



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046  
AUGUST 22, 2022  
PUBLIC SESSION – BEGINS AT 7:30 PM**

**1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 4, 2022 and posted in the municipal building.

**2) ROLL CALL ATTENDANCE - Clerk**

**3) FLAG SALUTE – Mayor**

**4) EXECUTIVE SESSION**

**5) COMMUNITY ANNOUNCEMENTS**

**6) SPECIAL PRESENTATIONS**

- a. Swearing in of New Police Officer – Borough Clerk

**7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

**8) BOROUGH COUNCIL DISCUSSION ITEMS**

- a. Second Quarter 2022 Current Budget Report
- b. Second Quarter 2022 Water Budget Report and Second Quarter 2022 Sewer Budget Report
- c. Trust Balances
- d. Capital Account Balances

**9) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**10) ATTORNEY’S REPORT**

**11) MANAGER’S REPORT**

**12) RESOLUTIONS**

**13) ORDINANCES TO INTRODUCE**

- a. 5-22, Amending Chapter 173 of the Revised General Ordinances of the Borough of Mountain Lakes and Amending the Rules Governing Lakes, Parks, and Special Use Facilities

**14) ORDINANCES TO ADOPT**

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**15) \*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**\*RESOLUTIONS**

- a. *R136-22, Authorizing the Payment of Bills*
- b. *R137-22, Rejecting Bid for Insulation, Sheetrock and Painting at the Municipal Building*
- c. *R138-22, Authorizing the Execution of an Application for Utility Opening Permit from the NJDOT and a Hold Harmless Agreement between the Borough of Mountain Lakes and Highview Commercial, LLC*
- d. *R139-22, Authorizing a Professional Services Agreement for Engineering Services between the Borough of Mountain Lakes and Suburban Consulting Engineers, LLC*
- e. *R140-22, Authorizing the Award of a Non-Fair and Open Contract for HVAC Supplies*
- f. *R141-22, Amending Resolution 91-22 Authorizing a Professional Services Agreement between the Borough of Mountain Lakes and Matthew J. Giacobbe, Esq. of Cleary Giacobbe Alfieri Jacobs, LLC*
- g. *R142-22, Authorizing the Execution of a Municipal Services Agreement between the Borough of Mountain Lakes and the Enclave at Mountain Lakes Condominium Association, Inc.*
- h. *R143-22, Authorizing the Execution of an Extension to Borough's Lease with Mountain Lakes Realty LLC*
- i. *R144-22, Renewal of Membership in the Morris County Joint Insurance Fund*
- j. *R145-22, Authorizing 2022 Municipal Employee Salary*
- k. *R146-22, Authorizing the Issuance of Not Exceeding \$992,724 Bond Anticipation Notes of the Borough of Mountain Lakes, in the County of Morris, New Jersey*

**\*APPROVAL OF MINUTES**

*7/25/22 (Regular)*

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

- a. *Alyssa Carlson and Ryan Lalani to the Environmental Commission as student members*
- b. *Andrew Hunter and Olivia Manchand to the Green Team as student members*
- c. *Yash Samat to the Health Commission as a student member*
- d. *Olin Bose and Jessica Fazendeiro to the Historic Preservation Committee as student members*
- e. *Chirag Chandnani and Victoria Dages to the Woodlands Committee as student members*
- f. *Doren Greene to the Shade Tree Commission as Alternate Member with a term expiring 12/31/26 (Correction to the Appointment to the Green Team at the 7/25/22 Council Meeting)*

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**16) DEPARTMENT REPORTS SUBMITTED FOR FILING**

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Fire Department
- ☒ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☒ Code Enforcement/Property Maintenance

**17) COUNCIL REPORTS**

**18) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**19) NEXT STEPS AND PRIORITIES**

**20) ADJOURNMENT**



## *Oath of Office*

*I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.*

*I do further solemnly swear that I will impartially and justly perform all the duties of the office of \_\_\_\_\_, according to the best of my ability, so help me God.*

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*Signature*

*Sworn and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 2022*

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*Mitchell Stern, Acting Borough Clerk*

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**BOROUGH OF MOUNTAIN LAKES**  
**INTEROFFICE MEMORANDUM**

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**TO:** Mitchell Stern, Borough Manager

**SUBJECT:** Second Quarter 2022 Current Budget Report

**DATE:** July 21, 2022

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Attached is the second quarter budget report for the current fund budget:

**Summary:**

As of the end of the second quarter all the revenues realized seem to be on target with the budgeted amounts. The budget expenditure line items of concern are the petroleum products line item and the legal line item. The petroleum is due to the high prices of gasoline and the legal is due to costs for the labor attorney. If needed transfers will be made to these accounts later in the year.

**Revenues:**

- Amount to be Raised By Taxation – The activity amount is to realize the reserve for uncollected taxes that was budgeted.
- Anticipated Surplus – This amount is taken from the 12/31/21 fund balance which was \$3,517,175.50.
- General Capital Surplus – This amount was transferred from the general capital bank account.
- Fees & Permits – Fees and Permits consists of revenue from various departments such as; planning board, zoning board, police department, smoke detectors, and parking permits to name a few. This amount can vary from year to year.
- Clerk's Fees & Permits – The 2022 anticipated amount has been collected. Any overage will go to fund balance.
- Court Revenue – The 2022 anticipated amount has been collected. Any overage will go to fund balance.
- Interest on Investments – We have realized 69.09% of the budget primarily due to general capital funds not expended yet.
- Recreation Fees & Income – The 2022 anticipated amount has been collected. Any overage will go to fund balance.
- Board of Education Field Lease and Board of Education portion of Solid Waste fees – We should receive the first and second quarters from the Board of Education in August.
- Uniform Construction Code Fees – These fees are based on the number of building permits that are filed and that can vary from year to year. We have collected 44.74% of our budgeted amount.
- State Aid Revenue – We received a payment schedule from the State and the revenue will be received from July through December. The Borough will receive additional State aid in the amount of \$21,768.00 which will be reserved and anticipated in the 2023 budget.
- Receipts Delinquent Tax – The delinquent tax balances as of 12/31/21 was \$219,426.73, an additional \$9,953.96 was added for the 6%-year end penalty. We collected \$187,080.52 through 6/30/22 leaving a balance of \$42,300.17.
- The tax collection percentage was 98.27% in the first quarter and 96.64% in the second quarter. The second quarter collection percentage is down slightly compared to 2021 where the collection percentage was 98.68%.

**Expenditures:**

- Salary and Wages – All of the salary and wage line items have the first pay of July already recorded as an expenditure as of June 30, 2021 therefore, most of the line items are over 50% expended. The Solid Waste salaries and wages expended is a little low but more hours will be worked during the fall for leaf collection. Recreation salaries and wages is primarily for the summer positions.

- Mayor & Council Other Expenses – Funds are available in volunteer recognition and supplies.
- Clerk Other Expenses – Funds are available in the codification and elections line items. These funds will be spent later in the year.
- Finance Other Expenses – The service contract for Municipal Software is paid for the entire year.
- Annual Audit – This budget amount is for the 2021 audit fees, which is complete. The balance will be paid shortly.
- Tax Collection Other Expenses – Funds should have been budgeted for service contracts for Municipal Software. In prior years more was charged to the water and sewer operating budgets and it should have been charged to this account. This account will be monitored to see if a transfer is needed later in the year.
- Tax Assessor Other Expenses – The reassessment contract has been incumbered for the entire year.
- Reserve for Tax Appeals – This amount has not been transferred into the Reserve account.
- Legal Other Expenses – The encumbrances are for the attorney's retainer for the entire year. Currently the labor attorney line item is over by \$20,487.24 and funds are remaining in the tax appeal appraisals line item.
- Engineering Other Expenses – The engineering expenses are paid through April.
- Planning Board Other Expenses – The legal bills are paid through May and no funds have been spent for consultants so far.
- Board of Adjustment Other Expenses – The legal contract is encumbered for the entire year.
- Uniform Construction Code Other Expenses – The entire contract for Spatial Data has been paid.
- Code Enforcement Other Expenses – This is a small budget that is used for miscellaneous items as needed.
- Group Insurance Plans – The life insurance and short-term disability policies are encumbered for the year.
- Health Benefit Waiver – The water and sewer budget amounts for the year have been transferred to the current fund budget and shown as a credit against the activity.
- Insurance – Unemployment Compensation – This amount will get transferred to the Unemployment Trust Account. Depending upon the unemployment claims filed during the year we might need to transfer more funds into this account later in the year.
- Police Other Expenses – There are encumbrances for the year for the lease on the police car, uniform purchases, and computer contracts.
- Traffic and Safety Committee Other Expenses – No requisitions have been put in so far this year.
- Interlocal Services MC Dispatch and Denville Court – The contracts are encumbered for the entire year.
- Emergency Management Other Expenses – Majority of their budget is for equipment that has not been purchased yet.
- Fire Department Other Expenses – The funds remaining in their budget are for testing of equipment and fire prevention education which are done later in the year.
- Fire Safety Other Expenses – The majority of the funds remaining are for training not yet taken.
- Streets and Roads Other Expenses – The majority of the funds remaining are for snow removal, curb and sidewalk repairs, and pot hole repairs.
- Shade Tree Commission – The tree removal list has not been determined for the year yet therefore, no amount is encumbered.
- Solid Waste Other Expenses – The entire contract with Suburban Disposal is encumbered for the year.
- Recycling Tax – There is a blanket purchase order encumbered for the entire year.
- Building & Grounds – Funds are encumbered as needed.
- Vehicle Repair & Maintenance – Funds are encumbered as needed, as of June 30<sup>th</sup> there were no expenses for the fire department vehicles and the other line items are about 50% expended.
- Health Other Expenses – The service contract is encumbered for the entire year.
- Environmental Committee – The funds are encumbered as needed.
- Woodlands Committee – The funds are encumbered as needed.

- Dog Regulation – The entire budget is transferred to the Animal Control Trust account where the expenses are paid from. The expenses will be monitored in the trust fund and if additional funds are needed we will have to do a transfer in November.
- Parks & Playgrounds Other Expenses – The fireworks is more than half of the budget and that has been spent. The trout derby already took place as well.
- Aid to Public Library – This is encumbered for almost the entire year.
- Accumulated Leave Compensation – Funds will be transferred to the trust account before year end.
- Celebration of Public Events Half of the budget for Memorial Day was expended and the Mountain Lakes Day will be expended by July.
- Electricity & Street Lighting – As of June 30, 2022 we have paid the May street lighting bills and the May electrical bills. The bills are paid as we get the invoices.
- Natural Gas – This account will have to be monitored. As of June 30<sup>th</sup> expenses were paid through May. If more funds are needed a transfer will be done later in the year.
- Telecommunications – The expenses are paid through May.
- Petroleum Products – Due to the high cost of gasoline this account will probably be overbudget. We will continue to monitor the balance. As of June 30<sup>th</sup> the balance in the account was prior to the finance office moving the second quarter outside services jobs gasoline percentage to the police trust account therefore, the account balance is higher. The Board of Education will be billed for their annual usage and the third and fourth quarter amounts from water and sewer totaling \$10,000.00 will be credited back to this account.
- Reserve for Salary Adjustment – This is budgeted in case the funds are needed later in the year.
- PERS – The employers' bill was paid in full in April. The remaining funds are for the employers' PERS for the 2022 employee retros.
- PFRS – The employers' bill was paid in full in April. The remaining funds are for the employers' PFRS for the 2022 employee retros. The employer rate increased more than what was budgeted for so approximately \$800.00 will need to be transferred to this account to cover the employer's share of the retro cost for 2022.
- LOSAP – The 2022 budget amount will be paid out in 2023 for volunteer fire fighters that qualify.
- DCRP – This line item is for the employer's share (3%) of part time employee wages enrolled in the Defined Contribution Retirement Plan. As of June 30<sup>th</sup> the second quarter credit for the Borough hall employees was not made yet.
- Grant expenditures – These funds are transferred to the grant account and subsequently spent from there.
- Capital Improvement Fund – The entire budget amount was transferred to the General Capital account.
- Payment of Bonds Principal and Interest are paid according to a schedule of when they come due.
- Deferred Charges – This amount is fully charged out for the special emergency and the funds have been transferred to the General Capital account for the \$493.64.
- Reserve for Uncollected Taxes – This amount is charged out by journal entry against the Amount to be Raised revenue line item.



Monica Goscicki  
Chief Financial Officer

Borough of Mountain Lakes Budget Comparison Current Fund - Revenue Budgets									
Account Number	Description	Activity to 6/30/2022				Activity to 6/30/2021			
		Budget	Activity	Balance	% Received	Total Realized In 2021	Budget	Activity	% Received
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION	\$6,752,338.83	\$1,556,528.44	\$5,195,810.39	23.05%	\$8,218,822.48	\$6,862,370.53	\$1,520,628.53	\$5,341,742.00
01-192-08-101-000	ANTICIPATED SURPLUS	\$1,400,000.00	\$700,000.00	\$700,000.00	50.00%	\$1,319,338.00	\$1,319,338.00	\$1,319,338.00	\$0.00
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL	\$5,000.00	\$5,000.00	\$0.00	100.00%	\$43,841.00	\$43,841.00	\$43,841.00	\$0.00
01-192-08-103-000	LICENSES - LIQUOR	\$12,000.00	\$13,188.00	-\$1,188.00	109.90%	\$12,938.00	\$12,000.00	\$12,688.00	105.73%
01-192-08-104-000	OTHER LICENSES	\$1,500.00	\$1,460.00	\$40.00	97.33%	\$1,610.00	\$2,000.00	\$1,465.00	73.25%
01-192-08-105-000	FEES & PERMITS	\$41,500.00	\$30,004.84	\$11,495.16	72.30%	\$46,150.66	\$41,500.00	\$17,916.00	43.17%
01-192-08-106-010	CLERK'S FEES & PERMITS	\$3,500.00	\$3,551.00	-\$51.00	101.46%	\$12,768.00	\$3,500.00	\$7,820.00	223.43%
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	\$12,500.00	\$18,365.04	-\$5,865.04	146.92%	\$15,632.36	\$20,000.00	\$5,034.00	25.17%
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	\$42,000.00	\$19,558.43	\$22,441.57	46.57%	\$84,802.06	\$50,000.00	\$23,782.85	47.57%
01-192-08-113-000	INTEREST ON INVESTMENTS	\$20,500.00	\$14,156.89	\$6,343.11	69.06%	\$35,554.37	\$20,500.00	\$17,101.03	83.42%
01-192-08-115-000	CABLE FRANCHISE FEES	\$18,085.00	\$18,085.43	-\$0.43	100.00%	\$17,322.99	\$17,323.00	\$17,322.99	\$0.01
01-192-08-116-000	UTILITY FUND BALANCES	\$145,947.00	\$145,947.00	\$0.00	100.00%	\$37,250.00	\$37,250.00	\$0.00	\$37,250.00
01-192-08-118-000	RECREATION FEES & INCOME	\$75,000.00	\$84,805.00	-\$9,805.00	113.07%	\$97,743.00	\$60,000.00	\$86,633.00	144.39%
01-192-08-119-000	RENT FROM RAILROAD STATIONS	\$39,338.00	\$20,259.18	\$19,078.82	51.50%	\$39,338.16	\$38,192.00	\$19,669.08	51.50%
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	\$73,500.00	\$37,979.46	\$35,520.54	51.67%	\$74,011.24	\$71,000.00	\$36,518.70	51.43%
01-192-08-121-000	SPRINT/NEXTEL LEASE-1/2 DUE T-MOBILE	\$21,000.00	\$11,650.49	\$9,349.51	55.48%	\$21,017.97	\$20,000.00	\$9,425.10	47.13%
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	\$45,000.00	\$0.00	\$45,000.00	0.00%	\$45,000.00	\$45,000.00	\$0.00	0.00%
01-192-08-123-000	VERIZON GROUND LEASE	\$33,500.00	\$17,389.02	\$16,110.98	51.91%	\$34,018.35	\$33,000.00	\$16,882.56	51.16%
01-192-08-125-000	SOLID WASTE FEES	\$53,600.00	\$5,121.80	\$48,478.20	9.56%	\$61,781.00	\$53,600.00	\$5,452.00	10.17%
01-192-08-126-000	TRASH BAG RECEIPTS	\$190,000.00	\$108,300.00	\$81,700.00	57.00%	\$214,800.00	\$188,000.00	\$84,500.00	44.95%
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	\$141,000.00	\$63,080.00	\$77,920.00	44.74%	\$198,231.00	\$141,000.00	\$123,498.00	87.59%
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	\$417,293.00	\$0.00	\$417,293.00	0.00%	\$417,293.00	\$417,293.00	\$0.00	0.00%
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	\$186,484.41	\$186,484.41	\$0.00	100.00%	\$52,192.17	\$15,546.17	\$15,546.17	\$0.00
01-192-15-499-000	RECEIPTS DELINQUENT TAX	\$205,000.00	\$187,080.52	\$17,919.48	91.26%	\$376,933.77	\$325,000.00	\$186,610.35	57.42%
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED	\$0.00	\$16,631,808.08	-\$16,631,808.08			\$0.00	\$16,170,435.35	-\$16,170,435.35
01-192-20-200-000	UNANTICIPATED REVENUES (MRNA)	\$0.00	\$69,151.86	-\$69,151.86			\$0.00	\$163,819.87	-\$163,819.87
TOTALS		\$9,935,586.24	\$19,948,954.89	-\$10,013,368.65		\$11,478,389.58	\$9,837,253.70	\$19,905,927.58	-\$10,068,703.88

Borough of Mountain Lakes Budget Comparison												
Current Fund - Expenditure Budgets												
Account Number	Description	Activity to 6/30/2022				Activity to 6/30/2021				Balance	Expended	% & Encumb.
		Budget	Activity	Encumbered	Balance	% Expended	Total Expended In 2021/2022	Budget	Activity	Encumbered		
01-201-20-100-001	GENERAL ADMIN - SALARY & WAGES	\$139,057.99	\$73,978.60	\$0.00	\$65,079.39	53.20%	\$130,388.85	\$133,157.00	\$69,641.77	\$0.00	\$63,515.23	52.30%
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	\$92,600.00	\$26,738.48	\$16,905.10	\$49,056.42	28.88%	\$48,328.43	\$82,600.00	\$28,063.22	\$7,665.88	\$46,870.90	33.97%
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	\$6,100.00	\$815.00	\$0.00	\$5,285.00	13.36%	\$5,482.92	\$6,000.00	\$1,082.00	\$275.00	\$4,643.00	18.03%
01-201-20-120-001	MUNICIPAL CLERK - SALARY/WAGE	\$39,407.56	\$21,195.73	\$0.00	\$18,211.83	53.79%	\$38,609.12	\$38,639.00	\$23,832.88	\$0.00	\$14,806.12	61.68%
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	\$21,700.00	\$2,063.23	\$4,071.07	\$15,565.70	9.51%	\$16,489.42	\$21,200.00	\$3,342.68	\$5,178.36	\$12,678.96	40.19%
01-201-20-130-001	FINANCE - SALARY & WAGE	\$68,732.41	\$34,182.93	\$0.00	\$34,549.48	49.73%	\$64,077.47	\$66,499.00	\$33,367.15	\$0.00	\$33,131.85	50.18%
01-201-20-130-020	FINANCE - OTHER EXPENSES	\$12,112.00	\$6,791.96	\$1,670.85	\$3,649.19	56.08%	\$9,933.45	\$11,055.00	\$5,812.66	\$1,720.81	\$3,521.53	52.58%
01-201-20-135-020	ANNUAL AUDIT	\$24,059.00	\$9,125.00	\$0.00	\$14,934.00	37.93%	\$24,383.00	\$24,383.00	\$24,383.00	\$0.00	\$0.00	100.00%
01-201-20-140-020	COMPUTER SERVICES	\$40,700.00	\$14,992.03	\$5,227.65	\$20,480.32	36.94%	\$29,136.80	\$36,950.00	\$19,971.55	\$6,250.32	\$26,705.91	72.73%
01-201-20-145-001	TAX COLLECTOR - SALARY & WAGE	\$37,419.52	\$20,269.00	\$0.00	\$17,150.52	54.17%	\$36,685.83	\$36,686.00	\$19,871.55	\$0.00	\$16,814.45	54.17%
01-201-20-150-020	TAX COLLECTOR - OTHER EXPENSES	\$6,325.00	\$4,116.50	\$0.00	\$2,208.50	65.08%	\$3,420.32	\$4,715.00	\$1,345.47	\$0.00	\$3,369.53	28.54%
01-201-20-150-001	TAX ASSESSOR - SALARY & WAGE	\$22,950.00	\$12,431.25	\$0.00	\$10,518.75	54.17%	\$23,757.16	\$24,790.00	\$13,427.96	\$0.00	\$11,362.04	54.17%
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	\$22,600.00	\$6,043.31	\$15,000.00	\$10,518.69	26.74%	\$20,964.20	\$22,600.00	\$964.20	\$0.00	\$21,635.80	4.27%
01-201-20-151-020	RESERVE FOR TAX APPEALS - OTHER EXPENSE	\$120,000.00	\$0.00	\$0.00	\$120,000.00	0.00%	\$200,000.00	\$200,000.00	\$200,000.00	\$0.00	\$0.00	100.00%
01-201-20-152-020	LEGAL SERVICES - OTHER EXPENSE	\$120,000.00	\$67,349.70	\$24,999.96	\$27,650.34	56.12%	\$85,209.32	\$115,000.00	\$43,788.96	\$24,999.96	\$46,211.08	38.08%
01-201-20-165-020	ENGINEERING SERVICES	\$49,300.00	\$2,700.70	\$0.00	\$46,599.30	5.48%	\$17,669.97	\$35,700.00	\$5,009.74	\$0.00	\$30,690.26	14.03%
01-201-21-180-001	PLANNING BOARD - SALARY & WAGE	\$13,230.72	\$5,544.56	\$0.00	\$7,686.16	41.91%	\$11,698.51	\$12,236.00	\$5,852.64	\$0.00	\$6,383.36	47.83%
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	\$12,750.00	\$3,742.76	\$344.25	\$8,662.99	29.35%	\$4,477.60	\$12,150.00	\$2,182.82	\$532.86	\$9,434.32	17.97%
01-201-21-185-001	BD OF ADJUST - SALARY & WAGE	\$13,230.72	\$5,544.52	\$0.00	\$7,686.20	41.91%	\$11,698.48	\$12,236.00	\$5,852.64	\$0.00	\$6,383.36	47.83%
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	\$38,260.00	\$7,893.86	\$7,360.23	\$23,005.91	20.63%	\$15,186.12	\$15,860.00	\$7,822.82	\$7,167.75	\$869.43	49.32%
01-201-22-195-001	UNIFORM CONST CODE-SALARY/WAGE	\$132,799.84	\$67,778.70	\$0.00	\$65,021.14	51.04%	\$122,377.72	\$126,059.00	\$65,731.24	\$0.00	\$60,327.76	52.14%
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	\$17,650.00	\$11,246.33	\$387.00	\$6,016.67	63.72%	\$12,114.91	\$14,010.00	\$7,256.91	\$0.00	\$6,753.09	51.80%
01-201-22-196-001	CODE ENFORCEMENT - SALARY & WAGE	\$46,918.56	\$25,807.35	\$0.00	\$21,111.21	55.00%	\$44,215.41	\$44,528.00	\$23,536.58	\$0.00	\$20,991.42	52.86%
01-201-22-196-020	CODE ENFORCEMENT - OTHER EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%	\$100.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
01-201-23-210-020	INSURANCE - LIABILITY	\$110,553.03	\$50,078.24	\$0.00	\$60,474.79	45.30%	\$92,960.00	\$105,117.00	\$47,985.50	\$0.00	\$57,131.50	45.65%
01-201-23-215-020	WORKERS COMPENSATION	\$87,136.08	\$43,568.04	\$0.00	\$43,568.04	50.00%	\$85,791.00	\$85,792.00	\$42,895.50	\$0.00	\$42,896.50	50.00%
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	\$362,321.53	\$180,512.79	\$33,386.07	\$148,422.69	49.82%	\$358,347.75	\$391,197.00	\$227,912.45	\$37,557.41	\$125,727.14	58.26%
01-201-23-225-020	HEALTH BENEFIT WAIVER	\$6,998.66	\$2,899.97	\$0.00	\$4,098.69	41.44%	\$4,586.37	\$4,396.00	\$400.47	\$0.00	\$3,995.53	9.11%
01-201-23-225-001	INSURANCE - UNEMPLOYMENT COMPENSATION	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
01-201-25-240-001	POLICE DEPT - SALARY & WAGE	\$1,805,782.43	\$973,302.44	\$0.00	\$832,479.99	53.90%	\$2,021,977.08	\$1,957,451.00	\$1,071,348.43	\$0.00	\$886,102.57	54.73%
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	\$112,810.00	\$29,237.14	\$25,025.00	\$58,547.86	25.92%	\$125,591.92	\$130,420.00	\$33,735.38	\$44,678.49	\$32,006.13	41.20%
01-201-25-241-020	TRAFFIC & SAFETY COMM. - OE	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%	\$1,272.41	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
01-201-25-250-020	INTERLOCAL SERVICES: MC DISPATCH - OE	\$105,989.69	\$52,994.84	\$52,994.84	\$0.01	50.00%	\$105,989.69	\$105,990.00	\$52,994.84	\$52,994.85	\$0.31	50.00%
01-201-25-251-020	INTERLOCAL SERVICES: DENVERLY COURT - OE	\$59,500.00	\$29,750.00	\$29,750.00	\$0.00	50.00%	\$58,516.00	\$58,516.00	\$29,258.00	\$29,258.00	\$0.00	50.00%
01-201-25-252-001	EMERGENCY MGMT - SALARY & WAGE	\$5,500.00	\$2,979.21	\$0.00	\$2,520.79	54.17%	\$5,499.28	\$5,500.00	\$2,978.41	\$0.00	\$2,521.59	54.15%
01-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	\$4,100.00	\$233.74	\$0.00	\$3,866.26	5.70%	\$2,417.79	\$4,925.00	\$105.64	\$882.43	\$3,936.93	2.14%
01-201-25-255-001	FIRE DEPT - SALARY & WAGE	\$7,500.00	\$4,062.50	\$0.00	\$3,437.50	54.17%	\$7,500.00	\$7,500.00	\$4,062.80	\$0.00	\$3,437.20	54.17%
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	\$32,800.00	\$4,781.56	\$1,866.05	\$26,152.39	14.58%	\$28,120.18	\$32,800.00	\$9,968.61	\$1,183.38	\$21,648.01	30.39%
01-201-25-260-020	VOL. AMBULANCE SQUAD CONTRIB	\$15,703.68	\$8,506.39	\$0.00	\$7,197.29	54.17%	\$15,483.78	\$15,484.00	\$8,368.98	\$0.00	\$7,115.02	54.05%
01-201-25-266-001	FIRE DEPT - SAFETY - SALARY & WAGE	\$1,500.00	\$95.00	\$0.00	\$1,405.00	6.33%	\$149.68	\$1,500.00	\$149.68	\$0.00	\$1,350.32	9.98%
01-201-26-290-001	STREETS & ROADS - SALARY/WAGE	\$365,433.37	\$174,855.07	\$0.00	\$190,578.30	47.85%	\$332,708.75	\$370,835.00	\$186,883.68	\$0.00	\$183,951.32	50.40%
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	\$229,340.00	\$69,122.40	\$32,077.56	\$128,140.04	30.14%	\$159,958.57	\$221,325.00	\$69,188.15	\$28,681.99	\$123,454.86	31.26%
01-201-26-300-020	SHADE TREE COMMISSION - O/E	\$56,045.00	\$3,970.00	\$4,592.20	\$47,482.80	7.08%	\$59,323.08	\$61,425.00	\$227.00	\$1,200.00	\$59,998.00	0.37%
01-201-26-305-001	SOLID WASTE - SALARY & WAGES	\$26,422.48	\$11,530.69	\$0.00	\$14,891.79	43.64%	\$17,148.75	\$22,500.00	\$8,790.17	\$0.00	\$13,709.83	39.07%
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	\$650,550.00	\$270,768.86	\$299,763.49	\$80,017.65	87.70%	\$619,051.60	\$646,688.00	\$242,944.84	\$346,306.61	\$57,436.55	37.57%
01-201-26-306-020	RECYCLING TAX	\$4,700.00	\$1,595.25	\$2,875.64	\$229.11	33.94%	\$4,291.71	\$4,700.00	\$870.18	\$0.00	\$3,829.82	18.51%
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	\$22,600.00	\$3,786.72	\$979.00	\$17,834.28	16.76%	\$8,533.76	\$22,600.00	\$4,684.71	\$196.33	\$17,718.96	20.73%



