



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
MARCH 14, 2022
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 4, 2022 and posted in the municipal building.

Mayor Menard called the meeting to order at 7:30p.m.

ROLL CALL ATTENDANCE

Roll Call	Present	Absent		Present	Absent
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

FLAG SALUTE

Mayor Menard led the salute to the flag.

EXECUTIVE SESSION

There was no executive session.

COMMUNITY ANNOUNCEMENTS

Recreation Director Karen Brennfleck made the following announcements: Mountain Lakes Day will be held on July 2nd at the Esplanade from 11am-3pm; The Independence Day fireworks will be held on July 2nd (rain date July 3rd). The Trout Derby will be held on April 9th at 8am at Birchwood Lake and the trout stocking will be held on April 8th at 5:30pm; The Easter Egg Hunt will be held on April 10th at 1pm at Midvale Field; All Borough recreation camps are sold out.

Councilmember Korman announced that the Mountain Lakes Library will be showing the film "Belfast" on March 20th at 3pm.

Councilmember Barnett announced that the Mountain Lakes Library will conducting a survey to determine their priorities for the next 5-7 years and also announced that the Borough is working on a solid waste survey to send to residents.

SPECIAL PRESENTATIONS

The Eagle Scout Project presentation was postponed until the March 28th Council meeting.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

There were no reports.

BOROUGH COUNCIL DISCUSSION ITEMS

Borough Manager Stern gave a PowerPoint presentation of the 2022 municipal budget. The council asked questions of Mr. Stern and he answered them. The council requested that Mr. Stern review the Parsippany Sewer Utility agreement, and also to determine if the Mountain Lakes Board of Education will be contributing to the refurbishment of the tennis courts,

The council did not determine or agree on a policy for police car replacement.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
JANUARY 25, 2022
HELD AS A REMOTE MEETING ON ZOOM**

Introduction of 2022 Municipal Budget

Council member	M	2nd	Yes	No	Abstain	Absent
Barnett	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC COMMENT

Mayor Menard opened the meeting to the public.

There was no one from the public wishing to speak.

ATTORNEY'S REPORT

Borough Attorney Oostdyk reported that the Craig School is in the process of applying for a government financed loan and the loan requires that the Borough provide a letter of support from the highest elected official (the council in Mountain Lakes form of government). Mr. Oostdyk advised that the Borough is not a guarantor and is not financially responsible for the loan. The public hearing will be held at the March 28th Council meeting and a resolution of support will be on the agenda for adoption. The Craig School will attend the meeting to answer any questions.

MANAGER'S REPORT

Borough Manager Stern provided his report (attached). Mr. Stern advised that in observance of Passover, Trash Day needs to be rescheduled. The council decided that Trash Day will be held on April 30th.

RESOLUTIONS

There were no resolutions.

ORDINANCES TO INTRODUCE

There were no ordinances to introduce.

ORDINANCES TO ADOPT

1-22, COLA, Calendar Year 2022 Ordinance to Exceed the Municipal Budget Appropriation Limits and Establish a Cap Bank

PUBLIC COMMENT/HEARING

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Menard opened the meeting to the public.

There was no one from the public wishing to speak.



MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
MARCH 14, 2022
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046

Introduced: February 28, 2022

Council member	M	2nd	Yes	No	Abstain	Absent
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Adopted: March 14, 2022

Council member	M	2nd	Yes	No	Abstain	Absent
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R86-22, Resolution to Affirm the Borough of Mountain Lakes Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors and Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers
- b. R90-22, Authorizing the Payment of Bills
- c. R91-22, Authorizing a Professional Services Agreement between the Borough of Mountain Lakes and Matthew J. Giacobbe, Esq. of Cleary Giacobbe Alfieri Jacobs, LLC
- d. R92-22, Authorizing the Transfer of Appropriations
- e. R93-22, Approving the Person-to-Person Transfer of Liquor License #1425-44-002-002 from Gilchrist Corp Inc. to Mountain Lakes Liquor LLC
- f. R94-22, Authorizing Membership in the Mountain Lakes Volunteer Fire Department
- g. R95-22, Authorizing the Fourth Amendment to the Shared Services Agreement between the Borough of Mountain Lakes and the Township of Denville for Municipal Court Services

***APPROVAL OF MINUTES**

2/23/22 (Regular)
 2/28/22 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**



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MARCH 14, 2022
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***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Barnett	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The 2/23/22 minutes were approved with the last sentence in Paragraph 2 under the 2022 Budget Discussion stating "The council agreed to reduce the electronic message board line item to \$5,000.00 and also agreed to use prior capital funds to purchase the Island Beach bridge lights, horseshoes for Birchwood Lake and build new boat racks at the Bird Sanctuary".

Resolution 93-22 was not voted on and was carried to the March 28th Council meeting.

DEPARTMENT REPORTS SUBMITTED FOR FILING (reports are included only if checked)

- ☐ Construction Department
- ☐ Department of Public Works
- ☐ Fire Department
- ☐ Health Department
- ☐ Police Department
- ☐ Recreation Department
- ☐ Code Enforcement/Property maintenance report

COUNCIL REPORTS

Zoning Board – Councilmember Richter reported that the board approved the use variance for the proposed disabled veteran's home on Route 46.

Green Team – Councilmember Barnett reported that the committee is working on planning Eco-Weekend.

