



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AS A REMOTE MEETING ON ZOOM**

FEBRUARY 28, 2022

PUBLIC SESSION – BEGINS AT 7:30 PM

To Participate via computer please use the following link: <https://zoom.us/j/208487754> or call iPhone one-tap : US: +13126266799,, 208487754# or +19292056099,,208487754#
Or Telephone: Dial (for higher quality, dial a number based on your current location):
US: +1 312 626 6799 or +1 929 205 6099 or +1 346 248 7799 or +1 669 900 6833 or
+1 253 215 8782 or +1 301 715 8592 Webinar ID: 208 487 754 If calling into the meeting via
telephone, the following commands can be entered via DTMF tones using your phone's dial pad while
in a Zoom meeting: *6 - Toggle mute/unmute *9 - Raise hand (once hand is raised, it cannot be
lowered. If you change your mind and choose not to speak, when called upon, please let us know that
you have changed your mind).

1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 4, 2022 and posted in the municipal building.

2) ROLL CALL ATTENDANCE - Clerk

3) FLAG SALUTE – Mayor

4) EXECUTIVE SESSION

5) COMMUNITY ANNOUNCEMENTS

6) SPECIAL PRESENTATIONS

7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

8) BOROUGH COUNCIL DISCUSSION ITEMS

9) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

10) ATTORNEY'S REPORT

11) MANAGER'S REPORT

12) RESOLUTIONS

13) ORDINANCES TO INTRODUCE

- a. 1-22, COLA, Calendar Year 2021 Ordinance to Exceed the Municipal Budget Appropriation Limits and Establish a Cap Bank

14) ORDINANCES TO ADOPT

15) *CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R84-22, Authorizing the Payment of Bills
- b. R85-22, Recognizing Employee Benefits Consulting Services Group, LLC as Producer of the Borough of Mountain Lakes Employee Dental Benefits Program

- c. R86-22, Resolution to Affirm the Borough of Mountain Lakes Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors and Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers*
- d. R87-22. Approving the Certification List of Volunteer Members of The Borough of Mountain Lakes Fire Department*
- e. R88-22, Authorizing the Execution of a Municipal Services Agreement between the Borough of Mountain Lakes and the Legacy at Mountain Lakes Condominium Association, Inc.*
- f. R89-22, Amending Resolution 163-21 and Awarding a Contract for the HVAC System at the Municipal Building to Gil-Bar Solutions and Trane, Inc.*

***APPROVAL OF MINUTES**

2/14/22 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

16) DEPARTMENT REPORTS SUBMITTED FOR FILING

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Fire Department
- ☒ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☐ Code Enforcement/Property Maintenance

17) COUNCIL REPORTS

18) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

19) NEXT STEPS AND PRIORITIES

20) ADJOURNMENT



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2006
F -973-402-5595

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of February 28, 2022.
CC: Robert Oostdyk, Borough Attorney

Mayor and Council,

Capital Budget Request Update – Regarding the items requested for the Water Department, our CFO and I reviewed acceptable uses for the American Cares Act grant and concur that the \$50,000 NJDEP Asset Management and the \$30,000 System Valve Repair and Replacement requests are qualified uses for the grant funds. The request to purchase the Water Utility Truck does not appear to qualify as a grant expenditure. Based on these findings, we have removed \$80,000 from the Capital Budget Request and will instead fund the two requests through the grant. The Water Utility Truck will remain in the Capital Budget.

Regarding making lease payments from the Police Outside Services Trust account for payment of the two police patrol vehicles, I have checked with the Borough Attorney who confirmed that payment via lease using funds from the trust is permissible.

Annual Budget Update – All requested updates have been made to the 2022 annual budget submission. The final discussion for Borough Council concerns the amount of surplus to be utilized in the budget. Attached, please find copies of updated revenue, expenditure summary and capital budget pages from the budget workbook. Our CFO will send out the budget workbook in Excel format.

Respectfully Submitted,

Mitchell

Revenue Budget 2022

Account	Description	2018 FINAL BUDGET	2019 FINAL BUDGET	2020 FINAL BUDGET	2020 COLLECTED	2021 BUDGET	2021 COLLECTED	2022 PROPOSED	2022 APPROVED	+/-	%
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION										
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION	6,381,185.35	6,651,119.00	6,772,254.82	7,804,824.38	2021 BUDGET	2021 COLLECTED	2022 PROPOSED	2022 APPROVED	+/-	%
01-192-08-101-000	ANTICIPATED SURPLUS										
01-192-08-101-000	ANTICIPATED SURPLUS	1,564,338.00	1,459,338.00	1,354,338.00	1,354,338.00	2021 BUDGET	2021 COLLECTED	2022 PROPOSED	2022 APPROVED	+/-	%
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL										
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL	5,000.00	55,000.00	230,000.00	230,000.00	2021 BUDGET	2021 COLLECTED	2022 PROPOSED	2022 APPROVED	+/-	%
01-192-08-103-000	LICENSES - LIQUOR										
01-192-08-103-000	LICENSES - LIQUOR	12,000.00	12,000.00	12,000.00	12,688.00	2021 BUDGET	2021 COLLECTED	2022 PROPOSED	2022 APPROVED	+/-	%
01-192-08-104-000	OTHER LICENSES										
01-192-08-104-001	OTHER LIC'S - RAFFLES	500.00	500.00	2,000.00	1,140.00	2021 BUDGET	2021 COLLECTED	2022 PROPOSED	2022 APPROVED	+/-	%
01-192-08-104-002	OTHER LIC'S - FOOD HANDLERS				1,150.00		60.00	1,500.00			
01-192-08-104-003	OTHER LIC'S - KENNEL LICENSES										
01-192-08-104-004	OTHER LIC'S - BEAUTY SHOP										
01-192-08-104-005	OTHER LIC'S - LANDSCAPERS										
01-192-08-104-006	OTHER LIC'S - FERTILIZER LIC.										
01-192-08-104-007	OTHER LIC'S - DOCK PERMITS										
01-192-08-104-008	OTHER LIC'S - SOLICIT'G PERMIT										
01-192-08-104-000	OTHER LICENSES	500.00	500.00	2,000.00	2,290.00	2,000.00	1,610.00	1,500.00		(500.00)	-25.00%
01-192-08-105-000	FEES & PERMITS										
01-192-08-105-000	FEES & PERMITS										
01-192-08-105-001	PLANNING BOARD FEES	19,000.00	21,500.00	31,500.00		41,500.00	0.00	41,500.00			0.00%
01-192-08-105-002	ZONING BOARD OF ADJUST. FEES				7,050.00						
01-192-08-105-003	TAX ASSESSOR 200' LIST/SEARCH				530.00		310.00				
01-192-08-105-004	TAX COLLECTOR SEARCHES										
01-192-08-105-005	POLICE DEPT. FEES				850.59		927.76				
01-192-08-105-006	PARKING PERMIT FEES				130.00		90.00				
01-192-08-105-007	POLICE - FALSE ALARMS										
01-192-08-105-009	SMOKE DETECTOR INSP/CERT'S				10,600.00		11,350.00				
01-192-08-105-010	TREE REMOVAL PERMIT				1,250.00		350.00				
01-192-08-105-011	NIGHT FISHING										
01-192-08-105-012	SOIL MOVING PERMIT				1,600.00						
01-192-08-105-013	SOIL EROSION & SEDIMENT CONTROL FEES				200.00		1,500.00				
01-192-08-105-014	FIRE DEPT. ACCESS BOX FEE										
01-192-08-105-015	ENGINEERING REVIEW FEES										
01-192-08-105-016	Planning Board Fees				4,200.00		7,200.00				
01-192-08-105-017	ZONING PERMITS				18,475.35		7,654.24				
01-192-08-105-018	Ann Fire Inspection Fees				6,350.00		7,100.00				
01-192-08-105-019	CLEAN SEPTIC TANK										
01-192-08-105-000	FEES & PERMITS	19,000.00	21,500.00	31,500.00	51,235.94	41,500.00	46,150.66	41,500.00			0.00%
01-192-08-106-010	CLERK'S FEES & PERMITS										
01-192-08-106-010	CLERK'S FEES & PERMITS										

Revenue Budget 2022

Account	Description	2018 FINAL BUDGET	2019 FINAL BUDGET	2020 FINAL BUDGET	2020 COLLECTED	2021 BUDGET	2021 COLLECTED	2022 Proposed	2022 Approved	+/-	%
01-192-08-106-011	CLERK - VITAL STATISTICS	1,500.00	3,000.00	3,500.00	1,620.00	3,500.00	2,268.00	3,500.00	-	-	0.00%
01-192-08-106-012	CLERK - ROAD OPENINGS	2,000.00	-	-	6,500.00	-	10,500.00	-	-	-	-
01-192-08-106-013	CLERK - RIGHT-OF-WAY OCCUP FEE	-	-	-	-	-	-	-	-	-	-
01-192-08-106-014	CLERK - MUNIC. ASSESS. SEARCH	-	-	-	100.00	-	-	-	-	-	-
01-192-08-106-015	BURIAL PERMITS & FEES	-	-	-	-	-	-	-	-	-	-
01-192-08-106-016	CLERK-VENDOR'S LICENSE	-	-	-	-	-	-	-	-	-	-
01-192-08-106-010	CLERK'S FEES & PERMITS	3,500.00	3,000.00	3,500.00	8,220.00	3,500.00	12,768.00	3,500.00	-	-	0.00%
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	31,000.00	31,000.00	26,000.00	13,849.08	20,000.00	15,632.36	12,500.00	2022 Approved	+/-	%
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	31,000.00	31,000.00	26,000.00	13,849.08	20,000.00	15,632.36	12,500.00	-	(7,500.00)	-37.50%
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	42,500.00	42,000.00	43,000.00	82,021.98	50,000.00	84,250.72	42,000.00	2022 Approved	+/-	%
01-192-08-112-001	INTEREST & COSTS ON TAXES	42,500.00	42,000.00	43,000.00	82,021.98	50,000.00	84,250.72	42,000.00	-	(8,000.00)	-16.00%
01-192-08-112-002	COSTS OF TAX SALE	-	-	-	-	-	551.34	-	-	-	-
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	42,500.00	42,000.00	43,000.00	82,021.98	50,000.00	84,802.06	42,000.00	2022 Approved	-	-16.00%
01-192-08-113-000	INTEREST ON INVESTMENTS	15,000.00	20,500.00	20,500.00	14,917.83	20,500.00	13,171.24	20,500.00	2022 Approved	+/-	%
01-192-08-113-001	INTEREST EARNED - CURRENT FUND	15,000.00	20,500.00	20,500.00	14,917.83	20,500.00	13,171.24	20,500.00	-	-	0.00%
01-192-08-113-002	INTEREST EARNED - CURRENT CMF	-	-	-	-	-	-	-	-	-	-
01-192-08-113-003	INTEREST EARNED - CAPITAL ACCTS	-	-	-	-	-	-	-	-	-	-
01-192-08-113-004	INTEREST EARNED - ALL OTHER ACCTS	-	-	-	11,587.80	-	22,383.13	-	-	-	-
01-192-08-113-000	INTEREST ON INVESTMENTS	15,000.00	20,500.00	20,500.00	26,505.63	20,500.00	35,554.37	20,500.00	2022 Approved	-	0.00%
01-192-08-115-000	CABLE FRANCHISE FEES	20,477.00	18,619.00	18,927.00	18,927.01	17,323.00	17,322.99	18,085.00	2022 Approved	+/-	%
01-192-08-115-000	CABLE FRANCHISE FEES	20,477.00	18,619.00	18,927.00	18,927.01	17,323.00	17,322.99	18,085.00	-	762.00	4.40%
01-192-08-116-000	UTILITY FUND BALANCE	-	-	60,000.00	60,000.00	37,250.00	-	100,000.00	2022 Approved	+/-	%
01-192-08-116-001	UTILITY FUND BALANCE-WATER	-	-	60,000.00	60,000.00	37,250.00	-	100,000.00	-	(37,250.00)	-100.00%
01-192-08-116-002	UTILITY FUND BALANCE-SEWER	-	-	157,190.00	157,190.00	-	-	45,947.00	-	100,000.00	-
01-192-08-116-003	WATER UTILITY - DEBT SERVICE FOR METERS	-	-	-	-	-	37,250.00	45,947.00	-	45,947.00	-
01-192-08-116-000	UTILITY FUND BALANCE	-	-	217,190.00	217,190.00	37,250.00	37,250.00	145,947.00	2022 Approved	-	291.80%
01-192-08-118-000	RECREATION FEES & INCOME	60,000.00	60,000.00	60,000.00	61,477.70	60,000.00	97,743.00	75,000.00	2022 Approved	15,000.00	25.00%
01-192-08-118-001	RECREATION - BOAT RACKS & RINGS	60,000.00	60,000.00	60,000.00	12,045.00	60,000.00	15,208.00	75,000.00	2022 Approved	15,000.00	25.00%
01-192-08-118-002	RECREATION - BEACH TAGS	-	-	-	49,382.70	-	82,535.00	-	-	-	-
01-192-08-118-003	RECREATION - TENNIS TAGS	-	-	-	50.00	-	-	-	-	-	-
01-192-08-118-000	RECREATION FEES & INCOME	60,000.00	60,000.00	60,000.00	61,477.70	60,000.00	97,743.00	75,000.00	2022 Approved	15,000.00	25.00%
01-192-08-119-000	RENT FROM RAILROAD STATIONS	33,000.00	33,000.00	37,000.00	38,192.40	38,192.00	39,338.16	39,338.00	2022 Approved	1,146.00	3.00%
01-192-08-119-000	RENT FROM RAILROAD STATIONS	33,000.00	33,000.00	37,000.00	38,192.40	38,192.00	39,338.16	39,338.00	-	-	-
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	64,000.00	64,000.00	67,500.00	71,164.68	71,000.00	74,011.24	73,500.00	2022 Approved	2,500.00	3.52%
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	64,000.00	64,000.00	67,500.00	71,164.68	71,000.00	74,011.24	73,500.00	-	-	-
01-192-08-121-000	T-MOBILE LEASE 1/2	18,000.00	18,000.00	19,000.00	22,290.81	20,000.00	21,017.97	21,000.00	2022 Approved	1,000.00	5.00%
01-192-08-121-000	T-MOBILE LEASE 1/2	18,000.00	18,000.00	19,000.00	22,290.81	20,000.00	21,017.97	21,000.00	-	-	-

Revenue Budget 2022

Account	Description	2018 FINAL BUDGET	2019 FINAL BUDGET	2020 FINAL BUDGET	2020 COLLECTED	2021 BUDGET	2021 COLLECTED	2022 Proposed	2022 Approved	+/-	%
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE										
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	2022 Approved	+/-	0.00%
01-192-08-123-000	VERIZON GROUND LEASE (AS OF 1/1/17)										
01-192-08-123-000	VERIZON GROUND LEASE (AS OF 1/1/17)	29,500.00	29,500.00	31,500.00	33,027.57	33,000.00	34,018.35	33,500.00	2022 Approved	+/-	1.52%
01-192-08-125-000	SOLID WASTE FEES										
01-192-08-125-001	SOLID WASTE - NON-RESIDENT FEE	1,020.00	1,020.00		1,020.00		1,040.00		2022 Approved	+/-	%
01-192-08-125-002	SOLID WASTE - BD EDUC RECEIPTS	47,000.00	47,000.00	53,600.00	52,211.76	53,600.00	53,256.00	53,600.00		-	0.00%
01-192-08-125-003	SOLID WASTE - TRASH DAYS	5,580.00	5,580.00		4,100.00		7,485.00			-	0.00%
01-192-08-125-000	SOLID WASTE FEES	53,600.00	53,600.00	53,600.00	57,331.76	53,600.00	61,781.00	53,600.00		-	0.00%
01-192-08-126-000	TRASH BAG RECEIPTS										
01-192-08-126-001	TRASH BAGS - BOROUGH HALL	190,000.00	186,000.00	188,000.00	26,762.50	188,000.00	23,050.00	190,000.00	2022 Approved	+/-	1.06%
01-192-08-126-002	TRASH BAGS - WILLIAMS STATY										
01-192-08-126-003	TRASH BAGS - ANCHOR ACE				36,500.00		43,250.00				
01-192-08-126-004	TRASH BAGS - THE MARKET										
01-192-08-126-005	TRASH BAG RECEIPTS - KINGS				166,250.00		148,500.00				
01-192-08-126-000	TRASH BAG RECEIPTS	190,000.00	186,000.00	188,000.00	229,312.50	188,000.00	214,800.00	190,000.00		2,000.00	1.06%
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES										
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	125,000.00	141,000.00	183,000.00	235,908.00	141,000.00	198,231.00	141,000.00	2022 Approved	+/-	0.00%
01-192-08-227-000	RESERVE FOR DEBT SERVICE										
01-192-08-227-000	RESERVE FOR DEBT SERVICE								2022 Approved	+/-	%
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)										
01-192-09-200-000	CMPTRA - CONSOL MUNIC PROP TAX								2022 Approved	+/-	%
01-192-09-201-000	LEGIS INIT MUNIC BLOCK GRANT										
01-192-09-202-000	ENERGY RECEIPTS TAX (FR & G/R)	417,293.00	417,293.00	417,293.00	417,293.00	417,293.00	417,293.00	417,293.00		-	0.00%
01-192-09-203-000	SUPP ENERGY RECEIPTS TAX (G/R)										
01-192-09-205-000	HOMELAND SECURITY AID										
01-192-09-206-000	MUNICIPAL PROPERTY TAX ASSISTANCE										
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	417,293.00	417,293.00	417,293.00	417,293.00	417,293.00	417,293.00	417,293.00		-	0.00%
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE										
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE								2022 Approved	+/-	%
01-192-10-701-000	C.O.A.H. GRANT					(0.00)				-100.00%	0.00%
01-192-10-702-000	ALCOHOL EDUC & REHAB FUND GRAN	544.72	366.16	321.50	321.50					0.00%	0.00%
01-192-10-703-000	MUNICIPAL ALLIANCE GRANT									0.00%	0.00%
01-192-10-704-020	SUPPLEMENTAL ALLIANCE GRANT									0.00%	0.00%
01-192-10-705-000	BODY ARMOR REPLACEMENT PROGRAM	1,544.49	1,682.98	1,591.15	1,591.15	1,297.98	1,297.98	972.07		(325.91)	-25.11%
01-192-10-710-000	GREEN COMMUNITIES										
01-192-10-711-000	BSF FORESTRY										
01-192-10-745-000	DDEF	24,570.39									

