



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AS A REMOTE MEETING ON ZOOM
FEBRUARY 8, 2021
PUBLIC SESSION – BEGINS AT 7:30 PM**

To Participate via computer please use the following link: <https://zoom.us/j/208487754> or
call iPhone one-tap : US: +13126266799,, 208487754# or +19292056099,,208487754#
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US: +1 312 626 6799 or +1 929 205 6099 or +1 346 248 7799 or +1 669 900 6833 or
+1 253 215 8782 or +1 301 715 8592 Webinar ID: 208 487 754

1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 7, 2021 and posted in the municipal building.

2) ROLL CALL ATTENDANCE - Clerk

3) FLAG SALUTE – Mayor

4) EXECUTIVE SESSION

5) COMMUNITY ANNOUNCEMENTS

6) SPECIAL PRESENTATIONS

7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

8) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

9) BOROUGH COUNCIL DISCUSSION ITEMS

- a. 2021 - Capital Budget Request
- b. Fourth Quarter 2020 Current Budget Report
- c. Fourth Quarter 2020 Water Budget Report and Fourth Quarter 2020 Sewer Budget Report
- d. Trust Balances
- e. Capital Account Balances
- f. Borough Council Goals 2021-2022

10) ATTORNEY'S REPORT

11) MANAGER'S REPORT

- a. Covid-19 Update

12) RESOLUTIONS

13) ORDINANCES TO INTRODUCE

- a. 2-21, Amending Chapter 202 Entitled "Stormwater Control" of The Revised General Ordinances of the Borough of Mountain Lakes
- b. 3-21, Amending Chapter 88 of the Revised General Ordinances of the Borough of Mountain Lakes and Providing a Requirement for Construction Record Clearance

14) ORDINANCES TO ADOPT

- a. 1-21, Amending the Revised General Ordinances of the Borough of Mountain Lakes and Authorizing the Appointment of Chaplain to the Police Department

PUBLIC COMMENT/HEARING

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

15) *CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R72-21, Authorizing the Payment of Bills
b. R73-21, Authorizing the Cancellation of Taxes for Added Assessment
c. R74-21, Authorizing the Closure of Island Beach Boat Ramp to Unauthorized Vehicular Traffic

***APPROVAL OF MINUTES**

1/20/21 (Regular)

1/25/21 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

16) DEPARTMENT REPORTS SUBMITTED FOR FILING

- ☐ Construction Department
☐ Department of Public Works
☐ Fire Department
☐ Health Department
☐ Police Department
☐ Recreation Department
☐ Code Enforcement/Property Maintenance

17) COUNCIL REPORTS

18) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

19) NEXT STEPS AND PRIORITIES

20) ADJOURNMENT

**BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM**

TO: Mitch Stern, Borough Manager

SUBJECT: Fourth quarter 2020 budget report

DATE: January 29, 2021

Attached is the fourth quarter budget report for the current fund budget, the budgeted amounts include transfers made during November and December.

Summary:

Revenues: The Borough realized all of its anticipated revenues except for the Municipal Court finds and costs. Our tax collection rate was 98.49% and all of the delinquent taxes were collected with the exception of one property that has a municipal lien on it.

Expenditures: After reviewing all of the budget line items the line items of concern are:

- Due to COVID a number of departments did not expend their 2020 seminars and conferences budget allocations.
- The professional services invoices and utility bills for December have not been paid yet. There will be a shortage in the Natural Gas line item so a transfer will need to be made.
- Due to the increased work load for the planning and zoning departments funds will need to be transferred into these salaries and wages accounts.
- Due to the hiring of additional part time employees during 2020 additional funds will have to be transferred into the DCRP account to pay the employer's contribution.

Expenditures: Individual account review

- General Administration O/E – Funds were remaining in office supplies, printing services, archive services, grant writer, and Affordable Housing administrative services.
- Clerk S&W – Due to a change in the structuring of the employees within this department all of the funds were not expended.
- Clerk O/E – The agenda management system was not purchased during 2020 and the seminar and conferences line item was not fully spent. The County received a COVID grant for the reimbursement of election costs therefore, our costs were decreased. The Borough is waiting for the final bill for the codification of ordinances for 2020.
- Finance S&W – This budget was over, due to a calculation error on the budgeted amount, funds were transferred into this line item to cover the overage. This will be rectified with the 2021 budget.
- Finance O/E – Funds remaining for conferences and seminars and mileage reimbursement due to COVID. In addition, credit card fees was an estimated amount for 2020 and all of the funds were not needed.
- Tax Collector O/E – Most of the training and education budgeted amount was not spent due to COVID and the tax sale costs were not needed since a tax sale was not held.
- Tax Assessor O/E – No expenses for revision of tax maps.
- Legal O/E – The December legal bills have not been paid and there was nothing spent on litigation and tax appeals appraisals during 2020.
- Engineering O/E – Engineering expenses for December will be paid in 2020.
- Planning Board S&W and Board of Adjustment S&W– Both accounts will be over budget due to increased work volume. A transfer will have to be made into this account.

- Planning Board O/E – No funds were spent on consultants and the December legal bills will be paid in 2021.
- Board of Adjustment O/E – Funds had to be transferred in 2020 to cover education and training for the new zoning officer.
- Uniform Construction Code S&W – Additional funds were budgeted for the part-time inspectors, but the entire budgeted amount was not needed.
- Uniform Construction Code O/E – Funds were remaining for seminars and conferences, and mileage due to COVID.
- Code Enforcement O/E – Funds were budgeted for clothing but nothing was needed during 2020.
- Liability Insurance – Funds are remaining due to refunds for risk management fees.
- Group Insurance – Due to turnover of employees the entire budgeted amount was not needed.
- Police S&W – Funds were transferred to this account to cover additional hours for the police class II officers to patrol the beaches during the summer.
- Police O/E – Funds were remaining because not as much was expended on educational reimbursements for 2020. There were funds also remaining in training and conferences and the cancellation of the Halloween event due to COVID.
- Traffic and Safety Comm. – Due to COVID the regularly scheduled bike rodeo was cancelled so funds were remaining in this account.
- Emergency Management O/E – Not as much equipment was purchased.
- Fire Department O/E – Funds were remaining in radio repairs, training, medical supplies, and radio pagers.
- Streets & Roads S&W – Funds were remaining in the overtime account.
- Streets & Roads O/E – Funds remaining primarily in pot hole repairs, pot hole repairs contracted, building maintenance, and snow removal.
- Solid Waste S&W – Funds are remaining in the part-time recycling center employees line item because he was not hired until later in the year.
- Solid Waste O/E – Funds are remaining to pay the December tipping fees.
- Recycling Tax – The tax is based on the recycling tonnage each month and the December invoice has not been received yet.
- Buildings & Grounds O/E – Not as much was spent on maintenance of the municipal building and the amount budgeted for janitorial services was not spent since we hired an employee.
- Vehicle Repairs & Maintenance O/E – The total account was actually over the original budget amount due to major repairs to the fire trucks. The balance reflects an additional \$8,500 transferred into this line item.
- Environmental Commission O/E – Funds remaining in the Green Team, resident education, and environmental inventory line items.
- Recreation S&W – Funds were transferred into this line item to pay the lifeguards for additional hours to keep the beach open longer in the season.
- Parks & Playgrounds O/E – A number of programs were canceled during 2020 due to COVID so there was \$25,000 available to transfer to other accounts that needed funds.
- Maintenance of Parks O/E – Funds remaining for hydro raking, nutrient inactivation, lake bacterial enhancement, spring phosloc treatment and maintenance of sand. The additional hydro raking that was planned could not be done due to restrictions by the State.
- Celebration of Public Events O/E – Due to COVID the Memorial Day Parade and Mountain Lakes Day were canceled and some of the budgeted funds were transferred to other line items.

- Electricity, Natural Gas, Street Lighting, and Telecommunications – The bills were only paid through November. A transfer will have to be made into the natural gas line item to cover the December invoices.
- Petroleum Products O/E – The price for gasoline was down slightly and there were reimbursements from the Police outside services during the year.
- Length of Service Awards (LOSAP) – The list of volunteers that earned their LOSAP for 2020 will be submitted in 2021 and payment will be made against this account.
- DCRP – Additional funds will need to be transferred into this account to cover the employers' expense for 2020 wages that were paid in the beginning of 2021.


Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes Budget Comparison									
Current Fund - Revenue Budgets									
Account Number	Description	Activity to 12/31/2020			Activity to 12/31/2019			%	Received
		Budget	Activity	Balance	Budget	Activity	Balance		
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION	6,772,254.82	7,804,824.38	-1,032,569.56	\$6,651,119.00	\$7,675,080.85	-\$1,023,961.85	115.25%	115.40%
01-192-08-101-000	ANTICIPATED SURPLUS	1,354,338.00	1,354,338.00	0.00	\$1,459,338.00	\$1,459,338.00	\$0.00	100.00%	100.00%
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL	230,000.00	230,000.00	0.00	\$55,000.00	\$55,000.00	\$0.00	100.00%	100.00%
01-192-08-103-000	LICENSES - LIQUOR	12,000.00	12,688.00	-688.00	\$12,000.00	\$12,688.00	-\$688.00	105.73%	105.73%
01-192-08-104-000	OTHER LICENSES	2,000.00	2,290.00	-290.00	\$500.00	\$2,530.00	-\$2,030.00	114.50%	506.00%
01-192-08-105-000	FEES & PERMITS	31,500.00	51,235.94	-19,735.94	\$21,500.00	\$46,668.99	-\$25,168.99	162.65%	217.07%
01-192-08-106-010	CLERK'S FEES & PERMITS	3,500.00	8,220.00	-4,720.00	\$3,000.00	\$8,518.00	-\$5,518.00	234.86%	283.93%
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	26,000.00	13,849.08	12,150.92	\$31,000.00	\$26,088.79	\$4,911.21	53.27%	84.16%
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	43,000.00	82,021.98	-39,021.98	\$42,000.00	\$45,443.07	-\$3,443.07	190.75%	108.20%
01-192-08-113-000	INTEREST ON INVESTMENTS	20,500.00	26,505.63	-6,005.63	\$20,500.00	\$23,951.61	-\$3,451.61	129.30%	116.84%
01-192-08-115-000	CABLE FRANCHISE FEES	18,927.00	18,927.01	-0.01	\$18,619.00	\$18,619.00	\$0.00	100.00%	100.00%
01-192-08-116-000	UTILITY FUND BALANCE	217,190.00	217,190.00	0.00	\$60,000.00	\$60,678.00	-\$678.00	102.46%	101.13%
01-192-08-118-000	RECREATION FEES & INCOME	60,000.00	61,477.70	-1,477.70	\$33,000.00	\$37,080.00	-\$4,080.00	103.22%	112.36%
01-192-08-119-000	RENT FROM RAILROAD STATIONS	37,000.00	38,192.40	-1,192.40	\$64,000.00	\$68,427.60	-\$4,427.60	103.22%	106.92%
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	67,500.00	71,164.68	-3,664.68	\$18,000.00	\$21,641.58	-\$3,641.58	105.43%	120.23%
01-192-08-121-000	SPRINT/NEXTEL LEASE-1/2 DUE T-MOBILE	19,000.00	22,290.81	-3,290.81	\$45,000.00	\$45,000.00	\$0.00	117.32%	100.00%
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	45,000.00	45,000.00	0.00	\$29,500.00	\$32,065.59	-\$2,565.59	100.00%	108.70%
01-192-08-123-000	VERIZON GROUND LEASE (AS OF 1/1/17)	31,500.00	33,027.57	-1,527.57	\$53,600.00	\$58,826.00	-\$5,226.00	104.85%	109.75%
01-192-08-125-000	SOLID WASTE FEES	53,600.00	57,331.76	-3,731.76	\$53,600.00	\$190,105.00	-\$4,105.00	106.96%	102.21%
01-192-08-126-000	TRASH BAG RECEIPTS	188,000.00	229,512.50	-41,512.50	\$186,000.00	\$118,448.00	\$22,552.00	122.08%	84.01%
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	183,000.00	235,908.00	-52,908.00	\$141,000.00	\$417,293.00	\$0.00	128.91%	100.00%
01-192-08-227-000	RESERVE FOR DEBT SERVICE	10,331.00	10,331.00	0.00	\$417,293.00	\$22,998.86	\$0.00	100.00%	100.00%
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	417,293.00	417,293.00	0.00	\$22,998.86	\$230,492.46	-\$44,492.46	100.00%	123.92%
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	23,745.08	421,161.43	-133,879.84	\$186,000.00	\$85,397.31	-\$85,397.31	146.60%	112.45%
01-192-15-499-000	RECEIPTS DELINQUENT TAX	287,281.59	46,031.88	-46,031.88	\$0.00	\$10,767,379.71	-\$1,191,411.85	0.00%	0.00%
01-192-20-200-000	UNANTICIPATED REVENUES (MRNA)	0.00	11,534,557.83	-1,380,097.34	\$9,570,967.86	\$10,767,379.71	-\$1,191,411.85	113.59%	112.45%
TOTALS		10,154,460.49	11,534,557.83	-1,380,097.34	\$9,570,967.86	\$10,767,379.71	-\$1,191,411.85	113.59%	112.45%

Borough of Mountain Lakes Budget Comparison												
Current Fund - Expenditure Budgets												
Account Number	Description	Activity to 12/31/2020					Activity to 12/31/2019					
		Budget	Activity	Encumbered	Balance	% Expended & Encumbered	Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered
01-201-20-100-001	GENERAL ADMIN - SALARY & WAGES	127,239.00	123,980.12	0.00	3,258.88	97.44%	\$124,257.00	\$116,046.83	\$0.00	\$8,210.17	93.39%	93.39%
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	88,600.00	54,978.91	1,023.79	32,597.30	62.05%	\$62,000.00	\$41,366.91	\$558.17	\$20,074.92	66.72%	67.62%
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	6,000.00	1,785.44	0.00	4,214.56	29.76%	\$5,000.00	\$5,186.69	\$0.00	\$213.31	96.05%	96.05%
01-201-20-120-001	MUNICIPAL CLERK - SALARY/WAGE	74,328.00	60,364.45	0.00	13,963.55	81.21%	\$77,123.00	\$68,817.00	\$0.00	\$8,306.00	89.23%	89.23%
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	24,400.00	9,097.62	3,060.24	12,242.14	37.29%	\$24,100.00	\$15,848.60	\$448.76	\$7,802.64	65.76%	67.62%
01-201-20-130-001	FINANCE - SALARY & WAGE	63,410.00	60,486.44	0.00	2,923.56	95.39%	\$65,020.00	\$53,733.58	\$0.00	\$11,286.42	82.64%	82.64%
01-201-20-130-020	FINANCE - OTHER EXPENSES	12,325.00	8,550.74	560.94	3,213.32	69.38%	\$10,850.00	\$8,194.14	\$1,532.79	\$1,123.07	75.52%	89.65%
01-201-20-140-020	ANNUAL AUDIT	24,663.00	23,973.92	972.76	553.32	94.02%	\$26,178.00	\$24,178.00	\$0.00	\$2,000.00	92.36%	92.36%
01-201-20-145-001	COMPUTER SERVICES	25,500.00	23,973.92	0.00	1,526.08	100.00%	\$26,500.00	\$23,375.72	\$500.00	\$5,624.28	76.89%	78.78%
01-201-20-145-020	TAX COLLECTOR - SALARY & WAGE	35,966.00	35,966.00	0.00	0.00	100.00%	\$35,089.00	\$35,089.00	\$0.00	\$0.00	100.00%	100.00%
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	4,615.00	2,708.29	0.00	1,906.71	58.68%	\$4,025.00	\$2,117.63	\$0.00	\$1,907.37	52.61%	52.61%
01-201-20-150-001	TAX ASSESSOR - SALARY & WAGE	24,304.00	24,304.00	0.00	0.00	100.00%	\$23,712.00	\$23,712.00	\$0.00	\$0.00	100.00%	100.00%
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	2,600.00	964.20	0.00	1,635.80	37.08%	\$2,600.00	\$940.65	\$0.00	\$1,659.35	36.18%	36.18%
01-201-20-155-020	RESERVE FOR TAX APPEALS - OTHER EXPENSE	222,000.00	222,000.00	0.00	0.00	100.00%	\$100,000.00	\$100,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-20-160-020	LEGAL SERVICES - OTHER EXPENSE	132,500.00	79,492.42	0.00	53,007.58	59.99%	\$132,500.00	\$90,279.40	\$0.00	\$42,220.60	68.14%	68.14%
01-201-21-180-001	ENGINEERING SERVICES	47,100.00	20,730.07	11,500.00	14,869.93	44.01%	\$45,335.00	\$24,664.94	\$10,400.00	\$10,270.06	54.41%	57.35%
01-201-21-180-020	PLANNING BOARD - SALARY & WAGE	12,325.00	10,941.75	0.00	384.25	96.61%	\$10,321.00	\$9,799.53	\$0.00	\$521.47	94.95%	94.95%
01-201-21-185-001	BD OF ADJUST - SALARY & WAGE	11,326.00	6,711.12	359.47	5,254.41	54.45%	\$11,175.00	\$9,549.75	\$149.35	\$1,475.90	85.46%	85.79%
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	17,625.00	10,941.77	0.00	384.23	96.61%	\$10,321.00	\$9,799.53	\$0.00	\$521.47	94.95%	94.95%
01-201-22-195-001	UNIFORM CONST CODE-SALARY/WAGE	115,924.00	100,914.39	0.00	2,126.99	86.04%	\$13,336.87	\$73.62	\$73.62	\$164.51	98.25%	98.79%
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	11,360.00	9,745.19	0.00	15,009.61	87.05%	\$107,023.00	\$95,260.02	\$0.00	\$11,762.98	89.01%	89.01%
01-201-22-196-001	CODE ENFORCEMENT - SALARY & WAGE	44,836.00	43,460.48	0.00	1,375.52	96.93%	\$10,735.00	\$6,920.96	\$1,017.12	\$2,796.92	64.47%	73.95%
01-201-22-196-020	CODE ENFORCEMENT - OTHER EXPENSE	500.00	0.00	0.00	500.00	0.00%	\$43,742.00	\$43,741.99	\$0.00	\$0.01	100.00%	100.00%
01-201-23-210-020	INSURANCE - LIABILITY	93,288.00	91,285.00	0.00	2,003.00	97.85%	\$100,094.00	\$90,092.00	\$0.00	\$10,002.00	90.01%	90.01%
01-201-23-215-020	WORKERS COMPENSATION	85,496.00	85,476.00	0.00	20.00	99.98%	\$82,546.00	\$82,546.00	\$0.00	\$0.00	100.00%	100.00%
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	372,525.00	331,195.69	0.00	41,329.31	88.91%	\$383,704.00	\$352,396.10	\$0.00	\$31,307.90	91.84%	91.84%
01-201-23-225-020	INSURANCE - UNEMPLOYMENT COMPENSATION	10,000.00	10,000.00	0.00	0.00	100.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-25-240-001	POLICE DEPT - SALARY & WAGE	1,912,451.00	1,813,958.07	0.00	98,492.93	94.85%	\$1,884,759.00	\$1,841,315.87	\$0.00	\$43,443.13	97.70%	97.70%
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	126,170.00	92,831.69	2,660.21	30,678.10	73.58%	\$100,235.00	\$83,362.41	\$4,953.71	\$11,918.88	83.17%	88.11%
01-201-25-241-020	TRAFFIC & SAFETY COMM. - OTHER EXPENSES	1,600.00	0.00	114.68	1,485.32	0.00%	\$1,600.00	\$1,464.99	\$0.00	\$135.01	91.56%	91.56%
01-201-25-250-020	INTERLOCAL SERVICES: MC DISPATCH - OE	106,190.00	106,189.68	0.00	0.32	100.00%	\$106,790.00	\$106,389.69	\$0.00	\$400.31	99.63%	99.63%
01-201-25-251-020	INTERLOCAL SERVICES: DENVILLE COURT - OE	57,708.00	57,708.00	0.00	0.00	100.00%	\$56,855.00	\$56,855.00	\$0.00	\$0.00	100.00%	100.00%
01-201-25-252-001	EMERGENCY MGMT - SALARY & WAGE	5,500.00	5,499.28	0.00	0.72	99.99%	\$8,000.00	\$6,750.00	\$0.00	\$1,250.00	84.38%	84.38%
01-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	4,925.00	2,645.60	0.00	2,279.40	53.72%	\$4,100.00	\$1,109.08	\$80.00	\$2,910.92	27.05%	29.00%
01-201-25-252-001	FIRE DEPT - SALARY & WAGE	7,841.00	7,500.30	0.00	340.70	95.65%	\$7,500.00	\$7,500.00	\$0.00	\$149.97	98.04%	98.04%
01-201-25-252-020	FIRE DEPT - OTHER EXPENSES	31,500.00	19,940.20	2,814.83	8,744.97	63.30%	\$31,500.00	\$13,931.23	\$3,962.11	\$13,606.66	44.23%	56.80%
01-201-25-260-020	VOL AMBULANCE SQUAD CONTRIB	15,000.00	15,000.00	0.00	0.00	100.00%	\$15,000.00	\$15,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-25-266-001	FIRE DEPT - SAFETY - SALARY & WAGE	15,269.00	15,268.73	0.00	0.27	100.00%	\$15,006.00	\$15,006.00	\$0.00	\$0.00	100.00%	100.00%
01-201-25-266-020	FIRE DEPT - SAFETY - OTHER EXP	1,500.00	469.34	19.29	1,011.37	31.29%	\$1,500.00	\$1,301.49	\$0.00	\$198.51	86.77%	86.77%
01-201-26-290-001	STREETS & ROADS - SALARY/WAGE	362,557.00	327,236.73	0.00	35,320.27	90.26%	\$368,686.00	\$348,748.62	\$0.00	\$19,937.38	94.59%	94.59%
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	219,325.00	111,933.28	17,497.14	88,894.58	51.48%	\$239,650.00	\$186,317.30	\$16,374.51	\$36,958.19	77.75%	84.58%
01-201-26-300-020	SHADE TREE COMMISSION - O/E	71,400.00	37,686.87	38,435.00	278.13	45.78%	\$91,520.00	\$45,098.14	\$16,000.00	\$30,421.86	49.28%	66.76%

