



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046
NOVEMBER 27, 2023
PUBLIC SESSION – BEGINS AT 7PM**

1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 9, 2023 and posted in the municipal building.

2) ROLL CALL ATTENDANCE - Clerk

3) FLAG SALUTE – Mayor

4) EXECUTIVE SESSION

5) COMMUNITY ANNOUNCEMENTS

6) SPECIAL PRESENTATIONS

7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

- a. Finance Advisory Committee Overview & Debt Discussion

8) BOROUGH COUNCIL DISCUSSION ITEMS

9) PUBLIC COMMENT

Please state your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

10) ATTORNEY'S REPORT

11) MANAGER'S REPORT

12) RESOLUTIONS

13) ORDINANCES TO INTRODUCE

- a. 16-23, Ordinance Authorizing the Execution of a Rental Agreement to the Borough of Mountain Lakes from The Community Church of Mountain Lakes

14) ORDINANCES TO ADOPT

- a. 15-23, An Ordinance of the Borough of Mountain Lakes, County of Morris, State of New Jersey, Providing for the Establishment of Stormwater Control, of the Borough Code to Establish NJDEP-Mandated Regulations for Privately Owned Salt Storage

15) *CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. *R204-23, Authorizing the Payment of Bills*
- b. *R205-23, Authorizing the Acceptance of a Performance Guarantee Submitted by Wawa, Inc.*
- c. *R206-23, Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12A*
- d. *R207-23, Resolution of the Borough Council of the Borough of Mountain Lakes of Its Intention to Revise Master Plan and Development Regulations for Plan Conformance for Land in the Planning Area*
- e. *R208-23, Authorizing the Transfer of Appropriations*
- f. *R209-23, Resolution Authorizing the Release of a Performance Guarantee and Acceptance of a Maintenance Guarantee Submitted by Highview Commercial. L.L.C.*
- g. *R210-23, Authorizing the Award of Contract for Annual Lake Management Services*

***APPROVAL OF MINUTES**

11/13/23 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

16) DEPARTMENT REPORTS SUBMITTED FOR FILING

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Fire Department
- ☒ Health Department
- ☐ Police Department
- ☐ Recreation Department
- ☒ Code Enforcement/Property Maintenance

17) COUNCIL REPORTS

18) PUBLIC COMMENT

Please state your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

19) NEXT STEPS AND PRIORITIES

20) ADJOURNMENT



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Finance Advisory Committee Overview and Borough Debt Discussion

November 27, 2023





BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Finance Advisory Committee Overview





BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Current Committee Members

Chairperson:

John Kaplan

Members:

Mike Albanese

Bob Dewing

Jim Murphy

Council Members:

Lauren Barnett

Chris Richter

Khizar Sheikh

Borough Manager:

Mitchell Stern

Chief Financial Officer:

Monica Goscicki



BOROUGH OF MOUNTAIN LAKES

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Financial Advisory Committee Role

- Annual review and discussion of current, water and sewer budgets
- Review year-over-year change in tax ratable base
- Annual review of RUT and unused fund balance
- Review current year capital budget, open capital ordinances and any potential cancelations
- Review long term capital plan
- Update FAC bond model in conjunction with current year capital budget and long term capital plan
- Capital ordinance cashflow analysis and forecast
- Annual debt financing review





BOROUGH OF MOUNTAIN LAKES

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Financial Advisory Committee Role

- Annual audit review meeting with auditor
- Annual review of FAC policies
- Review water and sewer fund balance and potential rate changes
- Update and review Current Fund Comparative Statement of Operations and Change in Fund Balance and year-end fund balance projections
- Reserve replenishment recommendations
- Quarterly budget, trust account and capital ordinance review
- Quarterly update of tax appeal exposure





BOROUGH OF MOUNTAIN LAKES

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Borough Debt Discussion





BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Borough Debt Funding

Premise

Current Borough residents benefit from the capital expenditures of previous generations

Current Borough residents make capital expenditures that benefit themselves and future generations





BOROUGH OF MOUNTAIN LAKES

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Debt Characteristics

- Borough term-debt can be used to transfer capital expenditure payments across periods better aligned with the enjoyment of the capital expenditures as opposed to simply period(s) of incurrence
- Debt payments are non-discretionary in the annual budget and can reduce the Borough's financial flexibility in adverse situations
- Debt payments or debt service consists of interest and principal payments and are appropriations in the current fund annual budget





BOROUGH OF MOUNTAIN LAKES

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Debt Capacity

- Mountain Lakes has an equivalent AA+ credit rating, primarily based upon a modest debt burden, a solid assessed property valuation base, a relatively wealthy population base, a prudent financial budget and demonstrably sufficient cash flow to comfortably meet current debt obligations
- Debt payment obligations are correlated with credit ratings – better ratings have lower interest costs and often longer maturities (where allowed by State regulations) and thus lower burdens on taxpayers
- 2022 audited statutory debt limit \$46,862,712, 3.5% of Borough's 3-year average assessed property valuation
- 2022 audited net debt (debt issued + debt authorized but not issued) \$14,452,724 or 1.1% of Borough's 3-year average assessed property valuation
- Mountain Lakes school district debt is not included in these calculations but could influence our overall credit rating. 2022 audited MLSD debt was \$19,935,000



BOROUGH OF MOUNTAIN LAKES

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Borough Debt Management

- Annual capital ordinance less 5% minimum down payment plus any grants determines maximum annual funding amount
- Annual capital expenditures typically financed with short term notes, Bond Anticipation Notes ("BANs"), maturing in 1-year or less
- Outstanding BANs refinanced annually along with current year funding requirement
- Policy: Borough retires 10% of outstanding BAN annually
- Once outstanding BANs rollover amount totals \$5.0mm or more, BANs typically refinanced with longer term Bond
- Bond maturity determined based on statutory useful life of underlying capital improvements or purchases and structured with roughly equivalent serial maturities



BOROUGH OF MOUNTAIN LAKES

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Borough Debt Obligations

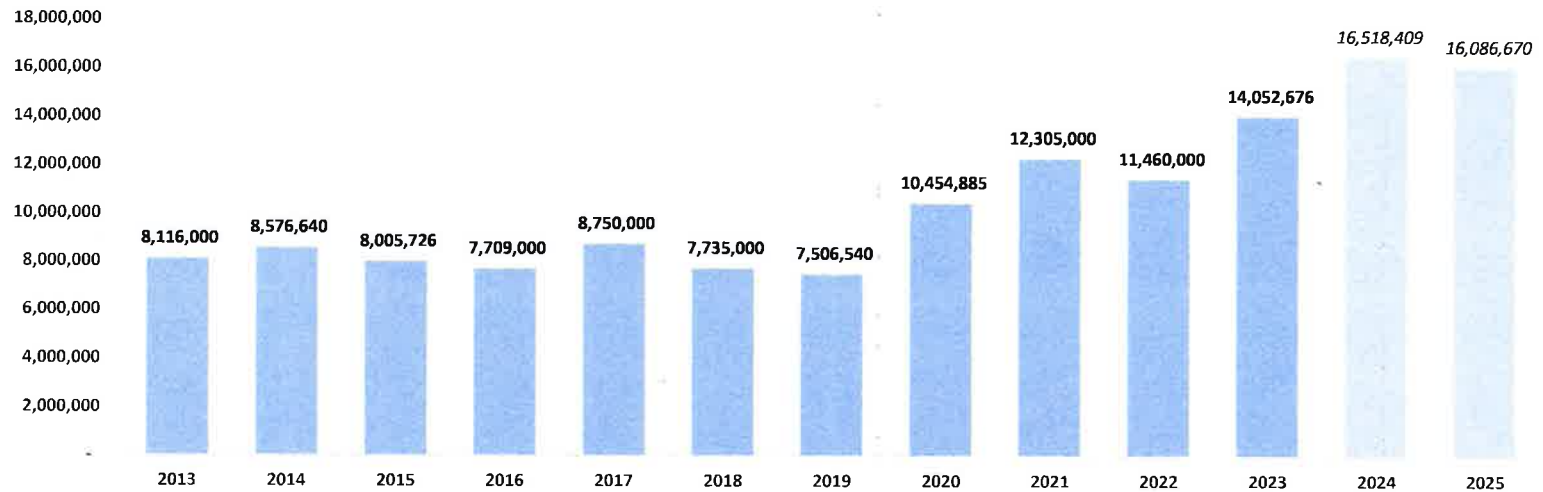
- From 2019 to 2023, Borough debt outstanding increased \$6.3mm driven by:
 - Three significant capital projects: Borough hall renovation (\$5.243mm), water meter replacement (\$743k) and Sunset dam (\$809mm)
 - Average annual funding of \$776k for "regular" capital expenditures (excludes \$791.5k funding for 2018 ordinances funded in 2019), e.g. paving, sidewalks, curbing, vehicle & equipment replacement, parks & recreation facilities, etc.
 - Average annual debt retirement of \$1.03mm
- 2024 funding obligations include fire truck replacement (\$650k) and Sunset dam (\$2.0mm)
- Since 2019, debt service (interest and principal payments) fell as debt amortization declined and the borough benefited from low interest rates
- Future debt service impacted by:
 - Changes in annual debt repayments commensurate with changes in debt levels
 - Future capital expenditures, regular and one-off needs offset in part by grants if available
 - Changes in interest rates
 - Debt maturity selection, i.e. short-term BANs and long-term bonds



BOROUGH OF MOUNTAIN LAKES

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Actual and Projected Debt Outstanding at Year-end



Assumptions:

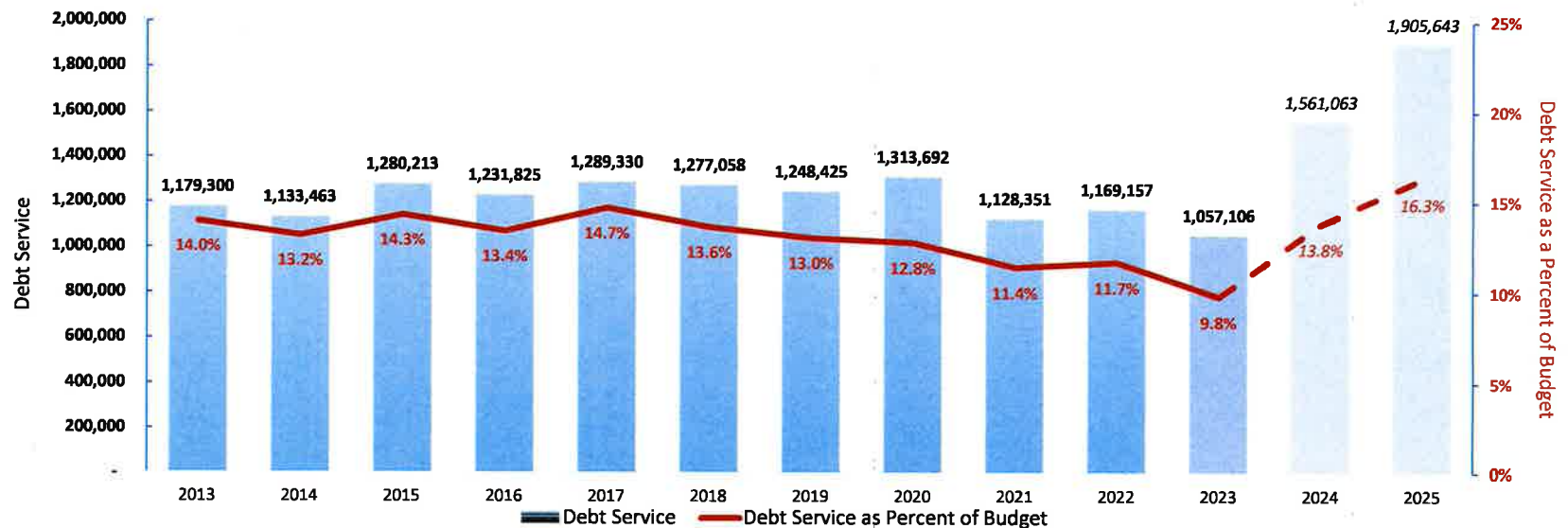
- 2023 debt increase - \$2.59mm (New debt - \$3.35mm. Debt retirement - \$755k)
- 2024 debt increase - \$2.47mm (New debt - \$3.59mm. Debt retirement - \$1.12mm)
- 2025 debt decrease - \$432k (New debt - \$959k. Debt retirement - \$1.39mm)
- 2024 capex net of any NJ DoT Grants - \$990k (\$940.5k funded after 5% down payment) and grows at 2% thereafter
- Firetruck funded in 2024 - \$650k
- Dam loan fully drawn on 7/15/2024 - \$2.0mm



BOROUGH OF MOUNTAIN LAKES

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Historical and Projected Debt Service & Debt Service as a Percent of Budget



Assumptions:

- Capital ordinances funded with BANs at 4.5% thru 2025
- Budget based on Fund Balance Analysis as of April 19, 2023



BOROUGH OF MOUNTAIN LAKES

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Borough Debt Management Recommendations

- Maintain an exemplary credit rating
 - 2023 municipal debt service (principal and interest) is 9.8% of the municipal budget and the 10-year historical average including 2023 is 12.8%
 - Municipal debt (authorized) is 1.1% of the Borough's 3-year average assessed property valuation
- Incur debt for non-discretionary capital expenditures
- Incur debt for discretionary capital expenditures in an orderly and measured manner so as to maintain a judicious fiscal reputation
- Establish a metric(s) to provide a benchmark for managing overall debt obligations. For example, institute a target level or range for debt service as a percent of current operating budget. This metric reflects the cash flow of debt service relative to overall cash spend



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Q & A





BOROUGH OF MOUNTAIN LAKES

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Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext.2006

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of November 27, 2023
CC: Robert Oostdyk, Borough Attorney

Water Meter Project Update –As of November 22nd, 1,176 water meters have been replaced. Appointments for meter changeout continue to be scheduled with residents. Water service line types identified to date: Copper – 1,083; Galvanized – 88; Iron Pipe – 2; Poly – 2; Lead – 1. Currently, this leaves us with 89 water service lines that will need to be replaced (lead and galvanized). There are approximately 125 meters that still need to be changed out.