Revenue Budget 2022

Account	Description	2018 FINAL BUDGET	2019 FINAL BUDGET	2020 FINAL BUDGET	2020 COLLECTED	2021 BUDGET	2021 COLLECTED	2022 Proposed	2022 Approved	+/-	%
01-192-10-750-000	RECYCLING TONNAGE GRANT			5,330.00	6,281.56						
01-192-10-770-000	CLEAN COMMUNITIES GRANT PROG.	5,842.60						7,850.54		7,850.54	
01-192-10-771-000	BULLETPROOF VEST PTNRSHIP	10,351.07		9,899.72	11,050.87	9,963.24	9,963.24	10,598.80		635.56	6.38%
01-192-10-785-000	CLICK-IT-OR-TICKET GRANT			3,520.00		618.95	618.95				
01-192-10-790-000	REDUCTION OF SPEED GRANT										
01-192-10-790-001	COMMUNITY STEWARDSHIP GRANT										
01-192-10-790-002	HIGHLANDS PLAN CONFORMANCE GRANT										
01-192-10-790-003	ANJEC SMART GROWTH PLANNING GRANT										
01-192-10-790-004	MORRIS COUNTY 2010 FEMA MATCH GRANT										
01-192-10-790-005	SUSTAINABLE JERSEY										
01-192-10-790-006	FED & STATE GRANT REV: ENERGY AUDIT PRGM						2,000.00				
01-192-10-790-007	Historic Preservation Grant	4,810.00		2,200.00	4,500.00		3,666.00				
01-192-10-790-008	DOT Grant Receivable										
01-192-10-790-009	TOWN CLUB GRANT - SHADE TREE										
01-192-10-790-010	TOWNS CLUB GRANT - GREEN TEAM										
01-192-10-790-011	TOWN CLUB GRANT - AED DEFIBRILLATOR										
01-192-10-790-012	BODY-WORN CAMERAS						34,646.00				
01-192-10-790-01	AMERICAN RESCUE PLAN ACT - BODY WORN CAMERAS							18,723.00		18,723.00	
01-192-10-790-01	AMERICAN RESCUE PLAN ACT - NIDEP ASSET MANAGEMENT							50,000.00		50,000.00	
01-192-10-790-01	AMERICAN RESCUE PLAN ACT - SYSTEM VALVE REPLACE.							30,000.00		30,000.00	
01-192-10-790-01	LEAP GRANT - POLICE RECORDS MGT. SYSTEM							38,340.00		38,340.00	
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	47,663.27	22,998.86	19,245.08	23,745.08	11,880.17	52,192.17	156,484.41		144,604.24	1217.19%
01-192-15-499-000	RECEIPTS DELINQUENT TAX										
01-192-15-499-000	RECEIPTS DELINQUENT TAX	186,000.00	186,000.00	287,281.59	421,161.43	325,000.00	376,933.77	205,000.00		(120,000.00)	-36.92%
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED										
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED	186,000.00	186,000.00	287,281.59	421,161.43	325,000.00	376,933.77	205,000.00		(120,000.00)	-36.92%
01-192-20-000-000	UNANTICIPATED REVENUES (MRNA)										
01-192-20-000-000	UNANTICIPATED REVENUES (MRNA)										
01-192-20-000-001	MRNA - FRANCHISE FEES						0.00				
01-192-20-000-002	MRNA - TAX MAPS										
01-192-20-000-003	MRNA - COPIES										
01-192-20-000-004	MRNA - BOAT/BIKE REGISTRATIONS				64.65		5.00				
01-192-20-000-005	MRNA - ADMIN FEES - O/S DETAIL				240.00		410.00				
01-192-20-000-006	MRNA - AGGRES DRIVING TASK FRC				17,058.11		22,358.25				
01-192-20-000-007	MRNA - LAND USE ORD'S/BOOKS										
01-192-20-000-008	MRNA - BOAT IMPOUND FEES										
01-192-20-000-009	MRNA - DUPLICATE TAX BILL FEES				595.00		355.00				
01-192-20-000-010	MRNA - MISC.				50.00		70.00				
01-192-20-000-011	MRNA - Maintenance Violations				181.51		10,110.05				
01-192-20-000-012	MRNA - LEA REBATES										
01-192-20-000-013	MRNA - DIV MOTOR VEHICLE FINES				10,744.50		7,938.45				
01-192-20-000-014	MRNA - RETURNED CHECK FEES				265.33		150.00				
01-192-20-000-015	MRNA - ARCHIVE RETRIEVAL FEES				25.00						

Revenue Budget 2022											
Account	Description	2018 FINAL BUDGET	2019 FINAL BUDGET	2020 FINAL BUDGET	2020 COLLECTED	2021 BUDGET	2021 COLLECTED	2022 Proposed	2022 Approved	+/-	%
01-192-20-200-016	MRNA - TREE PERMITS	-	-	-	-	-	-	-	-	-	-
01-192-20-200-017	MRNA - FLU CLINIC	-	-	-	-	-	-	-	-	-	-
01-192-20-200-018	MRNA - PUBLIC WORKS CLOTHING BIN	-	-	-	40.00	-	100.00	-	-	-	-
01-192-20-200-019	MRNA - Proceeds from Sale of Assets	-	-	-	100.00	-	400.00	-	-	-	-
01-192-20-200-020	MRNA - Park Place CO Issuance Fee	-	-	-	-	-	46,249.00	-	-	-	-
01-192-20-200-021	Crossing Guard Reimburse-Craig School	-	-	-	-	-	-	-	-	-	-
01-192-20-200-022	MRNA - Scrap Metal Proceeds	-	-	-	-	-	-	-	-	-	-
01-192-20-200-023	MRNA - Verizon Video Payment	-	-	-	3,297.58	-	1,605.08	-	-	-	-
01-192-20-200-024	The Wilson School Crossing Guards	-	-	-	-	-	-	-	-	-	-
01-192-20-200-025	(MRNA) - Lake Dr. Crossing Guards	-	-	-	-	-	-	-	-	-	-
01-192-20-200-026	PY FEMA REIMBURSEMENT FROM STATE	-	-	-	-	-	-	-	-	-	-
01-192-20-200-027	REFUND OF PRIOR YEAR EXPENSE	-	-	-	-	-	-	-	-	-	-
01-192-20-200-028	MRNA - RECYCLING	-	-	-	10,670.16	-	661.50	-	-	-	-
01-192-20-200-029	MRNA - New Legacy Books	-	-	-	274.82	-	6,935.56	-	-	-	-
01-192-20-200-030	MRNA - TAX COLL MAINTENANCE LIEN	-	-	-	265.22	-	12,950.26	-	-	-	-
01-192-20-200-031	MRNA CREDIT CARD CONV. FEES	-	-	-	2,160.00	-	466.43	-	-	-	-
01-192-20-200-032	MRNA - ENCLAVE DEVELOPERS' AGREEMENT	-	-	-	-	-	635.70	-	-	-	-
01-192-20-200-033	MRNA - NSF FEE - TAXES	-	-	-	-	-	250,000.00	-	-	-	-
01-192-20-200-034	MRNA - CONSTRUCT. RECORDS CLEARANCE CERT.	-	-	-	-	-	25.00	-	-	-	-
01-192-20-200-000	UNANTICIPATED REVENUES (MRNA)	-	-	-	46,031.88	-	361,495.28	-	-	-	-
	GRAND TOTAL	9,363,556.62	9,570,967.86	10,149,960.49	11,534,557.83	9,833,587.70	11,839,884.86	9,910,537.64	-	76,949.94	0.78%
	AMOUNT TO BE RAISED BY TAXATION	6,381,185.35	6,651,119.00	6,772,254.82		6,862,370.53		6,862,370.23			
	Ratable Tax Base (Net Valuation Taxable)	\$1,200,716,500.00	\$1,192,225,500.00	\$1,185,063,400.00		\$1,218,465,600.00		\$1,278,893,400.00			
	TAX RATE	\$0.53145	\$0.55787	\$0.57147		\$0.56320		\$0.53659			
	CHANGE IN TAX RATE		\$0.0264	\$0.0136		-\$0.0083		-\$0.0266			
	MUNICIPAL TAXES ON HOME ASSESSED AT \$800,000	\$4,251.59	\$4,462.99	\$4,571.74		\$4,505.58		\$4,292.69			
	TYPICAL RESIDENTIAL ASSESSMENT	\$800,000	\$800,000	\$800,000		\$800,000		\$800,000			
	VARIANCE TAXES YEAR TO YEAR		\$211.41	\$108.75		-\$66.16		-\$212.89			
	COST PER MONTH		\$17.62	\$9.06		-\$5.51		-\$17.74			
	% INCREASE/DECREASE		4.97%	2.44%		-1.45%		-4.73%			

Expenditure Budget Summary 2022											
Account	Description	2018 FINAL BUDGET	2019 FINAL BUDGET	2020 FINAL BUDGET	2020 CHARGED	2021 BUDGET	2021 CHARGED	2022 Requested	2022 Proposed	2022 Approved	%
01-201-20-100-001	GENERAL ADMIN - SALARY & WAGES	125,619.00	124,257.00	127,239.00	125,425.12	133,157.00	129,688.85	139,057.99	139,057.99	-	5,900.99
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	57,530.00	62,000.00	88,600.00	63,105.63	82,600.00	48,328.43	93,600.00	92,600.00	-	10,000.00
01-201-20-101-020	COMMUNICATION ADV. COMM. - OTHER EXPENSE	7,000.00	-	-	-	-	-	-	-	-	12.11%
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	4,000.00	4,200.00	6,000.00	1,785.44	6,000.00	5,482.92	6,000.00	6,100.00	-	100.00
01-201-20-120-001	MUNICIPAL CLERK - SALARY/WAGE	85,611.00	77,123.00	74,328.00	60,364.45	38,639.00	38,609.12	39,407.56	39,407.56	-	768.56
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	25,600.00	24,100.00	24,400.00	13,648.79	21,200.00	16,155.03	21,700.00	21,700.00	-	500.00
01-201-20-130-001	FINANCE - SALARY & WAGE	79,739.00	65,020.00	50,410.00	62,437.78	66,499.00	63,596.61	68,732.41	68,732.41	-	2,233.41
01-201-20-130-020	FINANCE - OTHER EXPENSES	13,335.00	10,850.00	12,325.00	9,136.68	11,055.00	9,933.45	12,112.00	12,112.00	-	1,057.00
01-201-20-135-020	ANNUAL AUDIT	22,440.00	24,178.00	24,383.00	24,663.00	24,383.00	24,383.00	24,059.00	24,059.00	-	(324.00)
01-201-20-140-020	COMPUTER SERVICES	24,150.00	24,500.00	25,500.00	25,266.32	36,950.00	29,136.80	38,950.00	40,700.00	-	3,750.00
01-201-20-145-001	TAX COLLECTOR - SALARY & WAGE	32,193.00	35,089.00	35,966.00	35,966.00	36,686.00	36,685.83	37,419.52	37,419.52	-	733.52
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	3,985.00	4,025.00	4,615.00	3,049.27	4,715.00	3,420.32	7,075.00	6,325.00	-	1,610.00
01-201-20-150-001	TAX ASSESSOR - SALARY & WAGE	23,247.00	23,712.00	24,304.00	24,304.00	24,790.00	23,757.16	22,950.00	22,950.00	-	(1,840.00)
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	1,950.00	2,600.00	2,600.00	964.20	22,600.00	20,964.20	22,600.00	22,600.00	-	-
01-201-20-151-020	RESERVE FOR TAX APPEALS - OTHER EXPENSE	-	100,000.00	222,000.00	222,000.00	200,000.00	200,000.00	200,000.00	100,000.00	-	(100,000.00)
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	132,500.00	132,500.00	132,500.00	82,312.42	115,000.00	85,209.32	125,000.00	120,000.00	-	5,000.00
01-201-20-165-020	ENGINEERING SERVICES	34,250.00	34,935.00	47,100.00	33,694.77	35,700.00	17,669.97	49,300.00	49,300.00	-	13,600.00
01-201-21-180-001	PLANNING BOARD - SALARY & WAGE	11,382.00	10,321.00	11,326.00	11,767.90	12,236.00	11,576.15	13,230.72	13,230.72	-	994.72
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	11,175.00	11,175.00	12,325.00	6,711.12	12,150.00	4,477.60	12,750.00	12,750.00	-	600.00
01-201-21-185-001	BD OF ADJUST - SALARY & WAGE	11,382.00	10,321.00	11,326.00	11,767.92	12,236.00	11,576.13	13,230.72	13,230.72	-	994.72
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	13,575.00	13,575.00	15,825.00	15,251.23	15,860.00	15,186.12	38,260.00	38,260.00	-	22,400.00
01-201-22-195-001	UNIFORM CONST CODE-SALARY/WAGE	96,620.00	112,023.00	115,924.00	102,062.39	126,059.00	122,377.72	132,799.84	132,799.84	-	6,740.84
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	6,910.00	9,235.00	11,360.00	9,828.42	14,010.00	12,114.91	17,650.00	17,650.00	-	3,640.00

2/24/2022

Account	Description	2018 FINAL BUDGET	2019 FINAL BUDGET	2020 FINAL BUDGET	2020 CHARGED	2021 BUDGET	2021 CHARGED	2022 Requested	2022 Proposed	2022 Approved	+/-	%
01-201-22-196-001	CODE ENFORCEMENT - SALARY & WAGE	42,885.00	43,742.00	44,836.00	44,129.36	44,528.00	43,987.97	46,918.56	46,918.56	-	2,390.56	5.37%
01-201-22-196-020	CODE ENFORCEMENT - OTHER EXPENSE	500.00	500.00	500.00	-	500.00	100.00	500.00	500.00	-	-	0.00%
01-201-23-210-020	INSURANCE - LIABILITY	102,085.00	104,094.00	104,588.00	91,265.00	105,117.00	92,960.00	110,553.03	110,553.03	-	5,436.03	5.17%
01-201-23-215-020	WORKERS COMPENSATION	78,847.00	82,546.00	85,496.00	85,476.00	85,792.00	85,791.00	87,136.08	87,136.08	-	1,344.08	1.57%
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	495,848.00	383,704.00	372,525.00	331,195.69	391,197.00	358,347.75	362,321.55	362,321.55	-	(28,875.45)	-7.38%
01-201-23-222-020	HEALTH BENEFIT WAIVER	-	-	-	-	4,396.00	4,586.37	6,998.66	6,998.66	-	2,602.66	59.21%
01-201-23-225-020	INSURANCE - UNEMPLOYMENT COMPENSATION	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	-	-	-
01-201-25-240-001	POLICE DEPT - SALARY & WAGE	1,779,181.00	1,834,759.00	1,896,051.00	1,879,958.49	1,957,451.00	2,011,570.38	1,805,782.43	1,805,782.43	-	(151,668.57)	-7.75%
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	127,200.00	130,235.00	126,170.00	100,081.81	130,420.00	125,982.94	192,810.00	112,810.00	-	(17,610.00)	-13.50%
01-201-25-241-020	TRAFFIC & SAFETY COMM. - OTHER EXPENSES	1,600.00	1,600.00	1,600.00	114.68	1,600.00	1,272.41	1,600.00	1,600.00	-	-	0.00%
01-201-25-250-020	INTERLOCAL SERVICES: MC DISPATCH - OE	106,400.00	106,790.00	106,190.00	106,189.68	105,990.00	105,989.69	105,989.69	105,989.69	-	(0.31)	0.00%
01-201-25-251-020	INTERLOCAL SERVICES: DENVER COURT - OE	55,742.00	56,855.00	57,708.00	57,708.00	58,516.00	58,516.00	58,516.00	59,500.00	-	984.00	1.68%
01-201-25-252-001	EMERGENCY MGMT - SALARY & WAGE	8,000.00	8,000.00	5,500.00	5,499.28	5,500.00	5,499.28	5,500.00	5,500.00	-	-	0.00%
01-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	4,100.00	4,100.00	4,925.00	2,645.60	4,925.00	2,417.79	4,100.00	4,100.00	-	-	-
01-201-25-255-001	FIRE DEPT- SALARY & WAGES	7,500.00	7,650.00	7,841.00	7,500.30	7,500.00	7,500.00	7,500.00	7,500.00	-	-	0.00%
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	31,750.00	31,500.00	31,500.00	23,593.68	32,800.00	28,120.18	33,300.00	32,800.00	-	-	0.00%
01-201-25-260-020	VOL. AMBULANCE SQUAD CONTRIB	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	11,250.00	15,000.00	-	-	(15,000.00)	-100.00%
01-201-25-266-001	FIRE DEPT - SAFETY - SALARY & WAGE	14,800.00	15,006.00	15,269.00	15,268.73	15,484.00	15,483.78	15,703.68	15,703.68	-	-	-
01-201-25-266-020	FIRE DEPT - SAFETY - OTHER EXP	1,500.00	1,500.00	1,500.00	488.63	1,500.00	149.68	1,500.00	1,500.00	-	-	0.00%
01-201-26-290-001	STREETS & ROADS - SALARY/WAGE	357,851.00	358,186.00	362,557.00	335,267.05	370,835.00	332,096.39	365,433.37	365,433.37	-	(5,401.63)	-1.46%
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	378,000.00	249,650.00	219,325.00	176,189.17	221,325.00	162,459.92	228,340.00	229,340.00	-	8,015.00	3.67%
01-201-26-300-020	SHADE TREE COMMISSION - O/E	44,650.00	91,520.00	71,400.00	64,693.87	61,425.00	59,898.08	57,470.00	56,045.00	-	(5,380.00)	-8.76%
01-201-26-305-001	SOLID WASTE - SALARY & WAGES	7,102.00	7,244.00	22,500.00	13,431.91	22,500.00	16,817.25	26,422.48	26,422.48	-	3,922.48	17.43%
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	601,450.00	621,500.00	634,550.00	632,539.85	646,688.00	618,811.60	646,550.00	650,550.00	-	3,862.00	0.60%

