



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046  
JULY 25, 2022  
PUBLIC SESSION – BEGINS AT 7:30 PM**

**1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 4, 2022 and posted in the municipal building.

**2) ROLL CALL ATTENDANCE - Clerk**

**3) FLAG SALUTE – Mayor**

**4) EXECUTIVE SESSION**

**5) COMMUNITY ANNOUNCEMENTS**

**6) SPECIAL PRESENTATIONS**

**7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

**8) BOROUGH COUNCIL DISCUSSION ITEMS**

- a. Sewer Rate
- b. Mid-Year Council Goal Review

**9) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**10) ATTORNEY'S REPORT**

**11) MANAGER'S REPORT**

**12) RESOLUTIONS**

**13) ORDINANCES TO INTRODUCE**

**14) ORDINANCES TO ADOPT**

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**15) \*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**\*RESOLUTIONS**

- a. R133-22, Authorizing the Payment of Bills
- b. R134-22, Resolution Authorizing the Borough of Mountain Lakes to Apply for a New Jersey Department of Community Affairs Grant to Support the Mountain Lakes Volunteer Fire Department through the Purchase of Fire Protection, Cleaning, and Sanitization Equipment
- c. R135-22, Authorizing Submission of a Highlands Initial Grant Application

**\*APPROVAL OF MINUTES**

6/27/22 (*Regular*)

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

- a. Doren Greene to the Green Team as Member with a term expiring 12/31/22
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**16) DEPARTMENT REPORTS SUBMITTED FOR FILING**

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Fire Department
- ☒ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☒ Code Enforcement/Property Maintenance

**17) COUNCIL REPORTS**

**18) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**19) NEXT STEPS AND PRIORITIES**

**20) ADJOURNMENT**

# **Borough of Mountain Lakes**

## **Discussion Item**

**Date: July 25, 2022**

**Prepared by: Dan Happer**

**1. Issue: Should the Borough change its current billing policy for residential sewer usage?**

- a. The Borough's current sewer billing is based on water consumption.
- b. The current policy puts unnecessary burdens on the sewer utility budget because it subjects the utility to partly rely on revenues from outdoor water uses that can vary significantly dependent on whether it is a wet or dry summer. This has resulted in funding problems for the Sewer Utility in the past and means the Sewer Utility has to budget more conservatively.
- c. Approximately 2/3 of water and sewer customers do not have a second water meter for irrigation purposes resulting in their incurring a heavier burden of the Borough's sewer charges as they are paying sewer charges for their irrigation and outside water use that does not enter into the sewer system.
  - i. The Borough allows property owners to install a separate "yard" meter for irrigation and other outdoor use that does not get assessed a charge for sewer.
  - ii. The cost of the second meter to avoid this issue is expensive to the homeowner and will have to be maintained at a cost to the Borough.

**2. Current Status/Facts/Recommendation:** Currently the Borough has around 1,300 water and sewer residential billing accounts. Of those accounts 450 use 2 meters and 850 use one meter. The second "yard" meter is used for outdoor water usage and there is no sewer charge on that meter. However, there is a higher water rate applicable to the water usage of the "yard" meters. For the 850 single meter customers, all of their "yard" water usage also gets a charge for sewer resulting in those customers bearing more of the sewer burden for water that is not discharged into the sewer system.

The sewer rate is \$0.6938 per 100 gallons of water usage (or the equivalent in cubic feet). There is a minimum charge of \$83.04 per quarter based on 11,968 gallons water usage (or cubic feet equivalent).

A review of sewer billing practices for Morris County Municipalities indicates that of the 34 municipalities reviewed (exclusive of Mountain Lakes):

- 22 bill using a flat rate for all residential users.
- 3 bill using an annualized rate based on water usage in the winter months when the outside use is insignificant.
- 2 bill on usage less a credit for customers that don't have separate meters.
- 2 include the sewer charges in the general fund and is included in the residents' property taxes.

- 5 bill on usage similar to the Borough.

**Options:** Two potential options are to bill based on a flat rate or bill using the 2 winter quarters usage of the prior year. Moving to a flat or winter billing method will have the following benefits:

- Eliminate charging for water that does not enter the sewer system.
- Eliminate usage issues for budgeting the sewer utility as too often a wet summer reduces water usage and can cause shortfalls in sewer revenue.
- Eliminate the need for additional meters in the future, reducing long-term costs for replacement and maintenance.

An analysis of the impacts of the two options on the 2020 billings are as follows.

<u>Billing Option</u>	<u>Favorable</u>	<u>Unfavorable</u>	<u>Average Favorable</u>	<u>Average Unfavorable</u>
Flat	458	839	\$ 275	\$ (150)
Winter billing	531	764	\$ 197	\$ (138)

**Recommendation:** After discussing the alternatives, the Finance Advisory Committee's recommendation is to implement a single fixed dollar sewer rate per household (flat rate billing), reviewed on an annual basis. Commercial sewer billing remains linked to water usage. In its deliberations, the Finance Advisory Committee considered the data presented and the following factors:

- Flat billing rate facilitates sound budgeting and reduces revenue volatility stemming from partial reliance on outdoor water use which can vary significantly based on seasonal rainfall. This will allow the Borough to budget less conservatively.
- 65% of Morris County municipalities use a flat rate.
- Flat billing rate is simpler than other alternatives considered including our current method and billing based on winter month water usage, making it easier for residents to understand their sewer bill.
- Eliminates the need for homeowners to install a second meter for yard use.
- Impact on smaller homeowners who are likely to see modest increases in their sewer bills. For those with unfavorable impact the highest annual negative difference would be \$215, and the average annual negative would be \$150.
- Potential impact on water conservation, i.e., if sewer is no longer tied to water use, will some residents increase water use? This issue can be mitigated by modifying current tiered water rates, i.e., increase rates for the largest water users which is what we do currently.

The Committee also recommends that the administration combine the usage for outside water meters and inside meters and eliminate the current higher rates for outside usage and set appropriate rates for the combined usage.

3. **Current Council Policy:** Sewer billings are based on water meter usage except separate “yard” meters are excluded.
4. **Questions for Council:**
  - a. Should the Borough move to a flat billing policy for residential users of the sewer utility?
  - b. Should the Borough consider other options such as winter usage billing, a credit for non-second meter users, or altering the flat rate for other factors such as bedrooms or sq. ft.?
  - c. What additional information is needed to decide?
5. **Backup Information: (See attached document)**
  - a. Overview of Morris County Billing practices

## Overview of Morris County Municipalities Sewer charges

Morris County Municipalities	39				
Mountain Lakes	1				
Septic or otherwise unclear	4				
	34				
Flat Fee	22	65%	Boonton Boonton Township Chatham Township Denville East Hanover Florham Park Harding Kinnelon	Lincoln Park Mendham Township Mine Hill Montville* Morris Township Mount Arlington Mount Olive Netcong	Pequannock Randolph Riverdale Rockaway Township Roxbury Wharton
Ad valorem taxes	2	6%	Madison	Morris Plains	
Water usage based on winter months	3	9%	Butler	Hanover(1)	Long Hill
Water usage less reduction for non irrigation customers	2	6%	Parsippany <sup>(1)</sup>	Chatham Borough	
Usage based (all with provisions for reduction for non-discharge usage)	5	15%	Chester Borough Dover Mendham Borough(1)	Morristown Rockaway Borough	

(1) Also include a separate fixed charge.



## 2022 Borough Council Goals

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### **Fiscal Strength & Operational Effectiveness:**

**Provide quality services, programs & infrastructure while ensuring efficient use of resources**

- Support Borough Manager goals and priorities, including overseeing the Borough Hall project, Sunset Dam project, water meter project, solid waste/recycling contract(s), and police contract.
- Adopt a fiscally responsible 2022 budget, while evaluating grants and other opportunities to offset spending and/or enhance services/infrastructure.
- Support responsible development by reviewing zoning and land use ordinances for consistency, clarity, and efficiency.

### **Environmental Stewardship & Community Development:**

**Preserve ML's environmental resources and foster the unique character of the community**

- Work with Borough commissions and committees to evaluate environmental, historic preservation, recreation, arts, beautification, and other initiatives that maintain and enhance our community and support the Master Plan.
- Evaluate efforts to preserve and protect the Borough's tree canopy, lakes, woodlands, historic designations, and community spirit.

### **Openness & Responsiveness:**

**Inform and engage the community**

- Support continued improvement of communications with residents, schools, community organizations, local businesses, county officials, and neighboring communities to foster strong relationships and information sharing.
- Evaluate methods to understand resident priorities, e.g., a solid waste (garbage disposal and recycling) survey in 2022.
- Continue to foster volunteerism, including support for volunteer recruitment, orientation, and recognition.



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
[mstern@mtnlakes.org](mailto:mstern@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext.2006  
F -973-402-5595

To: Mayor Menard, Deputy Mayor Sheikh, Councilmembers Barnett, Happer, Korman,  
Lane and Richter  
Subj: Manager Update  
Date: July 7, 2022

Mayor and Council,

**Mountain Lakes Train Station – Morris County Grant Submission** - The Morris County Historic Preservation Trust Fund Review Board recommended to the County Commissioners full funding of \$24,000 for the Mountain Lakes Train Station Preservation Plan project. The Commissioners accepted the recommendation and approved the grant at their July 13, 2022 meeting.

**Additional State Aid Received** – The Borough recently received \$21,768 in Municipal Relief Fund Aid. As per state guidance, the funds will be placed in a reserve account to be credited as income in the 2023 budget. Our understanding is this is a one-time grant, not expected to be repeated in future years.

**Sunset Dam** – I have been advised by the engineer responsible for the Sunset Lake dam project that he believes the project can still move forward late this year. I will keep you updated if there are any changes.

**Marriage License Fee Waiver** – NJ Department of Community Affairs (DCA) has advised that from July 1<sup>st</sup> thru June 30, 2023, the fee for Marriage Licenses is being waived. DCA will reimburse municipalities the \$3 fee that is typically retained for each application.

**Mountain Lakes Day – Resident Concerns** – Several emails were received concerning the appropriateness of two vendors attending this year's event. I will be meeting with those involved in the planning and execution of the event to discuss ways to improve future events. I will also be talking with our Borough Attorney on what, if any, rules should be established for future events. I will report back to you once these meetings have taken place.

Feel free to reach out with any questions or concerns.

