-215-55-989-135	B.H. S&W ALARMS	21,200.00	17,399.21	-	3,800.79
04-215-55-989-137	B.H. S&W STAIRS AND RAILINGS	31,000.00	19,702.81	-	11,297.19
04-215-55-989-138	B.H. S&W FLOORS	91,100.00	26,895.76	-	64,204.24
04-215-55-989-139	B.H. S&W MENS AND WOMENS LACKER ROOMS	3,100.00	-	-	3,100.00
04-215-55-989-141	B.H. S&W 7 BATHROOMS 2 JANITOR 2 LOCKER	53,600.00	-	-	53,600.00
04-215-55-989-142	B.H. S&W SITE WORK	20,000.00	40,031.07	-	(20,031.07)
04-215-55-989-145	B.H. S&W MISCELLANEOUS	-	14,971.64	-	(14,971.64)
04-215-55-989-146	B.H. S&W MILLWORK	58,700.00	-	-	58,700.00
04-215-55-989-147	B.H. S&W STRUCTURAL STEEL	22,500.00	102,810.31	-	(80,310.31)
04-215-55-989-148	B.H. S&W CORRDIATION OF WORK	34,000.00	39,082.32	-	(5,082.32)
04-215-55-989-151	B.H. S&W OTHER/RELOCATION/GENERATO	-	6,839.15	-	(6,839.15)
04-215-55-989-155	B.H. S&W ADMINISTRATIVE ASSISTANT	20,000.00	40,022.72	-	(20,022.72)
04-215-55-989-170	B.H. S&W CONTINGENCY	10,109.82	18,910.34	-	(8,800.52)
04-215-55-989-204	B.H. O/E DEMOLITON - CONTAINERS	11,000.00	5,912.15	-	5,087.85
04-215-55-989-205	B.H. O/E DEMOLITON - EQUIPMENT	10,000.00	1,024.05	-	8,975.95
04-215-55-989-207	B.H. O/E EQUIPMENT - RENTAL	6,000.00	4,297.34	1,600.00	102.66
04-215-55-989-208	B.H. O/E FOOTING - SLABS	15,790.00	25,789.94	-	(9,999.94)
04-215-55-989-209	B.H. O/E FOUNDATION - WALLS - BACK ADDITY	6,000.00	6,817.29	-	(817.29)
04-215-55-989-210	B.H. O/E FOOTING - ENTRANCE	13,375.00	12,464.41	-	910.59
04-215-55-989-211	B.H. O/E FOUNDTION - WALLS - ENTRANCE	14,600.00	13,116.82	-	1,483.18
04-215-55-989-212	B.H. O/E CMU WALLS - LOWER LEVEL	18,200.00	11,612.55	471.11	6,116.34
04-215-55-989-213	B.H. O/E CMU WALLS - UPPER LEVEL	12,850.00	4,952.29	-	7,897.71
04-215-55-989-214	B.H O/E WATERPROOFING FOUNDATION WALL	4,400.00	3,932.84	-	467.16
04-215-55-989-215	B.H O/E TPO ROOF	145,010.00	121,647.03	27,911.56	(4,548.59)
04-215-55-989-216	B.H. O/E METAL STUD WALLS - UPPER LEVEL	35,300.00	56,981.42	2,016.80	(23,698.22)
04-215-55-989-218	B.H. O/E METAL STUDS WALLS - LOWER LEVEL	28,006.00	46,492.71	3,280.00	(21,766.71)
04-215-55-989-220	B.H. O/E STONE VENEER	28,000.00	5,748.64	731.35	21,520.01
04-215-55-989-221	B.H. O/E EXTENDED ROOF WALL	14,800.00	16,084.56	-	(1,284.56)

# Capital Ordinances

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Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-222	B.H. O/E CEMENT FIBER SIDING	53,350.00	-	-	53,350.00
04-215-55-989-223	B.H. O/E CEILINGS	12,100.00	233.10	-	11,866.90
04-215-55-989-224	B.H. O/E INSULATION	32,420.00	33,371.07	-	(951.07)
04-215-55-989-225	B.H. O/E STUCCO	8,100.00	23,265.93	4,616.45	(19,782.38)
04-215-55-989-226	B.H. O/E DOORS	94,250.00	51,018.18	20,433.21	22,798.61
04-215-55-989-227	B.H. O/E SECURITY DOOR	7,000.00	9,783.72	-	(2,783.72)
04-215-55-989-228	B.H. O/E GARAGE DOOR	4,000.00	-	-	4,000.00
04-215-55-989-229	B.H. O/E WINDOWS - STORE FRONT	144,000.00	121,482.97	-	22,517.03
04-215-55-989-230	B.H. O/E WINDOWS SUN SHADES	80,000.00	1,599.03	-	78,400.97
04-215-55-989-231	B.H. O/E ELEVATOR	110,000.00	84,642.33	22,737.50	2,620.17
04-215-55-989-232	B.H. O/E ELECTRIC	220,209.20	94,086.51	7,160.52	118,962.17
04-215-55-989-233	B.H. O/E PLUMBING	72,089.00	49,720.42	24,699.84	(2,331.26)
04-215-55-989-234	B.H. O/E HVAC	220,000.00	171,926.92	3,303.04	44,770.04
04-215-55-989-235	B.H. O/E ALARMS	24,299.98	-	-	24,299.98
04-215-55-989-236	B.H. O/E PAINTING	35,000.00	-	-	35,000.00
04-215-55-989-237	B.H. O/E STAIRS AND RAILINGS	37,039.00	29,878.35	8,270.27	(1,109.62)
04-215-55-989-238	B.H. O/E FLOORS	79,600.00	22,950.42	1,250.00	55,399.58
04-215-55-989-239	B.H. O/E MENS AND WOMENS LOCKER ROOMS	13,100.00	-	-	13,100.00
04-215-55-989-241	B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER	31,400.00	900.00	-	30,500.00
04-215-55-989-242	B.H. O/E SITE WORK	20,000.00	13,823.64	1,000.00	5,176.36
04-215-55-989-243	B.H. O/E RENTAL CONSTR. EQUIP & PURCHASEY	120,000.00	66,373.18	10,656.34	42,970.48
04-215-55-989-244	B.H. O/E OSHA - SAFETY EQUIPMENT	12,000.00	3,086.78	-	8,913.22
04-215-55-989-245	B.H. O/E MISCELLANEOUS	125,000.00	53,838.15	9,991.76	61,170.09
04-215-55-989-246	B.H. O/E MILLWORK	15,000.00	-	-	15,000.00
04-215-55-989-247	B.H. O/E STRUCTURAL STEEL	63,061.00	99,540.09	25,378.75	(61,857.84)
04-215-55-989-249	B.H. O/E FURNITURE	81,100.00	-	-	81,100.00
04-215-55-989-250	B.H. O/E IT/TECH	69,000.00	8,026.11	8,750.00	52,223.89
04-215-55-989-251	B.H. O/E OTHER/RELOCATION/GENERATOR	108,000.00	133,330.91	2,125.00	(27,455.91)
04-215-55-989-252	B.H. O/E ARCHITECT	171,000.00	164,998.28	6,001.72	-
04-215-55-989-253	B.H. O/E ENGINEERING	25,000.00	28,410.05	-	(3,410.05)
04-215-55-989-254	B.H. O/E FINANCE	30,000.00	15,837.59	-	14,162.41
04-215-55-989-270	B.H. O/E CONTINGENCY	79,000.00	-	-	79,000.00
04-215-55-989-301	B.H. S&W Unantic. Added Stair & Roof Drains	-	-	-	-
04-215-55-989-303	B.H. S&W Unantic. Structural steel added labor	-	-	-	-
04-215-55-989-304	B.H. S&W Unantic. Painting the Electric Room	-	-	-	-
04-215-55-989-305	B.H. S&W Unantic. Snow Removal	-	-	-	-
04-215-55-989-306	B.H. S&W Unantic. Defrosting steal deck on roof	-	-	-	-
04-215-55-989-307	B.H. S&W Unantic. Relocating the square tubing	-	(0.01)	-	0.01
04-215-55-989-308	S&W UNANTIC. - RELOC.TRANS. SWITCH FROM GEN & COND	-	-	-	-

# Capital Ordinances

## Activity to 12/31/2022 (Accounting Year 2022)

\*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
=====	=====	=====	=====	=====	=====
		4,463,000.00	2,900,908.86	192,385.22	1,369,705.92
<b>04-215-55-991-000</b>	<b>2021 CAPTIAL ORDINANCE 10-21</b>	-	-	-	-
04-215-55-991-001	ARMORED PLATE CARRIERS	10,511.00	2,958.87	6,786.13	766.00
04-215-55-991-002	AIR PACK REPLACEMENTS	76,951.00	76,704.10	-	246.90
04-215-55-991-003	TWO SALTERS	10,000.00	11,738.80	-	(1,738.80)
04-215-55-991-004	CHIPPER	55,000.00	57,639.56	-	(2,639.56)
04-215-55-991-005	TRACK HOE	150,000.00	85,784.21	-	64,215.79
04-215-55-991-006	ELECTRONIC MESSAGE BOARD	15,000.00	15,000.00	-	-
04-215-55-991-007	ROAD REPAVING - NORTH GLEN	228,901.00	236,140.64	-	(7,239.64)
04-215-55-991-008	DO NOT USE!!!!ROAD REPAVING - OTHER	180,561.00	175,172.80	-	5,388.20
04-215-55-991-009	DRAINAGE IMPROVEMENTS	100,000.00	80,752.21	-	19,247.79
04-215-55-991-010	RETROFIT POLICE VEHICLE	15,000.00	15,000.00	-	-
04-215-55-991-011	TRAFFIC LIGHT POCONO/N. POCONO	104,000.00	103,892.50	-	107.50
04-215-55-991-012	ENGINEERING GRUNDENS POND	59,570.00	-	57,650.00	1,920.00
04-215-55-991-013	WATER METER REPLACEMENT PROG.	745,000.00	300,898.72	417,111.28	26,990.00
04-215-55-991-014	ENGINEERING - SECTION 20	10,000.00	9,044.11	-	955.89
04-215-55-991-015	FINANCE - SECTION 20	73,743.00	13,972.52	-	59,770.48
		1,834,237.00	1,184,699.04	481,547.41	167,990.55
<b>04-215-55-992-000</b>	<b>2022 CAPITAL ORDINANCE 2-22</b>	-	-	-	-
04-215-55-992-001	MOBILE VIDEO RECORDERS	50,000.00	-	13,495.00	36,505.00
04-215-55-992-002	TURNOUT GEAR	15,000.00	14,112.48	-	887.52
04-215-55-992-003	ELECTRONIC MESSAGE BOARD	5,000.00	5,000.00	-	-
04-215-55-992-004	BRINE MACHINE/HOLDING TANK	30,000.00	22,986.26	138.72	6,875.02
04-215-55-992-005	BRINE SPRAYING TANK	10,000.00	-	-	10,000.00
04-215-55-992-006	ROAD REPAVING - INTERVALE RD.	481,000.00	318,477.34	144,076.45	18,446.21
04-215-55-992-007	ROAD REPAVING - OTHER	250,187.00	226,300.33	-	23,886.67
04-215-55-992-008	CHIEF'S VEHICLE & RETROFIT	60,000.00	-	60,000.00	-
04-215-55-992-009	ELECTRIC - SCHOOL RES. OFFIC. VEHICLE	60,000.00	-	-	60,000.00
04-215-55-992-010	RETROFIT 2 POLICE VEHICLES	30,000.00	-	30,000.00	-
04-215-55-992-011	2 FORD F-350 TRUCKS	80,000.00	-	-	80,000.00
04-215-55-992-012	WATER UTILITY TRUCK	70,000.00	-	-	70,000.00
04-215-55-992-013	DPW BATHROOM RENOVATION	15,000.00	-	10,694.69	4,305.31
04-215-55-992-014	TENNIS COURT REN. & FENCING	80,000.00	-	-	80,000.00
04-215-55-992-015	ENGINEERING - SECTION 20 COSTS	10,000.00	692.80	-	9,307.20
04-215-55-992-016	FINANCE - SECTION 20 COSTS	47,385.00	-	-	47,385.00

\* **ACTIVITY** = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
TOTALS		17,505,256.00	12,114,827.81	963,949.99	4,426,478.20



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
*mstern@mtnlakes.org*

*400 Boulevard*  
*Mountain Lakes, NJ 07046*  
*P -973-334-3131 ext .2006*

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report for the Borough Council meeting of February 27, 2023  
CC: Robert Oostdyk, Borough Attorney

**Shade Tree Commission – Annual Report** – Attached, please find a copy of the Shade Tree Commission annual report filed with the New Jersey Department of Environmental Protection. NJDEP requests the report be shared with our governing body. No action is needed.