Account	Description	2018 FINAL BUDGET	2019 FINAL BUDGET	2020 FINAL BUDGET	2020 CHARGED	2021 BUDGET	2021 CHARGED	2022 Requested	2022 Proposed	2022 Approved	+/-	%
01-201-26-306-020	Recycling Tax	4,200.00	4,700.00	4,700.00	3,819.48	4,700.00	4,291.71	4,700.00	4,700.00	-	-	0.00%
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	22,100.00	22,100.00	32,600.00	12,650.73	22,600.00	8,533.76	22,600.00	22,600.00	-	-	0.00%
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	48,000.00	50,500.00	53,000.00	47,826.74	54,000.00	46,530.18	54,000.00	55,080.00	-	1,080.00	2.00%
01-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	5,000.00	5,000.00	5,000.00	4,999.92	5,000.00	4,999.92	5,000.00	5,000.00	-	-	0.00%
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	25,500.00	25,678.00	26,192.00	26,192.00	26,585.00	26,585.00	26,984.00	26,984.00	-	-	1.50%
01-201-27-335-020	ENVIRONMENTAL COMM - OTHER EXP	5,460.00	8,710.00	9,400.00	2,757.40	1,625.00	515.00	2,600.00	2,600.00	-	975.00	60.00%
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	750.00	900.00	900.00	899.94	3,700.00	2,630.84	3,700.00	2,850.00	-	(850.00)	-21.97%
01-201-27-340-020	DOG REGULATION-OTHER EXPENSES	2,200.00	2,000.00	2,500.00	3,000.00	3,000.00	3,100.00	3,900.00	3,900.00	-	900.00	30.00%
01-201-27-360-020	CONTRIB TO SENIOR CITIZENS	1,000.00	-	-	-	-	-	-	-	-	-	-
01-201-28-370-001	RECREATION DEPT. - SALARY/WAGE	88,498.00	89,650.00	93,366.00	97,720.46	109,953.00	91,136.26	114,552.06	114,552.06	-	4,599.06	4.18%
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	37,550.00	34,800.00	35,375.00	8,717.81	37,125.00	33,079.75	49,325.00	44,225.00	-	7,100.00	19.12%
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	132,070.00	148,740.00	155,750.00	118,801.93	135,359.00	114,641.58	136,859.00	142,809.00	-	7,450.00	5.50%
01-201-29-390-020	AND TO PUBLIC LIBRARY	263,000.00	274,292.00	298,015.00	298,015.00	303,708.00	295,205.90	312,051.00	312,051.00	-	8,343.00	2.75%
01-201-30-415-010	ACCUMULATED LEAVE COMPENSATION - S&W	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	-	-	0.00%
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	2,500.00	7,500.00	6,250.00	-	6,250.00	310.00	6,250.00	7,050.00	-	800.00	12.80%
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	52,500.00	52,500.00	53,025.00	41,159.63	53,025.00	22,895.96	48,110.00	48,110.00	-	(4,915.00)	-9.27%
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	45,000.00	47,000.00	47,940.00	44,470.47	47,940.00	42,824.91	47,940.00	47,940.00	-	-	0.00%
01-201-31-437-020	NATURAL GAS	25,000.00	25,000.00	25,250.00	26,192.06	25,503.00	25,596.84	30,200.00	30,200.00	-	4,697.00	18.42%
01-201-31-440-020	TELECOMMUNICATIONS	22,500.00	22,500.00	22,725.00	21,056.07	22,725.00	21,574.04	25,000.00	25,000.00	-	2,275.00	10.01%
01-201-31-447-020	PETROLEUM PRODUCTS	37,500.00	37,500.00	37,875.00	9,100.75	35,000.00	33,428.51	39,000.00	54,000.00	-	19,000.00	54.29%
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT - S&W	15,500.00	15,500.00	15,500.00	10,650.00	15,500.00	-	15,500.00	15,500.00	-	-	0.00%
01-201-36-471-020	PERS	106,163.00	152,598.00	124,823.00	123,406.42	142,137.00	139,544.37	137,001.00	137,001.00	-	(5,136.00)	-3.61%
01-201-36-472-020	SOCIAL SECURITY (O.A.S.I.)	110,432.00	111,443.00	112,357.00	109,261.13	116,228.00	109,914.02	116,102.53	116,102.53	-	(125.47)	-0.11%
01-201-36-475-000	PERS - CONTRIBUTION	372,968.00	417,067.00	443,314.00	442,959.50	500,238.00	499,598.00	532,151.00	532,151.00	-	31,913.00	6.38%

Account	Description	2018 FINAL BUDGET	2019 FINAL BUDGET	2020 FINAL BUDGET	2020 CHARGED	2021 BUDGET	2021 CHARGED	2022 Requested	2022 Proposed	2022 Approved	+/ -	%
01-201-36-476-020	LENGTH OF SVS AWARDS (LOSAP)	22,500.00	22,500.00	22,500.00	16,100.00	22,500.00	-	22,500.00	22,500.00	-	-	0.00%
01-201-36-477-020	DCRP - ER	8,165.00	5,500.00	6,500.00	5,589.80	8,500.00	8,211.33	8,000.00	8,000.00	-	(500.00)	-5.88%
01-201-41-700-000	GRANT EXPENDITURES	47,663.27	22,998.86	19,245.08	23,745.08	11,880.17	52,192.17	169,263.66	175,263.66	-	163,383.49	1375.76%
01-201-44-901-020	CAPITAL IMPROVEMENT FUND	38,865.00	148,198.00	412,582.00	412,582.00	81,313.00	81,313.00	52,248.62	52,248.62	-	(29,064.38)	-35.74%
01-201-45-920-020	PAYMENT OF BOND PRINCIPAL	1,015,000.00	1,020,000.00	1,020,000.00	1,020,000.00	690,000.00	690,000.00	845,000.00	845,000.00	-	155,000.00	22.46%
01-201-45-925-020	PAYMENT OF BAN PRINCIPAL	-	-	89,485.00	89,485.00	225,989.00	225,989.00	-	-	-	-	-
01-201-45-930-020	INTEREST ON BONDS	261,125.00	228,425.00	191,225.00	191,225.00	152,863.00	152,863.00	324,157.00	324,157.00	-	171,294.00	112.06%
01-201-45-935-020	INTEREST ON NOTES	-	-	12,982.00	12,982.00	59,499.00	59,499.00	-	-	-	-	-
01-201-46-875-020	DEFERRED CHGS - SPECIAL EMER. 5 YEARS	-	-	-	-	25,000.00	25,000.00	25,000.00	25,000.00	-	-	0.00%
01-201-46-880-020	DEFERRED CHGS	86,510.00	20,887.00	20,885.59	20,885.59	-	-	493.64	493.64	-	493.64	-
01-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES	1,412,153.35	1,455,361.00	1,460,811.82	1,460,811.82	1,570,628.53	1,520,628.53	1,561,479.85	1,561,479.85	1,561,479.85	40,851.32	2.69%
	GRAND TOTAL	9,363,556.62	9,570,967.86	10,149,960.49	9,660,833.36	9,833,587.70	9,442,510.63	10,083,498.64	9,910,537.64	1,561,479.85	76,949.94	0.78%

M1 Lakes 2022 Capital Requests												
Department/Division	Project	Department Request Amount	Short Term Debt - Recommended				Short Term Debt - Dept. Request					
			Recommended	5% Down Payment	Bond Anticipation Notes	Grants	5% Down Payment	Bond Anticipation Notes	Grants			
Police	Side by Side ATV	27,000	0	0		0	1,350	25,650				
	Chiefs Vehicle (includes retrofit)	60,000	60,000	3,000		57,000	3,000	57,000				
	Electric School Resource Officer Veh. (includes retrofit)	60,000	60,000	3,000		57,000	3,000	57,000				
	Retrofit 2 police cars leased out of trust fund	30,000	30,000	1,500		28,500	1,500	28,500				
	Vehicle Mounted Automated License Plate Reader	22,000	0	0		0	1,100	20,900				
	Mobile Video Recorders	50,000	50,000	2,500		47,500	2,500	47,500				
	Interview Room Recording System	7,500	0	0		0	375	7,125				
	Sub-total	256,500	200,000	10,000		190,000	0	12,825	243,675			
	Turnout Gear (4 sets @ approx. \$3,750 each)	15,000	15,000	750		14,250	750	14,250				
	Sub-total	15,000	15,000	750		14,250	0	750	14,250			
OEM/CERT	None											
	Sub-total	0	0									
TOTAL PUBLIC SAFETY		271,500	215,000	10,750		204,250	0	13,575	257,825	0		
Stormwater			0	0		0	0	0	0	0		
	Sub-total	0	0	0		0	0	0	0	0		
Curb & Sidewalk	Lake Drive	40,000		0		0	2,000	38,000				
	Elm Road (Library)	10,000		0		0	500	9,500				
	Sub-total	50,000	0	0		0	2,500	47,500	0			
Paving/Road Work/illsc.	Intervale Road	481,000	481,000	11,620		220,780	11,620	220,780			248,600	
	Cove Place - Crane to Dead End	6,480	6,480	324		6,156	324	6,156				
	Crestview Road - Lowell to N. Glen	17,613	17,613	881		16,732	881	16,732				
	Crestview Road -N. Glen to Van Dyne	47,377	47,377	2,369		45,008	2,369	45,008				
	Howell Road - Briarcliff to Bellvale	18,539	18,539	927		17,612	927	17,612				
	Lowell Avenue - Cobb to Crestview	35,434	35,434	1,772		33,662	1,772	33,662				
	N. Crane Road - E Shore to Crystal	4,746	4,746	237		4,509	237	4,509				
	Overlook Road - Boulevard to Longview	31,726	31,726	1,586		30,140	1,586	30,140				
	Overlook Road - Longview to Crystal	9,622	9,622	481		9,141	481	9,141				
	Ronarm Drive - Intervale to Woodland	27,346	27,346	1,367		25,979	1,367	25,979				
Recycling	Ronarm Drive - Woodland to Intervale	28,943	28,943	1,447		27,496	1,447	27,496				
	Van Dyne Road - Condit to Lookout	15,524	15,524	776		14,748	776	14,748				
	Van Dyne Road - Lookout to Crestview	6,837	6,837	342		6,495	342	6,495				
	Sub-total	731,187	731,187	24,129		458,458	24,129	458,458			248,600	
Borough Improvements	Sub-total	0	0	0		0	0	0	0	0		
	DPW Bathroom Renovation	15,000	15,000	750		14,250	750	14,250				
	Electronic Message Board	15,000	5,000	250		4,750	250	4,750				
	Sub-total	30,000	20,000	1,000		19,000	1,500	28,500				

RESOLUTION AND ORDINANCE REVIEW FOR THE FEBRUARY 28, 2022 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

RESOLUTIONS

R85-22, RECOGNIZING EMPLOYEE BENEFITS CONSULTING SERVICES GROUP, LLC AS PRODUCER OF THE BOROUGH OF MOUNTAIN LAKES EMPLOYEE DENTAL BENEFITS PROGRAM - this resolution authorizes Employee Benefits Consulting Services Group, LLC to continue to serve as the agent responsible for the Borough's employee dental benefits. The cost for the service is set by the Morris County Joint Insurance Fund.

R86-22, RESOLUTION TO AFFIRM THE BOROUGH OF MOUNTAIN LAKES CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS - this resolution states and confirms that the Borough maintains written Civil Rights policies in regard to its officials, appointees, employees, volunteers, etc. in respect to their actions while interacting with any individual or group on behalf of the Borough. This resolution assures that the policies in place will be followed and monitored. This resolution was requested to be adopted by the Morris County Joint Insurance Fund and is required to be adopted annually. Failure to adopt the resolution will result in a significant increase to the Borough's insurance deductible and copay. The Borough Manager has provided a memo outlining the steps taken to ensure compliance.

R87-22. APPROVING THE CERTIFICATION LIST OF VOLUNTEER MEMBERS OF THE BOROUGH OF MOUNTAIN LAKES FIRE DEPARTMENT - this annual resolution certifies the list of fire department members qualified for credit in the LOSAP program. This resolution was requested by the CFO.

R88-22, AUTHORIZING THE EXECUTION OF A MUNICIPAL SERVICES AGREEMENT BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND THE LEGACY AT MOUNTAIN LAKES CONDOMINIUM ASSOCIATION, INC. – This resolution memorializes the reimbursement schedule for the Legacy at Mountain Lakes condominium development. Reimbursement is required by state statute for trash collection, snow plowing and street lighting when the municipality does not provide the service to the development. The agreement has been reviewed by the Borough Attorney and Borough Manager and recommended for approval by both.

R89-22 AMENDING RESOLUTION 163-21 AND AWARDED A CONTRACT FOR THE HVAC SYSTEM AT THE MUNICIPAL BUILDING TO GIL-BAR SOLUTIONS AND TRANE, INC.” – Borough Council previously approved the purchase of certain HVAC equipment from Fergusson HVAC and Gil-Bar Solutions (Resolution 163-21). This new resolution replaces Ferguson with Trane, Inc. The change was made due to a lower cost for the same material from Trane (\$66,656.32 vs. \$61,000) and Trane's ability to deliver the equipment in a timely fashion.

ORDINANCES TO INTRODUCE

1-22, COLA, Calendar Year 2022 Ordinance to Exceed the Municipal Budget Appropriation Limits and Establish a Cap Bank - this ordinance authorizes the Borough to increase the annual budget by up to 3.5% over the previous year, *if necessary*. This ordinance is adopted annually. Adoption of this ordinance is recommended by the Borough CFO and Auditor.

ORDINANCES TO ADOPT

None

If there are any questions prior to the meeting, please feel free to contact me.

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 84-22

"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **February 28, 2022** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 28, 2022.

Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 02/28/2022 For bills from 02/10/2022 to 02/23/2022

Check#	Vendor	Description	Payment	Check Total
20059	4302 - ALEXANDER CLEMENTE	PO 24795 REC: LAKER 55 - SPEAKER	100.00	100.00
20060	3957 - ATLANTIC COAST FIBERS, LLC	PO 24821 RECYCLING COSTS - JANUARY 2022	213.12	213.12
20061	220 - ATLANTIC SALT, INC.	PO 24727 STREETS & ROADS - SNOW REMOVAL - MCCPC C	7,814.25	7,814.25
20062	2147 - CCTMO LLC	PO 24773 FEB 2022 - CELL TOWER REIMBURSEMENT CROW	1,941.55	1,941.55
20063	4135 - CGP&H, LLC	PO 24855 JANUARY 2022 - PROF SERVICES - COAH	416.50	416.50
20064	4150 - CLEARY GIACOBBE ALFIERIE JACOBS,	PO 24854 JANUARY 2022 LEGAL ATTORNEY SERVICES	3,415.50	3,415.50
20065	431 - COUNTY CONCRETE CORP.	PO 24829 BH: RENOVATION	1,805.00	1,805.00
20066	506 - DAN COMO & SONS, INC	PO 24798 DPW - LEAF/BRUSH REMOVAL	240.00	
		PO 24802 DPW - LEAF/BRUSH REMOVAL - JANUARY	760.00	1,000.00
20067	2971 - DIRECT ENERGY BUSINESS	PO 24851 ACCT#: 614054 - 936656 - JANUARY 2022	1,677.23	1,677.23
20068	1170 - FERGUSON ENTERPRISES #501	PO 24253 BH RENO: SUPPLIES - BLANKET	54.17	
		PO 24816 BH RENO: BLANKET	6.84	61.01
20069	2517 - FF1 FIREFIGHTER ONE, LLC	PO 24832 FIRE DEPT: ANNUAL FLOW TESTING	595.00	595.00
20070	769 - FOREST LUMBER	PO 24813 PARKS & BEACHES - SAFETY EQUIPMENT	189.96	189.96
20071	3049 - GENERAL CODE	PO 24404 CLERK: SUPPLEMENT NO. 24	1,216.79	1,216.79
20072	152 - HD SUPPLY CONST & INDUST- WHITECAP	PO 24848 BH: RENOVATIONS/SUPPLIES	323.71	323.71
20073	3932 - JACOBUS & ASSOCIATES, LLC	PO 24817 REFUN: 2021 TAX APPEAL WAGGONER 284 BLVD	5,673.73	5,673.73
20074	859 - JCP&L	PO 24837 M/A #200 000 054 011/ BILL DATE: FEB 04,	127.73	
		PO 24838 M/A #200 000 053 658 / BILL DATE: FEB 4,	53.29	
		PO 24839 MASTER ACCT#200 000 574 000/ BILL DATE:	73.94	
		PO 24841 M/A #200 000 020 764: BILL DATE: FEB 9,	254.88	509.84
20075	859 - JCP&L	PO 24842 MAST ACCT#200 000 054 011/ BILL DATE: JA	6.17	6.17
20076	4061 - LIBERTY BUILDING PRODUCTS	PO 24762 BH: RENOVATION	8,000.00	8,000.00
20077	4252 - LINDE GAS & EQUIPMENT, INC	PO 24862 BH: RENOVATIONS - SUPPLIES	151.83	151.83
20078	4145 - METRO ACCESS CONTROL, LLC	PO 24611 DPW - RECYCLING DEPOT YARD MAINTENANCE	583.70	583.70
20079	3926 - MITCHELL STERN	PO 24836 REIMBURSEMENT: VACUUM REPAIRS	167.96	167.96
20080	3386 - MORRIS COUNTY POLICE CHIEF'S ASSOC	PO 24818 POLICE: 2022 DUES	300.00	300.00
20081	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 24797 SOLID WASTE DISPOSAL - BLANKET	12,210.84	12,210.84
20082	3363 - MOUNTAIN LAKES BOARD OF EDUCATION	PO 24805 2021 NOVEMBER ELECTION	577.60	577.60
20083	4196 - MOUNTAIN LAKES REALTY, LLC	PO 24833 BH: LEASE PAYMENTS FOR TEMP BORO HALL	2,500.00	2,500.00
20084	1394 - MTN. LAKES PUBLIC LIBRARY	PO 24776 MARCH 2022 MTN LAKES PUBLIC LIBRARY AID	25,309.00	25,309.00
20085	1472 - MURPHY MCKEON P.C.	PO 24840 JANUARY 2022 LEGAL SERVICES - TAX APPEAL	1,995.00	1,995.00
20086	2397 - NAPA AUTO PARTS	PO 24608 DPW - SHOP SUPPLIES- ACCT 83131	3,577.39	
		PO 24790 POLICE: VEHICLE REPAIR	316.37	
		PO 24806 POLICE: VEHICLE REPAIR	12.48	3,906.24
20087	4235 - NET2PHONE, INC.	PO 24656 2022 DEDICATED EFAX LINE - ACCT# 954962	32.67	32.67
20088	1553 - NEW JERSEY NATURAL GAS	PO 24850 JAN-FEB 2022 SERVICE	3,165.53	3,165.53
20089	3415 - NJ CRIMINAL INTERDICTION LLC	PO 24822 POLICE: TRAINING	450.00	450.00
20090	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 24849 FEBRUARY 2022 DENTAL PREMIUMS - GROUP 16	2,383.00	2,383.00
20091	3659 - OPTIMUM	PO 24658 2022 BORO TRAILER INTERNET SERVICES ACCT	210.72	210.72
20092	4213 - OPTIMUM	PO 24660 2022 BORO (TEMP SPACE) INTERNET SVCS. AC	176.23	176.23
20093	1734 - READYREFRESH BY NESTLE	PO 24702 ACCT# 0016496903 - 2022 BLANKET (6 MONTH	153.21	153.21
20094	3990 - RICH TREE SERVICE, INC.	PO 24825 DPW - TREE REMOVAL	2,100.00	2,100.00
20095	3205 - SECURITY SHREDDING	PO 24847 JANUARY 2022 SHREDDING	60.00	60.00
20096	1994 - SHERWIN-WILLIAMS COMPANY	PO 24835 BH:RENOVATION	194.40	194.40
20097	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 24692 POLICE: ORDER# 7348700316-000-001	325.47	
		PO 24720 ORDER# 7349581851	39.49	
		PO 24720 ORDER# 7349581851	657.91	1,022.87
20098	1981 - SUBURBAN DISPOSAL, INC	PO 24800 SOLID WASTE / RECYCLING COLLECTION - JAN	37,322.19	37,322.19
20099	3861 - SYNCB/AMAZON	PO 24516 DFW: ORDER# 112-2670265-3170605	266.00	
		PO 24624 DFW: ORDER# 112-1145858-6101025	54.99	
		PO 24651 DFW: ORDER# 112-4124516-4365836	109.91	
		PO 24676 DFW: ORDER# 112-9136828-6855421	14.88	
		PO 24719 DFW: ORDER# 112-7668223-2946630	101.33	547.11
20100	1343 - TILCON NY, INC	PO 24668 DPW - DRAINS, PIPES & CATCHBASINS - BLAN	2,724.52	2,724.52
20101	2037 - TJ'S SPORTWIDE TROPHY & AWARDS, INC	PO 24513 CLERK: COUNCIL NAME PLATES	22.50	22.50
20102	4088 - TURN OUT UNIFORMS, INC	PO 24188 POLICE: UNIFORMS	82.99	
		PO 24804 POLICE: UNIFORMS	79.99	
		PO 24819 POLICE: UNIFORMS	99.98	262.96
20103	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 24774 FEBRUARY 2022 SEWER MAINTENANCE CHARGES	39,166.67	39,166.67
20104	3829 - UNIVERSITY PRODUCTS, INC	PO 24073 HPC ORDER	1,935.90	1,935.90
20105	2749 - VERIZON	PO 24844 FEB 2022 INTERNET SVC: A/C# 853-478-043-	52.33	
		PO 24844 FEB 2022 INTERNET SVC: A/C# 853-478-043-	37.33	
		PO 24844 FEB 2022 INTERNET SVC: A/C# 853-478-043-	37.33	126.99
20106	2135 - VERIZON WIRELESS	PO 24843 ACCT# 882388054-00001 / JAN 05 - FEB 04,	875.68	875.68
20107	832 - W.W. GRAINGER, INC	PO 24722 WATER DEPT - LINE, PUMP, MOTOR REPAIRS -	190.24	190.24
20108	4003 - WARSHAUER ELECTRIC SUPPLY CO.	PO 24834 BH: RENOVATION	681.84	681.84
20109	4225 - WILLIAMS SCOTSMAN, INC	PO 24661 BH: RENOVATIONS - 2022 TRAILER RENTAL -	224.00	224.00
20110	4286 - WINDOOR, LLC	PO 24815 BH RENO: MATERIALS	2,214.95	2,214.95