**Mitchell**



## RESOLUTION AND ORDINANCE REVIEW FOR THE JULY 25, 2022 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

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### ***RESOLUTIONS***

**R134-22, RESOLUTION AUTHORIZING THE BOROUGH OF MOUNTAIN LAKES TO APPLY FOR A NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS GRANT TO SUPPORT THE MOUNTAIN LAKES VOLUNTEER FIRE DEPARTMENT THROUGH THE PURCHASE OF FIRE PROTECTION, CLEANING AND SANITIZATION EQUIPMENT** – this resolution authorizes the Borough to apply for a grant for approximately \$74,161.80 for the purchase of Fire Fighter Personal Protective Equipment. The grant, if awarded, will cover the total cost of the purchase.

**R135-22, AUTHORIZING SUBMISSION OF A HIGHLANDS INITIAL GRANT APPLICATION** – this resolution authorizes the Borough to submit a Highlands Initial Assessment Grant Application to the Highlands Council. The grant will allow the Borough to engage the Highlands Council's professionals to assess the requirements and benefits of Plan Conformance. The grant would cover the total cost of the assessment.

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### ***ORDINANCES TO INTRODUCE***

None.

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### ***ORDINANCES TO ADOPT***

None.

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 133-22**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated July 25, 2022 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

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**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on July 25, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 07/25/2022 For bills from 06/24/2022 to 07/21/2022

Check#	Vendor	Description	Payment	Check Total
20649	124 - AC DAUGHTRY, INC.	PO 25370 DPW - CENTRAL STATION MONITORING - QTR 3	180.72	
20650	219 - ACCESS	PO 25370 DPW - CENTRAL STATION MONITORING - QTR 3	64.95	245.67
20651	2426 - AGL WELDING SUPPLY CO.	PO 25084 2022 ARCHIVE SERVICES - CUST# 156NFY0479	1,317.70	1,317.70
20652	3997 - ALEX GOTTHELF	PO 25394 DPW - EQUIPMENT & TOOLS - BLANKET	175.79	175.79
20653	196 - ALLIED OIL	PO 25520 REIMBURSEMENT	50.00	50.00
		PO 25266 DPW - UNLEADED FUEL - BLANKET	5,799.80	
		PO 25553 DPW - UNLEADED FUEL - BLANKET	6,505.54	12,305.34
20654	189 - ANCHOR ACE HARDWARE	PO 24615 POLICE - SUPPLIES - BLANKET 2022	42.35	42.35
20655	102 - ANDERSON & DENZLER ASSOC., INC	PO 25461 MAY 2022 PROFESSIONAL SERVICES	2,691.80	
		PO 25461 MAY 2022 PROFESSIONAL SERVICES	1,558.80	
		PO 25461 MAY 2022 PROFESSIONAL SERVICES	173.20	
		PO 25461 MAY 2022 PROFESSIONAL SERVICES	1,226.20	5,650.00
20656	3571 - ANN PURCELL - PETTY CASH	PO 25458 JULY 2022 - REIMBURSE PETTY CASH	37.16	37.16
20657	4163 - APPRAISAL SYSTEMS, INC.	PO 25216 2022 PROFESSIONAL SERVICE FOR REASSESSME	5,100.00	5,100.00
20658	3973 - ARCARI & IOVINO ARCHITECTS, PC	PO 23185 BORO HALL: CONSTRUCTION ADMINISTRATION P	1,462.50	1,462.50
20659	372 - BEN SHAFFER RECREATION, INC	PO 25233 PARKS & RECREATION - MAINTENANCE	2,208.50	2,208.50
20660	3103 - BENEFIT ANALYSIS, INC.	PO 25177 2022 FLEXIBLE SPENDING ACCOUNTS - BLANKE	225.00	225.00
20661	272 - BERGEN COUNTY FIRE ACADEMY	PO 25529 FIRE: TRAINING	1,580.00	1,580.00
20662	3946 - BILL ALBERGO	PO 25495 MEMORIAL DAY REIMBURSEMENT	38.76	38.76
20663	3828 - BOROUGH OF MADISON	PO 25534 IT BILLING FOR APRIL, MAY, & JUNE 2022	3,799.24	3,799.24
20664	542 - CAIN & SONS FIRE EQUIPMENT, INC	PO 25411 FIRE DEPT: FIRE EXTINGUISHER SERVICE	226.00	226.00
20665	2147 - CCTMO LLC	PO 25485 JULY 2022 - CELL TOWER REIMBURSEMENT CRO	1,941.55	1,941.55
20666	3411 - CENTRAL POLY-BAG CORP	PO 25362 DPW - CUSTODIAL SUPPLIES	1,850.00	1,850.00
20667	445 - CERBO'S PARSIPPANY GREENHOUSES, INC	PO 25377 Tree watering bags @ \$20.99 each - 6/1	629.70	629.70
20668	4090 - CLEAN MAT SERVICES, LLC	PO 25493 FLOOR MATS / DPW - JULY - DEC 2022 BLANK	93.17	93.17
20669	1481 - CORE & MAIN, LP	PO 24354 FURNISH & INSTALL WATER METERS - RESO# 1	10,530.00	
		PO 24670 WATER DEPARTMENT - EQUIPMENT - BLANKET	371.04	10,901.04
20670	519 - COUGAR PRESS	PO 25367 POLICE: BUSINESS CARDS	85.00	85.00
20671	2971 - DIRECT ENERGY BUSINESS	PO 25551 ACCT#: 614054 - 936656 - JUNE 2022	2.42	2.42
20672	639 - DIXON BROTHERS, INC	PO 25271 DPW - DIESEL FUEL - BLANKET	1,026.22	1,026.22
20673	4307 - E & G EXTERMINATORS, INC	PO 24930 RECREATION - PEST CONTROL	150.00	
		PO 25545 RECREATION - PEST CONTROL	125.00	275.00
20674	4004 - FBINAA	PO 25532 POLICE: 2022 Annual Training Conference	475.00	475.00
20675	4125 - FELDMAN BROTHERS ELECTRICAL SUPPLY CO.,	PO 24266 BH RENO: ELECTRICAL - BLANKET	1,998.01	
		PO 25494 BH: RENO - ELECTRICAL SUPPLIES	471.38	
		PO 25496 BH: RENOVATIONS - ELECTRICAL SUPPLIES BL	1,633.39	4,102.78
20676	4262 - FELDMAN LUMBER - US LBM, LLC	PO 25432 BH: BORO HALL LUMBER SUPPLIES	3,776.64	3,776.64
20677	1170 - FERGUSON ENTERPRISES #501	PO 25488 BH: RENOVATIONS - HVAC	182.00	182.00
20678	2517 - FFI FIREFIGHTER ONE, LLC	PO 25478 FIRE DEPT: ANNUAL MAINTENANCE	3,090.00	
		PO 25501 FIRE DEPT: REPAIRS	97.50	3,187.50
20679	753 - FIRE FIGHTERS EQUIPMENT CO.	PO 25435 DPW - BUILDING MAINTENANCE	979.00	979.00
20680	769 - FOREST LUMBER	PO 25531 STREETS & ROADS - CURB REPAIRS - BLANKET	359.96	359.96
20681	653 - GANNET NEW JERSEY NEWSPAPERS	PO 25159 CLERK - 2022 ADVERTISING - BLANKET	187.10	
		PO 25324 PLANNING/ZONING - 2022 ADVERTISING - BLA	53.04	
		PO 25475 BH RENO: NOTICE TO BIDDER FOR BORO HALL	189.34	429.48
20682	876 - GARDEN STATE LABORATORIES, INC	PO 25112 WATER DEPARTMENT - WATER TESTING - BLANK	2,874.00	2,874.00
20683	4305 - GASGO, INC	PO 25519 POLICE: FUEL	59.50	59.50
20684	826 - GENERAL PLUMBING SUPPLY, INC	PO 25290 BH: RENOVATION	11,712.33	
		PO 25351 BH: RENOVATIONS/PLUMBING	1,505.62	
		PO 25472 BH: PLUMBING SUPPLIES	1,437.16	
		PO 25513 BH: RENOVATIONS - PLUMBING SUPPLIES BLAN	1,437.16	16,092.27
20685	3991 - GRM INFORMATION MANAGEMENT SERVICES	PO 25188 2022 ARCHIVE STORAGE - BLANKET- 2-4 QTR	448.76	448.76
20686	152 - HD SUPPLY CONST & INDUST- WHITECAP	PO 25500 BH: RENOVATIONS	751.00	751.00
20687	4054 - HENDERSON PRODUCTS, INC.	PO 25434 S & R - SNOW REMOVAL	785.61	785.61
20688	4188 - HERC RENTALS, INC.	PO 24478 BH: RENTAL EQUIP.	366.00	
		PO 25487 BH: RENOVATIONS - RENTAL EQUIP	2,811.00	3,177.00
20689	2740 - HILTI, INC.	PO 25449 BH: MISCELLANEOUS SUPPLIES	2,038.57	2,038.57
20690	911 - HOME DEPOT CREDIT SERVICES	PO 25172 DPW / WATER DEPT / RECREATION - BLANKET	147.57	
		PO 25172 DPW / WATER DEPT / RECREATION - BLANKET	119.00	
		PO 25361 RECREATION - FOURTH OF JULY FIREWORKS	842.69	
		PO 25521 BH: RENOVATIONS - SUPPLIES	322.55	1,431.81
20691	935 - HUB LAKES TREASURER	PO 25424 2022 HUBS LAKES LEAGUE	1,477.00	1,477.00
20692	4209 - HUNTER CARRIER SERVICES	PO 25546 ADMIN: 2022 INTERIM PHONES - ACCT BOML-	977.01	977.01
20693	4336 - INSTANTCARD	PO 25499 POLICE: ID BADGES - BLANKET	195.00	195.00
20694	3306 - INTERSTATE BATTERY OF NJ DIST #4573	PO 25071 WATER DEPT - WELL MAINTENANCE / DPW - VE	303.14	
		PO 25448 WATER DEPARTMENT - VEHICLE REPAIRS	176.57	479.71
20695	1072 - JACK DOHENY COMPANIES, INC.	PO 25062 STREETS & ROADS - EQUIPMENT REPAIR	4,499.44	4,499.44
20696	4234 - JAG CAR WASH HOLDINGS, LLC	PO 24563 POLICE: 2022 CAR WASHES - BLANKET	210.00	210.00
20697	3532 - JANET HORST	PO 25450 REIMBURSEMENT	100.00	100.00

