



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046  
APRIL 25, 2022  
PUBLIC SESSION – BEGINS AT 7:30 PM**

**1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 4, 2022 and posted in the municipal building.

**2) ROLL CALL ATTENDANCE - Clerk**

**3) FLAG SALUTE – Mayor**

**4) EXECUTIVE SESSION**

**5) COMMUNITY ANNOUNCEMENTS**

**6) SPECIAL PRESENTATIONS**

**7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

**8) BOROUGH COUNCIL DISCUSSION ITEMS**

**9) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**10) ATTORNEY'S REPORT**

**11) MANAGER'S REPORT**

**12) RESOLUTIONS**

**13) ORDINANCES TO INTRODUCE**

- a. 4-22, Ordinance Amending Chapter 26 of the Revised General Ordinances of the Borough of Mountain Lakes Regarding the Establishment and Governance of the Department of Police

**14) ORDINANCES TO ADOPT**

- a. 2-22, Bond Ordinance Appropriating \$1, 293,572, and Authorizing the Issuance of \$992, 724 Bonds or Notes of the Borough, For Various Improvements or Purposes Authorized to Be Undertaken By the Borough of Mountain Lakes, in the County of Morris, New Jersey
- b. 3-22, Ordinance Authorizing the Salary and/or Wages of the Officers and Employees of the Borough of Mountain Lakes, County of Morris, New Jersey

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**15) \*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**\*RESOLUTIONS**

- a. R108-22, Authorizing the Payment of Bills
- b. R109-22, Appointing Special Police Officer

**\*APPROVAL OF MINUTES**

4/11/22 (Regular)

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

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**16) DEPARTMENT REPORTS SUBMITTED FOR FILING**

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Fire Department
- ☒ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☒ Code Enforcement/Property Maintenance
  
- ☒ Zoning Board of Adjustment Annual Report 2021

**17) COUNCIL REPORTS**

**18) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**19) NEXT STEPS AND PRIORITIES**

**20) ADJOURNMENT**



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
[mstern@mtnlakes.org](mailto:mstern@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext .2006  
F -973-402-5595

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report for the Borough Council meeting of April 11, 2022  
CC: Robert Oostdyk, Borough Attorney

Mayor and Council,

**Historic Preservation Space at MLHS** – I have spoken with the schools Superintendent regarding the potential use of space at the high school. Unfortunately, the school does not have any space available. Regarding the referenced space under the new addition, this space was eliminated when the Board of Education decided to move their administrative offices to existing trailers.

**Police Promotion Borough Ordinance Update** – Chief Bennett is requesting the current Police Promotion ordinance be amended to bring it in line with current needs. I fully support this request, which has previously been discussed during personnel sub-committee meetings. Attached, please find a red-lined version of the ordinance showing the requested changes. Chief Bennett will speak on this request and answer any questions during the public meeting Monday evening.

**Manager Absence** – I will be out of the office, out of state from April 21<sup>st</sup> – April 26<sup>th</sup>. Chief Bennett will serve as Acting Manager in my absence. Our Deputy Borough Clerk, Cara Fox, will attend the Borough Council meeting on Monday April 25<sup>th</sup> to serve in the role of Borough Clerk.

Respectfully Submitted,

Mitchell

**BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE 14-12**

**“ORDINANCE AMENDING CHAPTER 26 OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF MOUNTAIN LAKES REGARDING THE ESTABLISHMENT AND  
GOVERNANCE OF THE DEPARTMENT OF POLICE”**

**BE IT ORDAINED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

**Section 1.** Chapter 26, “Departments,” Article II, entitled “Department of Police,” is hereby amended to read in its entirety, as follows:

**ARTICLE II  
Department of Police**

**§ 26-3** Establishment of the Police Department.

There is hereby created in and for the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, a Police Department.

**§ 26-4** Composition.

- A. The Mountain Lakes Police Department shall consist of no more than a Chief of Police, and one (1) Lieutenant, five (5) Sergeants, and a maximum of twenty (20) police officers, to be appointed to these positions by the Chief of Police with the approval of the appropriate authority and with the budgetary approval of the governing body, as public may require.
- B. In addition, the Police Department may employ clerical personnel and other employees to assist its officers in preserving peace and good order in the Borough.

**§ 26-5** Purpose of the Police Department.

The Police Department shall preserve the public peace; protect life and property; detect, arrest and prosecute offenders of the laws of New Jersey and the ordinances of the Borough of Mountain Lakes; direct and control traffic; provide attendance and protection during emergencies; make appearances in court; cooperate with all other law enforcement agencies; and provide training for the efficiency of its members.

**§ 26-6** Designation of Appropriate Authority.

Pursuant to N.J.S.A. 40A:14-118, the Borough Manager is hereby designated as the appropriate authority. The Borough Manager, as the personnel officer of the Borough, shall have full charge of all matters pertaining to personnel administration, including serving as hearing officer and/or appointing an independent hearing officer to hear disciplinary charges filed pursuant to N.J.S.A. 40A:14-147.

**§ 26-7** Rules and Regulations.

The Borough Manager shall, from time to time as may be necessary, adopt and amend the rules and regulations for the government and discipline of the Police Department and employees thereof. Said rules and regulations may fix and provide for the enforcement of such rules and regulations and the enforcement of penalties for the violation of such rules and regulations. All employees of the Police Department shall be subject to such rules and regulations and penalties.

**§ 26-8** Chief of Police; powers and duties.

The Chief of Police shall be appointed by the Borough Manager and confirmed by the Council and, prior to his/her appointment, shall be qualified through training and experience in police administration. The Chief of Police shall be the head of the Department of Police and shall be directly responsible to the Borough Manager for the Department's efficiency and day-to-day operations. The Chief of Police shall:

- A. Develop, administer and recommend to the Borough Manager and enforce rules and regulations for the governance of the Department of Police and issue directives for the disposition and discipline of the Department personnel.
- B. Exercise and discharge the powers and duties of the Department.
- C. Prescribe the duties and assignments of all subordinates and other personnel.
- D. Delegate such authority as may be necessary for the efficient operation of the Department, the exercise of which will be under his direction and supervision.
- E. Report at least monthly to the Borough Manager regarding the operation of the Department during the preceding month and make such other reports as may be requested by the Borough Manager.

**§ 26-9 Special Law Enforcement Officers.**

The Borough Manager may appoint from time to time special law enforcement officers in accordance with New Jersey statutes for terms not exceeding one year. Such appointees shall possess and exercise all the powers and duties provided by said statutes during their term in office but shall not be continued as regular members of the Department of Police. The Chief of Police may authorize special law enforcement officers, when on duty, to exercise the same powers and authority as regular officers of the Department of Police, including the carrying of firearms and the power of arrest, except as specifically set forth in N.J.S.A. 40A:14-146.14 and 40A:14-146.15. Special law enforcement officers shall not be utilized to supplant regular Police Officers on Borough assigned extra-duty assignments. Special law enforcement officers are subject to the Borough of Mountain Lakes Police Department's Written Directive System, where applicable.

**§ 26-10 Suspension and Removal of Officers and Members.**

- A. No permanent member or officer of the Department of Police shall be removed from his officer, employment or position for any cause other than incapacity, misconduct or disobedience of the rules and regulations established for the governance of the Department of Police, nor shall such member or officer be suspended, reduced in rank, removed or fired from or in office, employment or position except for just cause as hereinbefore provided and then only upon a written complaint setting forth the charge or charges against such member or officer. Said complaint shall be filed with the Chief of Police, or with the Borough Manager in the event that the charge is against the Chief of Police, wherein the complaint is made and a copy shall be served upon the member or officer so charged, with notice of a designated hearing date thereon, which shall not be less than 10 nor more than 30 days from the date of the service of the complaint. If either party requests an adjournment, the statutory time period for holding a hearing is hereby waived. The charged party shall notify the Chief of Police, or his designee, in writing if the charged party requests a public hearing on the disciplinary matter.
- B. In all disciplinary matters, the Borough Manager shall serve as hearing officer and shall have the power and authority to dispose of the charges against the accused. In accordance with N.J.S.A. 40A:14-118, the Borough Manager is designated as the appropriate authority and shall possess the right to appoint an independent hearing officer to hear disciplinary charges filed pursuant to N.J.S.A. 40A:14-147.
- C. Hearing procedures.
  - 1) The Borough Manager, as hearing officer, shall have the power to subpoena witnesses and may have the benefit of the advice of the Borough Attorney at the hearing. The Borough Manager may appoint special counsel to prosecute charges and present evidence on behalf of the Borough. All parties shall attend a hearing unless excused by the Borough Manager. Every party to a hearing shall be entitled to present his case and be represented by legal counsel; request a subpoena of witnesses to: testify or produce pertinent documentary evidence; cross-examine witnesses or participants at a hearing and any other persons who may have investigated any matter involved in the hearing; and impeach any witness and present any affidavit, exhibits or other evidence at said hearing, but which shall not be binding.
  - 2) The New Jersey Rules of Evidence shall apply as a general guideline for the orderly presentation of evidence at said hearing but shall not be binding.

- 3) The hearing officer shall render a written decision as soon as possible after the conclusion of the hearing and without undue delay shall provide for a true copy of the decision to be served upon each party to the hearing.

**§ 26-11 School Crossing Guards.**

Pursuant to N.J.S.A. 40A:9-154.1 et. Seq., the Chief of Police may, from time to time, appoint as school crossing guards such persons as he shall deem to be qualified for such position. The powers and duties of school crossing guards shall be limited to the protection of children while on public thoroughfares in the Borough of Mountain Lakes in connection with the attendance of such children at the several schools in said Borough and to the direction and regulation of pedestrian and vehicular traffic at the various street intersections and crossings where they may be stationed. While on active duty, school crossing guards shall be under the jurisdiction of and subject to the order of the officers of the Mountain Lakes Police Department.

**§ 26-12 Appointment, Promotion and Credit for Military Service.**

- A. Appointment. No person shall be appointed to the Department of Police who is not qualified as provided by the laws of the State of New Jersey. Applicants seeking employment to the Department of Police shall either possess a bachelor's degree from an accredited college or university in a police science or law enforcement curriculum or must be awarded said degree prior to completion of their probationary employment period with the Department of Police. The Borough Manager may approve the hiring of an individual who has a bachelor's degree in another curriculum, provided that it has a direct benefit to the Borough and Department of Police, or extend the deadline for being awarded said degree beyond completion of the probationary employment period. Applicants seeking appointment to the Department of Police shall successfully complete both a physical and psychological examination which shall be conducted in accordance with all applicable laws and administrative regulations of the State of New Jersey.