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 02/28/2022 For bills from 02/10/2022 to 02/23/2022

Check#	Vendor	Description	Payment	Check Total	
TOTAL				178,905.71	
Summary By Account					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	875.34			
01-201-20-140-020	COMPUTER SERVICES	515.42			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	22.69			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	5,410.50			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	6.96			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	2,383.00			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	1,265.41			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	595.00			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	16,492.92			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	50,732.46			
01-201-26-306-020	Recycling Tax	357.39			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	390.00			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	328.85			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	100.00			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	189.96			
01-201-29-390-020	AID TO PUBLIC LIBRARY	25,309.00			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	267.64			
01-201-31-437-020	NATURAL GAS	4,842.76			
01-201-31-440-020	TELECOMMUNICATIONS	832.21			
01-203-20-120-020	(2021) MUNICIPAL CLERK - OTHER EXP'S		1,816.89		
01-203-20-140-020	(2021) COMPUTER SERVICES		266.00		
01-203-25-240-020	(2021) POLICE DEPT - OTHER EXPENSES		182.97		
01-203-26-305-020	(2021) SOLID WASTE - OTHER EXPENSES		240.00		
01-203-31-435-020	(2021) ELECTRICITY - ALL DEPARTMENTS		174.43		
01-260-05-100	DUE TO CLEARING			0.00	121,213.08
01-275-55-000-000	RESERVE FOR TAX APPEALS			5,673.73	
01-290-55-000-005	T-MOBILE DUE TO CROWN CASTLE			1,941.55	
TOTALS FOR	Current Fund	110,917.51	2,680.29	7,615.28	121,213.08
02-200-40-700-380	Historic Preservation Grant			1,935.90	
02-260-05-100	DUE TO CLEARING			0.00	1,935.90
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	1,935.90	1,935.90
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			16,156.74	
04-260-05-100	DUE TO CLEARING			0.00	16,156.74
TOTALS FOR	General Capital	0.00	0.00	16,156.74	16,156.74
05-201-55-520-520	Water Operating - Other Expenses	322.05			
05-260-05-100	DUE TO CLEARING			0.00	322.05
TOTALS FOR	Water Operating	322.05	0.00	0.00	322.05
07-201-55-520-520	Sewer Operating - Other Expenses	39,204.00			
07-203-55-520-520	(2021) Sewer Operating - Other Expenses		73.94		
07-260-05-100	DUE TO CLEARING			0.00	39,277.94
TOTALS FOR	Sewer Operating	39,204.00	73.94	0.00	39,277.94

Current
121,118.08

- deduct \$95 VOID
OK 19604

[Signature]

Total to be paid from Fund 01 Current Fund
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS
Total to be paid from Fund 04 General Capital

121,213.08
1,935.90
16,156.74

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Total to be paid from Fund 05 Water Operating		322.05			
Total to be paid from Fund 07 Sewer Operating		39,277.94			
		178,905.71			

List of Bills - (3310101001001) CASH - RECREATION Recreation Trust

Meeting Date: 02/28/2022 For bills from 02/10/2022 to 02/23/2022

Check#	Vendor	Description	Payment	Check Total
5445	4290 - DeCAMP BUS LINES	PO 24384 2022 Ski Club Charter Bus BLANKET	1,500.00	1,500.00
5446	3728 - JAKE DENOYER	PO 24701 SAILING: 2021 EXPENSES	1,935.55	1,935.55
5447	4021 - TRISTATE TIMING, LLC	PO 24857 2022 WOOD N LAKE RUN: TIMING SERVICES	287.50	287.50
TOTAL				3,723.05

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	3,723.05
33-600-00-090-000	Recreation Trust Reserves			3,723.05	
TOTALS FOR	Recreation Trust	0.00	0.00	3,723.05	3,723.05

Total to be paid from Fund 33 Recreation Trust

3,723.05

3,723.05

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 85-22

**“RESOLUTION RECOGNIZING EMPLOYEE BENEFITS CONSULTING SERVICES GROUP, LLC AS PRODUCER
OF THE BOROUGH OF MOUNTAIN LAKES EMPLOYEE DENTAL BENEFITS PROGRAM”**

WHEREAS, the Borough of Mountain Lakes is a member town of the North Jersey Municipal Employee Benefits Fund (hereinafter “Fund”); and

WHEREAS, the bylaws of the Fund require that Employee Benefits Consulting Services Group, LLC as the Fund Program Manager perform certain consulting, field, and marketing services to Fund members; and

WHEREAS, the Fund, recognizing that members may have existing relationships with a licensed broker/consultant, allow the member to appoint (subject to approval of the Fund and Program Manager) another firm to perform the portion of the professional consulting services normally provided by the Program Manager to the member municipality as detailed in the “Producers Agreement” attached hereto; and

WHEREAS, Employee Benefits Consulting Services Group, LLC has provided Mountain Lakes with consulting, field, and marketing services in connection with the employee dental benefits plan; and

WHEREAS, the Executive Committee of the Fund determines annually the fee payable to producers based on the Municipality’s assessment which expenditure represents reasonable compensation for the services required and is included in the assessment for this fund and for 2022 is set at \$2.66 per employee per month; and

WHEREAS, the nature of the Consultant’s duties renders comparative bidding impractical and the amount paid is under the amount required for public bidding.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, that Employee Benefits Consulting Services Group, LLC is hereby recognized as Producer for employee dental benefits plan for 2022 and requests that the Fund authorize a sub-contract between the Fund’s Program manager and Employee Benefits Consulting Services Group, LLC in the form attached hereto.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 28, 2022.

Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

**PROFESSIONAL SERVICES AGREEMENT
BOROUGH OF MOUNTAIN LAKES
MORRIS COUNTY, NEW JERSEY**

THIS AGREEMENT, made this 1 day of January, 2022 by and between the Borough of Mountain Lakes, in the County of Morris, a Municipal Corporation of the State of New Jersey, having an office at 400 Boulevard, Mountain Lakes, New Jersey, hereinafter referred to as the "Municipality", and Employee Benefits Consulting, Service Group, Party of the Second Part, herein called the "Contractor".

WITNESSETH that the parties to these presents, each in consideration of the agreements on the part of the other, herein contained, do hereby agree as follows:

1. The Contractor will, at their expense, furnish all labor and professional services and complete the work proposed to be done for the Municipality, and will complete and finish the same to the satisfaction and approval of the Municipality, in the manner and within the time hereinafter limited, and in accordance with the Proposal dated 11-01-2021 which is attached hereto fully incorporated and with the same effects as if the same had been set forth in the body of this agreement. The amount of the Agreement shall not exceed \$32,000 per year
2. The Contractor agrees to make payments of all proper charges for labor and materials required in the aforementioned work, and to defend, indemnify, and save harmless the Municipality, its officers, employees, agents and servants, and each and every one of them, against and from all damages to which the said parties must be put, by reason of injury to the person or property of others resulting from performance of said work, or through the negligence of the Contractor, or through any improper or defective machinery, implements, or omission on the part of the Contractor, or his agent or agents, employees or servants.
3. It is also agreed and understood that the acceptance of the final payment of the Contract shall be considered as a release in full of all claims against the Municipality, or any of its officers, employees, agents and servants, arising out of or by reason of, the work done and materials furnished under this Contract.
4. In consideration of the premises, the Municipality hereby agrees to pay to the Contractor for the said work, when fully completed at the prices specified in the Contractor's Proposal. It is understood that the amount to be paid shall be the total based on the said prices contained in the said Proposal and made a part of this Contract, for the work actually done.
5. Political Contribution Disclosure. This contract has been awarded to Contractor based on the merits and abilities of Contractor to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that Contractor, its subsidiaries, assigns or principals controlling in excess of 10% of the

company has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the Borough of Mountain Lakes if a member of that political party is serving in an elective public office of the Borough of Mountain Lakes when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Borough of Mountain Lakes when the contract is awarded.

6. During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status or sex. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status so affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates or pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regarding to age, race, creed, color, national origin, ancestry, marital status or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to attempt in good faith to schedule minority and female workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

IN WITNESS WHEREOF, the Borough of Mountain Lakes has caused these presents to be signed by its proper officers and caused its corporate seal to be affixed, and Contractor has caused these presents to be signed by its proper officers and caused its corporate seal to be affixed, the day and year first above written.

WITNESS ATTEST:
BOROUGH OF MOUNTAIN LAKES

By: _____

Date

BOROUGH OF MOUNTAIN LAKES
IN THE COUNTY OF MORRIS

By: _____

(SEAL)

WITNESS ATTEST:
CONTRACTOR

By: *Marie Hall*

Date

CONTRACTOR

By: *Joseph M. Ruck*

(SEAL)

12-6-2021

PRODUCER AGREEMENT
Between
The North Jersey Municipal Employee Benefits Fund
And
Employee Benefits Consulting

This agreement is entered into between North Jersey Municipal Employee Fund "NJMEBF", 9 Campus Drive Suite 216 Parsippany NJ 07054 and Employee Benefits Consulting (herein after referred to as Producer) 122 Parish Drive, Wayne NJ 07470 on this 1st day of January, 2021.

WHEREAS, The North Jersey Municipal Employee Benefits Fund (Fund), is organized under the provision of N.J.S.A., 40A:10-36 et seq,

WHEREAS, The Fund's Executive Committee may allow said Field Service activities to be performed by a qualified person or firm designated as Producer and duly requested and appointed by a member local unit to provide said services; and

WHEREAS, member local governmental unit(s) listed in Schedule A Fund Member(s) desire the professional services as outlined in this Agreement to be performed by Producer pursuant to the resolution adopted by the Fund member's Governing Body, and

WHEREAS, The Executive Committee of the NJMEBF has approved and authorized at its meeting held on the 27th day of January, 2022 to be effective January 1st, 2022, Producer agreements between said producer and member local unit(s) as listed in schedule A attached hereto at the compensation rate included therein;

WHEREAS, Producer shall comply with all Laws and Regulations governing the operations of Health Insurance Funds, as well as, N.J.S.A. 19:44A-20.4 et seq, if applicable, and adhere to a high level of professionalism in the performance of their duties under this Agreement.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein agree as follows:

I. FIELD AND MARKETING RELATED SERVICES:

During the term of this Agreement, the Producer agrees to provide the following Field Service and Marketing activities for its designated Fund Member(s) on behalf of The NJMEBF including any and all customary services and information that the Fund Members are accustomed to receiving in the NJMEBF. Producer shall be relieved of any obligation to perform Field and Marketing Services hereunder to any Fund Member covered by this Agreement that during the term of this Agreement appoints any other person or firm to perform the Field Service and Marketing activities for the Fund Member and the same is approved by the Fund's Executive Committee:

- A. Evaluation of the Fund Member(s) requirements and coverage available through the Fund.
- B. Explanation of the various coverages available from the Fund and assist the Fund

Member(s) in the selection of proper coverage. The Program Manager will assist the producer in understanding options available through the fund.

- C. Preparation of applications, census data and disclosure forms, etc., required by the Fund.
- D. Presentation of the Fund's programs to officials of the Fund Member(s) and, when so directed by them, to the bargaining units and other covered persons, including employee meetings, etc., for the purpose of communicating and coordinating the installation of the Fund's program(s).
- E. Review the Fund's assessment(s) with the Fund Member(s) and assist the Fund Member(s) in the preparation of the Employee Benefits portion of its insurance budget.
- F. Assist the Fund Member(s) in reviewing the proposed plan document as prepared by the fund to make sure it is consistent with current benefit plans (prior document it was to replace if applicable), and other contractual requirements, including any amendments, thereto, prior to the final approval of said document.
- G. When requested, act as a liaison between Fund Member(s), its covered persons, bargaining unit's etc. and The Program Manager as well as any other Fund Professional(s) to resolve coverage, claim and service issues.
- H. Provide assistance to The Program Manager and act as a liaison between the Fund and the Fund member(s), its bargaining units and other covered persons for the purpose of providing ongoing member communications.
- I. Assist the Fund in achieving its objectives, which include, but are not limited to cost containment efforts, employee education/communication and problem resolution.
- J. In conjunction with the Program Manager, prepare employee communication documents concerning initial enrollment and the annual open enrollment, and coordinate the enrollment process between the Fund Member(s), The Program Manager and other Fund professionals.
- K. Consult with Fund Member(s) concerning plan design options in accordance with Fund objectives. When requested by member town, provide advice and attendance with union negotiations regarding proposed plan changes and communicate any proposed changes to The Program Manager, within the Fund's Benefit Change Policy/Procedure for processing such change. Program Manager will present such changes for approval in accordance with the Fund's procedures. Coordinate all appropriate revisions to plan documents with The Program Manager as necessitated by such changes.
- L. Promptly communicate to The Program Manager, any written complaints or claim appeals received by the Producer and assist in the resolution of same according to Fund's policies and procedures.
- M. Maintain a complaint log, for Member(s) and/or its covered persons including the

resolution of the same. The log shall be submitted to The Program Manager by the fifth (5) working day of each month, covering prior month's activity if any.

- N. Keep informed on the funds operations as to the extent allowed by the Fund and apprise Fund Member(s) on Fund matters of importance to them as to the extent Producer should be aware of such matters.
- O. Unless the Commissioner of Insurance otherwise permits, the Producer shall handle to conclusion all claims and other obligations incurred during the contract period.
- P. Any other related services required as may be agreed between The NJMEBF and the Producer in writing.
- Q. Producer shall fully comply with all Federal, State and Local Laws, including but not limited to, all compensation disclosure, Pay to Play laws etc.
- R. Producer agrees to comply with the bylaws and any other requirements adopted by the Fund's Executive Committee which may be amended from time to time. A copy of the current bylaws are available on the fund's website.
- S. Producer shall comply with the applicable data transmission, security, and privacy requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, (Public Law 104-191) and the Health Information Technology for Economic and Clinical Health Act (HITECH), title XIII of the American Recovery and Reinvestment Act of 2009 (Public Law 111-5) and any regulations promulgated there under.
- T. In the event the Producer loses Broker of Record designation, Producer shall immediately notify our office and cease all services on any impacted member in accordance with this agreement.

II. TERM

The term of this agreement shall be for one year commencing on January 1, 2022, unless terminated in accordance with the terms and conditions of this Agreement.

III. FEES

As compensation for services rendered, The NJMEBF agrees to pay the Producer for Field Service and Marketing activities performed for Fund Member(s) listed in Scheduled A, a fee for the term of this Agreement and as also listed in Schedule A as determined by the Funds Executive Committee and/or requested by the town and approved by the Executive Committee.

IV. RELATIONSHIP OF PARTIES

This Agreement does not in any way create the relationship of joint venture, partnership or principal and agent between The NJMEBF and the Producer. The Producer at all times shall be an independent contractor and employees of the Producer shall in no manner be considered employees of The NJMEBF.

No agency relationship between the parties, except as expressly provided for herein, shall exist either as a result of the execution of this Agreement or performance thereunder.

V. INSURANCE

The Producer shall at all times during the term of this agreement maintain all insurance licenses required to enable it to perform the services set forth herein pursuant to N.J.S.A. 17:22A-1 et. Seq., and maintain the following insurance coverage:

1. Comprehensive General Liability: Covering bodily Injury, property damage, personal injury with a minimum limit of liability per occurrence of \$1,000,000/2,000,000 CSL.
2. Professional Liability Insurance (Errors and Omissions): A minimum limit of liability of \$2,000,000/2,000,000 aggregate.
3. Workers' Compensation: Statutory - \$500,000/\$500,000/\$500,000 Employers' liability.