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Check#	Vendor	Description	Payment	Check Total
20698	633 - JASON DIMICK	PO 25498 POLICE: REIMBURSEMENT	322.68	322.68
20699	859 - JCP&L	PO 25462 ACCT#100 141 241 693 BILL PRD: 5/24 - 6/	51.35	
		PO 25463 ACCT#100 145 670 5333 / BILL PRD: Apr 22	111.08	
		PO 25465 M/A #200 000 020 764: BILL DATE: JUNE 10	226.71	
		PO 25479 MAST ACCT#200 000 054 011/ BILL DATE: JU	12.10	
		PO 25480 MASTER ACCT# 200 000 569 000 - JUNE 24,	3,770.70	
		PO 25481 ACCT#100 075 505 725 - BILL PRD: 5/24 -	4.09	4,176.03
20700	859 - JCP&L	PO 25482 ACCT#100 050 702 156 - BILL PRD: 5/27 -	5.87	
		PO 25540 M/A #200 000 020 764: BILL DATE: JULY 13	323.59	
		PO 25541 ACCT#100 076 421 971/ BILL PRD: 6/08 - 7	47.52	
		PO 25559 MASTER ACCT#200 000 574 000/ BILL DATE:	68.94	445.92
20701	859 - JCP&L	PO 25560 M/A #200 000 054 011/ BILL DATE: JULY 8,	626.59	626.59
20702	3789 - JPMONZO, MUNICIPAL CONSULTING LLC.	PO 25460 FINANCE: DEBT MANAGEMENT WEBINAR	50.00	50.00
20703	1090 - KENVIL POWER MOWER	PO 25072 DPW - EQUIPMENT REPAIR - BLANKET	2.90	2.90
20704	2436 - LAKELAND AUTO PARTS	PO 25427 DPW - VEHICLE OIL	683.94	683.94
20705	3093 - LEXIPOL	PO 25422 POLICE: NJSACOP ACCREDITATION MAINTENANC	10,000.00	10,000.00
20706	4330 - MARGARET NG	PO 25456 ML DAY - REIMBURSEMENT	179.00	179.00
20707	2407 - MAS MODERN MARKETING	PO 25510 POLICE: GLOVES AND BRACELETS	1,020.46	1,020.46
20708	2790 - MC PUBLIC SAFETY TRAINING ACADEMY	PO 25349 FIRE DEPT: TRAINING	100.00	100.00
20709	3167 - MORRIS COUNTY MUNICIPAL	PO 25503 FY2022 3RD INSTALLMENT	4,392.30	
		PO 25503 FY2022 3RD INSTALLMENT	3,843.26	
		PO 25503 FY2022 3RD INSTALLMENT	46,668.44	54,904.00
20710	2534 - MORRIS COUNTY OVERHEAD DOOR COMPANY	PO 25437 DPW / WATER DEPT. - GARAGE DOOR REPAIR	183.75	
		PO 25437 DPW / WATER DEPT. - GARAGE DOOR REPAIR	183.75	367.50
20711	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 25223 SOLID WASTE DISPOSAL - BLANKET	12,776.65	12,776.65
20712	3363 - MOUNTAIN LAKES BOARD OF EDUCATION	PO 25438 2022 ELECTION DAY FOOD	377.80	377.80
20713	4196 - MOUNTAIN LAKES REALTY, LLC	PO 24833 BH: LEASE PAYMENTS FOR TEMP BORO HALL	2,500.00	2,500.00
20714	1371 - MTN. LAKES BOARD OF EDUCATION	PO 25552 AUG 2022 MTN LAKES SCHOOL DISTRICT GENER	2,474,005.00	2,474,005.00
20715	1394 - MTN. LAKES PUBLIC LIBRARY	PO 25090 JUNE - DEC 2022 MTN LAKES PUBLIC LIBRAR	26,004.25	26,004.25
20716	1472 - MURPHY MCKEON P.C.	PO 25106 2022 LEGAL/ RETAINER FEES - BLANKET	4,166.66	
		PO 25533 JUNE 2022 LEGAL SERVICES - TAX APPEALS &	930.00	5,096.66
20717	2397 - NAPA AUTO PARTS	PO 25419 DPW - DEPARTMENT SUPPLIES	167.76	
		PO 25420 POLICE: VEHICLE REPAIR	207.58	375.34
20718	4235 - NET2PHONE, INC.	PO 24656 2022 DEDICATED EFAX LINE - ACCT# 954962	32.67	32.67
20719	1553 - NEW JERSEY NATURAL GAS	PO 25543 JUN-JUL 2022 SERVICE	933.00	
		PO 25556 JUN-JULY 2022 SERVICE	42.00	975.00
20720	1522 - NISIVOCIA & COMPANY LLP	PO 25459 FINANCE: 2021 ANNUAL AUDIT	7,466.75	
		PO 25459 FINANCE: 2021 ANNUAL AUDIT	14,933.50	
		PO 25459 FINANCE: 2021 ANNUAL AUDIT	7,466.75	29,867.00
20721	3415 - NJ CRIMINAL INTERDICTION LLC	PO 25015 POLICE: TRAINING	225.00	225.00
20722	1533 - NJ DEPT OF COMMUNITY AFFAIRS	PO 25466 2022 2ND QTR DCA STATE PERMIT SURCHARGE	2,022.00	2,022.00
20723	1559 - NJ STATE ASSOC. OF CHIEFS OF POLICE	PO 25505 POLICE: CONFERENCE	405.00	405.00
20724	3683 - NJMMA	PO 25243 NJMMA FALL CONFERENCE	300.00	300.00
20725	1754 - NORTHEAST COMMUNICATIONS, INC.	PO 24962 FIRE DEPT: INCIDENT COMMAND VEHICLE	8,100.00	
		PO 25227 FIRE DEPT: COMMAND BOX	3,825.00	
		PO 25383 FIRE DEPT: OUTFITTING - COMMAND VEHICLE	279.00	
		PO 25383 FIRE DEPT: OUTFITTING - COMMAND VEHICLE	1,570.00	13,774.00
20726	4194 - OLDE TOWNE DELI	PO 24732 WATER DEPARTMENT - MEALS - BLANKET	68.60	68.60
20727	2727 - ONE CALL CONCEPTS, INC.	PO 24705 ACCT# 12-BML / 2022 JAN - DEC BLANKET	107.60	107.60
20728	2968 - OPTIMUM	PO 24602 DPW: 2022 INTERNET SERVICES ACCT# 07876-	161.73	161.73
20729	2968 - OPTIMUM	PO 24603 DPW: 2022 CABLE BOXES ACCT# 07876-414565	11.74	11.74
20730	3173 - OPTIMUM	PO 24706 FIRE: ACCT# 07876-603439-01-8 CABLE - 20	23.48	23.48
20731	4213 - OPTIMUM	PO 25085 2022 BORO (TEMP SPACE) INTERNET SVCS. AC	171.23	171.23
20732	3659 - OPTIMUM	PO 25158 2022 BORO TRAILER INTERNET SERVICES ACCT	161.48	161.48
20733	1628 - PAINTEN' PLACE	PO 25381 RECREATION - FOURTH OF JULY	864.90	864.90
20734	4332 - PARTY TIME RENTAL, INC	PO 25457 2022 ML DAY - RIDES	4,150.00	4,150.00
20735	1671 - POLICE&FIREMANS RETIREMENT SYSTEM	PO 25469 2021 RETROACTIVE SALARY INCREASES	722.53	722.53
20736	2669 - POSTMASTER	PO 25557 WATER DEPARTMENT - POSTAGE FEES 2022	600.00	
		PO 25557 WATER DEPARTMENT - POSTAGE FEES 2022	600.00	1,200.00
20737	3195 - POWER DMS	PO 25525 POLICE: COMPUTER SOFTWARE	305.83	305.83
20738	3466 - PUBLIC EMPLOYEES' RETIREMENT SYSTEM	PO 25470 2021 RETROACTIVE SALARY INCREASES	714.17	714.17
20739	3890 - RDC DESIGN GROUP, LLC	PO 25477 2022 CONTRACT AGREEMENT - WEB MAINTENANC	3,060.00	3,060.00
20740	1734 - READYREFRESH BY NESTLE	PO 25558 ACCT# 0016496903 - 2022 BLANKET-2 (6 MO	203.00	203.00
20741	3990 - RICH TREE SERVICE, INC.	PO 25224 SHADE TREE - REMOVAL	3,962.50	3,962.50
20742	3695 - RT 23 PATIO & MASON CENTER, LLC	PO 22891 BH: FOUNDATIONS WALLS/LOWER - BLANKET	246.00	
		PO 25400 DRAINS, PIPES, CATCHBASINS	396.00	642.00
20743	1824 - RUTGERS, THE STATE UNIVERSITY	PO 25267 DPW - TRAINING & DEVELOPMENT - FINANCIAL	1,612.00	1,612.00
20744	285 - SHAWN BENNETT	PO 25504 POLICE: REIMBURSEMENT	822.82	822.82

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 07/25/2022 For bills from 06/24/2022 to 07/21/2022