**B. Promotion**

- ~~1) All officers who meet the following requirements shall be eligible for promotion to the positions of Sergeant and Lieutenant:~~
- ~~a. Requirements for promotion to Sergeant:~~
- ~~1. Five years' experience as a police officer.~~
  - ~~2. Successful completion of a first-line supervisor training program.~~
  - ~~3. Effective January 1, 2001, 30 credit hours in a college curriculum approved by the Borough Manager.~~
  - ~~4. Effective January 1, 2003, an associate's degree, or an equivalent number of credits, in a college curriculum approved by the Borough Manager.~~
  - ~~5. Effective January 1, 2007, a bachelor's degree in a college curriculum approved by the Borough Manager.~~
  - ~~6. Between the effective date of this subsection and January 1, 2001, to be eligible for promotion, an officer must be enrolled in a college curriculum approved by the Borough Manager and be on a schedule consistent with meeting the effective dates set forth in Subsection B 1)a i. through v. above.~~
- ~~b. Requirement for promotion to Lieutenant:~~
- ~~1. Five years' experience as a police officer.~~
  - ~~2. Successful completion of a recognized supervisory/management program.~~
  - ~~3. Effective January 1, 2001, 30 credit hours in a college curriculum approved by the Borough Manager.~~
  - ~~4. Effective January 1, 2003, as associate's degree, or an equivalent number of credits, in a college curriculum approved by the Borough Manager.~~
  - ~~5. Effective January 1, 2007, a bachelor's degree in a college curriculum approved by the Borough Manager.~~
  - ~~6. Between the effective date of this subsection and January 1, 2001, to be eligible for promotion, an officer must be enrolled in a college curriculum approved by the Borough Manager and be on a schedule consistent with meeting the effective dates set forth in Subsection B 1)b i. through iv. Above.~~

B. 2) — Promotion

l) All officers must meet the following requirements to be eligible for promotion within the Mountain Lakes Police Department:

a. Requirements for promotion to Sergeant:

1. Three (3) years' experience as a police officer.
2. Successful completion of a first-line supervisor training program within a year following promotion.
3. A bachelor's degree in a college curriculum approved by the Borough Manager.

b. Requirement for promotion to Lieutenant:

1. One (1) year experience as a Police Sergeant, or when no Sergeant is eligible, five years' experience as a police officer.
2. Successful completion of a recognized supervisory/management program.
3. A bachelor's degree in a college curriculum approved by the Borough Manager.

c. Requirement for promotion to Chief of Police.

1. Two (2) years' experience as a Police Lieutenant; or when no Lieutenant is eligible, five (5) years' experience as a Police Sergeant; or when no Lieutenant or Sergeant is eligible, ten (10) years' experience as a Police Officer.
2. Successful completion of a recognized supervisory/management program.
3. A bachelor's degree in a college curriculum approved by the Borough Manager.

No officer of the Department of Police shall be eligible for promotion to the position of Chief of Police unless that officer has met the following requirements:

- a. Ten years' experience as a police officer.
- b. Effective January 1, 2001, 30 credit hours in a college curriculum approved by the Borough Manager.
- c. Effective January 1, 2003, as associate's degree, or an equivalent number of credits, in a college curriculum approved by the Borough Manager.
- d. Effective January 1, 2007, a bachelor's degree in a college curriculum approved by the Borough Manager.
- e. Effective January 1, 2009, a master's degree in a curriculum approved by the Borough Manager in an accredited college or university will be preferred but not required.
- f. Between the effective date of this subsection and January 1, 2001, to be eligible for promotion, an officer must be enrolled in a college curriculum approved by the Borough Manager and be on a schedule consistent with meeting the effective dates set forth in Subsection B 2)b. through f. above.

C. Credit for military service.

- 1) The Borough will accept those credits given by a college or university towards a degree requirement for military service time.
- 2) The Borough will accept only those credits earned through an accredited college or university in satisfaction of the aforementioned appointment and promotional requirement. "Accredited," as used herein, shall mean those colleges and universities that have received an accredited designation from a regional accreditation association (e.g. Middle States Commission on Higher Education).

- D. The aforementioned appointment and promotion requirements shall supersede any previous requirements established and utilized by the Borough.
- E. The Borough Manager shall be responsible for establishing criteria and requirements for promotions within the Department of Police, including but not limited to oral and written examinations, psychological examinations, evaluation criteria, testing procedures and curriculum schedules.

**§ 26-13 Extra Duty Assignments.**

- A. Members of the Department of Police and special police officers shall be permitted to accept extra duty assignments as safety or security personnel for private entities and school districts under the following terms and conditions:
  - 1) Such extra duty shall be at such times as will not interfere with the efficient performance of regularly scheduled or emergency duty for the Borough and shall in no event be performed during a regular duty shift.
  - 2) Private entities and school districts shall pay to the Borough such hourly sum as may be fixed from time to time by Borough Council resolution as compensation for such service. The Borough shall remit to the police officer performing the duty such portion of the hourly rate as is not required for administrative expense, all as fixed by resolution of the Borough Council.
  - 3) Before accepting any such extra duty assignment, a member of the Department of Police or special police officer shall obtain the approval of the Chief of Police, which shall be granted if, in the opinion of the Chief, the assignment would not be inconsistent with the efficient functioning and good reputation of the Department.
- B. The Chief of Police and the Borough Treasurer shall establish and implement such administrative procedures as are necessary and desirable in dealing with private entities and school districts, as hereinabove set forth.

**Section 2.** Chapter 26, "Departments," Article III, entitled "Volunteer Fire Department," Sections 26-11 through 26-22, are hereby amended to be re-codified as Sections 26-14 through 26-26.

**Section 3.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 4.** All Ordinances or parts of Ordinances, which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 5.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced: **August 27, 2012**

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Adopted: **September 10, 2012**

## RESOLUTION AND ORDINANCE REVIEW FOR THE APRIL 25, 2022 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

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### ***RESOLUTIONS***

**R109-22, APPOINTING SPECIAL POLICE OFFICER** - this resolution appoints a Class II Special Police Officer. The Officer will assist and augment police manpower as deemed appropriate by the Chief of Police.

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### ***ORDINANCES TO INTRODUCE***

**4-22, ORDINANCE AMENDING CHAPTER 26 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES REGARDING THE ESTABLISHMENT AND GOVERNANCE OF THE DEPARTMENT OF POLICE** – this ordinance amends the requirements for promotions within the police department as requested by the Chief of Police, in concurrence with the Borough Manager.

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### ***ORDINANCES TO ADOPT***

**2-22, BOND ORDINANCE APPROPRIATING \$1, 293,572, AND AUTHORIZING THE ISSUANCE OF \$992, 724 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY** – this bond ordinance appropriates \$1,293,572 for various improvements to be undertaken by the Borough and authorizes the issuance of a maximum \$992,724 in bonds, provides for application of a \$52,248 down payment understood to be presently available and appropriates the expected \$248,600 NJDOT grant. Adoption of this ordinance is recommended by the Borough Manager and CFO.

**3-22, ORDINANCE AUTHORIZING THE SALARY AND/OR WAGES OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, NEW JERSEY** – this ordinance sets the minimum and maximum range of salary authorized by the Borough for each employment position. This ordinance is required to be in place by Statute. Once adopted, an annual salary resolution listing positions and salaries will be submitted to Borough Council for review and approval.

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE 4-22**

**"ORDINANCE AMENDING CHAPTER 26 OF THE REVISED GENERAL ORDINANCES  
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- B. In addition, the Police Department may employ clerical personnel and other employees to assist its officers in preserving peace and good order in the Borough.

**§ 26-5** Purpose of the Police Department.

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**§ 26-8** Chief of Police; powers and duties.

The Chief of Police shall be appointed by the Borough Manager and confirmed by the Council and, prior to his/her appointment, shall be qualified through training and experience in police administration. The Chief of Police shall be the head of the Department of Police and shall be directly responsible to the Borough Manager for the Department's efficiency and day-to-day operations. The Chief of Police shall:

- A. Develop, administer and recommend to the Borough Manager and enforce rules and regulations for the governance of the Department of Police and issue directives for the disposition and discipline of the Department personnel.
- B. Exercise and discharge the powers and duties of the Department.
- C. Prescribe the duties and assignments of all subordinates and other personnel.
- D. Delegate such authority as may be necessary for the efficient operation of the Department, the exercise of which will be under his direction and supervision.
- E. Report at least monthly to the Borough Manager regarding the operation of the Department during the preceding month and make such other reports as may be requested by the Borough Manager.

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- A. No permanent member or officer of the Department of Police shall be removed from his officer, employment or position for any cause other than incapacity, misconduct or disobedience of the rules and regulations established for the governance of the Department of Police, nor shall such member or officer be suspended, reduced in rank, removed or fired from or in office, employment or position except for just cause as hereinbefore provided and then only upon a written complaint setting forth the charge or charges against such member or officer. Said complaint shall be filed with the Chief of Police, or with the Borough Manager in the event that the charge is against the Chief of Police, wherein the complaint is made and a copy shall be served upon the member or officer so charged, with notice of a designated hearing date thereon, which shall not be less than 10 nor more than 30 days from the date of the service of the complaint. If either party requests an adjournment, the statutory time period for holding a hearing is hereby waived. The charged party shall notify the Chief of Police, or his designee, in writing if the charged party requests a public hearing on the disciplinary matter.
- B. In all disciplinary matters, the Borough Manager shall serve as hearing officer and shall have the power and authority to dispose of the charges against the accused. In accordance with N.J.S.A. 40A:14-118, the Borough Manager is designated as the appropriate authority and shall possess the right to appoint an independent hearing officer to hear disciplinary charges filed pursuant to N.J.S.A. 40A:14-147.
- C. Hearing procedures.
  - 1) The Borough Manager, as hearing officer, shall have the power to subpoena witnesses and may have the benefit of the advice of the Borough Attorney at the hearing. The Borough Manager may appoint special counsel to prosecute charges and present evidence on behalf of the Borough. All parties shall attend a hearing unless excused by the Borough Manager. Every party to a hearing shall be entitled to present his case and be represented by legal counsel; request a subpoena of witnesses to: testify or produce pertinent documentary evidence; cross-examine witnesses or participants at a hearing and any other persons who may have investigated any matter involved in the hearing; and impeach any witness and present any affidavit, exhibits or other evidence at said hearing, but which shall not be binding.
  - 2) The New Jersey Rules of Evidence shall apply as a general guideline for the orderly presentation of evidence at said hearing but shall not be binding.