Borough of Mountain Lakes Budget Comparison

Current Fund - Expenditure Budgets

Account Number	Description	Activity to 6/30/2022				Activity to 6/30/2021				% Expended	% Expended & Encumb.	% Expended
		Budget	Activity	Encumbered	Balance	Total Expended in 2021/2022	Budget	Activity	Encumbered	Balance		
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	\$55,080.00	\$14,788.82	\$5,585.04	\$34,706.14	\$44,977.83	\$54,000.00	\$20,487.75	\$8,218.42	\$25,293.83	37.94%	53.16%
01-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	\$5,000.00	\$2,708.29	\$0.00	\$2,291.71	\$4,999.92	\$5,000.00	\$2,708.29	\$0.00	\$2,291.71	54.17%	54.17%
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	\$26,984.00	\$13,492.00	\$13,492.00	\$0.00	\$26,984.00	\$26,984.00	\$13,492.00	\$13,492.00	\$0.00	100.00%	100.00%
01-201-27-335-020	ENVIRONMENTAL COMM. - OTHER EXPENSE	\$2,600.00	\$450.85	\$0.00	\$2,149.15	\$515.00	\$2,600.00	\$1,873.60	\$0.00	\$1,873.60	71.92%	71.92%
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	\$2,850.00	\$0.00	\$280.00	\$2,570.00	\$2,850.00	\$2,850.00	\$0.00	\$0.00	\$2,850.00	100.00%	100.00%
01-201-27-340-020	DOG REGULATION - OTHER EXPENSE	\$3,900.00	\$3,900.00	\$0.00	\$0.00	\$3,900.00	\$3,900.00	\$3,900.00	\$0.00	\$0.00	100.00%	100.00%
01-201-28-370-001	RECREATION DEPT. - SALARY/WAGE	\$114,552.06	\$26,231.86	\$0.00	\$88,320.20	\$91,136.26	\$109,953.00	\$19,229.16	\$0.00	\$90,723.84	17.49%	17.49%
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	\$44,225.00	\$34,658.63	\$4,931.89	\$4,634.48	\$39,212.67	\$44,225.00	\$34,658.63	\$4,931.89	\$4,634.48	80.83%	80.83%
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	\$142,809.00	\$37,431.75	\$42,694.93	\$62,682.32	\$111,116.77	\$142,809.00	\$37,431.75	\$42,694.93	\$62,682.32	26.21%	26.21%
01-201-29-390-020	AID TO PUBLIC LIBRARY	\$312,051.00	\$182,029.75	\$130,021.25	\$0.00	\$292,051.00	\$312,051.00	\$182,029.75	\$130,021.25	\$0.00	93.57%	93.57%
01-201-30-415-010	ACCUMULATED LEAVE COMPENSATION - S&W	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	0.00%
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	\$7,050.00	\$1,542.14	\$0.00	\$5,507.86	\$7,050.00	\$7,050.00	\$1,542.14	\$0.00	\$5,507.86	21.87%	21.87%
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	\$48,110.00	\$10,246.80	\$0.00	\$37,863.20	\$48,110.00	\$48,110.00	\$10,246.80	\$0.00	\$37,863.20	21.30%	21.30%
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	\$47,940.00	\$15,073.60	\$0.00	\$32,866.40	\$47,940.00	\$47,940.00	\$15,073.60	\$0.00	\$32,866.40	31.46%	31.46%
01-201-31-437-020	NATURAL GAS	\$30,200.00	\$13,992.08	\$0.00	\$16,207.92	\$30,200.00	\$30,200.00	\$13,992.08	\$0.00	\$16,207.92	46.33%	46.33%
01-201-31-440-020	TELECOMMUNICATIONS	\$25,000.00	\$7,315.80	\$378.15	\$17,305.05	\$25,000.00	\$25,000.00	\$7,315.80	\$378.15	\$17,305.05	30.78%	30.78%
01-201-31-447-020	PETROLEUM PRODUCTS	\$54,000.00	\$393.95	\$13,232.39	\$40,373.66	\$54,000.00	\$54,000.00	\$393.95	\$13,232.39	\$40,373.66	0.73%	0.73%
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT	\$15,500.00	\$0.00	\$0.00	\$15,500.00	\$15,500.00	\$15,500.00	\$0.00	\$0.00	\$15,500.00	0.00%	0.00%
01-201-36-471-020	PERS	\$137,001.00	\$134,314.00	\$0.00	\$2,687.00	\$137,001.00	\$137,001.00	\$134,314.00	\$0.00	\$2,687.00	98.04%	98.04%
01-201-36-472-020	SOCIAL SECURITY (O.A.S.I.)	\$116,102.53	\$56,531.08	\$0.00	\$59,571.45	\$116,102.53	\$116,102.53	\$56,531.08	\$0.00	\$59,571.45	48.69%	48.69%
01-201-36-475-000	PFRS - CONTRIBUTION	\$532,151.00	\$531,551.00	\$0.00	\$600.00	\$532,151.00	\$532,151.00	\$531,551.00	\$0.00	\$600.00	99.89%	99.89%
01-201-36-476-020	LENGTH OF SVS AWARDS (LOSAP)	\$22,500.00	\$0.00	\$0.00	\$22,500.00	\$22,500.00	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%	0.00%
01-201-36-477-020	DCRP - EMPLOYER	\$8,000.00	\$5,351.83	\$0.00	\$2,648.17	\$8,000.00	\$8,000.00	\$5,351.83	\$0.00	\$2,648.17	66.90%	66.90%
01-201-41-700-000	GRANT EXPENDITURES	\$205,263.66	\$199,263.66	\$0.00	\$6,000.00	\$205,263.66	\$205,263.66	\$199,263.66	\$0.00	\$6,000.00	97.08%	97.08%
01-201-44-901-020	CAPITAL IMPROVEMENT FUND	\$52,248.62	\$52,248.62	\$0.00	\$0.00	\$52,248.62	\$52,248.62	\$52,248.62	\$0.00	\$0.00	100.00%	100.00%
01-201-45-920-020	PAYMENT OF BOND PRINCIPAL	\$845,000.00	\$285,000.00	\$0.00	\$560,000.00	\$845,000.00	\$845,000.00	\$285,000.00	\$0.00	\$560,000.00	33.73%	33.73%
01-201-45-925-020	PAYMENT OF BAN PRINCIPAL											
01-201-45-930-020	INTEREST ON BONDS	\$324,157.00	\$163,325.00	\$0.00	\$160,832.00	\$324,157.00	\$324,157.00	\$163,325.00	\$0.00	\$160,832.00	50.38%	50.38%
01-201-45-935-020	INTEREST ON NOTES	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-46-875-020	DEFERRED CHGS - SPECIAL EMER. 5 YEARS	\$493.64	\$493.64	\$0.00	\$0.00	\$493.64	\$493.64	\$493.64	\$0.00	\$0.00	100.00%	100.00%
01-201-46-880-020	DEFERRED CHARGES	\$1,556,528.44	\$1,556,528.44	\$0.00	\$0.00	\$1,556,528.44	\$1,556,528.44	\$1,556,528.44	\$0.00	\$0.00	100.00%	100.00%
01-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES											
TOTALS		\$9,935,586.24	\$5,722,851.94	\$769,791.61	\$3,442,942.69	\$9,453,755.10	\$9,837,253.70	\$5,794,755.69	\$804,387.58	\$3,238,110.43	58.91%	67.08%

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**BOROUGH OF MOUNTAIN LAKES**  
**INTEROFFICE MEMORANDUM**

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**TO:** Mitchell Stern, Borough Manager

**SUBJECT:** Second Quarter 2022 Water Budget Report  
Second Quarter 2022 Sewer Budget Report

**DATE:** July 21, 2022

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Attached are the second quarter budget reports for the water operating and sewer operating budgets:

Revenue Summary:

The water revenue as of June 30, 2022, increased approximately \$15,800 from 2021. The anticipated surplus will be reflected in the third quarter report. The sewer revenue as of June 30, 2022, decreased slightly from 2021. The anticipated surplus will be reflected in the third quarter report.

Water Operating:

- The total Water Operating budget for 2022 is \$914,840.79, of that amount \$860,000.00 is from water usage fees. Two quarters' revenue of the water usage fees would be \$430,000.00 as of June 30, 2022 we've received \$272,198.83. Our receipts for the second quarter were \$126,687.34. The Borough's biggest collections for water usage fees are in the third and fourth quarters because of the yard usage that is billed.
- The expenditures paid or charged as of 6/30/22 are approximately 45.99% of the total budget. The entire pension bill for the year has been paid.

Sewer Operating:

- The total Sewer Operating budget is \$1,011,546.62, of that amount \$824,000.00 is from sewer usage fees. Two quarters' revenue from the sewer operating fees would be \$412,000.00. As of June 30, 2022, we've received \$379,673.17. Our receipts for the second quarter were \$179,350.56.
- The expenditures paid or charged as of 6/30/22 are 65.53% of the total budget. They are in excess of 50% of the budget because there are a number of blanket purchase orders currently encumbered and the entire pension bill has been paid for 2022.



Monica Goscicki  
Chief Financial Officer

Borough of Mountain Lakes												
Water Operating - Revenue Budgets												
		Activity to 6/30/2022					Activity to 6/30/2021					
Account Number	Description	Budget	Activity	Balance	% Received	Total Realized in 2021	Budget	Activity	Balance	% Received		
05-192-08-501-000	ANTICIPATED SURPLUS	\$54,840.79	\$0.00	\$54,840.79	0.00%	\$54,713.00	\$54,713.00	\$54,713.00	\$0.00	100.00%		
05-192-17-000-000	WATER OPERATING REVENUES	\$860,000.00	\$272,198.83	\$587,801.17	31.65%	\$922,951.51	\$840,073.00	\$255,727.85	\$584,345.15	30.44%		
05-192-17-100-000	MRNA - INTEREST EARNED	\$0.00	\$808.34	-\$808.34		\$2,020.36	\$0.00	\$1,399.81	-\$1,399.81			
TOTALS		\$914,840.79	\$273,007.17	\$641,833.62	29.84%	\$979,684.87	\$894,786.00	\$311,840.66	\$582,945.34	34.85%		
Water Operating - Expenditure Budgets												
		Activity to 6/30/2022					Activity to 6/30/2021					
Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	Total Expended in 2021/2022	Budget	Activity	Encumbered	Balance	% Expended
05-201-55-510-001	Water Operating - Salary & Wages	\$442,562.67	\$214,404.19	\$0.00	\$228,158.48	48.45%	\$413,406.61	\$434,773.00	\$219,048.47	\$0.00	\$215,724.53	50.38%
05-201-55-520-520	Water Operating - Other Expenses	\$404,817.08	\$143,059.29	\$28,731.59	\$233,026.20	42.44%	\$294,218.02	\$392,451.00	\$114,284.68	\$31,290.64	\$246,875.68	37.09%
05-201-55-527-000	Water - Capital Outlay	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
05-201-55-531-000	Water - Social Security	\$33,856.04	\$16,261.86	\$0.00	\$17,594.18	48.03%	\$30,720.33	\$33,260.00	\$16,414.62	\$0.00	\$16,845.38	49.35%
05-201-55-532-000	Water - P.E.R.S.	\$18,605.00	\$18,240.00	\$0.00	\$365.00	98.04%	\$18,950.47	\$19,302.00	\$18,950.47	\$0.00	\$351.53	98.18%
TOTALS		\$914,840.79	\$391,965.34	\$28,731.59	\$494,143.86	45.99%	\$757,295.43	\$894,786.00	\$368,698.24	\$31,290.64	\$494,797.12	44.70%

Borough of Mountain Lakes												
Sewer Operating - Revenue Budgets												
Account Number	Description	Activity to 6/30/2022				Activity to 6/30/2021				%	Balance	Received
		Budget	Activity	Balance	% Received	Total Realized in 2021	Budget	Activity	Balance			
07-192-08-501-000	ANTICIPATED SURPLUS	\$177,546.62	\$0.00	\$177,546.62		\$53,229.00	\$53,229.00	\$53,229.00				
07-192-17-000-000	SEWER OPERATING REVENUES	\$824,000.00	\$379,673.17	\$444,326.83	46.08%	\$875,760.03	\$824,000.00	\$386,324.01	\$437,675.99	45.88%		
07-192-17-001-000	SEWER - MISCELLANEOUS FEES	\$10,000.00	\$5,703.68	\$4,296.32	57.04%	\$124,024.34	\$20,000.00	\$3,004.67	\$16,995.33	15.02%		
07-192-17-200-000	MISC REVENUE NOT ANTIC (MRNA)					\$198.45	\$0.00	\$198.45	-\$198.45			
TOTALS		\$1,011,546.62	\$385,376.85	\$626,169.77	38.10%	\$1,053,211.82	\$897,229.00	\$442,756.13	\$454,472.87	49.35%		
Sewer Operating - Expenditure Budgets												
Account Number	Description	Activity to 6/30/2022				Activity to 6/30/2021				%	Balance	Expended
		Budget	Activity	Encumbered	Balance	Total Expended in 2021/2022	Budget	Activity	Encumbered			
07-201-55-510-001	Sewer Operating - Salary & Wages	\$244,062.43	\$125,304.18	\$0.00	\$118,758.25	\$222,136.70	\$240,016.00	\$116,550.48	\$0.00		\$123,465.52	48.56%
07-201-55-520-520	Sewer Operating - Other Expenses	\$725,282.41	\$276,283.61	\$238,964.00	\$210,034.80	\$584,616.89	\$614,814.00	\$285,473.80	\$237,759.64		\$91,580.56	85.10%
07-201-55-527-000	Sewer Operating - Capital Outlay	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00		\$10,000.00	0.00%
07-201-55-531-000	Sewer Operating - Social Security	\$18,670.78	\$9,009.51	\$0.00	\$9,661.27	\$16,242.81	\$18,361.00	\$8,539.81	\$0.00		\$9,821.19	46.51%
07-201-55-532-000	Sewer Operating - P.E.R.S.	\$13,531.00	\$13,266.00	\$0.00	\$265.00	\$13,782.16	\$14,038.00	\$13,782.16	\$0.00		\$255.84	98.18%
TOTALS		\$1,011,546.62	\$423,863.30	\$238,964.00	\$348,719.32	\$836,778.56	\$897,229.00	\$424,346.25	\$237,759.64		\$235,123.11	73.79%

**Water and Sewer Billing by Quarter 2015-2022  
In Gallons**

	1Q		2Q		3Q		4Q		Total		Total Water & Sewer	Total Water Res & Comm
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer		
<b>2015</b>												
<b>Residential</b>	26,103,722.04	25,212,817.04	27,215,618.72	26,066,436.28	31,359,052.64	29,622,529.00	29,374,097.04	28,844,291.68	114,052,490.44	109,746,074.00	223,798,564.44	114,052,490.44
<b>Yard</b>	15,596.04	-	13,772,653.24	20,890,566.40	20,890,566.40	-	266,534.84	-	34,945,350.52	-	34,945,350.52	34,945,350.52
<b>Commercial</b>	3,700,402.04	3,862,147.04	4,061,678.84	2,626,488.12	6,871,637.44	4,717,580.00	3,437,850.28	3,615,369.68	18,071,568.60	14,821,584.84	32,893,153.44	18,071,568.60
	29,819,720.12	29,074,964.08	45,049,950.80	28,692,924.40	59,121,256.48	34,340,109.00	33,078,482.16	32,459,661.36	167,069,409.56	124,567,658.84	291,637,068.40	132,124,059.04
<b>2016</b>												
<b>Residential</b>	17,993,622.04	18,346,543.28	29,706,092.56	28,687,308.08	32,663,837.32	31,481,829.24	23,951,436.80	24,309,167.04	104,314,988.72	102,824,847.64	207,139,836.36	104,314,988.72
<b>Yard</b>	29,381.44	-	19,739,595.16	22,902,957.24	22,902,957.24	-	572,504.24	-	43,244,438.08	-	43,244,438.08	43,244,438.08
<b>Commercial</b>	2,196,989.00	2,263,151.00	4,798,475.44	4,109,352.36	6,218,734.84	4,271,294.80	2,759,778.44	2,946,819.44	15,973,977.72	13,590,617.60	29,564,595.32	15,973,977.72
	20,219,992.48	20,609,694.28	54,244,163.16	32,796,660.44	61,785,529.40	35,753,124.04	27,283,719.48	27,255,986.48	163,533,404.52	116,415,465.24	279,948,869.76	120,288,966.44
<b>2017</b>												
<b>Residential</b>	22,830,865.00	22,888,733.84	25,549,138.96	24,771,044.08	25,109,834.20	24,246,142.36	21,901,129.88	22,293,119.52	95,390,968.04	94,199,039.80	189,590,007.84	95,390,968.04
<b>Yard</b>	155,968.52	-	13,855,956.68	16,339,274.68	17,372.04	-	178,372.04	-	30,529,571.92	-	30,529,571.92	30,529,571.92
<b>Commercial</b>	3,139,238.04	3,363,538.04	3,609,992.88	3,263,013.28	3,604,578.64	3,183,025.80	3,130,120.96	3,315,706.04	13,483,930.52	13,125,283.16	26,609,213.68	13,483,930.52
	26,126,071.56	26,252,271.88	43,015,088.52	28,034,057.36	45,053,687.52	27,429,168.16	25,209,622.88	25,608,825.56	139,404,470.48	107,324,322.96	246,728,793.44	108,874,898.56
<b>2018</b>												
<b>Residential</b>	22,446,514.44	23,300,720.20	21,776,923.76	21,640,726.32	27,307,292.16	26,872,337.56	20,798,653.72	21,224,128.40	92,329,384.08	93,037,912.48	185,367,296.56	92,329,384.08
<b>Yard</b>	33,709.00	-	12,321,982.44	-	17,198,510.32	-	19,100.00	-	29,573,301.76	-	29,573,301.76	29,573,301.76
<b>Commercial</b>	3,226,183.48	3,147,937.00	5,651,948.24	3,187,636.00	5,885,141.04	4,933,749.80	3,068,505.36	3,229,948.36	17,831,778.12	14,499,271.16	32,331,049.28	17,831,778.12
	25,706,406.92	26,448,657.20	39,750,854.44	24,828,362.32	50,390,943.52	31,806,087.36	23,886,259.08	24,454,076.76	139,734,463.96	107,537,183.64	247,271,647.60	110,161,162.20
<b>2019</b>												
<b>Residential</b>	20,962,108.84	20,860,361.96	22,743,753.68	22,384,406.92	25,179,373.44	24,992,783.76	24,748,316.12	24,986,100.32	94,633,552.08	93,223,653.96	187,857,205.04	94,633,552.08
<b>Yard</b>	-	-	9,717,477.60	-	17,016,834.56	-	4,488.00	-	26,738,800.16	-	26,738,800.16	26,738,800.16
<b>Commercial</b>	3,184,787.68	3,271,117.96	5,732,355.40	4,905,997.76	7,939,715.84	6,659,473.88	3,954,193.24	3,843,173.24	20,811,052.16	18,679,762.84	39,490,815.00	20,811,052.16
	24,146,896.52	24,131,479.92	38,193,586.68	27,290,404.68	51,135,923.84	31,652,257.64	28,706,997.36	28,829,273.56	142,183,404.40	111,903,415.80	254,086,820.20	115,444,604.24
<b>2020</b>												
<b>Residential</b>	16,901,849.88	17,705,309.64	28,417,748.60	26,505,730.76	29,617,417.48	28,878,829.56	21,933,298.08	22,289,529.12	96,870,314.04	95,379,399.08	192,249,713.12	96,870,314.04
<b>Yard</b>	-	-	12,723,972.08	-	19,910,212.16	-	233,414.04	-	32,867,598.28	-	32,867,598.28	32,867,598.28
<b>Commercial</b>	4,347,081.56	4,086,096.56	3,583,187.12	2,371,519.76	6,612,500.56	3,700,742.28	2,467,370.68	2,208,979.68	17,010,139.92	12,367,338.28	29,377,478.20	17,010,139.92
	21,248,931.44	21,791,406.20	44,724,907.80	28,877,250.52	56,140,130.20	32,579,571.84	24,634,082.80	24,498,508.80	146,748,052.24	107,746,737.36	254,494,789.60	113,880,453.96
<b>2021</b>												
<b>Residential</b>	21,152,078.80	21,384,174.96	28,418,898.96	27,239,013.00	22,507,333.52	22,038,915.92	23,230,304.56	23,318,392.96	95,308,615.84	93,980,496.84	189,289,112.68	95,308,615.84
<b>Yard</b>	41,074.96	-	15,409,320.48	-	14,898,857.64	-	18,879.60	-	30,368,132.68	-	30,368,132.68	30,368,132.68
<b>Commercial</b>	4,120,849.84	3,857,399.84	8,004,680.48	4,560,433.92	7,212,836.04	4,671,035.68	3,244,004.36	2,929,952.88	22,582,370.72	16,018,822.32	38,601,193.04	22,582,370.72
	25,314,003.60	25,241,574.80	51,832,899.92	31,799,446.92	44,619,027.20	26,709,951.60	26,493,188.52	26,248,345.84	148,259,119.24	109,999,319.16	258,258,438.40	117,890,986.56
<b>2022</b>												
<b>Residential</b>	17,974,511.24	18,203,204.92	26,042,142.60	25,338,246.48	-	-	-	-	44,016,653.84	43,541,451.40	87,558,105.24	44,016,653.84
<b>Yard</b>	204.96	-	11,455,515.32	-	-	-	-	-	11,455,720.28	-	11,455,720.28	11,455,720.28
<b>Commercial</b>	2,546,152.20	2,287,952.20	5,554,971.00	3,692,778.72	-	-	-	-	8,101,123.20	5,980,730.92	14,081,854.12	8,101,123.20
	20,520,868.40	20,491,157.12	43,052,628.92	29,031,025.20	-	-	-	-	63,573,497.32	49,522,182.32	113,095,679.64	52,117,777.04

• Note:

1st Quarter use is January-March current year

2nd Quarter use is April-June current year

3rd Quarter use is July-September current year

4th Quarter use is October-December current year

Borough of Mountain Lakes  
Water and Sewer - Billing and Revenue  
Second Quarter 2022