Check#	Vendor	Description	Payment	Check Total
20745	1948 - SHEAFFER SUPPLY, INC.	PO 25410 BH: RENOVATIONS - SUPPLIES - BLANKET	662.28	662.28
20746	1994 - SHERWIN-WILLIAMS COMPANY	PO 25444 BH RENO: SUPPLIES - BLANKET	92.16	92.16
20747	2470 - SKYLANDS AREA FIRE EQUIP & TRAINING	PO 25421 FIRE DEPT: PPE	950.00	950.00
20748	114 - SOLITUDE LAKE MANAGEMENT	PO 25105 2022 LAKE MANAGEMENT - BLANKET - CUST# M	6,896.00	6,896.00
20749	4329 - SPIOTTI & ASSOCIATES P.C.	PO 25436 2018, 2019 & 2020 APPEAL REFUND FOR MTN.	65,351.00	65,351.00
20750	3944 - STEVEN M. GLUCK	PO 25492 2022 NJ Building Safety Conference	438.38	438.38
20751	1943 - STRUCTURAL STONE CO., INC.	PO 25486 BH: RENOVATIONS	434.50	434.50
20752	1981 - SUBURBAN DISPOSAL, INC	PO 25232 SOLID WASTE / RECYCLING COLLECTION - 20	37,159.99	37,159.99
20753	2961 - SYN-TECH SYSTEMS, INC	PO 25148 DPW - TRAINING/ DEVELOPMENT - BLANKET	134.00	134.00
20754	3861 - SYNCE/AMAZON	PO 25385 ADMIN: ORDER# 112-8916108-0836260	354.99	
		PO 25407 BH: ORDER#	24.80	
		PO 25428 BH: ORDER# 112-6331696-4734669	405.97	
		PO 25433 RECREATION: ORDER# 112-5072640-3221836	369.00	
		PO 25451 POLICE: ORDER# 112-4767617-4035434	21.88	
		PO 25454 SUMMER REC: ORDER# 112-7628660-0557829	77.40	1,254.04
20755	4152 - TARGETSOLUTIONS LEARNING, LLC	PO 25497 POLICE: MANAGMENT SOFTWARE	1,024.00	1,024.00
20756	603 - TOWNSHIP OF DENVILLE	PO 25547 3Q22 PROPERTY TAXES - TOWPATH	1,154.06	1,154.06
20757	603 - TOWNSHIP OF DENVILLE	PO 25550 UCC CONFLICT APPLICATION REIMBURSEMENT	2,950.00	2,950.00
20758	4191 - TRANSUNION RISK & ALTERNATIVE	PO 24621 POLICE: 2022 SUBSCRIPTION ACCT. ID: 3645	75.00	75.00
20759	2079 - TREASURER, STATE OF NEW JERSEY	PO 25468 APRIL - JUNE 2022 MARRIAGE LICENSE FEES	125.00	125.00
20760	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 25245 2022 SEWER MAINTENANCE CHARGES - BLANKET	39,416.67	39,416.67
20761	2115 - U.S. DEPT. OF AGRICULTURE	PO 25508 APHIS - GOOSE MANAGEMENT - CUST# 6001777	2,687.38	2,687.38
20762	4069 - UNITED BUSINESS SYSTEMS	PO 25509 CANON COPIERS - 2nd QTR 2022 - PRINTING	873.58	873.58
20763	1062 - UNITED SITE SERVICES	PO 25250 APR - DEC 2022 PORTA JOHNS - CUST ID# 14	1,051.55	
		PO 25327 BH: PORTAJOHNS / TEMP FENCING - BLANKET S	125.00	1,176.55
20764	2749 - VERIZON	PO 25086 2022 INTERNET SVC: A/C# 853-478-043-0001	52.33	
		PO 25086 2022 INTERNET SVC: A/C# 853-478-043-0001	37.33	
		PO 25086 2022 INTERNET SVC: A/C# 853-478-043-0001	37.33	126.99
20765	2135 - VERIZON WIRELESS	PO 25527 ACCT# 882388054-00001 / JUN 05 - JUL 04	1,348.70	1,348.70
20766	4177 - WEINER LAW GROUP, LLP	PO 25564 JUNE 2022 PROFESSIONAL SERVICES - PB	600.00	600.00
20767	4225 - WILLIAMS SCOTSMAN, INC	PO 24661 BH: RENOVATIONS - 2022 TRAILER RENTAL -	224.00	224.00
TOTAL				2,926,092.43

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES			2,950.00	
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	2,962.68			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	564.90			
01-201-20-130-020	FINANCE - OTHER EXPENSES	50.00			
01-201-20-135-020	ANNUAL AUDIT	14,933.50			
01-201-20-140-020	COMPUTER SERVICES	6,560.84			
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	5,100.00			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	5,096.66			
01-201-20-165-020	ENGINEERING SERVICES	1,226.20			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	600.00			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	53.04			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	438.38			
01-201-23-210-020	INSURANCE - LIABILITY	24,884.42			
01-201-23-215-020	WORKERS COMPENSATION	21,784.02			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	225.00			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	16,166.17			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	3,255.98			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	10,899.59			
01-201-26-300-020	SHADE TREE COMMISSION - O/E	4,592.20			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	49,562.69			
01-201-26-306-020	Recycling Tax	373.95			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	1,270.02			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	4,284.66			
01-201-27-335-020	ENVIRONMENTAL COMM - OTHER EXP	7.38			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	7,880.99			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	13,118.43			
01-201-29-390-020	AID TO PUBLIC LIBRARY	26,004.25			
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	38.76			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	1,408.90			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	3,770.70			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-31-437-020	NATURAL GAS	977.42			
01-201-31-440-020	TELECOMMUNICATIONS	2,282.36			
01-201-31-447-020	PETROLEUM PRODUCTS	13,391.06			
01-201-36-475-000	PFRS - CONTRIBUTION	22.53			
01-203-28-370-020	(2021) PARKS & PLAYGROUNDS OTHER EXP.		229.00		
01-203-36-471-020	(2021) PERS		714.17		
01-203-36-475-000	(2021) PFRS - CONTRIBUTION		700.00		
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			2,474,005.00	
01-260-05-100	DUE TO CLEARING			0.00	2,791,825.40
01-275-55-000-000	RESERVE FOR TAX APPEALS			65,351.00	
01-290-55-000-001	DUE TO NJ - DCA TRAINING FEES			2,022.00	
01-290-55-000-002	DUE TO NJ - MARRIAGE LIC. FEES			125.00	
01-290-55-000-005	T-MOBILE DUE TO CROWN CASTLE			1,941.55	
<b>TOTALS FOR</b>	<b>Current Fund</b>	<b>243,787.68</b>	<b>1,643.17</b>	<b>2,546,394.55</b>	<b>2,791,825.40</b>
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			259.80	
04-215-55-987-000	2020 CAPITAL ORDINANCE 4-20			13,495.00	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			37,855.76	
04-215-55-991-000	2021 CAPTIAL ORDINANCE 10-21			10,616.60	
04-215-55-992-000	2022 CAPITAL ORDINANCE 2-22			1,299.00	
04-260-05-100	DUE TO CLEARING			0.00	63,526.16
<b>TOTALS FOR</b>	<b>General Capital</b>	<b>0.00</b>	<b>0.00</b>	<b>63,526.16</b>	<b>63,526.16</b>
05-201-55-520-520	Water Operating - Other Expenses	19,134.72			
05-260-05-100	DUE TO CLEARING			0.00	19,134.72
<b>TOTALS FOR</b>	<b>Water Operating</b>	<b>19,134.72</b>	<b>0.00</b>	<b>0.00</b>	<b>19,134.72</b>
07-201-55-520-520	Sewer Operating - Other Expenses	51,606.15			
07-260-05-100	DUE TO CLEARING			0.00	51,606.15
<b>TOTALS FOR</b>	<b>Sewer Operating</b>	<b>51,606.15</b>	<b>0.00</b>	<b>0.00</b>	<b>51,606.15</b>

Total to be paid from Fund 01 Current Fund 2,791,825.40  
 Total to be paid from Fund 04 General Capital 63,526.16  
 Total to be paid from Fund 05 Water Operating 19,134.72  
 Total to be paid from Fund 07 Sewer Operating 51,606.15  
 =====  
 2,926,092.43



## Checks Previously Disbursed

20646	KANSAS STATE BANK	PO# 25442	Two 2022 Ford Explorer Police Vehi	24,336.47	6/28/2022
20648	STATE OF NJ - PWT DIVISION OF TAXAT	PO# 25544	STATE OF NJ - PUBLIC COMMUNITY WAT	430.56	7/20/2022

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24,767.03

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund		2,791,825.40	<b>2,791,825.40</b>
Fund 04 General Capital		63,526.16	<b>63,526.16</b>
Fund 05 Water Operating	430.56	19,134.72	<b>19,565.28</b>
Fund 07 Sewer Operating		51,606.15	<b>51,606.15</b>
Fund 19 Police Outside Detail Trust	24,336.47		<b>24,336.47</b>

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
	BILLS LIST TOTALS	24,767.03	2,926,092.43	2,950,859.46	

**List of Bills - (1210101001001) PAYROLL AGENCY-CASH-PROVIDENT BANK****Payroll Agency Account**

Meeting Date: 07/25/2022 For bills from 06/24/2022 to 07/21/2022

Check#	Vendor	Description	Payment	Check Total
5038	1392 - MTN. LAKES POLICE ASSOCIATION	PO 25473 2ND QTR POLICE UNION DUES	780.00	780.00
5039	4337 - SAM TRIMBLE	PO 25507 PENSION REIMBURSEMENT	200.00	200.00
TOTAL				980.00

**Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
12-101-01-001-001	PAYROLL AGENCY-CASH-PROVIDENT BANK			0.00	980.00
12-200-00-000-700	PFRS WITHHOLDING			200.00	
12-200-00-000-800	POLICE UNION DUES			780.00	
TOTALS FOR	Payroll Agency Account	0.00	0.00	980.00	980.00

Total to be paid from Fund 12 Payroll Agency Account

980.00

980.00



# **List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow**

Meeting Date: 07/25/2022 For bills from 06/24/2022 to 07/21/2022

Check#	Vendor	Description	Payment	Check Total
5293	102 - ANDERSON & DENZLER ASSOC., INC	PO 25430 MAY 2022 PROFESSIONAL SERVICES - ESCROW	1,136.00	1,136.00
5294	3571 - ANN PURCELL - PETTY CASH	PO 25458 JULY 2022 - REIMBURSE PETTY CASH	11.65	11.65
5295	4169 - BURGIS ASSOCIATES, INC.	PO 25431 APRIL 2022 PROFESSIONAL SERVICES - ESCRO	1,050.00	
		PO 25506 MAY 2022 PROFESSIONAL SERVICES - ESCROW	105.00	1,155.00
5296	4338 - CASSANDRA KIELY	PO 25526 RETURN OF ESCROW FUNDS - PERMIT 20-293	15,796.85	15,796.85
5297	4281 - JOHN MAIONE	PO 25439 ESCROW REFUND	1,680.00	1,680.00
5298	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 25563 JUNE PROFESSIONAL SERVICES - ESCROW	80.00	80.00
5299	4177 - WEINER LAW GROUP, LLP	PO 25565 JUNE 2022 PROFESSIONAL SERVICES - ESCROW	127.50	127.50
TOTAL				19,987.00

## **Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	19,987.00
17-500-00-091-310	PULTE GROUP - ENCLAVE SITE INSPEC. FEE			179.80	
17-500-00-091-317	JOHN A. MAIONE ENTERPRISES, INC.			1,680.00	
17-500-00-091-319	HIGHVIEW HOMES LLC			1,516.65	
17-500-00-091-322	BLUE 701, LLC			127.50	
17-500-00-091-400	CASSANDRA KIELY - BLDG - TCO			15,796.85	
17-500-00-091-402	THE CRAIG SCHOOL			686.20	
TOTALS FOR	Developer's Escrow	0.00	0.00	19,987.00	19,987.00