**Water Meter Project Update** – Meter replacements began February 6<sup>th</sup>. As of Thursday, February 23<sup>rd</sup>, 270 water meters have been replaced. To date, there have been no complaints concerning the installation company or the process they follow. To the contrary, I have received several positive comments regarding punctuality and professionalism.

**Review Of Open Capital Accounts** – I have reviewed open capital accounts. Recommendations, which will be discussed in detail during our capital budget discussion, are summarized on the attached page.

**Next Steps and Priorities** – Two items remain open:  
Overview of IT / Computer Services Budget and,  
Research Joint Insurance Fund alternatives.  
I am expecting to report on both of these items in my next report to Borough Council.

Should you have any questions, please feel free to contact me.

Respectfully,

Mitchell



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
*mstern@mtnlakes.org*

*400 Boulevard*  
*Mountain Lakes, NJ 07046*  
*P -973-334-3131 ext.2006*

## Open Capital Review

	<b>Funding Request</b>	<b>Mountain Lakes Train Station Rehabilitation</b>	<b>\$160,000.00</b>
Close Out 2016	04-215-55-982-014	Building & Grounds Railroad Station Steps	-\$20,469.25
		<b>Funding Required</b>	<b>\$139,530.75</b>
	<b>Funding Request</b>	<b>Replace ML 2 Mason Dump &amp; Bobcat Skid Steer</b>	<b>\$90,000.00</b>
Close Out 2021	04-215-55-991-05	Track Hoe	-\$59,837.43
Close Out 2022	04-215-55-992-004	Brine Machine Holding Tank	-\$6,875.02
Close Out 2022	04-215-55-992-005	Brine Spraying Tank	-\$10,000.00
		<b>Funding Required</b>	<b>\$13,287.55</b>
	<b>Funding Request</b>	<b>Fire Department PPE Regulators</b>	<b>\$14,000.00</b>
Close Out 2019	04-215-55-985-003	Fire Personal Protective Equipment	-\$341.27
Close Out 2019	04-215-55-985-004	Fire Other Equipment	-\$82.53
Close Out 2020	04-215-55-987-008	Fire Retro Fit Command Vehicle	-\$3,889.00
Close Out 2021	04-215-55-991-002	Air Pack Replacements	-\$246.90
Close Out 2022	04-215-55-992-002	Turnout Gear	-\$887.52
		<b>Funding Required</b>	<b>\$8,552.78</b>
		<b>Total Original Funding Request For Above</b>	<b>\$264,000.00</b>
		Use of Existing Capital Accounts	\$102,628.92
		<b>Capital Funding Required</b>	<b>\$161,371.08</b>



**BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE 4-23**

**ORDINANCE AUTHORIZING TAX EXEMPTION AND PAYMENT IN LIEU OF  
TAXES AND ADOPTING AND AUTHORIZING THE EXECUTION OF A  
FINANCIAL AGREEMENT FOR PAYMENT IN LIEU OF TAXES WITH GFM  
PROPERTIES, INC. LLC, PURSUANT TO N.J.S.A. 40A:20-1 ET SEQ.**

**WHEREAS**, GFM Properties, Inc. has been qualified by the State of New Jersey to do business as urban renewal entity (“URE”) under the provisions of the Long-Term Tax Exemption Law, N.J.S.A. 40A:20-1 et seq., as amended and supplemented (the “LTTE Law”); and

**WHEREAS**, the URE was created for the redevelopment, operation and maintenance of the Project known as 367 Bloomfield Avenue and also known as Block 9, Lot 3 as shown on the Tax Map of the Borough of Mountain Lakes; and

**WHEREAS**, in order to improve the feasibility of the renovation, operation and maintenance of the Project, the URE made application to the Borough requesting a long term tax exemption and financial agreement with respect to the Project; and

**WHEREAS**, there was also submitted as part of the Application a form of a financial agreement (the “Financial Agreement”), pursuant to which the URE agrees to pay, in lieu of tax payments, an Annual Service Charge in lieu of taxes on the Project based on the gross revenues of the Project, with minimum Annual Service Charges pursuant to N.J.S.A. 40A:20-12; and

**WHEREAS**, the Project will conform to all applicable municipal zoning ordinances and will be in conformance with the Borough’s Master Plan; and

**WHEREAS**, the Borough Council has reviewed the terms of the Financial Agreement, and wishes to approve the Application on such terms; and

**WHEREAS**, the Borough Council has determined that the Project represents an undertaking permitted by the LTTE Law; and

**WHEREAS**, the Borough hereby finds that the relevant benefits of the Project to the including the creation of affordable housing will outweigh the costs, if any, associated with the tax exemption, which relevant benefits are further described in the Financial Agreement; and

**WHEREAS**, the Borough hereby determines that the assistance provided to the Project pursuant to the Financial Agreement will be a significant inducement for the URE to proceed with the Project and contribute to the feasibility of the Project.

**NOW THEREFORE, BE IT ORDAINED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris, State of New Jersey as follows:

## **I. GENERAL**

The aforementioned recitals are incorporated herein as though fully set forth at length.

## **II. APPROVAL OF EXEMPTION FROM TAXATION**

An exemption from taxation as set forth in the Agreement is hereby approved and granted to the URE with respect to the Project in accordance with the terms set forth in the Agreement; provided that in no event shall the term of the Financial Agreement exceed the earlier of thirty-five (35) years from the date of execution thereof or (ii) to the extent permitted by the LTTE Law, thirty (30) years from the URE's receipt of a Certificate of Occupancy (as defined in the Financial Agreement) for the Project and only so long as the URE remains subject to and in compliance with the Financial Agreement and the LTTE Law and any other agreement related to the Project or the Premises; and provided, further, that in no event shall the resulting property tax obligation in each year the property tax exemption is in effect, when combined with the Annual Service Charge as defined in the Financial Agreement, be less than the amount of the Land Taxes (as defined in the Financial Agreement) prior to redevelopment.

## **III. EXECUTION OF FINANCIAL AGREEMENT AUTHORIZED**

(a) The Mayor, in consultation with legal counsel to the Borough, is hereby authorized and directed to execute the Financial Agreement, substantially in the form as it has been presented to the Mayor and Council, and attached hereto as **Exhibit A**, subject to additions, deletions, modifications, or revisions deemed necessary and appropriate in consultation with counsel, and any other agreements necessary to effectuate the Financial Agreement.

(b) The Borough Clerk is hereby authorized and directed, upon the execution of the Financial Agreement in accordance with the terms of Section III (a) hereof, to attest to the signature of the Mayor upon such document and is hereby further authorized and directed to affix the seal of the Borough upon such document.

(c) Within thirty (30) days of its execution, the Borough Clerk shall file certified copies of this ordinance and the executed Financial Agreement with the Tax Assessor of the Borough and shall forward a certified copy of this Ordinance and the executed Financial Agreement to the Director of the Division of Local Government Services within the New Jersey Department of Community Affairs in accordance with Section 12 of the LTTE Law.

(d) The executed copy of the Financial Agreement shall be filed with the Office of the Borough Clerk.

#### **IV. ENTITY OBLIGATIONS**

(a) The Project shall conform with all Federal and State laws and ordinances and regulations of the Borough relating to its construction and use.

(b) The URE shall, in the operation of the Project, require compliance with all laws so that no person because of race, religious principles, color, national origin or ancestry, will be subject to discrimination.

(c) The URE shall, from the time the Annual Service Charge becomes effective, pay the Annual Service Charge as set forth in the Financial Agreement.

## V. SEVERABILITY

If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Ordinance.

## VI. ACTION REGARDING FINANCIAL AGREEMENT

The Mayor, the Borough Clerk and any other Borough official, officer or professional, including but not limited to, Borough legal counsel, and the auditor to the Borough, are each hereby authorized and directed to execute and deliver such documents as are necessary to facilitate the transactions contemplated hereby, and to take such actions or refrain from such actions as are necessary to facilitate the transactions contemplated hereby, and any and all actions taken heretofore with respect to the transactions contemplated hereby are hereby ratified and confirmed.

## VI. AVAILABILITY OF THE ORDINANCE

A copy of this Ordinance shall be available for public inspection at the offices of the Borough.

## VII. EFFECTIVE DATE

**This Ordinance shall take effect according to law.**

**XX**

[illegible]

**BOROUGH OF MOUNTAIN LAKES**

**MORRIS COUNTY, NEW JERSEY**

**ORDINANCE # 2-23**

**ORDINANCE PROVIDING FOR THE IMPROVEMENT OF  
THE MUNICIPAL TENNIS COURTS IN AND BY THE  
BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF  
MORRIS, NEW JERSEY, AND APPROPRIATING \$311,000  
THEREFOR FROM VARIOUS FUNDS OF THE BOROUGH.**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF  
MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:**

Section 1. The improvement described in Section 2 of this ordinance is hereby authorized a general improvement to be made or acquired by the Borough of Mountain Lakes, New Jersey. For the said improvement or purpose stated in said Section 2, there is hereby appropriated the sum of \$311,000, to the extent of \$1,000, from moneys available in the Capital Improvement Fund of the Borough, and to the extent of \$310,000, from moneys received or to be received by the Borough from the Board of Education as a contribution-in-aid of said improvement or purpose.

Section 2. The improvement hereby authorized and the purpose for which said appropriation is made is the improvement of the municipal tennis courts in and by the Borough, including by the reconstruction and resurfacing thereof, and the installation of fencing thereat, together with all landscaping, structures, furnishings, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved.



Section 3. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services are on file with the Borough Clerk and are available for public inspection.

Section 4. This ordinance shall take effect after publication after final adoption, as provided by law.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of the ordinance duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 27, 2023.

Cara Fox  
Cara Fox, Borough Clerk

Introduced: 2/13/23

Adopted: 2/27/23

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X					X	X			
Korman			X						X			
Menard		X	X						X			
Muilenburg	X		X				X		X			
Richter			X						X			
Barnett			X						X			
Sheikh			X						X			

**BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE 3-23**

**ORDINANCE AMENDING THE CHAPTER 111 OF THE REVISED  
GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES  
AND AMENDING THE FEES FOR CONSTRUCTION CODE PERMITS,  
THE FEE FOR A TREE REMOVAL PERMIT AND THE FEE FOR  
DISHONORED OR RETURNED CHECK**

**BE IT ORDAINED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

**Section 1.** Chapter 111, Section 111-3 entitled "Fee Schedule", of the Revised General Ordinance of the Borough of Mountain Lakes, Subsection B "Construction Code" shall be amended to read, in its entirety, as follows:

**B. Construction Code.**

**(1) Building Subcode**

Minimum fee	\$85.00
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New construction, including additions, per cubic foot of volume	\$0.085
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**Renovations, alterations and repairs**

Up to first \$50,000 in cost, per \$1,000	\$28.00
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Additionally, from \$50,001 to and including \$100,000 in cost, per \$1,000	\$24.00
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Additionally, over \$100,000 in cost, per \$1,000	\$20.00
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For the purpose of determining estimated cost, the applicant shall submit such cost data as may be available produced by the architect or engineer of record, or by a recognized estimating firm, or by the contractor. A bona fide contractor's bid, if available, shall be submitted. The Construction Official shall make the final decision regarding estimated cost.

Fees for combination renovations and additions shall be computed as the sum of the fees computed separately.