	April	May	June
Water:			
Beginning Balance	\$10,546.76	\$59,768.11	\$4,450.56
Adjustments (+/-)			
Billed - Including Adjustments	\$113,224.83	\$2,491.51	\$3,722.14
Receipts - Including Adjustments	-\$64,003.48	-\$57,809.06	-\$4,912.30
Ending Balance	\$59,768.11	\$4,450.56	\$3,260.40
Sewer:			
Beginning Balance	\$27,005.70	\$105,172.03	\$27,950.80
Adjustments (+/-)			
Billed - Including Adjustments	\$177,350.41	\$1,757.39	\$2,501.47
Receipts - Including Adjustments	-\$99,184.08	-\$78,978.62	-\$5,410.62
Ending Balance	\$105,172.03	\$27,950.80	\$25,041.65



Borough of Mountain Lakes				
Fund	Capital and Trust Accounts			Cash Balance
Number				6/30/2022
4	General Capital			\$ 4,161,576.76
	Subaccounts - Part of the cash balance			
	Capital Improvement Fund Balance	233,620.53		
	Premium on Bonds - Part of Fund Balance	803.17		
6	Water Capital			\$ 13,895.14
8	Sewer Capital			\$ 39,653.14
12	Payroll Agency			\$ 22,027.82
13	Animal Control			\$ 5,327.38
14	Unemployment			\$ 37,541.67
17	Developer's Escrow - Includes cash bonds			\$ 155,836.97
18	Other Trust			\$ 543,738.41
18	Other Trust - Due from Current			\$ 37,197.26
	Subaccounts:			
	Reserve for Municipal Alliance	7,674.76		
	Reserve for Parking Offenses Adj. Act	224.69		
	Fire Marshall Trust	7,489.76		
	Tax Sale Premiums	78,000.00		
	Video Systems for Police Cars	950.00		
	Reserve for Accumulated Absences	50,597.75		
	Reserve for Storm Recovery	384,998.71		
	Reserve for Liability Insurance	50,000.00		
	Reserve for Road Opening - Gellert	1,000.00		
19	Police Outside Services			\$ 41,841.37
20	Affordable Housing			\$ 35,247.17
23	Police Forfeiture of Assets			\$ 3,139.32
26	Flexible Spending			\$ 7,507.38
32	Shade Tree Trust			\$ 21,740.39
33	Recreation			\$ 348,084.51
	Subaccounts:			
	Historic Preservation Comm.	29,332.84		
	Mountain Lakes Centennial Comm.	15,997.97		
	Various Recreation Programs	302,753.70		
49	Net Payroll			27.38



# Capital Ordinances

Activity to 06/30/2022

\*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
<b>2012 Bond Ordinance 17-12</b>					
04-215-55-976-000					
04-215-55-976-010	Facility Improvements	202,000.00	201,930.00	-	-
04-215-55-976-011	Borough Computer	15,000.00	15,000.00	70.00	-
04-215-55-976-012	Road Resurfacing	285,000.00	285,000.00	-	-
04-215-55-976-013	Reconstruction of Curbs & Sidewalks	110,000.00	110,000.00	-	-
04-215-55-976-014	Stormwater Drainage System	65,000.00	65,000.00	-	-
04-215-55-976-015	Water Supply - Well #4, hydrants, shed	141,000.00	141,000.00	-	-
04-215-55-976-016	Equipment Purchases	93,425.00	93,425.00	-	-
		<b>911,425.00</b>	<b>911,355.00</b>	<b>70.00</b>	
<b>2016 CAPITAL ORDINANCE 06-16</b>					
04-215-55-982-000					
04-215-55-982-001	Police - Recording System	3,500.00	3,500.00	-	-
04-215-55-982-002	Police - Pole Cameras	18,500.00	18,500.00	-	-
04-215-55-982-003	Fire - General Equipment	25,000.00	25,000.00	-	-
04-215-55-982-004	Public Works - Street Signs	18,000.00	18,000.00	-	-
04-215-55-982-005	CERT/Police - Radios	5,000.00	5,000.00	-	-
04-215-55-982-006	Public Works - Road Paving	270,000.00	270,000.00	-	-
04-215-55-982-007	Public Works - Road Paving State Aid	160,000.00	160,000.00	-	-
04-215-55-982-008	Public Works - Curbs & Sidewalks	50,000.00	50,000.00	-	-
04-215-55-982-009	Public Works - Storm Drain System	38,000.00	38,260.00	-	(260.00)
04-215-55-982-010	Water Utility - Insertion Valve	23,000.00	23,000.00	-	-
04-215-55-982-011	Water Utility - Hydrant Replacement	12,000.00	12,000.00	-	-
04-215-55-982-012	Public Works - Jet Vac	16,000.00	16,000.00	-	-
04-215-55-982-013	Bldgs & Grds - Borough Hall Roof	35,000.00	35,000.00	-	-
04-215-55-982-014	Bldgs & Grds - Railroad Station Steps	55,000.00	23,550.75	5,500.00	25,949.25
04-215-55-982-015	Bldgs & Grds - Esplanade Steps	12,000.00	12,000.00	-	-
04-215-55-982-016	Recreation - Midvale Boat Dock	15,000.00	15,000.00	-	-
04-215-55-982-017	Public Works - Blvd Traf. Light Generato	6,000.00	6,000.00	-	-
04-215-55-982-018	Recreation - Midvale Park Improvements	26,000.00	26,000.00	-	-
04-215-55-982-019	Manager - Annual Computer Upgrades	17,100.00	9,462.77	2,902.00	4,735.23
04-215-55-982-020	Manager - Server Upgrade - ECM	45,000.00	30,700.45	-	14,299.55
04-215-55-982-021	Police - Scheduling Software	3,300.00	3,300.00	-	-
04-215-55-982-022	Recreation - Island Beach Improv.	641,350.00	583,973.86	-	57,376.14
04-215-55-982-023	Recreation - Birchwood Lake Improv.	716,250.00	617,785.21	-	98,464.79
04-215-55-982-024	Sec.20 - Architect & Eng. Beach Projects	165,400.00	161,189.05	-	4,210.95
04-215-55-982-025	Public Works - HD Pick-up	52,000.00	52,000.00	-	-

# Capital Ordinances

Activity to 06/30/2022

\*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
<b>2017 CAPITAL ORDINANCE 05-17</b>					
04-215-55-983-000					
04-215-55-983-001	Police - Dash Cam System	57,300.00	48,161.27	-	-
04-215-55-983-002	Fire - Personal Protective Gear (6 sets)	7,488.00	7,488.00	-	9,138.73
04-215-55-983-003	Fire - Pagers (2)	900.00	900.00	-	-
04-215-55-983-004	Fire - Positive Pressure Fan	4,900.00	-	-	4,900.00
04-215-55-983-005	Public Works-Street Sign Replacement	18,000.00	18,000.00	-	-
04-215-55-983-006	Public Works - Pollard Rd. Paving	50,000.00	50,000.00	-	-
04-215-55-983-007	Public Works - Road Milling @Gas Co Proj	25,000.00	25,000.00	-	-
04-215-55-983-008	Public Works - Pollard Rd. Water Main	375,000.00	375,000.00	-	-
04-215-55-983-009	Bldg & Grds-Eng & Design Sunset Lake Dam	99,000.00	79,197.49	-	19,802.51
04-215-55-983-010	Public Works - Aeration System-Birchwood	20,000.00	20,000.00	-	-
04-215-55-983-011	Public Works-Pick up Truck Replacement-2	43,000.00	43,000.00	-	-
04-215-55-983-012	Fire - Jaws of Life & Telescopic Ram	11,712.00	11,712.00	-	-
		<b>2,428,400.00</b>	<b>2,215,222.09</b>	<b>8,402.00</b>	<b>204,775.91</b>
<b>2018 CAPITAL ORDINANCE 4-18</b>					
04-215-55-984-000					
04-215-55-984-001	Police Weapon Replacement	10,000.00	9,540.15	-	-
04-215-55-984-002	Fire Personal Protective Gear	9,600.00	9,600.00	-	459.85
04-215-55-984-003	Fire Pager Replacement	900.00	900.00	-	-
04-215-55-984-004	Fire Other Equipment	4,900.00	4,900.00	-	-
04-215-55-984-005	Public Works Repair Concrete Pad - Recyc	40,000.00	40,000.00	-	-
04-215-55-984-006	Public Works Drainage Projects	19,400.00	19,400.00	-	-
04-215-55-984-007	Pub Wks Rd Repav N.Pocono, Cres. & Gro	575,000.00	575,000.00	-	-
04-215-55-984-008	Public Works Curbs and Sidewalks	141,000.00	141,000.00	-	-
04-215-55-984-009	Water System Fire Hydrant Replace.	25,000.00	23,824.22	-	1,175.78
04-215-55-984-010	Water System Entry Door - Well #3	3,500.00	3,500.00	-	-
04-215-55-984-011	Water System Chlorine Injection Well #2	5,000.00	5,000.00	-	-
04-215-55-984-012	Water System Mag Meters Well #2,3,4	20,000.00	20,000.00	-	-
04-215-55-984-013	Manager Borough Hall Architect	50,000.00	42,970.00	-	7,030.00
04-215-55-984-014	Public Works Engine Replac. 2006 Pick up	3,000.00	3,000.00	-	-
04-215-55-984-015	Public Works Replace 1997 Utility Truck	49,000.00	48,075.00	-	925.00
04-215-55-984-016	Public Works Replace 1997 Toro Tractor	43,000.00	43,925.00	-	(925.00)
04-215-55-984-017	Public Works Replace 2006 Code/Bldg Veh	35,000.00	35,000.00	-	-
04-215-55-984-018	Police On Board Computers	30,000.00	29,074.51	-	925.49
04-215-55-984-019	Manager Lightning Detection System	20,000.00	-	-	20,000.00
		<b>712,300.00</b>	<b>678,458.76</b>	-	<b>33,841.24</b>

# Capital Ordinances

Activity to 06/30/2022

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-984-020	Public Works Repair Fence - Recycling	17,900.00	12,803.83	-	5,096.17
04-215-55-984-021	Park Maintenance Cove Park Improvements	16,500.00	-	-	16,500.00
04-215-55-984-022	Park Maintenance Playground Safety Imp.	9,500.00	-	-	9,500.00
04-215-55-984-023	Finance Section 20 Costs	50,000.00	50,000.00	-	-
<b>2019 CAPITAL ORDINANCE 2-19</b>		<b>1,178,200.00</b>	<b>1,117,512.71</b>	<b>-</b>	<b>60,687.29</b>
04-215-55-985-000	POLICE LIVESCAN FINGERPRINT STATION	35,000.00	35,000.00	-	-
04-215-55-985-001	POLICE ELEC. SIGNBOARD/SPEED TRAILER	15,385.00	15,385.00	-	-
04-215-55-985-002	FIRE PERSONAL PROTECTIVE EQUIPMENT	28,800.00	28,458.73	-	341.27
04-215-55-985-003	FIRE OTHER EQUIPMENT	4,900.00	4,817.47	-	82.53
04-215-55-985-004	PUBLIC WORKS VEHICLE LIFT	72,250.00	72,250.00	-	-
04-215-55-985-005	PUBLIC WORKS RD REPAVING POCONO,MIDVALE	428,966.00	428,966.00	-	-
04-215-55-985-006	PUBLIC WORKS CURBS AND SIDEWALKS	141,000.00	141,000.00	-	-
04-215-55-985-007	MANAGER SUNSET LAKE DAM	2,100,000.00	15,149.01	16,111.00	2,068,739.99
04-215-55-985-008	PUBLIC WORKS DUMP TRUCK	195,000.00	195,000.00	-	-
04-215-55-985-009	PUB WORKS ASBESTOS ABATEMENT DPW FAC.	34,500.00	34,500.00	-	-
04-215-55-985-010	PARKS TENNIS COURT SURFACE REPAIRS	14,000.00	-	-	14,000.00
04-215-55-985-011	PARKS TENNIS COURT FENCE	21,000.00	-	-	21,000.00
04-215-55-985-012	PARKS MIDVALE PARK AED INSTALL	6,500.00	-	-	6,500.00
04-215-55-985-013	ENGINEERING - SECTION 20 COSTS	5,000.00	4,805.27	-	194.73
04-215-55-985-014	FINANCE - SECTION 20 COSTS	83,655.00	72,275.74	-	11,379.26
04-215-55-986-000	2019 CAPITAL ORDINANCE 10-19	3,185,956.00	1,047,607.22	16,111.00	2,122,237.78
04-215-55-986-001	ROAD REPAVING, MORRIS AVE.	598,690.00	608,578.38	-	(9,888.38)
04-215-55-986-002	SECTION 20 COSTS - FINANCE COSTS	11,310.00	1,421.62	-	9,888.38
<b>2020 CAPITAL ORDINANCE 4-20</b>		<b>610,000.00</b>	<b>610,000.00</b>	<b>-</b>	<b>-</b>
04-215-55-987-000	FIRE AIR PACK REPLACEMENTS	41,673.00	41,673.00	-	-
04-215-55-987-001	FIRE AIR BOTTLE REPLACEMENTS	48,852.00	48,852.00	-	-
04-215-55-987-002	PUB WKS 52" MOWER	13,500.00	13,500.00	-	-
04-215-55-987-003	PUB WKS HYDRANT REPLACEMENT	15,000.00	-	-	15,000.00

# Capital Ordinances

Activity to 06/30/2022

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-987-005	PUB WKS ROAD REPAVING, CURBS & SIDEWALKS	111,247.00	105,594.55	-	5,652.45
04-215-55-987-006	PUB WKS IMPROV. TO STORMWATER DRAINAGE	10,000.00	-	-	10,000.00
04-215-55-987-007	POLICE RETROFIT POLICE VEHICLE	15,000.00	14,528.25	-	471.75
04-215-55-987-008	FIRE COMMAND VEHICLE	40,000.00	32,616.00	7,320.00	64.00
04-215-55-987-009	FIRE RETROFIT COMMAND VEHICLE	10,000.00	-	10,000.00	-
04-215-55-987-010	PUB WKS 2 MASON DUMP TRUCKS	135,000.00	135,000.00	-	-
04-215-55-987-011	ENGINEERING SECTION 20 COSTS	10,000.00	9,999.99	-	0.01
04-215-55-987-012	FINANCE SECTION 20 COSTS	30,571.00	30,571.00	-	-
04-215-55-987-013	PUB WKS CONDUIT ROAD	250,000.00	227,992.39	-	22,007.61
04-215-55-987-014	PUB WKS MORRIS AVE.	151,323.00	151,323.00	-	-
		882,166.00	811,650.18	17,320.00	53,195.82
<b>04-215-55-988-000</b>	<b>2020 CAPITAL ORDINANCE 7-20</b>				
04-215-55-988-001	PUB WKS CURBS AND SIDEWALKS	-	-	-	-
		6,000.00	-	-	6,000.00
		6,000.00	-	-	6,000.00
<b>04-215-55-989-000</b>	<b>2020 CAPITAL ORD. 8-20 BORO HALL RENOV.</b>				
04-215-55-989-101	B.H. S&W DEMOLITION-LOWER LEVEL	20,000.00	31,990.09	-	(11,990.09)
04-215-55-989-102	B.H. S&W DEMOLITION-UPPER LEVEL	20,000.00	22,146.24	-	(2,146.24)
04-215-55-989-103	B.H. S&W DEMOLITION-ROOF	10,000.00	15,047.85	1.08	(5,048.93)
04-215-55-989-106	B.H. S&W FOOTING-EXCAVATION	15,000.00	27,751.73	-	(12,751.73)
04-215-55-989-108	B.H. S&W FOOTING-SLABS	30,100.00	26,891.59	-	3,208.41
04-215-55-989-109	B.H. S&W FOUNDATION-WALLS-BACK ADDITION	20,000.00	20,014.34	-	(14.34)
04-215-55-989-110	B.H. S&W FOOTING-ENTRANCE	31,600.00	37,767.08	-	(6,167.08)
04-215-55-989-111	B.H. S&W FOUNDATION-WALLS-ENTRANCE	27,600.00	26,376.86	-	1,223.14
04-215-55-989-112	B.H. S&W CMU WALLS-LOWER LEVEL	100,580.00	73,349.94	-	27,230.06
04-215-55-989-113	B.H. S&W CMUWALLS-UPPER LEVEL	100,698.00	20,558.65	-	80,139.35
04-215-55-989-114	B.H. S&W WATERPROOFING-FOUNDATION WALL	4,820.00	4,556.51	-	263.49
04-215-55-989-115	B.H. S&W TPO ROOF	52,000.00	28,349.13	4,258.18	19,392.69
04-215-55-989-116	B.H. S&W METAL STUD WALLS-UPPER LEVEL	114,462.00	67,380.88	-	47,081.12
04-215-55-989-117	B.H. S&W INSTALL DOOR'S FRAMES-UPPER	7,000.00	2,357.53	-	4,642.47
04-215-55-989-118	B.H. S&W METAL STUDS WALLS-LOWER LEVEL	96,231.00	28,427.40	-	67,803.60
04-215-55-989-119	B.H. S&W INSTALL DOOR'S FRAME-LOWER	9,400.00	2,257.26	-	7,142.74
04-215-55-989-120	B.H. S&W STONE VENEER	74,300.00	-	-	74,300.00
04-215-55-989-121	B.H. S&W EXTENDED ROOF WALL	61,200.00	53,008.47	-	8,191.53
04-215-55-989-122	B.H. S&W CEMENT FIBER SIDING	82,250.00	-	-	82,250.00

# Capital Ordinances

## Activity to 06/30/2022

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-123	B.H. S&W CEILINGS	35,250.00	-	-	35,250.00
04-215-55-989-124	B.H. S&W INSULATION	33,500.00	976.93	-	32,523.07
04-215-55-989-125	B.H. S&W STUCCO	48,600.00	476.27	-	48,123.73
04-215-55-989-126	B.H. S&W DOORS	16,550.00	366.01	-	16,183.99
04-215-55-989-127	B.H. S&W SECURITY DOOR	3,000.00	-	-	3,000.00
04-215-55-989-128	B.H. S&W GARAGE DOOR	2,800.00	-	-	2,800.00
04-215-55-989-129	B.H. S&W WINDOWS-STORE FRONT	46,300.00	2,099.71	-	44,200.29
04-215-55-989-130	B.H. S&W WINDOWS SUN SHADES	25,000.00	-	-	25,000.00
04-215-55-989-131	B.H. S&W ELEVATOR	-	726.64	-	(726.64)
04-215-55-989-132	B.H. S&W ELECTRIC	160,000.00	23,591.06	-	136,408.94
04-215-55-989-133	B.H. S&W PLUMBING	125,000.00	47,479.29	-	77,520.71
04-215-55-989-134	B.H. S&W HVAC	165,000.00	31,320.56	-	133,679.44
04-215-55-989-135	B.H. S&W ALARMS	21,200.00	-	-	21,200.00
04-215-55-989-137	B.H. S&W STAIRS AND RAILINGS	31,000.00	4,334.33	-	26,665.67
04-215-55-989-138	B.H. S&W FLOORS	91,100.00	23,095.05	-	68,004.95
04-215-55-989-139	B.H. S&W MENS AND WOMENS LACKER ROOMS	3,100.00	-	-	3,100.00
04-215-55-989-141	B.H. S&W 7 BATHROOMS 2 JANITOR 2 LOCKER	53,600.00	-	-	53,600.00
04-215-55-989-142	B.H. S&W SITE WORK	20,000.00	23,457.23	-	(3,457.23)
04-215-55-989-145	B.H. S&W MISCELLANEOUS	-	13,582.83	-	(13,582.83)
04-215-55-989-146	B.H. S&W MILLWORK	58,700.00	-	-	58,700.00
04-215-55-989-147	B.H. S&W STRUCTURAL STEEL	22,500.00	103,800.61	-	(81,300.61)
04-215-55-989-148	B.H. S&W CORRINATION OF WORK	34,000.00	36,503.34	-	(2,503.34)
04-215-55-989-151	B.H. S&W OTHER/RELOCATION/GENERATO	-	6,839.15	-	(6,839.15)
04-215-55-989-155	B.H. S&W ADMINISTRATIVE ASSISTANT	20,000.00	29,479.55	-	(9,479.55)
04-215-55-989-170	B.H. S&W CONTINGENCY	10,109.82	19,674.34	-	(9,564.52)
04-215-55-989-204	B.H. O/E DEMOLITION - CONTAINERS	11,000.00	5,912.15	-	5,087.85
04-215-55-989-205	B.H. O/E DEMOLITION - EQUIPMENT	10,000.00	1,024.05	-	8,975.95
04-215-55-989-207	B.H. O/E EQUIPMENT - RENTAL	6,000.00	4,297.34	1,600.00	102.66
04-215-55-989-208	B.H. O/E FOOTING - SLABS	15,790.00	24,049.94	1,894.59	(10,154.53)
04-215-55-989-209	B.H. O/E FOUNDATION - WALLS - BACK ADDITI	6,000.00	6,817.29	-	(817.29)
04-215-55-989-210	B.H. O/E FOOTING - ENTRANCE	13,375.00	11,713.41	-	1,661.59
04-215-55-989-211	B.H. O/E FOUNDATION - WALLS - ENTRANCE	14,600.00	13,116.82	385.80	1,097.38
04-215-55-989-212	B.H. O/E CMU WALLS - LOWER LEVEL	18,200.00	11,366.55	2,156.81	4,676.64
04-215-55-989-213	B.H. O/E CMU WALLS - UPPER LEVEL	12,850.00	5,082.29	-	7,767.71
04-215-55-989-214	B.H. O/E WATERPROOFING FOUNDATION WALL	4,400.00	3,491.71	-	908.29
04-215-55-989-215	B.H. O/E TPO ROOF	145,010.00	120,192.45	29,543.56	(4,726.01)
04-215-55-989-216	B.H. O/E METAL STUD WALLS - UPPER LEVEL	35,300.00	45,742.55	4,220.80	(14,663.35)
04-215-55-989-218	B.H. O/E METAL STUDS WALLS - LOWER LEVEL	28,006.00	31,848.50	2,290.24	(6,132.74)
04-215-55-989-220	B.H. O/E STONE VENEER	28,000.00	-	-	28,000.00
04-215-55-989-221	B.H. O/E EXTENDED ROOF WALL	14,800.00	16,084.56	-	(1,284.56)

# Capital Ordinances

## Activity to 06/30/2022

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Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-222	B.H. O/E CEMENT FIBER SIDING	53,350.00	-	-	53,350.00
04-215-55-989-223	B.H. O/E CEILINGS	12,100.00	233.10	-	11,866.90
04-215-55-989-224	B.H. O/E INSULATION	32,420.00	10,881.64	-	21,538.36
04-215-55-989-225	B.H. O/E STUCCO	8,100.00	-	4,800.00	3,300.00
04-215-55-989-226	B.H. O/E DOORS	94,250.00	49,371.33	20,433.21	24,445.46
04-215-55-989-227	B.H. O/E SECURITY DOOR	7,000.00	9,783.72	-	(2,783.72)
04-215-55-989-228	B.H. O/E GARAGE DOOR	4,000.00	-	-	4,000.00
04-215-55-989-229	B.H. O/E WINDOWS - STORE FRONT	144,000.00	3,839.93	117,643.04	22,517.03
04-215-55-989-230	B.H. O/E WINDOWS SUN SHADES	80,000.00	-	1,481.95	78,518.05
04-215-55-989-231	B.H. O/E ELEVATOR	110,000.00	72,430.14	34,775.00	2,794.86
04-215-55-989-232	B.H. O/E ELECTRIC	220,209.20	42,064.16	10,125.48	168,019.56
04-215-55-989-233	B.H. O/E PLUMBING	72,089.00	19,317.81	14,708.56	38,062.63
04-215-55-989-234	B.H. O/E HVAC	220,000.00	119,332.71	67,322.01	33,345.28
04-215-55-989-235	B.H. O/E ALARMS	24,299.98	-	-	24,299.98
04-215-55-989-236	B.H. O/E PAINTING	35,000.00	-	-	35,000.00
04-215-55-989-237	B.H. O/E STAIRS AND RAILINGS	37,039.00	30,000.00	7,994.27	(955.27)
04-215-55-989-238	B.H. O/E FLOORS	79,600.00	20,825.90	1,250.00	57,524.10
04-215-55-989-239	B.H. O/E MENS AND WOMENS LOCKER ROOMS	13,100.00	-	-	13,100.00
04-215-55-989-241	B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER	31,400.00	-	1,800.00	29,600.00
04-215-55-989-242	B.H. O/E SITE WORK	20,000.00	13,346.55	-	6,653.45
04-215-55-989-243	B.H. O/E RENTAL CONSTR. EQUIP & PURCHASEY	120,000.00	44,388.12	14,017.04	61,594.84
04-215-55-989-244	B.H. O/E OSHA - SAFETY EQUIPMENT	12,000.00	3,086.78	-	8,913.22
04-215-55-989-245	B.H. O/E MISCELLANEOUS	125,000.00	37,086.01	11,689.15	76,224.84
04-215-55-989-246	B.H. O/E MILLWORK	15,000.00	-	-	15,000.00
04-215-55-989-247	B.H. O/E STRUCTURAL STEEL	63,061.00	99,540.09	25,378.75	(61,857.84)
04-215-55-989-249	B.H. O/E FURNITURE	81,100.00	-	-	81,100.00
04-215-55-989-250	B.H. O/E IT/TECH	69,000.00	7,389.21	-	61,610.79
04-215-55-989-251	B.H. O/E OTHER/RELOCATION/GENERATOR	108,000.00	117,955.91	17,500.00	(27,455.91)
04-215-55-989-252	B.H. O/E ARCHITECT	171,000.00	155,285.94	15,714.06	-
04-215-55-989-253	B.H. O/E ENGINEERING	25,000.00	25,705.05	-	(705.05)
04-215-55-989-254	B.H. O/E FINANCE	30,000.00	15,837.59	-	14,162.41
04-215-55-989-270	B.H. O/E CONTINGENCY	79,000.00	-	-	79,000.00
04-215-55-989-301	B.H. S&W Unantic. Added Stair & Roof Drains	-	-	-	-
04-215-55-989-303	B.H. S&W Unantic. Structural steel added labor	-	-	-	-
04-215-55-989-304	B.H. S&W Unantic. Painting the Electric Room	-	-	-	-
04-215-55-989-305	B.H. S&W Unantic. Snow Removal	-	-	-	-
04-215-55-989-306	B.H. S&W Unantic. Defrosting steal deck on roof	-	-	-	-
04-215-55-989-307	B.H. S&W Unantic. Relocating the square tubing	-	(0.01)	-	0.01
04-215-55-989-308	S&W UNANTIC. - RELOC.TRANS. SWITCH FROM GEN & COND	-	-	-	-