Borough of Mountain Lakes Budget Comparison Current Fund - Expenditure Budgets													
Activity to 12/31/2020													
Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered	Budget	Activity	Encumbered	Balance	% Expended	% Expended & Encumbered
01-201-26-305-001	SOLID WASTE - SALARY & WAGES	22,500.00	12,078.43	0.00	10,421.57	53.68%	53.68%	\$7,244.00	\$5,379.05	\$0.00	\$1,864.95	74.26%	74.26%
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	634,550.00	582,864.57	41,262.26	10,423.17	91.85%	98.36%	\$611,500.00	\$517,679.92	\$74,777.97	\$19,042.11	84.66%	96.89%
01-201-26-306-020	Recycling Tax	4,700.00	3,486.84	0.00	1,213.16	74.19%	74.19%	\$4,700.00	\$3,437.22	\$0.00	\$1,262.78	73.13%	73.13%
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	32,600.00	12,252.00	792.78	19,555.22	37.58%	40.01%	\$22,100.00	\$11,965.76	\$410.00	\$9,724.24	54.14%	56.00%
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	61,500.00	44,879.61	3,916.15	12,704.24	72.97%	79.34%	\$61,500.00	\$46,300.95	\$4,482.51	\$10,716.54	75.29%	82.57%
01-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	5,000.00	4,999.92	0.00	0.08	100.00%	100.00%	\$5,000.00	\$4,999.92	\$0.00	\$0.08	100.00%	100.00%
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	26,192.00	26,192.00	0.00	0.00	100.00%	100.00%	\$25,678.00	\$25,678.00	\$0.00	\$0.00	100.00%	100.00%
01-201-27-333-020	ENVIRONMENTAL COMM - OTHER EXP	9,400.00	2,757.40	1,164.33	5,478.27	29.33%	41.72%	\$8,710.00	\$2,799.51	\$0.00	\$5,910.49	32.14%	32.14%
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	900.00	899.94	0.00	0.06	99.99%	99.99%	\$900.00	\$266.16	\$0.00	\$633.84	29.57%	29.57%
01-201-27-340-020	DOG REGULATION - OTHER EXPENSES	3,000.00	3,000.00	0.00	0.00	100.00%	100.00%	\$2,000.00	\$2,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-28-370-001	PARKS & PLAYGROUNDS OTHER EXP.	97,766.00	97,720.46	0.00	45.54	99.95%	99.95%	\$78,650.00	\$77,693.51	\$0.00	\$956.49	98.78%	98.78%
01-201-28-370-020	MAINT OF PARKS (BEACHES/LAKES)	10,375.00	6,140.09	1,592.08	2,642.83	59.18%	74.53%	\$34,800.00	\$23,419.19	\$0.00	\$11,380.81	67.30%	67.30%
01-201-29-390-020	AID TO PUBLIC LIBRARY	153,170.00	81,208.15	38,204.06	33,757.79	53.02%	77.96%	\$136,540.00	\$111,544.43	\$4,000.72	\$20,994.85	81.69%	84.62%
01-201-30-415-010	ACCUMULATED LEAVE COMPENSATION - S&W	298,015.00	298,015.00	0.00	0.00	100.00%	100.00%	\$274,292.00	\$274,292.00	\$0.00	\$0.00	100.00%	100.00%
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	10,000.00	10,000.00	0.00	0.00	100.00%	100.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	250.00	0.00	0.00	250.00	0.00%	0.00%	\$7,500.00	\$6,859.02	\$0.00	\$640.98	91.45%	91.45%
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	53,025.00	36,049.46	0.00	16,975.54	67.99%	67.99%	\$32,500.00	\$39,771.13	\$0.00	\$12,728.87	75.75%	75.75%
01-201-31-437-020	NATURAL GAS	47,940.00	40,952.82	0.00	6,987.18	85.43%	85.43%	\$37,357.53	\$37,357.53	\$0.00	\$9,642.47	79.48%	79.48%
01-201-31-440-020	TELECOMMUNICATIONS	25,250.00	21,755.92	0.00	3,494.08	86.16%	86.16%	\$25,000.00	\$20,864.24	\$0.00	\$4,135.76	83.46%	83.46%
01-201-31-447-020	PETROLEUM PRODUCTS	22,725.00	19,900.07	0.00	2,824.93	87.57%	87.57%	\$22,500.00	\$19,399.16	\$0.00	\$3,100.84	86.22%	86.22%
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT	37,875.00	6,062.04	4,420.83	27,392.13	16.01%	27.68%	\$37,500.00	\$21,541.88	\$2,114.40	\$13,843.72	57.45%	63.08%
01-201-36-471-020	PERS	15,500.00	10,650.00	0.00	4,850.00	68.71%	68.71%	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
01-201-36-472-020	SOCIAL SECURITY (O.A.S.I.)	124,823.00	122,230.62	0.00	2,592.38	97.92%	97.92%	\$153,598.00	\$151,062.93	\$0.00	\$2,535.07	98.35%	98.35%
01-201-36-475-000	PFRS - CONTRIBUTION	112,357.00	105,574.90	0.00	6,782.10	93.96%	93.96%	\$111,443.00	\$109,426.74	\$0.00	\$2,016.26	98.19%	98.19%
01-201-36-476-020	LENGTH OF SVS AWARDS (LOSAP)	443,314.00	442,664.00	0.00	650.00	99.85%	99.85%	\$417,867.00	\$416,768.46	\$0.00	\$1,098.54	99.74%	99.74%
01-201-36-477-020	DCRP - EMPLOYER SHARE	22,500.00	0.00	0.00	22,500.00	0.00%	0.00%	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%	0.00%
01-201-41-700-000	GRANT EXPENDITURES	6,500.00	6,279.19	0.00	220.81	96.60%	96.60%	\$12,800.00	\$6,890.24	\$0.00	\$5,909.76	53.83%	53.83%
01-201-44-901-020	CAPITAL IMPROVEMENT FUND	23,745.08	23,745.08	0.00	0.00	100.00%	100.00%	\$22,998.86	\$22,998.86	\$0.00	\$0.00	100.00%	100.00%
01-201-45-920-020	PAYMENT OF BOND PRINCIPAL	412,582.00	312,582.00	0.00	100,000.00	75.76%	75.76%	\$148,198.00	\$148,198.00	\$0.00	\$0.00	100.00%	100.00%
01-201-45-925-020	PAYMENT OF BOND PRINCIPAL	1,020,000.00	1,020,000.00	0.00	0.00	100.00%	100.00%	\$1,020,000.00	\$1,020,000.00	\$0.00	\$0.00	100.00%	100.00%
01-201-45-930-020	INTEREST ON BONDS	89,485.00	89,485.00	0.00	0.00	100.00%	100.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
01-201-45-935-020	INTEREST ON NOTES	191,225.00	191,225.00	0.00	0.00	100.00%	100.00%	\$228,425.00	\$228,425.00	\$0.00	\$0.00	100.00%	100.00%
01-201-45-935-020	DEFERRED CHGS	12,982.00	12,982.00	0.00	0.00	100.00%	100.00%	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%
01-201-45-875-020	RESERVE FOR UNCOLLECTED TAXES	20,885.59	20,885.59	0.00	0.00	100.00%	100.00%	\$20,887.00	\$20,887.00	\$0.00	\$0.00	100.00%	100.00%
01-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES	1,460,811.82	1,460,811.82	0.00	0.00	100.00%	100.00%	\$1,455,361.00	\$1,455,361.00	\$0.00	\$0.00	100.00%	100.00%
TOTALS		10,154,460.49	9,210,078.93	170,704.62	773,676.94	90.70%	92.38%	\$9,570,967.86	\$8,927,410.46	\$141,835.74	\$501,721.66	93.28%	94.76%

**BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM**

TO: Mitchell Stern, Borough Manager

SUBJECT: Fourth Quarter 2020 Water Budget Report
Fourth Quarter 2020 Sewer Budget Report

DATE: January 29, 2021

Attached are the fourth quarter budget reports for the water operating and sewer operating budgets:

Water Operating:

- Water Revenue -The water collections exceeded the anticipated revenue amount. Any excess will go back to fund balance.
- Capital Outlay – Funds were budgeted in case there was an emergency and repairs were needed to be done to the water infrastructure.
- Salaries & Wages including social security – Approximately \$9,000 is remaining in the overtime line item and due to employee changes within the department all the salaries and wages and social security was not needed.
- Other Expenses – Of the total budget 81.47% was paid or charged at year end. The electric bills for December will be paid in 2021. The annual leak survey funds were not needed because the contract entered into in 2019 was performed in 2020. The purchased water line item is in case there is an emergency but these funds were not needed.
- The PERS employer bill for 2020 has been paid in full but we will be receiving a bill for the 2020 salary increase in 2021.

Sewer Operating:

- Sewer Revenue -The sewer collections exceeded the anticipated revenue amount. Any excess will go back to fund balance.
- Capital Outlay – Funds were budgeted in case there was an emergency and repairs were needed to be done.
- Salaries & Wages including social security –\$5,000 is remaining in the overtime line item and due to employee changes within the department all the salaries and wages and social security was not needed.
- Other Expenses – 95.81% of the budget was paid or charged. The majority of the encumbered amount is for Parsippany for sewerage fees, in case the year end reconciliation amounts to more than what we've already paid.
- The PERS employer bill for 2020 has been paid in full but we will be receiving a bill for the 2020 salary increase in 2021.


Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes												
Water Operating - Revenue Budgets												
Account Number	Description	Activity to 12/31/2020			Activity to 12/31/2019			% Received		Activity to 12/31/2019		
		Budget	Activity	Balance	Budget	Activity	Balance			Budget	Activity	% Expended
05-192-08-501-000	ANTICIPATED SURPLUS	\$105,650.00	\$105,650.00	\$0.00	\$109,342.00	\$109,342.00	\$0.00	100.00%	100.00%	\$0.00	\$0.00	
05-192-17-000-000	WATER OPERATING REVENUES	\$763,000.00	\$854,015.53	-\$91,015.53	\$755,446.00	\$817,818.76	\$0.00	111.93%	108.26%	\$0.00	\$0.00	
05-192-17-100-000	MRNA - INTEREST EARNED	\$0.00	\$10,804.49	-\$10,804.49	\$0.00	\$1,556.55	\$0.00			\$0.00	\$0.00	
TOTALS		\$868,650.00	\$970,470.02	-\$101,820.02	\$864,788.00	\$928,717.31	\$0.00	111.72%	107.35%	\$0.00	\$0.00	
Water Operating - Expenditure Budgets												
Account Number	Description	Activity to 12/31/2020			Activity to 12/31/2020			% Expended		Activity to 12/31/2019		
		Budget	Activity	Encumbered	Balance	Encumbered	Balance			Budget	Activity	% Expended
05-201-55-510-001	Water Operating - Salary & Wages	\$429,491.00	\$383,858.01	\$0.00	\$45,632.99	\$0.00	\$45,632.99	89.38%	89.38%	\$424,373.00	\$396,919.86	93.53%
05-201-55-520-520	Water Operating - Other Expenses	\$374,352.00	\$288,886.10	\$16,085.74	\$69,380.16	\$16,085.74	\$69,380.16	77.17%	81.47%	\$372,227.00	\$298,684.85	80.24%
05-201-55-527-000	Water - Capital Outlay	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0.00%	0.00%	\$15,000.00	\$3,600.00	24.00%
05-201-55-531-000	Water - Social Security	\$32,856.00	\$28,383.48	\$0.00	\$4,472.52	\$0.00	\$4,472.52	86.39%	86.39%	\$32,465.00	\$29,264.15	90.14%
05-201-55-532-000	Water - P.E.R.S.	\$16,951.00	\$16,599.22	\$0.00	\$351.78	\$0.00	\$351.78	97.92%	97.92%	\$20,723.00	\$20,426.12	98.57%
TOTALS		\$868,650.00	\$717,726.81	\$16,085.74	\$134,837.45	\$16,085.74	\$134,837.45	82.63%	84.48%	\$864,788.00	\$748,894.98	86.60%

Borough of Mountain Lakes												
Sewer Operating - Revenue Budgets												
Account Number	Description	Activity to 12/31/2020				Activity to 12/31/2019				%	Expended & Encumbered	% Expended & Encumbered
		Budget	Activity	Encumbered	Balance	Budget	Activity	Encumbered	Balance			
07-192-08-501-000	ANTICIPATED SURPLUS	\$18,566.00	\$18,566.00	\$0.00	\$0.00	\$18,566.00	\$18,566.00	\$0.00	\$0.00	100.00%		
07-192-17-000-000	SEWER OPERATING REVENUES	\$860,000.00	\$912,337.16	\$52,337.16	\$52,337.16	\$873,178.00	\$869,623.55	\$3,554.45	\$3,554.45	100.00%		
07-192-17-001-000	SEWER - MISCELLANEOUS FEES	\$20,000.00	\$34,972.68	\$14,972.68	\$14,972.68	\$27,000.00	\$121,771.66	\$94,771.66	\$94,771.66	100.00%		
TOTALS		\$898,566.00	\$965,875.84	\$67,309.84	\$67,309.84	\$900,178.00	\$991,395.21	\$99,217.21	\$99,217.21	110.13%		
Sewer Operating - Expenditure Budgets												
Account Number	Description	Activity to 12/31/2020				Activity to 12/31/2019				%	Expended & Encumbered	% Expended & Encumbered
		Budget	Activity	Encumbered	Balance	Budget	Activity	Encumbered	Balance			
07-201-55-510-001	Sewer Operating - Salary & Wages	\$237,650.00	\$206,402.78	\$0.00	\$31,247.22	\$247,394.00	\$223,719.15	\$0.00	\$23,674.85	90.43%		
07-201-55-520-520	Sewer Operating - Other Expenses	\$620,407.00	\$576,702.73	\$17,722.96	\$25,981.31	\$608,787.00	\$507,354.79	\$78,899.00	\$22,533.21	83.34%		
07-201-55-527-000	Sewer Operating - Capital Outlay	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%		
07-201-55-531-000	Sewer Operating - Social Security	\$18,181.00	\$15,022.86	\$0.00	\$3,158.14	\$18,926.00	\$16,453.92	\$0.00	\$2,472.08	86.94%		
07-201-55-532-000	Sewer Operating - P.E.R.S.	\$12,328.00	\$12,072.16	\$0.00	\$255.84	\$15,071.00	\$14,855.36	\$0.00	\$215.64	98.57%		
TOTALS		\$898,566.00	\$810,200.53	\$17,722.96	\$70,642.51	\$900,178.00	\$762,383.22	\$78,899.00	\$58,895.78	84.69%		