Total to be paid from Fund 17 Developer's Escrow

19,987.00

19,987.00

**List of Bills - (3310101001001) CASH - RECREATION****Recreation Trust**

Meeting Date: 07/25/2022 For bills from 06/24/2022 to 07/21/2022

Check#	Vendor	Description	Payment	Check Total
5484	4048 - iPLAY AMERICA, LLC	PO 25538 TEEN ADVENTURE TRIP 7/21/22	2,219.40	2,219.40
5485	2611 - MJG PROMOTIONS, LLC	PO 25455 RECREATION: 2022 TSHIRTS	2,306.50	2,306.50
5486	3958 - MORLEY'S MAGIC, LLC	PO 25535 RECREATION: CAMP MAGIC SHOW	299.00	299.00
5487	4331 - NJ SNAKE MAN, LLC	PO 25536 RECREATION: CAMP REPTILE SHOW	670.00	670.00
5488	3861 - SYNCB/AMAZON	PO 25372 REC/JULY4: ORDER# 112-6974893-9701861	108.90	
		PO 25454 SUMMER REC: ORDER# 112-7628660-0557829	136.66	245.56
5489	4322 - VARSITY HUES, LLC	PO 25537 Camper and Counselor TShirts	1,984.00	1,984.00
TOTAL				7,724.46

**Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	7,724.46
33-600-00-090-000	Recreation Trust Reserves			7,724.46	
TOTALS FOR	Recreation Trust	0.00	0.00	7,724.46	7,724.46

Total to be paid from Fund 33 Recreation Trust

7,724.46

7,724.46

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 134-22**

**“RESOLUTION AUTHORIZING THE BOROUGH OF MOUNTAIN LAKES TO APPLY FOR A NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS GRANT TO SUPPORT THE MOUNTAIN LAKES VOLUNTEER FIRE  
DEPARTMENT THROUGH THE PURCHASE OF FIRE PROTECTION, CLEANING, AND SANITIZATION  
EQUIPMENT”**

**WHEREAS**, the Borough of Mountain Lakes desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$74,161.80 to carry out a project to support the Mountain Lakes Volunteer Fire Department through the purchase of fire protection, cleaning, and sanitization equipment.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey:

1. The Borough of Mountain Lakes does hereby authorize the application for such a grant; and
2. The Borough of Mountain Lakes recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Mountain Lakes and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED** that the person whose names, titles, and signatures appears below is authorized to sign the application, and that he or his successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

\_\_\_\_\_  
(signature)

Mitchell Stern, Borough Manager

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on July 25, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

# SKYLANDS AREA FIRE EQUIPMENT & TRAINING LLC

23 Hamburg Turnpike, Unit A  
Riverdale, NJ 07457

Phone: 973-579-3473  
sales@safe-tonline.com

Fax: 973-859-0904  
www.SAFE-Tonline.com



## Quote # 7187

Proposal Date: 6/28/2022

### Bill To:

MOUNTAIN LAKES VOL. FIRE DEPT.  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046-1527  
Attn. Chief Joe Mullaney

### Ship To

MOUNTAIN LAKES VOL. FIRE DEPT.  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046-1527  
Attn. Fire Chief

Rep	Terms	Valid Until	FOB	Contract #	
JG	Due on receipt	11-30-2022	Prepaid	17-Fleet-00809 & 00810	
Qty.	Item	Description	Contract Item #	Unit Price	Total
15	Tails	Morning Pride LTO95IG Tails Bronze	NJMTLK00021	2,088.90	31,333.50
15	Pants	Morning Pride LTO 95IG Pants Bronze	NJMTLK00022	1,439.22	21,588.30
15	HD-NLPR-SQ-B	Particulate Resistant Hoods (NFPA 1971, 2018 Edition)		95.00	1,425.00
		Nomex Lenzing and Prevent Mask Mate Hood - Black			
15	Fire Eagle® Air -1...	Fire Eagle® Air -11 W (Sizes to be determined)		392.00	5,880.00
15	MFA72-G-76W/L	MFA 72 Premium Structural Firefighting Gloves, NFPA 1971-2018. Kangaroo leather glove featuring enhanced 3D design, superior protection and unsurpassed dexterity. Gauntlet L (Sizes to be determined)		124.00	1,860.00
15	541NYC-R-4A	541 NYC-R Class II Harness, NYC Style 44" to 56" Waist (XL)		278.00	4,170.00
15	6WB-2	6" Shield, 2 Line - Wide Body with brass bracket & holes punched (design at order)		65.00	975.00
15	TC003D-NFPA-B	TC-1 NFPA , Paulson ATAC goggle with long strap, RATCHET with 8" BLACK detachable earlaps. Color Black		389.00	5,835.00
15	TLTC400	Flip Down Eye Shield (Sold Separately)		63.00	945.00
1	Freight	Shipping & Handling (Gloves, Shields, Helmets & Harness) not to exceed		150.00	150.00
*** Please note that manufacturers across the industry are experiencing severe raw material shortages resulting in increased lead times. We thank you in advance for your patience and appreciate your understanding *					

### PURCHASE AUTHORIZATION

Please proceed with the order as listed in this Proposal.

The department agrees to the total amount below and shall authorize payment in full upon receipt of the complete order.

**Total** \$74,161.80

Dept. Po/Voucher will be submitted Yes PO# \_\_\_\_\_ No (circle one)

Date: \_\_\_\_\_

Rank: \_\_\_\_\_

Tel. \_\_\_\_\_

Sign: \_\_\_\_\_ Print: \_\_\_\_\_

Email: \_\_\_\_\_



**American Rescue Plan Firefighter Grant Guidelines**  
**Fiscal Year 2022**

**State of New Jersey**  
**Philip D. Murphy, Governor**

**Department of Community Affairs**  
**Lt. Governor Sheila Y. Oliver, Commissioner**

**New Jersey Department of Community Affairs**  
**101 S. Broad Street**  
**Trenton, NJ 08625**  
**P.O. Box 803**  
**ARPFFG@DCA.NJ.GOV**

## **PROGRAM OVERVIEW**

The American Rescue Plan Firefighter Grant (“Firefighter Grant”) is a competitive grant that supports local and regional fire department firefighters by ensuring that they have proper fire protection, cleaning, and sanitization equipment. Ensuring that firefighters are properly protected against the combined threats of the COVID-19 virus and the strain of emergency fire requests is vital given the current stress on communities confronting the pandemic. Access to funding to purchase the appropriate gear, clothing, and equipment is critical for mental and physical health, particularly for those fire departments with limited operating budgets and large numbers of volunteers. Assisting local and regional fire departments in purchasing gear, clothing, and equipment helps address these equity considerations, meeting the needs of communities that have been placed under substantial stress throughout the pandemic. The Firefighter Grant will allocate funds to allow departments to make these needed purchases.

Firefighter Grant funds will be allocated to each grant recipient to help cover costs associated with the purchases of:

- Protective clothing (turnout clothing ensembles, pants, garments, helmets, hoods, gloves, footwear, etc.)
- Cleaning and Advanced Cleaning equipment
- Oxygen equipment;
- PPE; and
- Other fire/virus protection equipment as determined to be appropriate by the Division of Local Government Services (“DLGS”).

The grant review process will prioritize departments with a demonstrated need. Departments that evidence a heightened systemic strain due to COVID-19, and those with existing underserved populations and/or unmet firefighting needs, will be prioritized. All costs must be articulated in the grant budget proposal and approved by DLGS.

## **APPLICANT ELIGIBILITY**

All local and regional fire departments in New Jersey are eligible to apply.

## **PROJECT ELIGIBILITY CRITERIA**

To qualify for Firefighter Grant funding, each eligible applicant must:

- Describe the intended use of grant funding for the purchase of fire gear, clothing, and/or equipment.
- List the key personnel and/or outside consultant that will be managing the grant funds and purchase of equipment.
- Submit a governing body resolution acknowledging and approving any grant application and the proposed plan to use funds for the purchase of approved items.

## **FUNDING AVAILABLE**

Governor Murphy has appropriated \$10 million from the American Rescue Plan State Fiscal Recovery Funds to support the purchase of firefighter equipment during this time of heightened community need. The Division of Local Government Services within the Department of Community Affairs will administer the Grant awards, which may be adjusted or capped based upon applications submitted. A recommended maximum award of \$75,000 shall govern; however, awards in excess of the cap may be authorized if warranted and depending upon program demand. Funding duplication is not permitted and cannot supplant allocated funding from other sources. Priority will be given to departments demonstrating the greatest need.

## **APPLICATION PROCESS**

Applicants must submit applications utilizing the NJDCA SAGE Portal (see requirements below). Each application submitted to DLGS shall include a description of the intended use of grant funding for the purchase of specific gear, clothing, and/or equipment; demonstrate the applicant's

capacity to obtain the necessary items; and list key personnel that will be managing the grant funds, including a grant coordinator, administrator, or other primary contact.

The following forms must be submitted with the American Rescue Plan Firefighter Grant:

- a. Grant Application
- b. Governing Body Resolution
- c. Department Narrative Detailing Need
- d. Detailed Proposed Project Budget
- e. Certification Regarding Debarment and Suspension - Schedule G
- f. Certification Regarding Lobbying - Schedule H

### **APPLICATION REQUIREMENTS**

- a. The maximum grant amount request shall be \$75,000. Fire Departments requesting amounts in excess of \$75,000 shall identify and justify the excess amount in the narrative section of the application.
- b. Applicants are required to submit the following information:
  1. Number of fire calls for calendar years 2020, 2021 and 2022 (through May).  
\*\*(As reported in the NFIRS – if used)
  2. Number of “Active” firefighters for calendar years 2020, 2021 and 2022 (through May).
  3. Population Served.
  4. Evidence of a heightened systemic strain due to COVID-19, existence of serving underserved populations, and/or unmet firefighting needs.
  5. Local Match (if no local match, describe why).

**\*\*Note:** For volunteer fire companies, do not include “Exempt” members.



## **NJDCA SAGE PORTAL**

All applications must be submitted through the NJDCA SAGE Portal located at:  
<https://dcasage.intelligrants.com/portal.asp>.

For municipal and volunteer fire departments, applications are to be filed through your municipality.

For regional or independent fire departments, the stand-alone agency or fire district must be registered in SAGE and set up an "Agency Profile." The SAGE Agency User Manual can be located at: <https://www.nj.gov/dca/dlgs/programs/arpffg.shtml>.

**\*\*All applicants are to ensure that their SAGE Agency information contains up-to-date information including all email contacts of personnel responsible for administering the grant.**

## **NJSTART E-PROCUREMENT SYSTEM**

Applicants who do not have a NJ State-issued Vendor ID number are required to register in the NJSTART E-Procurement system located at: <https://www.njstart.gov/bsol/> and provide banking information for electronic receipt of grant funds. For assistance please contact:  
[njstartagency.support@treas.nj.gov](mailto:njstartagency.support@treas.nj.gov).