Should you have any questions, please feel free to contact me.

Respectfully,

Mitchell

RESOLUTION AND ORDINANCE REVIEW FOR THE NOVEMBER 27, 2023 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

RESOLUTIONS

R205-23, AUTHORIZING THE ACCEPTANCE OF A PERFORMANCE GUARANTEE SUBMITTED BY WAWA, INC. – this resolution authorizes the acceptance of a performance guarantee. The Borough Engineer and Borough Attorney recommend the acceptance of the performance guarantee.

R206-23, AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12A - this resolution authorizes the Borough to purchase goods utilizing State contracts under the State of NJ Cooperative Purchasing Program.

R207-23, RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES OF ITS INTENTION TO REVISE MASTER PLAN AND DEVELOPMENT REGULATIONS FOR PLAN CONFORMANCE FOR LAND IN THE PLANNING AREA – this resolution affirms the Borough’s intention to revise its master plan and development regulations of Plan Conformance to the Highlands Council.

R208-23, AUTHORIZING THE TRANSFER OF APPROPRIATIONS - this resolution authorizes the CFO to transfer excess appropriations to appropriations that are insufficient to meet current needs as authorized by N.J.S.A. 40A:4-58. A complete explanation from our CFO is included with the resolution.

R209-23, RESOLUTION AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE AND ACCEPTANCE OF A MAINTENANCE GUARANTEE SUBMITTED BY HIGHVIEW COMMERCIAL. L.L.C. – this resolution authorizes the full release of the performance guarantee and accepts the maintenance bond. This request was reviewed and deemed acceptable by the Borough Engineer and Borough Attorney.

R210-23, AUTHORIZING THE AWARD OF CONTRACT FOR ANNUAL LAKE MANAGEMENT SERVICES – this resolution awards the contract for annual lake management services to Black Lagoon Pond Management.

ORDINANCES TO INTRODUCE

16-23, ORDINANCE AUTHORIZING THE EXECUTION OF A RENTAL AGREEMENT TO THE BOROUGH OF MOUNTAIN LAKES FROM THE COMMUNITY CHURCH OF MOUNTAIN LAKES– this ordinance will allow for the Borough Manager to enter into a rental agreement for space to house the Historic Preservation Committee’s archives.

ORDINANCES TO ADOPT

15-23, AN ORDINANCE OF THE BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, STATE OF NEW JERSEY, PROVIDING FOR THE ESTABLISHMENT OF STORMWATER CONTROL, OF THE BOROUGH CODE TO ESTABLISH NJDEP-MANDATED REGULATIONS FOR PRIVATELY OWNED SALT STORAGE – this ordinance establishes NJDEP-mandated regulations for privately owned salt storage and prescribes penalties for failure to comply. The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater to protect the environment, public health, safety and welfare.

If there are any questions prior to the meeting, please feel free to contact me.

ORDINANCE 16-23

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

RENTAL AGREEMENT

FROM

**THE COMMUNITY CHURCH OF MOUNTAIN LAKES,
A Religious Corporation of the State of New Jersey,
48 Briarcliff Road
Mountain Lakes, NJ**

TO

**THE BOROUGH OF MOUNTAIN LAKES
a Municipal Corporation of the State of New Jersey
400 Boulevard
Mountain Lakes, NJ**

FOR

Approximately 625 square foot of space located on the second floor on the south side of the building located at 45 Briarcliff Road, Mountain Lakes (Block 82 Lot 7 as shown on the Tax Map of Mountain Lakes)

Rental Agreement dated _____, 2023, between **The Community Church of Mountain Lakes**, a Religious Corporation of the State of New Jersey, (hereinafter referred to as "Landlord"); and the **Borough of Mountain Lakes**, a Municipal Corporation of the State of New Jersey, (hereinafter referred to as "Tenant").

In consideration of good and valuable consideration, and the mutual covenants contained herein, and intending to be legally bound hereby, Landlord and Tenant hereby agree with each other as follows:

ARTICLE I. RENTAL OF DEMISED PREMISES

Landlord, for and in consideration of the covenants and agreements hereinafter reserved, mentioned and contained on the Part of the Tenant, its successors and assigns, to be kept and performed, does demise and rent, unto Tenant, and the Tenant does hereby take subject to the conditions hereinafter expressed real property as well as the improvements thereon, commonly known as an approximately 625 square foot located on the second floor of the Community Church in its building located on Lot 7, Block 82, on the Borough of Mountain Lakes Tax Map, hereinafter referred to as "demised premises". Other premises may be rented for temporary use with the approval of the Landlord.

ARTICLE II. RENTAL CHARGES

The Tenant agrees to pay Six Thousand (\$6,000.00) per year as rent, to be paid as follows: \$500 per month, due on the 1st day of each month. Beginning on January 1, 2025, and in each year that follow including extension periods, Landlord shall have the right to increase the rent based upon increases in the "Consumer Price Index for All Urban Consumers - All Items - New York-Northern New Jersey" (CPI) published by the Bureau of Labor Statistics of the United States Department of Labor. Landlord shall notify tenant of the adjusted rent at least thirty (30) days before the effective date.

ARTICLE III. TERM OF AGREEMENT

Section 3.01 Term. The initial rental period shall be for three (3) years and with an option to renew for an additional three year term with the approval of the Landlord. The Agreement shall commence on January 1, 2024.

Section 3.02 Tenant's Acceptance of the Premises. At the commencement of the Term, Landlord shall deliver and Tenant shall accept the demised premises in their existing condition.

No representation, statement, or warranty, expressed or implied, has been made by or on behalf of the Landlord as to such condition of the demised premises, except as may be expressly set forth in this Agreement. In no event shall Landlord be liable for any defect in such property or for any limitation on its use, except as may be expressly set forth herein.

ARTICLE IV. USE AND IMPROVEMENTS

Section 4.01 Use. Tenant may use the demised premises as a storage, display, and meeting space for its Historic Preservation Committee. Access to the demised property shall be limited to Historic Preservation Committee members and accompanied individuals. It will not be used for large public events.

Section 4.02 Alterations and Improvements.

(a) Tenant shall not remove, demolish, replace or alter the space or any fixture thereof or appurtenances thereto (any such action being herein referred to as a "capital improvement") unless Tenant shall obtain the prior approval of the Landlord. All building, alterations, rebuildings, replacements, changes, additions, improvements, fixtures and appurtenances on or in the demised premises at the commencement of the term, and which may be erected, installed or affixed on or in the demised premises during the term, are and shall be deemed to be and immediately become part of the realty and the sole and absolute property of

Landlord and shall be deemed to be part of the demised premises. At the end of the term, all improvements shall become the property of the Landlord.

ARTICLE V. ASSIGNMENT OR SUBLETTING BY TENANT

Section 5.01 Assignment or Subletting by Tenant. Tenant shall not assign or sublet this Agreement without the prior written consent of Landlord.

ARTICLE VI. COMPLIANCE WITH LAWS

Section 6.01 Compliance with Laws. Landlord and Tenant shall comply with any Federal, State, county or municipal law, ordinance, or regulation pertaining to Tenant's use, now or hereinafter enforced, applicable to the demised premises, relating to use or occupancy thereof, or to the making of repairs, changes, alterations, or improvements, ordinary or extraordinary, structural or otherwise, seen or unforeseen, including but not limited to the performance of any duty imposed upon Landlord or Tenant in respect to the operation of Tenant's business at the demised premises. Landlord and Tenant shall comply with any and all rules and regulations applicable to the demised premises issued by the Board of Fire Underwriters, or by any other body hereinafter constituted, exercising similar functions, and by insurance companies writing policies herein agreed to be maintained by Landlord and Tenant covering the demised premises which now or hereafter may become applicable to the demised premises.

ARTICLE VII. DEFAULT AND TERMINATION

Section 7.01 Events of Default. The occurrence of any of the following shall constitute an event of default:

(a) Delinquency in the due and punctual payment of any rent payable under this Agreement.

(b) Delinquency in the performance of or compliance with any of the conditions contained in this Agreement other than that referred to in the foregoing subsection (a) for a period of sixty (60) days after written notice of default thereof.

Section 7.02 Remedies.

(a) Upon the occurrence of such an event of default, at any time thereafter but not after the default is cured, each party may give written notice to the other specifying such event of default and stating that this Agreement shall expire on the date specified in such notice, which shall be at least sixty (60) days after the giving of such notice, and upon the date specified in such notice this Agreement and all rights of the Tenant hereunder shall terminate.

(b) Upon the expiration of this Agreement pursuant to subsection (a) of this Section, the Tenant shall peacefully surrender the demised premises to the Landlord, and the Landlord, upon or at any time after such expiration, may without further notice re-enter the demised premises and repossess it by summary proceedings, ejectment, or otherwise, and may dispossess the Tenant and remove the Tenant and all other persons and property from the demised premises and may have, hold, and enjoy the demised premises.

(c) In addition to other remedies provided for in this Agreement, the Landlord and Tenant shall be entitled to restraint by an injunction of the violation, or attempted or threatened violation, or any condition or provision of this Agreement, or to a decree specifically compelling performance of any such condition or provision.

Section 7.03 Termination. In addition to the other termination rights set forth herein, this Agreement can be terminated by either the Tenant or Landlord with six (6) months written notice delivered to each other. This provision shall not be exercised during the first year of this Agreement.

ARTICLE VIII. INSURANCE AND INDEMNIFICATION.

Section 8.01 Public Liability. Tenant shall maintain during the term of this Agreement comprehensive general public liability and property damage insurance with an insurance company licensed to do business in the State of New Jersey with the same limits as Tenant carries on its other properties which will not cover this property. A certificate of insurance will be provided by the Tenant to the Landlord.

Section 8.02 Indemnification. Neither Landlord or Tenant shall not do or permit any act upon the demised premises which may subject the other to any liability by reason of any conduct upon the demised premises, or by reason of any violation of law or of any legal requirement of public authority but shall exercise such control over the demised premises as to fully protect the other. Each party shall indemnify and defend the other from any intentional or negligent act by its officers or employees.

ARTICLE IX. GENERAL PROVISIONS

Section 9.01 Notices. No notice, request, consent, approval, waiver or other communication under this Agreement shall be effective unless, the same is in writing and is mailed by registered or certified mail, postage prepaid, addressed:

(a) if to Landlord, at the address set forth on the first page hereof, or such other address as Landlord designates by giving notice thereof to Tenant;

(b) If to Tenant, at its address set forth on the first page hereof or such other address as Tenant shall designate by giving notice thereof to Landlord.

Section 9.02 Force Majeure. Anything to the contrary notwithstanding, if any question arises hereunder as to whether Landlord or Tenant shall have complied with any provision hereof with respect to any matter other than the payment of Basic Rent or additional rent as herein

provided, or shall have commenced promptly or proceeded diligently to do so, due consideration shall be given to the effect of strikes, labor disturbances, act of God, civil commotion, governmental restrictions, the unavailability of materials, war, fire, casualty, and matters beyond the reasonable control of Tenant or Landlord. Any period of delay resulting from any of the aforesaid causes shall be excluded in computing the time within which Landlord or Tenant shall be obligated to comply with any provision of this Agreement and before which a default shall be deemed to be a cause beyond control of Tenant.

ARTICLE X. INTERPRETATION

Section 10.01 Use of Singular Case. All singular nouns used herein include the plural form the same noun.

Section 10.02 No Oral Changes. This Agreement may not be changed orally, but only by agreement in writing signed by the parties hereto.

Section 10.03 Expense of Performance. Wherever a requirement is imposed on any party hereto, it shall be deemed that such party shall be required to perform such requirement at its own expense unless it is specifically otherwise provided herein.

Section 10.04 Captions and Headings. The captions and headings used herein are used for convenience and reference only and shall not affect the interpretation of this Agreement.

Section 10.05 Successors and Assigns. Subject to the provisions hereof, this Agreement shall bind and inure to the benefit of the parties and their respective successors and assigns or heirs and representatives as the case may be.

Section 10.06 New Jersey Law. This Agreement shall be construed in accordance with the laws of the State of New Jersey.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the day
and year first above written.

ATTEST:

THE COMMUNITY CHURCH OF
MOUNTAIN LAKES

By: _____

ATTEST:

THE BOROUGH OF MOUNTAIN LAKES
IN THE COUNTY OF MORRIS

By: _____

**BOROUGH OF MOUNTAIN LAKES
MORRIS COUNTY, NEW JERSEY**

ORDINANCE 15-23

**“ORDINANCE OF THE BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS,
STATE OF NEW JERSEY, PROVIDING FOR THE ESTABLISHMENT OF STORMWATER
CONTROL, OF THE BOROUGH CODE TO ESTABLISH NJDEP-MANDATED
REGULATIONS FOR PRIVATELY OWNED SALT STORAGE”**

WHEREAS, as part of MS4 Tier A permit stormwater requirements, the New Jersey Department of Environmental Protection (NJDEP) requires municipalities to adopt NJDEP- mandated regulations for privately owned salt storage; and

WHEREAS, the Borough Council is required to adopt the NJDEP model ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, as follows:

SECTION 1. The Revised General Ordinances of the Borough of Mountain Lakes are hereby amended by the inclusion of new Chapter 200 entitled “Privately Owned Salt Storage,” which shall read in its entirety as follows:

CHAPTER 200

PRIVATELY OWNED SALT STORAGE

§ 200-1. Purpose.

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in Borough of Mountain Lakes to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

§ 200-2. Definitions.

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Article clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

- C. "Storm drain inlet" means the point of entry into the storm sewer system.
- D. "Permanent structure" means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

- (1) Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
 - (2) The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
 - (3) The structure shall be erected on an impermeable slab;
 - (4) The structure cannot be open sided; and
 - (5) The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- F. "Resident" means a person who resides on a residential property where de-icing material is stored.

§ 200-3. Deicing Material Storage Requirements.

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:
- (1) Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 - (2) Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
 - (3) Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
 - (4) Loose materials shall be covered as follows:
 - (a) The cover shall be waterproof, impermeable, and flexible;
 - (b) The cover shall extend to the base of the pile(s);
 - (c) The cover shall be free from holes or tears;
 - (d) The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and

- (e) Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.