# Capital Ordinances

Activity to 06/30/2022

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Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
=====					
<b>04-215-55-991-000</b>	<b>2021 CAPTIAL ORDINANCE 10-21</b>	<b>4,463,000.00</b>	<b>2,054,475.74</b>	<b>412,983.58</b>	<b>1,995,540.68</b>
=====					
04-215-55-991-001	ARMORED PLATE CARRIERS	-	-	-	-
04-215-55-991-002	AIR PACK REPLACEMENTS	10,511.00	-	6,786.13	3,724.87
04-215-55-991-003	TWO SALTERS	76,951.00	76,704.10	-	246.90
04-215-55-991-004	CHIPPER	10,000.00	11,738.80	-	(1,738.80)
04-215-55-991-005	TRACK HOE	55,000.00	57,639.56	-	(2,639.56)
04-215-55-991-006	ELECTRONIC MESSAGE BOARD	150,000.00	85,784.21	-	64,215.79
04-215-55-991-007	ROAD REPAVING - NORTH GLEN	15,000.00	-	15,000.00	-
04-215-55-991-008	DO NOT USE!!!!ROAD REPAVING - OTHER	228,901.00	236,054.04	-	(7,153.04)
04-215-55-991-009	DRAINAGE IMPROVEMENTS	180,561.00	175,172.80	-	5,388.20
04-215-55-991-010	RETROFIT POLICE VEHICLE	100,000.00	80,752.21	-	19,247.79
04-215-55-991-011	TRAFFIC LIGHT POCONO/N. POCONO	15,000.00	15,000.00	-	-
04-215-55-991-012	ENGINEERING GRUNDENS POND	104,000.00	103,892.50	-	107.50
04-215-55-991-013	WATER METER REPLACEMENT PROG.	59,570.00	-	57,650.00	1,920.00
04-215-55-991-014	ENGINEERING - SECTION 20	745,000.00	92,343.99	625,741.01	26,915.00
04-215-55-991-015	FINANCE - SECTION 20	10,000.00	9,044.11	-	955.89
		73,743.00	13,972.52	-	59,770.48
=====					
<b>1,834,237.00</b>		<b>958,098.84</b>	<b>705,177.14</b>	<b>170,961.02</b>	
=====					
<b>04-215-55-992-000</b>	<b>2022 CAPITAL ORDINANCE 2-22</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
04-215-55-992-001	MOBILE VIDEO RECORDERS	50,000.00	-	-	50,000.00
04-215-55-992-002	TURNOUT GEAR	15,000.00	-	-	15,000.00
04-215-55-992-003	ELECTRONIC MESSAGE BOARD	5,000.00	-	5,000.00	-
04-215-55-992-004	BRINE MACHINE/HOLDING TANK	30,000.00	-	-	30,000.00
04-215-55-992-005	BRINE SPRAYING TANK	10,000.00	-	-	10,000.00
04-215-55-992-006	ROAD REPAVING - INTERVALE RD.	481,000.00	6,115.00	-	474,885.00
04-215-55-992-007	ROAD REPAVING - OTHER	250,187.00	-	-	250,187.00
04-215-55-992-008	CHIEF'S VEHICLE & RETROFIT	60,000.00	-	5,642.46	54,357.54
04-215-55-992-009	ELECTRIC - SCHOOL RES. OFFIC. VEHICLE	60,000.00	-	-	60,000.00
04-215-55-992-010	RETROFIT 2 POLICE VEHICLES	30,000.00	-	30,000.00	-
04-215-55-992-011	2 FORD F-350 TRUCKS	80,000.00	-	-	80,000.00
04-215-55-992-012	WATER UTILITY TRUCK	70,000.00	-	-	70,000.00
04-215-55-992-013	DPW BATHROOM RENOVATION	15,000.00	-	-	15,000.00
04-215-55-992-014	TENNIS COURT REN. & FENCING	80,000.00	-	-	80,000.00
04-215-55-992-015	ENGINEERING - SECTION 20 COSTS	10,000.00	-	-	10,000.00
04-215-55-992-016	FINANCE - SECTION 20 COSTS	47,385.00	-	-	47,385.00

Capital Ordinances  
Activity to 06/30/2022

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Matching: 0421555976000 to 0421555992999

Account Number	Description	Budget	Activity	Encumbered	Balance
		1,293,572.00	6,115.00	40,642.46	1,246,814.54
TOTALS		17,505,256.00	10,410,495.54	1,200,706.18	5,894,054.28





# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
[mstern@mtnlakes.org](mailto:mstern@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext.2006  
F -973-402-5595

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report for the Borough Council meeting of August 22, 2022  
CC: Robert Oostdyk, Borough Attorney

Mayor and Council,

**Mountain Lakes Train Station Temporary Repairs** – Temporary repairs, consisting of installation of masonry netting at the four parapet corners and on the chimney have been completed by the contractor.

**Birchwood Lake – Lifeguard Staffing** - Due to staffing shortages, effective August 22<sup>nd</sup>, Birchwood Lake will not have lifeguards on duty for the remainder of the summer. Island Beach will continue to be staffed through Sunday, September 4<sup>th</sup>.

**Resolution Requirement for Certain Purchases** – To maintain compliance with New Jersey's "Pay to Play Law" (P.L. 2004, Chapter 19, as amended by P.L. 2005, c.51, N.J.S.A. 19:44A-20.4 et seq), a resolution is required when contracts valued between \$17,500 and the public agency's bid threshold (\$44,000) are awarded without a public bid process. There is one such resolution on the August 22<sup>nd</sup> meeting agenda.

**Borough Hall Bid Rejection** – The Borough Hall Public Safety Advisory Committee discussed the recently received lone bid for insulation, sheetrock, and painting for the Borough Hall project and recommends rejection of the bid due to it being well over the budgeted amounts for these components of the project. There is a resolution on the agenda for this rejection.

**Amendment to Borough Ordinance** – Chief Bennett, in consultation with our Recreation Director, is requesting Chapter 173 of our Borough Ordinances be amended. The requested amendment addresses the police department's inability to enforce certain posted rules. Please see Chief Bennett's memo (copy attached).

Respectfully,

Mitchell



Shawn M. Bennett  
CHIEF OF POLICE

# Police Department

**Borough of Mountain Lakes**

400 Boulevard  
Mountain Lakes, NJ 07046  
(973) 334-1413 • Fax (973) 334-4123



Mitchell Stern, Manager,

8/10/22

This summer has highlighted the fact that over the years the Recreation Commission has enacted certain rules that pertain to the parks and beaches. One example of such a rule is "no fishing from the docks" at Birchwood Lake. This rule is meant to protect swimmers from becoming victims of fishing hooks left behind. Unfortunately, these rules are not currently enforceable by the Police Department. To make the rules enforceable, I am proposing that the Council amend the current "Lakes, Parks, and Special Use Facilities" ordinance to include the following language:

"R. The failure to comply with any posted rule at a Borough recreation facility shall be a violation of this Chapter."

Thank you for your consideration.

Best Regards,

Chief Shawn Bennett

## RESOLUTION AND ORDINANCE REVIEW FOR THE AUGUST 22, 2022 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

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### **RESOLUTIONS**

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**R137-22, REJECTING LONE BID FOR INSULATION, SHEETROCK AND PAINTING AT THE MUNICIPAL BUILDING** - this resolution authorizes the rejection of the single bid that was received on June 30, 2022. The bid received was over the amount budgeted for this portion of the project. The recommendation to reject the bid is being made by the Borough Manager and the Borough Hall Public Safety Advisory Committee construction team members.

**R138-22, AUTHORIZING THE EXECUTION OF AN APPLICATION FOR UTILITY OPENING PERMIT FROM THE NJDOT AND A HOLD HARMLESS AGREEMENT BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND HIGHVIEW COMMERCIAL, LLC** – A utility opening permit is needed by Highview Commercial LLC to construct improvements to the intersection of Route 46 and Fox Hill Road for their project. NJ DOT requires the permit be executed by the municipality where the project is located. The hold harmless agreement, drafted by our Borough Attorney, will hold the Borough harmless for any issues that arise from the filing for, and work affiliated with, the requested permit. A similar permit was issued for the Sunrise Assisted Living Facility project.

**R139-22, AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING SERVICES BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND SUBURBAN CONSULTING ENGINEERS, LLC** - this resolution authorizes the Borough to enter into an agreement with Suburban Consulting Engineers, LLC for engineering services to assist with the initial development of an asset management plan for the Borough of Mountain Lakes. The asset management plan is a requirement of the Water Accountability Act. The agreement has support of the Borough Engineer, who is the Borough's licensed water operator.

**R140-22, AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR HVAC SUPPLIES** – this resolution authorizes the Borough to purchase \$28,089.28 HVAC supplies from Luce, Schwab & Kace. The quoted supplies are for the installation of the new HVAC equipment for the Borough Hall project.

**R141-22, AMENDING RESOLUTION 91-22 AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND MATTHEW J. GIACOBBE, ESQ. OF CLEARY GIACOBBE ALFIERI JACOBS, LLC** – this resolution amends resolution 91-22 to increase the maximum amount of the contract to \$50,000.00 from \$12,500.00. This firm serves as the Borough's labor counsel and has been advising the Borough for union contract negotiations and a PBA Grievance.

**R142-22, RESOLUTION AUTHORIZING THE EXECUTION OF A MUNICIPAL SERVICES AGREEMENT BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND THE ENCLAVE AT MOUNTAIN LAKES CONDOMINIUM ASSOCIATION, INC.** – this resolution authorizes the Borough to enter into an agreement with Enclave to provide municipal services.

**R143-22, RESOLUTION AUTHORIZING THE EXECUTION OF AN EXTENSION TO BOROUGH'S LEASE WITH MOUNTAIN LAKES REALTY LLC** – this resolution will allow the Borough Manager to

extend the lease agreement for one year for office space to house Borough administration while the Borough Hall renovation is being completed.

**R144-22, RENEWAL OF MEMBERSHIP IN THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND** - this resolution authorizes the Borough Council to execute the agreement to renew membership in the Morris County Municipal Joint Insurance Fund.

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***ORDINANCES TO INTRODUCE***

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**ORDINANCE AMENDING CHAPTER 173 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND AMENDING THE RULES GOVERNING LAKES, PARKS, AND SPECIAL USE FACILITIES** **ORDINANCE AMENDING CHAPTER 173 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND AMENDING THE RULES GOVERNING LAKES, PARKS, AND SPECIAL USE FACILITIES** – this ordinance amends Chapter 173 to allow police enforcement of the existing posted rules at Borough recreation and beach facilities as requested by the Chief of Police, in concurrence with the Borough Manager.

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***ORDINANCES TO ADOPT***

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None.

If there are any questions prior to the meeting, please feel free to contact me.

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						



Shawn M. Bennett  
CHIEF OF POLICE

# Police Department

Borough of Mountain Lakes

400 Boulevard  
Mountain Lakes, NJ 07046  
(973) 334-1413 • Fax (973) 334-4123



Mitchell Stern, Manager,

8/10/22

Over the past several years, the police department has been dispatched to Borough recreation and beach facilities for the purpose of enforcing posted rules. Based on current ordinance language, many of the existing posted rules cannot be enforced.

Taking the above into consideration, I am requesting that the current ordinance 173-1, titled "Lakes, Parks, and Special Use Facilities" be amended to include the following:

"The failure to comply with any posted rule at a Borough recreation facility shall be a violation of this chapter."

Attached, please find a copy of the current ordinance. The requested wording would be added at the end with the letter designation "R."

Also attached, please find a list of currently posted rules at our beaches and parks.

Thank you for your consideration in this matter.

Best Regards,

Chief Shawn Bennett

## Chapter 173. Parks and Recreation

### § 173-1. Lakes, parks and special use facilities.

[Amended by Ord. No. 18-94; Ord. No. 8-95]

The following rules and regulations, recommended by the Recreation Commission, are hereby established to govern the operation, use and enjoyment of lakes, parks, beaches and all other recreational facilities owned by the Borough:

- A. Hours of operation. Borough-owned lakes, beaches, and parks shall open at sunrise and shall close at sunset except for lighted volleyball and tennis courts, which shall close at 11:00 p.m., and the basketball courts which close at 10:00 p.m., except in the event Borough-sanctioned programs are scheduled outside of these times. The Recreation Director is authorized to issue permits for night fishing on Borough-owned lakes, beaches, and parks and to establish rules and regulations for the administration of such permits. Individuals holding night fishing permits shall be permitted to use Borough-owned lakes, beaches, and parks for fishing-related activities during hours when the facilities are closed in accordance with the rules and regulations established by the Recreation Director.  
[Amended 3-24-2003 by Ord. No. 04-03; 9-25-2006 by Ord. No. 23-06; 6-27-2016 by Ord. No. 03-2016]
- B. Tag required.  
[Amended 3-24-2003 by Ord. No. 04-03; 9-24-2007 by Ord. No. 16-07; 4-28-2008 by Ord. No. 03-08; 5-14-2012 by Ord. No. 04-12]
- (1) All residents two years of age or older desiring to use the facilities at Island Beach, Birchwood Beach, and Borough-owned lakes between 10:00 a.m. and 6:00 p.m., between Memorial Day and Labor Day, shall purchase a tag for the season, with the further privilege of purchasing daily guest badges.
  - (2) All residents six years of age or older desiring to use the tennis facilities shall purchase a tag for the season, with the further privilege of purchasing daily guest badges.
  - (3) Mountain Lakes residents 62 years of age or older may apply at Borough Hall for free tags.
  - (4) No badge or tag shall be used or permitted to be used by anyone other than the registered holder thereof.
- C. Fees. All fees and deposits shall be as provided in § 111-3E.
- D. Disorderly conduct prohibited. Excessive noise, loud, offensive or abusive language and disorderly conduct of any sort shall be prohibited in or on all recreational facilities and adjacent parking areas. Orders given by the duly appointed supervisors of the various facilities shall be obeyed.
- E. Alcoholic beverages prohibited. The use or carrying of intoxicating beverages or controlled dangerous substances shall be prohibited in any area.
- F. Dressing. Patrons shall not disrobe on beaches, in lavatories, in park areas or in autos.
- G. Use of equipment. Patrons shall not handle lifeboats, life preservers or any lifesaving equipment, except as required by emergency.
- H. Animals prohibited. Patrons shall not bring cats or dogs on beaches at any time.
- I. Picnic areas. Picnic lunches shall be confined to wooded areas. Under no circumstances shall glass containers be allowed on beaches. Persons using picnic areas shall confine fires to fireplaces, place trash in refuse containers, thoroughly clean picnic tables and areas used and put out fires.
- J. Swimming test for children. Children between the ages of 10 and 12 who pass a swimming test given by lifeguards may be allowed on beaches unaccompanied. Children under 12 who have not passed the test shall be accompanied by a person over 16 years old.
- K. Vehicles; parking. Motor-propelled vehicles of any nature shall be prohibited on Borough parkland, other than at designated locations. Parking shall be prohibited in public driveways leading to beaches.
- L. Swimming restrictions.  
[Amended 6-27-2016 by Ord. No. 03-2016]
- (1) All swimming, any time, shall be at the swimmer's risk.
  - (2) Swimming is prohibited from any dam.
- M. Enforcement by lifeguards. Lifeguards shall be in charge of the designated swimming areas at Birchwood Beach and Island Beach at such times as they are actually on duty, and all orders given by them shall be obeyed.
- N. Bicycles and other vehicles. Any conveyance, including motor vehicles, trailers of all types, campers, tricycles, bicycles (motorized or otherwise), sleds, sleighs, pushcarts, and all other vehicles propelled by muscular power or otherwise, horses and horse-drawn conveyances, excluding, however, baby carriages and bicycles and vehicles used by Borough employees in an official capacity, are prohibited within those areas of the park known as the "Richard M. Wilcox Park" as set forth on the attached map titled "Trail Map, Environmental Commission, Borough of Mountain Lakes,"<sup>[2]</sup> prepared by Anderson & Denzler Associates, Inc., dated June 2000, noted "trails marked thus \_\_\_\_\_ are for foot traffic only."  
[Added 6-14-1999 by Ord. No. 7-99; amended 11-8-1999 by Ord. No. 24-99; 12-27-1999 by Ord. No. 25-99; 6-26-2000 by Ord. No. 17-2000]  
[2] Editor's Note: The Trail Map is on file at the office of the Borough Clerk.

- O. Residency requirement for special use facilities. Borough-owned open space and parks shall be open to the public without regard to residency. Special use facilities owned by the Borough and developed and maintained with Borough funds shall be for the use of Borough residents, their guests, and recreation programs approved by the Recreation Commission. Special use facilities include Island Beach, Island Beach boat launch and docks, Birchwood Beach, Midvale boat launch and docks, tennis courts, athletic fields, playgrounds, related picnic areas, and other Borough-owned and maintained recreational facilities. Residents using special use facilities must have proof of residency at all times and tags when required for facility use as specified in Subsection B.  
[Added 9-24-2007 by Ord. No. 16-07; amended 4-28-2008 by Ord. No. 03-08]
- P. It shall be a violation of this chapter for a motor vehicle to be parked in a municipal park or recreation facility, including municipally owned open space or pocket parks, between the hours of 12:00 midnight and 5:00 a.m. This parking prohibition shall also apply to the unpaved portion of any right-of-way on municipal property.  
[Added 10-26-2015 by Ord. No. 10-15; amended 3-27-2017 by Ord. No. 04-17]
- Q. Use of lakes, parks, and special use facilities for private group lessons. The Recreation Director is authorized to issue permits to individuals who wish to provide private group lessons on Borough-owned lakes, beaches, and parks and to establish rules and regulations for the administration of such permits. Individuals holding such permits shall be permitted to use Borough-owned lakes, beaches, and parks for group lessons in accordance with the rules and regulations established by the Recreation Director.  
[Added 6-27-2016 by Ord. No. 03-2016]
- [1] *Editor's Note: The title of this section was revised 4-28-2008 by Ord. No. 03-08.*



**RESOLUTION 136-22**

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 08/22/2022 For bills from 07/22/2022 to 08/18/2022

Check#	Vendor	Description	Payment	Check Total
20769	219 - ACCESS	PO 25084 2022 ARCHIVE SERVICES - CUST# 156NFY0479	66.76	66.76
20770	2426 - AGL WELDING SUPPLY CO.	PO 25394 DPW - EQUIPMENT & TOOLS - BLANKET	175.79	175.79
20771	4340 - ALDEN BAILEY RESTORATION, CORP	PO 25577 MTN LAKES TRAIN STATION REPAIRS	5,480.00	5,480.00
20772	206 - ALLEN PAPER & SUPPLY CO.	PO 25569 DPW / BOROUGH HALL - DEPARTMENT SUPPLIES	738.08	738.08
20773	196 - ALLIED OIL	PO 25553 DPW - UNLEADED FUEL - BLANKET	5,671.52	
		PO 25598 DPW - UNLEADED FUEL - BLANKET	5,717.98	11,389.50
20774	189 - ANCHOR ACE HARDWARE	PO 24931 WATER DEPARTMENT SUPPLIES - BLANKET	47.98	
		PO 24932 RECREATION DEPARTMENT SUPPLIES - BLANKET	122.24	
		PO 25412 BH: RENOVATIONS S - SUPPLIES BLANKET	192.52	362.74
20775	189 - ANCHOR ACE HARDWARE	PO 25443 DPW - DEPARTMENT SUPPLIES - BLANKET	485.94	
		PO 25568 WATER DEPARTMENT - REPAIRS & MAINTENANCE	13.98	499.92
20776	102 - ANDERSON & DENZLER ASSOC., INC	PO 25592 JUNE 2022 PROFESSIONAL SERVICES	2,011.60	
		PO 25592 JUNE 2022 PROFESSIONAL SERVICES	519.60	
		PO 25592 JUNE 2022 PROFESSIONAL SERVICES	173.20	
		PO 25592 JUNE 2022 PROFESSIONAL SERVICES	1,399.40	4,103.80
20777	3973 - ARCARI & IOVINO ARCHITECTS, PC	PO 23185 BORO HALL: CONSTRUCTION ADMINISTRATION P	3,669.59	3,669.59
20778	542 - CAIN & SONS FIRE EQUIPMENT, INC	PO 25640 POLICE:FIRE EXTINGUISHER RECHARGE	152.00	
		PO 25652 FIRE DEPT: SERVICING	155.25	307.25
20779	2147 - CCTMO LLC	PO 25589 AUGUST 2022 - CELL TOWER REIMBURSEMENT C	1,941.55	1,941.55
20780	4122 - CENTRAL SUPPLY, INC	PO 25548 BH: RENOVATIONS - SUPPLIES	9,109.00	9,109.00
20781	545 - CERTIFIED SPEEDOMETER SVC., INC	PO 25639 POLICE: VEHICLE CALIBRATION	220.00	220.00
20782	4090 - CLEAN MAT SERVICES, LLC	PO 25493 FLOOR MATS / DPW - JULY - DEC 2022 BLANK	93.17	93.17
20783	1481 - CORE & MAIN, LP	PO 24354 FURNISH & INSTALL WATER METERS - RESO# 1	296.73	296.73
20784	3927 - CORELOGIC	PO 25650 REFUND OF TAX OVERPAYMENT 52 BRIARCLIFF	13,839.19	13,839.19
20785	2396 - COUNTY WELDING SUPPLY CO.	PO 25360 DPW - DEPARTMENT SUPPLIES - BLANKET	68.00	68.00
20786	506 - DAN COMO & SONS, INC	PO 25197 DPW - LEAF/BRUSH REMOVAL - BLANKET	1,120.00	
		PO 25635 STREETS & ROADS - TOPSOIL - BLANKET	240.00	1,360.00
20787	576 - DAVE'S TIRE, LLC	PO 25518 POLICE: TIRES	796.00	796.00
20788	2922 - DENVILLE STRING BAND	PO 25572 2022 SUMMER CONCERT ON THE BEACH	300.00	300.00
20789	2971 - DIRECT ENERGY BUSINESS	PO 25695 ACCT#: 614054 - 936656 - JULY 2022	3.90	3.90
20790	639 - DIXON BROTHERS, INC	PO 25271 DPW - DIESEL FUEL - BLANKET	2,561.10	2,561.10
20791	3921 - EVERBRIDGE, INC	PO 25620 ADMIN: 2022 NIXIE ENGAGE	3,500.00	3,500.00
20792	778 - FAIRFIELD MAINTENANCE, INC.	PO 25261 PRESSURE STATIC TEST INSPECTION- UNLEADE	1,209.00	
		PO 25575 DPW / WATER DEPT. - EQUIPMENT & TOOLS	780.47	1,989.47
20793	4125 - FELDMAN BROTHERS ELECTRICAL SUPPLY CO.,	PO 25496 BH: RENOVATIONS - ELECTRICAL SUPPLIES BL	1,305.93	
		PO 25608 BH: RENOVATIONS - ELECTRICAL SUPPLIES BL	1,448.98	
		PO 25609 BH: RENOVATIONS - ELECTRICAL SUPPLIES	1,209.23	
		PO 25677 BH: RENOVATIONS - ELECTRICAL SUPPLIES	2,731.22	6,695.36
20794	4262 - FELDMAN LUMBER - US LBM, LLC	PO 25621 BH: RENOVATIONS - LUMBER SUPPLIES BLANKE	1,245.20	1,245.20
20795	1170 - FERGUSON ENTERPRISES #501	PO 24988 BH: RENOVATIONS/PLUMBING - BLANKET	726.73	
		PO 25606 BH: RENOVATION - PLUMBING SUPPLIES	1,184.29	
		PO 25607 BH: RENOVATIONS - PLUMBING SUPPLIES	226.00	
		PO 25623 BH: POLICE TRAILERS	638.58	
		PO 25662 BH: RENOVATIONS -	50.70	2,826.30
20796	1170 - FERGUSON ENTERPRISES #501	PO 25692 BH: RENOVATIONS - PLUMBING SUPPLIES	1,841.21	1,841.21
20797	3109 - FERRIERO ENGINEERING, INC	PO 25693 PROJ ID: 12ML106 SUNSET LAKE DAM - PAST	14,967.65	
		PO 25694 SUNSET LAKE DAM - ECOL SCIENCES	6,061.00	21,028.65
20798	769 - FOREST LUMBER	PO 25539 STREETS & ROADS - SIGNS	255.64	255.64
20799	2356 - GEAR WASH	PO 25596 FIRE DEPT: CLEANING/REPAIR	3,890.25	3,890.25
20800	826 - GENERAL PLUMBING SUPPLY, INC	PO 25576 BH: RENOVATION PLUMBING SUPPLIES	3,557.76	3,557.76
20801	3991 - GRM INFORMATION MANAGEMENT SERVICES	PO 25188 2022 ARCHIVE STORAGE - BLANKET- 2-4 QTR	85.00	85.00
20802	152 - HD SUPPLY CONST & INDUST- WHITECAP	PO 25610 BH: RENOVATIONS - HVAC SUPPLIES	124.32	
		PO 25636 BH: RENOVATIONS - ELEVATOR SUPPLIES	174.69	299.01
20803	4188 - HERC RENTALS, INC.	PO 24381 BH:RENOVATION	1,975.23	
		PO 25690 BH: RENOVATIONS - RENTAL EQUIP	3,004.04	4,979.27
20804	2740 - HILTI, INC.	PO 25668 BH: RENOVATIONS - SUPPLIES	502.92	502.92
20805	4055 - HOFFMAN SERVICES, INC	PO 25574 DPW - SAFETY EQUIPMENT	500.00	500.00
20806	911 - HOME DEPOT CREDIT SERVICES	PO 25172 DPW / WATER DEPT / RECREATION - BLANKET	39.94	
		PO 25172 DPW / WATER DEPT / RECREATION - BLANKET	612.24	
		PO 25659 BH: RENOVATIONS - POLICE TRAILER	475.37	
		PO 25676 BH: RENOVATIONS - HVAC SUPPLIES	474.44	1,601.99
20807	3306 - INTERSTATE BATTERY OF NJ DIST #4573	PO 25071 WATER DEPT - WELL MAINTENANCE / DPW - VE	130.18	
		PO 25134 WATER DEPARTMENT - LINE/ PUMP/ MOTOR REP	255.50	385.68
20808	3639 - IWOROQ SYSTEMS, INC.	PO 25660 INTERNET MGMT & SUPPORT - SEPT 2022 - AU	400.00	
		PO 25660 INTERNET MGMT & SUPPORT - SEPT 2022 - AU	400.00	
		PO 25660 INTERNET MGMT & SUPPORT - SEPT 2022 - AU	400.00	1,200.00
20809	4234 - JAG CAR WASH HOLDINGS, LLC	PO 24563 POLICE: 2022 CAR WASHES - BLANKET	239.00	239.00
20810	859 - JCP&L	PO 25590 MAST ACCT# 200 000 021 275 / BILL DATE:	5,699.51	
		PO 25628 ACCT#100 050 702 156 - BILL PRD: 6/29 -	5.21	