Borough of Mountain Lakes			
Water and Sewer - Billing and Revenue			
Fourth Quarter 2020			
	October	November	December
Water:			
Beginning Balance	\$22,190.01	\$192,937.12	\$37,453.21
Adjustments (+/-)			
Billed - Including Adjustments	\$326,491.52	\$3,210.89	\$17,401.55
Receipts - Including Adjustments	-\$155,744.41	-\$158,694.80	-\$33,086.39
Ending Balance	\$192,937.12	\$37,453.21	\$21,768.37
Sewer:			
Beginning Balance	\$54,396.94	\$185,324.94	\$65,732.99
Adjustments (+/-)			
Billed - Including Adjustments	\$260,431.13	-\$15.96	\$2,499.20
Receipts - Including Adjustments	-\$129,503.13	-\$119,575.99	-\$17,674.94
Ending Balance	\$185,324.94	\$65,732.99	\$50,557.25

Water and Sewer Billing by Quarter 2013-2020
In Gallons

	1Q		2Q		3Q		4Q		Total		Total		Total Water Res & Comm
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water & Sewer		
2013													
Residential	23,935,314.12	23,686,518.92	28,201,059.32	26,465,732.04	27,753,454.56	27,000,854.76	25,645,581.48	25,090,318.64	105,535,409.48	102,244,424.36	207,779,833.84	105,535,409.48	
Yard	62,996.56	86,827.84	11,531,301.00	3,206,565.00	15,032,515.64	144,900.24	144,900.24	-	26,771,713.44	-	26,771,713.44	26,771,713.44	
Commercial	2,962,869.68	3,094,069.68	42,938,925.32	5,090,365.08	22,629,530.00	20,117,161.12	3,673,481.96	3,967,981.96	32,472,446.64	32,269,577.84	64,742,024.48	32,472,446.64	
	26,961,180.36	26,780,588.60	42,938,925.32	31,556,097.12	65,415,500.20	47,119,015.88	29,463,963.68	29,058,300.60	164,779,569.56	134,514,002.20	299,293,571.76	138,007,856.12	
2014													
Residential	25,980,397.32	24,885,773.72	23,574,126.28	23,060,619.60	29,409,547.12	28,250,088.52	24,491,385.04	24,121,539.60	103,455,455.76	100,318,021.44	203,773,477.20	103,455,455.76	
Yard	86,827.84	10,554,092.84	10,554,092.84	13,772,653.24	18,132,628.72	-	156,067.68	-	28,929,617.08	-	28,929,617.08	28,929,617.08	
Commercial	3,456,493.96	3,617,343.96	1,949,776.00	3,445,730.20	4,214,470.00	4,198,476.88	2,319,416.00	3,874,224.80	11,940,155.96	15,135,775.84	27,075,931.80	11,940,155.96	
	29,523,719.12	28,503,117.68	36,077,995.12	26,506,349.80	51,756,645.84	32,448,565.40	26,966,868.72	27,995,764.40	144,325,228.80	115,463,797.28	259,779,026.08	115,395,611.72	
2015													
Residential	26,103,722.04	25,212,817.04	27,215,618.72	26,066,436.28	31,359,052.64	29,622,529.00	29,374,097.04	28,844,291.68	114,052,490.44	109,746,074.00	223,798,564.44	114,052,490.44	
Yard	15,596.04	13,772,653.24	19,739,595.16	20,890,566.40	20,890,566.40	-	266,534.84	-	34,945,350.52	-	34,945,350.52	34,945,350.52	
Commercial	3,700,402.04	3,862,147.04	4,061,678.84	2,626,488.12	6,871,637.44	4,717,580.00	3,437,850.28	3,615,369.68	18,071,568.60	14,821,584.84	32,893,153.44	18,071,568.60	
	29,819,720.12	29,074,964.08	45,049,950.80	28,692,924.40	59,121,256.48	34,340,109.00	33,078,482.16	32,459,661.36	167,069,409.56	124,567,658.84	291,637,068.40	132,124,059.04	
2016													
Residential	17,993,622.04	18,346,543.28	29,706,092.56	28,687,308.08	32,663,837.32	31,481,829.24	23,951,436.80	24,309,167.04	104,314,988.72	102,824,847.64	207,139,836.36	104,314,988.72	
Yard	29,381.44	12,321,982.44	19,739,595.16	22,902,957.24	22,902,957.24	-	572,504.24	-	43,244,438.08	-	43,244,438.08	43,244,438.08	
Commercial	2,196,989.00	2,263,151.00	4,798,475.44	4,109,352.36	6,218,734.84	4,271,294.80	2,759,778.44	2,946,819.44	15,973,977.72	13,590,617.60	29,564,595.32	15,973,977.72	
	20,219,992.48	20,609,694.28	54,244,163.16	32,796,660.44	61,785,529.40	35,753,124.04	27,283,719.48	27,255,986.48	163,533,404.52	116,415,465.24	279,948,869.76	120,288,966.44	
2017													
Residential	22,830,865.00	22,888,733.84	25,549,138.96	24,771,044.08	25,109,834.20	24,246,142.36	21,901,129.88	22,293,119.52	95,390,966.04	94,199,039.80	189,590,007.84	95,390,966.04	
Yard	155,968.52	13,855,956.68	13,855,956.68	9,717,982.44	16,339,274.68	17,198,510.32	178,372.04	-	30,529,571.92	-	30,529,571.92	30,529,571.92	
Commercial	3,139,338.04	3,363,538.04	3,609,992.88	3,263,013.28	3,604,578.64	3,183,025.80	3,130,120.96	3,315,706.04	13,483,930.52	13,125,283.16	26,609,213.68	13,483,930.52	
	26,126,071.56	26,252,271.88	43,015,088.52	28,034,057.36	45,053,687.52	27,429,168.16	25,209,622.88	25,608,825.56	139,404,470.48	107,324,322.96	246,728,793.44	108,874,898.56	
2018													
Residential	22,446,514.44	23,300,720.20	21,776,923.76	21,640,726.32	27,307,292.16	26,872,337.56	20,798,653.72	21,224,128.40	92,329,384.08	93,037,912.48	185,367,296.56	92,329,384.08	
Yard	33,709.00	12,321,982.44	12,321,982.44	9,717,982.44	17,198,510.32	-	19,100.00	-	29,573,301.76	-	29,573,301.76	29,573,301.76	
Commercial	3,226,183.48	3,147,937.00	5,651,948.24	3,187,636.00	5,885,141.04	4,933,749.80	3,068,505.36	3,229,948.36	17,831,778.12	14,499,271.16	32,331,049.28	17,831,778.12	
	25,706,406.92	26,448,657.20	39,750,854.44	24,828,362.32	50,990,943.52	31,806,087.36	23,886,259.08	24,454,076.76	139,734,463.96	107,537,183.64	247,271,647.60	110,161,162.20	
2019													
Residential	20,962,108.84	20,860,361.96	22,743,753.68	22,384,406.92	26,179,373.44	24,992,783.76	24,748,316.12	24,986,100.32	94,633,552.08	93,223,652.96	187,857,205.04	94,633,552.08	
Yard	-	3,184,787.68	9,717,477.60	17,016,834.56	17,016,834.56	-	4,488.00	-	26,738,800.16	-	26,738,800.16	26,738,800.16	
Commercial	24,146,896.52	24,131,479.92	38,193,586.68	4,905,997.76	7,939,715.84	6,659,473.88	3,954,193.24	3,843,173.24	20,811,052.16	18,679,762.84	39,490,815.00	20,811,052.16	
	45,109,005.36	45,091,841.88	60,947,117.92	27,290,404.68	51,135,923.84	31,652,257.64	28,706,997.36	28,829,273.56	142,183,404.40	111,903,415.80	254,086,820.20	115,444,604.24	
2020													
Residential	16,901,849.88	17,705,309.64	28,417,748.60	26,505,730.76	29,617,417.48	28,678,829.56	21,993,298.08	22,289,529.12	96,870,314.04	95,379,399.08	192,249,713.12	96,870,314.04	
Yard	-	-	12,723,972.08	12,723,972.08	19,910,212.16	-	233,414.04	-	32,867,598.28	-	32,867,598.28	32,867,598.28	
Commercial	4,347,081.56	4,086,096.56	3,583,187.12	2,371,519.76	6,612,500.56	3,700,742.28	2,467,370.68	2,208,979.68	17,010,139.92	12,367,338.28	29,377,478.20	17,010,139.92	
	21,248,931.44	21,791,406.20	44,724,907.80	28,877,250.52	56,140,130.20	32,579,571.84	24,634,082.80	24,498,508.80	146,748,052.24	107,746,737.36	254,494,789.60	113,880,453.96	

Note:

1st Quarter use is January-March current year

2nd Quarter use is April-June current year

3rd Quarter use is July-September current year

4th Quarter use is October-December current year

Borough of Mountain Lakes				
Fund Number	Capital and Trust Accounts			Cash Balance
4	General Capital			12/31/2020
	Subaccounts - Part of the cash balance			\$ 3,918,407.85
	Capital Improvement Fund Balance	133,618.91		
	Premium on Bonds - Part of Fund Balance	42,563.84		
6	Water Capital			\$ 13,877.93
8	Sewer Capital			\$ 39,604.00
12	Payroll Agency			\$ 23,468.90
13	Animal Control			\$ 446.03
14	Unemployment			\$ 30,252.20
17	Developer's Escrow			\$ 120,827.21
18	Other Trust			\$ 412,933.74
	Subaccounts:			
	Reserve for Municipal Alliance	7,674.76		
	Reserve for Parking Offenses Adj. Act	212.69		
	Fire Marshall Trust	4,764.76		
	Tax Sale Premiums	71,900.00		
	Video Systems for Police Cars	925.00		
	Reserve for Accumulated Absences	68,410.47		
	Reserve for Storm Recovery *	201,948.80		
	Reserve for Liability Insurance	50,000.00		
	* Open purchase orders of \$7,097.26 taken out of the balance			
19	Police Outside Services			\$ 94,004.87
20	Affordable Housing			\$ 5,470.00
23	Police Forfeiture of Assets			\$ 3,124.88
26	Flexible Spending			\$ 2,597.37
32	Shade Tree Trust			\$ 18,748.34
33	Recreation			\$ 246,127.76
	Subaccounts:			
	Historic Preservation Comm.	28,501.73		
	Mountain Lakes Centennial Comm.	15,997.97		
	Spruce Edge Parks/Walkways	14,414.44		
	Various Recreation Programs	187,213.62		
49	Net Payroll			0.00

Borough of Mountain Lakes							
						2020 Reserve Accounts	
	Balance 12/31/2019	1st Qtr 2020 Increases	Decreases	2nd Qtr 2020 Increases	Decreases	3rd Qtr 2020 Increases	Decreases
		Increases	Decreases	Increases	Decreases	Increases	Decreases
Reserve for Tax Appeals	\$252,303.08 **		\$15,648.00	\$222,000.00	\$345,301.07		
Reserve for Storm Recovery	\$248,470.10	\$2,000.00	***		\$18,106.53		
Reserve for Accum. Absences	\$50,000.00					\$10,000.00	
Reserve for Liability Insurance	\$50,000.00						
Capital Improvement Fund	\$67,944.91						
Premium on Bonds	\$91,339.90 *						
* Premium on Bonds is part of the General Capital Fund Balance. The balance as of 12/31/2019 is the premium from the 2017 bond sale.							
** \$216,429.08 of the Reserve for Tax Appeals balance at 12/31/19 is for the settled tax appeal for Fairfield Industries. The final payment is due May 2020.							
*** \$2,000.00 donation from Bella Memorial Fund Inc. for Covid 19. State informed municipalities that their Reserve for Storm Recovery could be used for Covid 19 expenses.							
Total							

Capital Ordinances

Activity to 12/31/2020 (Accounting Year 2020)

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555982000

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-976-000	2012 Bond Ordinance 17-12				
04-215-55-976-010	Facility Improvements	202,000.00	194,986.54	-	7,013.46
04-215-55-976-011	Borough Computer	15,000.00	15,000.00	-	-
04-215-55-976-012	Road Resurfacing	285,000.00	285,000.00	-	-
04-215-55-976-013	Reconstruction of Curbs & Sidewalks	110,000.00	110,000.00	-	-
04-215-55-976-014	Stormwater Drainage System	65,000.00	65,000.00	-	-
04-215-55-976-015	Water Supply - Well #4, hydrants, shed	141,000.00	141,000.00	-	-
04-215-55-976-016	Equipment Purchases	93,425.00	93,425.00	-	-
		911,425.00	904,411.54	-	7,013.46
04-215-55-978-000	2014 CAPITAL PROGRAM				
04-215-55-978-001	ACQUISITION OF VARIOUS EQUIPMENT	80,100.00	80,100.00	-	-
04-215-55-978-002	IMPROVEMENT OF MUNICIPAL FACILITIES	251,000.00	251,000.00	-	-
04-215-55-978-003	ACQUISITION OF COMPUTER EQUIPMENT	4,000.00	4,000.00	-	-
04-215-55-978-004	VARIOUS ROAD IMPROVEMENTS	406,300.00	406,300.00	-	-
04-215-55-978-005	CONST & RECONST OF CURBS & SIDEWALKS	100,000.00	100,000.00	-	-
04-215-55-978-006	IMPROVEMENT OF STORM WATER DRAINAGE SYS	65,000.00	65,000.00	-	-
04-215-55-978-007	IMPROV OF WATER SUPPLY & DISTRIBUTION	30,000.00	30,000.00	-	-
		936,400.00	936,400.00	-	-
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16				
04-215-55-982-001	Police - Recording System	3,500.00	3,500.00	-	-
04-215-55-982-002	Police - Pole Cameras	18,500.00	18,500.00	-	-
04-215-55-982-003	Fire - General Equipment	25,000.00	25,000.00	-	-
04-215-55-982-004	Public Works - Street Signs	18,000.00	18,000.00	-	-
04-215-55-982-005	CERT/Police - Radios	5,000.00	5,000.00	-	-
04-215-55-982-006	Public Works - Road Paving	270,000.00	270,000.00	-	-
04-215-55-982-007	Public Works - Road Paving State Aid	160,000.00	160,000.00	-	-
04-215-55-982-008	Public Works - Curbs & Sidewalks	50,000.00	50,000.00	-	-
04-215-55-982-009	Public Works - Storm Drain System	38,000.00	32,458.76	-	5,541.24
04-215-55-982-010	Water Utility - Insertion Valve	23,000.00	23,000.00	-	-
04-215-55-982-011	Water Utility - Hydrant Replacement	12,000.00	12,000.00	-	-

Capital Ordinances

Activity to 12/31/2020 (Accounting Year 2020)

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 042155599999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-982-012	Public Works - Jet Vac	16,000.00	16,000.00	-	-
04-215-55-982-013	Bldgs & Grds - Borough Hall Roof	35,000.00	35,000.00	-	-
04-215-55-982-014	Bldgs & Grds - Railroad Station Steps	55,000.00	23,550.75	-	31,449.25
04-215-55-982-015	Bldgs & Grds - Esplanade Steps	12,000.00	12,000.00	-	-
04-215-55-982-016	Recreation - Midvale Boat Dock	15,000.00	15,000.00	-	-
04-215-55-982-017	Public Works - Blvd Traf. Light Generato	6,000.00	6,000.00	-	-
04-215-55-982-018	Recreation - Midvale Park Improvements	26,000.00	20,535.00	-	5,465.00
04-215-55-982-019	Manager - Annual Computer Upgrades	17,100.00	8,096.02	-	9,003.98
04-215-55-982-020	Manager - Server Upgrade - ECM	45,000.00	30,700.45	-	14,299.55
04-215-55-982-021	Police - Scheduling Software	3,300.00	3,300.00	-	-
04-215-55-982-022	Recreation - Island Beach Improv.	641,350.00	546,449.86	6,298.00	88,602.14
04-215-55-982-023	Recreation - Birchwood Lake Improv.	716,250.00	616,824.42	-	99,425.58
04-215-55-982-024	Sec.20 - Architect & Eng. Beach Projects	165,400.00	161,189.05	-	4,210.95
04-215-55-982-025	Public Works - HD Pick-up	52,000.00	52,000.00	-	-
		2,428,400.00	2,164,104.31	6,298.00	257,997.69
2017 CAPITAL ORDINANCE 05-17					
04-215-55-983-000	Police - Dash Cam System	-	-	-	-
04-215-55-983-001	Fire - Personal Protective Gear (6 sets)	57,300.00	48,161.27	-	9,138.73
04-215-55-983-002	Fire - Pagers (2)	7,488.00	7,488.00	-	-
04-215-55-983-003	Fire - Positive Pressure Fan	900.00	900.00	-	-
04-215-55-983-004	Public Works-Street Sign Replacement	4,900.00	-	-	4,900.00
04-215-55-983-005	Public Works - Pollard Rd. Paving	18,000.00	16,357.94	-	1,642.06
04-215-55-983-006	Public Works - Road Milling @Gas Co Proj	50,000.00	50,000.00	-	-
04-215-55-983-007	Public Works - Pollard Rd. Water Main	25,000.00	25,000.00	-	-
04-215-55-983-008	Bldg & Grds-Eng & Design Sunset Lake Dam	375,000.00	375,000.00	-	-
04-215-55-983-009	Public Works - Aeration System-Birchwood	99,000.00	79,197.49	-	19,802.51
04-215-55-983-010	Public Works-Pick up Truck Replacement-2	20,000.00	20,000.00	-	-
04-215-55-983-011	Fire - Jaws of Life & Telescopic Ram	43,000.00	43,000.00	-	-
04-215-55-983-012		11,712.00	11,712.00	-	-
		712,300.00	676,816.70	-	35,483.30

Capital Ordinances

Activity to 12/31/2020 (Accounting Year 2020)

*ACTIVITY = Budget - (Balance * Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 042155599099