Economic Development Advisory Committee – Councilmember Richter reported that the committee discussed rezoning Westbound Route 46, modifying bulk standards in the OL-1 and OL-2 zones of Westbound Route 46 and the redevelopment of the Midvale area. The committee is looking to obtain contact information for the property owners of the Midvale businesses. Councilmember Korman reported that the committee is looking for a high school student to assist with website updates.

Affordable Housing Advisory Committee – Councilmember Lane reported that the committee discussed the accessory apartment program's deed restriction.

Whippany River Watershed Action Committee – Councilmember Lane reported the committee discussed bees.

Solid Waste Advisory Committee – Councilmember Barnett reported that the committee is finalizing the survey that will be sent to residents.

Shade Tree Commission – Councilmember Korman reported that the commission discussed using their trust fund to support community development, and that they have reached out to the developer of the proposed disabled veteran's



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home to see if they were interested in the commission planting trees on their property. Mayor Menard advised that he has not heard back from Parsippany regarding the extensive tree clearing done last year on Intervale Road.

PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Menard opened the meeting to the public.

There was no one from the public wishing to speak.

NEXT STEPS AND PRIORITIES

Mayor Menard reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Review Parsippany Sewer Utility Agreement - Capital Improvements	Borough Manager & Shared Services Committee	
Tennis Court Agreement with ML Board of Education	Borough Manager	
Electric Charging Station Discussion Item		

ADJOURNMENT at 9:40P.M.

Motion made by Mayor Menard, second by Councilmember Happer to adjourn the meeting at 9:40p.m., with all members in favor signifying by "Aye".

Respectfully Submitted



Cara Fox, Deputy Borough Clerk



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2006
F -973-402-5595

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of March 14, 2022.
CC: Robert Oostdyk, Borough Attorney

Mayor and Council,

Budget Information Follow Up:

Police Vehicle Information Follow Up – Attached, please find a printed version of a PowerPoint presentation from Chief Bennett. The presentation was created to answer questions about the proposed purchase plan and also the condition of the vehicles that will be replaced.

With respect to other options for upgrading our police vehicle fleet, Chief Bennett and I have discussed potential optional scenarios and after much debate and deliberation with other Police Chief's and Managers / Administrators, we believe that the best path forward to modernize the fleet is what we have currently requested.

Water Utility Truck – Attached, please find a condition report from our Borough mechanic concerning this vehicle.

Use of Capital Funds From Beach Project For ATV Purchase - The question arose whether it is permissible to use available funds from the 2016 Capital Ordinance allocated to the Birchwood Beach Project for the purchase of an ATV. Our Bond Counsel has offered the opinion that the purchase of an ATV that could be used at the beaches as an appropriate use of the funds.

Debt Service Analysis – During the previous Borough Council meeting, discussion of the Borough's long-term debt was discussed. Attached, please find a Analysis of Debt Service, prepared by our CFO.

Resolution 86-22 – Commitment to a workplace free of discrimination, harassment and violations of civil rights – Attached, please find the documentation that was requested (written procedures).

Respectfully Submitted,
Mitchell

3/02/2022

2013 Ford F-550 3v triton V10

Miles – 71,619

Idle Hours– 7048

Engine hours to miles calculation - 232,584 (7048 x 33)

Total Mileage Equivalent - 304,203

Inspection

Mechanical:

- Powertrain – Engine oil leaks, Engine has tap due to valvetrain being worn.
- Drivetrain – Differentials show signs of worn pinion seals. Rust is evident on differentials.
- Frame and undercarriage – Rust, evidence of frame damage due to snow removal
- Electrical/ charging system – Truck does not stay charged over a weekend, needs to be jumped. Truck also has intermittent electrical issues due to auxiliary components installed on the vehicle IE, power distribution and inverter.
- Steering/ Suspension – Starting to fail, steering is getting “sloppy” at times hard to control. Will need extensive repair soon.

Interior:

- Seats are worn, torn and stained.
- Floors are stained, very worn.

Exterior:

- Paint fade, scratches and rust.

Overall inspection - Engine hours and miles are exceeding life expectancy of vehicle. Mechanically the repairs , labor and parts will exceed value of vehicle.

Austin Schoch
Mechanic

Fleet Management

Follow-up to address Council inquiries.

MLPD Vehicle Fleet Management Proposal

- Purchase two patrol vehicles per year.
- Sell the patrol vehicles after three years, as they come off warranty. Use the funds to offset future patrol vehicle purchases.
- Initial two years of purchases funded by the Police Trust account.
- Police Trust Account will continue to offset purchases beyond the first two years.
- Operating Budget will only be used after funds from the Police Trust and resale of vehicles are applied to future purchases.
- Purchase Administrative Vehicles from Capital Approximately every 7 to 10 years.

MLPD Vehicle Fleet Management Proposal

2022 is a “make up year” for all the years that we did not purchase vehicles.

Purchasing Vehicles in 2022

- Unlike retail, pricing is set through State Contract or County Co-op.
- The price of a Patrol Vehicle in 2022 is the same as the price in 2020 & 2021.
- Currently, the estimated time of delivery of a new vehicle is approximately 8 months to a year after the order is placed.

In 2011 our Total Fleet was reduced from 9 to 8 vehicles. We do not maintain a large costly fleet like many agencies do.