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 08/22/2022 For bills from 07/22/2022 to 08/18/2022

Check#	Vendor	Description	Payment	Check Total
		PO 25629 ACCT#100 145 670 533 / BILL PRD: Jun 23	451.95	
		PO 25630 ACCT#100 075 505 725 - BILL PRD: 6/24 7	4.09	
20811	859 - JCP&L	PO 25631 MASTER ACCT# 200 000 569 000 - JULY 26,	3,840.07	10,000.83
		PO 25632 MAST ACCT#200 000 054 011/ BILL DATE: JU	6.17	
		PO 25633 ACCT#100 141 241 693 BILL PRD: 6/24 - 7/	118.48	
		PO 25681 M/A #200 000 020 764: BILL DATE: AUG 11`	296.81	
		PO 25682 ACCT#100 076 421 971/ BILL PRD: 7/08 - 8	74.70	
		PO 25683 MASTER ACCT#200 000 574 000/ BILL DATE:	63.42	559.58
20812	4346 - JOAN PARKER, INC	PO 25679 ARBITRATION - DOCKET Nos. . AR-2021-366	4,800.00	4,800.00
20813	3789 - JPMONZO, MUNICIPAL CONSULTING LLC.	PO 25265 DPW - TRAINING & EDUCATION - DOUG EDLER	50.00	50.00
20814	4002 - KAREN BRENNFLECK	PO 25593 REIMBURSEMENT - SUMMER REC CAMP	313.04	
		PO 25604 REIMBURSEMENT - EASTER	286.89	599.93
20815	1086 - KENNEDY CULVERT & SUPPLY CO.	PO 25611 BH: RENOVATIONS - SITE WORK	48.00	48.00
20816	1090 - KENVIL POWER MOWER	PO 25072 DPW - EQUIPMENT REPAIR - BLANKET	464.47	
		PO 25200 DPW - EQUIPMENT & TOOLS	1,087.74	
		PO 25447 DPW - EQUIPMENT & TOOLS	279.99	1,832.20
20817	4252 - LINDE GAS & EQUIPMENT, INC	PO 25594 BH: RENOVATIONS - SUPPLIES	133.03	
		PO 25667 BH: RENOVATIONS - SUPPLIES	199.69	332.72
20818	2407 - MAS MODERN MARKETING	PO 25579 POLICE: Stickers	721.36	721.36
20819	1408 - MMSGGS	PO 25651 POLICE: MEDICAL SUPPLIES	591.02	591.02
20820	3132 - MORRIS CO. LEAGUE OF MUNICIPALITIES	PO 25643 COUNCIL: DINNER FOR MCLM	100.00	100.00
20821	2714 - MORRIS CO. LEAGUE OF MUNICIPALITIES	PO 25661 2022 BOROUGH MUNICIPALITY DUES	100.00	100.00
20822	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 25223 SOLID WASTE DISPOSAL - BLANKET	9,901.51	9,901.51
20823	4278 - MOUNTAIN LAKES MOTOR CO., LLC	PO 25638 POLICE: VEHICLE REPAIR	93.83	
		PO 25669 POLICE: VEHICLE REPAIR	140.75	234.58
20824	4196 - MOUNTAIN LAKES REALTY, LLC	PO 24833 BH: LEASE PAYMENTS FOR TEMP BORO HALL	2,500.00	2,500.00
20825	1394 - MTN. LAKES PUBLIC LIBRARY	PO 25090 JUNE - DEC 2022 MTN LAKES PUBLIC LIBRAR	26,004.25	26,004.25
20826	1472 - MURPHY MCKEON P.C.	PO 25106 2022 LEGAL/ RETAINER FEES - BLANKET	4,166.66	
		PO 25644 JULY 2022 LEGAL SERVICES - TAX APPEALS &	856.00	5,022.66
20827	2397 - NAPA AUTO PARTS	PO 24934 WATER/ DPW VEHICLE REPAIRS/ DEPT SUPPLIE	56.28	
		PO 25637 POLICE: VEHICLE REPAIR	369.22	425.50
20828	881 - NCX	PO 24638 ADMIN: 2022 DNS HOSTING / ACCT# GTI - BL	43.90	43.90
20829	4235 - NET2PHONE, INC.	PO 24656 2022 DEDICATED EFAX LINE - ACCT# 954962	32.67	32.67
20830	479 - NEW JERSEY HILLS MEDIA GROUP	PO 24713 ZBOA/PLANNING BRD - ACCT# 010902 - 2022	12.69	12.69
20831	1553 - NEW JERSEY NATURAL GAS	PO 25678 JUL-AUG 2022 SERVICE	934.87	934.87
20832	3844 - NJSLOM	PO 25583 2022 NJ MUNICIPALITIES MAGAZINE SUBSCRIP	275.00	275.00
20833	4221 - NORTH JERSEY BOBCAT, INC.	PO 25542 STREETS & ROADS - EQUIPMENT MAINTENANCE	1,389.24	1,389.24
20834	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 25083 2022 DENTAL PREMIUMS - GROUP 1624 - MAY	2,179.00	2,179.00
20835	4194 - OLDE TOWNE DELI	PO 24732 WATER DEPARTMENT - MEALS - BLANKET	64.50	64.50
20836	2727 - ONE CALL CONCEPTS, INC.	PO 24705 ACCT# 12-BML / 2022 JAN - DEC BLANKET	72.93	72.93
20837	2968 - OPTIMUM	PO 24602 DFW: 2022 INTERNET SERVICES ACCT# 07876-	161.73	161.73
20838	2968 - OPTIMUM	PO 24603 DFW: 2022 CABLE BOXES ACCT# 07876-414565	11.74	11.74
20839	4213 - OPTIMUM	PO 25085 2022 BORO (TEMP SPACE) INTERNET SVCS. AC	171.23	171.23
20840	4143 - PITNEY BOWES GLOBAL FINANCIAL	PO 25219 2022 POSTAGE MACHINE LEASE - ACCT# 331	448.05	448.05
20841	1714 - POWER PLACE, INC.	PO 25445 DFW - EQUIPMENT REPAIRS	44.95	44.95
20842	3624 - PREMIERE OUTDOOR MOVIES	PO 25586 AUGUST 2022 - OUTDOOR MOVIE RENTAL	451.22	451.22
20843	1787 - R & J CONTROL, INC.	PO 25615 DFW/ BOROUGH HALL/ WATER TOWER - FACILIT	525.00	
		PO 25615 DFW/ BOROUGH HALL/ WATER TOWER - FACILIT	175.00	700.00
20844	3990 - RICH TREE SERVICE, INC.	PO 25048 DPW TREE REMOVAL - 400 BOULEVARD	650.00	
		PO 25049 TREE REMOVAL - 290 MORRIS	2,250.00	
		PO 25561 SHADE TREE - TREE MAINTENANCE	350.00	3,250.00
20845	3205 - SECURITY SHREDDING	PO 25029 2022 SHREDDING SERVICES - BLANKET	60.00	60.00
20846	1948 - SHEAFFER SUPPLY, INC.	PO 25136 WATER DEPARTMENT - DEPARTMENT SUPPLIES -	242.94	
		PO 25410 BH: RENOVATIONS - SUPPLIES - BLANKET	1,598.23	1,841.17
20847	1994 - SHERWIN-WILLIAMS COMPANY	PO 25663 BH: RENOVATIONS - STUCCO MATERIALS	57.46	57.46
20848	2470 - SKYLANDS AREA FIRE EQUIP & TRAINING	PO 25528 FIRE: PPE	7,056.24	7,056.24
20849	114 - SOLITUDE LAKE MANAGEMENT	PO 25105 2022 LAKE MANAGEMENT - BLANKET - CUST# M	6,896.00	6,896.00
20850	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 25587 MULTI DEPT: ORDER #7361756528	906.41	906.41
20851	1963 - STATE TOXICOLOGY LABORATORY	PO 25641 POLICE: MANDATORY TESTING	180.00	180.00
20852	1943 - STRUCTURAL STONE CO., INC.	PO 25597 BIRD SANCTUARY - BOAT RACKS	623.00	
		PO 25627 BH: RENOVATIONS - SUPPLIES	151.95	774.95
20853	1981 - SUBURBAN DISPOSAL, INC	PO 25232 SOLID WASTE / RECYCLING COLLECTION - 20	36,939.99	36,939.99
20854	3861 - SYNCB/AMAZON	PO 25474 BH: ORDER# 112-5391847-0631412	231.99	
		PO 25511 POLICE: ORDER# 112-4895232-0073858	493.87	
		PO 25515 BH: RENOVATIONS ORDER# 112-5807369-32010	86.60	
		PO 25516 ADMIN: ORDER# 112-7650882-8194612	25.64	
		PO 25530 WATER: ORDER# 112-3553167-2988242	88.98	
		PO 25562 ADMIN: ORDER# 112-8303760-3454620	1,039.70	1,966.78

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 08/22/2022 For bills from 07/22/2022 to 08/18/2022

Check#	Vendor	Description	Payment	Check Total
20855	3861 - SYNCB/AMAZON	PO 25573 REC: ORDER# 112-0090611-6615427 - 112-24	341.92	
		PO 25578 CLERK: ORDER #112-8418692-7789811	41.97	
		PO 25584 POLICE: ORDER# 112-8828863-6317064	33.98	
		PO 25591 POLICE: ORDER# 112-5173956-0724263	55.43	473.30
20856	3729 - THOMAS DI CENZO	PO 25571 2022 BEACH CONCERT	500.00	500.00
20857	4153 - THOMAS ENGLISH & ASSOCIATES, INC.	PO 25616 WATER DEPARTMENT - TREATMENT OF WELLS	710.00	710.00
20858	4191 - TRANSUNION RISK & ALTERNATIVE	PO 24621 POLICE: 2022 SUBSCRIPTION ACCT. ID: 3645	75.00	75.00
20859	3224 - TREASURER, STATE OF NEW JERSEY	PO 24884 WOODLANDS: 2022 TREE SEEDLING ORDER	380.00	380.00
20860	2876 - TREASURER-STATE OF NEW JERSEY	PO 25599 WATER DEPARTMENT - FEES & DUES	720.00	720.00
20861	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 25245 2022 SEWER MAINTENANCE CHARGES - BLANKET	39,416.67	39,416.67
20862	1062 - UNITED SITE SERVICES	PO 25250 APR - DEC 2022 PORTA JOHNS - CUST ID# 14	455.00	
		PO 25327 BH: PORTAJOHNS / TEMP FENCING - BLANKET S	125.00	580.00
20863	2137 - V.E. RALPH & SONS, INC.	PO 25517 POLICE: Medical Supplies	375.78	375.78
20864	2749 - VERIZON	PO 25086 2022 INTERNET SVC: A/C# 853-478-043-0001	37.33	
		PO 25086 2022 INTERNET SVC: A/C# 853-478-043-0001	37.33	
		PO 25086 2022 INTERNET SVC: A/C# 853-478-043-0001	52.33	126.99
20865	2135 - VERIZON WIRELESS	PO 25675 ACCT# 882388054-00001 / JUL 05 - AUG 04	376.98	376.98
20866	832 - W.W. GRAINGER, INC	PO 24722 WATER DEPT - LINE, PUMP, MOTOR REPAIRS -	50.98	
		PO 25585 WATER: WELL #5 order# WEB1945928827	667.37	718.35
20867	4003 - WARSHAUER ELECTRIC SUPPLY CO.	PO 24248 BH RENO: ELECTRIC - BLANKET	751.33	
		PO 24462 ISLAND BEACH LIGHTING	367.61	
		PO 25605 ISLAND BEACH LIGHTING	2,489.88	3,608.82
20868	2172 - WB MASON COMPANY, INC	PO 25272 DFW - OFFICE SUPPLIES	3.49	3.49
20869	4177 - WEINER LAW GROUP, LLP	PO 25625 JULY 2022 PROFESSIONAL SERVICES - PB	600.00	600.00
20870	4225 - WILLIAMS SCOTSMAN, INC	PO 24661 BH: RENOVATIONS - 2022 TRAILER RENTAL -	224.00	224.00
20871	2737 - YUCKOS, INC.	PO 25489 CLEAN COMMUNITIES - DOG LITTER BAGS	1,175.00	
		PO 25489 CLEAN COMMUNITIES - DOG LITTER BAGS	225.00	1,400.00
TOTAL				295,041.02

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED			13,839.19	
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	5,263.33			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	475.00			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	41.97			
01-201-20-130-020	FINANCE - OTHER EXPENSES	801.36			
01-201-20-140-020	COMPUTER SERVICES	755.34			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	9,822.66			
01-201-20-165-020	ENGINEERING SERVICES	2,011.60			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	600.00			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	37.74			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	2,179.00			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	2,588.14			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	4,045.50			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	10,375.63			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	47,671.70			
01-201-26-306-020	Recycling Tax	289.80			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	786.72			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	1,511.51			
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	380.00			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	2,696.20			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	7,423.55			
01-201-29-390-020	AID TO PUBLIC LIBRARY	26,004.25			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	957.41			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	3,840.07			
01-201-31-437-020	NATURAL GAS	938.77			
01-201-31-440-020	TELECOMMUNICATIONS	333.51			
01-201-31-447-020	PETROLEUM PRODUCTS	13,950.60			
01-203-26-290-020	(2021) STREETS & ROADS - OTHER EXP.		2,489.88		
01-203-26-300-020	(2021) SHADE TREE COMMISSION - O/E		350.00		
01-203-28-370-020	(2021) PARKS & PLAYGROUNDS OTHER EXP.		367.61		
01-260-05-100	DUE TO CLEARING			0.00	164,769.59
01-290-55-000-005	T-MOBILE DUE TO CROWN CASTLE			1,941.55	
TOTALS FOR	Current Fund	145,781.36	3,207.49	15,780.74	164,769.59

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
02-200-40-700-340	Clean Communities Grant			1,175.00	
02-260-05-100	DUE TO CLEARING			0.00	1,175.00
<b>TOTALS FOR</b>	<b>FEDERAL AND STATE GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>1,175.00</b>	<b>1,175.00</b>
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			6,103.00	
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19			21,028.65	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			43,194.23	
04-215-55-991-000	2021 CAPITAL ORDINANCE 10-21			790.60	
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22			7,236.64	
04-260-05-100	DUE TO CLEARING			0.00	78,353.12
<b>TOTALS FOR</b>	<b>General Capital</b>	<b>0.00</b>	<b>0.00</b>	<b>78,353.12</b>	<b>78,353.12</b>
05-201-55-520-520	Water Operating - Other Expenses	10,652.69			
05-260-05-100	DUE TO CLEARING			0.00	10,652.69
<b>TOTALS FOR</b>	<b>Water Operating</b>	<b>10,652.69</b>	<b>0.00</b>	<b>0.00</b>	<b>10,652.69</b>
07-201-55-520-520	Sewer Operating - Other Expenses	40,090.62			
07-260-05-100	DUE TO CLEARING			0.00	40,090.62
<b>TOTALS FOR</b>	<b>Sewer Operating</b>	<b>40,090.62</b>	<b>0.00</b>	<b>0.00</b>	<b>40,090.62</b>

Total to be paid from Fund 01 Current Fund	164,769.59
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	1,175.00
Total to be paid from Fund 04 General Capital	78,353.12
Total to be paid from Fund 05 Water Operating	10,652.69
Total to be paid from Fund 07 Sewer Operating	40,090.62
	<b>295,041.02</b>



## Checks Previously Disbursed

222285	Depository Trust Company, DTC	PRIN. AND INTEREST ON BONDS	223,550.00	8/01/2022
			<b>223,550.00</b>	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	223,550.00	164,769.59	<b>388,319.59</b>
Fund 02 FEDERAL AND STATE GRANTS		1,175.00	<b>1,175.00</b>
Fund 04 General Capital		78,353.12	<b>78,353.12</b>
Fund 05 Water Operating		10,652.69	<b>10,652.69</b>
Fund 07 Sewer Operating		40,090.62	<b>40,090.62</b>
<b>BILLS LIST TOTALS</b>	<b>223,550.00</b>	<b>295,041.02</b>	<b>518,591.02</b>

# List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow

Meeting Date: 08/22/2022 For bills from 07/22/2022 to 08/18/2022

Check#	Vendor	Description	Payment	Check Total
5300	4285 - AHS HOSPITAL	PO 25441 ESCROW REFUND	586.52	586.52
5301	102 - ANDERSON & DENZLER ASSOC., INC	PO 25601 JUNE 2022 PROFESSIONAL SERVICES - ESCROW	2,511.40	2,511.40
5302	4283 - DEAN FERGICO	PO 25440 ESCROW REFUND	200.50	200.50
5303	4280 - LEANNE CRONIN AND MARC MEYER	PO 25453 ESCROW REFUND	365.25	365.25
5304	4282 - MICHAEL VERZALENO	PO 25452 ESCROW REFUND	242.50	242.50
5305	3759 - PRINCETON HYDRO, LLC	PO 25600 JUNE 2022 PROFESSIONAL SERVICES - ESCROW	954.75	
		PO 25626 FEBRUARY 2022 PROFESSIONAL SERVICES - ES	4,698.25	5,653.00
TOTAL				9,559.17

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	9,559.17
17-500-00-050-232	Atlantic Health System			258.82	
17-500-00-050-240	DEAN FERGICO			200.50	
17-500-00-050-305	ATLANTIC HEALTH SYSTEMS - INSPECTIONS			327.70	
17-500-00-090-286	Michael Verzaleno			242.50	
17-500-00-091-299	MEYER/CRONIN			365.25	
17-500-00-091-315	PULTE HOMES PLANNING BOARD APPLICATION			173.20	
17-500-00-091-322	BLUE 701, LLC			1,041.35	
17-500-00-091-323	Nouvelle, LLC (GFM Properties)			4,698.25	
17-500-00-091-402	THE CRAIG SCHOOL			1,558.80	
17-500-00-091-404	HIGHVIEW HOMES LLC INSPECTION FEE ESCROW			692.80	
TOTALS FOR	Developer's Escrow	0.00	0.00	9,559.17	9,559.17

Total to be paid from Fund 17 Developer's Escrow

9,559.17

9,559.17

**List of Bills - (3310101001001) CASH - RECREATION****Recreation Trust**

Meeting Date: 08/22/2022 For bills from 07/22/2022 to 08/18/2022

Check#	Vendor	Description	Payment	Check Total
5492	4344 - BOOTHCENTRAL, INC	PO 25622 2022 MOUNTAIN LAKES DAY BOOTH REIMBURSEM	50.00	50.00
5493	3883 - HOLLY DANIEL	PO 25603 SAILING: REIMBURSEMENT	128.64	128.64
5494	4002 - KAREN BRENNFLECK	PO 25593 REIMBURSEMENT - SUMMER REC CAMP	452.03	452.03
5495	3417 - PRO IMAGE PROMOTIONS, INC.	PO 25654 TRACK: 2022 SEASON	559.30	559.30
5496	170 - VICKI ALLISON	PO 25602 SUMMER REC: REIMBURSEMENT	94.40	94.40
5497	4003 - WARSHAUER ELECTRIC SUPPLY CO.	PO 24462 ISLAND BEACH LIGHTING	2,475.96	
		PO 25605 ISLAND BEACH LIGHTING	13.22	2,489.18
TOTAL				3,773.55

**Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	3,773.55
33-600-00-090-000	Recreation Trust Reserves			3,773.55	
TOTALS FOR	Recreation Trust	0.00	0.00	3,773.55	3,773.55

Total to be paid from Fund 33 Recreation Trust

3,773.55

3,773.55

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 137-22**

**“RESOLUTION REJECTING BID FOR INSULATION, SHEETROCK AND PAINTING AT THE MUNICIPAL BUILDING”**

**WHEREAS**, on June 30, 2022, the Borough of Mountain Lakes received bids for the insulation, sheetrock and painting at the municipal building; and

**WHEREAS**, there was one (1) bid per the summary below; and

**WHEREAS**, the bid was in excess of the budget for the project; and

**WHEREAS**, the Borough Manager and Borough Engineer recommend that the bid be rejected for the reason cited above; and

**NOW THEREOFRE BE IT RESOLVED**, the bids listed below are hereby rejected as being over budget for this project.

T & A Carpentry and Home Restorations Inc. - 1010 Clifton Ave. Clifton, NJ 07013	\$216,000
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XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 22, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						



**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 138-22**

**“RESOLUTION AUTHORIZING THE EXECUTION OF AN APPLICATION FOR UTILITY OPENING PERMIT FROM THE  
NEW JERSEY DEPARTMENT OF TRANSPORTATION AND A HOLD HARMLESS AGREEMENT BETWEEN THE  
BOROUGH OF MOUNTAIN LAKES AND HIGHVIEW COMMERCIAL, LLC”**

**WHEREAS**, Highview Commercial LLC (“Highview”) is the owner of real property known as 372 Route 46 East (Block 2, Lots 2, 5, and 5.01) in the Borough of Mountain Lakes; and

**WHEREAS**, Highview is currently developing a Wawa and Hotel on the property; and

**WHEREAS**, in connection with said development, Highview requires a utility opening permit from the New Jersey Department of Transportation (“NJDOT”) pursuant to NJDOT’s regulations at in order to construct improvements along the eastbound side of Route 46 just west of Fox Hill Road; and

**WHEREAS**, NJDOT’s regulations require that a utility permit be sought by and issued to the entity having jurisdiction; and

**WHEREAS**, the Borough is the entity with jurisdiction and, thus, the Borough must apply for and obtain the permit; and

**WHEREAS**, as the work will be performed by Highview, the Borough is only willing to apply for the permit if Highview agrees to indemnify and hold the Borough of Mountain Lakes harmless.

**NOW THEREOFRE BE IT RESOLVED**, by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, that the appropriate municipal officials are hereby authorized to execute an application for a utility road opening permit from the New Jersey Department of Transportation and are further authorized to execute a Hold Harmless Agreement between the Borough of Mountain Lakes and Highview Development, Inc. in the form attached hereto.

**XX**

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 22, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

**NOW, THEREFORE,** The Borough of Mountain Lakes will execute NJDOT permit applications in connection water and sewer improvements to be constructed by Highview. Highview agrees to indemnify and save harmless the Borough and its officers, agents and employees against and from all suits and costs of every description, including but not limited to costs of legal representation and from all damages which may be brought against the Municipality or any of its officers, agents and employees arising out of, or resulting from, the work that is conducted by Highview or its agents or contractors under NJDOT permits related to water and sewer

system improvements to the municipally owned systems. The indemnification provided by the Contractor includes indemnification for any penalties or claims by NJDOT or others related to the work performed by Highview and shall include any alleged fault or negligence on the part of the Borough or any of its officers, agents and employees

ATTEST:

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BOROUGH OF MOUNTAIN LAKES

By: \_\_\_\_\_  
Mitchell Stern, Borough Manager

WITNESS:

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HIGHVIEW COMMERCIAL, LLC

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## New Jersey Department of Transportation

**APPLICATION FOR UTILITY OPENING**

*The required fee must accompany this application, wither by money order or check payable to "New Jersey Department of Transportation".  
CASH WILL NOT BE ACCEPTED*

Application No.
County
Municipality
Route No.
Milepost
Amount Rec'd
Check No.
Date Rec'd

Department Use Only

**APPLICANT**Utility Company: Borough of Mountain Lakes Department of Public WorksRepresentative Name: Mitchell SternTitle: Borough ManagerAddress: 400 BoulevardCity: Mountain LakesState: NJZIP: 07046Telephone Number: (973) 334-3131 ext. 2006

Fax Number: \_\_\_\_\_

E-mail: mstern@mtnlakes.org

Companion Permit No. \_\_\_\_\_

to open State Highway No. 46Milepost: 43.93Direction: EBMunicipality: Mountain LakesCounty: Morris County

Location in reference to intersection: Sewer connection along the eastbound side of US Route 46 just west of Fox Hill Road and (fire hydrant relocation on the southwest quadrant of the intersection of US Route 46 and Fox Hill Road).