**\*\*The NJ State-issued Vendor ID number is required to be on your SAGE Agency Profile.**

## **SUBMISSION DEADLINE**

DLGS must be in receipt of one electronic copy of the completed application in SAGE by 5:00 P.M. EST on August 13, 2022 for the applicant(s) to be eligible for grant funding.

Incomplete applications will not be considered for funding. Applications not submitted on or before 5:00 P.M. on August 13, 2022 will be rejected.

## **GRANT REVIEW AND SELECTION PROCESS**

DLGS will evaluate all applications. Grant applications will be ranked by community and financial need, feasibility, local unit match commitment, and scope of impact. DLGS will review grant applications and notify applicants of grant awards on or about October 1, 2022.

Grant application decisions are final and not subject to appeal.

## **APPLICATION SCORING CRITERIA**

Applications will be scored based on the following criteria, on a scale of 100 points:

1. Scope of Department Need (50).
  - a. Demonstrated need for equipment.
  - b. Number of service calls.
  - c. Number of active firefighters.
  - d. Population of service area.
2. COVID-19 Impact on Department/Area (40).
  - a. Unique impacts of the virus on the firehouse and/or its personnel.
  - b. Local impact of COVID-19 as it relates to fire department activities/response.
3. Demonstration of Applicant Commitment to Protecting Firefighters (10).
  - a. Local match.
  - b. Other grants for this purpose or other firefighting projects.

### **Bonus Points: (10)**

Applicants may be awarded up to 10 additional bonus points by uploading copies of their Service Call Summary Reports extracted from their National Fire Incident Reporting System (NFIRS) for years 2020, 2021 and 2022 (through May) with your grant application.

- Funds will be awarded to grantees only if they are in good standing and in compliance with all program, statutory, and regulatory requirements.
- Recipients must use funds awarded to support costs associated with the authorized project eligibility requirements.

## **GRANT FUNDING PROCESS**

All awards are subject to the continuing availability of appropriated funds.

Upon completion of grant review and award notification, DLGS will enter into an agreement with applicants approved for funding. The grant agreement execution process is also administered in NJDCA SAGE. Following execution of the agreement, the grantee can seek reimbursement of eligible costs, provided that all award conditions have been satisfied.

Grantees shall maintain and retain accounting and other grant-related records and information for the duration of the project funded by the grant, as required by applicable state and local laws and regulations, for no less than two (2) calendar years.

Such records shall be subject to examination, audit, and inspection by DLGS and/or any other federal, state, or local agency that has jurisdictional authority.

DLGS reserves the right to rescind or reclaim funds, withhold future grant funding, and/or disqualify a grantee from participating in future grant awards if any condition of the grant program is unmet, including if grant funds received by the grantee are not properly accounted for, or if the grantee fails to meet reporting or certification requirements.

Following execution of the agreement, the grantee is permitted to move funds between authorized categories within these guidelines for eligible items without requesting prior approval from the DLGS.

## **REIMBURSEMENT PROCESS**

Firefighter Grants are reimbursement-based. There will be no advance payment or drawdown of grant funds. Eligible costs are reimbursed to the grantee upon submission of evidence of payment by the grantee.

Requests for payment must be made through the NJDCA SAGE portal by submitting a Financial Status Report (FSR), Expense Report, Payment Voucher, and Final Project Progress Report. The recipient must also attach copies of fully executed purchase orders and copies of cancelled checks (both sides) documenting the expenditure of funds for which reimbursement is sought. Requests for reimbursement can be submitted at any time but must be not less than once every six months.

Funding for reimbursement requests received more than two (2) months after the close of the fiscal year during which the costs were incurred cannot be guaranteed.

Payment will be made via electronic transfer of funds to the account and financial institution identified by the grantee in NJDCA SAGE.

### **GRANT CLOSEOUT PROCESS**

At the conclusion of the approved project period, which may coincide with the date upon which the grantee requests final payment, the recipients must submit a final report documenting that all administrative responsibilities and activities required under the grant agreement have been satisfactorily completed.

### **ASSISTANCE**

Applicants may contact Laurie Ann Doyle at (609) 292-4132 to discuss program and project needs up to submission of the application. Questions may also be submitted via e-mail to [arpffg@dca.nj.gov](mailto:arpffg@dca.nj.gov).

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 135-22**

**“RESOLUTION AUTHORIZING SUBMISSION OF A HIGHLANDS  
INITIAL ASSESSMENT GRANT APPLICATION”**

**WHEREAS**, in recognition of the costs associated with local government efforts to conform to the Regional Master Plan (RMP), the Highlands Act provided a funding mechanism through the creation of the Highlands Protection Fund; and

**WHEREAS**, the Highlands Protection Fund includes significant grant funds that are available for municipalities and counties seeking to conform or considering voluntary conformance with the RMP; and

**WHEREAS**, the Highlands Water Protection and Planning Council (Highlands Council) has adopted an Initial Assessment Grant Program. This grant program will fund preliminary municipal and county Plan Conformance activities for lands throughout the Highlands Region. These grants will allow local jurisdictions and counties to engage their professionals to assess the requirements and benefits of Plan Conformance; and

**WHEREAS**, the Borough of Mountain Lakes believes that it is in the best interest of the Borough of Mountain Lakes to apply to the Highlands Council for an Initial Assessment Grant.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Mountain Lakes hereby authorizes the submission of the aforementioned Highlands Initial Assessment Grant Application to the Highlands Council.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on July 25, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						



**PHILIP D. MURPHY**  
*Governor*

**SHEILA Y. OLIVER**  
*Lt. Governor*

## State of New Jersey

Highlands Water Protection and Planning Council  
100 North Road (Route 513)  
Chester, New Jersey 07930-2322  
(908) 879-6737  
(908) 879-4205 (fax)  
[www.nj.gov/njhighlands](http://www.nj.gov/njhighlands)



**CARL J. RICHKO**  
*Chairperson*

**LISA J. PLEVIN**  
*Executive Director*

### Municipal Initial Assessment Report Scope of Work

#### **Initial Highlands Review:**

Review and gain familiarity with the Highlands Regional Master Plan (RMP) and develop a general understanding of what plan conformance with the RMP would mean in the municipality. Prepare a broad-based assessment of the existing municipal planning programs and regulations to determine consistencies and/or inconsistencies between local planning/regulations and the RMP. For example, what actions would be necessary to make municipal plans/regulations consistent with the RMP? Identify mapping updates that may be necessary to correct any discrepancies in Highlands mapping – provide verifiable documentation to support changes.

***Deliverable:*** Comparison of municipal plans and regulations with the goals, policies and objectives established in the Highlands Regional Master Plan.

#### **Future Development Opportunities:**

Identify developable tracts in the municipality, redevelopment areas and vacant lands. Describe anticipated development/redevelopment projects, discuss available infrastructure, project details and coordination efforts, and expected timeframes. Include specific information regarding anticipated development projects, if appropriate.

For all municipalities, particularly for those municipalities identified as containing overburdened communities, discuss any existing or potential environmental justice issues that may be affected by plan conformance. In addition, review and discuss the need for climate resiliency planning and climate related hazard vulnerability assessments.

***Deliverable:*** Description and map of each potentially developable tract in the Borough, existing zoning and build-out potential, available/needed infrastructure, and other relevant information.

#### **Natural/Cultural Resources Overview:**

Identify natural and cultural resources and the protections that either are in place or necessary to protect them.

***Deliverable:*** Mapping of all natural and cultural resources and a table of protections, either existing, proposed, or needed.

#### **Initial Assessment Report:**

Preparation of Initial Assessment Report which includes all of the information prepared as part of the Initial Highlands Review and Future Development Opportunities. Report should provide appropriate mapping and infrastructure data.

***Deliverable:*** Initial Assessment Report incorporating prior deliverables and assessing the level of effort necessary for the Borough of Mountain Lakes to bring its plans and regulations into conformance with the Highlands Regional Master Plan.



**BOROUGH OF MOUNTAIN LAKES**

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

# **CONSTRUCTION OFFICE**

## **MONTHLY ACTIVITY REPORT**

**JUNE 2022**

### **ADMINISTRATIVE SUMMARY**

The demolition of the former Zeris Inn building has been completed and the site is being prepared for the installation of utilities for the support of the proposed Wawa facility. Construction documents for the building have not yet been received.

A new law requiring inspection of rental dwellings built before 1978 for the presence of lead paint is scheduled to be effective on July 22, 2022. Additional information on the administration of this new law will be expected from the Department of Community Affairs.

Several applications for additions were submitted during the end of the month. These applications will proceed through the review process and will see their start of construction during the second half of the summer.





Mountain Lakes Borough  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046

## Construction Permit Activity Report

6/1/2022 -> 6/30/2022

### Summary

New:	Cost: \$0.00	Count: 0	Cubic Footage:	18,018 Cu.ft	Permits Issued:	31
Addition:	\$327,000.00	1	Square Footage:	1,537 Sq.ft	Updates Issued:	4
Alteration:	\$311,619.00	33				
Demolition:	\$1,950.00	1				
Total:	\$640,569.00	35				

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	13	\$5,623.00	\$0.00	\$5,623.00	B 40	32 %80	8 %20	0 %0
Plumbing:	8	\$1,025.00	\$0.00	\$1,025.00	P 30	25 %83.3	4 %13.3	1 %3.3
Electrical:	27	\$3,700.00	\$0.00	\$3,700.00	E 65	51 %78.5	14 %21.5	0 %0
Fire:	3	\$240.00	\$0.00	\$240.00	F 14	11 %78.6	2 %14.3	1 %7.1
Elevator:	0	\$0.00	\$0.00	\$0.00	V 0	0 %	0 %	0 %
Mechanical:	13	\$1,080.00	\$0.00	\$1,080.00	M 34	30 %88.2	3 %8.8	1 %2.9
	64	\$11,668.00	\$0.00	\$11,668.00	183	149	31	3
DCA Training:	1		67		(Note: Does not include result of none)			
DCA State:	32		741	\$0.00				
DCA Minimum:	2		2					
	35		\$810					

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building 0	0	0	CA 64	\$0.00	\$0.00
Plumbing 0	0	0	CCO 0	\$0.00	\$0.00
Electrical 0	0	0	CO 9	\$600.00	\$100.00
Fire 0	0	0	CC 0	\$0.00	\$0.00
Mechanical 0	0	0	TCO 1	\$0.00	\$0.00
Elevator 0	0	0	TCC 0	\$0.00	\$0.00
Total:	\$0.00	\$0.00	Total: 74	\$600.00	\$100.00

NOTE:  
Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.