Copies of said license and certificates of insurance shall be provided to the NJMEBF upon the execution of this agreement. Failure by the PRODUCER to supply such written evidence shall result in automatic default. Inaction by the Fund will not constitute a waiver of failure to provide above-mentioned coverages.

The insurance companies for the above coverages must be licensed and solvent *with a minimum rating with AM Best A-VII*. Producer shall not take any action to cancel or materially change any of the above insurance required under this Agreement without written notification to the NJMEBF. Maintenance of insurance under this section shall not relieve Producer of any liability greater than the insurance coverage.

VI. TERMINATION

- A. Either party or the Funds Executive Committee may terminate this agreement without cause upon sixty (60) days written notice to all parties.
- B. This Agreement shall terminate upon member's withdrawal from the Fund and / or member's termination of services of Producer.
- C. The NJMEBF shall have the right to terminate the Agreement immediately, without prior notice, in the event of any misconduct by Producer which the NJMEBF determine, in their sole discretion that Producer has failed to comply with any bylaw or other rule of the Fund or any term of this Agreement.
- D. This Agreement will terminate with the enactment of any law or the promulgation of any regulation, which makes illegal the continuance of this Agreement or the performance of any of the services contemplated under this Agreement.
- E. In the event of termination for any reason, Producer shall notify the NJMEBF immediately and shall cooperate with The Program Manager in the transition of responsibility for the services to be provided herein. Producer shall not be entitled to any further compensation if this

Agreement is terminated.

VII. CONFIDENTIAL INFORMATION

- A. Producer agrees that any information received through The Program Manager or otherwise on behalf of the NJMEBF in furtherance of its obligations in accordance with this Agreement, which concerns the personnel, financial, proprietary or other affairs of The Program Manager, the NJMEBF or any member of the Fund, will be treated by Producer in full confidence and will not be revealed to any other persons, firms or organizations, during the term of this Agreement or anytime thereafter without the express written consent of the Fund.
- B. Producer further agrees not to reproduce, make copies of, or disclose any confidential or proprietary information of The Vozza Agency as Program Manager, the NJMEBF or any member of the Fund, including but not limited to the Fund's member lists, member accounts, policy terms and expiration dates, policy conditions and rates, member information, sales and sales strategies (collectively referred to as "Confidential Information"), except as required in the performance of this Agreement. Upon termination of this Agreement for any reason whatsoever, Producer agrees to promptly deliver to The Vozza Agency all confidential or proprietary information, property, equipment, computer files, documentation, correspondence, literature, memorandum, files, and any other materials of the NJMEBF or The Vozza Agency in its possession, custody or control. This section shall survive the termination of this Agreement.

VIII. AFFIRMATIVE ACTION

The Producer, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the designated Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

The Producer, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the Producer, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The Producer, where applicable will, send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers representative of the contractors commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Producer, where applicable, agrees to comply with any regulations promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, c. 127, N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and with the Americans with Disabilities Act.

The Producer, agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The Producer agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The Producer agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the Producer agrees to review all procedures relating to transfers, upgrading, downgrading and layoffs to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The Producer shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval
Certificate of Employee Information Report
Employee Information Report Form AA302

The Producer shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

IX. INDEMNIFICATION AND HOLD HARMLESS

Each of the parties do understand and agree in no event or under any circumstances shall this agreement be interpreted to the effect that the Producer may bind the NJMEBF to any liability.

The Producer shall indemnify, defend and hold harmless the NJMEBF, The Program Manager, its

Professionals, Commissioners and members from any and all claims for liability, losses and damages, including but not limited to costs of investigation and reasonable attorneys' fees, arising out of its activities and that of its employees and agents undertaken by it or omitted to be undertaken by it pursuant to this Agreement. It is the intention of the parties in the event of any claim for the relief of any type being asserted against The NJMEBF, The Vozza Agency as the Program Manager, its officers, employees and members, based upon any act or omission of the Producer, that The NJMEBF and The Vozza Agency, its officers, employees and members shall be held harmless from any and all costs of defense and damages and the same shall be the responsibility of the Producer or its parent or successor companies.

The NJMEBF shall indemnify, defend and hold harmless Producer, its affiliates and each of their respective officers, directors and employees from any and all claims for liability, losses and damages, including but not limited to costs of investigation and reasonable attorneys' fees, arising out of its acts or omissions in connection with this Agreement. It is the intention of the parties in the event of any claim for the relief of any type being asserted against Producer, its affiliates or their respective officers, directors and employees, based upon any act or omission of the NJMEBF, that Producer, its affiliates and each of their respective officers, directors, employees shall be held harmless from any and all costs of the defense and damages and the same shall be the responsibility of the NJMEBF or any successor thereto.

X. CHOICE OF LAW

This Agreement shall be governed and construed under the laws of the state of New Jersey.

XI. LOCAL PAY TO PLAY LAW

The award of the contract between the Fund and the Program Manager for which this sub-contract must comply has been awarded on a "non-fair and open" process. Producer is required to comply with P.L. 2004 C.19 & NJSA 19:44A-20.26 as respects to the entities for which they will receive compensation under this agreement or as otherwise required by law.

XII. CAPTIONS

The captions or paragraph headings contained in this Agreement are solely for purpose of convenience and shall not be deemed part of the Agreement for the purpose of construing the meaning thereof or for any other purpose.

XIII. ENTIRE AGREEMENT

This Agreement and the attachments hereto, if any, all of which are incorporated herein constitute the entire Agreement of the parties hereto with respect to the matters contemplated in this Agreement. This Agreement supersedes all prior negotiations and representations. This Agreement may not be amended, modified, released or discharged, in whole or in part, except by an instrument in writing signed by the parties hereto.

XIV. NO WAIVER

No waiver of any term, provision or condition contained in this Agreement, nor any breach of any such

term, provision or condition, shall constitute a waiver of any subsequent breach of any such term, provision or condition by either party, or justify or authorize the non-observance on any other occasion of the same or any other term, provision or condition of this Agreement by either party.

XV. SEVERABILITY

If any provision of this Agreement is held to be illegal or unenforceable, the remaining provisions shall nevertheless remain in full force and effect. In addition, illegal or unenforceable provisions shall be modified so as to conform to the greatest extent legally permissible to the original intent of such provision.

XVI. BINDING EFFECT

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns. Nothing in this Agreement, expressed or implied, is intended to confer upon any other person any rights, remedies or obligations under or by reason of this Agreement.

XVII. MODIFICATION

No modification of this Agreement shall be valid or binding unless the modification be in writing and executed by the NJMEBF and the Producer.

XVIII. NO ASSIGNMENT

This Agreement shall not be assigned by the Producer without the specific written consent of The NJMEBF.

XIX. CONFLICT OF INTEREST.

This contract may be voided if the Producer fails to disclose an actual or potential conflict of interest as defined in the FUND's Bylaws, or in N.J.S.A. 40A:9-22.1 et.seq. (the "Local Government Ethics Laws").

XX. OWNERSHIP OF RECORDS

All records and data of any kind relating to the duties as outlined in this Agreement shall belong to the Fund, and shall be surrendered to the NJMEBF upon the non-renewal or termination of this Agreement.

Information obtained and/or released to the Producer for the purpose of performing the services as outlined herein shall be used only in connection with the performance of said duties. The Producer shall not reveal to any third party any information, which is defined as proprietary without the express written consent of The NJMEBF and its Program Manager. Notwithstanding the foregoing, Producer may retain a copy of any such records and data for record keeping and compliance purposes and may disclose any such information to the extent it is required to do so pursuant to any law, rule, regulation, regulatory request, court order, or subpoena.

The producer shall be required to comply with providing records and responses for documents which are subject to the Open Public Records Act.

XXI. NOTICES

All notices shall be in writing and shall be hand delivered or sent by registered or certified mail, return receipt requested to the address set forth below. A hand delivered notice shall be deemed given only when actually received. A notice sent by registered or certified mail shall be deemed given on the first to occur of its actual receipt or the 5th day after the date mailed as evidence by the senders certified or registered mail receipt.

The North Jersey Municipal Employee Benefit Fund
C/O Perma
9 Campus Drive Suite 216
Parsippany, NJ 07054

Employee Benefits Consulting
122 Parish Drive
Wayne NJ 07470

IN WITNESS WHEREOF, this Agreement has been executed as of the latest of the dates indicated below for the purposes and term specified herein.

Employee Benefits Consulting

Signature: Joseph M. Rude
Print Name: Joseph M. Rude

Date: 02/01/2022
Attest: Kerry Chan C

North Jersey Municipal Employee Benefits Fund

Signature: Silvio Esposito
Print Name: Silvio Esposito

Date: 2/10/2022 | 1:09 PM EST
Attest: _____

SCHEDULE A

Member local governmental unit(s) Fund Member(s), desiring Employee Benefits Consulting to perform professional services as outlined in this Agreement:

Mountain Lakes Borough

\$2.66 pepm - Dental

Pequannock

\$49.98 pepm - Medical/RX/Medicare Advantage (split with Vozza Agency)

\$4.08 pepm - Dental (split with Vozza Agency)

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 86-22

“A RESOLUTION TO AFFIRM THE BOROUGH OF MOUNTAIN LAKES CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS”

WHEREAS, it is the policy of the Borough of Mountain Lakes to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Borough of Mountain Lakes has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Mayor and Council of the Borough of Mountain Lakes that:

Section 1: No official, employee, appointee or volunteer of the Borough of Mountain Lakes by whatever title known, or any entity that is in any way a part of the Borough of Mountain Lakes shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Mountain Lakes' business or using the facilities or property of the Borough of Mountain Lakes.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Mountain Lakes to provide services that otherwise could be performed by the Borough of Mountain Lakes.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Manager shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Manager shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Mountain Lakes as well as all other entities subject to this

resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Manager shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Manager shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Mountain Lakes. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Mountain Lakes' web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Mountain Lakes in order for the public to be made aware of this policy and the Borough of Mountain Lakes' commitment to the implementation and enforcement of this policy.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 28, 2022.

Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2006
F -973-402-3466

To: Borough Council – All Members

Date: February 28, 2022

Subj: Resolution Affirming Borough's Civil Rights Policy (Resolution 86-22)

With reference to the above titled resolution, the below listed Borough policies address the requirements of the resolution:

- Equal Employment Opportunity Policy
- Whistleblower Policy
- Policy Against Harassment
- Grievance Procedure

In addition to the above, the Borough's Professional Services Agreement includes appropriate wording that mirrors Borough policy.

Periodic training of Borough Employees required under the resolution is to be provided via the Municipal Excess Liability Joint Insurance Fund's online training system. Borough volunteers will also be provided with appropriate online training.

The following statement will be posted on the Borough's website upon passage of the resolution. The statement is provided in the Borough's Equal Employment Opportunity Policy.

The Borough of Mountain Lakes is committed to the principle of equal employment opportunity and anti-discrimination pursuant to Title VII of the 1964 Civil Rights Act as amended by the Equal Opportunity Act of 1972 and the New Jersey Law Against Discrimination (LAD) and all other applicable state or federal laws. Under no circumstances will the Borough of Mountain Lakes discriminate on the basis of sex, race, creed, color, religion, national origin, ancestry, age, marital status, affectional or sexual orientation, domestic partnership status, civil union status, atypical heredity, cellular or blood trait, genetic information, disability (including AIDS or HIV infection), liability for service in the United States Armed Forces, gender identity or expression, and/or any other characteristic protected by state or federal law.



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2006
F -973-402-3466

To: Borough Council – All Members
Subj: Resolution Affirming Borough's Civil Rights Policy (Resolution 86-22)
Page: 2 of 2

Accordingly, decisions regarding hiring, promotion, transfer, demotion or termination are based solely on the qualifications and performance of the employee or prospective employee. If any employee or prospective employee feels they have been treated unfairly, they have the right to address their concern with their supervisor, or if they prefer, their Department Head, Borough Manager, or any other supervisor with whom they feel comfortable, using the complaint procedure set forth in the Policy Against Harassment set forth in this Manual.

Any employees with questions or concerns about any type of discrimination or harassment in the workplace are encouraged to bring these issues to the attention of management through the complaint procedure set forth in the Policy Against Harassment set forth in this Manual.

Finally, this memo will also serve as notice that I am not aware of any non-compliance with any of the components of the resolution.

EQUAL EMPLOYMENT OPPORTUNITY POLICY

1.4

The Borough of Mountain Lakes is committed to the principle of equal employment opportunity and anti-discrimination pursuant to Title VII of the 1964 Civil Rights Act as amended by the Equal Opportunity Act of 1972 and the New Jersey Law Against Discrimination (LAD) and all other applicable state or federal laws. Under no circumstances will the Borough of Mountain Lakes discriminate on the basis of sex, race, creed, color, religion, national origin, ancestry, age, marital status, affectional or sexual orientation, domestic partnership status, civil union status, atypical heredity, cellular or blood trait, genetic information, disability (including AIDS or HIV infection), liability for service in the United States Armed Forces, gender identity or expression, and/or any other characteristic protected by state or federal law. Accordingly, decisions regarding hiring, promotion, transfer, demotion or termination are based solely on the qualifications and performance of the employee or prospective employee. If any employee or prospective employee feels they have been treated unfairly, they have the right to address their concern with their supervisor, or if they prefer, their Department Head, Borough Manager, or any other supervisor with whom they feel comfortable, using the complaint procedure set forth in the Policy Against Harassment set forth in this Manual.

Any employees with questions or concerns about any type of discrimination or harassment in the workplace are encouraged to bring these issues to the attention of management through the complaint procedure set forth in the Policy Against Harassment set forth in this Manual.

WHISTLEBLOWER POLICY

1.8

As a matter of policy, the Borough abides by all federal, state, and local laws, rules, and regulations applicable to it and has all its employees do the same. Every employee is responsible for assisting the Borough to implement this policy.

In the ordinary course, a violation of this policy should be reported to an employee's Department Head in writing, signed by the employee. If that is not practical or if that action is taken but does not prevent or correct the perceived violations, the employee is to deliver a written statement, signed and dated to the designated Human Resources Official (Borough Manager). The written statement should detail the specific information the employee possesses so that the Borough may undertake an investigation.

In an instance where the accusation is against the designated Human Resources Official, the complaint may be brought directly to the Borough Attorney. The names and telephone numbers of the designated Human Resources Official and the Borough Attorney are contained in the contact information at the end of this policy.

The Borough or any of its employees will not retaliate against any employee who makes a good faith report pursuant to this policy, even if an investigation reveals that no violation occurred. More specifically, neither the Borough nor any of its employees will take any retaliatory action or tolerate any reprisal against an employee who:

Discloses, or threatens to disclose, to a supervisor or to a public body an activity, policy or practice of the Borough or another employer, with whom there is a business relationship, that the employee reasonably believes is in violation of a law, or a rule or regulation issued under the law, or, in the case of an employee who is a licensed or certified health care professional, reasonably believes constitutes improper quality of patient care.

Provides information to, or testifies before, any public body conducting an investigation, hearing or inquiry into any violation of law, or a rule or regulation issued under the law by the Borough or another employer, with whom there is a business relationship, or, in the case of an employee who is a licensed or certified health care professional, provides information to, or testifies before, any public body conducting an investigation, hearing or inquiry into quality of patient care;

Provides information involving deception of, or misrepresentation to, any shareholder, investor, client, patient, customer, employee, former employee, retiree or pensioner of the Borough or any government entity.

Provides information regarding any perceived criminal or fraudulent activity, policy or practice of deception or misrepresentation which the employee reasonably believes may

defraud any shareholder, investor, client, patient, customer, employee, former employee, retiree or pensioner of the Borough or any governmental entity.

Objects to, or refuses to participate in, any activity, policy or practice which the employee reasonably believes: (1) is in violation of a law, or a rule or regulation issued under the law or, if the employee is a licensed or certified health care professional, constitutes improper quality of patient care; (2) is fraudulent or criminal; or (3) is incompatible with a clear mandate of public policy concerning the public health, safety or welfare or protection of the environment. See N.J.S.A. 34:19-3.

Disclosure to the Borough first, however, is not required where (1) the employee is reasonably certain that the violation is known to one or more officials; (2) where the employee reasonably fears physical harm; or (3) the situation is emergent in nature. The employee must give the Borough a reasonable opportunity to correct the activity, policy, or practice. It is the Borough's responsibility to correct or prevent such violations. This is a legal obligation and a practical necessity. A violation can taint the credibility of the Borough and cause the Borough and its employees to be subjected to adverse publicity leading to public distrust.

This policy is important to the Borough. Each employee should seek to resolve any problem within Employer channels before reporting it to any outside person or entity.

Contact Information:

Human Resources Official
Mitchell Stern
Borough Manager
973-334-3131
Manager@mtnlakes.org

Borough Attorney
Robert Oostyk
973-835-0100
Roostdyk@murphymckeeonlaw.com

POLICY AGAINST HARASSMENT

1.5

The Borough is committed to providing a work environment that is free of discrimination. The Borough will not tolerate harassment of or by employees towards anyone, including any supervisor, co-worker, or non-employee, including vendors and citizens.

Applicability. This policy applies to all people employed by the Borough, as well as volunteers working on behalf of the Borough, and prohibits such conduct by or towards all such employees / volunteers. Independent contractors, vendors and all other parties engaged in a professional business relationship with the Borough are also expected to abide by the policy. In addition, no employee shall be required to withstand behavior from the public which violates this policy.

Purpose. This policy is designed to ensure all employees a work environment free of any type of discrimination based upon a protected status, including freedom from sexual harassment. The purpose of this policy is to inform employees that harassment based upon a protected status is prohibited, to educate employees about harassment based upon a protected status and to provide employees with a procedure to bring complaints to management's attention.

Provisions. All employees are expected to avoid any behavior or conduct of a harassing or discriminatory nature. The Borough prohibits any form of harassment or discrimination related to an employee's protected group status, including race, creed, color, national origin, ancestry, religion, age, marital status, civil union status, domestic partnership status, affectional or sexual orientation, familial status, genetic information, sex, gender identity or expression, disability (including perceived disability, physical, mental, and/or intellectual disabilities), atypical hereditary cellular or blood trait, or because of the liability for service in the Armed Forces of the United States, veteran status, citizenship status, or any other group status protected by law. Harassment includes, but is not limited to:

- A. Treating an individual less favorably based on a person's protected group status;
- B. Using derogatory or demeaning slurs to refer to a person's protected group status;
- C. Calling another by an unwanted nickname which refers to one or more protected group statuses, or telling ethnic jokes that harass an employee or create a hostile work environment;
- D. Using derogatory references regarding a protected group status in any job-related communication;
- E. Engaging in threatening, intimidating, or hostile acts, in the workplace, based on a protected group status; or
- F. Displaying or distributing material in the workplace that contains language or derogatory or demeaning images, based on any protected group status.