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-984-000	2018 CAPITAL ORDINANCE 4-18				
04-215-55-984-001	Police Weapon Replacement	10,000.00	9,540.15	-	-
04-215-55-984-002	Fire Personal Protective Gear	9,600.00	9,600.00	-	459.85
04-215-55-984-003	Fire Pager Replacement	900.00	900.00	-	-
04-215-55-984-004	Fire Other Equipment	4,900.00	4,900.00	-	-
04-215-55-984-005	Public Works Repair Concrete Pad - Recyc	40,000.00	40,000.00	-	-
04-215-55-984-006	Public Works Drainage Projects	19,400.00	17,941.08	-	1,458.92
04-215-55-984-007	Pub Wks Rd Repav N.Pocono, Cres. & Gro	575,000.00	575,000.00	-	-
04-215-55-984-008	Public Works Curbs and Sidewalks	141,000.00	141,000.00	-	-
04-215-55-984-009	Water System Fire Hydrant Replace.	25,000.00	23,824.22	-	1,175.78
04-215-55-984-010	Water System Entry Door - Well #3	3,500.00	3,500.00	-	-
04-215-55-984-011	Water System Chlorine Injection Well #2	5,000.00	5,000.00	-	-
04-215-55-984-012	Water System Mag Meters Well #2,3,4	20,000.00	20,000.00	-	-
04-215-55-984-013	Manager Borough Hall Architect	50,000.00	42,970.00	-	7,030.00
04-215-55-984-014	Public Works Engine Replac. 2006 Pick up	3,000.00	3,000.00	-	-
04-215-55-984-015	Public Works Replace 1997 Utility Truck	49,000.00	48,075.00	-	925.00
04-215-55-984-016	Public Works Replace 1997 Toro Tractor	43,000.00	43,925.00	-	(925.00)
04-215-55-984-017	Public Works Replace 2006 Code/Bldg Veh	35,000.00	35,000.00	-	-
04-215-55-984-018	Police On Board Computers	30,000.00	29,074.51	-	925.49
04-215-55-984-019	Manager Lightning Detection System	20,000.00	-	-	20,000.00
04-215-55-984-020	Public Works Repair Fence - Recycling	17,900.00	12,803.83	-	5,096.17
04-215-55-984-021	Park Maintenance Cove Park Improvements	16,500.00	-	-	16,500.00
04-215-55-984-022	Park Maintenance Playground Safety Imp.	9,500.00	-	-	9,500.00
04-215-55-984-023	Finance Section 20 Costs	50,000.00	27,874.51	-	22,125.49
		1,178,200.00	1,093,928.30	-	84,271.70
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19				
04-215-55-985-001	POLICE LIVESCAN FINGERPRINT STATION	35,000.00	35,000.00	-	-
04-215-55-985-002	POLICE ELEC. SIGNBOARD/SPEED TRAILER	15,385.00	15,385.00	-	-
04-215-55-985-003	FIRE PERSONAL PROTECTIVE EQUIPMENT	28,800.00	9,165.00	19,293.73	341.27
04-215-55-985-004	FIRE OTHER EQUIPMENT	4,900.00	-	4,817.47	82.53
04-215-55-985-005	PUBLIC WORKS VEHICLE LIFT	72,250.00	72,250.00	-	-
04-215-55-985-006	PUBLIC WORKS RD REPAVING POCONO, MIDVALE	428,966.00	428,966.00	-	-
04-215-55-985-007	PUBLIC WORKS CURBS AND SIDEWALKS	141,000.00	141,000.00	-	-
04-215-55-985-008	MANAGER SUNSET LAKE DAM	2,100,000.00	10,131.38	10,050.00	2,079,818.62

Capital Ordinances

Activity to 12/31/2020 (Accounting Year 2020)

* ACTIVITY = Budget - (Balance + Encumbered) (You can indicate the break out by journal from the report options)

Matching: 0421555976000 to 0421555990999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-985-009	PUBLIC WORKS DUMP TRUCK	195,000.00	195,000.00	-	-
04-215-55-985-010	PUB WORKS ASBESTOS ABATEMENT DPW FAC.	34,500.00	15,240.00	-	19,260.00
04-215-55-985-011	PARKS TENNIS COURT SURFACE REPAIRS	14,000.00	-	-	14,000.00
04-215-55-985-012	PARKS TENNIS COURT FENCE	21,000.00	-	-	21,000.00
04-215-55-985-013	PARKS MIDVALE PARK AED INSTALL	6,500.00	-	-	6,500.00
04-215-55-985-014	ENGINEERING - SECTION 20 COSTS	5,000.00	4,805.27	-	194.73
04-215-55-985-015	FINANCE - SECTION 20 COSTS	83,655.00	8,862.56	-	74,792.44
2019 CAPITAL ORDINANCE 10-19		3,185,956.00	935,805.21	34,161.20	2,215,989.59
04-215-55-986-001	ROAD REPAVING, MORRIS AVE.	-	-	-	-
04-215-55-986-002	SECTION 20 COSTS - FINANCE COSTS	598,690.00	407,028.62	201,549.76	(9,888.38)
		11,310.00	1,421.62	-	9,888.38
2020 CAPITAL ORDINANCE 4-20		610,000.00	408,450.24	201,549.76	-
04-215-55-987-000	FIRE AIR PACK REPLACEMENTS	-	-	-	-
04-215-55-987-001	FIRE AIR BOTTLE REPLACEMENTS	41,673.00	41,673.00	-	-
04-215-55-987-002	PUB WKS 52" MOWER	48,852.00	48,852.00	-	-
04-215-55-987-003	PUB WKS HYDRANT REPLACEMENT	13,500.00	13,500.00	-	-
04-215-55-987-004	PUB WKS ROAD REPAVING, CURBS & SIDEWALKS	15,000.00	-	-	15,000.00
04-215-55-987-005	PUB WKS IMPROV. TO STORMWATER DRAINAGE	111,247.00	100,504.71	-	10,742.29
04-215-55-987-006	POLICE RETROFIT POLICE VEHICLE	10,000.00	-	-	10,000.00
04-215-55-987-007	FIRE COMMAND VEHICLE	15,000.00	-	-	15,000.00
04-215-55-987-008	FIRE RETROFIT COMMAND VEHICLE	40,000.00	-	-	40,000.00
04-215-55-987-009	PUB WKS 2 MASON DUMP TRUCKS	10,000.00	-	-	10,000.00
04-215-55-987-010	ENGINEERING SECTION 20 COSTS	135,000.00	124,812.00	5,720.16	4,467.84
04-215-55-987-011	FINANCE SECTION 20 COSTS	10,000.00	8,507.85	-	1,492.15
04-215-55-987-012	PUB WKS CONDUIT ROAD	30,571.00	2,868.08	-	27,702.92
04-215-55-987-013	PUB WKS MORRIS AVE.	250,000.00	11,898.66	208,840.00	29,261.34
04-215-55-987-014		151,323.00	3,883.51	151,323.00	(3,883.51)
2020 CAPITAL ORDINANCE 4-20		882,166.00	356,499.81	365,883.16	159,783.03

Capital Ordinances

Activity to 12/31/2020 (Accounting Year 2020)

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555990099

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-988-000	2020 CAPITAL ORDINANCE 7-20	-	-	-	-
04-215-55-988-001	PUB WKS CURBS AND SIDEWALKS	6,000.00	-	-	6,000.00
		6,000.00	-	-	6,000.00
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.	-	-	-	-
04-215-55-989-001	PERSONNEL	-	-	-	-
04-215-55-989-002	MATERIALS	-	-	-	-
04-215-55-989-003	SUBCONTRACTORS	-	-	-	-
04-215-55-989-011	SECTION 20 COSTS - ARCHITECT	-	-	-	-
04-215-55-989-012	SECTION 20 COSTS - ENGINEER	-	-	-	-
04-215-55-989-101	B.H. S&W DEMOLITION-LOWER LEVEL	20,000.00	-	-	20,000.00
04-215-55-989-102	B.H. S&W DEMOLITION-UPPER LEVEL	20,000.00	-	-	20,000.00
04-215-55-989-103	B.H. S&W DEMOLITION-ROOF	10,000.00	-	-	10,000.00
04-215-55-989-106	B.H. S&W FOOTING-EXCAVATION	15,000.00	5,126.83	-	9,873.17
04-215-55-989-108	B.H. S&W FOOTING-SLABS	30,100.00	-	-	30,100.00
04-215-55-989-109	B.H. S&W FOUNDATION-WALLS-BACK ADDITION	20,000.00	-	-	20,000.00
04-215-55-989-110	B.H. S&W FOOTING-ENTRANCE	31,600.00	-	-	31,600.00
04-215-55-989-111	B.H. S&W FOUNDATION-WALLS-ENTRANCE	27,600.00	-	-	27,600.00
04-215-55-989-112	B.H. S&W CMU WALLS-LOWER LEVEL	100,580.00	-	-	100,580.00
04-215-55-989-113	B.H. S&W CHUWALLS-UPPER LEVEL	100,698.00	-	-	100,698.00
04-215-55-989-114	B.H. S&W WATERPROOFING-FOUNDATION WALL	4,820.00	-	-	4,820.00
04-215-55-989-115	B.H. S&W TPO ROOF	104,000.00	-	-	104,000.00
04-215-55-989-116	B.H. S&W METAL STUD WALLS-UPPER LEVEL	114,462.00	-	-	114,462.00
04-215-55-989-117	B.H. S&W INSTALL DOOR'S FRAMES-UPPER	7,000.00	-	-	7,000.00
04-215-55-989-118	B.H. S&W METAL STUDS WALLS-LOWER LEVEL	96,231.00	-	-	96,231.00
04-215-55-989-119	B.H. S&W INSTALL DOOR'S FRAME-LOWER	9,400.00	-	-	9,400.00
04-215-55-989-120	B.H. S&W STONE VENEER	74,300.00	-	-	74,300.00
04-215-55-989-121	B.H. S&W EXTENDED ROOF WALL	61,200.00	-	-	61,200.00
04-215-55-989-122	B.H. S&W CEMENT FIBER SIDING	82,250.00	-	-	82,250.00
04-215-55-989-123	B.H. S&W CEILINGS	35,250.00	-	-	35,250.00
04-215-55-989-124	B.H. S&W INSULATION	33,500.00	-	-	33,500.00
04-215-55-989-125	B.H. S&W STUCCO	48,600.00	-	-	48,600.00
04-215-55-989-126	B.H. S&W DOORS	16,550.00	-	-	16,550.00
04-215-55-989-127	B.H. S&W SECURITY DOOR	3,000.00	-	-	3,000.00
04-215-55-989-128	B.H. S&W GARAGE DOOR	2,800.00	-	-	2,800.00