**Building or structural demolition**

R5 Use Group, complete	\$500.00
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All other use groups, complete	\$1,000.00
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R5 Use Group, interior nonstructural	\$85.00
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All other use groups, nonstructural	\$150.00
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Garage or accessory building demolition	
R5 Use Group	\$80.00
All other use groups	\$150.00
Moving a building, per \$1,000 of estimated cost of work	\$28.00
Asbestos abatement	\$100.00
Administrative certificate of occupancy	\$25.00
Lead hazard abatement	\$150.00
Administrative certificate of clearance	\$50.00
Flat fees for the following (not subject to minimum fee):	
Swimming pools	\$150.00
Temporary structures	
Sheds, each	\$25.00
House and construction trailers, each	\$250.00
Tents, each	\$120.00
Retaining wall with a surface area of 550 square feet or more that is associated with a Class 3 residential structure.	\$250.00
Retaining wall with a surface area of 550 square feet or less that is associated with a Class 3 residential structure	\$150.00
Retaining wall, newly constructed, at other than a Class 3 residential structure shall be based on the cost of construction.	
Signs, per square foot	\$4.00
Double faced signs shall be based on the area of one face of the sign	
Certificate of occupancy	
New construction, R5 Use Group	\$250.00
All other Use Groups	\$300.00
Additions, R5 Use Group	\$100.00
All other Use Groups	\$200.00
Change of use group	\$160.00
Certificate of continued occupancy	Minimum of all subcode fees plus Certificate of Occupancy fee
Temporary certificate of occupancy	
Initial issuance	No fee
Subsequent renewals, each	\$100.00
Certificate of approval	No fee
Plan review, nonrefundable	20% of construction permit fee

Permit surcharge fees	
Permit surcharge [state-mandated, N.J.A.C. 5:23-4.19(b)], per cubic foot of volume (new work and additions only)	\$0.00371
Alterations, per \$1 of cost	\$0.0019
Variation application as per N.J.A.C. 5:23-2.10	
Class I structure	\$700.00
Class I structure, resubmission	\$250.00
Class II and III structures	\$150.00
Class II and III structures, resubmission	\$75.00
Reinstatement of lapsed permit for continuation of work	Minimum of each subcode section not completed.
Withdrawn permit administration fee payable once application has been released for permit	20% of construction permit fee
Change of agent or contractor, each	\$25.00
Closure of outstanding open permit, each	\$85.00
(2) Electrical Subcode	
Minimum fee	\$85.00
Electrical devices (i.e., lighting outlets, convenience receptacles, wall switches, smoke and heat detectors, fluorescent fixtures, fractional horsepower motors, emergency lights, exit lights, communication points, fire alarm devices, fire alarm control panel)	
1 to 20 devices	\$80.00
Each additional 20 devices	\$25.00
Motors (all except those in plug-in appliances)	
1 to 10 horsepower	\$20.00
11 to 50 horsepower	\$75.00
51 to 100 horsepower	\$100.00
Over 100 horsepower	\$450.00
Appliance equipment	
1 to 10 kilowatts	\$20.00
11 to 45 kilowatts	\$75.00
46 to 112.5 kilowatts	\$100.00
Over 112.5 kilowatts	\$450.00
Transformers, generators	
1 to 10 kilowatts	\$50.00
11 to 45 kilowatts	\$100.00
46 to 112.5 kilowatts	\$200.00

Over 112.5 kilowatts	\$450.00
Service entrance, panel, subpanel or disconnect	
Up to 100 amperes	\$75.00
101 to 200 amperes	\$150.00
201 to 1,000 amperes	\$250.00
Over 1,000 amperes	\$450.00
Air-conditioning units (includes disconnect, compressor/condenser, air handler), each	\$80.00
Replacement of any system part	\$40.00
Burglar alarm system	\$50.00
Replacement of any system part	\$25.00
Swimming pools (includes receptacle, switch, trench, bonding)	\$200.00
Equipotential bonding grid	\$50.00
Hydromassage tub	\$50.00
Hot tub, spa	\$80.00
Certificate of compliance, annual inspection for public swimming pools, spas, hot tubs	\$200.00
Photovoltaic systems	
1 to 50 kilowatts	\$125.00
51 to 100 kilowatts	\$250.00
Greater than 100 kilowatts	\$500.00
(3) Fire Subcode fees	
Minimum fee	\$85.00
Sprinkler systems, each	
Pipe schedule	\$100.00
Hydraulically calculated	\$100.00
R5 Use Group, 20 or fewer heads	\$75.00
Sprinkler system heads, all use groups	
1 to 20 heads	\$100.00
21 to 100 heads	\$200.00
101 to 200 heads	\$400.00
201 to 400 heads	\$750.00
401 to 1,000 heads	\$1,150.00
Over 1,000 heads	\$1,450.00
Sprinkler system supervisory devices (i.e., tamper switches low/high air), each	\$20.00
Standpipes, each	\$300.00
Fire alarm systems	



Control panel, R5 Use Group, each	\$50.00
Control panel, non-R5 Use Group, each	\$100.00
Fire alarm systems alarm devices (i.e., smoke detector heads, heat detector heads, pull stations, waterflow alarms)	
1 to 20 devices	\$100.00
21 to 100 devices	\$200.00
101 to 200 devices	\$400.00
201 to 400 devices	\$750.00
401 to 1,000 devices	\$1,150.00
Over 1,000 devices	\$1,450.00
Fire alarm system security devices (i.e., door locks, electromagnetic releases), each	\$20.00
Fire alarm system signaling devices (i.e., horns, strobes, bells), each	\$10.00
Independent pre-engineered system, each	
Wet chemical system	\$100.00
All other systems	\$200.00
Gas- or oil-fired appliances, each	
R5 Use Group	\$50.00
All other use groups	\$75.00
Metal chimney liner installation, each	\$75.00
Exhaust systems, each	
Commercial kitchen	\$100.00
Smoke control system	\$200.00
Incinerators, each	\$460.00
Crematorium, each	\$460.00
Fuel storage tanks	
R5 Use Group, install, remove or abandon, each	\$80.00
All other use groups, install remove or abandon, each	
Up to 275 gallons	\$100.00
276 gallons to 1,000 gallons	\$200.00
Each additional 500 gallons	\$50.00
Fire pump, each	\$100.00
(4) Plumbing Subcode	
Minimum fee	\$85.00
Fixtures (i.e., lavatories, kitchen sinks, basins, urinals, water closets, bathtubs, shower stalls, sill cocks, laundry tubs, floor drains, drinking fountains, dishwashers, garbage disposals, clothes washers and similar devices), each	\$25.00

Stacks, each	\$65.00
Special devices (i.e., grease traps, oil separators, refrigeration units, utility service connections, backflow preventers, gas service interceptors and fuel oil piping), each	
R5 Use Group	\$60.00
All other use groups	\$80.00
Utilization equipment (i.e., steam boilers, hot-water boilers, warm-air furnaces), all use groups other than R5	\$150.00
Extension of existing heating systems	\$75.00
Air-conditioning units each, all use groups other than R5	\$100.00
Water heaters each, all use groups other than R5	\$100.00
Gas piping each, all use groups other than R5	\$100.00
Vapor recovery systems, each	\$100.00
Required annual reinspection (i.e., cross-connections, backflow preventers)	\$100.00
Medical gas piping, per outlet	\$25.00
VAV boxes	\$25.00
Humidifiers	\$25.00
Premanufactured homes, plan review, and connection inspections	\$250.00
Swimming pools	\$100.00
(5) Mechanical Subcode	
Minimum fee, initial device installed for an R3 or R5 Use Group residential structure	\$85.00
Each additional device after the first, for an inspection by a mechanical inspector for an R5 or R3 Use Group residential structure	\$60.00
(6) Engineering	
Engineering review fee	\$300.00
Review of applications for construction permits which involve new construction, additions, modification of improved lot coverage or other work requiring review as determined by the municipal engineer.	

**Section 2.** Chapter 111, Section 111-3 entitled "Fee Schedule", of the Revised General Ordinance of the Borough of Mountain Lakes shall be amended to include new subsection P which shall read, in its entirety, as follows:

P. Fee for Tree Removal Permit. An applicant for a tree removal permit under § 102-36 shall pay a fee of \$425 per tree removed. Fees received shall be deposited in the

Borough Shade Tree Fund. No fee is required for the removal of 50% of the trees from the setback area up to a maximum of three trees in a twelve-month period.

**Section 3.** Chapter 111, Section 111-3 entitled "Fee Schedule", of the Revised General Ordinance of the Borough of Mountain Lakes, Subsection O, shall be amended to read, in its entirety, as follows:

O. The Fee for Dishonored or Returned Checks. The fee for dishonored or returned checks is \$20.00

**Section 4.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 5.** All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 6.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of the ordinance duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Introduced: 2/13/23

Adopted: 2/27/23

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X						X			
Korman			X				X		X			
Menard			X						X			
Muilenburg			X					X	X			
Richter	X		X						X			
Barnett			X						X			
Sheikh			X						X			

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 87-23**

**"RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION"**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss:

- ☐ Matters made confidential by state, federal law or rule by court
- ☐ Matters in which the release of information would impair the right to receive funds from the Government
- ☐ Matters involving individual privacy
- ☐ Collective bargaining
- ☐ Purchase or lease of property, setting of bank rates, investment of public funds if disclosure would harm the public interest
- ☐ Public safety
- ☒ Pending, ongoing or anticipated litigation (Tax Appeals) or contract negotiation
- ☐ Personnel matters
- ☐ Civil penalty or loss of license
- ☒ Attorney – Client Privilege (Approval of Executive Minutes)

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW THEREFORE BE IT RESOLVED** that the public be excluded from this meeting.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 27, 2023.

Cara Fox  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon			X			
Korman			X			
Menard			X			
Muilenburg	X		X			
Richter		X	X			
Barnett			X			
Sheikh			X			

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 88-23**

**"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated February 27, 2023 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 27, 2023.

Cara Fox  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg	X		X			
Richter			X			
Barnett			X			
Sheikh			X			

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 02/27/2023 For bills from 02/17/2023 to 02/23/2023