Any form of harassment or discrimination related to an employee's protected group status violates this policy.

This policy applies to all employment practices such as recruitment, selection, hiring, training, promotion, transfer, assignment, layoff, return from layoff, termination, compensation, fringe benefits, working conditions and career development.

Violations of this policy will result in appropriate disciplinary action up to and including termination of employment.

Sexual Harassment. The Borough prohibits sexual harassment of its employees in any form. Such conduct shall result in appropriate disciplinary action up to and including dismissal from employment.

A. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct, gestures or communications, expressed or implied, of a sexual nature when:

- (1) Submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment; or
- (2) Submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's employment, or
- (3) That conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's employment or creating an intimidating hostile or offensive employment environment.

B. Prohibited Conduct: No supervisory employee shall threaten or insinuate either directly or indirectly, that an employee's refusal to submit to sexual advances will adversely affect the employee's continued employment, evaluation, compensation, assignment, advancement, or any other condition of employment. Similarly, no supervisory employee shall promise or suggest either directly or indirectly, that an employee's submission to sexual advances will result in any improvement in any term or condition of employment for the employee.

Other sexually harassing conduct in the workplace, whether committed by supervisory or non-supervisory personnel is also prohibited. This includes, but shall not be limited to:

- (1) Sexual flirtations, advances, propositions, subtle pressure for sexual activity, flirtatious whistling, discussing sexual activities;
- (2) Verbal abuse of a sexual nature including sexually oriented "kidding" or "teasing," "practical jokes," jokes about gender-specific traits, and foul or obscene language or gestures;
- (3) The display of sexually graphic pictures or pictures of an offensive nature, or objects in the workplace, including sexually suggestive written material such as letters, notes, facsimiles, text messages and e-mails;

(4) Any unwelcome sexually motivated touching, including, for example, patting, pinching, hugging, cornering, blocking or impeding movement and repeated brushing against another employee's body.

Sexual harassment also occurs when one person harasses another solely because of the victim's gender. This type of sexual harassment may involve unwelcome sexual demands or overtures, but it may also take the form of other harassing conduct not necessarily sexual in nature. For example, this would include gender stereotyping such as comments about the lesser abilities, capacities, or the "proper role" of females. It also includes subjecting a woman or a man to non-sexual harassment solely because of her or his gender. Sexual harassment is prohibited whether the harasser is male or female, and whether the harassment is opposite sex or same-sex harassment.

Complaint Procedure. Any employee who feels he or she has been subject to harassment should report the incident directly to the designated Affirmative Action Officer (Borough Manager). In an instance where the accusation is against the Affirmative Action Officer (Borough Manager), the complaint may be brought directly to the Borough Attorney. The designated Affirmative Action Officer (or Borough Attorney) will ask the employee to complete a Harassment Complaint Form. Employees, however, are not required to complete the complaint form to initiate a harassment complaint under this policy. The names and telephone numbers of the designated Affirmative Action Officer and Borough Attorney are contained in the Contact Information attached to this policy.

Any individual uncomfortable reporting an incident to the designated Affirmative Action Officer should feel free to go to any management representative which they feel most comfortable to relay the problem. When any management representative learns of a violation of this policy, the management representative shall assist the victim in reporting the alleged incident(s) of harassment.

All employees are encouraged to notify the alleged harasser that the behavior in question is thought to be offensive and unwelcome. However, failure to inform the alleged harasser that the behavior is unwelcome does not prevent the victim from filing a complaint pursuant to this policy. The harassment or discrimination does not have to occur on the Borough's property during regular work hours for an employee to file a complaint under this policy.

The Borough strongly encourages employees who witness conduct which they believe violates the Borough's Policy Against Harassment to report the violation pursuant to this complaint procedure. The Borough encourages the prompt reporting of complaints so that rapid response and appropriate action may be taken. Any complaint should be reported within sixty (60) days to be considered current. Nevertheless, due to the sensitive nature of these problems, all complaints will be investigated, regardless of when they are filed.

Investigation Procedure. The Borough shall conduct an investigation into the harassment complaint to determine the merits of the allegations. The designated Affirmative Action Officer

and/or Borough Manager shall designate an objective investigator to determine the validity of any complaint. The objective investigator may include any third party deemed appropriate.

The investigation shall be completed in a reasonable time to resolve the issue and minimize the effects of such investigation on the parties involved. The investigation will, at a minimum, include an interview with the employee bringing the complaint and the accused.

If the Borough determines that the complaint has merit, the accused shall face appropriate disciplinary action based upon the severity of the complaint and any prior history of past charges against the individual. Disciplinary action may include a written warning, suspension, demotion, and/or termination of employment. Any disciplinary action shall be consistent with applicable collective bargaining agreements, regulations and applicable due process safeguards. Upon completion of the investigation, the entire file shall be maintained in a secure location with the Borough.

In the event that the Borough determines the complaint to be intentionally dishonest, appropriate disciplinary action may be taken against the employee who caused the complaint to be filed.

Privacy. To the extent possible, all persons involved in a harassment complaint will be given the utmost protection of privacy. Specifically, the Borough will strive, both during and after the investigation, to maintain confidentiality to the fullest extent possible, including confidentiality of the identities of all persons involved or alleged to be involved in the incident, revealing only those particulars of the matter to the extent necessary for a thorough investigation. Any employee who unnecessarily compromises the confidentiality of an investigation will be subject to appropriate discipline.

Responsibility of Supervisory Personnel. Supervisors are to monitor the work environment to ensure that all subordinates comply with this Policy Against Harassment. When a supervisor learns of a violation of this policy, the supervisor shall assist the victim in reporting the alleged incident(s) of harassment.

Alternatively, the supervisor shall report the matter to the designated Affirmative Action Officer and/or Borough Manager for resolution.

Retaliation Prohibited. The Borough encourages victims of harassment to bring their complaints to management by ensuring that no reprisals or retaliation will result from the good faith reporting of harassment. The filing of a complaint, in good faith, shall not, under any circumstances provide cause for discipline. Additionally, it is a violation of this policy for any personnel to retaliate against another because he or she filed a complaint or otherwise participated in the complaint procedure.

Any supervisor who receives a harassment complaint from any employee must bring it to the attention of the designated Affirmative Action Officer and/or Borough Manager for resolution. Supervisors shall closely monitor the work environment for any forms of retaliation once an allegation has been made. This will include but not be limited to verbal remarks, irregular assignments or any other activity that may contribute to a hostile work environment.

Legal Effect. This Policy Against Harassment is to be construed as a unilateral expression of the policy of the Borough concerning harassment in the workplace. It is not intended to create any contractual rights or duties and any such intention or effect is hereby disclaimed. This policy may be amended, supplemented, modified and/or revised at any time. Any employee with questions regarding the Borough's Policy Against Harassment should contact the designated Affirmative Action Officer and/or Borough Manager.

Training. The Borough recognizes the need to reinforce its policies with effective training. Training is to be provided to all supervisory and non-supervisory employees. Ultimately, the goal of effective training is to build a culture in which all employees feel safe. Training may be conducted in person or through electronic means. To the extent economically and operationally feasible, training should be conducted live whenever possible. Training should empower participants to intervene appropriately when they witness harassment or discrimination. This means not only training participants on the requirements of the policy prohibiting harassment and discrimination, but also training participants on tools for response and lodging complaints. Training should emphasize the negative impact of harassment and discrimination on employees, workplace productivity, workplace culture, and encouraging those employees who either experience harassment/discrimination or witness it to report it.

Monitor for Compliance. The Borough acknowledges the importance of ensuring that its policies and procedures are actually working as intended to prevent sexual harassment and other forms of discrimination from occurring in the workplace. It is the expectation of the Borough that all supervisors shall enforce anti-harassment policies and that setting the proper example is part of their job description and part of the evaluation of their job performance. The Borough will engage in proactive efforts to monitor and ensure compliance with its policies within their workplaces.

Contact Information:

Affirmative Action Officer

Mitchell Stern

Borough Manager

973-334-3131

manager@mtnlakes.org

Borough Attorney

Robert Oostdyk

973-835-0100

roostdyk@murphymckeonlaw.com

Harassment Complaint Form

THIS INVESTIGATION IS CONFIDENTIAL AND INFORMATION OBTAINED DURING THE COURSE OF THIS INVESTIGATION MUST NOT BE DISCLOSED

Name: _____

Department: _____

Job Title: _____

Supervisor: _____

Union Representative (*if any*): _____

Time Period Covered by Complaint: _____

Individuals Who Allegedly Committed Harassment:

	Name	Department	Job Title
1.	_____	_____	_____
	_____	_____	_____
2.	_____	_____	_____
	_____	_____	_____
3.	_____	_____	_____
	_____	_____	_____
4.	_____	_____	_____
	_____	_____	_____
5.	_____	_____	_____
	_____	_____	_____

Describe the dates and the nature of the harassment allegedly committed by each identified individual:

Identify all employees or others with knowledge of the complained of conduct:

Are there any documents which contain information supporting the occurrences described above?

Is there any physical evidence which supports your complaint? If so, please describe:

Have you missed any work time as a result of the alleged harassment? If "yes," identify the occasions.

Have you incurred any unreimbursed medical expenses as a result of the alleged harassment?

If you previously complained about this or related acts of general harassment to an Employer supervisor or official, please identify the individual to whom you complained, the date of the complaint, and the resolution of your complaint:

(Attach Additional Sheets if Necessary) Are you afraid that someone may retaliate against you because you filed this complaint? If so, please identify the person(s) and indicate the reasons why you feel the person(s) may retaliate against you.

What is your requested remedy in this complaint?

Acknowledgement:

The information provided above is true and correct.

Signature of Complainant: _____ Date: _____

To investigate your complaint, it will be necessary to interview you, the alleged harasser(s), and any witnesses with knowledge of the allegations or defenses. The Borough will notify all persons involved in the investigation that it is confidential and that unauthorized disclosures of information concerning the investigation could result in disciplinary action up to and including termination.

I am willing to cooperate fully in the investigation of my complaint and to provide whatever evidence the Borough deems relevant.

Signature of Complainant: _____ Date: _____

Witness Statement Form

***THIS INVESTIGATION IS CONFIDENTIAL AND INFORMATION OBTAINED
DURING THE COURSE OF THIS INVESTIGATION MUST NOT BE DISCLOSED***

Name:

Department:

Job Title:

Union Representative (*if any*):

Length of Time Known: Complainant _____ Respondent _____

Individuals Who Allegedly Committed Harassment:

Name

Department

Job Title

1.

2.

3.

4.

5.

Identities of other persons with knowledge of facts relevant to this investigation:

(Attach Additional Sheets if Necessary)

Witness Statement Form (cont'd)

Please provide a detailed description of the events you witnessed. Include the date, time, location and individuals present.

Any other information which should be considered in evaluating the validity of the complaint in this case:

Acknowledgment:

I, _____, affirm that the information I have provided is true and correct. I acknowledge that the investigation is confidential and that I am not to disclose information obtained by me during the course of this investigation. I understand that unauthorized disclosures could result in disciplinary action up to and including termination.

Signature of Witness: _____
_____ Date: _____

GREIVANCE PROCEDURE

4.15

A grievance is any formal dispute concerning the interpretation, application and enforcement of any personnel policy or procedure. A grievance submitted by a union employee will be addressed pursuant to grievance procedure set forth in the applicable bargaining unit agreement. A grievance from a non-union employee must be submitted within five (5) working days after arising. Failure to report a grievance within such time period shall be deemed as a waiver of the grievance. In the event of a settlement or ruling that results in a determination of monetary liability, such liability shall not exceed more than thirty (30) working days prior to the date the grievance was first presented in writing.

- Step One: Any employee or group of employees with a grievance shall communicate their grievance to their supervisor or Department Head who will discuss the matter with the Borough Manager. The supervisor or Department Head will communicate the decision to the employee within five (5) working days.
- Step Two: If the employee is not satisfied with the decision, the employee must submit a written grievance to the Borough Manager detailing the facts and the relief requested. The decision in Step One will be deemed final if the employee fails to submit a written grievance within five (5) working days of the Step One decision. After consulting with counsel, as appropriate, the Borough Manager will render a written decision to the employee within five (5) working days after receipt of the written grievance.

The above referenced grievance procedures do not apply to employee complaints made under the Employer's Anti-Harassment and Discrimination Policies.

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 87-22

**“RESOLUTION APPROVING THE CERTIFICATION LIST OF VOLUNTEER MEMBERS OF THE BOROUGH OF
MOUNTAIN LAKES FIRE DEPARTMENT”**

WHEREAS, the Borough adopted Ordinance No. 15-02 which created the Length of Service Awards Program (LOSAP); and

WHEREAS, N.J.S.A. 40A: 14-191 requires that the Emergency Service Organization furnish the Borough council with an annual certification list of all volunteer members who have qualified for credit under the award program for the previous year;

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, formally approve the list of the volunteer members of the Borough of Mountain Lakes fire department submitted for the year 2021, a copy of which list is attached here as an addendum; and

BE IT FURTHER RESOLVED that a copy of this list will be posted for at least thirty (30) days in the fire house and the municipal clerk's office.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 28, 2022.

Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Fire Chief
info@mlvfd.com

400 Boulevard
Mountain Lakes, NJ 07046
P -973-394-1094

TO: Monica Goscicki, CFO
FROM: Joe Mullaney, Fire Chief
DATE: 2/4/22
SUBJECT: 2021 LOSAP

Please be advised that the following members of the Mountain Lakes Volunteer Fire Department qualified for LOSAP for the calendar year 2021. Supporting documentation is attached.

1. Steve Butera
2. Brian Caine
3. Steve Castellucci
4. Matt DeSantis
5. Nate Fitch
6. Rob Horowitz
7. John Lester
8. Doug McWilliams
9. Tom McElduff
10. Joe Mullaney
11. Mike Palazzi III
12. Ben Payne
13. Bob Trachtenberg

NOTE: Each member authorized me to sign the LOSAP form and initial

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 88-22

**“RESOLUTION AUTHORIZING THE EXECUTION OF A MUNICIPAL SERVICES AGREEMENT BETWEEN THE
BOROUGH OF MOUNTAIN LAKES AND THE LEGACY AT MOUNTAIN LAKES CONDOMINIUM ASSOCIATION, INC.”**

WHEREAS, the Municipal Services Act, N.J.S.A. 40:67-23.2, et seq. and amendments thereto (hereinafter, the "Act") provides in pertinent part that qualified private communities are entitled to receive certain municipal services during local budget year 1993 and thereafter; and

WHEREAS, Legacy at Mountain Lakes Condominium Association, Inc. is a qualified private community, as defined under the Act and the Borough is a municipality governed by the Act; and

WHEREAS, the Act further provides that in lieu of provided certain municipal services to the Private Community, the Borough may opt to financially reimburse the Private Community; and

WHEREAS, the Borough and the Legacy at Mountain Lakes Condominium Association, Inc. have agreed to the providing and receiving of certain services as set forth in an Agreement for Municipal Services dated February 15, 2022 and attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the appropriate municipal officials are hereby authorized to execute the Municipal Services Agreement between the Borough of Mountain Lakes and the Legacy at Mountain Lakes Condominium Association in the form attached hereto.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 28, 2022.

Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

AGREEMENT FOR MUNICIPAL SERVICES

This Agreement entered into and effective this 15th day of February, 2022 by and between the Borough of Mountain Lakes, a municipal corporation of the State of New Jersey (hereinafter, the "Borough") and Legacy at Mountain Lakes Condominium Association, Inc. (hereinafter the "Private Community") a qualified private community established under the laws of the State of New Jersey.

1. REPRESENTATIONS

WHEREAS, the Municipal Services Act, N.J.S.A. 40:67-23.2, et seq. and amendments thereto (hereinafter, the "Act") provides in pertinent part that qualified private communities are entitled to receive certain municipal services during local budget year 1993 and thereafter; and

WHEREAS, **Legacy at Mountain Lakes Condominium Association, Inc.** is a qualified private community, as defined under the Act and the Borough is a municipality governed by the Act; and

WHEREAS, the Act further provides that in lieu of provided certain municipal services to the Private Community, the Borough may opt to financially reimburse the Private Community; and

WHEREAS, the Borough and the Private Community have mutually and freely agreed to the providing and receiving of certain services as more fully described herein below.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein, the parties agree as follows:

2. DEFINITIONS

- 2.1 **Municipal Services or Services** shall mean those services provided by the Borough to all residents of the Borough regardless whether the resident resides in a private community or single-family housing, and shall include collection and disposal of garbage and recyclable materials,

3. BOROUGH OBLIGATIONS

- 3.1 **Solid Waste Collection Services**: The Borough agrees to provide to the Private Community with collection services for garbage and recyclable materials including leaf removal on a comparable basis to all other Borough residential properties.
- 3.2 **Snow and Ice Removal Reimbursement**: The Borough agrees to reimburse the Private Community for snow and ice removal services, on roads only (not parking lots), in accordance with the municipal reimbursement policy. The policy of the Borough is that reimbursement shall be based upon the cost to the Borough to provide snow and ice removal services on its 26.4 miles of public roads under its jurisdiction. The mileage for which the Association is entitled to reimbursement is .2547. The Borough Director of Public Works will calculate the annual cost to the Borough for snow and ice removal on a per mile basis each year and will advise the Borough Manager of the reimbursement amount based on the Association mileage of .2547. Reimbursement will be provided no later than February 15 of the following year. The first payment will be due by February 15, 2019 for the 2018 snow and ice removal. 22 21
- 3.3 **Street Lighting Reimbursement**: The Borough agrees to reimburse the Private Community for on roads only (not parking lots), in accordance with the municipal reimbursement policy. The policy of the Borough is that reimbursement shall be based upon the cost to the Borough to provide street

lighting. The Borough will reimburse for electric service for eight (8) light fixtures based on the Boroughs cost per light fixture on public streets paid for by the Borough.

4. **CONDOMINIUM OBLIGATIONS**

4.1 **Notification of Changes in Development:** The Private Community shall be responsible for notifying the Borough of any changes in the development, which affect the services hereunder.

4.2 **Permission to Enter:** By virtue of the execution of this Agreement by the Borough and the Private Community, the Private Community consents to grant to Borough employees and agents, access to the property and grounds of the Private Community for the purposes of fulfilling the provisions of this Agreement.

5. **GENERAL PROVISIONS**

5.1 **Terms of Agreement:** This Agreement shall continue and remain in full force and effect until December 31, 2026, and is intended to cover municipal services for the period from January 1, 2022 to December 31, 2026. Thereafter, this Agreement shall be renewed upon good-faith negotiations between the parties.