- 3) The hearing officer shall render a written decision as soon as possible after the conclusion of the hearing and without undue delay shall provide for a true copy of the decision to be served upon each party to the hearing.

**§ 26-11 School Crossing Guards.**

Pursuant to N.J.S.A. 40A:9-154.1 et. Seq., the Chief of Police may, from time to time, appoint as school crossing guards such persons as he shall deem to be qualified for such position. The powers and duties of school crossing guards shall be limited to the protection of children while on public thoroughfares in the Borough of Mountain Lakes in connection with the attendance of such children at the several schools in said Borough and to the direction and regulation of pedestrian and vehicular traffic at the various street intersections and crossings where they may be stationed. While on active duty, school crossing guards shall be under the jurisdiction of and subject to the order of the officers of the Mountain Lakes Police Department.

**§ 26-12 Appointment, Promotion and Credit for Military Service.**

- A. Appointment. No person shall be appointed to the Department of Police who is not qualified as provided by the laws of the State of New Jersey. Applicants seeking employment to the Department of Police shall either possess a bachelor's degree from an accredited college or university in a police science or law enforcement curriculum or must be awarded said degree prior to completion of their probationary employment period with the Department of Police. The Borough Manager may approve the hiring of an individual who has a bachelor's degree in another curriculum, provided that it has a direct benefit to the Borough and Department of Police, or extend the deadline for being awarded said degree beyond completion of the probationary employment period. Applicants seeking appointment to the Department of Police shall successfully complete both a physical and psychological examination which shall be conducted in accordance with all applicable laws and administrative regulations of the State of New Jersey.

**B. Promotion**

- I) All officers must meet the following requirements to be eligible for promotion within the Mountain Lakes Police Department:
  - a. Requirements for promotion to Sergeant:
    1. Three (3) years' experience as a police officer.
    2. Successful completion of a first-line supervisor training program within a year following promotion.
    3. A bachelor's degree in a college curriculum approved by the Borough Manager.
  - b. Requirement for promotion to Lieutenant:
    1. One (1) year experience as a Police Sergeant, or when no Sergeant is eligible, five years' experience as a police officer.
    2. Successful completion of a recognized supervisory/management program.
    3. A bachelor's degree in a college curriculum approved by the Borough Manager.
  - c. Requirement for promotion to Chief of Police.
    1. Two (2) years' experience as a Police Lieutenant; or when no Lieutenant is eligible, five (5) years' experience as a Police Sergeant; or when no Lieutenant or Sergeant is eligible, ten (10) years' experience as a Police Officer.
    2. Successful completion of a recognized supervisory/management program.
    3. A bachelor's degree in a college curriculum approved by the Borough Manager.

- C. Credit for military service.
  - 1) The Borough will accept those credits given by a college or university towards a degree requirement for military service time.
  - 2) The Borough will accept only those credits earned through an accredited college or university in satisfaction of the aforementioned appointment and promotional requirement. "Accredited," as used herein, shall mean those colleges and universities that have received an accredited designation from a regional accreditation association (e.g. Middle States Commission on Higher Education).
- D. The aforementioned appointment and promotion requirements shall supersede any previous requirements established and utilized by the Borough.
- E. The Borough Manager shall be responsible for establishing criteria and requirements for promotions within the Department of Police, including but not limited to oral and written examinations, psychological examinations, evaluation criteria, testing procedures and curriculum schedules.

**§ 26-13 Extra Duty Assignments.**

- A. Members of the Department of Police and special police officers shall be permitted to accept extra duty assignments as safety or security personnel for private entities and school districts under the following terms and conditions:
  - 1) Such extra duty shall be at such times as will not interfere with the efficient performance of regularly scheduled or emergency duty for the Borough and shall in no event be performed during a regular duty shift.
  - 2) Private entities and school districts shall pay to the Borough such hourly sum as may be fixed from time to time by Borough Council resolution as compensation for such service. The Borough shall remit to the police officer performing the duty such portion of the hourly rate as is not required for administrative expense, all as fixed by resolution of the Borough Council.
  - 3) Before accepting any such extra duty assignment, a member of the Department of Police or special police officer shall obtain the approval of the Chief of Police, which shall be granted if, in the opinion of the Chief, the assignment would not be inconsistent with the efficient functioning and good reputation of the Department.
- B. The Chief of Police and the Borough Treasurer shall establish and implement such administrative procedures as are necessary and desirable in dealing with private entities and school districts, as hereinabove set forth.

**Section 2.** Chapter 26, "Departments," Article III, entitled "Volunteer Fire Department," Sections 26-11 through 26-22, are hereby amended to be re-codified as Sections 26-14 through 26-26.

**Section 3.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 4.** All Ordinances or parts of Ordinances, which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 5.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Mitchell Stern, Acting Borough Clerk

Introduced: 4/25/22

Adopted: 5/9/22

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Happer												
Korman												
Lane												
Richter												
Sheikh												
Barnett												
Menard												

**BOROUGH OF MOUNTAIN LAKES**

**MORRIS COUNTY, NEW JERSEY**

**ORDINANCE # 2-22**

**BOND ORDINANCE APPROPRIATING \$1,293,572, AND AUTHORIZING THE ISSUANCE OF \$992,724 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY.**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by the Borough of Mountain Lakes, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sum being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$1,293,572 including the aggregate sum of \$52,248 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes and including also, in the case of the improvement or purpose described in paragraph (b) of said Section 3, the sum of \$248,600 received or expected to be received by the Borough from the New Jersey Department of Transportation as a grant-in-aid of financing and improvement or purpose.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$1,293,572 appropriations not provided for by application hereunder of said down payments and grant, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$992,724 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$992,724 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase and installation as necessary of new and additional equipment, including without limitation, mobile recorders for use by the Police Department of the Borough, turnout gear for use by the Fire Department of the Borough, one (1) brine mixing tank and one (1) brine spraying tank for use by the Department of Public Works of the Borough, and one (1) electronic message board for use in and by the Borough, together with all appurtenances, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved (useful life: 15 years)	\$115,107	\$109,625
(b) Improvement of various roads and locations in and by the Borough by the reconstruction and resurfacing thereof to provide roadway pavements at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law), including without limitation, Intervale Road, Cove Place, Crestview Road, Howell Road, Lowell Avenue, N. Crane Road, Overlook Road, Ronarm Drive, Van Duyne Road, together with all curbs, sidewalks, drainage, milling, structures, equipment, site work,		

work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved the \$765,129 hereby appropriated therefor being inclusive of the sum of \$248,600 received or expected to be received by the Borough from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement to Intervale Road (useful life: 10 years)

765,129

491,932

(c) Acquisition by purchase and installation, as necessary, of new and additional vehicular equipment, including two (2) pickup trucks for use by the Department of Public Works of the Borough, one (1) utility truck for use by the water utility of the Borough, two (2) utility vehicles for use by the Police Department of the Borough, and including also, the retrofitting equipment for installation in police vehicles of the Borough, together with all equipment, appurtenances, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved (useful life: 5 years)

313,926

297,977

(d) Improvement of municipally-owned properties and locations in and by the Borough, including the tennis courts by the upgrade thereof and the installation of fencing, and the Department of Public Works offices by the renovation of the bathroom, together with for all the aforesaid all equipment, structures, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved (useful life: 15 years)

99,410

93,190

Totals

\$1,293,572

\$992,724

Except as otherwise stated in paragraph (b) above with respect to said \$248,600 grant-in-aid of financing the improvement or purpose described in said paragraph, the excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 9.52 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$992,724, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$100,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. The funds from time to time received by the Borough on account of the \$248,600 grant referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3(b) of this bond ordinance by application thereof

either to direct payment of the cost of said improvement or purpose, or to payment or reduction of the authorization of the obligations of the Borough authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this bond ordinance

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough

Section 8. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

**Mitchell Stern, Acting Borough Clerk**

**Adopted: 4/25/22**

[illegible]

**BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE 3-22**

**"ORDINANCE AUTHORIZING THE SALARY AND/OR WAGES OF THE OFFICERS AND EMPLOYEES OF THE  
BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, NEW JERSEY"**

**BE IT ORDAINED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

**Section 1.** That the respective salary/wage range, to be paid to the full and part-time professionals, full and part-time department heads and their full or part-time deputies are as follows:

<b>Position</b>	<b>Minimum</b>	<b>Maximum</b>
Borough Manager	\$100,000	\$155,000
Borough Clerk/Registrar	\$10,000	\$100,000
Deputy Borough Clerk	\$2,500	\$80,000
Chief Financial Officer	\$10,000	\$132,000
Chief of Police	\$90,000	\$170,000
Director of Public Works	\$90,000	\$125,000
Tax Collector	\$30,000	\$70,000
Deputy Borough Treasurer	\$30,000	\$55,000
Accounts Payable/Finance Assistant	\$30,000	\$55,000
Qualified Purchasing Agent	\$1,000	\$10,000
Executive Assistant to Borough Mgr. and/or Borough Clerk	\$20,000	\$60,000
Recreation Director	\$10,000	\$35,000
Construction Official	\$10,000	\$49,000
Construction Code Assistant/Borough Hall Receptionist	\$40,000	\$45,000

**Section 2.** That the respective salary/wage range, to be paid to the full-time employees of the Police Department be as follows:

<b>Position</b>	<b>Minimum</b>	<b>Maximum</b>
Patrolman		Per contract
Sergeant		Per contract
Lieutenant		Per contract
Detective Stipend	\$500	\$1,500
Administrative Assistant/Records Clerk	\$20,000	\$57,500

All Police Department employees with the exception of the Chief, Special Police, School Crossing Guards, Police Department Administrative Assistant/Records Clerk and Police Matrons are subject to a contract pursuant to Chapter 303 of the Laws of 1968. To the extent that the terms, conditions, and benefits of their employment as set forth in the contract are different from those set forth in this Ordinance, the contract supersedes and takes precedence over the conflicting Ordinance provisions. A copy of the contract is available for public inspection at the office of the Borough Clerk. The terms and conditions of the contract shall remain in effect for the life of the contract. All terms and conditions of the current contract shall remain in force until a successor agreement has been approved by the Governing Body.