- [1] Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;

- (5) Containers must be sealed when not in use; and

- (6) The site shall be free of all de-icing materials between April 16th and October 14th.

- B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.
- C. All such temporary and/or permanent structures must also comply with all other Borough of Mountain Lakes ordinances, including building and zoning regulations.
- D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.

- (1) Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

§ 200-4. Exemptions.

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in § 200-3 above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

§ 200-5. Enforcement.

This ordinance shall be enforced by the Mountain Lakes Police Department and/or the Property Maintenance Officer or another person designated by the Borough Manager during the course of ordinary enforcement duties.

§ 200-6. Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall subject such person(s) to fines and penalties in accordance with N.J.S.A. 40:49-5.

[illegible]

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 204-23

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **November 27, 2023** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 27, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 11/27/2023 For bills from 11/09/2023 to 11/22/2023

Check#	Vendor	Description	Payment	Check Total
23034	4343 - ALARMAX DISTRIBUTORS, INC	PO 27816 BH: RENOVATIONS	25,517.00	25,517.00
23035	164 - ALERT-ALL CORP.	PO 27670 FIRE DEPT: Fire Prevention Materials	2,130.00	2,130.00
23036	3861 - AMAZON CAPITAL SERVICES	PO 27861 BH RENOVATION: ORDER# 111-3278375-540663	145.19	145.19
23037	189 - ANCHOR ACE HARDWARE	PO 27658 WATER OPERATING - DEPARTEMENTAL SUPPLIES	48.97	
		PO 27732 POLICE: MISC/EQUIPMENT SUPPLIES - BLANKE	4.99	
		PO 27910 BH: RENOVATIONS - SUPPLIES	16.99	
		PO 27934 PARKS/BEACHES - GENERAL MAINTENANCE	109.99	180.94
23038	102 - ANDERSON & DENZLER ASSOC., INC	PO 27952 OCOBER 2023 PROFESSIONAL SERVICES	4,225.58	
		PO 27952 OCOBER 2023 PROFESSIONAL SERVICES	1,434.00	
		PO 27952 OCOBER 2023 PROFESSIONAL SERVICES	179.25	
		PO 27952 OCOBER 2023 PROFESSIONAL SERVICES	244.73	6,083.56
23039	2793 - AP CERTIFIED TESTING, LLC	PO 27865 WATER DEPT: REPAIR/PARTS/LABOR	410.00	410.00
23040	3957 - ATLANTIC COAST RECYLING, LLC	PO 27174 RECYCLING COSTS - 2023 - BLANKET	1,964.60	1,964.60
23041	2636 - ATLANTIC COMMUNICATIONS ELECTRONICS	PO 27897 DPW-VEHICLE RADIO CHECK/REPAIR	620.00	620.00
23042	3617 - BLOOMFIELD HEALTH DEPARTMENT	PO 27901 NOVEMBER 2023 PUBLIC HEALTH SERVICES CON	2,248.67	2,248.67
23043	4368 - BUY WISE AUTO PARTS, INC.	PO 27893 DPW - VEHICLE MAINTENANCE	191.88	191.88
23044	4552 - CALIFORNIA STUCCO PRODUCTS, CORP	PO 27694 BH: RENOVATIONS - STUCCO BLANKET	1,136.98	1,136.98
23045	3650 - CARA FOX	PO 27935 REIMBURSEMENT LEAGUE OF MUNICIPALITIES 2	225.86	225.86
23046	4150 - CLEARY GIACOBBE ALFIERIE JACOBS,	PO 27907 OCTOBER 2023 LEGAL ATTORNEY SERVICES	1,768.00	1,768.00
23047	2902 - CLEMENTE'S AUTO BODY	PO 27822 POLICE: POLICE CARE REPAIR 25-01 - 2023	822.50	822.50
23048	576 - DAVE'S TIRE, LLC	PO 27881 DPW - EQUIPMENT REPAIRS - TIRE FOR TRAIL	198.00	198.00
23049	2971 - DIRECT ENERGY BUSINESS	PO 27954 BORO/WATER/DPW/PARKS - ELECTRIC OCT-NOV	218.16	
		PO 27954 BORO/WATER/DPW/PARKS - ELECTRIC OCT-NOV	30.59	248.75
23050	4215 - ENGINEERED AIR SOLUTIONS, LLC	PO 27866 BH RENO: MATERIALS	475.00	475.00
23051	3109 - FERRIERO ENGINEERING, INC	PO 24412 GRUNDENS POND (A.K.A. RESERVOIR LAKE) DA	3,705.41	
		PO 27716 SUNSET LAKE DAM REHAB PROJECT: PROJECT 1	5,721.25	9,426.66
23052	2517 - FIREFIGHTER ONE, LLC	PO 27425 FIRE DEPT: HELMET FRONTS	575.00	575.00
23053	653 - GANNET NEW YORK/NEW JERSEY LOCALIQ	PO 27023 CLERK - 2023 ADVERTISING - BLANKET	53.72	53.72
23054	2356 - GEAR WASH	PO 27413 FIRE DEPT: CLEANING/REPAIRS	1,002.00	
		PO 27460 FIRE DEPT: CLEANING/REPAIRS	476.00	1,478.00
23055	911 - HOME DEPOT CREDIT SERVICES	PO 24246 BH RENO: SUPPLIES - BLANKET	110.59	
		PO 26825 BH: RENOVATIONS - MISC. SUPPLIES	49.36	
		PO 27290 DPW BATHROOM RENOVATION - BLANKET	204.39	
		PO 27802 BH: RENOVATIONS - MISC SUPPLIES	144.54	
		PO 27843 BH: RENOVATIONS -	1,005.69	
		PO 27853 TENNIS COURTS	282.01	
		PO 27900 BH: RENOVATIONS - MISC SUPPLIES	628.75	2,425.33
23056	911 - HOME DEPOT CREDIT SERVICES	PO 27943 PARKS & BEACHES GENERAL MAINTENANCE & RE	7.88	7.88
23057	4209 - HUNTER CARRIER SERVICES	PO 27055 ADMIN: 2023 PHONES - ACCT BOML- BLANKET	1,028.47	1,028.47
23058	3306 - IBS OF NORTHERN JERSEY	PO 27234 SEWER DEPARTMENT - MAINTENANCE - BLANKET	98.24	98.24
23059	4507 - INFINITY FLOORS	PO 27792 BH: RENOVATIONS -	2,455.20	
		PO 27821 BH: RENOVATIONS - FLOORING	390.00	2,845.20
23060	4234 - JAG CAR WASH HOLDINGS, LLC	PO 26987 POLICE: CAR WASH ETC. - BLANKET	600.00	600.00
23061	801 - JAMES ZYLSTRA ENTERPRISES, INC.	PO 27334 BH RENO: MATERIALS AND RAILINGS	5,408.00	5,408.00
23062	859 - JCP&L	PO 27913 ACCT#100 050 702 156 - BILL PRD: 9/28- 1	6.21	
		PO 27914 MAST ACCT# 200 000 021 275 / BILL DATE:	107.25	
		PO 27915 M/A #200 000 054 011/ BILL DATE: OCT 24	34.00	147.46
23063	859 - JCP&L	PO 27917 MASTER ACCT# 200 000 569 000 - OCT 24, 2	4,166.57	
		PO 27920 ACCT#100 076 421 971/ BILL PRD: 10/06 -	179.49	
		PO 27927 MASTER ACCT#200 000 574 000/ BILL DATE:	36.99	4,383.05
23064	4319 - JMS PRINTING, LLC	PO 27923 PFOA INITIAL LETER - PRINTING, FOLDING &	1,269.72	1,269.72
23065	1090 - KENVIL POWER MOWER	PO 27525 DPW EQUIPMENT REPAIR	259.93	
		PO 27918 S & R - TREE REMOVAL EQUIPMENT	339.98	599.91
23066	2436 - LAKELAND AUTO PARTS	PO 27521 DPW: VEHICLE REPAIR - BLANKET	169.50	169.50
23067	2561 - LIFESAVERS, INC.	PO 27734 POLICE: AED SUPPLIES	417.90	417.90
23068	4252 - LINDE GAS & EQUIPMENT, INC	PO 26931 BH: RENOVATIONS - GAS & EQUIP BLANKET	186.87	186.87
23069	4341 - LUCE, SCHWAB & KASE, INC	PO 26619 BH: RENOVATIONS -HVAC MATERIALS - BLANKE	703.20	703.20
23070	4145 - METRO ACCESS CONTROL, LLC	PO 27674 DPW-RECYCLING DEPOT YARD MAINTENANCE	288.65	288.65
23071	1338 - MGL PRINTING SOLUTIONS, LLC	PO 27921 FINANCE: 2023 1099 FORMS	213.00	213.00
23072	4516 - MILLER ENERGY CO	PO 27757 WATER DEPT: WELL #3	3,082.76	3,082.76
23073	3911 - MORRIS COUNTY CHAMBER OF COMMERCE	PO 27929 ADMIN: ANNUAL MEMBERSHIP DUES - MEMBER I	525.00	
		PO 27936 LEAD MORRIS TRAINING - CARA FOX	2,300.00	2,825.00
23074	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 26968 SOLID WASTE DISPOSAL - BLANKET	14,786.62	14,786.62
23075	4196 - MOUNTAIN LAKES REALTY, LLC	PO 27836 BH: DEC 2023 LEASE PAYMENTS FOR TEMP BOR	2,575.00	2,575.00
23076	1394 - MTN. LAKES PUBLIC LIBRARY	PO 26924 JUNE - DEC 2023 MTN LAKES PUBLIC LIBRARY	30,938.25	30,938.25
23077	1472 - MURPHY MCKEON P.C.	PO 26891 2023 LEGAL/ RETAINER FEES - BLANKET	4,166.66	
		PO 27906 OCTOBER 2023 LEGAL SERVICES - TAX APPEA	360.00	4,526.66
23078	4235 - NET2PHONE, INC.	PO 26391 2023 DEDICATED EFAX LINE - ACCT# 954962	32.67	32.67
23079	1553 - NEW JERSEY NATURAL GAS	PO 27953 OCT-NOV 2023 SERVICE	942.49	942.49

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 11/27/2023 For bills from 11/09/2023 to 11/22/2023

Check#	Vendor	Description	Payment	Check Total
23080	1517 - NICKEL ARTISTIC SERVICES LLC	PO 27833 BOROUGH WIDE MAILER	465.00	465.00
23081	2676 - NORTH JERSEY COPY	PO 27639 BUSINESS CARDS MAYOR & COUNCIL	494.00	
		PO 27852 BUSINESS CARDS FOR DPW ADMIN AND RECREAT	197.60	691.60
23082	4213 - OPTIMUM	PO 27520 2023 BORO (TEMP SPACE) INTERNET SVCS. AC	170.64	170.64
23083	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 27551 PROFESSIONAL SERVICES FOR ORDINANCE REVI	720.00	
		PO 27902 OCT 2023 - PROFESSIONAL SERVICES - PB	800.00	1,520.00
23084	1734 - READYREFRESH BY NESTLE	PO 26911 2023 BLANKET (2) - ACCT# 0016496903	260.75	260.75
23085	3990 - RICH TREE SERVICE, INC.	PO 27599 PROPOSAL, 2 STUMPS FRONT YARD 10 MAPLE W	350.00	350.00
23086	4174 - RICHVIEW CONSULTING	PO 27930 SHADE TREE: 2023 ARBORIST CONSULTING	480.86	480.86
23087	1948 - SHEAFFER SUPPLY, INC.	PO 27912 DPW - EQUIPMENT REPAIR	12.90	
		PO 27919 S & R - TREE REMOVAL - SAFETY HARNESS	79.00	91.90
23088	1994 - SHERWIN-WILLIAMS COMPANY	PO 27260 BH: RENOVATIONS - HIPERGUARD/HARD - QUOT	379.60	
		PO 27944 BH: RENOVATIONS - PAINTING SUPPLIES	660.64	1,040.24
23089	2277 - STALKER RADAR	PO 27831 POLICE: 2023 DODGE DURANGO RADAR SYSTEM	615.00	615.00
23090	4342 - SUBURBAN CONSULTING ENGINEERS, INC	PO 27718 PROFESSIONAL SERVICES FOR RISK & RESILIE	7,333.75	7,333.75
23091	3292 - TREASURER - STATE OF NJ	PO 27925 DPW/WATER DEPT - SEWAGE AND WATER PERMIT	280.00	280.00
23092	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 26949 2023 SEWER MAINTENANCE CHARGES - BLANKET	37,397.05	37,397.05
23093	2977 - UGI ENERGY SERVICES, INC.	PO 27926 CUST# J0001077, 1078, 1079 - MOUNTAIN LA	107.67	107.67
23094	4480 - VERIZON	PO 27489 PD: 2023 INTERNET SERVICES: ACCT 357-156	294.21	294.21
23095	4481 - VERIZON	PO 27490 DPW: 2023 INTERNET SERVICES ACCT# 457-15	28.71	
		PO 27490 DPW: 2023 INTERNET SERVICES ACCT# 457-15	28.71	
		PO 27490 DPW: 2023 INTERNET SERVICES ACCT# 457-15	41.58	99.00
23096	2135 - VERIZON WIRELESS	PO 27908 ACCT# 882388054-00001 / OCT 05 - NOV 04	664.73	664.73
23097	4489 - WALLINGTON PLUMBING & HEATING SUPPLY CO.	PO 27945 BH: RENOVATIONS - SINKS/FAUCETS	1,504.54	1,504.54
23098	4031 - WAYNE ELECTRICAL SUPPLY CO.	PO 27677 PKS & PLYGRD: TENNIS COURTS	400.64	
		PO 27909 BH: RENOVATIONS - IT/TECH	564.45	965.09
23099	4177 - WEINER LAW GROUP, LLP	PO 26850 Professional Services 2023 Planning Bd A	600.00	600.00
23100	4286 - WINDOOR, LLC	PO 27667 BH: RENOVATIONS - CHANGE ORDER #1 - RESO	9,990.10	9,990.10
TOTAL				201,324.27