5.2 **Prior Agreement:** The parties agree that any and all obligations for services prior to execution of this Agreement are hereby waived.

5.3 **Modification of Agreement:** This Agreement may be modified to comply with any amendments to the Act or changes in the Condominium development.

5.4 **Assignment and Delegation:** Neither party hereto may assign its rights or delegate its duties without the prior express written consent of the other party, which consent shall not be unreasonably withheld. In the event either party attempts or actually assigns its rights or delegates its duties without the express written consent, this attempt or actual assignment shall be null and void and deemed a material breach of this Agreement.

5.5 **Notice:** Any notice that is required hereunder shall be delivered a) personally; b) using U.S. Mail certified mail, return-receipt requested; or c) using any expedited delivery, including but not limited to, Federal Express, United Parcel Service or facsimile. Notice shall be deemed delivered a) upon the recipient's receipt of the written notice, or b) five (5) days from the date of mailing in the event the intended recipient refuses delivery. Notice shall be forwarded to the addresses and addresses listed below:

For the Borough:

For the Private Community:


Those identified above are subject to change upon notice to the other party.

5.6 **Choice of law and forum:** This Agreement and the relationship between the parties shall be governed and interpreted pursuant to the laws of the State of New Jersey. Moreover, the parties hereto agree and consent to the exclusive and personal jurisdiction of the State and Federal District Courts of New Jersey.

5.8 **Severability:** If any provision, covenant, term or condition herein shall be deemed by a court of competent jurisdiction to be unenforceable, the remaining terms and conditions shall be unaffected thereby and shall remain in full force and effect.

NOW, IN WITNESS WHEREOF, the parties hereto appearing as authorized representatives for their respective organizations by their signature agree to and execute this Agreement, which is effective on the date of the opening paragraph hereof.

For: LEGACY AT MOUNTAIN LAKES

By: 
Title: President

Attest: Trish Ernst
Title: Property Manager

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 89-22

“RESOLUTION AMENDING RESOLUTION 163-21 AND AWARDING A CONTRACT FOR THE HVAC SYSTEM AT THE MUNICIPAL BUILDING TO GIL-BAR SOLUTIONS AND TRANE, INC.”

WHEREAS, bids for the furnishing of an HVAC system at the Municipal Building were promulgated and advertised for opening on June 9, 2021 and on July 7, 2021; and

WHEREAS, in response to both bid requests no bids were submitted; and

WHEREAS, the Borough Council, pursuant to the Local Public Contracts Law, directed the Borough Manager to proceed with negotiations to obtain proposals for the work to be completed; and

WHEREAS, the Borough Manager has advised the Council that lowest proposal for the completion of the HVAC system at the Municipal Building was obtained by a combination of proposals from Ferguson HVAC in the amount of \$66,656.32 and Gil-Bar Solutions in the amount of \$114,900.00 which was within the budget for the project and, in Resolution 163-21 a contract with Ferguson HVAC and Gil-Bar Solutions was authorized; and

WHEREAS, the Borough Manager has now advised the Council that Ferguson HVAC is no longer willing to provide the service at the price quoted and that now the lowest negotiated price is from Trane, Inc. in an amount off \$61,000.00 along with Gil-Bar Solutions in the original amount of \$114,900.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that Resolution 163- 21 is amended and the contract for HVAC at the Municipal Building is awarded to Trane, Inc. in the amount of \$61,000.00 and Gil-Bar Solutions in the amount of \$114,900.00 as a negotiated contract award.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 28, 2022.

Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

CERTIFICATION OF THE AVAILABILITY OF FUNDS

04-215-55-989-234 - B.H. O/E HVAC \$175,900.00

A handwritten signature in blue ink, appearing to read "Monica Gosicki", is written over a horizontal line.

Monica Gosicki, CFO



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE

MONTHLY ACTIVITY REPORT

JANUARY 2022

ADMINISTRATIVE SUMMARY

Prolonged sub-freezing temperatures shut down most construction projects requiring excavation activities. Essential work such as water and electric services continued though. Framing activities slowed significantly since much time was expended removing snow from the project sites.

Application submissions for mechanical replacements continued through the month. Several applications to finish basements at recently completed Enclave units have been received.

The agendas for the Zoning Board of Adjustment are filling up through the early Spring, an indication that applications for those projects will follow.

Construction Office staff is now working on tasks to open the website portal to the public. Permit history, inspection requests and selected permit application submissions will be in the first version anticipated in the 1st quarter of 2022.



Mountain Lakes Borough
400 BOULEVARD
MOUNTAIN LAKES, NJ 07046

Construction Permit Activity Report

1/1/2022 -> 1/31/2022

Summary

New:	Cost: \$0.00	Count: 0	Cubic Footage:	13,174 Cu.ft	Permits Issued:	25
Addition:	\$76,500.00	1	Square Footage:	0 Sq.ft	Updates Issued:	5
Alteration:	\$420,356.00	28				
Demolition:	\$0.00	1				
Total:	\$496,856.00	30				

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	12	\$6,914.00	\$0.00	\$6,914.00	B 32	19 %59.4	12 %37.5	1 %3.1
Plumbing:	8	\$1,525.00	\$0.00	\$1,525.00	P 17	12 %70.6	5 %29.4	0 %0
Electrical:	19	\$2,280.00	\$0.00	\$2,280.00	E 31	22 %71	6 %19.4	3 %9.7
Fire:	4	\$395.00	\$0.00	\$395.00	F 10	9 %90	1 %10	0 %0
Elevator:	0	\$0.00	\$0.00	\$0.00	V 0	0 %	0 %	0 %
Mechanical:	10	\$1,080.00	\$0.00	\$1,080.00	M 12	9 %75	3 %25	0 %0
	53	\$12,194.00	\$0.00	\$12,194.00		102	71	27
DCA Training:	1		49					4
DCA State:	27		866	\$300.00				
DCA Minimum:	2		2					
	30		\$917					

(Note: Does not include result of none)

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building 0	0	0	CA 40	\$0.00	\$0.00
Plumbing 0	0	0	CCO 0	\$0.00	\$0.00
Electrical 0	0	0	CO 1	\$50.00	\$50.00
Fire 0	0	0	CC 0	\$0.00	\$0.00
Mechanical 0	0	0	TCO 1	\$0.00	\$0.00
Elevator 0	0	0	TCC 0	\$0.00	\$0.00
Total:	\$0.00	\$0.00	Total: 42	\$50.00	\$50.00

NOTE:

Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.

This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	0	\$0
Plumbing	0	\$0	Plumbing	0	\$0
Electrical	0	\$0	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
Total:		\$0	Total:		\$0

Record Count	Total Exempted	Violations	Fines	Paid
DCA Fees 0	\$0	Issued 0	\$0.00	\$0.00

Payments (Based on Payment Date)	
Permit (62)	\$13,661.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$13,661.00



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2020 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	106,301.00	106,301.00	Enclave and Sunrise fees	98,243.00
FEBRUARY	5,520.00	111,821.00		
MARCH	13,491.00	125,312.00		
APRIL	2,171.00	127,483.00		
MAY	2,476.00	129,959.00		
JUNE	13,410.00	143,369.00		
JULY	3,900.00	147,269.00		
AUGUST	21,791.00	169,060.00		
SEPTEMBER	14,343.00	183,403.00		
OCTOBER	61,757.00	245,160.00	Enclave fees	36,825.00
NOVEMBER	18,634.00	263,794.00		
DECEMBER	6,934.00	270,728.00		

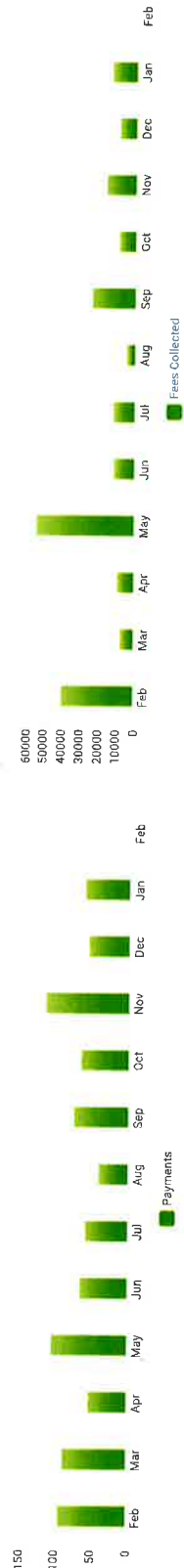
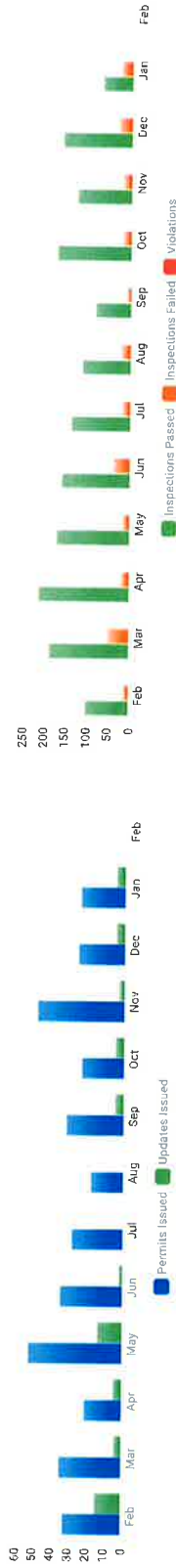
PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL	10,024.00	99,008.00		
MAY	26,651.00	125,659.00		
JUNE	11,789.00	137,448.00		
JULY	12,009.00	149,457.00		
AUGUST	9,533.50	158,990.00		
SEPTEMBER	24,580.00	183,570.00		
OCTOBER	12,533.00	196,103.00		
NOVEMBER	16,916.00	213,019.00		
DECEMBER	9,126.00	222,145.00		

PERIOD	2022 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	13,661.00	13,661.00		
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				

Building Summary Report

Refresh

Permit Summary	This Week	This Month	Last Month	Last YTD	YTD	YTD Diff %	1 Year Trend
Permits Issued	0	0	25	36	25	-30.6%	
Updates Issued	0	0	5	3	5	66.7%	
Inspections Scheduled	1	0	101	201	102	-49.3%	
Inspections Passed	1	0	70	171	71	-58.5%	
Inspections Failed	0	0	27	13	27	107.7%	
Certificate of Occupancy Issued	0	0	1	0	1	100%	
Certificate of Approval Issued	12	0	28	3	40	1233.3%	
Cert Continuing Occupancy Issued	0	0	0	0	0		
Payments Count	0	0	62	73	62	-15.1%	
Fees Collected	\$0	\$0	\$13,451	\$11,747	\$13,461	14.6%	



BOROUGH OF MOUNTAIN LAKES
DEPARTMENT OF PUBLIC WORKS

Department Activity
January 2022

IN HOUSE

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance

Additionally:

Streets & Roads Department:

- DPW
 - Snow events – January 7, 10, 28, 29
 - Pre-storm salting – January 5, 8, 18, 23
 - Sidewalk snow/ice removal – January 31
 - Christmas tree pickup - completed
 - Tree removal cleanup – Kenilworth
 - Pocket Park cleanup – Powerville & Morris
 - Wooded area cleanup – Morris & Fanny
 - Street sign maintenance
 - Culvert cleaning
 - Sewer backup - Hanover
- Water Department
 - Water bills completed and mailed
 - Water main repair – Rockaway Terrace

Vacation/Sick Time:

- 127 Vacation Hours; 24 Sick Hours



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Fire Chief
info@mlvfd.com

400 Boulevard
Mountain Lakes, NJ 07046
P -973-394-1094

TO: Mitchell Stern
DATE: 2/5/22
SUBJECT: January 2022 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of January 2022:

FIRE CALLS (9)

LOCATION	DATE	TIME	DESCRIPTION
240 Morris Ave	1 /4	6:20 PM	Smoke Condition.
333 Rt 46	1/11	2:05 AM	Fire Alarm-Malfunction
96 Kingsland RD BT	1/12	3:34 PM	Assist Boonton Twp FD
171 Boulevard	1/18	8:32 AM	Fire Alarm- Set off in Error
57 Crane Road	1/20	3:22 PM	Assist PD. MVA
76 Intervale Rd	1/25	9:40 AM	CO Alarm-Faulty Detector
19 Elcock Ave BT	1/25	12:35 PM	Assist Boonton Twp FD
48 Glen Road	1/27	4:40 PM	Fire Alarm-Testing System
76 Intervale Road	1/31	6:03 AM	Fire Alarm-Malfunction

DRILLS/TRAINING (7)

LOCATION	DATE	TIME	DESCRIPTION
Remote	1/9	1:00 PM	JFD Training
Firehouse	1/11	7:30 PM	Truck checks- JFD
Boonton Twp	1/18	7:00 PM	Annual Blood Borne Pathogens, Right to Know and Haz Mat Training
Firehouse	1/18	7:30 PM	JFD Training
Lincoln Park	1/29	8a-4P	Ice Rescue Training sponsored by North East Morris Mutual Aid Association. Attended by FF James Daniel, Steve Castelucci, Brian Caine and Thomas Rankin
Lincoln Park	1/30	8a-4p	Day 2 of Ice Rescue Training

MEETINGS (3)

LOCATION	DATE	TIME	DESCRIPTION
Virtual	1/ 4	8:00 PM	Officers Meeting
Virtual	1/25	7:30 PM	Relief Association
Virtual	1/25	8:00 PM	Dept Meeting

COMMUNITY DETAILS (0)

ANNOUNCEMENTS

1. I am pleased to announce that FF James Daniel was chosen by the Board of Chiefs as Firefighter of the year for 2021.
2. The Department welcomes new member Patrick Bickham
3. Firefighter Bob Wagmiller started his FF1 training at Bergen County Fire Academy on January 18th. The training will conclude in July 2022

Total Manhours: 450



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Code Enforcement Officer
jmullaney@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2014
F -973-402-3466

TO: Borough Manager Mitchell Stern
DATE: 2/5/22
SUBJECT: Monthly Report January 2022

The following lists code enforcement/property maintenance issues for the month of January 2022 :

No Activity to report

Smoke and Carbon Monoxide Detector Inspections

Date:	Location	Pass/Fail
1/25	26 Crestview Rd	Pass
1/25	5 Lakeland Ct	Pass
1/26	6 Lakewood Drive	Pass
1/31	37 Raynold Rd	Pass

SIGN ENFORCEMENT –Monitor placement of temporary signs for compliance with ordinance.

Parking Enforcement: Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Fire Chief
info@mlvfd.com

400 Boulevard
Mountain Lakes, NJ 07046
P -973-394-1094

TO: Mitchell Stern
DATE: 1/31/22
SUBJECT: 2021 Year End Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during 2021 :

FIRE CALLS

Structure Fires	2
Chimney Fire	1
Brush Fire	3
Oven Fire	1
Car Fire	2
Electrical Fire	2
Fire Alarms/Set off in Error/Malfunction	52
Fire Alarms- Culinary Mishap	8
CO Alarms with Readings	6
CO Alarms- Malfunction	11
Wire/Transformer Fire	8
Smoke Conditions	9
Open Burn	2
Odor Natural Ga/Other	8
Water Heater Malfunction	2
Flooded Basement	1
Contractor hit gas line	1
Assist other Fire Dept	16
Assist Police	3
Other	1
TOTAL	139

DRILLS

Senior Dept	12
Junior Dept	29
Total	41

IN SERICE TRAINING

RIC (Rapid Intervention Crew) Training MCPSTA. Attended by FF James Daniel	3 day class
Basic Pump Ops training. Hosted by Montville FD. Attended by FF James Daniel	3 day class
Vehicle Extrication training hosted by Boonton Twp FD. Attended by James Daniel and Dylan Lynch	1 day class
ICS 200 Training. FF Nate Fitch	2 day class

DRIVER TRAINING

January	1
March	1
May	5
June	3
July	2
August	1
November	5
December	3
TOTAL	20

MEETINGS

Officer Meetings	4
Business Meeting	11
Relief Association	5
Nominating Committee	2
JFD Awards	3
JFD Officer Selection	2
Recruitment/PR	5
County Caucus	1
TOTAL	33

EQUIPMENT CHECKS	20
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COMMUNITY DETAILS

Trout Derby	1
Shredding	1
Memorial Day Parade	1
4 th of July	1
Fire Prevention Details- Pre Schools	9
Wildwood School K-2, YMCA, Mt Lakes	
Country Day School, Scribbles, Academy	
For Children, King of Kings, Lake Drive	

School, Craig School. Light Bridge Academy

Boonton Fire Dept Labor Day Parade	1	1
Boonton Fire Dept Fireworks	1	
Sunrise Assisted Living Open House	1	
Cub Scouts at the firehouse	1	
Birthday Parties	4	
Boonton Fire Dept Christmas Parade	1	
ML Santa Run	1	
Santa Gift Distribution	1	

TOTAL	24	
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WORK DETAILS	6	
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MANHOURS

Jan	300
Feb	300
March	255
April	355
May	315
June	260
July	315
August	325
September	370
October	475
November	495
December	510

TOTAL	4275 (this number reflects primarily Scheduled events and calls. Does not include pre Planning, etc.)
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The Department would like to thank Manager Mitchell Stern and members of the Borough Council for all your support during 2021. We look forward to working with you during 2022.

Borough of Mountain Lakes

BOARD OF HEALTH

400 BOULEVARD • MOUNTAIN LAKES, NEW JERSEY 07046

Telephone: (973) 334-3131 • Fax: (973) 402-5595



January Health Department Activity Report – 2022

This is the January 2022 report that represents the activities of the Health Officer, Health Department and staff which provides an overview of the various tasks completed by the department. Additional supplemental reports from Environmental, Nursing, and Health Education are forwarded to clarify activities.

Vaccines have been intermittently requested most notably due to vaccine availability for 5 to 11 and various vaccine booster recent availability. We continue to have small clinic preparation, homebound visits and individual vaccine administration.

We have been in ongoing contact with the superintendent of schools regarding vaccine needs of students and teachers especially in view of the tremendous surge in cases.

CDC and State guidance has modified quarantine and isolation times. As noted below.

NEW FROM JANUARY

- 1/19: Governor Phil Murphy signed [Executive Order No. 283](#) that requires all workers in health care facilities and high-risk congregate settings to be up to date with their COVID-19 vaccinations, including having received a booster dose and will no longer be permitted to submit to testing as an alternative to vaccination, except for the purposes of providing an accommodation for individuals exempt from vaccination. Click [HERE](#) for more information. Daycare/preschool/K-12 staff are required to vaccinate or submit to testing.