**Section 3.** That the respective salary/wage range, to be paid to the full-time employees of the Department of Public Works shall be as follows:

Position	Minimum	Maximum
Operations Manager/Assistant DPW Director	\$55,000	\$90,000
Foreman	\$50,000	\$82,500
Crew Chief	\$40,000	\$70,000
Carpenter/Mason	\$30,000	\$72,500
Equipment Operator	\$25,000	\$75,000
Senior Public Utility Serviceperson	\$30,000	\$85,000
Junior Public Utility Serviceperson	\$25,000	\$55,000
Public Utility Serviceperson	\$25,000	\$45,500
Driver/Laborer	\$25,000	\$75,000
Mechanic	\$25,000	\$69,000
Certified Recycling Coordinator	\$2,500	\$3,000
Administrative Assistant to DPW Director	\$20,000	\$58,500

**Section 4.** That the respective salary/wage range, to be paid to the part-time employees shall be as follows:

Position	Minimum	Maximum
General Administrative – Floater	Prevailing Minimum Wage	\$30.00 per hour
Receptionist	\$12,000	\$30,000
Administrative Assistant – Land Use Boards	Prevailing Minimum Wage	\$30.00 per hour
Secretary, Board of Health	\$3,000	\$5,500
Water and Sewer Utility Clerk	\$2,500	\$22,500
Tax Assessor	\$10,000	\$30,000
Sub-Code Officials/Construction Office	\$5,000	\$30,000
Zoning Officer	\$5,000	\$18,000
Zoning Inspector	\$5,000	\$10,000
Code Enforcement Official	\$3,000	\$16,000
Property Maintenance Officer	\$5,000	\$40,000
Fire Official	\$3,000	\$12,000
Fire Safety Officer	\$3,000	\$6,000
Fire Department Administrative Officer	\$3,000	\$8,000
Police Matron	Prevailing Minimum Wage	\$38.00 per hour
School Crossing Guards	Prevailing Minimum Wage	\$30.00 per hour
Police Specials	Prevailing Minimum Wage	\$30.00 per hour
Permanent/Seasonal Part-Time, Dept. Public Works	Prevailing Minimum Wage	\$30.00 per hour
Office of Emergency Management Coordinator	\$1,000	\$3,000
Deputy Office of Emergency Management Coordinator	\$500	\$2,500
Custodian	Prevailing Minimum Wage	\$25.00 per hour
Recycling Attendant	Prevailing Minimum Wage	\$20.00 per hour

<b>Seasonal Part-Time Employees</b>	<b>Minimum</b>	<b>Maximum</b>
Recreation Camp Directors/Assistant Directors, Various	\$3,000	\$12,000
Recreation Camp Counselor	Prevailing Minimum Wage	\$20.00 per hour
Recreation Coach	\$1,000	\$ 6,000
Recreation Referee/Official/Umpire	Prevailing Minimum Wage	\$80.00 per hour
Park Ranger	Prevailing Minimum Wage	\$30.00 per hour
Beach Director/Assistant Director	\$2,500	\$20,000
Lifeguard	Prevailing Minimum Wage	\$25.00 per hour

- Section 5.** The Borough Manager is authorized to prepare an annual salary resolution for consideration and approval by the Borough Council that shall set the salary/wage for all full-time and permanent part-time employees of the Borough. The Borough Manager is authorized to set the hourly rate according to the salary range for all seasonal employees and to notify the Borough Council of such action.
- Section 6.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.
- Section 7.** All Ordinances or parts of Ordinances, which are inconsistent herewith are hereby repealed to the extent of such inconsistency.
- Section 8.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law. The salaries indicated within the range are those that will be in effect retroactive to January 1, 2022 and upon final passage of this ordinance.

Mitchell Stern, Acting Borough Clerk

Introduced: 4/11/22

Adopted: 4/25/22

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Happer	X		X									
Korman			X									
Lane			X									
Richter		X	X									
Sheikh			X									
Barnett			X									
Menard			X									

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 108-22**

**"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated April 25, 2022 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 25, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 04/25/2022 For bills from 04/07/2022 to 04/21/2022

Check#	Vendor	Description	Payment	Check Total
20289	219 - ACCESS	PO 25084 2022 ARCHIVE SERVICES - CUST# 156NFY0479	1,317.70	1,317.70
20290	4019 - ADVANCED FIREPROOF DOOR, INC	PO 24499 BH: RENOVATION - DOOR - QUOTE	9,783.72	
		PO 25052 BH RENO: FIRE DOOR FRAMING	5,701.84	15,485.56
20291	2426 - AGL WELDING SUPPLY CO.	PO 24866 DPW - EQUIPMENT & TOOLS - BLANKET	168.47	168.47
20292	4267 - ANALYTICAL QUALITY & MONITORIG SERVICE,	PO 24220 BH: RENOVATIONS - STRUCTURAL STEEL INSPE	1,350.00	1,350.00
20293	189 - ANCHOR ACE HARDWARE	PO 24667 DPW - DEPARTMENT SUPPLIES - BLANKET	56.75	
		PO 24931 WATER DEPARTMENT SUPPLIES - BLANKET	76.50	
		PO 24932 RECREATION DEPARTMENT SUPPLIES - BLANKET	31.97	165.22
20294	189 - ANCHOR ACE HARDWARE	PO 25047 BH: RENOVATIONS - PD	519.83	519.83
20295	2564 - BSN SPORTS LLC	PO 25000 RECREATION: REPLACEMENT NETS	461.12	461.12
20296	2147 - CCTMO LLC	PO 25002 APR 2022 - CELL TOWER REIMBURSEMENT CROW	1,941.55	1,941.55
20297	545 - CERTIFIED SPEEDOMETER SVC., INC	PO 25099 POLICE: VEHICLE CALIBRATION	176.00	176.00
20298	4150 - CLEARY GIACOBBE ALFIERIE JACOBS,	PO 25107 MARCH 2022 LEGAL ATTORNEY SERVICES	1,716.00	1,716.00
20299	2396 - COUNTY WELDING SUPPLY CO.	PO 24867 SPW - EQUIPMENT & TOOLS - BLANKET	68.00	68.00
20300	506 - DAN COMO & SONS, INC	PO 25057 DPW - LEAF/BRUSH REMOVAL - BLANKET	720.00	720.00
20301	2971 - DIRECT ENERGY BUSINESS	PO 25122 ACCT#: 614054 - 936656 - MARCH 2022	834.44	834.44
20302	4142 - DOCTOR DRYWALL, INC	PO 25058 BH:RENOVATION	7,820.00	7,820.00
20303	4269 - FRANK CYRWUS	PO 24228 BH: RENOVATIONS - ROOF INSTALLATION - RE	28,500.00	28,500.00
20304	653 - GANNET NEW JERSEY NEWSPAPERS	PO 25060 BH RENO: NOTICE TO BIDDER FOR BORO HALL	112.22	112.22
20305	4289 - GIL-BAR SOLUTIONS, LLC	PO 24378 BH: HVAC FOR MUNICIPAL HALL PROJECT - BL	24,000.00	24,000.00
20306	4209 - HUNTER CARRIER SERVICES	PO 24984 ADMIN: 2022 INTERIM PHONE SYSTEM - ACCT	966.85	966.85
20307	3677 - ICMA	PO 25103 ADMIN: 2022 ICMA MEMBERSHIP RENEWAL	1,109.49	1,109.49
20308	1027 - J&D SALES AND SERVICE, LLC	PO 24612 DPW - EQUIPMENT REPAIR - QUOTE	389.00	389.00
20309	859 - JCP&L	PO 25109 MAST ACCT# 200 000 021 275 / BILL DATE:	338.57	338.57
20310	859 - JCP&L	PO 25110 M/A #200 000 053 658 / BILL DATE: APR 06	3,431.41	3,431.41
20311	859 - JCP&L	PO 25117 MASTER ACCT#200 000 574 000/ BILL DATE:	66.76	
		PO 25118 M/A #200 000 020 764: BILL DATE: APR 11,	367.28	434.04
		PO 25119 ACCT#100 076 421 971/ BILL PRD: 1/07 - 4	657.63	657.63
20312	859 - JCP&L	PO 25050 DPW - EQUIPMENT REPAIR	2,579.53	2,579.53
20313	1040 - JESCO, INC.	PO 25076 REFUND OVERPAMENT OF 1ST QTR 22 TAXES	8,579.10	8,579.10
20314	4313 - JO BECKER	PO 25056 DPW - DIESEL FUEL	1,039.39	1,039.39
20315	1074 - JW PIERSON CO.	PO 24992 DPW - EQUIPMENT REPAIR - BLANKET	260.12	260.12
20316	1090 - KENVIL POWER MOWER	PO 25098 POLICE: TOWING SERVICES	300.00	300.00
20317	1363 - M.J. CORIGLIANO	PO 25009 TAX COLLECTOR: NOTARY STAMP	60.00	
20318	1338 - MGL PRINTING SOLUTIONS, LLC	PO 25051 TAX COLLECTOR: 2022 TAX PAYMENT STICKERS	102.00	162.00
20319	3167 - MORRIS COUNTY MUNICIPAL	PO 25104 FY2022 2ND INSTALLMENT	4,392.30	
		PO 25104 FY2022 2ND INSTALLMENT	46,668.44	
		PO 25104 FY2022 2ND INSTALLMENT	3,843.26	54,904.00
20320	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 25059 SOLID WASTE DISPOSAL - MARCH 2022	11,460.52	11,460.52
20321	1442 - MORRIS PLAINS SHOES	PO 24725 DPW - UNIFORMS - BLANKET	176.00	176.00
20322	4196 - MOUNTAIN LAKES REALTY, LLC	PO 24833 BH: LEASE PAYMENTS FOR TEMP BORO HALL	2,500.00	2,500.00
20323	1394 - MTN. LAKES PUBLIC LIBRARY	PO 25019 MAY 2022 MTN LAKES PUBLIC LIBRARY AID	28,785.25	28,785.25
20324	1472 - MURPHY MCKEON P.C.	PO 25106 2022 LEGAL/ RETAINER FEES - BLANKET	4,166.66	4,166.66
20325	3691 - MUSKY TROUT HATCHERIES, LLC	PO 25030 RECREATION: 2022 TROUT DERBY ORDER	2,999.60	2,999.60
20326	2397 - NAPA AUTO PARTS	PO 25044 POLICE: VEHICLE REPAIR	114.05	
		PO 25067 POLICE: VEHICLE REPAIR	41.12	155.17
20327	4235 - NET2PHONE, INC.	PO 24656 2022 DEDICATED EFAX LINE - ACCT# 954962	32.67	32.67
20328	3367 - NEW JERSEY EZ PASS	PO 24614 POLICE: TOLLS - BLANKET 2022 - Acct# 200	1.00	1.00
20329	1553 - NEW JERSEY NATURAL GAS	PO 25121 MAR - APR 2022 SERVICE	2,043.27	2,043.27
20330	1563 - NJ SHADE TREE FEDERATION	PO 25078 2022 SHADE TREE COMMISSION - MUNICIPAL M	145.00	145.00
20331	1559 - NJ STATE ASSOC. OF CHIEFS OF POLICE	PO 25101 POLICE: 110th ANNUAL TRAINING CONFERENCE	385.00	385.00
20332	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 25083 2022 DENTAL PREMIUMS - GROUP 1624 - APR	2,383.00	2,383.00
20333	2968 - OPTIMUM	PO 24602 DPW: 2022 INTERNET SERVICES ACCT# 07876-	161.73	161.73
20334	2968 - OPTIMUM	PO 24603 DPW: 2022 CABLE BOXES ACCT# 07876-414565	11.74	11.74
20335	4213 - OPTIMUM	PO 25085 2022 BORO (TEMP SPACE) INTERNET SVCS. AC	171.23	171.23
20336	4199 - PASSAIC METAL & BUILDING SUPPLIES	PO 24332 BH RENO: DOORS	20,273.97	20,273.97
20337	1787 - R & J CONTROL, INC.	PO 25055 DPW/ BOROUGH HALL/ WATER TOWER - FACILIT	175.00	
		PO 25055 DPW/ BOROUGH HALL/ WATER TOWER - FACILIT	525.00	700.00
20338	1824 - RUTGERS, THE STATE UNIVERSITY	PO 24904 DPW - TRAINING & EDUCATION	210.00	210.00
20339	114 - SOLITUDE LAKE MANAGEMENT	PO 25105 2022 LAKE MANAGEMENT - BLANKET - CUST# M	13,792.00	13,792.00
20340	4232 - SOUNDVIEW PROMOTIONAL	PO 25069 2022 - restock of merchandise	772.00	772.00
20341	1981 - SUBURBAN DISPOSAL, INC	PO 25092 SOLID WASTE / RECYCLING COLLECTION - MAR	36,939.99	36,939.99
20342	3861 - SYNCB/AMAZON	PO 24913 BORO HALL ORDER# ORDER #112-7529249-6889	101.19	
		PO 24993 DPW: ORDER# 112-9783638-4515458	97.66	
		PO 24993 DPW: ORDER# 112-9783638-4515458	17.99	216.84
20343	603 - TOWNSHIP OF DENVILLE	PO 25020 Q222 PROPERTY TAXES - TOWPATH	1,119.59	1,119.59
20344	1536 - TREAS, STATE OF NJ - D.O.H.	PO 25075 FEBRUARY & MARCH 2022 DOG LICENSE FEES	107.40	107.40
20345	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 25018 APRIL 2022 SEWER MAINTENANCE CHARGES	39,166.67	39,166.67
20346	4069 - UNITED BUSINESS SYSTEMS	PO 25080 CANON COPIERS - 1st QTR 2022 - PRINTING	1,091.55	1,091.55