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	2,825.00			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	494.00			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	279.58			
01-201-20-130-020	FINANCE - OTHER EXPENSES	213.00			
01-201-20-140-020	COMPUTER SERVICES	464.85			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	6,294.66			
01-201-20-165-020	ENGINEERING SERVICES	4,225.58			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	1,400.00			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	720.00			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	1,034.87			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	4,183.00			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	2,000.19			
01-201-26-300-020	SHADE TREE COMMISSION - O/E	837.10			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	16,627.22			
01-201-26-306-020	Recycling Tax	412.65			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	248.77			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	1,183.88			
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	2,248.67			
01-201-27-335-020	ENVIRONMENTAL COMM - OTHER EXP	67.74			
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	41.02			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	781.45			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	117.87			
01-201-29-390-020	AID TO PUBLIC LIBRARY	30,938.25			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	250.29			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	4,166.57			
01-201-31-437-020	NATURAL GAS	1,050.16			
01-201-31-440-020	TELECOMMUNICATIONS	1,725.87			
01-260-05-100	DUE TO CLEARING			0.00	84,832.24
TOTALS FOR	Current Fund	84,832.24	0.00	0.00	84,832.24

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			19,034.78	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			15,207.72	
04-215-55-991-000	2021 CAPITAL ORDINANCE 10-21			3,705.41	
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22			204.39	
04-215-55-996-000	2023 CAPITAL ORDINANCE 8-23			859.73	
04-215-55-997-000	CAPITAL ORD. 12-23			5,721.25	
04-215-55-998-000	2023 CAPITAL ORD. 13-23 BORO HALL RENOV.			19,805.19	
04-260-05-100	DUE TO CLEARING			0.00	64,538.47
TOTALS FOR	General Capital	0.00	0.00	64,538.47	64,538.47
05-201-55-520-520	Water Operating - Other Expenses	14,213.32			
05-260-05-100	DUE TO CLEARING			0.00	14,213.32
TOTALS FOR	Water Operating	14,213.32	0.00	0.00	14,213.32
07-201-55-520-520	Sewer Operating - Other Expenses	37,740.24			
07-260-05-100	DUE TO CLEARING			0.00	37,740.24
TOTALS FOR	Sewer Operating	37,740.24	0.00	0.00	37,740.24

Total to be paid from Fund 01 Current Fund	84,832.24
Total to be paid from Fund 04 General Capital	64,538.47
Total to be paid from Fund 05 Water Operating	14,213.32
Total to be paid from Fund 07 Sewer Operating	37,740.24
	=====
	201,324.27



List of Bills - (1210101001001) PAYROLL AGENCY-CASH-PROVIDENT BANK**Payroll Agency Account**

Meeting Date: 11/27/2023 For bills from 11/09/2023 to 11/22/2023

Check#	Vendor	Description	Payment	Check Total
5052	4521 - INTERNATIONAL BROTHERHOOD OF TEAMSTERS L PO 27948	DPW UNION DUES - AUGUST THRU OCT 2023	474.00	474.00
TOTAL				474.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
12-101-01-001-001	PAYROLL AGENCY-CASH-PROVIDENT BANK			0.00	474.00
12-200-00-000-801	DPW UNION DUES			474.00	
TOTALS FOR	Payroll Agency Account	0.00	0.00	474.00	474.00

Total to be paid from Fund 12 Payroll Agency Account

474.00

474.00

List of Bills - (1710101001002) Escrow - Developers - Checking **Developer's Escrow**

Meeting Date: 11/27/2023 For bills from 11/09/2023 to 11/22/2023

Check#	Vendor	Description	Payment	Check Total
5381	102 - ANDERSON & DENZLER ASSOC., INC	PO 27896 OCT 2023 PROFESSIONAL SERVICES - ESCROW	1,254.74	1,254.74
5382	3323 - HORNROCK PROPERTIES, LLC	PO 27345 REFUND OF BOND	5,034.61	5,034.61
5383	3113 - PHILLIPS PREISS GRYGIEL LEHENT HUGH	PO 27903 OCT 2023 PROFESSIONAL SERVICES - ESCROW	160.00	160.00
5384	4177 - WEINER LAW GROUP, LLP	PO 27895 OCT 2023 PROFESSIONAL SERVICES - PB	350.00	350.00
TOTAL				6,799.35

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	6,799.35
17-500-00-050-236	HORNROCK - SPEED BUMP ESCROW			5,034.61	
17-500-00-091-306	LAWRENCE H. KLEINER - BARKA			439.62	
17-500-00-091-320	CORVELLI SERVICES LLC			80.00	
17-500-00-091-322	BLUE 701, LLC			179.25	
17-500-00-091-412	TFJ MOUNTAIN LAKES, LLC			179.25	
17-500-00-091-419	264 MORRIS AVE. LLC			886.62	
TOTALS FOR	Developer's Escrow	0.00	0.00	6,799.35	6,799.35

Total to be paid from Fund 17 Developer's Escrow

6,799.35

6,799.35

List of Bills - (3310101001001) CASH - RECREATION Recreation Trust

Meeting Date: 11/27/2023 For bills from 11/09/2023 to 11/22/2023

Check#	Vendor	Description	Payment	Check Total
5591	4232 - SOUNDVIEW PROMOTIONAL	PO 27640 2023 Field Hockey Shirts	375.36	375.36
	TOTAL			375.36

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	375.36
33-600-00-090-000	Recreation Trust Reserves			375.36	
TOTALS FOR	Recreation Trust	0.00	0.00	375.36	375.36

Total to be paid from Fund 33 Recreation Trust

375.36

375.36

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 205-23

“RESOLUTION AUTHORIZING THE ACCEPTANCE OF A PERFORMANCE GUARANTEE SUBMITTED BY WAWA, INC.”

WHEREAS, Wawa, Inc. the developer of land identified on a certain site plan and/or subdivision plat known as Block 2, Lots 2,01, located on Route 46; was granted approval by the Borough of Mountain Lakes Planning Board; and

WHEREAS, the Borough of Mountain Lakes and the original developer (Highview Commercial LLC) entered into a Developer's Agreement which Agreement provided for the completion of various improvements and obligations required by the approvals and provided for the posting of a performance guarantee related to the completion of the improvements; and

WHEREAS, Wawa, Inc. provided a performance surety bond issued by Travelers Casualty and Surety Company of America in the amount of \$47,442.66 and a cash guarantee of \$4,351.35 to guarantee the completion of the improvements; and

WHEREAS, the Borough Engineer has reviewed the amount and the Borough Attorney has reviewed the form of the bond and recommend the acceptance of the performance guarantee.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that Performance Surety Bond number 107806947 in the amount of \$47,442.66 issued by Travelers Casualty and Surety Company and posted by Wawa, Inc, together with the cash portion of the guarantee in the amount of \$4,351.35. are hereby accepted by the Borough.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 27, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 206-23

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING
UNITS PURSUANT TO N.J.S.A. 40A:11-12A”**

WHEREAS, the Borough of Mountain Lakes, pursuant to N.J.S.A. 40A:11-12A and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Mountain Lakes has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Borough of Mountain Lakes intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Mountain Lakes authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Mountain Lakes pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Borough of Mountain Lakes and the Referenced State Contract Vendors shall be from January 1, 2023 to December 31, 2023.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 27, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

Referenced State Contract Vendors

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Body-worn cameras	Motorola Solutions, Inc.	23-FLEET-33791

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 207-23

**“RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES OF ITS INTENTION TO
REVISE MASTER PLAN AND DEVELOPMENT REGULATIONS FOR PLAN CONFORMANCE FOR LAND IN THE
PLANNING AREA”**

WHEREAS, the Highlands Water Protection and Planning Act (Highlands Act), N.J.S.A. 13:20-1 et seq., finds and declares that protection of the New Jersey Highlands is an issue of State level importance because of its vital link to the future of the State’s drinking water supplies and other significant natural resources; and

WHEREAS, the Highlands Act creates a coordinated land use planning system requiring the Highlands Water Protection and Planning Council (Highlands Council) to prepare and adopt a Regional Master Plan for the Highlands Region; and

WHEREAS, Section 13:20-15.a, of the Highlands Act states that for any municipality located wholly in the Planning Area or for the portion of a municipality lying within the Planning Area, the municipality may, by ordinance, petition the Highlands Council of its intention to revise its master plan, development regulations and other regulations, as applicable to the development and use of land in the Planning Area, to conform them with the goals, requirements and provisions of the Regional Master Plan (Plan Conformance); and

WHEREAS, the Borough of Mountain Lakes (the “Borough”) is located in the Highlands Region with lands lying within the Planning Area, as defined by Section 7 of the Highlands Act; and

WHEREAS, the Highlands Council prepared and distributed to the Highlands municipalities Plan Conformance Guidelines outlining the process and procedures for petitioning the Highlands Council for Plan Conformance which includes a comprehensive package of planning and implementation documents that meet the requirements of the Highlands Act, the Regional Master Plan and the Highlands Plan Conformance Guidelines; and

WHEREAS, Plan Conformance by a municipality is strictly voluntary for lands in the Planning Area, and the Borough may at any time voluntarily revise its master plan, development regulations and other regulations, as applicable to the development and use of land in the Planning Area, to conform them to the Regional Master Plan; and

WHEREAS, at any time during the Plan Conformance process, the Borough may withdraw from the Plan Conformance process and any approvals, rejections or conditions of revised municipal master plan or development regulations recommended by the Highlands Council during the Plan Conformance process, will not be binding on the Borough; and the Borough may choose not to obtain conformance with the Regional Master Plan for the lands lying within the Planning Area; and

WHEREAS, should the Borough make the determination that the Borough shall petition the Highlands Council of its intention to revise its master plan, development regulations and other regulations, as applicable to the development and use of land in the Planning Area, to conform them with the goals, requirements and provisions of the Regional Master Plan and Plan Conformance Guidelines, the Borough shall enact an ordinance setting forth such intention, as required by the Highlands Act; and

WHEREAS, upon application of the Borough, the Highlands Council has made, or will make, grant funding and other financial and technical assistance available to the Borough for the reasonable costs associated with the revision of the master plan, development regulations or other regulations, as applicable to the development and use of land in the Planning Area, which are designed to bring those plans and regulations into conformance with the Regional Master Plan and the Highlands Council shall provide grant funds for all mandatory aspects of Plan Conformance in accordance with the Plan Conformance Grant Program, and may also provide grant funds for the discretionary aspects of Plan Conformance as determined by the Highlands Council; and

WHEREAS, should the Borough formally withdraw from the Plan Conformance process, grant funding awarded to the Borough up to the date of withdrawal that has been appropriately utilized in accordance with the Plan Conformance Grant Program and applicable grant agreement shall not be reimbursable to the Highlands Council;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the Borough of Mountain Lakes hereby submits this resolution of intention to revise its master plan and development regulations for Plan Conformance to the Highlands Council for that portion of our jurisdiction lying within the Planning Area in accordance with the Highlands Act, the Regional Master Plan, and the Highlands Plan Conformance Guidelines.

BE IT FURTHER RESOLVED, that all Borough officials and employees are hereby authorized and directed to take all action necessary to effectuate the terms of this Resolution.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 27, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 208-23

“RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS”

WHEREAS, there were excess appropriations to the 2023 Appropriation Budget for the Current Fund; and

WHEREAS, other appropriations are insufficient to meet current needs.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that, as authorized by N.J.S.A. 40A:4-58, the Chief Financial Officer (CFO) is hereby authorized and directed to make the following transfers effective December 31, 2022:

FROM:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>SALARY & WAGES:</u>		
01-201-22-195-001	UNIFORM CONSTRUCTION CODE S&W	\$10,000.00
01-201-28-370-001	RECREATION S&W	\$25,000.00
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT	\$50,000.00
<u>OTHER EXPENSES:</u>		
01-201-28-375-020	MAINTENANCE OF PARKS	\$22,300.00
	TOTAL	<u>\$107,300.00</u>

TO:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>SALARY & WAGES:</u>		
01-201-20-145-001	TAX COLLECTION S&W	\$ 1,500.00
01-201-25-240-001	POLICE S&W	\$80,000.00
<u>OTHER EXPENSES:</u>		
01-201-27-340-020	DOG REGULATION	\$ 800.00
01-201-26-305-020	SOLID WASTE O/E	\$20,000.00
01-201-26-315-020	VEHICLE REPAIRS & MAINT. O/E	\$ 5,000.00
	TOTAL	<u>\$107,300.00</u>

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 27, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

BOROUGH OF MOUNTAIN LAKES
BUDGET TRANSFERS 2023
EXPLANATION OF TRANSFERS

Current Budget:

Funds Available

SALARIES & WAGES

Uniform Construction Code S&W – There were additional funds budgeted in salaries and wages in case extra inspections were needed throughout the year. These funds were not needed so they are available for transfer. \$10,000

Recreation S&W – Funds are remaining in the lifeguard and beach director line items. \$25,000

Reserve for Salary Adjustment – Funds were budgeted for any salary adjustments that might have been needed during 2023. There are funds remaining in this account and are needed towards this transfer. \$50,000

OTHER EXPENSES

Maintenance of Parks – Funds are remaining in the account for ground maintenance, lake treatment program, and goose management. \$22,300

Funds Needed

SALARIES & WAGES

Tax Collection S&W – Due to the tax collector retiring the Borough has a new employee doing the day-to-day work but we had to also hire a certified tax collector until the current employee becomes certified. Additional funds are needed to cover the added expense. \$ 1,500

Police S&W – The staffing levels in the department are currently down 1 employee. In order to maintain minimum staffing levels overtime was needed to cover vacation, sick, and mandatory training for the officers. Overtime exceeded the budget amount. \$80,000

Dog Regulation – Expenses are greater than the license fees we received so additional funds are needed. \$ 800

Solid Waste O/E – Due to increased costs to pay for removal of the recyclables and the increased tipping fees due to increased tonnage additional funds are needed in this account. \$20,000

Vehicle Repairs & Maintenance O/E – The budget will be slightly over budget due to repairs on a couple of police vehicles not expected and one of the fire engines. \$ 5,000