<u>Police Department</u>	<u>Vehicles Per Year</u>	<u>Primary Patrol Fleet</u>	<u>Total Fleet*</u>
Chester	3	12	19
Denville	2	5	31
Dover	2	7	22
Lincoln Park	2	8	22
Madison	2-3	8	23
Mount Arlington	2	6	12
<i>Mountain Lakes</i>	<i>2</i>	<i>6</i>	<i>8</i>
Pequannock	3	5	17
Roxbury	4	7	31
Twp of Washington	2	6	21
Vernon	3	10	20
Wharton	2	5	20

*Total Fleet includes vehicles used for the Chief, Admin, SRO, Road Jobs, Detective Bureau, Etc.

Three-Year Vehicle Rollover Model

The three-year vehicle roll over model is based on the *Enterprise Fleet Management Program*. This program is used by agencies nationwide. The plan calls for the retiring and replacing of Patrol vehicles every three years and Administrative vehicles every five years.

We are proposing a similar plan without the middleman (Enterprise).

NJ Agencies using Enterprise Fleet Management Program

North Wildwood
Atlantic City
Howell
Wildwood
Woolwich
Lindenwold
Newark Housing Authority
Clifton
Logan
Middlesex Borough
Union City
Lawrence
Orange
Flemington
Riverside
Ventnor
Somerdale
Glassboro
Westfield
Verona
West Milford
Atlantic County
Pompton Lakes
Hoboken
Burlington County
Vernon
Franklin Lakes
Camden County
Deptford
Rochelle Park
Princeton
Kearny
Ocean City
Monroe
South Orange
Washington Township

Did you know?

The SRO is currently using a vehicle assigned to the Patrol Division, since the SRO vehicle is no longer usable.

The Borough Administrative vehicle had to be commandeered by the PD leaving no vehicle for the Borough Admin Staff, Fire Marshal, Inspectors, etc. And thereby shortening the life of the vehicle.

Vehicles to be Retired

- 2010 Tahoe.
- Miles: 90,640. Idle Hours: 1,156* Total Miles: 128,788. Major Repairs Needed:
 - Front upper and lower control arms
 - Rack and Pinion Steering
 - Power Steering
 - Front and rear sway bar bushings
 - Front and rear shocks and struts
 - Tie Rod Ends
 - Body Rot
 - Emergency Lights (Repair quoted at \$1,600.00 plus 100/hr labor. Unable to estimate labor hours.
 - Dozens of other repairs also needed. Almost every warning light on the dash is on.

* Estimated. The total hour gauge ceased working and idle hours are not calculated by the vehicle in that model year.

Vehicles to Be Retired

- 2010 Chevy Tahoe
- Miles: 151,411. Idle Hours: 4,290*. Total Miles: 141,570.
- Major Repairs Needed
 - ABS Brake System
 - Stabilitrack System
 - Interior Driver's side floor rusting through
 - Emergency Take-Down Lights
 - Driver's Seat
 - Body Rot
- Vehicle cannot be driven at highway speed due to extreme shaking.

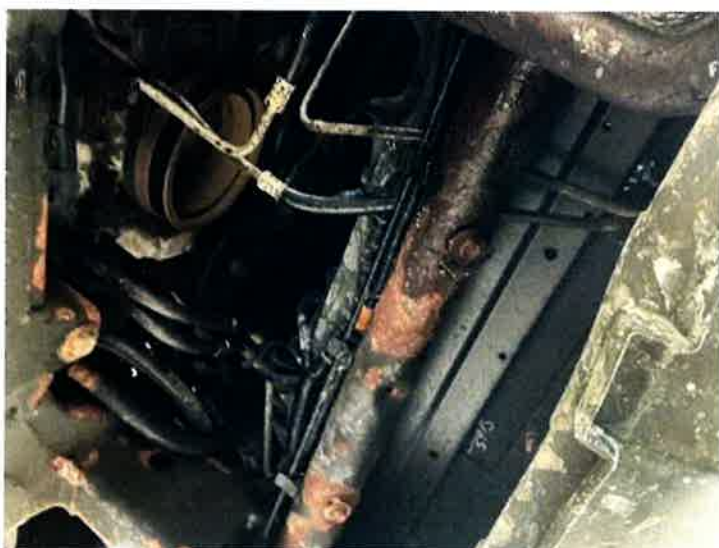
* Estimated based on other vehicles in the fleet. Model year only calculates total hours.

Vehicles To Be Retired

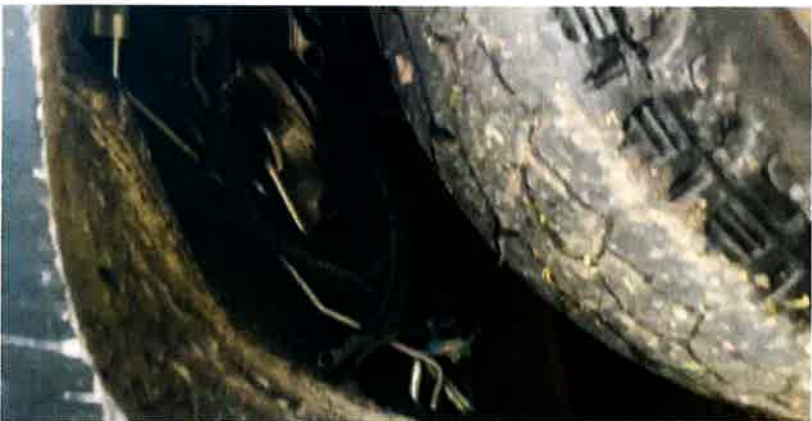
- 2018 Dodge Charger
- Miles: 59,614. Idle Hours: 5,053. Total miles: 226,363
- Major Repairs Needed:
 - Driver's Seat
 - Rocker Panel
 - Fuel Tank (Leaks)

Vehicles To Be Retired

- 2014 Dodge Ram 1500
- Miles: 132,097. Idle Hours: 1,723. Total miles: 188,956
- Total repair costs in 2021: \$7,163.76







Bottom Line....