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 04/25/2022 For bills from 04/07/2022 to 04/21/2022

Check#	Vendor	Description	Payment	Check Total
20347	1062 - UNITED SITE SERVICES	PO 24650 BH: PORTAJOHNN / TEMP FENCING - BLANKET	249.50	249.50
20348	2536 - UNUM LIFE INSURANCE COMPANY	PO 25120 APR/MAY 2022 STD/LTD / LIFE INSURANCE	5,332.46	5,332.46
20349	2749 - VERIZON	PO 25086 2022 INTERNET SVC: A/C# 853-478-043-0001	37.33	
		PO 25086 2022 INTERNET SVC: A/C# 853-478-043-0001	37.33	
		PO 25086 2022 INTERNET SVC: A/C# 853-478-043-0001	52.33	126.99
20350	2135 - VERIZON WIRELESS	PO 25091 ACCT# 882388054-00001 / MAR 05 - APR 04	885.46	885.46
20351	4177 - WEINER LAW GROUP, LLP	PO 25065 JAN/FEB 2022 - PROFESSIONAL SERVICES - P	950.00	
		PO 25096 MARCH 2022 PROFESSIONAL SERVICES - PB	600.00	1,550.00
20352	4225 - WILLIAMS SCOTSMAN, INC	PO 24661 BH: RENOVATIONS - 2022 TRAILER RENTAL -	224.00	224.00
TOTAL				338,843.50

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED			8,579.10	
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	3,183.31			
01-201-20-140-020	COMPUTER SERVICES	311.40			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	162.00			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	5,882.66			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	1,550.00			
01-201-23-210-020	INSURANCE - LIABILITY	24,884.42			
01-201-23-215-020	WORKERS COMPENSATION	21,784.02			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	7,715.46			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	717.28			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	4,617.74			
01-201-26-300-020	SHADE TREE COMMISSION - O/E	145.00			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	48,785.08			
01-201-26-306-020	Recycling Tax	335.43			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	276.19			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	455.17			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	4,232.72			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	13,823.97			
01-201-29-390-020	AID TO PUBLIC LIBRARY	28,785.25			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	3,359.24			
01-201-31-437-020	NATURAL GAS	2,877.71			
01-201-31-440-020	TELECOMMUNICATIONS	1,808.88			
01-201-31-447-020	PETROLEUM PRODUCTS	1,039.39			
01-203-31-435-020	(2021) ELECTRICITY - ALL DEPARTMENTS		1,097.08		
01-260-05-100	DUE TO CLEARING			0.00	188,350.05
01-290-55-000-005	T-MOBILE DUE TO CROWN CASTLE			1,941.55	
TOTALS FOR	Current Fund	176,732.32	1,097.08	10,520.65	188,350.05
02-200-40-700-340	Clean Communities Grant			97.66	
02-260-05-100	DUE TO CLEARING			0.00	97.66
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	97.66	97.66
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			101,035.08	
04-260-05-100	DUE TO CLEARING			0.00	101,035.08
TOTALS FOR	General Capital	0.00	0.00	101,035.08	101,035.08
05-201-55-520-520	Water Operating - Other Expenses	6,139.29			
05-260-05-100	DUE TO CLEARING			0.00	6,139.29
TOTALS FOR	Water Operating	6,139.29	0.00	0.00	6,139.29

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
07-201-55-520-520	Sewer Operating - Other Expenses	43,114.02			
07-260-05-100	DUE TO CLEARING			0.00	43,114.02
<b>TOTALS FOR</b>	<b>Sewer Operating</b>	<b>43,114.02</b>	<b>0.00</b>	<b>0.00</b>	<b>43,114.02</b>
13-260-05-100	DUE TO CLEARING			0.00	107.40
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			107.40	
<b>TOTALS FOR</b>	<b>Animal Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>107.40</b>	<b>107.40</b>

Total to be paid from Fund 01 Current Fund 188,350.05  
 Total to be paid from Fund 02 FEDERAL AND STATE GRANTS 97.66  
 Total to be paid from Fund 04 General Capital 101,035.08  
 Total to be paid from Fund 05 Water Operating 6,139.29  
 Total to be paid from Fund 07 Sewer Operating 43,114.02  
 Total to be paid from Fund 13 Animal Trust 107.40  
 -----  
 338,843.50

4/21/22  
emailed to  
Mitch.

*[Signature]*

## Checks Previously Disbursed

20287	NJDFW	PO# 25068	Application for a Water Lowering P	2.00	4/14/2022
20288	STATE OF NJ - PWT DIVISION OF TAXAT	PO# 25054	STATE OF NJ - PUBLIC COMMUNITY WAT	205.21	4/14/2022

-----  
207.21

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	2.00	188,350.05	<b>188,352.05</b>
Fund 02 FEDERAL AND STATE GRANTS		97.66	<b>97.66</b>
Fund 04 General Capital		101,035.08	<b>101,035.08</b>
Fund 05 Water Operating	205.21	6,139.29	<b>6,344.50</b>
Fund 07 Sewer Operating		43,114.02	<b>43,114.02</b>
Fund 13 Animal Trust		107.40	<b>107.40</b>
<b>BILLS LIST TOTALS</b>	<b>207.21</b>	<b>338,843.50</b>	<b>339,050.71</b>

# **List of Bills - (1710101001002) Escrow - Developers - Checking** **Developer's Escrow**

Meeting Date: 04/25/2022 For bills from 04/07/2022 to 04/21/2022

Check#	Vender	Description	Payment	Check Total
5277	4157 - BRIGHT VIEW ENGINEERING	PO 25063 MARCH 2022 PROFESSIONAL SERVICES - ESCRO	1,435.00	1,435.00
5278	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 25093 MARCH PROFESSIONAL SERVICES - ESCROW	80.00	80.00
5279	3759 - PRINCETON HYDRO, LLC	PO 25094 MARCH 2022 PROFESSIONAL SERVICES - ESCRO	995.50	995.50
5280	1916 - STICKEL, KOENIG, SULLIVAN & DRILL,	PO 25064 LITIGATION: FEB/MAR 2022 PROFESSIONAL SE	2,038.75	2,038.75
5281	4177 - WEINER LAW GROUP, LLP	PO 25095 MARCH 2022 PROFESSIONAL SERVICES - ESCRO	132.50	132.50
TOTAL				4,681.75

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	4,681.75
17-500-00-091-319	HIGHVIEW HOMES LLC			1,480.00	
17-500-00-091-322	BLUE 701, LLC			167.50	
17-500-00-091-323	Nouvelle, LLC (GFM Propeties)			3,034.25	
TOTALS FOR	Developer's Escrow	0.00	0.00	4,681.75	4,681.75

Total to be paid from Fund 17 Developer's Escrow

4,681.75

4,681.75

# List of Bills - (3310101001001) CASH - RECREATION Recreation Trust

Meeting Date: 04/25/2022 For bills from 04/07/2022 to 04/21/2022

Check#	Vendor	Description	Payment	Check Total
5450	4312 - CONNOLLY & HICKEY HISTORICAL ARCHIT	PO 25079 GRANT APPLICATION FOR RR TRAIN STEPS	1,700.00	1,700.00
	TOTAL			1,700.00

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	1,700.00
33-600-00-090-000	Recreation Trust Reserves			1,700.00	
TOTALS FOR	Recreation Trust	0.00	0.00	1,700.00	1,700.00

Total to be paid from Fund 33 Recreation Trust

1,700.00  
=====

1,700.00

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 109-22**

**“RESOLUTION APPOINTING SPECIAL POLICE OFFICER”**

**WHEREAS**, the Chief of Police has recommended and the Borough Manager has approved the following individual to be appointed to serve as Special Police Officer as identified below:

Class II Special Police Officer                      **Gary Hicok**

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey that said officer has been duly appointed for the remainder of the 2022 calendar year in accordance with N.J.S.A. 40A: 14-140, and 146.10.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 25, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						



**BOROUGH OF MOUNTAIN LAKES**

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

# **CONSTRUCTION OFFICE**

## **MONTHLY ACTIVITY REPORT**

**MARCH 2022**

### **ADMINISTRATIVE SUMMARY**

March turned out to be an uneventful month. While the Winter temperatures moderated into Spring weather, some heavy rains still plagued exterior work. The Construction Office has fielded several calls regarding the need for permits and specific code requirements but applications for these type projects have yet to be submitted.