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 209-23

**“RESOLUTION AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE AND ACCEPTANCE OF A
MAINTENANCE GUARANTEE SUBMITTED BY HIGHVIEW COMMERCIAL L.L.C.”**

WHEREAS, Highview Commercial, LLC the developer of land identified on a certain site plan and/or subdivision plat known as Block 2, Lots 2.5. and 5.01, located at 732 Route 46; was granted approval by the Borough of Mountain Lakes Planning Board pursuant to Resolution dated July 22, 2021; and

WHEREAS, the Borough of Mountain Lakes and the developer entered into a Developer's Agreement which Agreement provided for the completion of various improvements and obligations required by the approvals and provided for the posting of performance guarantees related to the completion of the improvements; and

WHEREAS, Highview Commercial, LLC provided a performance surety bond issued by Service Insurance Company, Inc. in the amount of \$24,721.61 and a cash guarantee of \$2,746.85 to guarantee the completion of the improvements; and

WHEREAS, Highview Commercial L.L.C. has requested the release of the performance guarantee and acceptance of a Maintenance Bond issued by The Service Insurance Company, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that Performance Bond number 52468 in the amount of \$24,721.61 issued by Service Insurance Company and posted by Highview Commercial LLC, together with the cash portion of the guarantee in the amount of \$2,746. are hereby released; and

BE IT FURTHER RESOLVED that a Maintenance Bond for Subdivision issued by the Service Insurance Company, Inc. in the amount of \$3,708.24 under Bond No. 58175 is hereby accepted in satisfaction of the maintenance guarantee requirement.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 27, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 210-23

"RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR ANNUAL LAKE MANAGEMENT SERVICES"

WHEREAS, the Borough published specifications and solicited requests for proposals for annual lake management services; and

WHEREAS, one (1) proposal was received on June 27, 2023 from Black Lagoon Pond Management of Hamilton, New Jersey; and

WHEREAS, the proposal is within the budgeted amount for this service and has been reviewed by the Borough Manager, and recommended for approval; and

WHEREAS, the Chief Finance Officer has determined that sufficient funds are available as evidenced by the Certification attached hereto; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, Black Lagoon Pond Management of Hamilton, New Jersey, shall be awarded the Contract for lake management services in an amount not to exceed \$25,000.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 27, 2023.

Cara Fox, Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Cannon						
Korman						
Menard						
Muilenburg						
Richter						
Barnett						
Sheikh						

CERTIFICATION OF THE AVAILABILITY OF FUNDS

01-201-28-375-023 PARKS/BEACHES - LAKE TREAT PRG \$25,000



Monica Goscicki, CFO



6 September 2023

Borough of Mountain Lakes Ponds Management Program
MOUNTAIN LAKES, NEW JERSEY

Mountain Lakes Borough
C/O Mitchell Stern, Borough Manager
mstern@mtnlakes.org
400 Boulevard
Mountain Lakes, NJ 07046

RE: 2023 and 2024 Lake Management Program

Black Lagoon Lake Management is pleased to present the following cost proposal to provide lake management services to the above-mentioned lake community during the upcoming season.

As you are well aware, aquatic plant and algal densities in lakes are sustained by runoff inputs from the surrounding watershed. Run-off typically carries high nutrient concentrations from fertilizers, rich soils, septic leach fields and waterfowl wastes directly into the ponds. Elevated levels of nutrients and warm water temperatures create conditions favorable for algal and weed growth. Until such time as the root cause of nuisance growth in the lake can be mitigated, a seasonal regime of herbicide and algaecide treatment can maintain an acceptable level of water quality.

From our historical work at this site, and **more than 40 years** of combined regional experience, it has been determined that most of the problems with water quality at this site are most associated with nuisance growth of:

- **filamentous and planktonic algae**
- **pondweeds** (*Potamogeton spp.*)
- **Eurasian water milfoil** (*Myriophyllum spicatum*)
- **Bassweed** (*Potamogeton amplifolius*)
- **Creeping Water Primrose** (*Ludwigia peploides*)
- **Purple loosestrife** (*Lythrum salicaria*)
- **Japanese knotweed** (*Polygonum cuspidatum*)
- **Floating plants**



Based upon previous experience with the lake, Black Lagoon recommends regular treatments (algicide and/or herbicide) from May through mid-September in order to maintain aquatic plant and algal biomass below nuisance densities.

Management Services

The lake will be surveyed by boat on two dates during the months of June through September. On each date *in-situ* water quality monitoring and plant and algae density surveys will be conducted. Following each survey, a recommendation of treatment services will be provided to the Customer, if appropriate at the time. The Client will be provided with a summary of the lake's condition and any management performed following each service.

Algae Control

For algae control in ponds, Black Lagoon routinely applies an EPA-registered, chelated copper algicide such as *Cutrine-Plus*® or *Captain*® or copper sulfate for algae control. **Chelated** copper formulations are designed for application on a regularly scheduled basis, in low dosage amounts, to maximize algae control and minimize the potential for adverse environmental risk. A frequent, low-dose schedule typically establishes control early in the season. There are no water use restrictions associated with the application of these products at labeled rates.

Aquatic Vegetation Management (AVM)

One or more aquatic herbicides may be used in the execution of this contract including: **Aquastrike**® (*endothall/diquat*), **Sonar**® (*fluridone*), **Clipper**® (*flumioxazin*), **Tribune**® (*diquat dibromide*) and/or a copper based herbicide. It must be emphasized that a frequent, low-dose schedule typically establishes control early in the season. A copy of the label(s) for the Aquatic Pesticide(s) used will be available, if requested

Control of some aquatic plant species such as watermeal (*Wolffia sp.*) or coontail (*Ceratophyllum demersum*) require a maximum allowable dose rate of herbicide. The efficacy of such treatment is highly dependent upon proper flow and other seasonal environmental conditions. Treatments are conducted in strict accordance with NJDEP regulations which restrict the materials, concentrations and frequency of treatment. In many instances, due to environmentally regulated downstream waters (i.e., drinking supply, irrigation, trout production etc.), NJDEP may restrict application rates. Therefore, extent or duration of aquatic plant and/or algae control treatments cannot be warranted.

It should be recognized that delaying initial treatment until dense surface algae mats have formed further limits treatment effectiveness. Such delays also increase adverse environmental risks (i.e., to fish) by reducing levels of dissolved oxygen. Black Lagoon is not liable in the unlikely event that fish life is adversely affected due to environmental conditions.

We sincerely appreciate the opportunity to submit this proposal for your consideration. Should you have any questions or require further information, **please do not hesitate to contact me directly at 267.797.0710.**

Best Regards,



Christian Watkins, Territory Manager

AQUATIC PESTICIDE WATER USE RESTRICTIONS

AQUATHOL-K®	<i>no water use restrictions</i> on irrigation/no pet or livestock watering for 7 days
CAPTAIN®	<i>no water use restrictions</i>
CAPTAIN XTR®	<i>no water use restrictions</i>
CLEARCAST®	<i>no irrigation for 120 days</i>
CLIPPER®	<i>1-5 day water use restriction</i> on irrigation depending on dosage
DIQUAT®	<i>1-5 day water use restriction</i> on irrigation depending on dosage
FLUMIGARD®	<i>1-5 day water use restriction</i> on irrigation depending on dosage
GREENCLEAN PRO®	<i>no water use restrictions</i>
HABITAT®	<i>no irrigation for 120 days</i>
HYDROTHOL 191®	<i>no potable uses for 14 days</i>
KOMEEN®	<i>no water use restrictions</i>
KOMEEN CRYSTAL®	<i>no water use restrictions</i>
NAUTIQUE®	<i>no water use restrictions</i>
PROCELLACOR®	<i>3 day water use restriction</i> on irrigation depending on dosage
RENOVATE3®	<i>no irrigation for 120 days</i>
ROUNDUP PRO®	<i>no water use restrictions</i>
SeCLEAR®	<i>no water use restrictions</i>
SeCLEAR G®	<i>no water use restrictions</i>
SONAR AS®	<i>30 day water use restriction</i> on irrigation
SONAR GENESIS®	<i>60 day water use restriction</i> on irrigation
SONAR ONE®	<i>30 day water use restriction</i> on irrigation
SONAR Q®	<i>30 day water use restriction</i> on irrigation
STINGRAY®	<i>1-14 day water use restriction</i> on irrigation depending on dosage
TRIBUNE®	<i>1-5 day water use restriction</i> on irrigation depending on dosage

The above represents products that Black Lagoon may use in the management of your aquatic site. This does not indicate that all, or even many, of these products will be used at your specific site. Specific dates of application will be provided upon request. Please speak with your Territory Manager to discuss product specifics and application timing. When applicable, water use restrictions will be posted in the vicinity at the time of treatment. The client is responsible for removal of any treatment postings upon expiration. The telephone number of the New Jersey Poison Information and Education System is 1-800-POISON1.

PERMITS – New Jersey

Pesticide applications are regulated by the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA). In New Jersey, the Pesticide Control Program (PCP) within the New Jersey Department of Environmental Protection (NJDEP) issues aquatic pesticide permits for applications of pesticides to surface waters of the State.

Effective January 29, 2013, **NJDEP mandated a 2-year permit for aquatic pesticide applications** to a given site regardless of the size/scope of the site/project. This permit application fee is **non-refundable** and **non-transferable**. NJDEP regulations do not allow for a permit to "transfer" from one applicator business to another.

Black Lagoon Pond Management will apply for this 2-year permit on your behalf. The State of New Jersey charges \$150.00 for this 2-year application. Black Lagoon Pond Management charges a \$100.00 permit processing and record-keeping/reporting fee.

Our standard contract will now be for a 2 year period. This agreement can be cancelled at any time during the 2 year period with 30 days written notice to terminate.

CERTIFICATION

Black Lagoon Pond Management is listed with the State regulating body as a registered applicator of aquatic herbicides and algicides and supervisory personnel hold current certification from the State.

INSURANCE

Black Lagoon Pond Management carries Workers Compensation, General Liability, Professional Liability, Property Damage and Environmental Liability Insurance which will remain in full effect throughout this program. A certificate of insurance will be forwarded upon request.



Permit #

1. _____
2. _____
3. _____

2023 and 2024 CONTRACT PRICE

Seasonal lake management program at this site:

\$ 64,000.00/year

- 1) On a weekly basis, the lakes and ponds will be surveyed for growth of aquatic plants and algae. In situ water quality monitoring will also be performed weekly, as well as temperature and dissolved oxygen profiles of certain lake(s). On Monday of each week, samples will be collected for E. Coli analysis and delivered to a lab. Results will be provided to the Client.
- 2) The lake management program will include herbicide and algaecide applications to each of the basins as required, and in accordance with permit and label guidance.
- 3) A survey report will be submitted to the Client after each lake survey with in situ water chemistry results, and any recommendations for management of the lakes.
- 4) Chlorophyll analysis will be performed at each sampling site on each sampling date with other parameters.

Pricing does not include any applicable sales taxes or permit fees. Pricing will not exceed \$75,000.00/year

Optional Treatment Services:

Optional Treatment Services, if described below, are not included in the seasonal contract price. Each will require written authorization prior to service being performed and will be invoiced following completion of each service.

- 1) Crystal Lake Nutrient Inactivation (alum) Treatment (~3,000 gals) **\$6,500.00**
- 2) Wildwood Lake Nutrient Inactivation (alum) Treatment (~1,500 gals) **\$3,300.00**
(One alum treatment is included in Lake Management Contract price and Option 2 will be billed for any additional alum treatment to Wildwood Lake after first.)

PERMIT APPLICATION / RECORD-KEEPING FEES

NJDEP Permit and application processing fees:
*non-refundable, non-transferable

\$ 250.00/2 years*

Community and Areawide Notice

\$ 50.00 / year.

SCHEDULING

An initial survey visit will be scheduled between **June 10** and **June 30**.

BILLING

September - \$6,400.00	October - \$6,400.00	November - \$6,400.00	December - \$6,400.00
January - \$6,400.00	February - \$6,400.00	March - \$6,400.00	April - \$6,400.00
May - \$6,400.00	June - \$6,400.00		

Black Lagoon
P.O. Box 9081
Hamilton, New Jersey 08650
Tel: 609.815.1654 • Fax: 609.585.0525
www.blacklagoon.us



Mountain Lakes - NJ



ACCEPTANCE

This Proposal may be made a contract by returning **one (1) signed COPY of this page along with a payment of \$250.00 (if applicable)** to initiate the permit application process.

Accepted by [Signature] Date 9/6/23
Contact name, Lake Community

Phone 973-334-3131 Contact email manager@mtnlakes.org

Billing contact Inge Schwarz Billing phone number 973-334-3131
X-2010

Billing email address accounts payable@mtnlakes.org

Please remit signed contract to **CONTRACTS@blacklagoon.us**.

Please make check payable to **Black Lagoon** and remit to **PO Box 9031, Hamilton, NJ 08560**.





June 6, 2023

Mountain Lakes Borough
C/O Mitchell Stern, Borough Manager
mstern@mtnlakes.org
400 Boulevard
Mountain Lakes, NJ 07046

Re: Annual Lake Management Service Schedule

Mitchell,

Below is the included schedule of lake management services.

Lake Aquatic Vegetation Management:

1. Birchwood Lake

The 2023 and 2024 programs will include the use of flumioxazin herbicide to provide management of nuisance submersed aquatic plant growth to maintain open water in the swim lanes and beach area. Plants in the swimming area of the lake are usually sparse, but still require treatment to keep the swimming area in suitable condition. Water lily management will be aggressively pursued in this lake with foliar herbicide applications in 2023 and 2024.

2. Crystal Lake

It is expected that at least one application of Aquastrike will be required to provide control of nuisance densities of bassweed. Algae control has been minimal and copper sulfate has been used primarily in this lake. In 2023, it is anticipated that chelated copper algaecides will be implemented for algae management in Crystal Lake to reduce the overall volume of copper applied to the lake. It is also expected that at least one herbicide application targeting water lily growth will be required in 2023. The use of alum is not projected in Crystal Lake for 2023, but a price is included in the Optional Cost section should water quality impairment demand its implementation into the management program.