The cost to repair these vehicles is more costly than the vehicles are currently worth. Repairing the current problems is a case of throwing good money after bad, due to the age and condition of the vehicles.

Emergency vehicles are not personal vehicles. They cannot be “driven into the ground” before they are replaced. They need to always be safe and reliable. Not only for the employees, but for the residents as well.

Borough of Mountain Lakes													
Analysis of Debt Service													
	Total BAN Amount	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Bond Prin. & Interest		\$913,865.00	\$1,277,058.34	\$1,248,425.00	\$1,211,225.00	\$842,862.50	\$1,169,156.25	\$1,057,106.25	\$1,075,650.00	\$1,082,850.00	\$792,550.00	\$788,150.00	\$783,250.00
2020 BAN Principal		\$174,775.00	\$0.00	\$0.00	\$89,485.00	\$225,989.00							
2020 BAN Interest		\$18,155.00	\$0.00	\$0.00	\$12,982.00	\$59,499.00							
2022 BAN Principal	\$992,724.00							\$99,272.40	\$99,272.40	\$99,272.40	\$99,272.40	\$99,272.40	\$99,272.40
2022 BAN Interest								\$14,890.86	\$13,401.77	\$11,912.69	\$10,423.60	\$8,934.52	\$7,445.43
2023 BAN Principal	\$992,724.00								\$99,272.40	\$99,272.40	\$99,272.40	\$99,272.40	\$99,272.40
2023 BAN Interest									\$14,890.86	\$13,401.77	\$11,912.69	\$10,423.60	\$8,934.52
2024 BAN Principal	\$992,724.00									\$99,272.40	\$99,272.40	\$99,272.40	\$99,272.40
2024 BAN Interest										\$14,890.86	\$13,401.77	\$11,912.69	\$10,423.60
2025 BAN Principal	\$992,724.00										\$99,272.40	\$99,272.40	\$99,272.40
2025 BAN Interest											\$14,890.86	\$13,401.77	\$11,912.69
2026 BAN Principal	\$992,724.00											\$99,272.40	\$99,272.40
2026 BAN Interest												\$14,890.86	\$13,401.77
2027 BAN Principal	\$992,724.00												\$13,401.77
2027 BAN Interest													\$99,272.40
Total Debt Service		\$1,106,795.00	\$1,277,058.34	\$1,248,425.00	\$1,313,692.00	\$1,128,350.50	\$1,169,156.25	\$1,171,269.51	\$1,302,487.43	\$1,420,872.52	\$1,240,268.52	\$1,344,075.44	\$1,445,893.27
Debt Service Differences between budget years													
Interest on BANs is based on 1.5%			Diff. 2018-2017	Diff. 2019-2018	Diff. 2020-2019	Diff. 2021-2020	Diff. 2022-2021	Diff. 2023-2022	Diff. 2024-2023	Diff. 2025-2024	Diff. 2026-2025	Diff. 2027-2026	Diff. 2028-2027
Depending on the market the Borough might go out for permanent financing in 2027 or 2028 and the new bond payments can be structured to align more favorably with the existing debt payments.			\$170,263.34	-\$28,633.34	\$65,267.00	-\$185,341.50	\$40,805.75	\$2,113.26	\$131,217.92	\$118,385.09	-\$180,604.00	\$103,806.92	\$101,817.83



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2006
F -973-402-3466

To: All Employees, Appointees, Officials and Volunteers
Subject: Annual Required Training Related to Civil Rights

To reinforce the Borough's commitment to a workplace free of discrimination, harassment, and violations of civil rights, it is important for everyone to remain vigilant with regards to their words and actions towards others. To help us achieve our commitment, every employee of the Borough (both paid and volunteer), will be required to undergo periodic training as outlined below.

The below listed online training must be completed by all employees, appointees, and officials (excluding volunteers) no later than April 15th of the calendar year.

- The Rights and Duties of an Employee in Local Government (10 minutes)
- We Must Respect Each Other (10 ½ minutes)
- Building a Safe Workspace: Anti-Bullying and Harassment (13 ½ minutes)

The below video training is to be viewed by all volunteers (employees, appointees, and officials do not have to view this video)

- The Rights and Duties of a Volunteer in Local Government (Volunteer) (12 ¾ minutes).

All the listed videos are available online at: <https://melsafetyinstitute.org/safety-videos/>.

Once you have taken each class, please complete the attached certification form. When all classes have been completed, please return the certification form to my office.

Moving forward, periodic training will be required, with the training requirements changing each time they are announced.

Should you have any questions regarding this memo, please do not hesitate to contact me.

Regards

Mitchell



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

ANTI – DISCRIMINATION / HARASSMENT TRAINING CERTIFICATION FORM

Employee Name: _____

Calendar Year: _____

I _____ certify that I have completed the below listed online training. I further certify that I understand the contents of the videos and will comply with all requirements; and if I have any questions, I will contact my supervisor.