The developer for the WAWA project on Route 46 is assembling the required documents and applications for the demolition of both the Zeris Inn building and the residential dwelling on the property. We expect the permits for the removal of these buildings to be issued next month.



Mountain Lakes Borough  
400 BOULEVARD  
MOUNTAIN LAKES, NJ 07046

## Construction Permit Activity Report

3/1/2022 -> 3/31/2022

### Summary

	Cost:	Count:				
New:	\$0.00	0	Cubic Footage:	740 Cu.ft	Permits Issued:	28
Addition:	\$77,000.00	1	Square Footage:	74 Sq.ft	Updates Issued:	5
Alteration:	\$393,813.00	32				
Demolition:	\$0.00	0				
Total:	\$470,813.00	33				

Permits	Count	Permit Fees	Admin Fees	Total	Inspections		Passed	Failed	Other
Building:	8	\$5,373.00	\$0.00	\$5,373.00	B	34	28 %82.4	5 %14.7	1 %2.9
Plumbing:	7	\$780.00	\$0.00	\$780.00	P	23	15 %65.2	7 %30.4	1 %4.3
Electrical:	28	\$4,045.00	\$0.00	\$4,045.00	E	62	43 %69.4	12 %19.4	7 %11.3
Fire:	1	\$80.00	\$0.00	\$80.00	F	9	7 %77.8	0 %0	2 %22.2
Elevator:	0	\$0.00	\$0.00	\$0.00	V	0	0 %	0 %	0 %
Mechanical:	18	\$1,640.00	\$0.00	\$1,640.00	M	26	18 %69.2	4 %15.4	4 %15.4
	62	\$11,918.00	\$0.00	\$11,918.00		154	111	28	15
DCA Training:	1		3	Other Fees	(Note: Does not include result of none)				
DCA State:	31		829	\$650.00					
DCA Minimum:	1		1						
	33		\$833						

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building 0	0	0	CA 25	\$0.00	\$0.00
Plumbing 0	0	0	CCO 0	\$0.00	\$0.00
Electrical 0	0	0	CO 1	\$50.00	\$50.00
Fire 0	0	0	CC 0	\$0.00	\$0.00
Mechanical 0	0	0	TCO 0	\$0.00	\$0.00
Elevator 0	0	0	TCC 0	\$0.00	\$0.00
Total:	\$0.00	\$0.00	Total: 26	\$50.00	\$50.00

NOTE:  
Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.

This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	0	\$0
Plumbing	0	\$0	Plumbing	0	\$0
Electrical	0	\$0	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
Total:		\$0	Total:		\$0

Record Count		Total Exempted
DCA Fees	0	\$0

Violations		Fines	Paid
Issued	1	\$0.00	\$0.00

Payments (Based on Payment Date)	
Permit (75)	\$13,951.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$13,951.00



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

## CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2020 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	106,301.00	106,301.00	Enclave and Sunrise fees	98,243.00
FEBRUARY	5,520.00	111,821.00		
MARCH	13,491.00	125,312.00		
APRIL	2,171.00	127,483.00		
MAY	2,476.00	129,959.00		
JUNE	13,410.00	143,369.00		
JULY	3,900.00	147,269.00		
AUGUST	21,791.00	169,060.00		
SEPTEMBER	14,343.00	183,403.00		
OCTOBER	61,757.00	245,160.00	Enclave fees	36,825.00
NOVEMBER	18,634.00	263,794.00		
DECEMBER	6,934.00	270,728.00		

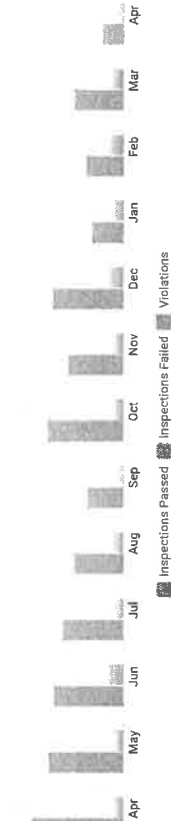
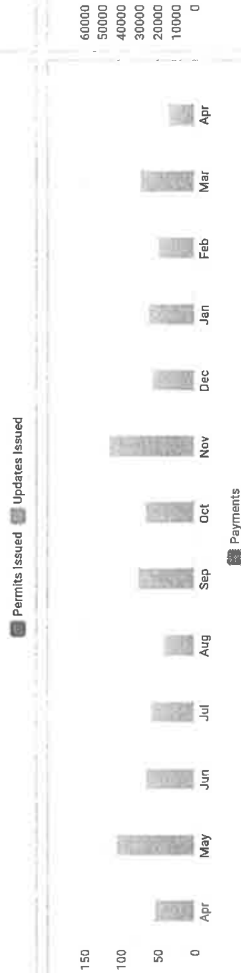
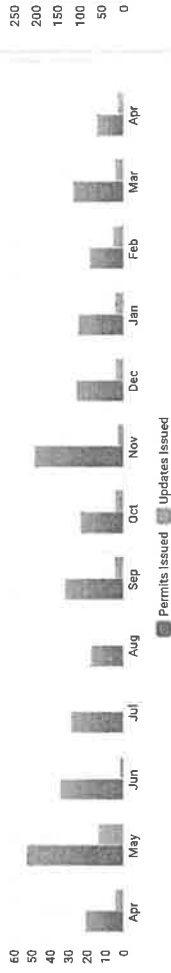
PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL	10,024.00	99,008.00		
MAY	26,651.00	125,659.00		
JUNE	11,789.00	137,448.00		
JULY	12,009.00	149,457.00		
AUGUST	9,533.50	158,990.00		
SEPTEMBER	24,580.00	183,570.00		
OCTOBER	12,533.00	196,103.00		
NOVEMBER	16,916.00	213,019.00		
DECEMBER	9,126.00	222,145.00		

PERIOD	2022 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	13,661.00	13,661.00		
FEBRUARY	6,934.00	20,595.00		
MARCH	13,951.00	34,546.00		
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				

# Building Summary Report

Refresh

Permit Summary	This Week	This Month	Last Month	Last YTD	YTD	YTD Diff %	1 Year Trend
Permits Issued	0	15	28	111	87	-21.6%	
Updates Issued	1	3	5	23	19	-17.4%	
Inspections Scheduled	2	61	146	750	441	-41.2%	
Inspections Passed	1	51	113	567	329	-42%	
Inspections Failed	1	10	25	91	93	2.2%	
Certificate of Occupancy Issued	0	1	1	3	6	100%	
Certificate of Approval Issued	0	9	25	93	102	9.7%	
Cert Continuing Occupancy Issued	0	0	0	0	0		
Payments Count	2	34	74	284	220	-22.5%	
Fees Collected	\$349	\$4,874	\$13,451	\$61,847	\$38,645	-37.5%	





## BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

February 10, 2022

Mitchell Stern; Borough Manager  
Borough of Mountain Lakes  
400 Boulevard  
Mountain Lakes, New Jersey 07046

Re: Uniform Construction Code Annual Report  
Budget year 2021

Mr. Stern;

Attached herewith find a copy of the U.C.C. Annual Report for the Borough of Mountain Lakes Construction Office. This report has been prepared with additional information supplied by Monica Goscicki; Chief Financial Officer.

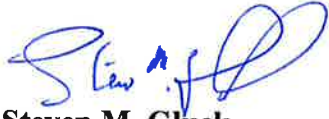
During the budget year 2021 the Construction Office revenues exceeded its expenditures by \$36,432.70. During the year revenue in the amount of \$55,892.00 was received for the final two townhouse buildings at the Enclave project. Without this revenue the Construction Office would have operated at a deficit of \$19,460.00.

During the year exempt permits were issued for either municipal or Board of Education work. If this revenue of \$5,360.00 was realized, the operating deficit would have been reduced to \$14,100.00.

The construction industry was still feeling residual effects of the Covid pandemic, with escalating material costs, supply chain issues and labor shortages. The number and scope of construction projects increased slightly from a low point at the beginning of 2021 but has not yet regained its pre-Covid levels.

The expectation for 2022 is for a similar slight increase in the number and scope of projects for much of the year. Revenue to be generated from the construction of the WAWA project along Route 46 will help to sustain the office but, in itself, will not be a huge impact on the overall office budget.

My monthly reports will document how any improvement in the construction industry affects the revenue concerns of the Construction Office through the 2022 budget year. Contact me if any questions arise concerning this information.



**Steven M. Gluck**  
Construction Official

973-334-3131 Ext. 2012  
[sgluck@mtnlakes.org](mailto:sgluck@mtnlakes.org)

U:\MTN. LAKES\2021 BUDGET\2020 Annual UCC Report- M Stern 03-03-2021.docx

**Thank you. Your form has been successfully submitted.**  
Please print this page, sign and fax or mail to the address below.

**UNIFORM CONSTRUCTION CODE ANNUAL REPORT**  
**New Jersey Department of Community Affairs**  
**Division of Codes and Standards**

**Municipality/County:**

**Budget Year Type:** Calendar (1/1 thru 12/31)      **Budget Year:** 2021

**REVENUES**

Uniform Construction Code Fees	195981.00
Penalties	2250.00
Income: UCC Interlocal	0
<b>TOTAL REVENUES</b>	<b>198231.00</b>

**EXPENDITURES**

Salary & Wages	116159.26
Fringe Benefits	16648.60
Other Expenses	11654.91
Payments to Interlocal Agencies	0
Payments to Private Agencies	0
Indirect Costs	17335.53
<b>TOTAL EXPENDITURES</b>	<b>161798.30</b>

**Private Agencies In Receipt of Payments:**

None

**RIDER DEDICATION (N.J.S.A. 40A:4-39)**

No Rider Dedication Trust Fund  
Opening Balance in Trust Fund  
Revenues Received in Trust Fund  
Expenses from Trust Fund  
Closing Balance in Trust Fund

**EXEMPT FEES**

By State law (see N.J.S. 52:27D-126c)	4945.00
By Municipality (see N.J.S. 52:27D-126b)	415.00

**CERTIFICATION**

The undersigned municipal officials hereby certify that the financial information provided in this report fairly and accurately reflects Uniform Construction Code revenues and expenses for the year.