This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
Record Count	Total Exempted		Record Count	Total Waived	
Building 0	\$0		Building 0	\$0	
Plumbing 0	\$0		Plumbing 0	\$0	
Electrical 0	\$0		Electrical 0	\$0	
Fire 0	\$0		Fire 0	\$0	
Mechanical 0	\$0		Mechanical 0	\$0	
Elevator 0	\$0		Elevator 0	\$0	
Total:	\$0		Total:	\$0	
Record Count	Total Exempted		Violations	Fines	Paid
DCA Fees 0	\$0		Issued 1	\$100.00	\$100.00

Payments (Based on Payment Date)	
Permit (78)	\$13,003.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (1)	\$100.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$13,103.00



# BOROUGH of MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

## CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2020 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	106,301.00	106,301.00	Enclave and Sunrise fees	98,243.00
FEBRUARY	5,520.00	111,821.00		
MARCH	13,491.00	125,312.00		
APRIL	2,171.00	127,483.00		
MAY	2,476.00	129,959.00		
JUNE	13,410.00	143,369.00		
JULY	3,900.00	147,269.00		
AUGUST	21,791.00	169,060.00		
SEPTEMBER	14,343.00	183,403.00		
OCTOBER	61,757.00	245,160.00	Enclave fees	36,825.00
NOVEMBER	18,634.00	263,794.00		
DECEMBER	6,934.00	270,728.00		

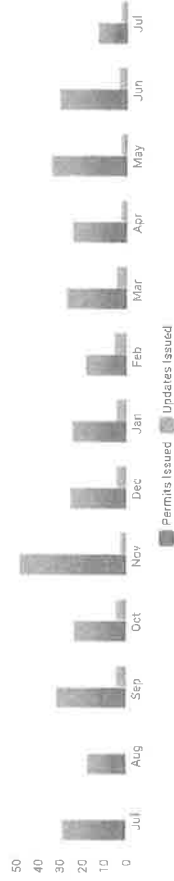
PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL	10,024.00	99,008.00		
MAY	26,651.00	125,659.00		
JUNE	11,789.00	137,448.00		
JULY	12,009.00	149,457.00		
AUGUST	9,533.50	158,990.00		
SEPTEMBER	24,580.00	183,570.00		
OCTOBER	12,533.00	196,103.00		
NOVEMBER	16,916.00	213,019.00		
DECEMBER	9,126.00	222,145.00		

PERIOD	2022 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	13,661.00	13,661.00		
FEBRUARY	6,934.00	20,595.00		
MARCH	13,951.00	34,546.00		
APRIL	8,038.00	42,584.00		
MAY	11,802.00	54,386.00		
JUNE	13,103.00	67,489.00		
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				

Building Summary Report

Refresh

Permit Summary	This Week	This Month	Last Month	Last YTD	YTD	YTD Diff %	1 Year Trend
Permits Issued	7	14	31	228	177	-22.4%	
Updates Issued	2	3	4	43	29	-32.6%	
Inspections Scheduled	4	88	175	1,410	964	-31.6%	
Inspections Passed	4	74	141	1,066	767	-29.4%	
Inspections Failed	0	14	31	167	166	-0.6%	
Certificate of Occupancy Issued	0	1	8	13	17	30.8%	
Certificate of Approval Issued	3	37	64	228	210	-7.9%	
Cert Continuing Occupancy Issued	0	0	0	0	0		
Payments Count	19	35	74	527	447	-15.2%	
Fees Collected	\$4,914	\$10,694	\$9,567	\$140,977	\$75,603	-46.4%	



**BOROUGH OF MOUNTAIN LAKES**  
**DEPARTMENT OF PUBLIC WORKS**  
**Department Activity**  
**June 2022**

**IN HOUSE**

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance

Additionally:

**Streets & Roads Department:**

- DPW
  - Street signs – cleaning, repairs and brush removal
  - Outfall inspections
  - Street sweeping
  - Tree inspections
  - Tree bag watering
- Recreation Department
  - Fanny Field – lawn maintenance
  - Kaufmann Park – Christmas Tree fertilized
  - Fireworks – set up and take down
  - Midvale Boat Dock
    - Barge set up
  - Birchwood Beach
    - Set up volleyball nets
  - Island Beach
    - Put up temporary flagpole light
- Stormwater
  - Basin inspections continue through Borough

**Vacation/Sick Time:**

- 70 Vacation Hours; 26 Sick Hours



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

TO: Mitchell Stern  
DATE: 7/15/22  
SUBJECT: June 2022 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of June 2022:

## FIRE CALLS (9)

LOCATION	DATE	TIME	DESCRIPTION
Briarcliff School	6/9	8:07 PM	Fire Alarm-Malfunction
Briarcliff School	6/10	4:15 PM	Fire Alarm-Malfunction
7 Lakeland Ct	6/12	7:04 PM	Fire Alarm-set off in error
10 N. Pocono Rd	6/13	10:13 AM	Fire Alarm-Malfunction
100 Rt 46	6/14	9:07 AM	Fire Alarm-Malfunction
Boulevard/46	6/14	7:41 AM	Motor vehicle accident with Entrapment.
18 Condit Road	6/15	3:25 AM	Transformer Fire
15 Lowell Ave	6/25	2:14 PM	Fire Alarm-Malfunction
117 Midvale Rd	6/28	2:31 AM	Fire Alarm- Detector Malfunction

## DRILLS/TRAINING (1)

LOCATION	DATE	TIME	DESCRIPTION
MLHS	6/5	1:00 PM	JFD Training

## MEETINGS (6)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	5/31	7 PM	Riccardi Award Committee
Firehouse	6/2	7 PM	Riccardi Award Committee
Firehouse	6/6	7 PM	Junior FD Officer Selection Committee
Firehouse	6/7	7 PM	Bott Award Committee

Firehouse	6/7	8 PM	JFD Officer Committee
Virtual	6/24	8 PM	Monthly Business meeting

## COMMUNITY EVENTS- None

### Announcements.

1. The department is pleased to announce that we have taken delivery of our new 2022 Ford Command Vehicle.
2. The end of the year awards dinner for the Junior Department was held on 6/11. 20 young men and woman from the MLHS class of 2022 were recognized for their service to the community. I am also pleased to announce the recipients of the following awards:  
 Bott Family Memorial Service Award  
 1<sup>st</sup> Place- Nate Horowitz- \$2250  
 2<sup>nd</sup> Place- Emily Petersen \$1750  
 3<sup>rd</sup> Place Ryan DeNooyer \$ 1250  
 Matthew Riccardi Memorial Community Service Award  
 Thomas Rankin and Alania Stanisci  
 Thomas Taylor Award  
 Joe Borin  
 Earl "Pete" Pedersen Award  
 David Squeglia (\$500)
3. I am pleased to announce that the following Juniors have been selected to service as officers for the 2022-23 school year  
 Chief Max Delhausser  
 Deputy Chief Bryan Pigden  
 Asst. Chief Max Bennett  
 Captains: Jack Fitch, Joe Borin and Chirag Chandnani
4. I am pleased to announce that the following members are taking Firefighter One training at the Bergen County Fire Academy: David Squeglia and Alicia Rosato
5. I am pleased to announce that the following members are taking Firefighter 2 training at the Bergen County Fire Academy: Nate Horowitz, Ryan DeNooyer and James Daniel.

TOTAL MANHOURS: 220. This does not include the hours for the FF 1 and 2 training. This training would be approximately 850 manhours.

# *Borough of Mountain Lakes*

## BOARD OF HEALTH

400 BOULEVARD • MOUNTAIN LAKES, NEW JERSEY 07046  
Telephone: (973) 334-3131 • Fax: (973) 402-5595



### June Health Department Activity Report – 2022

Our June 2022 report identifies the activities of the Health Officer, Health Department and staff and provides an overview of the various tasks completed by the department. Additional supplemental reports from Environmental, Nursing, and Health Education are forwarded to clarify activities. Vaccine clinic needs are provided for COVID vaccines to any individual or family that makes a request.

#### **NEW FROM JUNE**

##### **Guidance/Executive Orders:**

- 6/13: NJDOH has updated the Public Health Recommendations and Guidance for Youth Sports. Learn more [HERE](#).
- 6/17: The U.S. Food and Drug Administration (FDA) authorized the Pfizer vaccine for children 6 months through 4 years of age and the Moderna vaccine for children 6 months through 5 years of age. Read the state from Governor Murphy and Commissioner Persichilli [HERE](#).
  - Children under age 5 who receive the Pfizer vaccine for their age group will be given three doses at one-tenth the strength of adult doses, and children under age 6 who receive the Moderna vaccine for their age group will receive two doses at one-quarter the strength of an adult dose.

##### **Recent Notable Updates:**

- There was a continued increase in COVID case counts throughout the State in the first two weeks of June and then leveled off the last two weeks.

We participated in ongoing Zoom and Teams meetings with NJ Department of Health, County Agencies, LINCS and Health Officers as needed.

The Nursing Department continued to investigate cases especially any identified outbreaks in schools, nursing homes and senior citizen facilities.

As of June 24, 2022 Mt. Lakes has 21 cases with a 14-day look back as compared to May 27, 2022, 18 cases and compared to 15 on April 27, 2022. Thus, we can see the case levels have decreased over the past month, but is somewhat higher than April. Hospitalizations and ICU COVID cases have been relatively stable over the past several weeks with a slight increase.

##### **Activities**

- Participate in meetings and ongoing guidance from NJDOH/CDC regarding best practices for quarantine and vaccine programs.
- Provided weekly COVID report by Friday with State updates, CALI Score and Charts through June.
- Starting in July, bi-weekly reports will occur using CDC information and not NJ CALI Scores.

- Continue to inform, discuss and answer questions from residents, business owners and agencies regarding issues that are important to them.
- Continue to monitor staff activities regarding public health inspections and complaints. (see environmental, health education and nursing reports)

**Testing and Vaccination Sites:**

Both public and private sites continue to operate limitedly throughout New Jersey.

A majority of tests continued to be completed by individuals using rapid antigen tests instead of laboratory PCR tests.

Stay Well.