ONLINE TRAINING (for all except volunteers)	DATE VIEWED	INITIALS
The Rights & Duties of an employee in Local Government		
We Must Respect Each Other		
Building a Safe Workspace: Anti-Bullying & Harassment		

ONLINE TRAINING (for volunteers)	DATE VIEWED	INITIALS
The Rights & Duties of a Volunteer in Local Government		

Signature

Date

**BOROUGH OF MOUNTAIN LAKES
MORRIS COUNTY, NEW JERSEY**

ORDINANCE 1-22

CALENDAR YEAR 2022

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 445.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Mountain Lakes in the County of Morris finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$63,710.01 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Mountain Lakes, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Borough of Mountain Lakes shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$222,985.04, and that the CY 2022 municipal budget for the Borough of Mountain Lakes be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced: 2/28/22

Adopted: 3/14/22

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Barnett			X						X			
Happer	X		X				X		X			
Korman		X	X						X			
Lane			X					X	X			
Richter					X				X			
Sheikh			X						X			
Menard			X						X			

LEGAL NOTICE OF FINAL ADOPTION

NOTICE is hereby given that the above Ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Mountain Lakes, in the County of Morris, State of New Jersey, held in the municipal building on the 28th day of February 2022, and the same came up for final passage at a meeting of the said Borough Council on the 14th day of March 2022 at which time, after persons interested were given an opportunity to be heard concerning said ordinance, the same was passed and will be in full force in the Borough according to law. By order of the Borough Council of the Borough of Mountain Lakes, County of Morris and State of New Jersey.



Cara Fox, Deputy Municipal Clerk

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 86-22

“A RESOLUTION TO AFFIRM THE BOROUGH OF MOUNTAIN LAKES CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS”

WHEREAS, it is the policy of the Borough of Mountain Lakes to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Borough of Mountain Lakes has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Mayor and Council of the Borough of Mountain Lakes that:

Section 1: No official, employee, appointee or volunteer of the Borough of Mountain Lakes by whatever title known, or any entity that is in any way a part of the Borough of Mountain Lakes shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Mountain Lakes' business or using the facilities or property of the Borough of Mountain Lakes.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Mountain Lakes to provide services that otherwise could be performed by the Borough of Mountain Lakes.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Manager shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Manager shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Mountain Lakes as well as all other entities subject to this

resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Manager shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Manager shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Mountain Lakes. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Mountain Lakes’ web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Mountain Lakes in order for the public to be made aware of this policy and the Borough of Mountain Lakes’ commitment to the implementation and enforcement of this policy.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 14, 2022.

Cara Fox
Cara Fox, Deputy Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett		X	X			
Happer	X		X			
Korman			X			
Lane			X			
Richter			X			
Sheikh			X			
Menard			X			

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 90-22

"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated March 14, 2022 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 14, 2022.



Cara Fox, Deputy Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett		X	X			
Happer	X		X			
Korman			X			
Lane			X			
Richter			X			
Sheikh			X			
Menard			X			

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 03/14/2022 For bills from 02/24/2022 to 03/09/2022