Chief Financial Officer:

  
Signature

Construction Official:

  
Signature

Monica Goscicki O-0672

Chief Financial Officer

mgoscicki@mtnlakes.org

Please fax or mail the completed and signed report to:

Steven M Gluck 005181

Construction Official

sgluck@mtnlakes.org

NJ Department of Community Affairs  
Division of Codes and Standards  
Office of Regulatory Affairs  
Attention: UCC Annual Report  
P.O. Box 818  
Trenton, NJ 08625-0818  
Phone: (609) 984-7768  
Fax: (609) 984-7718

Salaries Paid - UCC Positions Only:

\* Last Name First Name UCC # Salary Position Subcode Discipline(s) Inspector Discipline(s) Gluck Steven 005181 46816.08  
Construction Official Building Building, Electrical, Mechanical Scialla John 004761 31196.78 Plumbing Building, Plumbing,  
Mechanical Lavenburg Edward 11289 14637.10 Electrical Electrical Poli Salvatore 008964 8155.03 Fire Protection Fire Protection  
Post Susan 8700.00 Technical Assistant Zamierowski John 1059.10 Clerical Matalon Roberta 5595.17 Clerical

**BOROUGH OF MOUNTAIN LAKES**  
**DEPARTMENT OF PUBLIC WORKS**  
**Department Activity**  
**March 2022**

**IN HOUSE**

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance

Additionally:

**Streets & Roads Department:**

- DPW
  - Intervale Triangle cleaned
  - Responded to snow/ice events – March 10, 11, 12
  - Trees/ logs removed – Sled Run Trail, Pickwick Ln, Midvale Boat Dock,
  - Illegal dumping of concrete debris and slabs removed from Pollard Rd, Midvale Rd & Powerville Rd.
  - Numerous street signposts painted and plumbed
  - Basin work started on Tower Hill Rd.
  - Winterizing snow removal equipment started
- Recreation Department
  - Reinstalled Tennis Court windscreens
  - Leaf, brush and debris removal from Basketball Court
  - Birchwood basketball net reinstalled
  - Assisted Solitude in debris removal from the Cove and Wildwood Lake
  - Fanny Field – leaf removal, sinkholes filled and fields dragged
- Water Department
  - Reinstalled missing valve lids, Midvale
  - Water meter reading throughout Borough
  - Pressure reducing valve rebuilt at Spruce Edge
  - DEP inspections at well houses

**Vacation/Sick Time:**

- 84 Vacation Hours; 63 Sick Hours



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

TO: Mitchell Stern  
DATE: 4/14/22  
SUBJECT: March 2022 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of March 2022:

## FIRE CALLS (9)

LOCATION	DATE	TIME	DESCRIPTION
73 Elcock Ave BT	3/3	8:30 AM	Assist Btn Twp with house fire
30 Melrose Rd	3/5	12:47 PM	Fire Alarm- Culinary Mishap
27 Howell Road	3/11	6:36 AM	Water in Basement
ML Club	3/12	9:45 PM	Fire Alarm- Water Leak
345 Morris Ave	3/12	10:52 AM	Fire Alarm- Malfunction
Rt 46 East	3/17	7:52 AM	Transformer Fire
20 Maple Way	3/27	3:56 PM	Chimney Fire
10 Howell Road	3/29	9:00 AM	Odor of Natural Gas
YMCA	3/30	8:23 PM	Fire Alarm- Set off in error

## DRILLS/TRAINING (7)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	3/1	7:30 PM	Monthly Truck checks
Firehouse	3/8	8:00 PM	Senior Drill
Firehouse	3/13	1:00 PM	JFD Training
Firehouse	3/15	7:30 PM	JFD Training
Firehouse	3/16	7:00 PM	Annual Fit Testing
Firehouse	3/27	1:00 PM	JFD Training
Firehouse	3/29	7:30 PM	JFD Training

## MEETINGS (1)

LOCATION	DATE	TIME	DESCRIPTION
Virtual	3/22	8:00 PM	Dept Meeting

**COMMUNITY DETAILS (0)**

**ANNOUNCEMENTS (0)**

**Total Manhours: 310**

# ***Borough of Mountain Lakes***

## **BOARD OF HEALTH**

400 BOULEVARD • MOUNTAIN LAKES, NEW JERSEY 07046

Telephone: (973) 334-3131 • Fax: (973) 402-5595



### **March Health Department Activity Report – 2022**

This March 2022 report represents the activities of the Health Officer, Health Department and staff and provides an overview of the various tasks completed by the department. Additional supplemental reports from Environmental, Nursing, and Health Education are forwarded to clarify activities.

Vaccine requests have been very limited. There is a good supply and availability. Upon request, we will provide any resident with a COVID vaccine from age 5 and over.

#### **NEW FROM MARCH**

##### **Guidance/Executive Orders:**

- 3/3: NJDOH updated vaccination and testing requirements for workers in New Jersey. Learn more [HERE](#).
- 3/7: Governor Murphy Signs Executive Order Lifting COVID-19 Public Health Emergency. Learn more [HERE](#).
- 3/7: New updates to "Should I Wear a Mask?" can be found [HERE](#).
- 3/17: Governor Murphy issued a statement addressing the global COVID case rise. Read it [HERE](#).
- 3/30: N.J. Health Commissioner Judith Persichilli issued a statement on CDC Approval of Additional Booster Dose for People Ages 50+, Certain Immunocompromised Individuals. Learn more [HERE](#).
- 3/28: Governor Murphy Signs Bill to Extend Prohibition on Utility Shutoffs for Certain Residential Customers. Learn more [HERE](#).

We continue to participate in ongoing Zoom and Teams meetings with NJ Department of Health, County Agencies, LINCIS and Health Officers in order to best implement state guidance and testing and vaccine programs.

The Nursing Department continues to investigate the lower number cases especially any identified outbreaks in schools, nursing homes and senior citizen facilities and provides information on the guidance changes. The Omicron and Delta Variants have dropped to significantly lower cases since February. The new variant BA.2 is beginning to increase. We will continue monitor.

This past two weeks we have experienced a slight increase, which is not a significant change in the level of COVID-19 activity.

As of March 30, 2022 Mt Lakes has 4 cases with a 14-day look back as compared to last week (March 25) 3 cases and compared to January 27 cases. Thus, we can see the case levels have dropped for the past two months and are at a relatively low level. Likewise, hospitalizations and ICU COVID cases are actually dropping with more discharges than admissions.

#### **Activities**

- Participate in meetings and ongoing guidance from NJDOH/CDC regarding best practices for quarantine and vaccine programs.
- Provided weekly COVID report by Friday with State updates, CALI Score and Charts.
- Continue to inform, discuss and answer questions from residents, business owners and agencies regarding issues that are important to them.

- Continue to monitor staff activities regarding public health inspections and complaints. (see environmental, health education and nursing reports)
- Ongoing discussions regarding vaccines especially with children 5 and older having eligibility and boosters available for 12+.

**Testing and Vaccination Sites:**

Both public and private sites continue to operate throughout New Jersey.

Stay Well.

Respectfully Submitted,  
F. Michael Fitzpatrick, Health Officer

# MOUNTAIN LAKES BORO POLICE DEPARTMENT

## Officer Citation Report

From Date : 3/1/2022 To Date : 3/31/2022

Report Date : 4/20/2022 2:13 PM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	63	17	1	0	0	0	0	18
XX	XX	87	14	10	0	0	0	0	24
XX	XX	8	0	1	0	0	0	0	1
XX	XX	122	16	20	0	0	0	0	36
XX	XX	1	0	0	0	0	0	0	0
XX	XX	72	13	5	0	0	0	0	18
XX	XX	0	0	0	0	0	0	0	0
XX	XX	59	14	4	0	0	0	0	18
XX	XX	50	13	5	0	0	0	0	18
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
<b>Total:</b>		462	87	46	0	0	0	0	133

**MOUNTAIN LAKES BORO POLICE DEPARTMENT**

Agency Activity Report

By CFS Classification

From Date: 3/1/2022 To Date: 3/31/2022

Report Date: 4/20/2022 2:16:52 PM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
0600	Theft	1	0	0	1
1100	Fraud	2	0	0	2
2400	Disorderly Conduct	1	0	0	1
2600	All Other Offenses	2	1	1	0
4000	Non Criminal Investigations	26	10	6	10
4100	Fire Related	6	0	4	2
5000	Lost Found Property	2	0	2	0
5500	Animal Complaints	3	1	0	2
6000	Traffic Accidents	8	0	4	4
6300	Traffic Enforcement	505	46	208	251
6500	Parking Enforcement	16	11	5	0
6600	Traffic Services	15	0	14	1
7000	Public Services	373	108	89	176
7500	Assist other Agency	62	2	52	8
8100	Warrants Other	1	1	0	0
9000	Administrative	596	202	251	143
	<b>Total:</b>	1619	382	636	601

# Time Used/Overtime by Month

	Sick Time Hours					Vacation/Comp Hours/Pers Day/Bereave								Court Overtime					Department Overtime				
	2016	2017	2018	2019	2020	2021	2022	2016	2017	2018	2019	2020	2021	2022	2016	2017	2018	2019	2020	2021	2022		
Jan	58	236	216	79	588	324	36	127.5	22	15	14	0	42	48	\$0	\$0	\$158	\$0	\$154	\$0	\$0		
Feb	142	226	252	86	444	266	68	11	84	104	220	111	189.5	252	\$0	\$0	\$0	\$210	\$258	\$0	\$0		
March	82	238	310	110	332	180	36	139	198	148.5	168	74.5	81	289	\$0	\$151	\$0	\$0	\$0	\$0	\$447		
April	46	209.5	0	106	456	240		138	154	250	265.5	0	226		\$0	\$0	\$0	\$422	\$0	\$263			
May	69	128	204	96	564	204		192	254	178	169	36	681		\$0	\$0	\$0	\$993	\$0	\$0			
June	85	140	130	106	540	312		299	268	208	254	194	727.5		\$0	\$0	\$193	\$0	\$0	\$0			
July	140	318	152	47	442	420		592	518	524	84.5	551	877		\$0	\$0	\$158	\$0	\$0	\$0			
August	182	272	94	246	312	168		528	606	682	748	708	792		\$0	\$140	\$193	\$0	\$0	\$263			
Sept	92	276	94	180	256	70		364.5	294	375.5	222.5	389	280		\$354	\$0	\$0	\$0	\$0	\$250			
Oct	94	332	106	154	314	48		414	125	208	216	292	204		\$0	\$0	\$0	\$0	\$0	\$0			
Nov	188	346	148	426	302	44		164	274.5	235.5	176	287	370		\$0	\$0	\$246	\$0	\$0	\$363			
Dec	392	392	254	600	424	206		217.5	171	346.5	144.5	376	265		\$0	\$302	\$0	\$0	\$0	\$0			
Total	1570	3113.5	1960	2236	4974	2482	140	3186.5	2968.5	3275	2682	3018.5	4735	589	\$354	\$593	\$947	\$1,625	\$412	\$1,139	\$447		
						</																	