3. Sunset Lake

Management at Sunset Lake in 2023 will focus on management of water lilies, bassweed and nuisance filamentous algae growth.

Black Lagoon
P.O. Box 9031
Hamilton, New Jersey 08650
Tel: 609.815.1654 • Fax: 609.585.0525
www.blacklagoon.us



Submersed



aquatic plant control will be accomplished through the systemic herbicide Aquastrike which will provide more thorough control of bassweed. Water lilies will also be aggressively managed through foliar application in 2023 to continue to suppress the spread of this plant. Algae control, when needed, will be provided using copper sulfate.

4. Olive, Shadow, Cove & Grunden's

Due to their small size, these interconnected lakes may require frequent maintenance. Filamentous and unicellular algae genera will be targeted with copper-based algaecides such as chelated copper algaecides. Should vascular plants become problematic, they will be managed by contact herbicides, depending on the observed target species. The addition or supplementation of aeration in these ponds will continue to be emphasized to ensure sustainable healthy seasonal conditions. Bacterial enhancement will be provided for each of these small basins. Olive and Shadow Lake will also be targeted with a phosphorus reducing compound during the 2023 management season.

5. Mountain Lake

Sonar was applied to Mountain Lake in 2020 for Eurasian water milfoil management. Whole-lake herbicide treatment is not expected in 2023, with spot treatments for control of bassweed expected to be the primary management focus. It is anticipated that algae control will be accomplished through appropriate applications of copper sulfate, although chelated copper algaecides will also be incorporated when appropriate to provide an alternative to copper sulfate.

Management of water primrose needs to also be a focus of the lake management program in 2023. This can include volunteer hand-pulling efforts starting in early summer through early fall, or this can be done through the application of herbicide during the same timeframe. Successful management of this plant will require coordinated effort with the Lake Committee to understand and implement a management approach successfully.

6. Wildwood Lake

Due to the smaller size of Wildwood Lake, Sonar and contact herbicide





costs are similar and the products are used interchangeably.

Herbicide choice in 2023 will depend on existing conditions. Eurasian watermilfoil is not expected to be abundant since it was only observed at minimal trace densities during the 2022 management season. Copper sulfate or chelated copper algaecides will be used for algae.

control. **One** alum application is planned and is included in the annual management program. Growth of brittle naiad and bassweed has developed more extensively over the past several management seasons and is expected to require more aggressive management through the course of this management program.

Management of water primrose needs to also be a focus of the lake management program in 2023. This can include volunteer hand-pulling efforts starting in early summer through early fall, or this can be done through the application of herbicide during the same timeframe. Successful management of this plant will require coordinated effort with the Lake Committee to understand and implement a management approach successfully.

7. Canal

Fanwort has not been observed in the canal since 2017 and is not expected to require management going forward as seasonal surveys have not recovered any observed growth. The canal will also be a focus of monitoring and submersed plant control in 2023. Reports for the canal in 2020 did not indicate any fanwort growth.

Lake Management committee Meetings:

1. A Senior member of Black Lagoon Lake Management familiar with Mountain Lakes Management Program will attend regular monthly Lake Management Committee meetings throughout 2023.





Monitoring:

1. A Black Lagoon Biologist will visit the site and inspect each of the nine Borough lakes on a **once per week** basis during the months of **April through September**, and on a **one (1) time per month** basis during the months of **October and March**.
2. Observations and data collected during the inspections will be used to inform and guide all activities required to fulfill the requirements of this contract as specified in the description of services below.
3. General *in situ* water quality monitoring will consist of dissolved oxygen, water clarity and temperature.

Shoreline Weed Control:

1. Specified shoreline areas will be inspected on a **one (1) time per month** basis during the months of **August and September**. Growth of purple loosestrife (*Lythrum salicaria*), Japanese knotweed (*Polygonum cuspidatum*), creeping water primrose (*Ludwigia peploides*) or other unwanted shoreline vegetation found shall be treated and controlled through the application of aquatic herbicides and aquatic surfactants as required for control of the plants present at time of application.
2. Any growth of unwanted plants or weeds growing along shoreline areas where stone has been installed for bank stabilization, erosion control or dam structure shall be treated and controlled through the application of aquatic herbicides and aquatic surfactants as required to control the unwanted growth present at the time of application.





Water Quality Monitoring:

1. Lake water samples will be taken and tested **one (1) one time per month June, July, and August** for the following parameters:

Temperature	Dissolved Oxygen
pH	Alkalinity
Water Clarity	Nitrate Nitrogen
Total Phosphorus	Turbidity
2. Water samples will be collected on a weekly basis Memorial Day through Labor Day at Island Beach and Birchwood Beach for the purpose of E. Coli bacteria analysis in public bathing waters.
3. Weekly surveys will note water levels and waterfowl presence at Wildwood and Mountain Lakes.
4. Weekly temperature and dissolved oxygen profiles will be conducted at Birchwood Lake.
5. Twice per month dissolved oxygen profiles will be collected at Crystal Lake June through August.
6. Any data collected that needs immediate action to resolve an issue will be brought to the client's attention at once.

Algae Testing and Identification:

1. Samples will be collected **two (2) times per month June through August** on the five larger lakes and Shadow Lake, and once per month on the other lakes for algae identification, classification, description, and density. The data generated from this analysis provides valuable information for the development and assessment of site specific algae management programs.

Sincerely,

Christian Watkins
Territory Manager
Black Lagoon Pond Management





**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
NOVEMBER 13, 2023
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 9, 2023 and posted in the municipal building.

Mayor Sheikh called the meeting to order at 7p.m.

ROLL CALL ATTENDANCE

Roll Call	Present	Absent		Present	Absent
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Richter	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

FLAG SALUTE

Mayor Sheikh led the salute to the flag.

EXECUTIVE SESSION

There was no executive session.

COMMUNITY ANNOUNCEMENTS

Councilmember Korman announced that the Type 1 Willpower Turkey Trot will be held on November 23rd and the race begins at 9am at the Mountain Lakes Club.

Deputy Mayor Barnett recognized all of the Mountain Lakes High School fall sports teams and congratulated the Girls Soccer team for winning the State Championship game, Boys Soccer team for winning Sectionals, Cross Country runner Max Kahn who will be competing at the Meet of Champions, and the Football team for winning Sectionals and who are still competing for a State Championship title.

SPECIAL PRESENTATIONS

Halloween Safe Zone 2023

Lauren Brickner-McDonald provided a report on the logistics and expenses of the Halloween Safe Zone event. Ms. Brickner-McDonald thanked all those who helped with the event, especially the Police Department and CERT team.

Ms. Brickner-McDonald advised that one issue that arose this year was that there were not enough volunteers to relieve the resident families in the safe zone. Borough Manager Stern advised that he would meet with the Police Chief and Recreation Director to address the issue.

The Council thanked Ms. Brickner-McDonald and reassured her that the Borough will assist her in providing enough coverage to relieve the resident homes in the Halloween Safe Zone.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

There were no reports.

BOROUGH COUNCIL DISCUSSION ITEMS

Third Quarter 2023 Current Budget Report; Third Quarter 2023 Water Budget Report and Third Quarter 2023 Sewer Budget Report; Trust Balances; Capital Account Balances

Chief Financial Officer Monica Gosicki provided a detailed memo of the second quarter current fund budget, second quarter water and sewer budgets, trust balances and capital account balances. Deputy Mayor Barnett advised that all of the reports were thoroughly reviewed by the Finance Advisory Committee. The Council asked questions of Borough Manager Stern and he answered them.



MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
NOVEMBER 13, 2023
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046

Continued Discussion - Highlands Regional Master Plan Conformance

Councilmember Korman provided an overview of the Highlands Council and findings of the Highlands Assessment Subcommittee. The subcommittee unanimously recommended that the Borough Council approve a resolution to petition for conformance with the Highlands Regional Master Plan.

New Jersey Highlands Council representatives Maryjude Haddock-Weiler (Planning Manager) and Kelly Curran (Science Manager) were present at the meeting. The Council asked questions of Ms. Haddock-Weiler and Ms. Curran and they answered them.

The Council had a discussion and determined that they are in favor of moving forward with the subcommittee's recommendation to adopt a resolution to petition for conformance with the Highlands Regional Master Plan at the 11/27/23 Council meeting.

The Council requested that Councilmember Korman update the Highlands Council discussion document to clarify when the Subcommittee was formed and Councilmember Korman agreed to do so.

PUBLIC COMMENT

Mayor Sheikh opened the meeting to the public.

Jackie Bay, member of the Environmental Commission, expressed support for the Borough joining the Highlands Council.

Steve Castellucci expressed concern over the Borough joining the Highlands Council and requested that the Borough Council review the Highlands Regional Master Plan regarding overlay zones, cost benefit, plan conformance / review and wetlands.

Sandy Batty advised that the Highlands Council conformance build out analysis would be easy to complete because the Borough's Fair Share Housing Plan is comprehensive and has a lot of data.

ATTORNEY'S REPORT

Mr. Oostdyk had nothing to report.

MANAGER'S REPORT

Borough Manager Stern provided his report (attached). The council asked questions of Mr. Stern and Mr. Stern answered them.

RESOLUTIONS

R203-23, Authorizing Shared Services Agreement for Styrofoam Recycling

The Council discussed Resolution 203-23 prior to adoption.

Adopted: 11/13/23

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
NOVEMBER 13, 2023
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046

ORDINANCES TO INTRODUCE

15-23, An Ordinance of the Borough of Mountain Lakes, County of Morris, State of New Jersey, Providing for the Establishment of Stormwater Control, of the Borough Code to Establish NJDEP-Mandated Regulations for Privately Owned Salt Storage

Introduced: 11/13/23

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ORDINANCES TO ADOPT

There were no ordinances to adopt.

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R199-23, Authorizing the Payment of Bills
- b. R200-23, Authorizing the Discretionary Award of a Contract for Sidewalk and Curbing to E. Andre Construction Services Inc. in an Amount that May Exceed \$17,500 but Will be Less than \$44,000
- c. R201-23, Awarding a Contract for Hydro-raking Services to Paragon Integrated Services Group, LLC
- d. R202-23, Authorizing the Transfer of Appropriations
- e. R203-23, Authorizing Shared Services Agreement for Styrofoam Recycling (**Removed**)

***APPROVAL OF MINUTES**

10/23/23 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Cannon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muilenburg	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Resolution 203-23 was removed from the consent agenda and voted on separately.

Councilmember Barnett was absent at the 10/23/23 Council meeting and abstained from voting on the minutes.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
NOVEMBER 13, 2023
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

DEPARTMENT REPORTS SUBMITTED FOR FILING (reports are included only if checked)

- ☐ Construction Department
- ☐ Department of Public Works
- ☐ Fire Department
- ☐ Health Department
- ☐ Police Department
- ☐ Recreation Department
- ☐ Code Enforcement/Property maintenance report

COUNCIL REPORTS

Shade Tree Commission

Councilmember Cannon reported that the commission discussed the prune / removal list, tree planting locations, pruning and dead wooding resident reimbursement presentation, 2024 budget, and high school liaison reports. The commission would like to schedule the pruning and dead wooding resident reimbursement presentation for an upcoming Council meeting.

Mayor Sheikh advised that the commission presentation will be scheduled for a Council meeting in January or February.

Planning Board – Councilmember Menard reported that the board reviewed the reexamination of the master plan and made some corrections.

Finance Advisory Committee (FAC) – Deputy Mayor Barnett reported that the committee discussed / reviewed the draft Council presentation regarding an overview of FAC and debt management, third quarter finance reports, BAN financing results, fund balance projections, and tax appeal settlements.

Green Team – Deputy Mayor Barnett reported the following: the committee discussed Styrofoam disposal and Sustainable New Jersey initiatives; the committee unanimously decided that the recycling and trash guidelines for a greener municipality will only be available in digital format and the committee is working on updating it.

Environmental Commission

Councilmember Korman reported that the commission discussed strengthening the recycling process at the high school, Green Team's Sustainable Jersey initiatives including anti-idling awareness, and Styrofoam disposal.

Commission member Jackie Bay provided an update from the Environmental Congress and advised that the plastic bag ban was assessed and that their three priorities are power grid infrastructure, nuclear power, and turning a NJ executive order into statutory law.

The commission reviewed the draft master plan and suggest adding a residential lighting ordinance, updating the noise ordinance, and updating the tree protection ordinance.

Councilmember Korman briefed the commission on the status of the Borough joining the Highlands Council.

The commission is drafting a memo to send to all Borough residents regarding PFAS and will send it to the Borough Manager for review when it's completed.

Zoning Board – Mayor Sheikh (on behalf of Councilmember Richter who was absent) reported that the application for 8 Maple Way was approved and the application for 19 East Shore Road was carried to January.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
NOVEMBER 13, 2023
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

Lakes Management Advisory Committee

Mayor Sheikh (on behalf of Councilmember Richter who was absent) reported the following: the Borough is waiting to receive the bathymetric report for the canal between Mountain and Wildwood lakes; fish removal at Sunset Lake has been completed; Sunset Lake has been lowered; the committee is obtaining quotes to restock the fish at Sunset Lake; the committee discussed hydro-raking and Black Lagoon lake treatments; the committee would like to schedule a presentation at an upcoming Council meeting.

Mayor Sheikh advised that the committee presentation will be scheduled for a Council meeting in January.

Borough Hall Renovation Project - Borough Manager Stern reported the following: the project is moving along; the sidewalks will be going in at the end of the week; the carpet is being installed; renovation to the Council chambers is ongoing; employees are expected to move back to Borough Hall in December; there are no changes to the project schedule since the previous Council meeting.

PUBLIC COMMENT

Mayor Sheikh opened the meeting to the public.

There was no one from the public wishing to speak.

NEXT STEPS AND PRIORITIES

Mayor Sheikh reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Determine Solution to Provide Relief to Halloween Safe Zone Resident Homes	Lauren Brickner-McDonald, Borough Manager, Police Chief & Recreation Director	
Update Highlands Council Discussion Document to Clarify When Subcommittee was Formed	Councilmember Korman	
Highlands Council Resolution on 11/27/23 Agenda	Borough Clerk	
Review Styrofoam Recycling / Disposal & Determine Recommendation	Environmental Commission	

ADJOURNMENT at 9:12P.M.