(Street, Bridges or other existing distinct landmarks. Give street number if possible.)

for the purpose of: ☒ New Service ☐ New Main ☐ Existing ☐ Upgrade ☐ Repair ☐ Abandonment ☐ EmergencyLocation of Opening: ☒ Grass ☐ Sidewalk ☒ RoadSize of Opening: Width: 5 (5) Length: 25 (5) Area: 150

Work will be started on: \_\_\_\_\_ Completed by: \_\_\_\_\_

Remarks: \_\_\_\_\_

☒ Site Plans (6 sets)☒ Traffic Control Plans (6 sets)☒ Restoration Detail (6 sets)**ALL PLANS MUST BE SEQUENCED AND STAPLED.**

Where a municipal or public utility corporation has entered into an agreement or filed a bond with the State of New Jersey, the following shall be completed:

Covered by bond dated: \_\_\_\_\_ Covered by agreement dated: \_\_\_\_\_

**NOTE: Submit two (2) copies of this application and six (6) copies of a detailed plan drawn to scale showing the proposed installation and data necessary for a complete understanding of the request. A traffic safety setup in accordance with the latest "Manual on Uniform Traffic Control Detail" standards as well as the current "New Jersey Department of Transportation Safety Set-Up Guide" is required with the application. The Department will not be responsible for any errors or omissions given in the application and/or on the accompanying plans.**

FEE SCHEDULE			
OPENING	Application	Permit	Extension
0 - 20 square feet	\$525.00	\$200.00	\$200.00
20 to 200 square feet	\$790.00	\$265.00	\$265.00
Greater than 200 square feet	\$1,185.00	\$395.00	\$395.00
APPLICATION FEES ARE NON-REFUNDABLE			

*If a permit is granted, I or we, agree to comply with the rules and regulation of the New Jersey Department of Transportation and the conditions included therein and on the reverse side / second page of this form. In addition, I or we, understand that N.J.S.A. 27:7-44.1 makes any violation of the provisions of the permit subject to a fine (Not exceeding \$100.00 per day) and civil action for the costs of prosecution as well as civil action for trespass to remove any non-conforming use. No work in connection with this application will be started until the final permit is approved and issued.*

Included is the **required application fee** in the amount of \$790

(Signature of Agent or Authorized Representative)

Title

Name of Agent or Authorized Representative (Printed)

Date

**CONDITIONS****PROTECTION FROM SUITS**

The permittee shall defend, indemnify, protect and save harmless the State and its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damage of whatever kind or nature arising out of or claimed to arise out of, any negligent act, error, or omission of the permittee, its agents, servants, and employees in the performance of the work covered by this permit.

**PROTECTION OF TRAVELING PUBLIC**

All openings shall be properly guarded both day and night with approved signs, barricades, lights, etc. and if considered necessary, the services of a qualified traffic director or directors shall be employed. Interference with pedestrian or vehicular traffic shall be reduced to a minimum and no greater part of the roadway shall be opened at any time than that approved by the Department. Transverse openings shall be restricted so that not more than one half of the traveled way will be obstructed at any time. Work shall be scheduled and executed to present a minimum of inconvenience to the public. Where feasible, transverse subsurface installations shall be made by the boring or jacking method. Steel plates are to be used a protection on openings maintained overnight in the traveled way.

**TIME LIMIT**

After any opening is made the work shall be carried on without delay and final restoration of disturbed surface shall be completed as soon as conditions permit. If the work has not been completed before the expiration date of the permit and the permittee fails to request an extension of time, the Department may, if it considers it advisable, take the necessary steps to backfill and permanently resurface the opening for which the permit had been issued. If time extension is needed for the completion of the work, approval may be obtained either by letter of request or if the Department deems it necessary a new application must be filed. Permits will not be issued for a period in excess of 12 months.

**EXCAVATION**

Work shall be conducted to eliminate interference with subsurface utilities and their appurtenances unless permission for interference has been obtained from the proper authorities. No excavation which could endanger or damage trees or shrubbery shall be made without the Department's approval. Blasting is not generally approved and will only be permitted by special consent of the Department.

**Note:** Where applicable, rules and regulations of the New Jersey Department of Labor shall be in effect.

**BACKFILLING AND TEMPORARY PAVING**

All excavations shall be completely backfilled and as great a portion as possible of the excavated material shall be replaced. Compaction shall be accomplished by mechanical tamping or as otherwise directed. Additional material shall be supplied when a deficiency occurs. If the inspector considers the excavated material unsatisfactory for backfill, approved material shall be supplied and the excess unapproved material removed. If tamping alone is employed, the material shall be placed in steps not exceeding 12 inches in depth, moistened if directed, and each step shall be properly tamped until thoroughly compacted. Longitudinal ditches in sidewalk areas may be consolidated by rolling with dual-tired fully loaded trucks of not less than 28,000 pounds net weight. Trenches may not be flushed or puddle except by specific permission of the Department. If immediate replacement of permanent pavement is not feasible, the temporary restoration shall consist of not less than 2 inches of cold patch material consolidated to highway grade. The permittee shall maintain the temporary pavement in a satisfactory condition until permanent repairs are made.

**REPLACEMENT OF PAVEMENT ON CONCRETE BASE**

The base is to be squared and cut on a vertical plane to a width and length of not less than 12 inches greater than the original cut. The surface restoration shall extend 12 inches wider and longer than the area of the base. The base shall be composed of a mixture of portland cement concrete, one part cement, two parts concrete sand and four parts coarse aggregate. The concrete base shall not be less than 9 inches in depth. Surface replacement shall duplicate as closely as possible the original pavement in type, material, color, texture, and depth. Reinforcement, if required, shall be placed in accordance with instructions under "Replacement of Concrete Surface."

**REPLACEMENT OF CONCRETE SURFACE**

The opening is to be squared with the sides truly parallel and perpendicular to the center line of pavement and not closer than 18 inches to any expansion joint. Steel reinforcement shall be replaced. The type of reinforcing and its spacing shall be determined while the existing concrete is being removed. New reinforcing shall be lapped thirty (30) diameters and attached to the existing reinforcing which shall be sent back while the work is in progress. Where restoration are made in pavement not reinforced, reinforcement of a type and spacing shall be determined by the Department. The concrete mixture to be used shall be determined by the size of the restoration. For repairs averaging two (2) square yards or less, a mixture of 1:1 ½:2 shall be used and the aggregate size shall not be less than threequarter (¾) inch. For larger restoration a mix of 1:1-3/4:3-1/2 shall be used with coarse aggregates to conform to standard specifications. High early strength concrete shall be used exclusively unless otherwise directed. Accelerating additives may be used upon receiving specific permission from the Department. All openings shall be at least two (2) feet from the sides and ends of slabs. Where an opening adjacent to a joint is necessary, a reinforcing sill or bolster, 12" x 12", shall be constructed under the edge of the adjacent slab.

**SHOULDER RESTORATION**

Shoulders shall be replaced in kind or as otherwise directed. Where conditions require and the Department considers it necessary, surface treated gravel shoulders or any portion thereof shall be restored by applying two (2) inches of bituminous material in place of the oil treatment. The base of all shoulders shall be restored as originally constructed.

**BACKFILL IN TUNNELS**

Where it becomes necessary to resort to tunneling operations within Highway Right of Way, the backfill shall be of rammed lean Portland cement concrete, proportions one (1) cement to twelve (12) fine aggregate, or otherwise directed by the Department.

**MATERIALS AND WORKMANSHIP**

Materials and workmanship used in construction affecting Highway property shall be in accordance with the Department's Standard Specifications and are subject to inspection and approval of the Department of Transportation. Where conditions warrant, the Department may assign an inspector to the project at the expense of the permittee. The Department shall reserve the right to demand from the applicant as a condition of any permit, a bond or certified check in an amount sufficient to guarantee or insure the proper maintenance or restoration of the area disturbed.

**SPECIAL CONDITIONS**

The Department reserves the right to impose special conditions in special cases.

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 139-22**

**“RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING SERVICES BETWEEN THE  
BOROUGH OF MOUNTAIN LAKES AND SUBURBAN CONSULTING ENGINEERS, LLC”**

**WHEREAS**, there exists the need for engineering services to assist with the initial development of an asset management plan for the Borough of Mountain Lakes; and

**WHEREAS**, Suburban Consulting Engineers, LLC has submitted a proposal dated June 9, 2022 indicating that engineering services will be provided for a fee not to exceed \$27,250.00; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey:

**Section 1.** The Borough Manager and Borough Clerk are hereby authorized and directed to execute an agreement with Suburban Consulting Engineers, LLC for professional engineering services for the Borough of Mountain Lakes as set forth in the attached contract, for an annual fee not to exceed \$27, 250.00 per year.

**Section 2.** This contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

**Section 3.** A notice of this action shall be printed once in the legal newspaper of the Borough of Mountain Lakes.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 22, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

**CERTIFICATION OF THE AVAILABILITY OF FUNDS**

02-200-40-700-492 Asset Management Plan \$27,250.00

  
\_\_\_\_\_  
Monica Goscicki, CFO



June 9, 2022

**Via Electronic Mail (mstern@mtnlakes.org)**

Borough of Mountain Lakes  
400 Boulevard  
Mountain Lakes, New Jersey 07046

Attn.: Mitchell Stern  
Borough Manager

Re.: Borough of Mountain Lakes, County of Morris, State of New Jersey  
Professional Engineering Services  
Asset Management Plan (AMP)  
Our File No.: Proposal SCE-P13045.011

Dear Mr. Stern:

**SUBURBAN CONSULTING ENGINEERS, INC. (SCE)** is pleased to provide the following proposal to the Borough of Mountain Lakes (Borough) outlining our Professional Engineering Services to assist with the initial development of an Asset Management Plan (AMP), which can be proactively used to direct system investments to ensure reliable delivery of clean potable water to customers. All services for this project will be performed under the direct supervision of a State of New Jersey licensed Professional Engineer (PE).

An AMP includes a comprehensive inventory, condition assessment, and promotes ongoing monitoring of capital assets to facilitate proper maintenance schedules in order for each asset to reach its full anticipated useful life. Asset Management Planning promotes proactive maintenance, investment in infrastructure improvements, and rehabilitation of existing system components at appropriate times necessary to achieve specified levels of service. In the absence of Asset Management Planning, utilities are forced to reactively address repairs and replacements when failures occur. Reactive management typically escalates the cost of operations and decreases the level of service.

In order to meet the Water Quality Accountability Act (WQAA) compliance as it pertains to AMP, the following components must be addressed in the AMP document report:

- A water main renewal program designed to achieve a 150-year replacement cycle.
- A water supply and treatment inspection, maintenance, repair, renew, and/or upgrade program focusing on wells, intakes, pumps, and treatment facilities, plus any mitigation plan required.
- Funding plan required to address and remediate the highest priority projects as determined by the AMP.



The following tasks will be completed in generalized categorization of the Mountain Lakes assets and summarized in the AMP report:

### **SCE's Unique Approach & Project Understanding**

SCE has prepared several AMPs consistent with industry standards and guidelines, and the level of effort required to complete such plans is significant. It is for this reason that many water systems have not initiated or advanced their Asset Management Planning process to date. In order to address this significant gap in the drinking water industry's capacity and desired goals, ***SCE has created a modified engineering services proposal designed to allow your Utility Department to initiate proper Asset Management Planning, achieve compliance with the WQAA, and significantly reduce the cost and time associated with preparing and maintaining such plans.*** This modified approach is akin to surveying a system from a high altitude rather than fighting through every detail. The necessary components of Asset Management will be included, but the level of detail will be significantly reduced at this initial plan development stage. Level of service goals, criticality and prioritization, lifecycle costing, and funding strategies will be addressed, such that the plan prepared meets the minimum requirements of the industry standards and New Jersey Department of Environmental Protection (NJDEP) requirements.

SCE has developed this innovative reduced scope to enable water systems to begin the Asset Management Planning process at a low cost, yet still achieve the benefits of approaching long-term system maintenance and investment in rehabilitation using asset management planning. Once developed, the plan can be enhanced with more detail with each year-end review. An AMP is intended to be a living document used in many aspects of proper utility operations and Asset Management, and therefore, its creation is not a one-time static event.

It is our understanding the Borough does not currently have a Geographic Information Systems (GIS) database accurately depicting the water system underground assets. This is necessary to determine the critical assets, Implementation Plan, and Improvement/Mitigation Plan. Additionally, the evolving regulations regarding Asset Management Planning and geospatially locating system infrastructure will require a robust Quality Control and Quality Assurance (QA/QC) checkpoint to create a comprehensive geospatially linked database to be used for mapping.

### **Scope of Services**

#### **1. Asset Inventory and Compilation / Condition Assessment**

**Underground Assets** – SCE will utilize available as-built and reference information to generate a list of the water system underground asset inventory, incorporating age of components and condition assessment. It is anticipated an overall system map has already been prepared, which will be digitalized. ***Our effort does not include reviewing several as-built drawing packages and preparing an overall system map.*** SCE will use Esri ArcGIS software for the development of the inventory. ArcGIS provides the most





integrable solution for Asset Management and inventories because the asset inventory datasets can be incorporated into both a geographic and database format.

SCE will complete the following subtasks:

- ***Compilation of all Existing As-Builts and Reference Information for Preparation of Asset Inventory List Inclusive of Mains, Valves, Hydrants, and Service Points, and any other Data agreed to be included in the AMP.***
- ***For each Asset, the Location, Age, Size, Condition, Design Life, Remaining Life, and Value or Replacement/Repair Cost will be Analyzed and Calculated*** - This analysis will allow for a comprehensive assessment of each component of the inventory, allowing for highly localized system improvement recommendations.
- ***Database Development and Incorporation into File Geodatabase*** - This database format can be integrated with any GIS system and allows for a stable and functional database format that can be easily updated.

**Aboveground Assets** – Based on an understanding of the system, SCE will conduct two (2) site visits to gather necessary information and photo documentation of the system components and prepare the component inventory, life valuation, and replacement costs of associated components.

## **2. Level of Service Determination**

Once the principal assets have been catalogued and their condition determined, the level of service desired by the Borough can be better identified. A review of relevant documents including regulations, permit conditions, water quality standards, etc., will be assembled with the importance of each asset required to achieve that service goal. There are four (4) basic categories of service levels:

- ***Reliability*** – Based service levels relate to providing continuous, uninterrupted service to customers. Examples include targets and limits for unplanned interruptions of service, limiting nonrevenue water and outage duration.
- ***Quality*** – Based service levels state the utility's commitment to deliver clean, contaminant-free water. Examples include limits and targets for water aesthetics and pressure.
- ***Customer*** – Related service levels state the utility's commitment to respond to customer needs and inquiries in a courteous and timely manner. Examples include standards and targets for complaint handling, new service connections, and call center wait times.
- ***Regulatory*** – Related service levels are reliability and quality targets mandated by regulators and legislators. Examples include fire flow test requirements, United States Environmental Protection Agency (USEPA) standards for residual



chlorine, Board of Public Utilities (BPU) regulations, and consent decree compliance.

SCE will assemble an analysis of system capabilities and assess overall system performance as it relates to level of service requirements. Results will be illustrated and the relationship between service/performance and system costs and will be presented in the report.

### 3. Critical / Vulnerable Asset Evaluation

Concurrent with the above-described Level of Service Determination, the assets that are most critical to operation of the system will be determined and valued. Determining how "Critical" and the "Condition" of the assets are key steps toward establishing priorities for equipment repairs, rehabilitation, and replacement. Assets that are critical to the distribution system performance and in poor condition need to be addressed first. This assessment determines the extent of impact that the loss of a particular asset will have on system performance. This assessment (risk analysis) considers the likelihood of failure (current physical condition) as well as consequences of failure (potential impact of failure).

These critical assets will be ranked on their importance to the system, or customer, based on a recognized standard for assessing criticality/vulnerability such as the Risk Analysis and Management for Critical Asset Protection (RAMCAP) methodology. SCE's **Principal Engineer, Mr. Andrew S. Holt, PE, PP, CME**, has been trained in RAMCAP methodology and will lead this aspect of the analysis.

SCE will develop an objective set of criteria and scoring system and evaluate the various system components. This result, along with input of the Borough operations staff, will form the basis for facility criticality and vulnerability findings.

### 4. Life Cycling Cost

In order to further prioritize asset improvements and identify cash reserve needs, determining the original life span and the anticipated useful life of each infrastructure component is required. SCE will determine the expected useful life by using the manufacturer's recommendations or estimates provided in USEPA guidance. Adjustments to the remaining useful life of the assets may be made based on the service history and current condition of the system.

### 5. Long Term Funding Strategy

The final component to an Asset Management Report is the long-term funding strategy to facilitate the necessary improvements outlined in the planning document. It is essential that a process to ensure sufficient, sustainable capital reserves is available



to address identified critical areas (including upgrades, repairs, and treatment required to meet regulatory compliance) as necessary.

An acceptable funding plan will identify the dedicated and sufficient sources of funding that will promote long-term sustainability of the system. These sources can include internal funding sources (i.e., utility rates and fees) and external funding sources derived from borrowed sources (i.e., loans, bonds etc.).

## 6. Progress Meetings

An initial project kickoff meeting will be scheduled with Borough staff to advise them about what information and data will be required for the project to establish point contacts for information, set milestone review check points when data review responses and other information transfers are gathered. Progress meetings will be held each month to distribute data requests, review tasks, receive information, and review results until the project is completed. SCE anticipates two (2) meetings for this phase of the project.

### **Deliverables\*:**

- Four (4) printed copies of the report along with one (1) digital copy for use by the Borough. No special proprietary software is anticipated. The computer files will list the inventory of assets with all the compiled asset data, asset condition assessments, and any ranking determinations developed from the plan that allows access to the asset inventory.
- Prepare Draft System Mapping Inclusive of a single systemwide large scale static map in .pdf and hard copy format.
- File geodatabase and Excel Database for incorporation into any GIS system.

***\*Please note that SCE assumes one (1) draft review and revision of all report, mapping, and data deliverables.***

### **Optional Deliverables (Additional Fees Apply)**

- As required by the WQAA, the water system purveyor is required to map the location of valves and hydrants in the field using centimeter grade Global Navigation Satellite System (GNSS) equipment. From this field data, these features will be imported into the Borough's authoritative Water Distribution GIS dataset. ***This effort is not included in the proposed scope of work.***
- Water Distribution System Map Book (Black and white 11"x17").
- Configure and implement Esri ArcGIS Online. WQAA Compliance Dashboard – Easily view and track progress of valve exercising, hydrant flushing, and associated maintenance issues.



- Mobile web mapping application for valve exercising and inspections and hydrant flushing and inspections for use with ArcGIS Field Maps mobile application including onsite training.
- Comprehensive rate analysis evaluating revenue from existing water rates to potential debt service resulting from financing capital improvement projects. Prepare report with recommendations for rate increase to adequately fund capital improvement plan that is generated as a result of the AMP document and condition assessment of the system assets.
- Preparation of an overall system map based on as-built drawings.

#### Reimbursable Expenses

Anticipated reimbursable expenses for this project are included in the total fee outlined below. Additional expenses will be billed on a time and material basis in accordance with the Fee Structure provided below. Reimbursable expenses may include mileage, parking and tolls, overnight postage, messenger fees and printing expenses.

#### **Fee Proposal**

SCE proposes to provide the above referenced scope of services for an **Estimated Fee of \$27,250\***. Invoicing for this project will summarize services provided in accordance with the Total Project fee limit.

*\*It should be noted that our fee is based on several assumptions for the scope of services provided in this proposal relative to project unknowns. If it is determined that there is a significant change of conditions that was not anticipated during the course of the project, SCE will notify the Borough prior to exceeding the contract amount to address the changes associated with the project and to establish an acceptable course of action needed to complete the scope of services.*

#### **Project Schedule**

We are prepared to commence services within two (2) weeks of authorization to proceed and receipt of signed proposal or purchase order.

#### **Services Not Included Unless Authorized**

It should be noted that our fee is based on the specific tasks as explained in the above sections of this proposal. Services and items which have not been included or made part of this proposal include but are not limited to the following:

- Review of as-built drawing packages and preparation an overall system map.
- Additional site visits, other than indicated above.
- Additional Progress Meetings, other than indicated above.
- Optional Deliverables.



## Fee Structure

SCE will utilize the following fee structure for all tasks where fee is estimated and for any additional work authorized by Client or for Client-initiated revisions. It should be noted that our fee is based on the specific tasks as explained in the above sections of this proposal. Additional services and items may be determined to be required during the course of the project that have not been included in this cost proposal.

Revisions to address any review agency comments that develop during the review process are typically required to obtain approvals. SCE is not able to predict the course of action necessary to address such comments at this time. All costs associated with addressing the review agency comments will be invoiced in accordance with the fee structure on a time and material basis.

- Principal/Project Officer \$175/hour
- Senior Project Manager \$173/hour
- Project Manager \$168/hour
- Senior Project Licensed Professional \$162/hour
- Project Licensed Professional \$155/hour
- Licensed Professional \$148/hour
- Senior Project Coordinator \$162/hour
- Project Coordinator \$160/hour
- Senior Designer/Senior Survey Analyst \$136/hour
- Designer/Survey Analyst \$128/hour
- Senior Environmental Scientist \$133/hour
- Environmental Scientist \$128/hour
- Senior Project GIS Analyst \$148/hour
- Project GIS Analyst \$138/hour
- GIS Analyst \$133/hour
- Senior GIS Technician \$123/hour
- GIS Technician \$113/hour
- Senior GIS Project Coordinator \$138/hour
- GIS Project Coordinator \$133/hour
- Senior Inspector \$123/hour
- Inspector \$113/hour
- Senior Technician \$118/hour
- Technician \$108/hour
- Project Administrator \$123/hour
- Administrative Support \$68/hour
- Equipment Unit Cost
  - Unmanned Aerial Systems / Remotely Operated Vehicle \$150/hour
  - Robotic/LiDAR \$50/hour
  - GPS \$25/hour
- LSRP (Licensed Site Remediation Professional) Services Unit Cost
  - For any environmental services requiring LSRP oversight and certification, a \$25/hour unit cost will be included in addition to the hourly rate for roles above.



- Any actual disbursements and expenses which we incur on your behalf, such as subconsultant fees, application/permit fees, delivery charges, parking, printing and toll charges will be billed at actual cost-plus 15 percent.
- Mileage will be billed in accordance with federal prevailing wage.

#### **Standard Contract Terms & Conditions**

In accordance with the above information, Client agrees to the following:

##### Termination of Contract

Client may terminate this Agreement with seven days prior written notice to Suburban Consulting Engineers, Inc. (SCE) for convenience or cause. SCE may terminate this Agreement for cause with seven days prior written notice to Client. Failure of Client to make payments when due shall be cause for suspension of services or, ultimately, termination, unless and until SCE has been paid in full all amounts due for services, expenses and other related charges.

##### Hazardous Environmental Conditions

It is acknowledged by both parties that SCE's Scope of Services does not include any services related to the remediation at the site of asbestos, PCBs, petroleum, hazardous waste or radioactive materials. Client acknowledges that SCE is performing professional services for Client and SCE is not and shall not be required to become an "arranger", "operator", "generator" or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA).

##### Ownership of Documents

All documents prepared or furnished by SCE pursuant to this Agreement are instruments of SCE's professional service, and SCE shall retain an ownership and property interest therein. SCE grants Client a license to use instruments of SCE's professional service for the purpose of constructing, occupying and maintaining the Project. Reuse or modification of any such documents by Client, without SCE's written permission, shall be at Client's sole risk, and Client agrees to indemnify and hold SCE harmless from all claims, damages and expenses, including attorneys' fees, arising out of such reuse by Client or by others acting through Client.

##### Indemnification

To the fullest extent permitted by law, Client and SCE each agree to indemnify the other party and the other party's officers, directors, partners, employees and representatives, from and against losses, damages and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are found to be caused by a negligent act, error or omission of the indemnifying party or any of the indemnifying party's officers, directors, members, partners, agents, employees or sub-consultants in the performance of services under this Agreement. If claims, losses, damages and judgments are found to be caused by the joint





or concurrent negligence of Client and SCE, they shall be borne by each party in proportion to its negligence.

*Force Majeure*

Neither party shall be deemed in default of this agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without its negligence.

*Dispute Resolution*

Client and SCE agree that they shall first submit any and all unsettled claims, counterclaims, disputes and other matters in question between them arising out of or relating to the agreement to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association, effective as of the date of this agreement.

*Use of Electronic Media*

Documents that may be relied upon by Client are limited to those that are signed or sealed by SCE. Unsigned files in electronic media format or text, data, graphic or other types that are furnished by SCE to Client are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, SCE makes no representations as to long-term compatibility, usability or readability of documents resulting from the use of software application packages, operating systems or computer hardware differing from those in use by SCE at the beginning of this assignment.