Check#	Vendor	Description	Payment	Check Total
21709	2426 - AGL WELDING SUPPLY CO.	PO 26563 DPW - EQUIPMENT & TOOLS - BLANKET	91.57	91.57
21710	196 - ALLIED OIL	PO 26448 DPW - UNLEADED FUEL - BLANKET	2,190.55	2,190.55
21711	3861 - AMAZON CAPITAL SERVICES	PO 26499 CLERK: ORDER# 112-9191804-6597023	29.98	
		PO 26511 BH: ORDER# 112-3424475-3552238	420.95	
		PO 26529 WATER DEPT. VEHICLE REPAIR: ORDER# 112-	20.98	
		PO 26529 WATER DEPT. VEHICLE REPAIR: ORDER# 112-	1,071.93	
		PO 26555 RECYCLING: ORDER# 112-2010149-9167454	74.58	
		PO 26589 ADMIN: ORDER# 112-8034444-6841826	20.14	1,638.56
21712	189 - ANCHOR ACE HARDWARE	PO 26282 POLICE - SUPPLIES - BLANKET 2023	22.36	
		PO 26545 DPW - DEPARTMENT SUPPLIES - BLANKET	212.45	
		PO 26573 DPW / WATER DEPT- DEPARTMENT SUPPLIES -	39.97	274.78
21713	102 - ANDERSON & DENZLER ASSOC., INC	PO 26586 JANUARY 2023 PROFESSIONAL SERVICES	1,165.13	
		PO 26586 JANUARY 2023 PROFESSIONAL SERVICES	358.50	
		PO 26586 JANUARY 2023 PROFESSIONAL SERVICES	5,121.01	
		PO 26586 JANUARY 2023 PROFESSIONAL SERVICES	544.95	7,189.59
21714	3957 - ATLANTIC COAST FIBERS, LLC	PO 26517 RECYCLING COSTS - 2023 - BLANKET	2,423.10	2,423.10
21715	3821 - AYERS DISTRIBUTING, CO	PO 26551 2023 EASTER EGG HUNT	435.00	435.00
21716	369 - B & R UNIFORMS	PO 26367 POLICE: ARM PATCHES	1,384.95	1,384.95
21717	3828 - BOROUGH OF MADISON	PO 26605 IT BILLING FOR NOVEMBER/DECEMBER 2022	1,363.86	1,363.86
21718	425 - CATHERINE MITCHELL	PO 26592 SHADE TREE: CLASS REIMBURSEMENT	69.64	69.64
21719	545 - CERTIFIED SPEEDOMETER SVC., INC	PO 26576 POLICE: VEHICLE CALIBRATION	176.00	176.00
21720	4435 - CHRISTINE BELLI	PO 26608 GARBAGE BAG REIMBURSEMENT	12.50	12.50
21721	4150 - CLEARY GIACOBBE ALFIERIE JACOBS,	PO 26549 JANUARY 2023 LEGAL ATTORNEY SERVICES	391.00	391.00
21722	2396 - COUNTY WELDING SUPPLY CO.	PO 26564 DPW - EQUIPMENT & TOOLS - BLANKET	34.00	34.00
21723	506 - DAN COMO & SONS, INC	PO 26533 SOLID WASTE - LEAF AND BRUSH REMOVAL -	1,050.00	
		PO 26561 SOLID WASTE - NOV 2022 LEAVES & BRUSH	8,960.00	10,010.00
21724	576 - DAVE'S TIRE, LLC	PO 26540 POLIC: WHITE TAHOE	259.90	259.90
21725	3715 - FED EX	PO 26537 POLICE - LAW ENFORCEMENT DRUG TEST FED E	119.13	
		PO 26538 POLICE - FED EX SHIPPING DRUG TEST	13.57	
		PO 26612 ADMIN: FED EX POSTAGE - WRONG BILLING	36.15	168.85
21726	4125 - FELDMAN BROTHERS ELECTRICAL SUPPLY CO.,	PO 26349 BH: RENOVATIONS - ELECTRICAL SUPPLIES BL	980.67	
		PO 26604 BH: RENOVATIONS - ELECTRICAL SUPPLIES BL	221.66	1,202.33
21727	1170 - FERGUSON ENTERPRISES #501	PO 26588 BH: RENOVATIONS - MISC. SUPPLIES	349.10	349.10
21728	3109 - FERRIERO ENGINEERING, INC	PO 25894 NJDEP INSPECTIONS FOR GRUNDENS POND DAM	13,800.00	
		PO 26618 PROJ ID: 12ML106 SUNSET LAKE DAM - OCT/N	6,669.75	20,469.75
21729	4408 - GRIMCO, INC	PO 26451 POLICE: VEHICLE GRAPHICS	558.33	558.33
21730	4429 - HELENA MAZUR	PO 26547 GARBAGE BAG REIMBURSEMENT	37.50	37.50
21731	911 - HOME DEPOT CREDIT SERVICES	PO 26543 BH: RENOVATIONS - INSULATION	1,315.59	1,315.59
21732	4209 - HUNTER CARRIER SERVICES	PO 26392 ADMIN: 2023 PHONES - ACCT BOML- BLANKET	1,021.04	1,021.04
21733	633 - JASON DIMICK	PO 26542 POLICE: REIMBURSEMENT	31.95	31.95
21734	859 - JCP&L	PO 26596 M/A #200 000 054 011/ BILL DATE: FEB 06,	1,138.79	
		PO 26598 MAST ACCT# 200 000 021 275 / BILL DATE:	7,447.73	
		PO 26599 MASTER ACCT#200 000 574 000/ BILL DATE:	79.81	8,666.33
21735	859 - JCP&L	PO 26600 ACCT#100 076 421 971/ BILL PRD: 1/06 - 2	223.91	
		PO 26613 M/A #200 000 020 764: BILL DATE: FEB 9,	166.85	390.76
21736	1074 - JW PIERSON CO.	PO 26377 DPW - DEISEL FUEL - BLANKET	804.76	
		PO 26572 DPW - DEISEL FUEL - BLANKET	1,293.68	
		PO 26593 DPW - DEISEL FUEL	1,669.57	3,768.01
21737	2436 - LAKELAND AUTO PARTS	PO 26426 POLICE: 2017 TAHOE	90.98	90.98
21738	4434 - MARK HAHR	PO 26607 GARBAGE BAG REIMBURSEMENT	50.00	50.00
21739	4433 - MARK SMITH	PO 26595 POLICE: INTERVIEW SEMINAR - SEAN TORRES	125.00	125.00
21740	1338 - MGL PRINTING SOLUTIONS, LLC	PO 26272 TAX COLLECTOR: NOTARY PUBLIC STAMP	59.00	59.00
21741	3926 - MITCHELL STERN	PO 26567 2022 PHONE REIMBURSEMENT - M. STERN	480.00	480.00
21742	3386 - MORRIS COUNTY POLICE CHIEF'S ASSOC	PO 26575 POLICE: 2023 ACTIVE DUES	300.00	300.00
21743	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 26560 SOLID WASTE DISPOSAL - BLANKET	14,882.31	14,882.31
21744	4196 - MOUNTAIN LAKES REALTY, LLC	PO 26309 BH: 2023 MONTHLY LEASE PAYMENTS FOR TEMP	2,575.00	2,575.00
21745	1394 - MTN. LAKES PUBLIC LIBRARY	PO 26585 MAR 2023 MTN LAKES PUBLIC LIBRARY AID	26,004.25	26,004.25
21746	3168 - MUNICIPAL CLERK'S ASSOC. OF MORRIS	PO 26556 2023 MUNICIPAL CLERK ASSOCIATION FEE'S	50.00	
		PO 26568 CLERK: SEMINAR - CARA FOX	35.00	85.00
21747	1472 - MURPHY MCKEON P.C.	PO 26550 JANUARY 2023 LEGAL SERVICES - TAX APPEAL	2,520.00	2,520.00
21748	4235 - NET2PHONE, INC.	PO 26391 2023 DEDICATED EFAX LINE - ACCT# 954962	32.67	32.67
21749	1553 - NEW JERSEY NATURAL GAS	PO 26590 JAN-FEB 2022 SERVICE	4,304.29	4,304.29
21750	4356 - NEW JERSEY STATE LEAGUE OF MUNICIPA	PO 26611 FINANCE: BUDGET REVIEW AND UPDATES WEBIN	25.00	25.00
21751	4409 - NEW JERSEY WOMEN IN LAW ENFORCEMENT, INC	PO 26471 POLICE: NJWLE 2023 CONFERENCE - MELANIE	250.00	250.00
21752	1559 - NJ STATE ASSOC. OF CHIEFS OF POLICE	PO 26541 POLICE - MEMBERSHIP DUES	275.00	275.00
21753	4213 - OPTIMUM	PO 26358 2023 BORO (TEMP SPACE) INTERNET SVCS. AC	171.23	171.23
21754	3659 - OPTIMUM	PO 26442 2023 BORO TRAILER INTERNET SERVICES ACCT	161.48	161.48
21755	4428 - PATRALI MUTSUDDI	PO 26548 GARBAGE BAG REIMBURSEMENT	25.00	25.00
21756	4143 - PITNEY BOWES GLOBAL FINANCIAL	PO 26577 POSTAGE MACHINE 2022 LEASE - ACCT# 33129	448.05	448.05



**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 02/27/2023 For bills from 02/17/2023 to 02/23/2023

Check#	Vendor	Description	Payment	Check Total
21757	4379 - PRESTIGE CHEMICALS, LLC	PO 26227 DPW -SNOW REMOVAL	319.20	319.20
21758	1734 - READYREFRESH BY NESTLE	PO 26443 2023 BLANKET-3 MONTHS - ACCT# 0016496903	261.10	261.10
21759	3990 - RICH TREE SERVICE, INC.	PO 26163 SHADE TREE - TREE REMOVAL - 112 INTERVAL	650.00	
		PO 26233 SHADE TREE - PRUNE AND REMOVE 2022	22,025.00	
		PO 26423 BOROUGH HALL TREE REMOVAL	2,075.00	24,750.00
21760	4436 - ROBERT WOODNORTH	PO 26614 GARBAGE BAG REIMBURSEMENT	25.00	25.00
21761	4431 - ROGER NIEMAN	PO 26579 GARBAGE BAG REIMBURSEMENT	25.00	25.00
21762	3249 - RUTGERS	PO 26307 DPW - TRAINING & EDUCATION	1,129.00	1,129.00
21763	4368 - SAMUELS, INC.	PO 26404 POLICE: 2018 DODGE CHARGER	151.87	
		PO 26408 POLICE: 2014 RAM 1500	241.12	
		PO 26536 POLICE: 25H WHITE TAHOE	314.14	707.13
21764	3205 - SECURITY SHREDDING	PO 26582 2023 SHREDDING SERVICES - BLANKET	60.00	60.00
21765	1948 - SHEAFFER SUPPLY, INC.	PO 26427 BH: MISC. SUPPLIES - BLANKET	452.34	
		PO 26616 BH: RENOVATIONS - MISC SUPPLIES BLANKET	70.08	522.42
21766	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 26468 DPW: ORDER# 7605059278	49.38	
		PO 26505 ORDER# 7373068512	303.47	352.85
21767	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 26539 POLICE: ORDER #7373512236	126.51	126.51
21768	2745 - STATE OF NEW JERSEY	PO 26581 4TH QTR 2020 UNEMPLOYMENT	767.27	767.27
21769	1943 - STRUCTURAL STONE CO., INC.	PO 26544 BH: RENOVATIONS - CONCRETE	99.00	99.00
21770	4342 - SUBURBAN CONSULTING ENGINEERS, INC	PO 25715 PROFESSIONAL SERVICES FOR ENGINEERING CO	2,087.75	2,087.75
21771	1981 - SUBURBAN DISPOSAL, INC	PO 26562 SOLID WASTE / RECYCLING COLLECTION JAN	68,366.66	68,366.66
21772	3956 - TEAM LIFE, INC.	PO 26570 POLICE: ADT BATTERY	316.00	316.00
21773	603 - TOWNSHIP OF DENVILLE	PO 26617 1Q23 PROPERTY TAXES - TOWPATH - short pa	10.08	10.08
21774	1536 - TREAS, STATE OF NJ - D.O.H.	PO 26554 JANUARY 2023 DOG LICENSE FEES	292.20	292.20
21775	4088 - TURN OUT UNIFORMS, INC	PO 25814 POLICE: UNIFORM	147.98	
		PO 26313 POLICE: UNIFORMS	144.00	291.98
21776	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 26584 FEBRUARY 2023 SEWER MAINTENANCE CHARGES	35,627.44	35,627.44
21777	1062 - UNITED SITE SERVICES	PO 26363 DPW BATHROOM RENOVATION	73.30	
		PO 26394 PORTA JOHNS - 2023 JAN - APR - CUST ID#	303.50	
		PO 26395 BH: 2023 PORTAJOHNS / TEMP FENCING - BLAN	301.00	677.80
21778	3346 - USA BLUE BOOK	PO 26436 WATER DEPARTMENT - TREATMENT OF WELLS	300.91	300.91
21779	2345 - VAN METER & ASSOCIATES INC.	PO 26535 POLICE: TRAINING	350.00	350.00
21780	2749 - VERIZON	PO 26587 FEB 2023 INTERNET SVC: A/C# 853-478-043-	37.33	
		PO 26587 FEB 2023 INTERNET SVC: A/C# 853-478-043-	52.33	
		PO 26587 FEB 2023 INTERNET SVC: A/C# 853-478-043-	37.33	126.99
21781	2135 - VERIZON WIRELESS	PO 26580 ACCT# 882388054-00001 / JAN 05 - FEB 04	554.56	554.56
21782	4003 - WARSHAUER ELECTRIC SUPPLY CO.	PO 26473 BH: RENOVATIONS - ELECTRICAL SUPPLIES BL	448.34	448.34
21783	2182 - WEST CHESTER MACHINERY & SUPPLY CO.	PO 26440 DPW - SNOW REMOVAL	218.97	218.97
TOTAL				257,602.96

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	868.56			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	114.98			
01-201-20-130-020	FINANCE - OTHER EXPENSES	109.74			
01-201-20-140-020	COMPUTER SERVICES	461.14			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	2,911.00			
01-201-20-165-020	ENGINEERING SERVICES	544.95			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	4,078.27			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	2,828.18			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	86,306.75			
01-201-26-306-020	Recycling Tax	415.32			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	2,344.26			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	1,058.01			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	435.00			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	303.50			
01-201-29-390-020	AID TO PUBLIC LIBRARY	26,004.25			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	386.20			
01-201-31-437-020	NATURAL GAS	4,304.29			
01-201-31-440-020	TELECOMMUNICATIONS	1,532.17			
01-201-31-447-020	PETROLEUM PRODUCTS	4,288.99			
01-202-55-274-000	RESERVE FOR GARBAGE BAGS			175.00	
01-203-20-100-020	(2022) GENERAL ADMIN - OTHER EXPENSE		480.00		
01-203-20-145-020	(2022) TAX COLLECTOR - OTHER EXPENSES		59.00		
01-203-20-165-020	(2022) ENGINEERING SERVICES		13,800.00		