Respectfully Submitted,  
F. Michael Fitzpatrick, Health Officer



**MOUNTAIN LAKES BORO POLICE DEPARTMENT**

Agency Activity Report

**By CFS Classification****From Date: 6/1/2022 To Date: 6/30/2022****Report Date: 7/19/2022 8:52:40 AM**

<b>Classification code</b>	<b>Description</b>	<b>Total Events</b>	<b>0000-0800</b>	<b>0801-1600</b>	<b>1601-2359</b>
0600	Theft	6	1	4	1
1400	Malicious Mischief	4	0	2	2
2000	Family Offense	1	0	1	0
2100	Liquor Laws Drunk Driving	1	0	0	1
2400	Disorderly Conduct	2	0	0	2
2600	All Other Offenses	7	0	1	6
4000	Non Criminal Investigations	33	6	12	15
4100	Fire Related	7	1	3	3
5000	Lost Found Property	1	0	1	0
5500	Animal Complaints	22	1	17	4
6000	Traffic Accidents	14	0	6	8
6300	Traffic Enforcement	301	45	141	115
6500	Parking Enforcement	2	0	0	2
6600	Traffic Services	16	1	14	1
7000	Public Services	360	129	81	150
7500	Assist other Agency	60	5	45	10
8100	Warrants Other	1	0	0	1
9000	Administrative	511	160	205	146
	<b>Total:</b>	1349	349	533	467

# MOUNTAIN LAKES BORO POLICE DEPARTMENT

## Officer Citation Report

From Date : 6/1/2022 To Date : 6/30/2022

Report Date : 7/19/2022 8:49 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	0	2	0	0	0	0	0	2
XX	XX	0	0	0	0	0	0	0	0
XX	XX	19	4	3	0	0	0	0	7
XX	XX	92	11	3	0	0	0	0	14
XX	XX	1	0	0	0	0	0	0	0
XX	XX	74	10	9	0	0	0	0	19
XX	XX	1	0	0	0	0	0	0	0
XX	XX	45	7	2	0	0	0	0	9
XX	XX	2	0	0	0	0	0	0	0
XX	XX	14	4	2	0	0	0	0	6
XX	XX	29	9	2	0	0	0	0	11
XX	XX	0	0	0	0	0	0	0	0
Total:		277	47	21	0	0	0	0	68

Time Used/Overtime by Month

	Sick Time Hours					Vacation/Comp Hours/Pers Day/Bereave					Court Overtime					Department Overtime					
	2016	2017	2018	2019	2020	2021	2022	2016	2017	2018	2019	2020	2021	2022	2016	2017	2018	2019	2020	2021	2022
Jan	58	236	216	79	588	324	36	127.5	22	15	14	0	42	48	\$0	\$0	\$158	\$0	\$154	\$0	\$0
Feb	142	226	252	86	444	266	68	11	84	104	220	111	189.5	252	\$0	\$0	\$0	\$210	\$258	\$0	\$0
March	82	238	310	110	332	180	36	139	198	148.5	168	74.5	81	289	\$0	\$151	\$0	\$0	\$0	\$0	\$447
April	46	209.5	0	106	456	240	94	138	154	250	265.5	0	226	333	\$0	\$0	\$0	\$422	\$0	\$263	\$0
May	69	128	204	96	564	204	46	192	254	178	169	36	681	482	\$0	\$0	\$0	\$993	\$0	\$0	\$0
June	85	140	130	106	540	312	140	299	268	208	254	194	727.5	385	\$0	\$0	\$193	\$0	\$0	\$0	\$161
July	140	318	152	47	442	420		592	518	524	84.5	551	877		\$0	\$0	\$158	\$0	\$0	\$0	
August	182	272	94	246	312	168		528	606	682	748	708	792		\$0	\$140	\$193	\$0	\$0	\$263	
Sept	92	276	94	180	256	70		364.5	294	375.5	222.5	389	280		\$354	\$0	\$0	\$0	\$0	\$250	
Oct	94	332	106	154	314	48		414	125	208	216	292	204		\$0	\$0	\$0	\$0	\$0	\$0	
Nov	188	346	148	426	302	44		164	274.5	235.5	176	287	370		\$0	\$0	\$246	\$0	\$0	\$363	
Dec	392	392	254	600	424	206		217.5	171	346.5	144.5	376	265		\$0	\$302	\$0	\$0	\$0	\$0	
Total	1570	3113.5	1960	2236	4974	2482	420	3186.5	2968.5	3275	2682	3018.5	4735	1789	\$354	\$593	\$947	\$1,625	\$412	\$1,139	\$608
															\$157,266	\$181,548	\$206,506	\$241,128	\$171,046	\$266,872	\$55,391

## June

<u>Total Overtime</u>
<u>Hours Paid</u>
150.50

<u>Total</u>	<u>Total</u>	<u>% of Hrs Equating to</u>
<u>Vaca/Comp Hrs</u>	<u>Vaca/Comp/Personal/Bereave Hrs</u>	<u>OT</u>
385	Creating OT	17.79%
	68.5	

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
140	40	28.57%

\*\* Operating with 12 Officers.

32 Hours Mandatory Training  
 7 Hours Traffic for MLHS Graduation  
 3 Hours Arrest/Investigations

# **BOROUGH OF MOUNTAIN LAKES**

## **Recreation Department**

### **Department Activity** **June 2022**

The Recreation Commission did not meet in June.

- Assisted with Beach Tag Sale. As of 6/30 sold more than 2,200 tags.
- Continued planning, promoting and staffing summer camps (all listed on website). We have over 100 seasonal employees this year.
- Trained Elise Fraser to help with the employment packets. This process is very time consuming. Discussing better process for next year.
- Provided customer service and registration assistance to residents for all programs. Assisted many residents in the changing of their camp weeks. We had to assess cancellation fees this year, as many registrants cancel at the last minute once costs are already paid.
- Met with Health Inspector for Rec Camp. Health Inspector noted that our programs are not camps, they are programs.
- Secured kid shows for Rec Program – Reptiles, Magician, Mad Science.
- Secured all Teen Program locations and buses.
- Assisted residents with various facilities requests.
- Worked with Beach Director for many ongoing upgrades and fixes.
- Completed all insurance forms for July 2<sup>nd</sup> Fireworks.
- Met with representatives from the ML Club regarding July 2 Swim races.
- Mountain Lakes Day is also July 2<sup>nd</sup>. New JIF insurance rules. Vendor we have used for years for amusement rides, cancelled due to both insurance providers not being able to come to terms
- Secured new vendor on July 1 with help from Mark Todisco at Chadler insurance.
- Continued planning summer events including: concerts (5) and movie night.
- June 30 Alex Laurenzi played jazz on Island Beach. Well attended.
- Worked with beach staff to set up swim lesson program. All money is now received through the registration website. Begins July 11<sup>th</sup>.
- Assisted our Mountain Lakes HUB Lakes Adult Sports League Representatives including: volleyball (men's, women's), softball (men's women's), table tennis, bowling, golf (men's, women's). Attended HUB Lakes meeting. Attended meetings, picked up and distributed all equipment for HUB Lakes summer league teams.
- Worked with the YMCA to promote our annual Yoga offering at Island Beach this summer.
- Finalized details for the Paddle Board Yoga program to be offered this year.
- Worked with USSI to offer sports camps at Taft Field and introduced new ML/USSI Tennis Camp.
- Added Tyler Daniel Basketball Camp outside at Wilson Courts.
- Tri Town Little League hosting 2 weeks of camps at Briarcliff.
- Updated Mountain Lakes Website with details of summer programs and events.
- Planned extensively with Sail Board to plan for Sailing Camp. Hired new Assistant Director to help Bob Fehon with the Sail program.
- Adult Sailing is very popular this year. All money is now received through Borough Hall and instructors are paid their hourly rate.
- Sailing is also hosting a regatta, a Bonfire Night, and a Night Sail Parade.
- Planned extensively with Swim Board for Swim Training. Swim/Dive meets planned.

- Swim Pre-Team moved to Birchwood swim lanes from ML Club. Instituted new safety program and guidelines for young swimmers including a "Water Watcher" program which ensures a parent/guardian is at the lake watching when each Pre-Team participant is in the lake.
- Swim is also hosting many fun events including: circus parties, pizza parties, and talent shows.
- Confirmed nurse for Summer Rec Program. Job share for 2 different school nurses.
- Beaches opened full time June 24. Residents have enjoyed the additional weekend days with the beaches open and the lifeguards on.
- Hosted 5<sup>th</sup> Grade party for Wildwood grads.
- Hired new Field Hockey Coach for Fall
- Examining having a paid Track and Cross Country Coach
- Extensive planning for Mountain Lakes Day. Volunteer Margaret Ng is coordinating, but has needed a lot of guidance. This is the first year after 2 Covid cancellations. Margaret is new to this position.
- Worked with tennis community to make plaque for Mike O'Donnell on court 1.



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Code Enforcement Officer**  
[jmullaney@mtnlakes.org](mailto:jmullaney@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext .2014  
F -973-402-3466

TO: Borough Manager Mitchell Stern  
DATE: 7/18/22  
SUBJECT: Monthly Report June 2022

The following lists code enforcement/property maintenance issues for the month of June 2022 :

- 6/3: Follow up on property maintenance complaint at a Lake Drive residence.
- 6/3: Follow up on a complaint from DPW about dumping on Craven Road. Corrective action taken
- 6/6: Signs removed from Borough property at the intersection of Boulevard and Crane, Boulevard and Pocono and Boulevard and Route 46
- 6/21: Follow up on property maintenance complaint at a Pocono Road residence
- 6/21: Follow up on a property maintenance complaint at a Boulevard residence
- 6/24: Contacted owner of the old ML Animal Hospital regarding property maintenance. Corrective action taken.
- 6/27: Follow up on property maintenance violations at a Roberts Drive residence

## Smoke and Carbon Monoxide Detector Inspections

Date:	Location	Pass/Fai
6/3	11 Powerville Rd	Pass
6/3	30 Ball Road	Pass
6/3	329 Morris Ave	Pass
6/8	6 Hanover Rd	Pass
6/10	264 Morris Ave	Pass
6/13	38 Robin Hood Dr	Pass
6/14	302 Boulevard	Pass
6/15	11 Park Place	Pass
6/20	69 Bellvale Rd	Pass
6/20	33 Oak Lane	Pass
6/20	150 Lake Drive	Pass
6/22	33 Briarcliff Rd	Pass
6/24	43 Lockley Court	Pass

6/28	19 Park Place	Pass
6/28	32 Park Place	Pass
6/28	27 Park Place	Pass
6/28	34 Wilcox Drive	Pass

**SIGN ENFORCEMENT** –Monitor placement of temporary signs for compliance with ordinance.

**Parking Enforcement:** Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.