## March

<u>Total Overtime</u>
<u>Hours Paid</u>
52.00

<u>Total</u>	<u>Total</u>
<u>Vaca/Comp Hrs</u>	<u>Vaca/Comp/Perso</u>
289	nal/Bereave Hrs
	<u>Creating OT</u>
	2
	<u>% of Hrs Equating to</u>
	<u>OT</u>
	0.69%

<u>Total Sick Time</u>	<u>Total Sick Time</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>
36	36
	<u>% of Hrs Equating to</u>
	<u>OT</u>
	100.00%

\*\* Operating with 12 Officers. One Officer on terminal leave to retire in July.

14 Hours Mandatory Training

# **BOROUGH OF MOUNTAIN LAKES**

## **Recreation Department**

### **Department Activity March 2022**

The Recreation Commission met on March 15<sup>th</sup>, 2022. Discussion at the meeting included Summer event dates, volunteers for Egg Hunt, and swim test amendments for Clinic Swim Team.

- Continued to work with Athletic Director Patrick Brunner to Assisted youth Spring sports including track, girls lacrosse, boys lacrosse and Tri-Town Baseball with field, gym and turf
- Continued planning and promoting summer camps including:
  - Summer Recreation Camp – Sold out
  - Summer Teen Adventure Camp – Sold out – 2 buses
  - Tennis Camp – awaiting registration pending court re-surfacing
  - Sailing Camp – registration half full
  - Surfing camp – Sold out
  - Golf Camp - pending
- Assisted residents with various facilities requests.
- Began to secure dates for Summer Concerts on the Beach.
- Met with Sailing Board to discuss summer camps and increasing campers per session.
- Updated and entered all online registrations for Summer Recreation Camps.
- Posted and accepted job applications for: Lifeguards, Camp Directors, Teen Adventure Camp Director, Sailing Camp Director, and Counselor positions.
- Easter Egg Hunt planning underway.
- Trout Stocking and Derby – planning underway.
- Laker 55+ - Happiness symposium. Well attended.
- Continued to work with both Adult Soccer teams.
- Rack/Ring renewals went smoothly. Will go forward with Google Form sign up for April 1 for new racks/rings.
- Met with new ML Day Committee. Moved ML Day to July 2<sup>nd</sup> – Fireworks Day.
- Met with ML Club regarding Swim Races on ML Day.
- Approved Spring Break Basketball Clinic and Summer Camp from Tyler Daniel Basketball Camp.
- Met with proposed Eagle Scout about Kaufmann Park refresh.
- Finalized very successful Junior Laker Basketball season.



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Code Enforcement Officer**  
[jmullaney@mtnlakes.org](mailto:jmullaney@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext.2014  
F -973-402-3466

TO: Borough Manager Mitchell Stern  
DATE: 4/14/22  
SUBJECT: Monthly Report March 2022

The following lists code enforcement/property maintenance issues for the month of March 2022 :

1. 3/30: Follow up on complaint from DPW about a contractor leaving a pile of gravel near the intersection of N Briarcliff Road and Laurel Hill Rd. Contractor was directed to secure the pile of gravel with a tarp so it wouldn't wash away during the rain. No further action taken.

## Smoke and Carbon Monoxide Detector Inspections

Date:	Location	Pass/Fail
3/2	130 Road	Pass
3/2	31 Park Place	Pass
3/11	76 Pollard Rd	Pass
3/14	176 Morris Ave	Pass
3/25	4 Fox Hill Lane	Pass
3/30	9 Park Place	Pass
3/30	39 Park Place	Pass

**SIGN ENFORCEMENT** –Monitor placement of temporary signs for compliance with ordinance.

**Parking Enforcement:** Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.

**RESOLUTION  
BOROUGH OF MOUNTAIN LAKES  
ZONING BOARD OF ADJUSTMENT**

**ANNUAL REPORT - 2021**

**WHEREAS**, the Municipal Land Use Law, specifically, N.J.S.A. 40:55D-70.1, requires the Board to review its decisions on applications and appeals for variances and to prepare and adopt by resolution a report on its findings on zoning ordinance provisions which were the subject of variance requests and its recommendations for zoning ordinance amendment or revisions, if any; and

**WHEREAS**, the Secretary of the Board of Adjustment has prepared a report reviewing said decisions for the year 2021, which is attached hereto and made a part hereof; and

**WHEREAS**, the Board wishes to adopt said report pursuant to the statutory requirements.

**NOW, THEREFORE, BE IT RESOLVED** by the Zoning Board of Adjustment of the Borough of Mountain Lakes, that the attached report is hereby adopted as the Annual Report for the year 2021, and that the Board Secretary shall transmit copies of the report and this resolution to the Council and Planning Board as soon as possible.

Offered by: Brett Paddock

Seconded by: Jim Murphy

Vote: 7 - 0

Date: April 7, 2022

# MOUNTAIN LAKES BOARD OF ADJUSTMENT ANNUAL REPORT - 2021

To: Mountain Lakes Zoning Board of Adjustment  
Mayor and Borough Council  
Mitchell Stern – Borough Manager/Acting Borough Clerk

From: Cynthia Shaw Zoning Board of Adjustment Administrator

Date: December 31, 2021

**Total Number of Regular Meetings: 9**  
**Total Number of Cancelled Meetings: 3**  
**Total Number of Special Meetings: 0**  
**Total Number of 2021 Applications: 15**

## 2021 APPLICATIONS

<u>TYPE</u>	<u>Existing/Proposed</u>	<u>DECISION</u>	<u>APPLICANT</u>	<u>ADDRESS</u>	<u>ZONE</u>
Lake Fr Exp*	95'/92'	Approved	Ellen Ebert	15 Cove Place	R-A
Renovation of a single-family dwelling					
Front*	25.87'/25.87'	Approved	Thomas & Joanna	2 Point View Place	R-A
Front*	25.59'/17.21'	Approved	George		
FAR *	16.4%/17.2%	Approved			
Addition of a single garage bay					
Rear*	21.5'/21.5'	Approved	Ivar & Margherite	55 Tower Hill Rd	R-AA
ILC *	25.9%/25.9%		Mise		
Replace of an above ground oil tank					
FAR	14.3%/22.1%	Approved	Emily & Ty Nguyen	7 Vale Road	R-2
Avg Fr	40.5'/36.8'	Approved			
Com. Side* -	17.2'/21.4'				
Renovation of a single-family dwelling					
Avg Fr+*	36.5'/36.5'	Approved	Suzanne & Justin	3 Lake Drive	R-A
Chan					
Renovation of a single-family dwelling					
Comb. Side*+	32.4'/32.4'	Approved	Andy Thompson	76 Kenilworth Rd	R-A
Side*+	6.4'/6.4'	Approved			
Renovation of a single-family dwelling and garage					
Lake Fr Exp*+	22.5'/22.5'	Approved	15 Point View, LLC	15 Point View Pl	R-A
ILC*+	34.56%/34.56%	Approved			
Renovation of a single-family dwelling					

Side\* 20'/20' Approved Alexander Lu 144 Lookout Road R-AA  
 ILC\* 19.88%/19.92% Withdrawn  
 Addition of an attached two car garage

Avg Fr 40.8'/33.8' Approved Courtney and Brian 17 Larchdell Way R-A  
 Hann  
 Renovation of a single-family dwelling

\* Indicates a preexisting nonconformity  
 R Approved after revisions (reduction of request)  
 - Approval reflects reduced nonconformity  
 + Applied under the Historic Preservation Ordinance

Nine (9) applications with variances (17) variances were heard by the Board in 2021.  
 No applications were withdrawn, and five (5) applications will be carried to 2022.

#### SUMMARY

	FAR	COV	SETBACK	OTHER	TOTAL
Var. Approved as Submitted	2	2	12	0	16
Variances App. w/ Reduction	0	0	0	0	0
Variances Denied	0	0	0	0	0
Variances Withdrawn	0	1	0	0	1
<b>TOTAL</b>	<b>2</b>	<b>3</b>	<b>12</b>	<b>0</b>	<b>17</b>

1. Of the seventeen (17) variances granted, fourteen (14) were pre-existing non-conformities.
2. There was one (1) variance granted that reflected a reduced non-conformity.
3. Thirteen (13) variances granted were on seven (7) applications seeking relief under the standard bulk variances.
4. Four (4) variances granted were on two (2) applications seeking relief under the bulk incentives for contributing dwellings.

#### Summary of previous Board of Adjustment Reports:

2019	13 applications	28 variances	2020	13 applications	30 variances
2017	11 applications	30 variances	2018	15 applications	37 variances
2016	15 applications	30 variances	2015	8 applications	18 variances
2014	8 applications	19 variances	2013	14 applications	38 variances
2012	16 applications	38 variances	2011	23 applications	51 variances
2010	24 applications	42 variances	2009	13 applications	13 variances
2008	18 applications	44 variances	2007	27 applications	53 variances
2006	30 applications	53 variances	2005	42 applications	79 variances
2004	41 applications	80 variances	2003	41 applications	79 variances
2002	29 applications	62 variances	2001	36 applications	71 variances
2000	39 applications	61 variances	1999	33 applications	51 variances
1998	27 applications	47 variances	1997	20 applications	30 variances
1996	22 applications	37 variances	1995	22 applications	30 variances
1994	20 applications	28 variances	1993	7 applications	11 variances
1992	9 applications	10 variances	1991	7 applications	9 variances

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Cynthia Shaw, Administrative Officer

cc. Members of the Mountain Lakes Planning Board  
Kristen Umansky, Tax Assessor  
Steve Gluck, Construction Official