Recent Notable Updates:

- 1/24: Governor Philip D. Murphy and Lt. Governor Sheila Y. Oliver today announced the upcoming launch of the Emergency Rescue Mortgage Assistance Program (ERMA), administered by the NJ Housing and Mortgage Finance Agency (NJHMFA).
 - This program is designed to assist qualifying homeowners who were negatively affected by the COVID-19 pandemic.
 - The ERMA application portal will open for applications at www.njerma.com on **February 8, 2022** at 9AM. Residents can call 855-647-7700 to be put in touch with a housing counselor who can help guide them through the process and understand their options and eligibility.
- 1/18: Click [HERE](#) for updated information on NJ travel restrictions.

We continue to participate in ongoing Zoom and Teams meetings with NJ Department of Health, County Agencies, LINCIS and Health Officers in order to best implement state guidance and testing and vaccine programs.

The Nursing Department continues to investigate the significant increase in cases as best as possible given the significant increase during late December and the second week in January. Omicron Variant is extremely fast moving throughout the population, which further reduces the direct value of contact tracing if information is on a delayed basis.

This past month we have experienced continued increases in the level of COVID-19 activity.

Currently Mt. Lakes has 27 cases with a 14-day look back as compared to last month, which was 97 cases and compared to November, which was 7 cases. So therefore, we can see the escalated climb occurred in a very short timeframe and likewise the case levels are dropping with measurable significance.

Activities

- Participate in meetings and ongoing guidance from NJDOH/CDC regarding best practices for quarantine and vaccine programs.
- Provided weekly COVID report by Friday with State updates, CALI Score and Charts.
- Continue to inform, discuss and answer questions from residents, business owners and agencies regarding issues that are important to them.
- Continue to monitor staff activities regarding public health inspections and complaints. (see environmental, health education and nursing reports)
- Ongoing discussions regarding vaccines especially with children 5 and older having eligibility and boosters available for 12+.

Testing and Vaccination Sites:

Both public and private sites continue to operate throughout New Jersey.

Stay Well.

Respectfully Submitted,
F. Michael Fitzpatrick, Health Officer

Time Used/Overtime by Month

	Sick Time Hours					Vacation/Comp Hours/Pers Day/Bereave					Court Overtime					Department Overtime					
	2015	2016	2017	2018	2019	2020	2021	2015	2016	2017	2018	2019	2020	2021	2015	2016	2017	2018	2019	2020	2021
Jan	106	58	236	216	79	588	324	64	127.5	22	15	14	0	42	\$0	\$0	\$0	\$158	\$0	\$154	\$0
Feb	104	142	226	252	86	444	266	34	11	84	104	220	111	189.5	\$0	\$0	\$0	\$0	\$210	\$258	\$0
March	82	82	238	310	110	332	180	96	139	198	148.5	168	74.5	81	\$0	\$0	\$151	\$0	\$0	\$0	\$0
April	72	46	209.5	0	106	456	240	218	138	154	250	265.5	0	226	\$271	\$0	\$0	\$0	\$422	\$0	\$263
May	188	69	128	204	96	564	204	322	192	254	178	169	36	681	\$0	\$0	\$0	\$0	\$993	\$0	\$0
June	144	85	140	130	105	540	312	152	299	268	208	254	194	727.5	\$0	\$0	\$0	\$193	\$0	\$0	\$0
July	128	140	318	152	47	442	420	428	592	518	524	84.5	551	877	\$0	\$0	\$0	\$158	\$0	\$0	\$0
August	114	182	272	94	246	312	168	585	528	606	682	748	708	792	\$0	\$0	\$140	\$193	\$0	\$0	\$263
Sept	71.5	92	276	94	180	256	70	228	364.5	294	375.5	222.5	389	280	\$0	\$354	\$0	\$0	\$0	\$0	\$250
Oct	82	94	332	106	154	314	48	302	414	125	208	216	292	204	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Nov	96.5	188	346	148	426	302	44	145	164	274.5	235.5	176	287	370	\$0	\$0	\$0	\$246	\$0	\$363	\$0
Dec	121	392	392	254	600	424		157.5	217.5	171	346.5	144.5	376		\$0	\$0	\$302	\$0	\$0	\$0	\$0
Total	1309	1570	3114	1960	2236	4974	2276	2731.5	3186.5	2968.5	3275	2682	3018.5	4470	\$271	\$354	\$593	\$947	\$1,625	\$412	\$1,139
															\$155,753	\$157,266	\$181,548	\$206,506	\$241,128	\$171,046	\$244,770

November

<u>Total Overtime</u>
<u>Hours Paid</u>
333.25

<u>Total</u>	<u>Total</u>	<u>% of Hrs Equating to</u>
<u>Vaca/Comp Hrs</u>	<u>nal/Bereave Hrs</u>	<u>Creating OT</u>
370	268	72.43%

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
44	40	90.91%

*Operating with 11 Officers

- 3 hours Arrest/Investigation
- 6 Hours MLHS Football
- 2 Hours Daylight Savings Time
- 11.25 Hours Mandatory Training
- 3 Hours Mandatory Drug Testing

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Officer Citation Report

From Date : 11/1/2021 To Date : 11/30/2021

Report Date : 1/20/2022 9:43 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	0	0	0	0	0	0	0	0
XX	XX	16	2	0	0	0	10	0	12
XX	XX	0	0	0	0	0	0	0	0
XX	XX	17	1	0	0	0	0	0	1
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	30	4	2	0	0	0	0	6
XX	XX	0	1	0	0	0	0	0	1
XX	XX	0	0	0	0	0	0	0	0
XX	XX	10	0	1	0	0	0	0	1
XX	XX	5	1	2	0	0	0	0	3
XX	XX	0	0	0	0	0	2	0	2
XX	XX	1	0	0	0	0	0	0	0
Total:		79	9	5	0	0	12	0	26

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 11/1/2021 To Date: 11/30/2021

Report Date: 1/20/2022 9:50:54 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
0500	Burglary	3	1	1	1
0600	Theft	2	0	1	1
0700	MV Theft	1	0	0	1
1100	Fraud	1	0	1	0
1300	Stolen Property	2	0	1	1
1400	Malicious Mischief	3	0	3	0
2000	Family Offense	1	0	0	1
2400	Disorderly Conduct	3	0	2	1
2600	All Other Offenses	3	1	2	0
4000	Non Criminal Investigations	31	6	17	8
4100	Fire Related	16	5	8	3
5000	Lost Found Property	2	0	2	0
5010	Missing Persons	1	0	0	1
5500	Animal Complaints	6	0	4	2
6000	Traffic Accidents	10	0	6	4
6300	Traffic Enforcement	108	6	71	31
6500	Parking Enforcement	2	0	2	0
6600	Traffic Services	10	1	8	1
7000	Public Services	299	86	71	142
7500	Assist other Agency	61	2	49	10
8100	Warrants Other	1	0	0	1
9000	Administrative	473	135	199	139
	Total:	1039	243	448	348

Time Used/Overtime by Month

	Sick Time Hours					Vacation/Comp Hours/Pers Pay/Reserve					Court Overtime					Department Overtime					
	2015	2016	2017	2018	2019	2020	2021	2015	2016	2017	2018	2019	2020	2021	2015	2016	2017	2018	2019	2020	2021
Jan	105	58	236	216	79	588	324	64	127.5	22	15	14	0	42	\$0	\$0	\$0	\$158	\$0	\$154	\$0
Feb	104	142	226	252	86	444	266	34	11	84	104	220	111	189.5	\$0	\$0	\$0	\$0	\$210	\$258	\$0
March	82	82	238	310	110	332	180	96	139	198	148.5	168	74.5	81	\$0	\$0	\$151	\$0	\$0	\$0	\$0
April	72	46	209.5	0	106	456	240	218	138	154	250	265.5	0	226	\$271	\$0	\$0	\$0	\$422	\$0	\$263
May	188	69	128	204	96	564	204	322	192	254	178	169	36	581	\$0	\$0	\$0	\$0	\$993	\$0	\$0
June	144	85	140	130	106	540	312	152	299	268	208	254	194	717.5	\$0	\$0	\$0	\$193	\$0	\$0	\$0
July	128	140	318	152	47	442	420	428	592	518	524	84.5	551	877	\$0	\$0	\$0	\$158	\$0	\$0	\$0
August	114	182	272	94	246	312	168	585	528	606	682	748	708	792	\$0	\$0	\$140	\$193	\$0	\$0	\$263
Sept	71.5	92	276	94	180	256	70	228	364.5	294	375.5	222.5	389	280	\$0	\$354	\$0	\$0	\$0	\$0	\$250
Oct	82	94	332	106	154	314	48	302	414	125	208	216	292	204	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Nov	96.5	188	346	148	426	302	44	145	164	274.5	235.5	176	287	370	\$0	\$0	\$0	\$246	\$0	\$0	\$563
Dec	121	392	392	254	600	424	206	157.5	217.5	171	346.5	144.5	376	265	\$0	\$0	\$302	\$0	\$0	\$0	\$0
Total	1309	1570	3114	1960	2236	4974	2482	2731.5	3186.5	2968.5	3275	2682	3018.5	4735	\$271	\$354	\$583	\$947	\$1,625	\$412	\$1,139
															\$155,753	\$157,266	\$181,548	\$206,506	\$241,128	\$171,046	\$266,872

December

<u>Total Overtime</u>
<u>Hours Paid</u>
245.5

<u>Total</u>	<u>Total</u>	<u>% of Hrs Equating to</u>
<u>Vaca/Comp Hrs</u>	<u>Vaca/Comp/Personal/Bereave Hrs</u>	<u>OT</u>
265	Creating OT	28.11%
	74.5	

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
206	104	50.49%

*Operating with 11 Officers

20 hours Arrest/Investigation
 3 Hours RMS Meeting
 3 Hours Mandatory Drug Testing
 41 hours mandatory training

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Officer Citation Report

From Date : 12/1/2021 To Date : 12/31/2021

Report Date : 1/20/2022 9:46 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	21	4	4	0	0	0	0	8
XX	XX	36	2	0	0	0	0	0	2
XX	XX	13	1	0	0	0	0	0	1
XX	XX	29	2	2	0	0	0	0	4
XX	XX	0	0	0	0	0	0	0	0
XX	XX	14	2	1	0	0	0	0	3
XX	XX	0	0	0	0	0	0	0	0
XX	XX	9	2	0	0	0	0	0	2
XX	XX	46	4	5	0	1	0	0	10
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
Total:		168	17	12	0	1	0	0	30

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification**From Date: 12/1/2021 To Date: 12/31/2021****Report Date: 1/20/2022 9:51:31 AM**

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
1100	Fraud	1	0	1	0
2000	Family Offense	1	1	0	0
2400	Disorderly Conduct	3	0	2	1
2600	All Other Offenses	5	0	3	2
4000	Non Criminal Investigations	20	3	7	10
4100	Fire Related	9	2	3	4
5000	Lost Found Property	2	1	1	0
5500	Animal Complaints	8	1	5	2
6000	Traffic Accidents	6	0	5	1
6300	Traffic Enforcement	193	12	105	76
6500	Parking Enforcement	25	9	15	1
6600	Traffic Services	16	1	14	1
7000	Public Services	354	129	67	158
7500	Assist other Agency	55	6	44	5
8000	Warrants	1	0	1	0
9000	Administrative	564	179	220	165
	Total:	1263	344	493	426

Time Used/Overtime by Month

	Sick Time Hours							Vacation/Comp Hours/Pets Day/Bereav							Court Overtime					Department Overtime								
	2016	2017	2018	2019	2020	2021	2022	2016	2017	2018	2019	2020	2021	2022	2016	2017	2018	2019	2020	2021	2022	2016	2017	2018	2019	2020	2021	2022
Jan	58	236	216	79	588	324	36	127.5	22	15	14	0	42	48	\$0	\$0	\$158	\$0	\$154	\$0	\$0	\$3,164	\$2,998	\$4,159	\$4,348	\$9,570	\$7,154	\$6,557
Feb	142	226	252	86	444	266		11	84	104	220	111	189.5		\$0	\$0	\$0	\$210	\$258	\$0	\$7,750	\$7,009	\$4,927	\$2,138	\$4,789	\$21,810		
March	82	238	310	110	332	180		139	198	148.5	168	74.5	81		\$0	\$151	\$0	\$0	\$0	\$0	\$0	\$7,689	\$12,822	\$29,829	\$6,254	\$4,081	\$7,510	
April	46	209.5	0	106	456	240		138	154	250	265.5	0	226		\$0	\$0	\$0	\$422	\$0	\$263	\$0	\$4,657	\$5,399	\$12,146	\$27,385	\$3,950	\$12,820	
May	69	128	204	96	564	204		192	254	178	169	36	681		\$0	\$0	\$0	\$993	\$0	\$0	\$0	\$16,276	\$12,700	\$24,263	\$29,828	\$5,202	\$18,415	
June	85	140	130	106	540	312		299	268	208	254	194	727.5		\$0	\$0	\$193	\$0	\$0	\$0	\$0	\$6,362	\$17,917	\$21,572	\$32,632	\$21,692	\$25,194	
July	140	318	152	47	442	420		592	518	524	84.5	551	877		\$0	\$0	\$158	\$0	\$0	\$0	\$0	\$31,836	\$31,018	\$24,005	\$27,180	\$26,802	\$32,344	
August	182	272	94	246	312	168		528	606	682	748	708	792		\$0	\$140	\$193	\$0	\$0	\$263	\$0	\$20,059	\$21,042	\$18,754	\$34,709	\$22,125	\$30,577	
Sept	92	276	94	180	256	70		364.5	294	375.5	222.5	389	280		\$354	\$0	\$0	\$0	\$0	\$250	\$0	\$12,484	\$21,047	\$16,316	\$22,108	\$20,166	\$23,313	
Oct	94	332	106	154	314	48		414	125	208	216	292	204		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,755	\$12,876	\$14,514	\$15,865	\$17,041	\$34,942	
Nov	188	346	148	426	302	44		164	274.5	235.5	176	287	370		\$0	\$0	\$246	\$0	\$0	\$363	\$0	\$11,241	\$18,359	\$15,103	\$17,554	\$10,442	\$30,691	
Dec	392	392	254	600	424	206		217.5	171	346.5	144.5	376	265		\$0	\$302	\$0	\$0	\$0	\$0	\$0	\$19,991	\$18,360	\$20,920	\$21,126	\$25,206	\$22,102	
Total	1570	3113.5	1960	2236	4974	2482		3186.5	2968.5	3275	2682	3018.5	4735		\$354	\$593	\$947	\$1,625	\$412	\$1,139		\$157,266	\$181,548	\$206,506	\$241,128	\$171,046	\$266,872	

January

<u>Total Overtime</u>
<u>Hours Paid</u>
67.50

<u>Total</u>	<u>Total</u>
<u>Vaca/Comp Hrs</u>	<u>Vaca/Comp/Perso</u>
48	nal/Bereave Hrs
	<u>% of Hrs Equating to</u>
	<u>Creating OT</u>
	16
	<u>OT</u>
	33.33%

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
36	12	33.33%

*Operating with 11 Officers until 1/15/22 when new officers completed field training.

7 hours Arrest/Investigation
 12 Hours Jury Duty
 18.5 Hors Mandatory Training
 2 Hours Department Meeting

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Officer Citation Report

From Date : 1/1/2022 To Date : 1/31/2022

Report Date : 2/8/2022 11:45 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	0	0	0	0	1	0	0	1
XX	XX	0	0	0	0	0	0	0	0
XX	XX	32	11	4	0	4	0	0	19
XX	XX	60	17	5	0	0	0	0	22
XX	XX	13	5	0	0	0	0	0	5
XX	XX	101	21	11	0	0	0	0	32
XX	XX	1	0	0	0	0	0	0	0
XX	XX	88	12	1	0	0	0	0	13
XX	XX	2	0	0	0	0	0	0	0
XX	XX	31	8	1	0	0	0	0	9
XX	XX	47	11	3	0	0	0	0	14
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
Total:		375	85	25	0	5	0	0	115

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 1/1/2022 To Date: 1/31/2022

Report Date: 2/8/2022 11:48:08 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
0600	Theft	3	2	1	0
0700	MV Theft	1	0	1	0
1100	Fraud	5	0	2	3
1300	Stolen Property	1	0	0	1
2000	Family Offense	1	0	0	1
2400	Disorderly Conduct	1	0	0	1
2600	All Other Offenses	4	1	2	1
4000	Non Criminal Investigations	19	3	6	10
4100	Fire Related	6	2	2	2
4500	Deaths / Suicides	1	0	1	0
5000	Lost Found Property	3	0	2	1
5010	Missing Persons	2	0	0	2
5500	Animal Complaints	7	0	4	3
6000	Traffic Accidents	7	3	3	1
6300	Traffic Enforcement	407	24	226	157
6500	Parking Enforcement	11	8	3	0
6600	Traffic Services	14	0	11	3
7000	Public Services	338	117	69	152
7500	Assist other Agency	46	5	37	4
8100	Warrants Other	2	0	0	2
9000	Administrative	525	179	240	106
	Total:	1404	344	610	450

BOROUGH OF MOUNTAIN LAKES

Recreation Department

Department Activity January 2022

The Recreation Commission met in January to review the upcoming year. The Commission's subcommittees are very helpful to limit the discussion time in full meetings. The Commission welcomed new members Phyllis Deering.

The Recreation Director:

- Started discussions with all Summer Camp Directors to begin planning Summer 2022 camps.
- Lakers 55 – Denise Lanza, Morris County Parks. Ms. Lanza reviewed all Morris County facilities for a very informative and lively discussion.
- Continued to update Mountain Lakes website with details of recreation events.
- Reviewed Beach Trash Cans for upcoming Budget meetings. Outcome, no new trash cans needed at this time.
- Presented 2021 Operating Budget to Town Council.
- Began working with School District to book times for spring sports with facility requests and support as needed. This seems to be flowing more smoothly than in past years.
- Reviewed with Borough Risk Manager ML Sailing Club which we plan to re-vitalize in the Spring. This was an old program, which had lost interest, however the Sail Program is increasing in numbers again.
- Began discussions with Art at the Esplanade, tentative date on June 5th, 2022.
- Swim Team with Polar Plunge Cancelled.
- Met with Bench Committee to move forward with Commemorative Benches in Borough.
- Procured new quotes for Fireworks and possibility to move to July 4th. Discussed new company with Fire Inspector Tom Trapasso, he thought it best to stay with current vendor on July 2nd.

Upcoming Dates:

April 8th - Trout Stocking

April 9th – Trout Derby

April 10th – Easter Egg Hunt

June 5th – Art at the Esplanade

July 2nd – Fireworks and ML Day (rain date July 3rd)