Check#	Vendor	Description	Payment	Check Total
20113	124 - AC DAUGHTRY, INC.	PO 24609 DPW - CENTRAL STATION MONITORING - QTR 1	64.95	
		PO 24609 DPW - CENTRAL STATION MONITORING - QTR 1	178.29	243.24
20114	219 - ACCESS	PO 24912 CUST# 156NFO4790 - MAR 2022	66.76	66.76
20115	196 - ALLIED OIL	PO 24903 DPW - UNLEADED FUEL	8,021.29	8,021.29
20116	102 - ANDERSON & DENZLER ASSOC., INC	PO 24902 JANUARY 2022 PROFESSIONAL SERVICES	2,002.80	
		PO 24902 JANUARY 2022 PROFESSIONAL SERVICES	173.20	
		PO 24902 JANUARY 2022 PROFESSIONAL SERVICES	1,039.20	
		PO 24902 JANUARY 2022 PROFESSIONAL SERVICES	519.60	3,734.80
20117	3973 - ARCARI & IOVINO ARCHITECTS, PC	PO 23185 BORO HALL: CONSTRUCTION ADMINISTRATION P	2,767.50	2,767.50
20118	3821 - AYERS DISTRIBUTING, CO	PO 24860 2022 Easter Egg Hunt	435.00	435.00
20119	4090 - CLEAN MAT SERVICES, LLC	PO 24641 FLOOR MATS / DPW - JAN -JUNE 2022 BLANKE	93.17	93.17
20120	2396 - COUNTY WELDING SUPPLY CO.	PO 24695 DPW - SHOP SUPPLIES	519.95	519.95
20121	778 - FAIRFIELD MAINTENANCE, INC.	PO 24883 DPW - FUEL PUMP REPAIR	738.56	738.56
20122	1170 - FERGUSON ENTERPRISES #501	PO 24816 BH RENO: BLANKET	1,832.45	1,832.45
20123	3109 - FERRIERO ENGINEERING, INC	PO 24142 PROJ ID: 12ML106 SUNSET LAKE DAM -AUG 20	106.88	106.88
20124	801 - FREDON WELDING & IRON WORKS	PO 23953 BH RENO: RAILINGS & STAIRS	30,000.00	30,000.00
20125	653 - GANNET NEW JERSEY NEWSPAPERS	PO 24680 CLERK - 2022 ADVERTISING - BLANKET	51.38	
		PO 24703 PLANNING/ZONING - 2022 ADVERTISING - BLA	89.70	141.08
20126	814 - GARDEN STATE HIGHWAY PRODUCTS	PO 24752 DPW - SIGNS	732.00	732.00
20127	876 - GARDEN STATE LABORATORIES, INC	PO 24669 WATER DEPARTMENT - WATER TESTING - BLANK	144.00	144.00
20128	4305 - GASGO, INC	PO 24875 DPW - UNLEADED FUEL	224.40	
		PO 24911 POLICE: UNLEADED GASOLINE PURCHASES	532.37	756.77
20129	3991 - GRM INFORMATION MANAGEMENT SERVICES	PO 24793 2022 ARCHIVE STORAGE - BLANKET- 1st QTR	85.00	85.00
20130	3992 - HARD ROCK HOTEL & CASINO	PO 24760 TAX COLLECTOR: 2022 TCTANJ CONFERENCE	318.00	318.00
20131	911 - HOME DEPOT CREDIT SERVICES	PO 24772 DPW / WATER DEPT / BH RENO - BLANKET	204.26	
		PO 24772 DPW / WATER DEPT / BH RENO - BLANKET	73.92	
		PO 24772 DPW / WATER DEPT / BH RENO - BLANKET	461.28	739.46
20132	3306 - INTERSTATE BATTERY OF NJ DIST #4573	PO 24859 WATER DEPARTMENT - WELL MAINTENANCE - BL	51.20	51.20
20133	1072 - JACK DOHENY COMPANIES, INC.	PO 24853 WATER DEPARTMENT - VEHICLE REPAIR	530.93	530.93
20134	4234 - JAG CAR WASH HOLDINGS, LLC	PO 24563 POLICE: 2022 CAR WASHES - BLANKET	218.00	218.00
20135	859 - JCP&L	PO 24893 MASTER ACCT# 200 000 569 000 - FEB 22, 2	3,769.75	
		PO 24894 MAST ACCT#200 000 054 011/ BILL DATE: FE	6.02	
		PO 24895 ACCT#100 141 241 693 BILL PRD: 1/224 -	25.86	
		PO 24896 ACCT#100 075 505 725 - BILL PRD: 1/24 -	4.09	
		PO 24897 ACCT#100 076 421 971/ BILL PRD: 11/05 -	28.14	
		PO 24898 ACCT#100 076 421 971/ BILL PRD: 12/07 -	246.84	
		PO 24899 ACCT#100 076 421 971/ BILL PRD: 1/07 - 2	68.61	4,149.31
20136	4273 - JOSEPH MOTYKA	PO 24863 POLICE: REIMBURSEMENT	120.30	120.30
20137	4002 - KAREN BRENNFLECK	PO 24868 REC: REIMBURSEMENT Refreshments Lakers 5	16.89	16.89
20138	2838 - LEVITT'S	PO 24644 STREETS & ROADS - SNOW REMOVAL	1,754.50	1,754.50
20139	1363 - M.J. CORIGLIANO	PO 24882 WATER DEPARTMENT- TOWING SERVICES	275.00	275.00
20140	1441 - MAJOR POLICE SUPPLY	PO 24864 POLICE: VEHICLE REPAIR	100.00	100.00
20141	1338 - MGL PRINTING SOLUTIONS, LLC	PO 24755 ADMIN: WINDOW ENVELOPES	234.00	234.00
20142	2534 - MORRIS COUNTY OVERHEAD DOOR COMPANY	PO 24901 FIRE BAY DOOR REPAIR	410.00	410.00
20143	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 24797 SOLID WASTE DISPOSAL - BLANKET	9,500.71	9,500.71
20144	1371 - MTN. LAKES BOARD OF EDUCATION	PO 24888 MARCH 2022 MTN LAKES SCHOOL DISTRICT GEN	2,172,623.83	2,172,623.83
20145	2397 - NAPA AUTO PARTS	PO 24665 DPW - VEHICLE REPAIRS - BLANKET	218.50	
		PO 24871 WATER DEPARTMENT - VEHICLE REPAIR	174.73	
		PO 24886 POLICE: AUTO PARTS	141.30	534.53
20146	881 - NCX	PO 24638 ADMIN: 2022 DNS HOSTING / ACCT# GTI - BL	21.95	21.95
20147	4218 - NEWMAN SIGNS, INC	PO 24526 POLICE: SIGN	1,272.41	1,272.41
20148	4223 - NIAGARA MACHINE, INC	PO 24900 BH RENO: SUPPLIES	272.50	
		PO 24915 BH: SHORT PAY ON PO# 24698	9.02	281.52
20149	1554 - NJ PLANNING OFFICIALS, INC.	PO 24807 Mandatory training PB member	123.00	123.00
20150	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 24907 MARCH 2022 DENTAL PREMIUMS - GROUP 1624	2,383.00	2,383.00
20151	4194 - OLDE TOWNE DELI	PO 24732 WATER DEPARTMENT - MEALS - BLANKET	70.00	70.00
20152	2727 - ONE CALL CONCEPTS, INC.	PO 24705 ACCT# 12-BML / 2022 JAN - DEC BLANKET	56.48	56.48
20153	2968 - OPTIMUM	PO 24602 DPW: 2022 INTERNET SERVICES ACCT# 07876-	171.73	171.73
20154	2968 - OPTIMUM	PO 24603 DPW: 2022 CABLE BOXES ACCT# 07876-414565	11.74	11.74
20155	3890 - RDC DESIGN GROUP, LLC	PO 24916 2022 CONTRACT AGREEMENT - WEB MAINTENANC	3,060.00	3,060.00
20156	479 - RECORDER PUBLISHING CO.	PO 24713 ZBOA/PLANNING BRD - ACCT# 010902 - 2022	76.14	76.14
20157	1821 - REED SYSTEMS, LTD.	PO 24749 STREETS & ROADS - SNOW REMOVAL - MCCPC	990.00	990.00
20158	3990 - RICH TREE SERVICE, INC.	PO 24715 DPW - TREE REMOVAL	1,200.00	
		PO 24820 DPW TREE REMOVAL	650.00	
		PO 24845 DPW - TREE REMOVAL - EMERGENCY	1,875.00	
		PO 24874 DPW - TREE REMOVAL	437.50	4,162.50
20159	1832 - RYDIN DECAL	PO 24814 ADMIN: 2022 PARKING DECALS	260.50	260.50
20160	285 - SHAWN BENNETT	PO 24880 POLICE: REIMBURSEMENT	70.00	70.00
20161	4287 - SMART STITCH, LLC	PO 24355 DPW - UNIFORMS - MORRIS COUNTY CO-OP #	1,400.00	1,400.00