*Construction Phase Services*

If this Agreement provides for any construction phase services by SCE, it is understood that the Contractor, not SCE, is responsible for the construction of the project, and that SCE is not responsible for the acts or omissions of any contractor, subcontractor or material supplier; for safety precautions, programs or enforcement; or for construction means, methods, techniques, sequences and procedures employed by the Contractor. It is the Owner's responsibility to advise their contractor of these terms.

*Opinions of Cost*

When included in SCE's Scope of Services, opinions or estimates of probable construction cost are prepared on the basis of SCE's experience and qualifications and represent SCE's judgment as a professional generally familiar with the industry. However, since SCE has no control over the cost of labor, materials, equipment or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, SCE cannot and does not guarantee that proposals, bids or actual construction cost will not vary from SCE's opinions or estimates of probable construction cost.

*Professional Responsibility*

SCE represents that the services shall be performed, within the limits prescribed by Client, in a manner consistent with the level of care and skill ordinarily exercised by other



professional consultants under similar circumstances. No other representation to Client, expressed or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise. For any damage caused by professional negligence including errors, omissions or other professional acts, including unintentional breach of contract by SCE, its employees, agents or subcontractors, SCE's liability and that of its employees, agents and subcontractors is limited to SCE's total compensation paid under the contract. In no event shall either Client or SCE be liable for consequential damages, including, without limitation, loss of use or loss of profits, incurred by one another or their subsidiaries or successors, regardless of whether such damages are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.

*Right of Entry*

Client grants to SCE, and, if a project site is not owned by Client, warrants that permission has been granted for a right of entry from time to time by SCE, its employees, agents and subcontractors upon the project site for the purpose of providing the Services. Client recognizes that the use of investigative equipment and practices may unavoidably alter existing site conditions and affect the environment in the area being studied.

*Statute of Limitations*

The parties agree that any action relating to an alleged breach of the Agreement shall be commenced within one year of the date of the breach, without regard to the date the breach is discovered. Any action not brought within that one-year time period shall be barred, without regard to any other limitations period set forth by law or statute.

**Billing Schedule**

For Estimated Fee billing, time spent will be invoiced on an hourly basis up to the contract fee. In the event that we need to exceed the Estimated Fee, we will contact you for authorization to proceed. If you elect not to proceed, we will invoice you for services completed to date.

Invoices will be provided monthly based on the Fee Proposal referenced above. For Estimated Fee billing, invoices will reflect employee time charges including comments for services performed. Additionally, all expenses will be included as a separate line item for Estimated Fee projects. For Lump Sum billing, invoices will reflect a percent complete and will not including employee time or expense details.

Payment for professional services shall be invoiced monthly as a proportion of the total work completed or upon completion of the work product. Payment is due within fifteen (15) days from receipt of invoice. A 1-1/2 percent per month late charge will be applied for all past due invoices. Amounts not paid when due may be referred for collection and mechanic's lien rights may be exercised, with all costs, including reasonable attorney fees, charged to client. Both parties understand that work will be stopped if account is not current; deliverables will not be furnished if account is past due.





If this proposal meets with your approval, please sign below and return one (1) copy to my office. Alternatively, if a purchase order is to be issued, please reference the SCE proposal number (SCE-P13045.011) and date in order to properly document authorization. We shall consider an appropriately executed copy of this letter or purchase order as our formal contract and authorization to proceed. Please note that the fees stated in this proposal are valid for thirty (30) days from the date of this correspondence. If you have any questions regarding this proposal, please do not hesitate to contact me.

Very truly yours,

**SUBURBAN CONSULTING ENGINEERS, INC.**

By:   
Andrew S. Holt, PE, PP, CME, Executive Vice President

Accepted this \_\_\_\_\_ Day of \_\_\_\_\_ 20\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
(Printed Name & Title)

## RESOLUTION 140-22

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

**CERTIFICATION OF THE AVAILABILITY OF FUNDS**

04-215-55-989-234 B.H. O/E HVAC \$28,089.28

A handwritten signature in blue ink, appearing to read "Monica Goscicki", is written over a horizontal line.

Monica Goscicki, CFO



LUCE, SCHWAB & KASE, INC.  
BOX 779  
9 GLORIA LANE  
FAIRFIELD, NJ 07007  
Phone 973-227-4840  
Fax 973-227-8750

QUOTE TO:



## Quotation

EXPIRATION DATE	QUOTE NUMBER
10/18/2022	S2427044
LUCE, SCHWAB & KASE, INC. BOX 779 9 GLORIA LANE FAIRFIELD, NJ 07007 Phone 973-227-4840 Fax 973-227-8750	PAGE NO.  1 of 1

SHIP TO:

BOROUGH OF MOUNTAIN LAKES  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046

BOROUGH OF MOUNTAIN LAKES  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046

ORDERED BY	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	CONTACT NUMBER		
	municipal blvd.				
WRITER		SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
Jimmy Luce		BID	NET DUE UPON	07/20/2022	No
ORDER QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
21EA	ISOCLIMA ISO58-12-164 5/8X164' INS FT COIL 1/2" INSULATION Pn: 64507			597.875/ea	12555.38
8EA	ISOCLIMA ISO12-12-164 1/2"X164' INS COIL 1/2" INSULATION Pn: 63718			455.450/EA	3643.60
20EA	ISOCLIMA ISO38-12-164 3/8"X164' INS COIL 1/2" INSULATION Pn: 63368			347.875/EA	6957.50
3EA	ISOCLIMA ISO14-12-164 1/4"X164' INS COIL 1/2" INSULATION Pn: 63367			243.938/EA	731.81
*This is a quotation* Prices are firm for 30 days and subject to change without notice after 30 days. TAXES NOT INCLUDED. Applicable taxes extra!				Subtotal	23888.29
				S&H Charges	0.00
				Amount Due	23888.29

## Quotation

SHIP TO:  
BOROUGH OF MOUNTAIN LAKES  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046

\*\*\* Continued on Next Page \*\*\*

**LUCE, SCHWAB & KASE, INC.**  
**BOX 779**  
**9 GLORIA LANE**  
**FAIRFIELD, NJ 07007**  
**973-227-4840 Fax 973-227-8750**

## Quotation

QUOTE DATE	QUOTE NUMBER
06/20/22	S2421039
ORDER TO: LUCE, SCHWAB & KASE, INC. BOX 779 9 GLORIA LANE FAIRFIELD, NJ 07007	PAGE NO.  2

QUOTE TO:  
BOROUGH OF MOUNTAIN LAKES  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046

SHIP TO:  
BOROUGH OF MOUNTAIN LAKES  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	RELEASE NUMBER	SALESPERSON	
21405			HOUSE ACCOUNT	
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
Jimmy Luce	BID	NET DUE UPON RECEIP	06/20/22	No
ORDER QTY	PART NO	DESCRIPTION	UNIT PRICE	NET
1ea	68841	----- RITCHIE 41123 1/4"LIQUID CHARG ADAP	11.587	11.59
1ea	83512	RITCHIE 41124 5/16 LIQ CHARG ADAP	13.520	13.52
1ea	83513	RITCHIE 41132 1/4 O-RING & ORIFICE	4.880	4.88
1ea	83514	RITCHIE 41138 5/16 O-RING & ORIFICE -----	5.227	5.23
1ea	79834	----- NYLOG RT201BP BLUE SEALANT 2PK (24/CS)	13.667	13.67
1ea	83516	----- RITCHIE 42054 HEAT PUMP MANFLD	257.840	257.84
1ea	45582	----- RITCHIE 41118 O-RING LUBRICANT	13.520	13.52
1ea	67819	----- RITCHIE 19047 GASKET REMOVER TOOL	13.600	13.60
1ea	83073	----- RITCHIE 40877 TITAN DIGITAL WITH YJACK TEMP CLAMP ***Special Order***	996.587	996.59
1ea	83517	----- RITCHIE 67073 YJACK CHRGING & AIR KIT ***Special Order***	864.973	864.97
1ea	83520	----- RITCHIE 18994 REALTORQUE R410A CRT ***Special Order*** -----	109.880	109.88
TAXES NOT INCLUDED				
* This is a quotation *			Subtotal	4200.99
Prices are firm for 30 days and subject to change without notice after 30 days.			S&H CHGS	0.00
Applicable taxes extra!			Amount Due	4200.99

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
Required Pursuant to N.J.S.A. 19:44A-20.8  
**BOROUGH OF MOUNTAIN LAKES**

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that LUCE SCHWAB + KASE, INC.  
Name of company  
has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one-year period preceding January 1, 2021 to any of the  
contract date  
following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Council of the Borough of Mountain Lakes as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Lauren Barnett	Thomas Menard
Daniel Happer	Christopher Richter
Cynthia Korman	Khizar Sheikh
Audrey Lane	

**Part II – Ownership Disclosure Certification**

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- ☐ Partnership ☒ Corporation ☐ Sole Proprietorship ☐ Subchapter S Corporation  
☐ Limited Partnership ☐ Limited Liability Corporation ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
JAMES F LUCE	8 KATHY EBRACE DENVILLE, NJ 07834

**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: LUCE SCHWAB + KASE, INC.

Signed: [Signature] Title: CEO

Print Name: JAMES F LUCE Date: 8/2/22

Subscribed and sworn before me this 2<sup>ND</sup> day of AUGUST, 2022.

My Commission expires:

**ROBERT E. LEE, JR.**  
Notary Public, State of New Jersey  
Commission # 50053629  
My Commission Expires 1/24/2027

[Signature]  
(Affiant)  
Robert E. Lee Jr. Credit Mgr.  
(Print name & title of affiant) (Corporate Seal)





### STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: LUCE, SCHWAB & KASE, INC

Organization Address: 9 GLORIA LANE FAIRFIELD NJ 07004

**Part I** Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☒ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): \_\_\_\_\_

**Part II**

- ☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. (COMPLETE THE LIST BELOW IN THIS SECTION)

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. (SKIP TO PART IV)

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
LUCE, SCHWAB & KASE, INC	9 GLORIA LN FAIRFIELD NJ 07004

Borough of Mountain Lakes

**AFFIDAVIT OF NON-COLLUSION**

The undersigned, being duly sworn according to law, deposes and says:

1. I reside at 8 KATHA, TERRACE  
DEWILB, NJ 07834
2. The name of the within applicant is JAMES F LUCE
3. I executed the said proposal on behalf of the applicant with full authority to do so.
4. The applicant has not directly or indirectly entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive proposal in connection with the contract.
5. All statements contained in the Qualification Statement and Proposal and in this Affidavit are true and correct and were made with the full knowledge that the Borough of Mountain Lakes, County of Morris, its officers and employees, relies upon the truth of the statements therein made in awarding the above-named contract.
6. I further warrant that no person or selling agency has been employed or retained to solicit or service such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bonafide employees of a bonafide established commercial selling agencies maintained by the applicant.

Subscribed and sworn to  
before me this day

AUGUST 2, 2022

Robert E. Lee

Signature of Notary

My Commission expires 1/24/27

(Seal)

James F Luce  
Signature of Applicant

JAMES F LUCE  
Print Name



**RESOLUTION 141-22**[illegible]

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 14, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

**CERTIFICATION OF THE AVAILABILITY OF FUNDS**

01-201-20-155-026 Legal Services \$50,000.00



Monica Goscicki, CFO

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 142-22**

**“RESOLUTION AUTHORIZING THE EXECUTION OF A MUNICIPAL SERVICES AGREEMENT BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND THE ENCLAVE AT MOUNTAIN LAKES CONDOMINIUM ASSOCIATION, INC.”**

**WHEREAS**, the Municipal Services Act, N.J.S.A. 40:67-23.2, et seq. and amendments thereto (hereinafter, the "Act") provides in pertinent part that qualified private communities are entitled to receive certain municipal services during local budget year 1993 and thereafter; and

**WHEREAS**, Enclave at Mountain Lakes Condominium Association, Inc. is a qualified private community, as defined under the Act and the Borough is a municipality governed by the Act; and

**WHEREAS**, the Act further provides that in lieu of provided certain municipal services to the Private Community, the Borough may opt to financially reimburse the Private Community; and

**WHEREAS**, the Borough and the Enclave at Mountain Lakes Condominium Association, Inc. have agreed to the providing and receiving of certain services as set forth in an Agreement for Municipal Services covering the period between January 1, 2022 and December 31, 2026 which is attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the appropriate municipal officials are hereby authorized to execute the Municipal Services Agreement between the Borough of Mountain Lakes and the Enclave at Mountain Lakes Condominium Association in the form attached hereto.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 22, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						



240 Cedar Knolls Road  
Suite ~~200~~ 400  
Cedar Knolls, NJ 07927  
973.946.7000 main | 973.946.7007 fax  
[www.hillwallack.com](http://www.hillwallack.com)

Writer's Direct Dial: (973) 946-7021  
Email: [K.Sauter@HillWallack.com](mailto:K.Sauter@HillWallack.com)

August 3, 2022

**Via Email: [MStern@MtnLakes.org](mailto:MStern@MtnLakes.org)**

Mitchell Stern, Administrator  
Borough of Mountain Lakes  
400 Boulevard  
Mountain Lakes, New Jersey 07046

Re: Enclave at Mountain Lakes Condominium Association, Inc.  
Borough of Mountain Lake  
Municipal Services Agreement

Dear Mr. Stern:

As you may recall, I represent Enclave at Mountain Lakes Condominium Association, Inc. You have provided the Borough's form of Municipal Services Agreement to me and I have reviewed that Agreement with my clients regarding in particular the applicable services within the Enclave community. I have enclosed the form of Agreement for Municipal Services with respect to the Enclave. Please review this agreement and provide any comments so that it may be finalized.

Thank you for attention to this matter. If you have any questions, please do not hesitate to contact me.

Yours very truly,  
HILL WALLACK LLP

/s/ *Kenneth R. Sauter*  
Kenneth R. Sauter

KRS/ag

cc: Allison Viscardi, Enclave at Mountain Lakes Condominium Association, Inc.

## AGREEMENT FOR MUNICIPAL SERVICES

This Agreement entered into and effective this \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between the Borough of Mountain Lakes, a municipal corporation of the State of New Jersey (hereinafter, the "Borough") and Enclave at Mountain Lakes Condominium Association, Inc. (hereinafter the "Private Community") a qualified private community established under the laws of the State of New Jersey.

### 1. REPRESENTATIONS

**WHEREAS**, the Municipal Services Act, N.J.S.A. 40:67-23.2, et seq. and amendments thereto (hereinafter, the "Act") provides in pertinent part that qualified private communities are entitled to receive certain municipal services during local budget year 1993 and thereafter; and

**WHEREAS**, **Enclave at Mountain Lakes Condominium Association, Inc.** is a qualified private community, as defined under the Act and the Borough is a municipality governed by the Act; and

**WHEREAS**, the Act further provides that in lieu of provided certain municipal services to the Private Community, the Borough may opt to financially reimburse the Private Community; and

**WHEREAS**, the Borough and the Private Community have mutually and freely agreed to the providing and receiving of certain services as more fully described herein below.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants herein, the parties agree as follows:

### 2. DEFINITIONS

- 2.1 **Municipal Services or Services** shall mean those services provided by the Borough to all residents of the Borough regardless whether the resident resides in a private community or single-family housing, and shall include collection and disposal of garbage and recyclable materials,

### 3. BOROUGH OBLIGATIONS

- 3.1 **Solid Waste Collection Services**: The Borough agrees to provide to the Private Community with collection services for garbage and recyclable materials including leaf removal on a comparable basis to all other Borough residential properties.
- 3.2 **Snow and Ice Removal Reimbursement**: The Borough agrees to reimburse the Private Community for snow and ice removal services, on roads only (not parking lots), in accordance with the municipal reimbursement policy. The policy of the Borough is that reimbursement shall be based upon the cost to the Borough to provide snow and ice removal services on its 26.4 miles of public roads under its jurisdiction. The mileage for which the Association is entitled to reimbursement is .2547. The Borough Director of Public Works will calculate the annual cost to the Borough for snow and ice removal on a per mile basis each year and will advise the Borough Manager of the reimbursement amount based on the Association mileage of .2547. Reimbursement will be provided no later than February 15 of the following year. The first payment will be due by February 15, 2023 for the 2022 snow and ice removal.
- 3.3 **Street Lighting Reimbursement**: The Borough agrees to reimburse the Private Community for on roads only (not parking lots), in accordance with the municipal reimbursement policy. The policy of the Borough is that reimbursement shall be based upon the cost to the Borough to provide street

lighting. The Borough will reimburse for electric service for eight (8) light fixtures based on the Boroughs cost per light fixture on public streets paid for by the Borough.

4. **CONDOMINIUM OBLIGATIONS**

4.1 **Notification of Changes in Development:** The Private Community shall be responsible for notifying the Borough of any changes in the development, which affect the services hereunder.

4.2 **Permission to Enter:** By virtue of the execution of this Agreement by the Borough and the Private Community, the Private Community consents to grant to Borough employees and agents, access to the property and grounds of the Private Community for the purposes of fulfilling the provisions of this Agreement.

5. **GENERAL PROVISIONS**

5.1 **Terms of Agreement:** This Agreement shall continue and remain in full force and effect until December 31, 2026, and is intended to cover municipal services for the period from January 1, 2022 to December 31, 2026. Thereafter, this Agreement shall be renewed upon good-faith negotiations between the parties.

5.2 **Prior Agreement:** The parties agree that any and all obligations for services prior to execution of this Agreement are hereby waived.

5.3 **Modification of Agreement:** This Agreement may be modified to comply with any amendments to the Act or changes in the Condominium development.

5.4 **Assignment and Delegation:** Neither party hereto may assign its rights or delegate its duties without the prior express written consent of the other party, which consent shall not be unreasonably withheld. In the event either party attempts or actually assigns its rights or delegates its duties without the express written consent, this attempt or actual assignment shall be null and void and deemed a material breach of this Agreement.

5.5 **Notice:** Any notice that is required hereunder shall be delivered a) personally; b) using U.S. Mail certified mail, return-receipt requested; or c) using any expedited delivery, including but not limited to, Federal Express, United Parcel Service or facsimile. Notice shall be deemed delivered a) upon the recipient's receipt of the written notice, or b) five (5) days from the date of mailing in the event the intended recipient refuses delivery. Notice shall be forwarded to the addresses and addresses listed below:

**For the Borough:**

Mitchell Stern, Administrator  
Borough of Mountain Lakes  
400 Boulevard  
Mountain Lakes, New Jersey 07046

**For the Private Community:**

Integra Management Corp.  
200 Valley Street, Suite 203  
Mt. Arlington NJ 07856  
Attn: Property Manager

Those identified above are subject to change upon notice to the other party.

5.6 **Choice of law and forum:** This Agreement and the relationship between the parties shall be governed and interpreted pursuant to the laws of the State of New Jersey. Moreover, the parties hereto agree



5.7 **Nonwaiver:** In the event either party fails to enforce its rights said failure shall not constitute a waiver of those rights. any waiver shall be in writing and acknowledged as a waiver by the party against whom the waiver shall operate. Any written waiver shall only constitute a waiver for a specific matter and shall not constitute a waiver for a specific matter and shall not constitute a waiver for any previous or subsequent failure to enforce a right.

5.8 **Severability:** If any provision, covenant, term or condition herein shall be deemed by a court of competent jurisdiction to be unenforceable, the remaining terms and conditions shall be unaffected thereby and shall remain in full force and effect.

**Title:** \_\_\_\_\_

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 143-22**

**“RESOLUTION AUTHORIZING THE EXECUTION OF AN EXTENSION TO BOROUGH’S LEASE WITH MOUNTAIN LAKES  
REALTY LLC”**

**WHEREAS**, Mountain Lakes Realty, LLC and the Borough of Mountain Lakes entered into a lease of Suite 103 at 420 Boulevard in the Borough of Mountain Lakes, to use for administrative offices during the Municipal Building construction; and

**WHEREAS**, there is a need to extend the lease for an additional twelve months; and

**WHEREAS**, the Borough Council finds that it is in the public interest to extend the current lease for an additional twelve months at a monthly rent of \$2,575 subject to the terms and conditions set forth in the existing lease.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the appropriate municipal officials are hereby authorized to execute the extension to the existing lease with Mountain Lakes Realty, LLC for Suite 103 at 420 Boulevard in the Borough of Mountain Lakes, to use for temporary administrative offices in the form attached hereto.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 22, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

## FIRST LEASE EXTENSION AGREEMENT

THIS First Lease Extension Agreement (hereinafter "First Extension") made this \_\_\_\_\_ day of August, 2022 by and between **MOUNTAIN LAKES REALTY, L.L.C.**, with its principal place of business located at c/o Pagano Real Estate, Inc., 420 Boulevard, Suite 201, Mountain Lakes, New Jersey 07046 (hereinafter "Landlord") and **BOROUGH OF MOUNTAIN LAKES**, with its principal place of business located at 400 Boulevard, Mountain Lakes, New Jersey 07046 (hereinafter "Tenant").

WHEREAS, Landlord and Tenant are the parties to that certain lease dated March 1, 2021 (together with any and all subsequent modifications related thereto, hereinafter collectively referred to as the "Lease"), for those certain leased premises located at 420 Boulevard, Suite 103, Mountain Lakes, New Jersey 07046 (hereinafter "Leased Premises") in the building located at 420 Boulevard, Mountain Lakes, New Jersey 07046 (hereinafter called "Building"); and

WHEREAS, the Lease between the parties expires at midnight on August 31, 2022; and

WHEREAS, the parties have agreed to an extension of the Lease which extension is to be memorialized by the execution of this First Extension.

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions hereinafter contained, the parties agree as follows:

1. The recitals set forth above, and all defined terms set forth in such recitals and in the introductory paragraph preceding the recitals, are hereby incorporated into this First Extension as if set forth at length herein. Capitalized terms not otherwise defined herein shall have the same meanings as ascribed to them in the Lease.

2. Provided that the Tenant is not in default under any term, covenant or condition of the Lease nor is there any unpaid "basic rent" (as same is defined in the Lease) and/or "additional rent" (as same is defined in the Lease) due the Landlord by the Tenant the Lease Term (as same is defined in the Lease) shall expire at midnight on August 31, 2023 unless earlier terminated as set forth in the Lease to the contrary.

Notwithstanding anything set forth in this First Extension and the Lease to the contrary, Tenant shall not be permitted to extend the Lease Term beyond midnight on August 31, 2023 and in the event any such right shall exist it shall be null and void and of no further force and effect.

3. Tenant agrees to pay Landlord, without diminution, deduction or set-off whatsoever and without prior notice or demand, and as basic rent ("basic rent"), the sum as set forth below payable in equal consecutive monthly installments as set forth below each in advance upon the first day of each calendar month during the First Extension.

<u>YEAR</u>	<u>ANNUAL BASIC RENT</u>	<u>BASIC MONTHLY RENT</u>
1	\$30,900.00	\$2,575.00

All other terms and conditions of the original Lease as same pertains to the payment of basic rent and additional rent shall continue in full force and effect during the term of this First Extension.

4. This First Extension may be executed and delivered (including by DocuSign, facsimile, "pdf" or other electronic transmission, which in each case shall have the same validity and effect as original signatures) in multiple counterparts, each of which shall constitute an original, but all of which together shall constitute one and the same instrument.

5. Except as specifically modified, supplemented or amended by this First Extension, all terms, conditions, obligations, covenants and agreements as set forth in the Lease are hereby ratified and affirmed as if fully set forth in this First Extension. Except as otherwise contained herein, all of the terms, conditions, obligations, covenants and agreements contained in the Lease shall remain in full force and effect except as otherwise specifically set forth in this First Extension. In the event of any conflict or inconsistency among the Lease and this First Extension, the terms of this First Extension shall control.

**IN WITNESS WHEREOF**, the parties hereto have executed this First Extension on the date first above written.

WITNESS:

Mountain Lakes Realty, L.L.C.,  
a New Jersey Limited Liability Company,  
Landlord

By: \_\_\_\_\_

ROBERT M. PAGANO,  
Operating Manager

WITNESS:

Borough of Mountain Lakes,  
a New Jersey Municipality,  
Tenant

By: \_\_\_\_\_

Mitchell Stern,  
Borough Manager

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ  
RESOLUTION 144-22**

**“RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND”**

**WHEREAS**, Mountain Lakes Borough is a member of the Morris County Municipal Joint Insurance Fund; and

**WHEREAS**, said renewed membership terminates as of December 31, 2022 unless earlier renewed by agreement between the Municipality and the Fund; and

**WHEREAS**, the Municipality desires to renew said membership;

**NOW THEREFORE**, be it resolved as follows:

1. Mountain Lakes Borough agrees to renew its membership in the Morris County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Borough Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Morris County Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 22, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

## AGREEMENT TO RENEW MEMBERSHIP IN THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Morris County Municipal Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, is currently a member of said Fund, and;

WHEREAS, effective December 31, 2022, said membership will expire unless earlier renewed, and;

WHEREAS, the Governing Body of Mountain Lakes Borough has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. Mountain Lakes Borough hereby renews its membership in the Morris County Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2023 and ending January 1, 2026\*.
2. Mountain Lakes Borough hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Morris County Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Banking and Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. Mountain Lakes Borough agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.