Motion made by Councilmember Korman, second by Councilmember Menard to adjourn the meeting at 9:12p.m., with all members in favor signifying by "Aye".

Respectfully Submitted,

Cara Fox, Borough Clerk



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE

MONTHLY ACTIVITY REPORT

OCTOBER 2023

ADMINISTRATIVE SUMMARY

Much progress has been made in the fit-out of the Wawa facility. Interior and exterior finishes are being completed and the developer has begun scheduling final construction inspections. Reports from testing agencies are being submitted in preparation of the occupation of the building. Work on the intersection improvements are continuing. The anticipated opening of the facility is now scheduled for the end of November.

The four-unit veterans housing project has entered the final stages of construction. The interior finishes are being completed and the exterior site improvements are continuing. The driveway access point to Route 46 has been installed and is expected to be paved by the end of November.

The surge in applications for mechanical unit replacements is being seen ahead of the upcoming winter season. This is a typical and expected occurrence. Homeowners are also pushing to complete their interior alteration projects before the holiday season.



Mountain Lakes Borough
400 BOULEVARD
MOUNTAIN LAKES, NJ 07046

Construction Permit Activity Report

10/1/2023 -> 10/31/2023

Summary

	Cost:	Count:				
New:	\$0.00	0	Cubic Footage:	0 Cu.ft	Permits Issued:	20
Addition:	\$0.00	0	Square Footage:	0 Sq.ft	Updates Issued:	3
Alteration:	\$185,295.00	23				
Demolition:	\$0.00	0				
Total:	\$185,295.00	23				

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	5	\$425.00	\$0.00	\$425.00	B 24	16 %66.7	5 %20.8	3 %12.5
Plumbing:	5	\$440.00	\$0.00	\$440.00	P 19	19 %100	0 %0	0 %0
Electrical:	14	\$2,120.00	\$0.00	\$2,120.00	E 57	38 %66.7	8 %14	11 %19.3
Fire:	1	\$125.00	\$0.00	\$125.00	F 5	1 %20	2 %40	2 %40
Elevator:	0	\$0.00	\$0.00	\$0.00	V 0	0 %	0 %	0 %
Mechanical:	11	\$1,505.00	\$0.00	\$1,505.00	M 23	23 %100	0 %0	0 %0
	36	\$4,615.00	\$0.00	\$4,615.00	128	97	15	16
DCA Training:	0		0		(Note: Does not include result of none)			
DCA State:	23		354	\$0.00				
DCA Minimum:	0		0					
	23		\$354					

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building 0	0	0	CA 4	\$0.00	\$0.00
Plumbing 0	0	0	CCO 0	\$0.00	\$0.00
Electrical 0	0	0	CO 0	\$0.00	\$0.00
Fire 0	0	0	CC 0	\$0.00	\$0.00
Mechanical 0	0	0	TCO 0	\$0.00	\$0.00
Elevator 0	0	0	TCC 0	\$0.00	\$0.00
Total:	\$0.00	\$0.00	Total: 4	\$0.00	\$0.00

NOTE:

Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.

This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	0	\$0
Plumbing	0	\$0	Plumbing	0	\$0
Electrical	0	\$0	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
Total:		\$0	Total:		\$0
Violations			Fines		
	Record Count	Total Exempted		Record Count	Total Fined
DCA Fees	0	\$0	Issued	0	\$0.00

Payments (Based on Payment Date)	
Permit (50)	\$5,309.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$5,309.00



Mountain Lakes Borough
400 BOULEVARD
MOUNTAIN LAKES, NJ 07046

Building Summary Report Comparison

Building Summary between the dates of 10/1/2023 and 10/31/2023.

Permit Summary	10/1/2023-10/31/2023	10/1/2022-10/31/2022	Month Diff %	YTD	YTD last Year	YTD Diff %
Permits Issued:	20	35	-42.9%	239	278	-14%
Updates Issued:	3	1	200%	38	44	-13.6%
Inspections Scheduled:	128	101	26.7%	1118	1397	-20%
Inspections Passed:	97	87	11.5%	896	1130	-20.7%
Inspections Failed	15	14	7.1%	128	225	-43.1%
Certificates Of Occupancy Issued:	0	0	NA	9	19	-52.6%
Certificates of Approval Issued:	4	20	-80%	153	306	-50%
Cert Continuing Occupancy Issued:	0	0	NA	0	0	NA
Permit Payments Count:	50	73	-31.5%	561	680	-17.5%
Fee Collected:	\$4,969	\$33,262	-85.1%	\$109,819	\$136,141	-19.3%
Fee Collected (Subcodes Only):	\$4,615	\$31,120	-79.7%	\$98,583	\$124,612	-19.1%
Violations	0	0	NA	8	7	14.3%
Violation Payments	\$0.00	\$0.00	NA	\$1,250.00	\$600.00	108.3%
Ongoing Location Payments	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA
Ongoing Test Payments	\$0.00	\$0.00	NA	\$0.00	\$0.00	NA



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL	10,024.00	99,008.00		
MAY	26,651.00	125,659.00		
JUNE	11,789.00	137,448.00		
JULY	12,009.00	149,457.00		
AUGUST	9,533.50	158,990.00		
SEPTEMBER	24,580.00	183,570.00		
OCTOBER	12,533.00	196,103.00		
NOVEMBER	16,916.00	213,019.00		
DECEMBER	9,126.00	222,145.00		

PERIOD	2022 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	13,661.00	13,661.00		
FEBRUARY	6,934.00	20,595.00		
MARCH	13,951.00	34,546.00		
APRIL	8,038.00	42,584.00		
MAY	11,802.00	54,386.00		
JUNE	13,103.00	67,489.00		
JULY	15,811.00	83,300.00		
AUGUST	14,815.00	98,115.00		
SEPTEMBER	8,189.00	106,304.00		
OCTOBER	33,312.00	139,616.00	Wawa fees	26,104.00
NOVEMBER	5,991.00	145,607.00		
DECEMBER	8,991.00	154,598.00		

PERIOD	2023 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	6,040.00	6,040.00		
FEBRUARY	18,631.00	24,671.00		
MARCH	17,114.00	41,785.00		
APRIL	7,334.00	49,119.00		
MAY	11,092.00	60,211.00		
JUNE	12,920.00	73,131.00		
JULY	21,403.00	94,534.00		
AUGUST	7,709.00	102,243.00		
SEPTEMBER	5,562.00	107,805.00		
OCTOBER	5,309.00	113,114.00		
NOVEMBER				
DECEMBER				

BOROUGH OF MOUNTAIN LAKES
DEPARTMENT OF PUBLIC WORKS
DEPARTMENT ACTIVITY
OCTOBER 2023

Streets & Roads Department:

- Leaf clean - up at Borough owned parks, beaches, playgrounds, and along walking paths.
- Entrance gate lights were repaired, and fall ornaments displayed.
- Tree removal and tree trimming on Maple Way and Hanover Road. Tree removal from Mountain Lake by The Cove.
- Roadway restriping and parking lines repainted on Martins Lane, N. Glen and Lake Road, Pollard Rd and Midvale Rd.
- Curb repair on Ball Road – from service leak.
- Manhole repair on Laurelwood Drive.

Water Department

- Installing outside meter readers at Albie Road & Lakeland Court.
- Service repair on Pocono Road.
- Service repair on Laurel Hill Road.
- Service repair on Hanover Road

Recreation Department

- Portable lights and barricades delivered and set up on Midvale for Halloween trick or treaters.
- Benches refurbished and reinstalled at the tennis courts.
- Stump removal and grading at tennis courts.
- Top soiled and seeding at tennis courts.



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Fire Chief
info@mlvfd.com

400 Boulevard
Mountain Lakes, NJ 07046
P - 973-394-1094

TO: Mitchell Stern
DATE: 10/23/23
SUBJECT: September 2023 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of September 2023:

FIRE CALLS (13)

LOCATION	DATE	TIME	DESCRIPTION
11 Crystal Rd	9/1	1:11 PM	Fire Alarm-Malfunction
11 Crystal Rd	9/1	2:14 PM	Fire Alarm-Malfunction
2 Esplanade Rd	9/11	3:26 AM	Fire Alarm-Malfunction
420 Boulevard	9/13	9:53 AM	Elevator Emergency.
25 Hillcrest Rd	9/13	4:02 PM	Fire Alarm-Malfunction
60 Spilt Rock Rd BT	9/18	11:02 AM	Assist BT-Alarm
325 Morris Ave	9/22	8:09 AM	Fire Alarm-Malfunction
84 Crestview Rd	9/24	5:53 AM	Fire Alarm-Malfunction
23 Old Bloomfield Ave	9/25	7:45 AM	Smoke Condition. Motor on Washing machine overheated.
77 Cobb Rd	9/25	12:04 AM	Fire Alarm-Malfunction
77 Cobb Rd	9/26	3:00 PM	Fire Alarm-Malfunction
325 Morris Ave	9/28	8:28 PM	Fire Alarm-Malfunction
81 Morris Ave	9/28	2:18 PM	Oven Fire

DRILLS/TRAINING (8)

LOCATION	DATE	TIME	DESCRIPTION
High School	9/10	1:00 PM	JFD Drill
Birchwood Lake	9/12	8:00 PM	Driver Training
Borough	9/14	3:30 PM	Driver Training-Rescue 1
High School	9/20	8:00 PM	Senior Drill
Firehouse	9/20	7:00 PM	JFD Drill
Borough	9/21	3:30 PM	Driver Training-Rescue 1
High School	9/24	1:00 PM	JFD Drill

Borough	9/25	3:30 PM	Driver Training-Rescue 1
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MEETINGS (1)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	9/25	8:00 PM	Monthly Business Meeting

WORK DETAILS (0)

LOCATION	DATE	TIME	DESCRIPTION
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COMMUNITY EVENTS (2)

LOCATION	DATE	TIME	DESCRIPTION
Boonton	9/2	1:30 PM	Boonton Labor Day parade
Boonton High School	9/3	7:30 PM	Assist BFD-Fireworks detail

ANNOUNCEMENTS-None

Breakdown of Manhours

Calls- 125

Drills 250

Meetings 20

Community/Miscellaneous 30

Total- 425



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Fire Chief
info@mlvfd.com

400 Boulevard
Mountain Lakes, NJ 07046
P -973-394-1094

TO: Mitchell Stern
DATE: 11/20/23
SUBJECT: October 2023 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of October 2023:

FIRE CALLS (13)

LOCATION	DATE	TIME	DESCRIPTION
120 Morris Ave	10/1	6:06 PM	Fire Alarm-Malfunction
14 Barton Rd	10/2	7:30 PM	CO Alarm-Malfunction
15 Melrose Rd	10/3	5:22 PM	Fire Alarm-Malfunction
23 Old Bloomfield Ave	10/7	11:54 PM	Fire Alarm-Malfunction
109 Ball Rd	10/7	12:00 PM	CO Alarm- Malfunction
17 Maple Way	10/17	10:20 AM	Fluid spill-Gasoline
2 Warwick Rd	10/14	2:10 PM	Fire Alarm- False
85 Cobb Rd	10/17	12:40 PM	Fire Alarm-Construction
Wildwood School	10/18	6:02 AM	Fire Alarm-Malfunction
Wildwood School	10/19	6:02 AM	Fire Alarm-Malfunction
10 Lookout Rd	10/20	6:17 PM	Fire Alarm-Culinary Mishap
310 Rt 46	10/26	6:20 AM	Fire Alarm-Malfunction
47 Cobb Rd	10/26	9:01 AM	Fire Alarm-Construction

DRILLS/TRAINING (4)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	10/3	7:00 PM	JFD Drill
High School	10/8	1:00 PM	JFD Drill
Firehouse	10/18	7:00 PM	Truck Checks
Briarcliff School	10/22	1:00 PM	JFD Drill

MEETINGS (1)

LOCATION	DATE	TIME	DESCRIPTION
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Firehouse	10/24	8:00 PM	Monthly Business Meeting
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WORK DETAILS (0)

LOCATION	DATE	TIME	DESCRIPTION
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COMMUNITY EVENTS (8)

LOCATION	DATE	TIME	DESCRIPTION
Lake Dr School	10/9	9:00 AM	Fire Prevention
King of Kings Pre School	10/10	9:30 AM	Fire Prevention
YMCA	10/10	10:00 AM	Fire Prevention
Academy for Children	10/11	10:00 AM	Fire Prevention
Scribbles	10/11	9:30 AM	Fire Prevention
Wildwood School	10/12	9:00 A-11 A	Fire Prevention
		12:45-2:15	Fire Prevention
Craig School	10/13	9:30 AM	Fire Prevention
Light Bridge Academy	10/13	10:00 AM	Fire Prevention

ANNOUNCEMENTS-None

Breakdown of Manhours

Calls- 130

Drills 300

Meetings 20

Community/Miscellaneous 95

Total- 545

October 2023 Health Department Activity Report – Mountain Lakes

This October 2023 report identifies the activities of the Health Officer, Health Department, and staff and provides an overview of the various tasks completed by the department during the previous months. Additional supplemental reports from Environmental, Nursing, and Health Education are provided to detail those activities.

Health Education:

- October Newsletter was printed on 10/2 and distribution began on 10/3. Topics: Healthy Lung Month, nutrition to support lung health, information on protection against West Nile Virus, upcoming health screening and programs/ events, details regarding COVID-19 testing, registering for vaccines
- Developed November newsletter; Topics: Diabetes Awareness Month, gestational diabetes and related nutrition, information on Respiratory Syncytial Virus, upcoming health screening and programs/ events, as well as information on county specific (Essex/ Morris/ Union) details regarding COVID-19 testing, registering for vaccines. Completed Spanish translation of newsletter.
- Developed informational flyer on Prostate Cancer for “Movember” (November) – English & Spanish
- Distributed breast cancer awareness flyer in English and Spanish

Vaccinations & Communicable Diseases:

- The Health Dept. has COVID-19 vaccines available for both adults and pediatrics.
- Homebound individuals can call the Health Department to schedule an appointment to receive a COVID vaccine at home.
- Adult & Child Vaccination Clinic: Held most Wednesdays in the clinic room of the Bloomfield Health Department by appointment only.
- For the week ending October 21st, 2023, the COVID-19 Community Activity Level Report for Morris County is low. The Community transmission level for Healthcare settings is low (green).
- For the week ending October 21st, 2023 the influenza surveillance report for the Northwest region continues to be low. Influenza activity throughout the State remains low.