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-203-25-240-001	(2022) POLICE DEPT - SALARY & WAGE		147.98		
01-203-25-240-020	(2022) POLICE DEPT - OTHER EXPENSES		1,363.86		
01-203-26-290-020	(2022) STREETS & ROADS - OTHER EXP.		319.20		
01-203-26-300-020	(2022) SHADE TREE COMMISSION - O/E		22,744.64		
01-203-26-305-020	(2022) SOLID WASTE - OTHER EXPENSES		8,960.00		
01-203-31-435-020	(2022) ELECTRICITY - ALL DEPARTMENTS		1,143.35		
01-203-31-447-020	(2022) PETROLEUM PRODUCTS		1,669.57		
01-260-05-100	DUE TO CLEARING			0.00	190,158.16
<b>TOTALS FOR</b>	<b>Current Fund</b>	<b>139,295.56</b>	<b>50,687.60</b>	<b>175.00</b>	<b>190,158.16</b>
02-200-40-700-340	Clean Communities Grant			74.58	
02-200-40-700-490	AMERICAN RESCUE PLAN			2,087.75	
02-260-05-100	DUE TO CLEARING			0.00	2,162.33
<b>TOTALS FOR</b>	<b>FEDERAL AND STATE GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>2,162.33</b>	<b>2,162.33</b>
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19			6,669.75	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			7,233.73	
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22			5,194.31	
04-260-05-100	DUE TO CLEARING			0.00	19,097.79
<b>TOTALS FOR</b>	<b>General Capital</b>	<b>0.00</b>	<b>0.00</b>	<b>19,097.79</b>	<b>19,097.79</b>
05-201-55-520-520	Water Operating - Other Expenses	1,574.40			
05-203-55-520-520	(2022) Water Operating - Other Expenses		7,447.73		
05-260-05-100	DUE TO CLEARING			0.00	9,022.13
<b>TOTALS FOR</b>	<b>Water Operating</b>	<b>1,574.40</b>	<b>7,447.73</b>	<b>0.00</b>	<b>9,022.13</b>
07-201-55-520-520	Sewer Operating - Other Expenses	36,023.27			
07-203-55-520-520	(2022) Sewer Operating - Other Expenses		79.81		
07-260-05-100	DUE TO CLEARING			0.00	36,103.08
<b>TOTALS FOR</b>	<b>Sewer Operating</b>	<b>36,023.27</b>	<b>79.81</b>	<b>0.00</b>	<b>36,103.08</b>
13-260-05-100	DUE TO CLEARING			0.00	292.20
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			292.20	
<b>TOTALS FOR</b>	<b>Animal Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>292.20</b>	<b>292.20</b>
14-260-05-100	Due to Clearing			0.00	767.27
14-300-60-000-000	RESERVE FOR UNEMPLOYMENT INSUR			767.27	
<b>TOTALS FOR</b>	<b>Unemployment Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>767.27</b>	<b>767.27</b>

Total to be paid from Fund 01 Current Fund 190,158.16  
 Total to be paid from Fund 02 FEDERAL AND STATE GRANTS 2,162.33  
 Total to be paid from Fund 04 General Capital 19,097.79  
 Total to be paid from Fund 05 Water Operating 9,022.13  
 Total to be paid from Fund 07 Sewer Operating 36,103.08  
 Total to be paid from Fund 13 Animal Trust 292.20  
 Total to be paid from Fund 14 Unemployment Trust 767.27

=====

257,602.96

**List of Bills - (3310101001001) CASH - RECREATION****Recreation Trust**

Meeting Date: 02/27/2023 For bills from 02/10/2023 to 02/23/2023

Check#	Vendor	Description	Payment	Check Total
5515	4290 - DeCAMP BUS LINES	PO 26138 BLANKET - 2023 SKI CLUB	5,100.00	5,100.00
5516	4290 - DeCAMP BUS LINES	PO 26516 1/12/2023 - Trip Cancelled too late	200.00	200.00
TOTAL				5,300.00

**Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	5,300.00
33-600-00-090-000	Recreation Trust Reserves			5,300.00	
TOTALS FOR	Recreation Trust	0.00	0.00	5,300.00	5,300.00

Total to be paid from Fund 33 Recreation Trust

5,300.00

5,300.00

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 89-23**

**"RESOLUTION APPROVING THE CERTIFICATION LIST OF VOLUNTEER MEMBERS OF THE BOROUGH OF  
MOUNTAIN LAKES FIRE DEPARTMENT"**

**WHEREAS**, the Borough adopted Ordinance No. 15-02 which created the Length of Service Awards Program (LOSAP); and

**WHEREAS**, N.J.S.A. 40A: 14-191 requires that the Emergency Service Organization furnish the Borough council with an annual certification list of all volunteer members who have qualified for credit under the award program for the previous year;

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, formally approve the list of the volunteer members of the Borough of Mountain Lakes fire department submitted for the year 2022, a copy of which list is attached here as an addendum; and

**BE IT FURTHER RESOLVED** that a copy of this list will be posted for at least thirty (30) days in the fire house and the municipal clerk's office.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg	X		X			
Richter			X			
Barnett			X			
Sheikh			X			



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

TO: Monica Goscicki, CFO  
FROM: Joe Mullaney, Fire Chief  
DATE: 2/7/23  
SUBJECT: 2022 LOSAP

The following members of the Mountain Lakes Volunteer Fire Department qualified for LOSAP for 2022:

1. Brian Caine
2. Steve Castellucci
3. Matt DeSantis
4. Nate Fitch
5. Rob Horowitz
6. John Lester
7. G. Douglas McWilliams
8. Joe Mullaney
9. Mike Palazzi (III)
10. Bob Trachtenberg
11. Bob Wagmiller

If you require any additional information please let me know.

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 90-23**

**“RESOLUTION ESTABLISHING A FINANCE POLICY WITH RESPECT TO THE RESERVE FOR UNCOLLECTED TAXES  
AND TARGETED UNUSED FUND BALANCE FOR THE BOROUGH OF  
MOUNTAIN LAKES”**

**WHEREAS**, the Borough's Reserve for Uncollected Taxes and Unused Fund Balance are reviewed annually by the Borough's Chief Financial Officer, Manager and Finance Advisory Committee (FAC); and

**WHEREAS**, the Borough's Chief Financial Officer, Borough Manager and FAC has recommended a change in policy with respect to the Reserve for Uncollected Taxes and the targeted Unused Fund Balance, and

**WHEREAS**, the proposed policy would establish a fixed collection rate for the calculation of the Reserve for Uncollected Taxes at 96.5% unless the Borough's Chief Financial Officer, Manager and FAC recommend a one year change and the Borough Council agrees by formal vote; and

**WHEREAS**, the proposed policy also would establish a target for Unused Fund Balance 7.5% to 10% of the current annual operating budget, targeting the upper end of the range when economic conditions warrant, unless the Chief Financial Officer, Borough Manager and FAC recommend a one year waiver and the Borough Council agrees by formal vote.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey:

**Section 1.** The formal policy for the calculation of the Reserve for Uncollected Taxes henceforth will be to establish a firm collection rate of 96.5% unless all conditions are met as outlined in the paragraph above; and

**Section 2.** The formal policy for the unused fund balance henceforth will be to establish a target unused fund balance of 7.5% to 10% of the current annual operating budget, targeting the upper end of the range when economic conditions warrant, unless all conditions are met as outlined in the paragraph above.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg	X		X			
Richter			X			
Barnett			X			
Sheikh			X			



**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 91-23**

**"RESOLUTION AUTHORIZING THE SETTLEMENT OF A TAX APPEAL (BHATIA v. BOROUGH OF  
MOUNTAIN LAKES – BLOCK 51, LOT 17)"**

**WHEREAS**, a tax appeal has been filed in the Tax Court of New Jersey captioned "Shaan Bhatia v. Borough of Mountain Lakes" challenging the 2016-2021 tax assessments on Block 51, Lot 17 (144 Lookout Road); and

**WHEREAS**, the Plaintiff and the Tax Assessor have agreed to a settlement of this tax appeal as set forth in a proposed Stipulation of Settlement attached hereto; and

**WHEREAS**, the Borough Council finds that it is in the best interest of the Borough to approve the proposed settlement.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that the Borough Attorney is authorized to execute a Stipulation of Settlement in settlement of all pending tax appeals captioned "Bhatia v. Borough of Mountain Lakes"; and be it further;

**RESOLVED** that the Tax Collector is hereby authorized to process any refund required as a result of the settlement of this tax appeal.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg	X		X			
Richter			X			
Barnett			X			
Sheikh			X			

**ATTY ID 025211997**

Valerie Hofer Esq.

The Law Office of Valerie Hofer Esq.

P.O. Box 787

Montville, NJ 07045

215-436-0594

BHATIA, SHAAN

Plaintiff,

vs.

**TAX COURT OF NEW JERSEY**

Docket No(s). 005679-16 004433-17

004319-18 002736-19

004165-20 001671-21

Civil ActionMOUNTAIN LAKES

Defendant

**STIPULATION OF SETTLEMENT**

1. It is hereby stipulated and agreed that the assessment of the following property to be adjusted and a judgment be entered as follows:

Block: 51

Lot: 17

Year(s): 2016, 2017, 2018

Street Address: 144 Lookout Rd

	Original Assessment	County Board Judgment	Requested Tax Court Judgment
Land	\$ 534,600		
Improvements	\$ 728,200	Direct	<u>WITHDRAWN</u>
Total	\$ 1,262,800	Appeal	

Block: 51

Lot: 17

Year(s): 2019, 2020

Street Address: 144 Lookout Rd

	Original Assessment	County Board Judgment	Requested Tax Court Judgment
Land	\$ 534,600		\$ 534,600
Improvements	\$ 499,400	Direct	\$ 415,400
Total	\$ 1,034,000	Appeal	\$ 950,000

Block: 51                      Lot: 17  
Year(s): 2021  
Street Address: 144 Lookout Rd

	Original Assessment	County Board Judgment	Requested Tax Court Judgment
Land	\$ 386,000		\$ 386,000
Improvements	\$ 703,000	Direct	\$ 564,000
Total	\$ 1,089,000	Appeal	\$ 950,000

2. The undersigned have made such examination of the value and proper assessment of the property(ies) and have obtained such appraisals, analysis and information with respect to the valuation and assessment of the property as they deem necessary and appropriate for the purpose of enabling them to enter into the stipulation. The assessor of the taxing district has been consulted by the attorney for the taxing district with respect to this settlement and has concurred.

3. Statutory interest pursuant to N.J.S.A 54:3-27.2 has been waived on the condition that this Stipulation of Settlement is signed by counsel for the municipal defendant and forwarded to the Tax Court of New Jersey within 45 days hereof and provide the refund within 60 days from the date of entry of Judgment.

4. Any tax over-payments and interest shall be by refund check made payable to Valerie Hofer Esq. Trust Account.

5. Based upon the foregoing, the undersigned represent to the Court that the above settlement will result in an assessment at the fair assessable value of the property(ies) consistent with assessing practices generally applicable in the taxing district as required by law.

Dated: 02/02/2023

By: Valerie Hofer  
Valerie Hofer, Esquire  
Attorney for Plaintiff

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Robert H. Oostdyk, Esquire  
Attorney for Defendant

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 92-23**

**"RESOLUTION AUTHORIZING THE SETTLEMENT OF A TAX APPEAL (MILLER v. BOROUGH OF MOUNTAIN LAKES – BLOCK 97, LOT 7)"**

**WHEREAS**, a tax appeal has been filed in the Tax Court of New Jersey captioned "Robert & Toufie Miller v. Borough of Mountain Lakes" challenging the 2019-2022 tax assessments on Block 97, Lot 7 (48 Ball Road); and

**WHEREAS**, the Plaintiff and the Tax Assessor have agreed to a settlement of this tax appeal as set forth in a proposed Stipulation of Settlement attached hereto; and

**WHEREAS**, the Borough Council finds that it is in the best interest of the Borough to approve the proposed settlement.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that the Borough Attorney is authorized to execute a Stipulation of Settlement in settlement of all pending tax appeals captioned "Miller v. Borough of Mountain Lakes"; and be it further;

**RESOLVED** that the Tax Collector is hereby authorized to process any refund required as a result of the settlement of this tax appeal.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg	X		X			
Richter			X			
Barnett			X			
Sheikh			X			

**ATTY ID 025211997**

Valerie Hofer Esq.

The Law Office of Valerie Hofer Esq.

P.O. Box 787

Montville, NJ 07045

215-436-0594

MILLER, ROBERT & TOUFIE

Plaintiff,

vs.

TAX COURT OF NEW JERSEY

Docket No(s). 006814-19 003924-20

001675-21 001277-22

Civil Action

STIPULATION OF SETTLEMENT

MOUNTAIN LAKES

Defendant

1. It is hereby stipulated and agreed that the assessment of the following property to be adjusted and a judgment be entered as follows:

Block: 97 Lot: 7

Year(s): 2019, 2020

Street Address: 48 Ball Rd

	Original Assessment	County Board Judgment	Requested Tax Court Judgment
Land	\$ 447,800		\$ 447,800
Improvements	\$ 794,300	Direct	\$ 662,200
Total	\$ 1,242,100	Appeal	\$ 1,110,000

Block: 97 Lot: 7

Year(s): 2021

Street Address: 48 Ball Rd

	Original Assessment	County Board Judgment	Requested Tax Court Judgment
Land	\$ 390,600		
Improvements	\$ 865,900	Direct	WITHDRAWN
Total	\$ 1,256,500	Appeal	

Miller v. Mountain Lakes

Docket Nos. 006814-19, 003924-20, 001675-21, 001277-22



Block: 97                      Lot: 7  
Year(s): 2022  
Street Address: 48 Ball Rd

	Original Assessment	County Board Judgment	Requested Tax Court Judgment
Land	\$ 401,700		
Improvements	\$ 901,200	Direct	WITHDRAWN
Total	\$ 1,302,900	Appeal	

2. The undersigned have made such examination of the value and proper assessment of the property(ies) and have obtained such appraisals, analysis and information with respect to the valuation and assessment of the property as they deem necessary and appropriate for the purpose of enabling them to enter into the stipulation. The assessor of the taxing district has been consulted by the attorney for the taxing district with respect to this settlement and has concurred.