\*12:01 am

4. In consideration of the continuing membership of Mountain Lakes Borough in the Morris County Municipal Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of Mountain Lakes Borough.
5. Executed the \_\_\_\_\_ day of \_\_\_\_\_, 2022 as the lawful and binding act and deed of Mountain Lakes Borough, which execution has been duly authorized by public vote of the governing body.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
**MORRIS COUNTY MUNICIPAL  
JOINT INSURANCE FUND**

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 145-22**

**“RESOLUTION AUTHORIZING 2022 MUNICIPAL EMPLOYEE SALARY”**

**WHEREAS**, the Borough Council adopted Ordinance #3-22 setting the salary ranges for various Borough positions; and

**WHEREAS**, the Borough Council of the Borough of Mountain Lakes desires to set the specific salaries for full-time and permanent part-time non-contract Borough employees for the year 2022.

**NOW, THEREFORE, BE IT RESOLVED**, that the following salary is effective September 6, 2022, and is to be pro-rated where specific dates are indicated.

**BE IT FURTHER RESOLVED** that the Borough Manager is authorized to set the salary level according to the salary ranges in Ordinance #3-22 for all non-permanent part-time and seasonal employees.

<b>TITLE</b>	<b>SALARY</b>
Mechanic	\$60,000

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 22, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
<b>Barnett</b>						
<b>Happer</b>						
<b>Korman</b>						
<b>Lane</b>						
<b>Richter</b>						
<b>Sheikh</b>						
<b>Menard</b>						

## **BOROUGH OF MOUNTAIN LAKES**

### **RESOLUTION 146-22**

#### **"RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$992,724 BOND ANTICIPATION NOTES OF THE BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY"**

**BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris, New Jersey, as follows:

Section 1. Pursuant to a bond ordinance of the Borough of Mountain Lakes (the "Borough") entitled: "Bond ordinance appropriating \$1,293,572, and authorizing the issuance of \$992,724 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Mountain Lakes, in the County of Morris, New Jersey", finally adopted on April 25, 2022 (#2-22), bond anticipation notes of the Borough in a principal amount not exceeding \$992,724 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 2. All bond anticipation notes (the "notes") issued hereunder shall mature at such times as may be determined by the treasurer, the chief financial officer or the acting chief financial officer of the Borough (the "Chief Financial Officer"), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer and shall be signed and sealed by officials and officers of the Borough in any manner permitted by N.J.S.A. §40A:2-25. The Chief Financial Officer shall determine all matters in connection with the notes issued hereunder, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes at not less than par from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes hereunder is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 3. Any note issued pursuant to this resolution shall be a general obligation of the Borough, and the Borough's faith and credit are hereby pledged to the punctual payment of the principal of and interest on said obligations and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. The Chief Financial Officer is hereby authorized and directed to do all other matters necessary, useful, convenient or desirable to accomplish the delivery of said notes to the purchasers thereof as promptly as possible, including (i) the preparation, execution and dissemination of a Preliminary Official Statement and Final Official Statement with respect to said notes, (ii) preparation, distribution and publication, if necessary, of a Notice of Sale with respect to said notes, (iii) execution of a Continuing Disclosure Undertaking, with respect to said notes in accordance with Rule 15c2-12 promulgated by the Securities and Exchange Commission and (iv) execution of an arbitrage and use of proceeds certificate certifying that, among other things, the Borough, to the extent it is empowered and allowed under applicable law, will do and perform all acts and things necessary or desirable to assure that interest paid on said notes is not included in gross income under Section 103 of the Internal Revenue Code of 1986, as amended.

Section 5. All action heretofore taken by Borough officials and professionals with regard to the sale and award of the notes is hereby ratified, confirmed, adopted and approved.



Section 6. This resolution shall take effect immediately.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 22, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						



**BOROUGH OF MOUNTAIN LAKES**

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

# **CONSTRUCTION OFFICE**

## **MONTHLY ACTIVITY REPORT**

**JULY 2022**

### **ADMINISTRATIVE SUMMARY**

A portion of the underground site utilities for the Wawa facility have been installed and the site prepared for the installation of the additional utility structures and right-of-way work.

The State has published proposed regulations pertaining to the inspection of rental units for the presence of lead paint in the New Jersey Register and are accepting comments prior to adoption. Once adopted, it is expected that the Department of Community Affairs will provide guidance on the enforcement of these new regulations.

Permits for several additions have been issued during the month. We hope that this is an indication that the construction industry is rebounding back to pre-Covid levels.

Past applications, where final inspections have been completed, have had certificates issued. These certificates have been forwarded to the tax assessor for her use in determining added assessments. We are now working on auditing past applications where final inspections are still outstanding for the close-out of those documents that require a certificate of occupancy.



Mountain Lakes Borough  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046

## Construction Permit Activity Report

7/1/2022 -> 7/31/2022

### Summary

New:	Cost: \$0.00	Count: 0	Cubic Footage: 3,284 Cu.ft	Permits Issued: 23
Addition:	\$231,253.00	1	Square Footage: 197 Sq.ft	Updates Issued: 3
Alteration:	\$425,975.00	24		
Demolition:	\$2,375.00	1		
Total:	\$659,603.00	26		

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	7	\$8,998.00	\$0.00	\$8,998.00	B 32	25 %78.1	7 %21.9	0 %0
Plumbing:	7	\$1,565.00	\$0.00	\$1,565.00	P 21	20 %95.2	1 %4.8	0 %0
Electrical:	16	\$1,990.00	\$0.00	\$1,990.00	E 49	41 %83.7	8 %16.3	0 %0
Fire:	1	\$80.00	\$0.00	\$80.00	F 7	5 %71.4	2 %28.6	0 %0
Elevator:	0	\$0.00	\$0.00	\$0.00	V 0	0 %	0 %	0 %
Mechanical:	11	\$1,060.00	\$0.00	\$1,060.00	M 24	23 %95.8	1 %4.2	0 %0
	42	\$13,693.00	\$0.00	\$13,693.00		133	114	19
DCA Training:	1		12					
DCA State:	24		1080	\$300.00				
DCA Minimum:	1		1					
	26		\$1,093					

(Note: Does not include result of none)

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building	0	0	CA	56	\$0.00
Plumbing	0	0	CCO	0	\$0.00
Electrical	0	0	CO	2	\$100.00
Fire	0	0	CC	0	\$0.00
Mechanical	0	0	TCO	1	\$0.00
Elevator	0	0	TCC	0	\$0.00
Total:	\$0.00	\$0.00	Total:	59	\$100.00

NOTE:  
Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.

This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	0	\$0
Plumbing	0	\$0	Plumbing	0	\$0
Electrical	0	\$0	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
Total:		\$0	Total:		\$0

Record Count	Total Exempted	Violations	Fines	Paid
DCA Fees	0	0	\$0.00	\$500.00

Payments (Based on Payment Date)	
Permit (54)	\$15,311.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (1)	\$500.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$15,811.00



# BOROUGH of MOUNTAIN LAKES











LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

## CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2020 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	106,301.00	106,301.00	Enclave and Sunrise fees	98,243.00
FEBRUARY	5,520.00	111,821.00		
MARCH	13,491.00	125,312.00		
APRIL	2,171.00	127,483.00		
MAY	2,476.00	129,959.00		
JUNE	13,410.00	143,369.00		
JULY	3,900.00	147,269.00		
AUGUST	21,791.00	169,060.00		
SEPTEMBER	14,343.00	183,403.00		
OCTOBER	61,757.00	245,160.00	Enclave fees	36,825.00
NOVEMBER	18,634.00	263,794.00		
DECEMBER	6,934.00	270,728.00		

PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL	10,024.00	99,008.00		
MAY	26,651.00	125,659.00		
JUNE	11,789.00	137,448.00		
JULY	12,009.00	149,457.00		
AUGUST	9,533.50	158,990.00		
SEPTEMBER	24,580.00	183,570.00		
OCTOBER	12,533.00	196,103.00		
NOVEMBER	16,916.00	213,019.00		
DECEMBER	9,126.00	222,145.00		

PERIOD	2022 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	13,661.00	13,661.00		
FEBRUARY	6,934.00	20,595.00		
MARCH	13,951.00	34,546.00		
APRIL	8,038.00	42,584.00		
MAY	11,802.00	54,386.00		
JUNE	13,103.00	67,489.00		
JULY	15,811.00	83,300.00		
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				

Permit Summary		This Week	This Month	Last Month	Last YTD	YTD	YTD Diff %	1 Year Trend
Permits Issued	1	15	23	254	201	-20.9%	↓	
Updates Issued	2	6	3	43	35	-18.6%	↓	
Inspections Scheduled	14	77	133	1,603	1,085	-32.5%	↓	
Inspections Passed	11	61	114	1,226	868	-29.2%	↓	
Inspections Failed	1	12	19	190	183	-3.7%	↓	
Certificate of Occupancy Issued	0	0	2	15	18	20%	↑	
Certificate of Approval Issued	0	6	56	259	237	-8.1%	↓	
Cert Continuing Occupancy Issued	0	0	0	0	0			
Payments Count	4	42	54	577	509	-11.8%	↓	
Fees Collected	\$820	\$10,274	\$15,136	\$150,250	\$90,399	-39.8%	↓	

**BOROUGH OF MOUNTAIN LAKES**  
**DEPARTMENT OF PUBLIC WORKS**  
Department Activity  
July 2022

**IN HOUSE**

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance

Additionally:

**Streets & Roads Department:**

- DPW
  - Street signs – realigned signs along Glen Rd and Wildwood Dam
  - Retrieved three benches for repairs
  - Installed 30 ft of curbing on Ronarm
  - Graded Bird Sanctuary for installation of additional boat racks
  - Continued weed wacking along all roads
  - Installed mulch at Library and Garden Club locations
- Recreation Department
  - Fireworks barge installation, removal and storage
  - Installed light for Island Beach flag
  - Reinstalled dock at Island Beach
- Stormwater
  - Basin inspections continue throughout Borough
  - Intervale waterway cleaned out

**Vacation/Sick Time:**

- 80 Vacation Hours; 52 Sick Hours



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

TO: Borough Manager Mitchell Stern  
DATE: 8/18/21  
SUBJECT: July 2021 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of July 2021:

## FIRE CALLS (14)

LOCATION	DATE	TIME	DESCRIPTION
15 Cobb Road	7/6	7:29	Residential Structure Fire. Assisted at the scene by Boonton FD, Boonton Twp FD, Rainbow Lakes FD, Mt Tabor FD, Parsippany EMS. Investigation by the fire Marshall determined the cause of the fire electrical in nature and accidental. A Junior Firefighter was treated at the scene by EMS for heat exhaustion. Parents notified and responded to the scene.
Birchwood Lake	7/6	6:35 PM	Assist the Police Dept with search for missing persons
150 Laurel Hill Rd	7/6	8:25 PM	Wire Fire
15 Tower Hill Rd	7/8	6:07 PM	Fire Alarm- Set off by thunderstorm
415 Boulevard	7/9	11:02 AM	Electrical Fire
158 Lake Drive	7/11	5:10 PM	CO Alarm- high readings of CO in the House. Stove Malfunction. NJNG responded.
15 Melrose RD	7/13	11:50 PM	Fire Alarm- Steam from shower
11 Valley Rd BT	7/14	9:36 AM	Assist Boonton Twp
39 Condit Road	7/14	4:21 PM	Fire Alarm- Set off by contractor
Blvd and Oakland	7/15	2:58 PM	Tree down with wires
Princess Nails- Rt 46	7/15	2:17 PM	Fire Alarm- Malfunction
182 Kingsland Rd	7/19	1:50 PM	Assist Boonton Twp
31 Sherwood DR	7/21	12:15 PM	CO Alarm. High Readings of CO detected in house. House was ventilated and NJNG responded to the scene.

91 Crestview RD      7/22      12:08 PM      Contractor struck gas line

## **DRILLS**

<b>LOCATION</b>	<b>DATE</b>	<b>TIME</b>	<b>DESCRIPTION</b>
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No Senior Drills during July

Borough	7/9	3:00 PM	Driver Training
Firehouse	7/13	7:00 PM	JFD Training
Firehouse	7/20	7:00 PM	JFD Training

## **ANNOUNCEMENTS:**

I am pleased to announce that the following members of the Junior Fire Department recently completed Firefighter 1 training at the Fire Academy. Junior Chief Nate Horowitz, Deputy Chief Adam Lalani, Asst Chief Ryan DeNooyer and Captain Thomas Rankin. We are proud of their dedication and commitment to the department

**Total Manhours: 310**



# ***Borough of Mountain Lakes***

## **BOARD OF HEALTH**

400 BOULEVARD • MOUNTAIN LAKES, NEW JERSEY 07046  
Telephone: (973) 334-3131 • Fax: (973) 402-5595



### **July Health Department Activity Report – 2022**

Our July 2022 report identifies the activities of the Health Officer, Health Department and staff and provides an overview of the various tasks completed by the department during the month. Additional supplemental reports from Environmental, Nursing, and Health Education are forwarded to detail activities.

Vaccine clinic needs are provided for COVID-19 to any individual or family that makes a request.

Monkey Pox vaccine is provided to all who request vaccine that meet the NJDOH definition of a case or have been exposed.

#### **NEW IN JULY**

##### **Guidance/Executive Orders:**

- We have received the Pfizer & Moderna vaccines available for children ages 6 months to 4 years old from NJDOH. If you know a childcare facility or community location interested in hosting a clinic, please contact [vdessources@bloomfieldtwpnj.com](mailto:vdessources@bloomfieldtwpnj.com)
- COVID vaccines for ages 6 months to adult are available in each community we serve: if sufficient requests are received to create a clinic we will create a date, location and advertise. Additionally, vaccines are available on a one on one basis at the Bloomfield Health Department (1 Municipal Plaza, Bloomfield) by appointment (973-680-4058) .

Monkey Pox vaccine is available through NJDOH channels for Local Health Departments when a case or a contact of a case is reported. We have answered multiple questions regarding Monkey Pox, vaccines and treatments. A few large-scale vaccine clinics have been opened by NJDOH which include: Jersey City, Newark, Asbury Park, Paramus and Camden.

##### **Recent Notable Updates:**

- There was a continued increase in COVID case counts throughout the State during July, but lower than May.

As of July 22, 2022 Mt Lakes has 15 cases with a 14-day look back as compared to 21 cases June 24, 2022, and 18 on May 27, 2022. Thus, we can see the case levels have been stable with minimal change Hospitalizations and ICU COVID cases have continued to be relatively stable over the past several weeks, with a slight increase recorded.

We participated in ongoing Zoom and Teams meetings with NJ Department of Health, County Agencies, LINCS and Health Officers as needed.

The Nursing Department continued to investigate cases with community implications, especially any identified outbreaks in camps, schools, nursing homes and senior citizen facilities.

##### **Activities**

- Participate in meetings for ongoing guidance from NJDOH/CDC regarding best practices for quarantine and vaccine programs.

- Provided biweekly COVID report by Friday with State updates, CDC Information and current EPI charts.
- Continue to inform, discuss and answer questions from residents, business owners and agencies regarding issues that are important to them.
- Continue to monitor staff activities regarding public health inspections and complaints. (see environmental, health education and nursing reports)

**Testing and Vaccination Sites:**

- Both public and private COVID sites continue to operate limitedly throughout New Jersey.
- Monkey Pox sites – five in New Jersey, call for an appointment ( see State approved sites in municipalities above)

A majority of COVID tests currently used are rapid antigen tests due to: availability, approval and support by the Federal and State Governments, test to stay programs and simplicity of home testing.

Stay Well.

Respectfully Submitted,  
F. Michael Fitzpatrick, Health Officer

# MOUNTAIN LAKES BORO POLICE DEPARTMENT

## Officer Citation Report

From Date : 7/1/2022 To Date : 7/31/2022

Report Date : 8/17/2022 7:57 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	1	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	29	6	1	0	1	0	0	8
XX	XX	93	18	6	0	0	0	0	24
XX	XX	4	0	0	0	0	0	0	0
XX	XX	61	9	6	0	0	0	0	15
XX	XX	1	0	0	0	0	0	0	0
XX	XX	80	12	4	0	0	0	0	16
XX	XX	0	0	0	0	0	0	0	0
XX	XX	16	1	4	0	0	1	0	6
XX	XX	36	14	0	0	0	0	0	14
XX	XX	0	0	0	0	0	0	0	0
<b>Total:</b>		321	60	21	0	1	1	0	83

**MOUNTAIN LAKES BORO POLICE DEPARTMENT**

Agency Activity Report

By CFS Classification

From Date: 7/1/2022 To Date: 7/31/2022

Report Date: 8/17/2022 8:00:25 AM

<b>Classification code</b>	<b>Description</b>	<b>Total Events</b>	<b>0000-0800</b>	<b>0801-1600</b>	<b>1601-2359</b>
0500	Burglary	2	1	1	0
0600	Theft	10	0	7	3
1100	Fraud	2	0	1	1
1300	Stolen Property	2	0	2	0
1400	Malicious Mischief	1	0	1	0
1500	Weapons Offense	1	0	0	1
2000	Family Offense	1	0	0	1
2400	Disorderly Conduct	8	1	3	4
2600	All Other Offenses	10	1	1	8
4000	Non Criminal Investigations	28	9	8	11
4100	Fire Related	10	1	4	5
5000	Lost Found Property	1	1	0	0
5500	Animal Complaints	18	2	14	2
6000	Traffic Accidents	10	0	3	7
6300	Traffic Enforcement	341	48	146	147
6500	Parking Enforcement	5	1	3	1
6600	Traffic Services	10	0	10	0
7000	Public Services	376	140	103	133
7500	Assist other Agency	20	2	10	8
9000	Administrative	499	165	180	154
	<b>Total:</b>	1355	372	497	486

**Time Used/Overtime by Month**

	Sick Time Hours					Vacation/Comp Hours/Pers Day/Bereave					Court Overtime					Department Overtime					
	2016	2017	2018	2019	2020	2021	2022	2016	2017	2018	2019	2020	2021	2022	2016	2017	2018	2019	2020	2021	2022
Jan	58	236	216	79	588	324	36	127.5	22	15	14	0	42	48	\$0	\$0	\$158	\$0	\$154	\$0	\$0
Feb	142	226	252	86	444	266	68	11	84	104	220	111	189.5	252	\$0	\$0	\$0	\$210	\$258	\$0	\$0
March	82	238	310	110	332	180	36	139	198	148.5	168	74.5	81	289	\$0	\$151	\$0	\$0	\$0	\$0	\$447
April	46	209.5	0	106	456	240	94	138	154	250	265.5	0	226	333	\$0	\$0	\$0	\$422	\$0	\$263	\$0
May	69	128	204	96	564	204	46	192	254	178	169	36	681	482	\$0	\$0	\$0	\$993	\$0	\$0	\$0
June	85	140	130	106	540	312	140	299	268	208	254	194	727.5	385	\$0	\$0	\$193	\$0	\$0	\$0	\$161
July	140	318	152	47	442	420	44	592	518	524	84.5	551	877	482	\$0	\$0	\$158	\$0	\$0	\$0	\$0
August	182	272	94	246	312	168		528	606	682	748	708	792		\$0	\$140	\$193	\$0	\$0	\$263	
Sept	92	276	94	180	256	70		364.5	294	375.5	221.5	389	280		\$354	\$0	\$0	\$0	\$0	\$250	
Oct	94	332	106	154	314	48		414	125	208	216	292	204		\$0	\$0	\$0	\$0	\$0	\$0	
Nov	188	346	148	426	302	44		164	274.5	235.5	176	287	370		\$0	\$0	\$246	\$0	\$0	\$363	
Dec	392	392	254	600	424	206		217.5	171	346.5	144.5	376	265		\$0	\$302	\$0	\$0	\$0	\$0	
Total	1570	3113.5	1960	2236	4974	2482	464	3186.5	2968.5	3275	2682	3018.5	4735	2271	\$354	\$593	\$947	\$1,625	\$412	\$1,139	\$608
															\$157,266	\$181,548	\$206,506	\$241,128	\$171,046	\$266,872	\$80,907

## July

<u>Total Overtime</u>
<u>Hours Paid</u>
317.00

<u>Total</u>			
<u>Total</u>	<u>Vaca/Comp/Perso</u>	<u>nal/Bereave Hrs</u>	<u>% of Hrs Equating to</u>
<u>Vaca/Comp Hrs</u>	<u>Creating OT</u>	<u>OT</u>	
482	221.5		45.95%

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
44	20	45.45%

**\*\* Operating with 12 Officers.**

31.5 hours 4th of July / ML Day  
 15 Hours Mutual Aid  
 29 Hours Mandatory Training

# **BOROUGH OF MOUNTAIN LAKES**

## **Recreation Department**

### **Department Activity July 2022**

The Recreation Commission did not meet in July.

- Regularly toured all recreational facilities weekly throughout the summer season including: Midvale Playground, Midvale Boat Launch, Taft Field, Wilson Basketball Courts, Tennis Courts, Birchwood and Island Beaches, Esplanade and Cove in order to maintain the areas for resident use. Worked with DPW to keep facilities ready for resident use.
- Worked with the new DPW Beach Worker Dan to help keep beaches clean.
- Finalized efforts with the DPW, Police, Fire Departments, Mountain Lakes Club, town volunteers and Beach Manager for the annual Fourth of July races and fireworks. All ran smoothly this year. Well attended.
- Coordinated ML Day with resident volunteer. Secured last minute amusement rides vendor as JIF could not approve previous vendor.
- Attended ML Day. Wonderful day planned by Margaret Ng, resident volunteer. Planned recap meeting for early September.
- Continued planning and hosting summer events: concerts (5) and movie night.
  - Attendance at first 2 were well attended: Brother Wisdom, Denville String Band, Alex Laurenzi. Upcoming: 8/24 Movie (Coco), 8/25 Laurenzi, 9/1 Sugar Daddy Trio
- ML Sailing Association had their Bon Fire on same night as Brother Wisdom. Music and S'mores!
- Fire Marshall (Trapasso) has new regulations for Bon Fires on beach.
- ML Sailing also held a Pizza Party, Regatta.
- ML Sailing Adult Sail Lessons on Sunday mornings. Very Successful. Residents sign up in advance to ensure there are enough instructors. Sold out (10) many Sundays.
- Assisted our Mountain Lakes HUB Lakes Adult Sports League Representatives including: volleyball (men's, women's and coed), softball, table tennis, bowling, golf, tennis and attended HUB Lakes meeting. Managed equipment and facility requests for HUB Lakes summer league teams.
- Set up online registration and program details for Fall Recreation Field Hockey program and Fall Cross Country.
- Updated Mountain Lakes Website with details of summer programs and events.
- Scheduled Fall Lakers 55 programs.
- Met with Beach Director on a regular basis to discuss beach usage, staffing and swim lessons.
- Provided customer service, camp information and registration assistance to residents for all summer programs.
- Assisted residents with various facilities requests.
- USSI Tennis Camps and Multi Sport Camps (Taft) well attended.
- Basketball Camp (Tyler Daniels) at Wilson Court well attended.
- Baseball Camp at Briarcliff Field (TriTown).
- Ongoing meetings with camp directors and site checks for all camps: Sailing, Tennis, Teen Camp and Summer Recreation Camp. Every week of every camp sold out for 2 buses.
- Surf Camp had 26 participants.

# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Code Enforcement Officer**  
[jmullaney@mtnlakes.org](mailto:jmullaney@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P-973-334-3131 ext.2014  
F-973-402-3466

TO: Borough Manager Mitchell Stern  
DATE: 8/18/21  
SUBJECT: Monthly Report July 2021

The following lists code enforcement/property maintenance issues for the month of July 2021:

7/2: Follow up on complaint about property maintenance issues at the YMCA. Spoke with the CEO and the issues were addressed.

7/6: Follow up on complaint about property maintenance violations at a Roberts Drive address. Spoke with the owner and corrective action was taken

7/10: Follow up on complaints received about non resident use of the facilities at Island Beach.

7/10: Follow up on a complaint about property maintenance violations at a Woodland Ave address. Corrective action taken.

## 7/14: Second follow up about non resident use of Island Beach facilities

7/15: Follow up on possible zoning violation at a Crane Road address. Matter resolved

7/20: Follow up on complaints regarding property maintenance issues at the Zeris Inn property.

7/28: Follow up on complaint regarding a view obstruction at the intersection of Morris Ave and Briarcliff road. Resident notified to cut back the brush

7/28: Follow up on complaint received by DPW regarding a view obstruction at the intersection of Morris Ave and Powerville Road. Morris Ave resident notified to trim the bushes causing the obstructing

## SMOKE AND CO DETECTOR INSPECTIONS:

**Note that on site inspections have been discontinued until further notice. Residents in need of an inspection are completing an affidavit form and certifying that the smoke and carbon monoxide detectors are operable, and a fire extinguisher is present in the kitchen area as required by code. On site inspections will continue when conditions permit.**

Date:	Location	Pass/Fail
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LOCATION	DATE	PASS/FAIL
11 Crystal Rd	7/8	Pass
96 Lookout Rd	7/8	Pass
65 Melrose RD	7/8	Pass
154 Intervale	7/8	Pass
101 Blvd	7/8	Pass
2 Warwick Rd	7/8	Pass
39 Briarcliff Rd	7/9	Pass
20 Pollard Rd	7/14	Pass
1 Sunset Rd	7/16	Pass
249 Morris Ave	7/26	Pass
81 Hanover Rd	7/28	Pass
19 Ronarm Dr	7/28	Pass
10 Hillcrest Rd	7/28	Pass
148 Lookout Rd	7/28	Pass
1 Briarcliff Rd	7/29	Pass
22 Park Place	7/29	Pass
105 Briarcliff Rd	7/29	Pass

**SIGN ENFORCEMENT** –Monitor placement of temporary signs for compliance with ordinance. Several signs removed from the Borough Right away.

**Parking Enforcement:** Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.