Registered Environmental Health Specialist
Monthly Activities Report for:

MUNICIPALITY: MOUNTAIN BOROUGH

DATE: OCTOBER 2023

1. Retail Food Establishments Plan Reviews

Establishment	Date	S/C/U	Risk Type	Inspected by
Wawa	10/24/23	Pre-op	3	SM

2. Inspections / Re-inspections

Establishment	Risk Type	S/C/U	Date of Inspection	Inspector

KEY : Satisfactory/S
Conditional/C
Unsatisfactory/U
Risk Type – see end of report

3. Food Complaints and Conferrals

Establishment	Statement	Date

4. General Inspections (Bathing Sites, Youth Camps, Kennels, Pet Shops)

Establishment	Category	Statement	S/C	Date
NONE				

5. Housing
Heat and Water Supply

Address	Statement	Status	Date
NONE			

6. Structural, Maintenance, and Other.

Address	Statement	Status	Date	Inspected By

7. Property Maintenance

Structural, Vegetative overgrowth, Garbage, and Debris

Address	Statement	Status	Date
NONE			

8. Sanitary Complaints (Vermin, Noise, Odor, Pollution, Litter, etc.)

Address/ Inspector	Statement	Status	Date
NONE			

9. Lead Paint Inspections

Address	Statement	Status	Date
NONE			

10. Miscellaneous (Seminars, DEPE, reports, Meetings, Sampling, Court)

Activity	Explanation/Location	Date
NONE		

Definitions as per N.J.A.C. 8:24, SANITATION IN RETAIL FOOD ESTABLISHMENTS AND FOOD AND BEVERAGE VENDING MACHINES:

Satisfactory – The establishment is found to be operating in substantial compliance with the Code and food service personnel have demonstrated that they are aware of and are practicing sanitation and food safety principles as outlined in the Code

Conditionally Satisfactory – At the time of the inspection the establishment was found not to be operating in substantial compliance with the Code and was in violation of one or more provisions of the Code. Due to the nature of these violations, a re-inspection shall be scheduled. The re-inspection shall be conducted at an unannounced time. A full inspection shall be conducted. Opportunity for re-inspection shall be offered within a reasonable time and shall be determined by the nature of the violation.

Unsatisfactory – Whenever a retail food establishment is operating in violation of this Code, with one or more violations that constitute gross insanitary or unsafe conditions, which pose an imminent health hazard, the health authority shall issue an unsatisfactory evaluation. The health authority shall immediately request the person in charge to voluntarily cease operation until it is shown on re-inspection that conditions which warrant an unsatisfactory evaluation no longer exists. The health authority shall institute necessary measures provided by law to assure that the establishment does not prepare or serve food until the establishment is reevaluated. These measures may include embargo, condemnation and injunctive relief.

Risk Type 1 Establishment – means any retail food establishment that:

1. Serves or sells only pre-packaged, non-potentially hazardous foods.
2. Prepares only non-potentially hazardous foods.
3. Heats only commercially processed, potentially hazardous foods for hot holding and does not cool potentially hazardous foods.

Such retail establishments may include, but are not limited to, convenience store operations, hot dog carts, and coffee shops.

Risk Type 2 Establishment – means any retail food establishment that:

1. Has a limited menu.
2. Prepares, cooks, and serves most products immediately.
3. Exercises hot and cold holding of potentially hazardous foods after preparation or cooking.
4. Limits the complex preparation of potentially hazardous foods, including the cooking, cooling, and reheating for hot holding, to two or fewer items.

Such retail establishments may include, but are not limited to, retail food store operations, schools that do not serve a highly susceptible population, and quick service operations, depending on the menu and preparation procedures.

Risk Type 3 Establishment – means any retail food establishment that:

1. Has an extensive menu, which requires the handling of raw ingredients; and is involved in complex preparation of menu items that includes the cooking, cooling, and reheating of at least three or more potentially hazardous foods.
2. Prepares and serves potentially hazardous foods including the extensive handling of raw ingredients; and whose primary service population is a highly susceptible population.

Such establishments may include, but are not limited, full service restaurants, diners, commissaries, and catering operations; or hospitals, nursing homes, and pre-schools preparing and serving potentially hazardous foods.

Risk Type 4 Establishment – means a retail food establishment that:

1. Conducts specialized processes such as smoking, curing, canning, bottling, acidification designed to control pathogen proliferation, or any reduced oxygen packaging intended for extended shelf-life where such activities may require the assistance of a trained food technologist.

**Public Health Nursing Division
October 2023**

Public Health Update**NJ Rabies Vaccination Clinic Reminders Date:** October 23, 2023**Public Health Message Type:** ☒ Information**Intended Audience:** ☒ Local health departments ☒ ACOs ☒ Animal health professionals ☒ Other: Municipal government

Dear Health Officers and Municipal Clerks, Rabies vaccination clinics are an important public health service for New Jersey residents- the rabies vaccination clinics allow NJ residents to have their cats and dogs vaccinated for free, thus helping to prevent cases of rabies and potential rabies exposures in NJ. Local Boards of Health must provide rabies vaccination clinics at least once a year, in accordance with the Public Health Practice Standards of Performance for Local Boards of Health in New Jersey (N.J.A.C 8:52). The New Jersey Department of Health provides free rabies vaccines for use at these rabies clinics. NJDOH would like to remind local health departments and municipalities of several items to ensure the success of rabies vaccination clinics.

- The **VPH-23 Notice of Intent** forms for rabies vaccination clinics are due by **December 1st for all clinics being conducted between January 1st and June 30th**. Please use the updated forms found at the link on the NJDOH CDS Rabies information page. The direct link is here: <https://www.nj.gov/health/forms/vph-23.pdf>. NJDOH requests that these Notices of Intent are submitted as soon as possible, and no later than December 1st.
 - o Timely receipt of the Notice of Intent forms is necessary so that NJDOH can ensure sufficient procurement and distribution of rabies vaccines.
 - o Late submission of Notice of Intent forms may result in the inability for NJDOH to provide the requested vaccine in time and therefore a need to cancel the scheduled clinic.
- Municipalities planning to conduct public rabies vaccination clinics between **July 1st and December 31st** should notify this office by **June 1st**.
- The **VPH-25 Rabies Clinic Report** form is required to be sent to this office **within 10 days of the clinic** and vaccine returned to the distribution center within 5 days of the clinics.
 - o Please ensure that the updated VPH-25 form is used: <https://www.nj.gov/health/forms/vph-25.pdf>
 - o **The Vaccine lot number must be completed on the VPH-25 form.**
- The VPH-23 Notice of Intent and VPH-23 Rabies Clinic Report forms can be **faxed to 609-826-4874 or emailed to zoonoticrn@doh.nj.gov**.
- Rabies vaccines need to be stored at **2-7°C (35-45°F)** and should be stored in standard refrigerators that meet this temperature range. Vaccine must always be maintained under refrigeration (between 35 and 45 degrees F), including during transit and during the rabies vaccination clinic. Do not freeze the vaccine.
- **Do not prefill syringes.** Prefilling syringes may compromise the safety of the vaccine and sterility and viability of vaccine stored in syringes cannot be guaranteed. The vaccine is only to be drawn at the time of the clinic and only for the number of animals that are currently present at the clinic. The vaccine is to be administered at the time it is drawn from the vial. Any punctured vials are to be disposed of and not returned to the distribution center. The vaccine in punctured vials is to be recorded as breakage or loss on the VPH-25 Rabies Clinic Report form.
- NJDOH recommends that municipalities promote the free rabies vaccine clinic that are being held to increase awareness and turnout at the clinics in their area. Thank you for your continued cooperation and participation in this valuable program. If you have any questions, please contact the rabies vaccination clinic coordinator, Linda Frese at Linda.Frese@doh.nj.gov or 609-826-4872.

Monthly Activities

Communicable Disease Reporting and Surveillance System (CDRSS) is checked, at minimum, twice daily to review for newly listed communicable diseases. This is accomplished by all nursing division staff. Upon the listing of a new disease, investigation of disease is initiated by Public Health Nurses (PHNs)/Communicable Disease Investigator.

NJLINCS checked daily. Health alerts and advisories are reviewed by all Public Health Nurses. Health alerts, recalls, and specific health advisories are forwarded to the Health Educator for dissemination of information to the public if action is warranted as per NJLINCS.

COVID Activities

The Health Department currently has COVID-19 vaccines available for adults and children. If a homebound person is in need of a COVID-19 vaccine, the Nursing Division will schedule and provide a homebound visit.

For the week ending October 21st, 2023, the COVID-19 Community Activity Level Report for Morris County is **low**. The Community transmission level for Healthcare settings is **low (green)**.

Seasonal Flu Activities

The influenza data collection is conducted every month, however, during the summer months weekly reports are not disseminated. No unusual activity detected during the month of July.

For the week ending October 21st, 2023 (MMWR Week 42) the Influenza surveillance activity level for New Jersey Northwest Region is **low**.

Vaccines and TB Control Program

No patients received vaccines from the weekly vaccine clinic at Bloomfield Health Department. No Mantoux tests were administered this month.

Childhood Lead Poisoning Prevention Program

No new cases reported for this month. Lead case management monitoring occurs twice daily at a minimum for jurisdiction within the NJDOH Lead Monitoring system.

Communicable Disease

The classifications for the cases listed below are based on the investigation conducted by the PHN and Communicable Disease Investigator, laboratory evaluation and NJDOH case definition. All investigation information is entered into CDRSS; NJDOH reads entries, comments on individual cases or will send PHN/ Communicable Disease Investigator email requesting more data. Once NJDOH is satisfied with investigation methods, the case is approved and closed.

Patient Status is based on pt s/s, lab result interpretation and NJDOH Case Definition, which is found in the NJDOH Communicable Disease Manual

October 2023

New Cases: 1- Confirmed Influenza Type H1N1 2- Confirmed COVID-19	Ongoing Cases: None
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6- Probable COVID-19

***Sunrise of Mountain Lakes has an ongoing COVID-19 Outbreak under investigation.**

Respectfully submitted,
Anamaría Valencia MD, MPH(c)
Communicable Disease Investigator Nursing Division- Bloomfield Health Department





Mountain Lakes Health Education Report **October 2023**

Month's Health Topic

- October Newsletter was printed on 10/2 and distribution began on 10/3. Topics: Healthy Lung Month, nutrition to support lung health, information on protection against West Nile Virus, upcoming health screening and programs/ events, as well as information on county specific (Essex/ Morris/ Union) details regarding COVID-19 testing, registering for vaccines.

Committee Meetings

- Health Ed Meetings 10/16, 10/23, 10/31
- NJPHA meeting 10/18
- MHASAB meeting 10/12 (Morris County – Mental Health Addictions Services Advisory Board)

Programs in Planning

- Quarterly webinar: update/ information on COVID vaccines

Programs Executed

- No programs executed in October

Continuing Education/ Other

- Developed November newsletter; Topics: Diabetes Awareness Month, gestational diabetes and related nutrition, information on Respiratory Syncytial Virus, upcoming health screening and programs/ events, as well as information on county specific (Essex/ Morris/ Union) details regarding COVID-19 testing, registering for vaccines. Completed Spanish translation of newsletter.
- Weekly Health Education Resources sent out 10/20 to contacts at all towns.
- Distributed breast cancer awareness flyer in English and Spanish
- Developed informational flyer on Prostate Cancer for "Movember" (November) – English & Spanish



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Code Enforcement Officer
jmullaney@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2014
F -973-402-3466

TO: Borough Manager Mitchell Stern
DATE: 10/23/23
SUBJECT: Monthly Report September 2023

The following lists code enforcement/property maintenance issues for the month of September 2023:

9/16: Follow on citizen complaint about trees being taken down without proper permit at a Point View Place address. Tree vendor produced permit issued by the Borough

9/20: Property maintenance notice sent to Elm Road resident

9/27: Follow up on citizen complaint about work being done at a Yorke Road residence without proper permits. Investigation revealed no permits had been issued for the work being done. TOT Construction official for follow up

9/28: Follow up on citizen complaint about property maintenance violation at a Lake Drive address. Corrective action taken.

Smoke and Carbon Monoxide Detector Inspections

DATE	LOCATION	PASS/FAIL
9/5	28 Park Place	Pass
9/12	97 Kenilworth Rd	Pass
9/12	127 Morris Ave	Pass
9/12	25 Hillcrest Rd	Pass
9/25	78 Lookout Rd	Pass

SIGN ENFORCEMENT –Monitor placement of temporary signs for compliance with ordinance.

Parking Enforcement: Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.



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LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Code Enforcement Officer
jmullaney@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext.2014
F -973-402-3466

TO: Borough Manager Mitchell Stern
DATE: 11/20/23
SUBJECT: Monthly Report October 2023

The following lists code enforcement/property maintenance issues for the month of October 2023:

10/12: Follow up on citizen complaint about tree being taken down on Lookout Road without a permit. Follow up investigation revealed that the proper permits had been received from town office.

10/15: Signs removed from Borough ROW on Old Bloomfield Ave

10/17: Follow up on citizen complaint about dead tree creating a hazardous condition on Laurel Hill Road.

10/25: Signs removed from Rt 46

Smoke and Carbon Monoxide Detector Inspections

DATE	LOCATION	PASS/FAIL
10/7	8 Littlewood Ct	Pass
10/10	11 Fox Hill Lane	Pass
10/11	7 Powerville Rd	Pass
10/17	34 Arden Rd	Pass
10/27	183 Laurel Hill Rd	Pass
10/31	3 Grove Place	Pass
10/31	24 Hillcrest Rd	Pass

SIGN ENFORCEMENT –Monitor placement of temporary signs for compliance with ordinance.

Parking Enforcement: Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.