3. Statutory interest pursuant to N.J.S.A 54:3-27.2 has been waived on the condition that this Stipulation of Settlement is signed by counsel for the municipal defendant and forwarded to the Tax Court of New Jersey within 45 days hereof and provide the refund within 60 days from the date of entry of Judgment.

4. Any tax over-payments and interest shall be by refund check made payable to Valerie Hofer Esq. Trust Account.

5. Based upon the foregoing, the undersigned represent to the Court that the above settlement will result in an assessment at the fair assessable value of the property(ies) consistent with assessing practices generally applicable in the taxing district as required by law.

Dated: 02/09/2023 \_\_\_\_\_

By: Valerie Hofer \_\_\_\_\_

Valerie Hofer, Esquire  
Attorney for Plaintiff

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Robert H. Oostdyk, Esquire  
Attorney for Defendant

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 93-23**

**"RESOLUTION AUTHORIZING THE SETTLEMENT OF A TAX APPEAL (SEN v. BOROUGH OF MOUNTAIN LAKES – BLOCK 25, LOT 7)"**

**WHEREAS**, a tax appeal has been filed in the Tax Court of New Jersey captioned "Tapas K. & Sondra Sen v. Borough of Mountain Lakes" challenging the 2019-2022 tax assessments on Block 25, Lot 7 (29 Arden Road); and

**WHEREAS**, the Plaintiff and the Tax Assessor have agreed to a settlement of this tax appeal as set forth in a proposed Stipulation of Settlement attached hereto; and

**WHEREAS**, the Borough Council finds that it is in the best interest of the Borough to approve the proposed settlement.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that the Borough Attorney is authorized to execute a Stipulation of Settlement in settlement of all pending tax appeals captioned "Sen v. Borough of Mountain Lakes"; and be it further;

**RESOLVED** that the Tax Collector is hereby authorized to process any refund required as a result of the settlement of this tax appeal.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg	X		X			
Richter			X			
Barnett			X			
Sheikh			X			

**ATTY ID 025211997**

Valerie Hofer Esq.

The Law Office of Valerie Hofer Esq.

P.O. Box 787

Montville, NJ 07045

215-436-0594

SEN, TAPAS K. & SONDR

Plaintiff,

vs.

TAX COURT OF NEW JERSEY

Docket No(s). 006588-19 003925-20

001677-21 001279-22

Civil Action

STIPULATION OF SETTLEMENT

MOUNTAIN LAKES

Defendant

1. It is hereby stipulated and agreed that the assessment of the following property to be adjusted and a judgment be entered as follows:

Block: 25 Lot: 7  
 Year(s): 2019, 2020  
 Street Address: 29 Arden Rd

	Original Assessment	County Board Judgment	Requested Tax Court Judgment
Land	\$ 762,600		\$ 762,600
Improvements	\$ <u>270,300</u>	Direct	\$ <u>187,400</u>
Total	\$ 1,032,900	Appeal	\$ 950,000

Block: 25 Lot: 7  
 Year(s): 2021  
 Street Address: 29 Arden Rd

	Original Assessment	County Board Judgment	Requested Tax Court Judgment
Land	\$ 672,900		
Improvements	\$ <u>360,100</u>	Direct	<u>WITHDRAWN</u>
Total	\$ 1,033,000	Appeal	

Sen v. Mountain Lakes

Docket Nos. 006855-19, 003925-20, 001677-21, 001279-22

Block: 25                      Lot: 7  
Year(s): 2022  
Street Address: 29 Arden Rd

	Original Assessment	County Board Judgment	Requested Tax Court Judgment
Land	\$ 686,300		
Improvements	\$ 370,800	Direct	<u>WITHDRAWN</u>
Total	\$ 1,057,100	Appeal	

2. The undersigned have made such examination of the value and proper assessment of the property(ies) and have obtained such appraisals, analysis and information with respect to the valuation and assessment of the property as they deem necessary and appropriate for the purpose of enabling them to enter into the stipulation. The assessor of the taxing district has been consulted by the attorney for the taxing district with respect to this settlement and has concurred.

3. Statutory interest pursuant to N.J.S.A 54:3-27.2 has been waived on the condition that this Stipulation of Settlement is signed by counsel for the municipal defendant and forwarded to the Tax Court of New Jersey within 45 days hereof and provide the refund within 60 days from the date of entry of Judgment.

4. Any tax over-payments and interest shall be by refund check made payable to Valerie Hofer Esq. Trust Account.

5. Based upon the foregoing, the undersigned represent to the Court that the above settlement will result in an assessment at the fair assessable value of the property(ies) consistent with assessing practices generally applicable in the taxing district as required by law.

Dated: 02/09/2023

By: Valerie Hofer  
Valerie Hofer, Esquire  
Attorney for Plaintiff

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Robert H. Oostdyk, Esquire  
Attorney for Defendant

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 94-23**

**“RESOLUTION AUTHORIZING THE EXECUTION OF A CONSERVATION EASEMENT BETWEEN THE  
BOROUGH OF MOUNTAIN LAKES AND GFM PROPERTIES, INC.”**

**WHEREAS**, GFM Properties, Inc. is the developer of land identified on a certain site plan and/or subdivision plat known as Block 9, Lot 3, 367 Bloomfield Avenue; and

**WHEREAS**, the developer was granted approval by the Borough of Mountain Lakes Planning Board; and

**WHEREAS**, the developer desires to comply with the terms and conditions of the approval which included a requirement to provide a conservation restriction/easement to the Borough; and

**WHEREAS**, the developer has provided the following Easement to the Borough of Mountain Lakes pursuant to this approval:

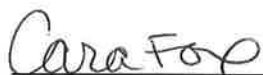
Conservation Restriction/Easement

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that the appropriate municipal officials are hereby authorized to execute the following Easements in conjunction with the subdivision approval obtained by GFM Properties, Inc. in the forms attached hereto:

Conservation Restriction/Easement

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 27, 2023.



Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg	X		X			
Richter			X			
Barnett			X			
Sheikh			X			



**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 95-23**

**“RESOLUTION AUTHORIZING THE BOROUGH’S PARTICIPATION IN THE SOURCEWELL NATIONAL PURCHASING  
COOPERATIVE”**

**WHEREAS**, the Borough of Mountain Lakes is allowed to participate in national purchasing cooperatives per N.J.S.A.52:34-6.2 (b) P.L. 2011, c.139; and

**WHEREAS**, Sourcewell acts as the lead agency for a national purchasing cooperative and shall be responsible for complying with the provisions of N.J.S.A. 40A:11-1 et seq. and all other provisions of the revised statutes of the State of New Jersey; and

**WHEREAS**, the Borough is in need of goods and / or services from the Sourcewell national purchasing cooperative; and

**WHEREAS**, the governing body of the Borough has duly considered participation in the Sourcewell National Purchasing Cooperative; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for all work to date and will certify the availability of funds prior to any future contracts being authorized, and;

**WHEREAS**, it is the recommendation of the Borough Manager that should they be needed, contracts through Sourcewell be authorized in the manner required by law; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey as follows:

The Borough Manager is hereby authorized to enter into the Sourcewell Purchasing Cooperative.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg	X		X			
Richter			X			
Barnett			X			
Sheikh			X			

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 96-23**

**“RESOLUTION AUTHORIZING THE ENTRY INTO AN INTERLOCAL  
SERVICES AGREEMENT BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND THE BOARD OF  
EDUCATION OF THE BOROUGH OF MOUNTAIN LAKES FOR TENNIS COURT RECONSTRUCTION”**

**WHEREAS**, pursuant to N.J.S.A. 40A:65-1, the Borough of Mountain Lakes may, by Resolution, enter into an Interlocal Services Agreement with another local government entity; and

**WHEREAS**, the Borough of Mountain Lakes and the Board of Education of the Borough of Mountain Lakes have agreed to enter into an Interlocal Services Agreement to provide for shared use of tennis courts on Borough property located on Powerville Road and shared funding for tennis court reconstruction.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, that the appropriate municipal officials are hereby authorized to enter into an Agreement between the Borough of Mountain Lakes and the Board of Education of the Borough of Mountain Lakes for shared use of tennis courts on Borough property located on Powerville Road and shared funding for tennis court reconstruction for a term of twenty years as set forth in the Agreement attached hereto.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 27, 2023.

  
\_\_\_\_\_  
Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon		X	X			
Korman			X			
Menard			X			
Muilenburg	X		X			
Richter			X			
Barnett			X			
Sheikh			X			



## BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

February 10, 2023

Mitchell Stern; Borough Manager  
Borough of Mountain Lakes  
400 Boulevard  
Mountain Lakes, New Jersey 07046

Re: Uniform Construction Code Annual Report  
Budget year 2022

Mr. Stern;

Attached herewith find a copy of the U.C.C. Annual Report for the Borough of Mountain Lakes Construction Office. This report has been prepared with additional information supplied by Monica Goscicki; Chief Financial Officer.

During the budget year 2022 the Construction Office expenditures exceeded its revenues by \$53,406.31. During the year revenue in the amount of \$26,104.00 was received for the construction of the Wawa store on Route 46 East. Without this revenue the Construction Office would have operated at a deficit of \$79,510.31.

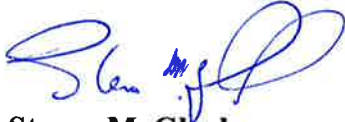
During the year exempt permits were issued for either municipal or Board of Education work. If this revenue of \$3,200.00 was realized, the operating deficit would have been reduced to \$76,310.31.

Supply chain issues, material cost increases, rising inflation and residual effects of the Covid pandemic all contributed to a lackluster year. The rebound from the industry decline of the past two years did not materialize to the extent expected.

The expectation for 2023 is for a similar slight increase in the number and scope of residential projects for much of the year. Revenue to be generated from the construction of the Wawa project along Route 46 East along with the anticipated, adjacent self-storage facility will help to sustain the office but, in itself, will only be a temporary increase in this year's revenue stream. The construction of the four-unit veteran's housing and a possible second self-storage facility may contribute to this year's, or next year's revenues.

Our core residential construction activity along with minor commercial fit-outs and alterations will need to sustain the Construction Office into the future. A proposed fee schedule modification has been submitted to allow this core residential / small commercial activity to maintain the Construction Office as self sustaining as required by the NJ Uniform Construction Code Act.

Contact me if any questions arise concerning this information.



**Steven M. Gluck**  
Construction Official

973-334-3131 Ext. 2012

[sgluck@mtnlakes.org](mailto:sgluck@mtnlakes.org)

2022 Annual UCC Report- M Stern 02-08-2023.docx

**Thank you. Your form has been successfully submitted.**  
Please print this page, sign and fax or mail to the address below.

**UNIFORM CONSTRUCTION CODE ANNUAL REPORT**  
**New Jersey Department of Community Affairs**  
**Division of Codes and Standards**

**Municipality/County:**

**Budget Year Type:** Calendar (1/1 thru 12/31) **Budget Year:** 2022

**REVENUES**

Uniform Construction Code Fees	141295.00
Penalties	600.00
Income: UCC Interlocal	0.00
<b>TOTAL REVENUES</b>	<b>141895.00</b>

**EXPENDITURES**

Salary & Wages	127265.13
Fringe Benefits	33474.06
Other Expenses	13636.98
Payments to Interlocal Agencies	0.00
Payments to Private Agencies	0.00
Indirect Costs	20925.14
<b>TOTAL EXPENDITURES</b>	<b>195301.31</b>

**Private Agencies In Receipt of Payments:**  
None

**RIDER DEDICATION (N.J.S.A. 40A:4-39)**

No Rider Dedication Trust Fund  
Opening Balance in Trust Fund  
Revenues Received in Trust Fund  
Expenses from Trust Fund  
Closing Balance in Trust Fund

**EXEMPT FEES**

By State law (see N.J.S. 52:27D-126c)	1425
By Municipality (see N.J.S. 52:27D-126b)	1775

**CERTIFICATION**

The undersigned municipal officials hereby certify that the financial information provided in this report fairly and accurately reflects Uniform Construction Code revenues and expenses for the year.