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 03/14/2022 For bills from 02/24/2022 to 03/09/2022

Check#	Vendor	Description	Payment	Check Total
20162	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 24744 TAX COLLECTOR: ORDER# 197778108-000-001	599.00	
		PO 24865 POLICE: ORDER# 7351075789-000-001	144.16	743.16
20163	2037 - TJ'S SPORTWIDE TROPHY & AWARDS, INC	PO 24831 CLERK: COUNCIL NAME PLATES - NAME PLATE	25.50	25.50
20164	4191 - TRANSUNION RISK & ALTERNATIVE	PO 24621 POLICE: 2022 SUBSCRIPTION ACCT. ID: 3645	75.00	75.00
20165	4088 - TURN OUT UNIFORMS, INC	PO 24873 POLICE: UNIFORMS	1,373.75	1,373.75
20166	3822 - ULINE, INC	PO 24503 BH: RENOVATION - SAFETY EQUIP	1,211.78	1,211.78
20167	1062 - UNITED SITE SERVICES	PO 24649 PORTA JOHNS - JAN - APR 2022 - CUST ID#	400.00	
		PO 24650 BH: PORTAJOHNS / TEMP FENCING - BLANKET	249.50	649.50
20168	2536 - UNUM LIFE INSURANCE COMPANY	PO 24892 FEB / MAR 2022 STD/LTD / LIFE INSURANCE	5,332.46	5,332.46
20169	832 - W.W. GRAINGER, INC	PO 24830 WATER DEPT - LINE, PUMP, MOTOR REPAIRS	234.04	234.04
20170	2649 - WASTEZERO	PO 24756 TRASH BAGS	3,400.00	3,400.00
20171	4080 - WORKWELL TECHNOLOGIES	PO 24858 DPW - BUILDING MAINTENANCE- ANNUAL SUBSC	444.00	444.00
TOTAL				2,269,895.27

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-192-08-105-000	FEES & PERMITS			260.50	
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	3,445.76			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	76.88			
01-201-20-140-020	COMPUTER SERVICES	632.69			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	318.00			
01-201-20-165-020	ENGINEERING SERVICES	519.60			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	272.46			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	16.38			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	7,715.46			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	507.16			
01-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	120.30			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	8,324.83			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	12,622.64			
01-201-26-306-020	Recycling Tax	278.07			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	503.17			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	459.80			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	451.89			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	400.00			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	98.56			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	3,769.75			
01-201-31-447-020	PETROLEUM PRODUCTS	8,778.06			
01-203-25-240-020	(2021) POLICE DEPT - OTHER EXPENSES		1,373.75		
01-203-25-241-020	(2021) TRAFFIC & SAFETY COMM. - OTHER EXPENSES		1,272.41		
01-203-26-290-020	(2021) STREETS & ROADS - OTHER EXP.		3,275.00		
01-203-31-435-020	(2021) ELECTRICITY - ALL DEPARTMENTS		281.00		
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			2,172,623.83	
01-260-05-100	DUE TO CLEARING			0.00	2,228,397.95
TOTALS FOR	Current Fund	49,311.46	6,202.16	2,172,884.33	2,228,397.95
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19			106.88	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			37,022.87	
04-215-55-991-000	2021 CAPTIAL ORDINANCE 10-21			1,396.60	
04-260-05-100	DUE TO CLEARING			0.00	38,526.35
TOTALS FOR	General Capital	0.00	0.00	38,526.35	38,526.35
05-201-55-520-520	Water Operating - Other Expenses	2,741.29			
05-203-55-520-520	(2021) Water Operating - Other Expenses		56.48		
05-260-05-100	DUE TO CLEARING			0.00	2,797.77
TOTALS FOR	Water Operating	2,741.29	56.48	0.00	2,797.77