Chief Financial Officer:

  
Signature

Construction Official:

  
Signature

Monica Goscicki O-0672

Chief Financial Officer

mgoscicki@mtnlakes.org

Please fax or mail the completed and signed report to:

Steven M Gluck 005181

Construction Official

sgluck@mtnlakes.org

NJ Department of Community Affairs

Division of Codes and Standards

Office of Regulatory Affairs

Attention: UCC Annual Report

P.O. Box 818

Trenton, NJ 08625-0818

Phone: (609) 984-7768

Fax: (609) 984-7952

Salaries Paid - UCC Positions Only:

Last Name	First Name	UCC #	Salary	Position	Subcode	Discipline(s)	Inspector	Discipline(s)	Gluck	Steven	005181	47752.08
				Construction Official Building		Electrical, Mechanical	Scialla	John	004761	32372.83	Plumbing	Building, Plumbing,
Mechanical	Lavenburg	Edward	11289	14930.00	Electrical	Electrical Poli	Salvatore	008964	8317.94	Fire Protection	Fire Protection	
Post	Susan	991757	22332.31	Technical Assistant	Zamierowski	John	235.97	Clerical	Lewthwaite	Kevin	1324.00	Clerical



**BOROUGH of MOUNTAIN LAKES**

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

# **CONSTRUCTION OFFICE**

## **MONTHLY ACTIVITY REPORT**

**JANUARY 2023**

### **ADMINISTRATIVE SUMMARY**

The year started off with a less-than-average construction activity level. Below normal temperatures and high winds for a portion of the month resulted in damage to a few dwellings in the Borough. The Construction Office staff is working with these property owners to address these damage issues.

The developer for the Wawa project is still awaiting final detail approvals for the intersection before starting construction of the building and accessory structures.

Plan review of the permit application for the construction of the four-unit veterans housing facility have been completed and upon the final signing of the site plan documents, the permits will be released.

A new Plumbing Subcode Official has been hired due to the retirement of the former official.

Work on the annual DCA audit report of the Construction Office is being completed. This report is due by February 10<sup>th</sup>. Based on the content of the report a proposed fee schedule modification is being developed to maintain the office in compliance with the Uniform Construction Code regulations.



Mountain Lakes Borough  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046

## Construction Permit Activity Report

1/1/2023 -> 1/31/2023

### Summary

	Cost:	Count:					
New:	\$0.00	0	Cubic Footage:	389 Cu.ft	Permits Issued:	25	
Addition:	\$152,000.00	2	Square Footage:	32 Sq.ft	Updates Issued:	2	
Alteration:	\$250,058.00	25					
Demolition:	\$0.00	0					
Total:	\$402,058.00	27					

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	7	\$1,466.00	\$0.00	\$1,466.00	B 31	22 %71	8 %25.8	1 %3.2
Plumbing:	5	\$460.00	\$0.00	\$460.00	P 13	13 %100	0 %0	0 %0
Electrical:	17	\$1,745.00	\$0.00	\$1,745.00	E 42	33 %78.6	7 %16.7	2 %4.8
Fire:	1	\$0.00	\$0.00	\$0.00	F 6	5 %83.3	1 %16.7	0 %0
Elevator:	0	\$0.00	\$0.00	\$0.00	V 0	0 %	0 %	0 %
Mechanical:	15	\$1,120.00	\$0.00	\$1,120.00	M 32	29 %90.6	1 %3.1	2 %6.2
	45	\$4,791.00	\$0.00	\$4,791.00	124	102	17	5
DCA Training:	2		2		(Note: Does not include result of none)			
DCA State:	24		725	\$300.00				
DCA Minimum:	1		1					
	27		\$728					

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building 0	0	0	CA 24	\$0.00	\$0.00
Plumbing 0	0	0	CCO 0	\$0.00	\$0.00
Electrical 0	0	0	CO 0	\$0.00	\$75.00
Fire 0	0	0	CC 0	\$0.00	\$0.00
Mechanical 0	0	0	TCO 0	\$0.00	\$0.00
Elevator 0	0	0	TCC 0	\$0.00	\$0.00
Total:	\$0.00	\$0.00	Total: 24	\$0.00	\$75.00

#### NOTE:

Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.

This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	0	\$0
Plumbing	0	\$0	Plumbing	0	\$0
Electrical	0	\$0	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
Total:		\$0	Total:		\$0
Record Count Total Exempted			Violations Fines Paid		
DCA Fees 0		\$0	Issued 0	\$0.00	\$0.00

Payments (Based on Payment Date)	
Permit (53)	\$6,040.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$6,040.00





Mountain Lakes Borough  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046

## Building Summary Report Comparison

Building Summary between the dates of 1/1/2023 and 1/31/2023.

Permit Summary	1/1/2023-1/31/2023	1/1/2022-1/31/2022	Month Diff %	YTD	YTD last Year	YTD Diff %
Permits Issued:	25	25	0%	25	25	0%
Updates Issued:	2	5	-60%	2	5	-60%
Inspections Scheduled:	124	103	20.4%	124	103	20.4%
Inspections Passed:	102	73	39.7%	102	73	39.7%
Inspections Failed	17	26	-34.6%	17	26	-34.6%
Certificates Of Occupancy Issued:	0	1	-100%	0	1	-100%
Certificates of Approval Issued:	24	40	-40%	24	40	-40%
Cert Continuing Occupancy Issued:	0	0	NA	0	0	NA
Permit Payments Count:	53	62	-14.5%	53	62	-14.5%
Fee Collected:	\$5,894	\$13,536	-56.5%	\$5,894	\$13,536	-56.5%
Fee Collected (Subcodes Only):	\$4,791	\$12,194	-54.7%	\$4,791	\$12,194	-54.7%
Violations	0	0	NA	0	0	NA
Violation Payments	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA
Ongoing Location Payments	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA
Ongoing Test Payments	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

## CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL	10,024.00	99,008.00		
MAY	26,651.00	125,659.00		
JUNE	11,789.00	137,448.00		
JULY	12,009.00	149,457.00		
AUGUST	9,533.50	158,990.00		
SEPTEMBER	24,580.00	183,570.00		
OCTOBER	12,533.00	196,103.00		
NOVEMBER	16,916.00	213,019.00		
DECEMBER	9,126.00	222,145.00		

PERIOD	2022 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	13,661.00	13,661.00		
FEBRUARY	6,934.00	20,595.00		
MARCH	13,951.00	34,546.00		
APRIL	8,038.00	42,584.00		
MAY	11,802.00	54,386.00		
JUNE	13,103.00	67,489.00		
JULY	15,811.00	83,300.00		
AUGUST	14,815.00	98,115.00		
SEPTEMBER	8,189.00	106,304.00		
OCTOBER	33,312.00	139,616.00	Wawa fees	26,104.00
NOVEMBER	5,991.00	145,607.00		
DECEMBER	8,991.00	154,598.00		

PERIOD	2023 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	6,040.00	6,040.00		
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				

**BOROUGH OF MOUNTAIN LAKES**  
**DEPARTMENT OF PUBLIC WORKS**  
**Department Activity**  
**January 2023**

**IN HOUSE**

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance

Additionally:

**Streets & Roads Department:**

- DPW
  - Basin tops cleaned out throughout Borough
  - Leaf cleanup on Crystal Rd.
  - Christmas tree pickup
  - Roadside trash pickup throughout Borough
  - Roadside washouts repaired on Lookout, Whitby, Pollard, Midvale, Cobb & N. Briarcliff
  - Bathroom demolition at DPW garage
  - Fallen tree removal on Hanover Rd.
  - MEL/JIF safety training classes held
- Recreation Department
  - Wind net installed at tennis courts
  - Tree limbs cleaned up at Taft Field parking lot
  - Dangerous limb removed from Haswell Field playground
  - Briarcliff Park bench repaired
  - Menorah taken down and stored

**Vacation/Sick Time:**

- 37 Vacation Hours; 44 Sick Hours



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

**TO: Mitchell Stern**  
**DATE: 1/10/23**  
**SUBJECT: 2022 Year End Report**

The following lists the activity for the Mountain Lakes Volunteer Fire Department during 2022 :

## FIRE CALLS

Structure Fires	2
Chimney Fire	2
Brush Fire	2
Electrical Fire	4
Fire Alarms/Set off in Error/Malfunction	54
Fire Alarms- Culinary Mishap	9
CO Alarms with Readings	2
CO Alarms- Malfunction	10
Wire/Transformer Fire	10
Smoke Conditions	3
Open Burn	3
Haz Mat- Oil Tank Leak	1
Odor Natural Gas/Other	5
Flooded Basement	1
Assist other Fire Dept	18
Assist Police	3
Motor vehicle accident	3
Other/Assist Citizen	2
<b>TOTAL</b>	<b>134</b>

## DRILLS

Senior Dept	10
Junior Dept	31
<b>Total</b>	<b>41</b>

## IN SERICE TRAINING

RIC (Rapid Intervention Crew) Training  
MCPSTA. Attended by FF James Daniel and  
Pat Bickham. 3 day Training

Ice Rescue Training Sponsored by NEMMAA  
(North East Morris Mutual Aid Association)  
Attended by FF Thomas Rankin, Steve Castellucci,  
Brian Caine and James Daniel. 3 day class

Firefighter 1 Training  
David Squeglia  
Alicia Rosato

Firefighter 2 Training  
Ryan DeNooyer  
Nate Horowitz

FF1 and 2 training is approximately 200 hours

#### MEETINGS

Officer Meetings	4
Business Meeting	11
Relief Association	5
Nominating Committee	2
JFD Awards	5
JFD Officer Selection	3
By Laws	3
Recruitment/PR	3
County Caucus	1

TOTAL	37
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EQUIPMENT CHECKS	15
------------------	----

#### COMMUNITY DETAILS

Trout Derby	1
Shredding	1
Memorial Day Parade	1
4 <sup>th</sup> of July	1
National Night Out	1
Mt Tabor Children's parade	1
Fire Prevention Details- Pre Schools	9
Wildwood School K-2, YMCA, Mt Lakes	
Country Day School, Scribbles, Academy	
For Children, King of Kings, Lake Drive	
School, Craig School. Light Bridge	
Academy	
Boonton Fire Dept Labor Day Parade	1
Boonton Fire Dept Fireworks	1

Boonton FD Christmas Parade	1
Borough Tree Lighting	1
ML Santa Run	1
Santa Gift Distribution	1
 TOTAL	 21

WORK DETAILS	5
--------------	---

#### MANHOURS

Jan	450
Feb	325
March	310
April	380
May	325
June	220
July	200
August	300
September	400
October	590
November	425
December	560

TOTAL	4485 (this number reflects primarily Scheduled events and calls. Does not include in Service training and pre-planning for various Events)
-------	---

The Department would like to thank Manager Mitchell Stern and members of the Borough Council for all your support during 2022. We look forward to working with you during 2023.

Congratulations to Lt Nate Fitch for being chosen as Firefighter of the Year for 2022.

The Department remembers Past Chief and Life Member Don McNeill and Past Captain Charlie Hester who has passed away in 2022.



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

TO: Mitchell Stern  
DATE: 2/11/23  
SUBJECT: January 2023 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of January 2023:

## FIRE CALLS (11)

LOCATION	DATE	TIME	DESCRIPTION
9 Elm Road	1/6	8:15 AM	Fire Alarm-Malfunction
61 Bellvale Rd	1/9	6:46 PM	Fire Alarm-Steam from shower
310 Rt 46	1/14	7:44 PM	Fire Alarm-Set off in error
Rt 46 West	1/19	12:54 PM	MVA- Fluid Spill
1 Highwood Terr BT	1/23	10:30 AM	Assist Boonton Twp FD
15 Spilt Rock Rd	1/23	1:50 PM	Assist Boonton Twp FD
Delux Check	1/24	9:15 AM	Fire Alarm-Testing System
3 Lake Drive	1/24	3:45 PM	Fire Alarm-set off by contractor
Community Church	1/26	1:25 AM	Assist with flooded basement
19 Valley Rd	1/29	2:08 PM	Fire Alarm- Malfunction
Briarcliff School	1/31	10:50 PM	Fire Alarm-Set off in error

## DRILLS/TRAINING (5)

LOCATION	DATE	TIME	DESCRIPTION
High School	1/8	1:00 PM	JFD Drill
Esplanade	1/10	8:00 PM	Senior Drill
Firehouse	1/17	7:00 PM	JFD Training
High School	1/22	1:00 PM	JFD Drill

## MEETINGS (1)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	1/24	8:00 PM	Monthly Business Meeting

## WORK DETAILS (1)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	1/15	7:00 PM	Work Detail

#### COMMUNITY EVENTS (0)

LOCATION	DATE	TIME	DESCRIPTION
----------	------	------	-------------

Total Manhours: 335

Calls- 79

Drills/Training 230

Meeting 10

Work Detail 16



# ***Borough of Mountain Lakes***

## **BOARD OF HEALTH**

400 BOULEVARD • MOUNTAIN LAKES, NEW JERSEY 07046

Telephone: (973) 334-3131 • Fax: (973) 402-5595



### **January 2023 Health Department Activity Report**

This January 2023 report identifies the activities of the Health Officer, Health Department, and staff and provides an overview of the various tasks completed by the department during the month. Additional supplemental reports from Environmental, Nursing, and Health Education are be provided to detail those activities.