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
07-201-55-520-520	Sewer Operating - Other Expenses	173.20			
07-260-05-100	DUE TO CLEARING			0.00	173.20
TOTALS FOR	Sewer Operating	173.20	0.00	0.00	173.20

Total to be paid from Fund 01 Current Fund	2,228,397.95
Total to be paid from Fund 04 General Capital	38,526.35
Total to be paid from Fund 05 Water Operating	2,797.77
Total to be paid from Fund 07 Sewer Operating	173.20
	<hr/>
	2,269,895.27



List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow

Meeting Date: 03/14/2022 For bills from 02/24/2022 to 03/09/2022

Check#	Vendor	Description	Payment	Check Total
5270	102 - ANDERSON & DENZLER ASSOC., INC	PO 24910 JANUARY 2022 PROFESSIONAL SERVICES - ESC	3,417.80	3,417.80
5271	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 24908 JANUARY 2022 PROFESSIONAL SERVICES - ESC	2,690.00	2,690.00
5272	3759 - PRINCETON HYDRO, LLC	PO 24909 JANUARAY 2022 PROFESSIONAL SERVICES - ES	1,538.50	1,538.50
TOTAL				7,646.30

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	7,646.30
17-500-00-091-310	PULTE GROUP - ENCLAVE SITE INSPEC. FEE			906.40	
17-500-00-091-319	HIGHVIEW HOMES LLC			692.80	
17-500-00-091-322	BLUE 701, LLC			2,691.10	
17-500-00-091-323	Nouvelle, LLC (GFM Properties)			3,356.00	
TOTALS FOR	Developer's Escrow	0.00	0.00	7,646.30	7,646.30

Total to be paid from Fund 17 Developer's Escrow

7,646.30

7,646.30

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 91-22

"RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND MATTHEW J. GIACOBBE, ESQ. OF CLEARY GIACOBBE ALFIERI JACOBS, LLC"

WHEREAS, there exists the need for professional legal services (Labor Attorney) for the Borough of Mountain Lakes; and

WHEREAS, Matthew J. Giacobbe, Esq. has submitted a proposal indicating that legal services will be provided for the annual fee of \$165.00 per hour for all attorneys and \$90.00 per hour for all law clerks and paralegals; and

WHEREAS, the maximum amount of the contract is \$12,500.00; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds are available for this purpose; and


WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey:

- Section 1.** The Borough Manager and Deputy Borough Clerk are hereby authorized and directed to execute an agreement with Matthew J. Giacobbe, Esq. for professional legal services (Labor Attorney) for the Borough of Mountain Lakes as set forth in a proposal, attached hereto, which shall be billed at \$165.00 per hour for all attorneys and \$90.00 per hour for all law clerks and paralegals.
- Section 2.** This contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.
- Section 3.** The term of this agreement shall be for one year, from January 1, 2022 through December 31, 2022.
- Section 4.** A notice of this action shall be printed once in the legal newspaper of the Borough of Mountain Lakes.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 14, 2022.



Cara Fox, Deputy Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett		X	X			
Happer	X		X			
Korman			X			
Lane			X			
Richter			X			
Sheikh			X			
Menard			X			

CERTIFICATION OF THE AVAILABILITY OF FUNDS

01-201-20-155-026 Legal Services \$12,500.00



Monica Goscicki, CFO

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 92-22

"RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS"

WHEREAS, there were excess appropriations to the 2021 Appropriation Budget for the Sewer Fund; and

WHEREAS, other appropriations are insufficient to meet current needs.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that, as authorized by N.J.S.A. 40A:4-58, the Chief Financial Officer (CFO) is hereby authorized and directed to make the following transfers:

FROM:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>SALARY & WAGES:</u>		
07-203-55-510-001	SEWER S & W	\$16,879.30
07-203-55-527-000	SEWER CAPITAL OUTLAY	\$10,000.00
07-203-55-531-000	SEWER SOCIAL SECURITY	<u>\$ 2,038.19</u>
	TOTAL	<u>\$28,917.49</u>

TO:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>OTHER EXPENSES:</u>		
01-203-55-520-520	SEWER OTHER EXPENSES	<u>\$28,917.49</u>
	TOTAL	<u>\$28,917.49</u>

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 14, 2022.



Cara Fox, Deputy Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett		X	X			
Happer	X		X			
Korman			X			
Lane			X			
Richter			X			
Sheikh			X			
Menard			X			

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 94-22

**“RESOLUTION AUTHORIZING MEMBERSHIP IN THE
MOUNTAIN LAKES VOLUNTEER FIRE DEPARTMENT”**

WHEREAS, the following individual has applied for membership in the Mountain Lakes Volunteer Fire Department and has submitted the required documentation; and

WHEREAS, the Fire Department recommends this individual for membership; and

WHEREAS, a copy of the application has been filed with the Borough Clerk.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the Borough of Mountain Lakes approves the application for the following individual(s):

Ryan DeNooyer

79 Lake Drive

Mountain Lakes

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 14, 2022.



Cara Fox, Deputy Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett		X	X			
Happer	X		X			
Korman			X			
Lane			X			
Richter			X			
Sheikh			X			
Menard			X			

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 14, 2022.



Cara Fox, Deputy Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett		X	X			
Happer	X		X			
Korman			X			
Lane			X			
Richter			X			
Sheikh			X			
Menard			X			