- **Grant opportunities:**
  - The New Jersey State Department of Health has received CDC funding for Public Health activities associated with the aftermath of COVID-19. On behalf of the Borough of Mt Lakes Board of Health, Bloomfield Department of Health applied for this funding on January 20, 2023. Proposed grant activities include professional development initiatives, technological improvements, and the acquisition of CPR training and Fit testing equipment to benefit first responders and the public. This initial year of funding must be spent by June 30, 2023 and a second year of funding is anticipated.
- **Vaccinations & Communicable Diseases:**
  - Department nursing staff continue to fill requests (including for homebound individuals) for COVID-19 and influenza vaccines. They are also working with individuals qualifying for the Vaccine for Children (VFC) and 317 (Adult VFC) programs to accommodate them in our clinic in Bloomfield.
    - The department is also conducting a pilot project to expand clinic hours in the first half of 2023 to include early evening and weekend hours for these clients.
  - Nursing staff and the department Local Health Outreach Coordinator are working to improve COVID-19 Bivalent Booster coverage among Long Term Care Facility residents.
  - Communicable Disease Team Staff continue to investigate typical cases of reportable diseases and assist Mt Lakes district schools and daycare facilities with outbreaks.
    - Staff are currently conducting immunization audits to verify the vaccination status of school-aged children as per NJ law.
- **COVID-19 Updates:**
  - On Monday, the Biden administration announced that it plans to end the COVID-19 national emergency declarations on May 11, 2023.
  - The number of newly reported cases continues to drop, but we also know that these figures are impacted by the popularity of home tests, which are not reported to public health authorities.
  - The Health Department is currently distributing free home antigen test kits to community partners, schools, day care centers, senior groups, etc.

Respectfully Submitted,

Amy Monaco, Acting Director/Health Officer

Sarah Perramant, Assistant Health Officer

# MOUNTAIN LAKES BORO POLICE DEPARTMENT

## Officer Citation Report

From Date : 1/1/2023 To Date : 1/31/2023

Report Date : 2/23/2023 10:03 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	177	45	4	5	0	0	0	0	9
XX	134	0	0	0	0	0	0	0	0
XX	137	0	0	0	0	0	0	0	0
XX	171	19	5	0	0	0	0	0	5
XX	175	40	9	3	0	0	0	0	12
XX	166	2	0	3	0	0	0	0	3
XX	174	20	1	2	0	0	0	0	3
XX	143	1	0	0	0	0	0	0	0
XX	173	65	7	2	0	0	0	0	9
XX	165	1	1	0	0	0	0	0	1
XX	172	22	4	0	0	0	0	0	4
XX	162	0	0	0	0	0	0	0	0
		<b>Traffic Stops</b>	<b>Equipment</b>	<b>Moving</b>	<b>Radar</b>	<b>Parking</b>	<b>Ordinance</b>	<b>Warnings</b>	<b>Total</b>
<b>Total:</b>		215	31	15	0	0	0	0	46

# **MOUNTAIN LAKES BORO POLICE DEPARTMENT**

Agency Activity Report

**By CFS Classification**

**From Date: 1/1/2023 To Date: 1/31/2023**

**Report Date: 2/23/2023 10:04:04 AM**

<b>Classification code</b>	<b>Description</b>	<b>Total Events</b>	<b>0000-0800</b>	<b>0801-1600</b>	<b>1601-2359</b>
0600	Theft	1	1	0	0
1400	Malicious Mischief	1	0	1	0
2000	Family Offense	1	0	0	1
2400	Disorderly Conduct	4	1	1	2
2600	All Other Offenses	1	0	1	0
4000	Non Criminal Investigations	23	6	7	10
4100	Fire Related	7	0	6	1
5000	Lost Found Property	1	1	0	0
5500	Animal Complaints	8	2	4	2
6000	Traffic Accidents	10	0	6	4
6300	Traffic Enforcement	233	28	113	92
6500	Parking Enforcement	2	0	2	0
6600	Traffic Services	14	0	12	2
7000	Public Services	345	174	65	106
7500	Assist other Agency	64	11	39	14
9000	Administrative	733	240	169	324
	<b>Total:</b>	1448	464	426	558

**Time Used/Overtime by Month**

	Sick Time Hours							Vacation/Comp Hours/Pers Day/Leave							Court Overtime							Department Overtime						
	2017	2018	2019	2020	2021	2022	2023	2017	2018	2019	2020	2021	2022	2023	2017	2018	2019	2020	2021	2022	2023	2017	2018	2019	2020	2021	2022	2023
Jan	236	216	79	588	324	36	264	22	15	14	0	42	48	224.5	\$0	\$158	\$0	\$154	\$0	\$0	\$0	\$2,998	\$4,159	\$4,348	\$9,970	\$7,154	\$6,557	\$14,494
Feb	226	252	86	444	266	68		84	104	220	111	189.5	252		\$0	\$0	\$210	\$258	\$0	\$0		\$7,009	\$4,927	\$2,138	\$4,789	\$21,810	\$4,939	
March	238	310	110	332	180	36		198	148.5	168	74.5	81	289		\$151	\$0	\$0	\$0	\$0	\$447		\$12,822	\$29,829	\$6,254	\$4,081	\$7,510	\$4,771	
April	209.5	0	106	456	240	94		154	250	265.5	0	226	339		\$0	\$0	\$422	\$0	\$263	\$0		\$5,399	\$12,146	\$27,385	\$3,930	\$12,820	\$10,892	
May	128	204	96	564	204	46		254	178	169	36	681	482		\$0	\$0	\$993	\$0	\$0	\$0		\$12,700	\$24,263	\$29,828	\$5,202	\$18,415	\$16,682	
June	140	130	106	540	312	140		268	208	254	194	727.5	385		\$0	\$193	\$0	\$0	\$0	\$161		\$17,917	\$21,572	\$32,632	\$21,692	\$25,194	\$12,050	
July	318	152	47	442	420	44		518	524	84.5	551	877	482		\$0	\$158	\$0	\$0	\$0	\$0		\$31,018	\$24,005	\$27,180	\$26,802	\$32,344	\$25,516	
August	272	94	246	312	168	104		606	682	748	708	792	541		\$140	\$193	\$0	\$0	\$263	\$0		\$21,042	\$18,754	\$34,709	\$22,125	\$30,577	\$28,993	
Sept	276	94	180	256	70	22		294	375.5	222.5	389	280	549.5		\$0	\$0	\$0	\$0	\$250	\$161		\$21,047	\$16,316	\$22,108	\$20,166	\$23,313	\$23,754	
Oct	332	106	154	314	48	120		125	208	216	292	204	502.5		\$0	\$0	\$0	\$0	\$0	\$161		\$12,876	\$14,514	\$15,865	\$17,041	\$34,942	\$25,878	
Nov	346	148	426	302	44	80		274.5	235.5	176	287	370	550.5		\$0	\$246	\$0	\$0	\$363	\$0		\$18,359	\$15,103	\$17,554	\$10,442	\$30,691	\$15,320	
Dec	392	254	600	424	206	104		171	346.5	144.5	376	265	642.5		\$302	\$0	\$0	\$0	\$0	\$0		\$18,360	\$20,920	\$21,126	\$25,206	\$22,102	\$15,766	
Total	3113.5	1960	2236	4974	2482	894	264	2968.5	3275	2682	3018.5	4735	5057	224.5	\$593	\$947	\$1,625	\$412	\$1,139	\$929	\$0	\$181,548	\$206,506	\$241,128	\$171,046	\$266,872	\$190,558	\$14,494

# January

<u>Total Overtime</u>
<u>Hours Paid</u>
174.50

<u>Total</u>	<u>Vaca/Comp/Personal/Bereave Hrs</u>	<u>% of Hrs Equating to</u>
<u>Vaca/Comp Hrs</u>	<u>Creating OT</u>	<u>OT</u>
224.5	75.5	33.63%

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
264	42	15.91%

**\*\* Operating with 12 Officers.**

41 hrs Mandatory Training  
 3 hrs auto theft prevention Detail  
 3 hours mandatory drug testing  
 10 hrs arrest processing and transports

# **BOROUGH OF MOUNTAIN LAKES**

## **Recreation Department**

### **Department Activity January 2023**

The Recreation Commission met on January 17<sup>th</sup>, 2023. We welcomed new Commission member, James Aitken and new Council member liaison Melissa Muilenberg. The meeting was centered around the pickle ball courts. We agreed to meet at the current tennis courts to discuss the feasibility of adding new courts the location. The Commission does not want to paint lines on the current basketball court as all agreed that the basketball court is utilized by basketball players year round.

3 members of the Commission, Councilperson Muilenberg and BOE liaison Leininger met at the tennis courts on January 21. All agreed that the best place for the pickle would be to paint lines on the JV courts since they have the lights. However we acknowledge there is already an agreement in place with the School District. The Athletic Director encourages the lines to be painted on the JV courts, he says the additional lines will not interfere with match play.

However, if the Council would like to build new Pickleball courts, the space adjacent to the current tennis courts is recommended. It was also discussed to add some parking spots on Morris Avenue. DPW assistant Forman asked Bill Ryden about the feasibility of parking spots, and he said it is an option to explore.

#### **The Recreation Director:**

- Started discussions with all Summer Camp Directors to begin planning Summer 2023 camps.
- Will need to hire new summer camp director.
- Created online application for summer positions.
- Hosted Lakers 55 – Resident David Gurney from the IGC Genetics Institute at Ramapo College was an amazing speaker about solving crimes with genetic testing. All loved the topic.
- Continued to update Mountain Lakes website with details of recreation events.
- Continued to assist winter sports with facility requests and support as needed.
- Confirmed transportation and logistics for Ski clubs on a weekly basis, three have been rescheduled due to weather.
- Completed paperwork for Ski Club.
- Spoke with Borough Risk Manager to review VRO (Volunteer Review Operations) procedure which is a state policy to approve volunteers who work in any child program (sports, camps, etc).
- Booked Art at the Esplanade and 5Ks for spring.
- Assisted Swim Team with Polar Plunge event held at Birchwood Lake. All a success.

#### **Proposed dates for upcoming events:**

March 7 – Registration opens for Summer Camp  
March 17 – Registration opens for Teen Camp  
April 2 – Easter Egg Hunt  
April 21 – Trout Stocking  
April 22 – Trout Derby  
June 4 – Art at the Esplanade  
July 2 - Fireworks



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Code Enforcement Officer**  
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TO: Borough Manager Mitchell Stern  
DATE: 2/11/23  
SUBJECT: Monthly Report January 2023

The following lists code enforcement/property maintenance issues for the month of January 2023:

- 1/4: Follow up on littering complaint on Larchdell Way
- 1/4: Remove signs from ROW on Route 46
- 1/5 Follow up on a hazardous tree complaint at a Boulevard residence
- 1/11 Follow up on tree complaint at a Ball Road residence
- 1/18 Follow up on possible zoning violation at a Woodland Ave residence. Referred to Zoning officer
- 1/23 Follow up on tree complaint at a Boulevard residence.

## Smoke and Carbon Monoxide Detector Inspections

DATE	LOCATION	PASS/FAIL
1/4	27 Howell Rd	Pass
1/5	15 Wilcox Dr	Pass
1/14	8 Craven Rd	Pass
1/16	14 Maple Way	Pass
1/17	142 Morris Ave	Pass
1/24	4 Robinhood Dr	Pass
1/27	63 Pollard Rd	Pass

**SIGN ENFORCEMENT** –Monitor placement of temporary signs for compliance with ordinance.

**Parking Enforcement:** Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.