Capital Ordinances

Activity to 12/31/2020 (Accounting Year 2020)

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 042155599099

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-129	B.H. S&W WINDOWS-STORE FRONT	46,300.00	-	-	46,300.00
04-215-55-989-130	B.H. S&W WINDOWS SUN SHADES	25,000.00	-	-	25,000.00
04-215-55-989-132	B.H. S&W ELECTRIC	160,000.00	366.01	-	159,633.99
04-215-55-989-133	B.H. S&W PLUMBING	125,000.00	-	-	125,000.00
04-215-55-989-134	B.H. S&W HVAC	165,000.00	-	-	165,000.00
04-215-55-989-135	B.H. S&W ALARMS	21,200.00	-	-	21,200.00
04-215-55-989-137	B.H. S&W STAIRS AND RAILINGS	40,500.00	-	-	40,500.00
04-215-55-989-138	B.H. S&W FLOORS	91,100.00	-	-	91,100.00
04-215-55-989-139	B.H. S&W MENS AND WOMENS LACKER ROOMS	3,100.00	-	-	3,100.00
04-215-55-989-141	B.H. S&W 7 BATHROOMS 2 JANITOR 2 LOCKER	53,600.00	-	-	53,600.00
04-215-55-989-142	B.H. S&W SITE WORK	20,000.00	-	-	20,000.00
04-215-55-989-146	B.H. S&W MILLWORK	58,700.00	-	-	58,700.00
04-215-55-989-147	B.H. S&W STRUCTURAL STEEL	22,500.00	-	-	22,500.00
04-215-55-989-148	B.H. S&W CORRINATION OF WORK	34,000.00	30,378.83	-	3,621.17
04-215-55-989-155	B.H. S&W ADMINISTRATIVE ASSISTANT	20,000.00	3,294.09	-	16,705.91
04-215-55-989-170	B.H. S&W CONTINGENCY	10,109.82	-	-	10,109.82
04-215-55-989-201	B.H. O/E DEMOLITION - LOWER LEVEL	-	-	-	-
04-215-55-989-204	B.H. O/E DEMOLITION - CONTAINERS	11,000.00	-	-	11,000.00
04-215-55-989-205	B.H. O/E DEMOLITION - EQUIPMENT	10,000.00	950.35	-	9,049.65
04-215-55-989-206	B.H. O/E FOOTING - EXCAVATION	-	-	-	-
04-215-55-989-207	B.H. O/E EQUIPMENT - RENTAL	6,000.00	-	2,169.00	3,831.00
04-215-55-989-208	B.H. O/E FOOTING - SLABS	15,790.00	3,719.36	3,416.28	8,654.36
04-215-55-989-209	B.H. O/E FOUNDATION - WALLS - BACK ADDIT	6,000.00	4,753.75	-	1,246.25
04-215-55-989-210	B.H. O/E FOOTING - ENTRANCE	13,375.00	-	-	13,375.00
04-215-55-989-211	B.H. O/E FOUNDATION - WALLS - ENTRANCE	14,600.00	-	-	14,600.00
04-215-55-989-212	B.H. O/E CMU WALLS - LOWER LEVEL	18,200.00	-	-	18,200.00
04-215-55-989-213	B.H. O/E CMU WALLS - UPPER LEVEL	12,850.00	-	-	12,850.00
04-215-55-989-214	B.H. O/E WATERPROOFING FOUNDATION WALL	4,400.00	-	-	4,400.00
04-215-55-989-215	B.H. O/E TPO ROOF	93,010.00	-	-	93,010.00
04-215-55-989-216	B.H. O/E METAL STUD WALLS - UPPER LEVEL	35,300.00	-	-	35,300.00
04-215-55-989-218	B.H. O/E METAL STUDS WALLS - LOWER LEVEL	28,006.00	-	-	28,006.00
04-215-55-989-220	B.H. O/E STONE VENEER	28,000.00	-	-	28,000.00
04-215-55-989-221	B.H. O/E EXTENDED ROOF WALL	14,800.00	-	-	14,800.00
04-215-55-989-222	B.H. O/E CEMENT FIBER SIDING	53,350.00	-	-	53,350.00
04-215-55-989-223	B.H. O/E CEILINGS	12,100.00	-	-	12,100.00
04-215-55-989-224	B.H. O/E INSULATION	32,420.00	-	-	32,420.00
04-215-55-989-225	B.H. O/E STUCCO	8,100.00	-	-	8,100.00

Capital Ordinances

Activity to 12/31/2020 (Accounting Year 2020)

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555990998

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-226	B.H. O/E DOORS	94,250.00	-	-	94,250.00
04-215-55-989-227	B.H. O/E SECURITY DOOR	7,000.00	-	-	7,000.00
04-215-55-989-228	B.H. O/E GARAGE DOOR	4,000.00	-	-	4,000.00
04-215-55-989-229	B.H. O/E WINDOWS - STORE FRONT	144,000.00	-	-	144,000.00
04-215-55-989-230	B.H. O/E WINDOWS SUN SHADES	80,000.00	-	-	80,000.00
04-215-55-989-231	B.H. O/E ELEVATOR	110,000.00	-	-	110,000.00
04-215-55-989-232	B.H. O/E ELECTRIC	220,209.20	-	-	220,209.20
04-215-55-989-233	B.H. O/E PLUMBING	72,089.00	-	-	72,089.00
04-215-55-989-234	B.H. O/E HVAC	220,000.00	-	-	220,000.00
04-215-55-989-235	B.H. O/E ALARMS	24,299.98	-	-	24,299.98
04-215-55-989-236	B.H. O/E PAINTING	35,000.00	-	-	35,000.00
04-215-55-989-237	B.H. O/E STAIRS AND RAILINGS	27,539.00	-	-	27,539.00
04-215-55-989-238	B.H. O/E FLOORS	79,600.00	-	-	79,600.00
04-215-55-989-239	B.H. O/E MENS AND WOMENS LOCKER ROOMS	13,100.00	-	-	13,100.00
04-215-55-989-241	B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER	31,400.00	-	-	31,400.00
04-215-55-989-242	B.H. O/E SITE WORK	20,000.00	-	-	20,000.00
04-215-55-989-243	B.H. O/E RENTAL CONSTR. EQUIP & PURCHASEY	120,000.00	896.75	3,338.17	115,765.08
04-215-55-989-244	B.H. O/E OSHA - SAFETY EQUIPMENT	12,000.00	-	-	12,000.00
04-215-55-989-245	B.H. O/E MISCELLANEOUS	125,000.00	-	-	125,000.00
04-215-55-989-246	B.H. O/E MILLWORK	15,000.00	-	-	15,000.00
04-215-55-989-247	B.H. O/E STRUCTURAL STEEL	63,061.00	-	-	63,061.00
04-215-55-989-249	B.H. O/E FURNITURE	81,100.00	-	-	81,100.00
04-215-55-989-250	B.H. O/E IT/TECH	69,000.00	59.55	320.00	68,620.45
04-215-55-989-251	B.H. O/E OTHER/RELOCATION/GENERATOR	108,000.00	2,650.00	58,266.88	47,083.12
04-215-55-989-252	B.H. O/E ARCHITECT	171,000.00	105,000.00	-	66,000.00
04-215-55-989-253	B.H. O/E ENGINEERING	25,000.00	4,052.51	-	20,947.49
04-215-55-989-254	B.H. O/E FINANCE	30,000.00	2,868.07	-	27,131.93
04-215-55-989-270	B.H. O/E CONTINGENCY	79,000.00	-	-	79,000.00
		4,463,000.00	164,116.10	67,510.33	4,231,373.57
04-215-55-990-000	2020 CAPITAL ORD. 9-20 MORRIS AVE.	-	-	-	-
04-215-55-990-001	ROAD REPAVING, MORRIS AVE.	70,000.00	70,000.00	-	-
		70,000.00	70,000.00	-	-

Capital Ordinances
Activity to 12/31/2020 (Accounting Year 2020):

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555980890

Account Number	Description	Budget	Activity	Encumbered	Balance
TOTALS					
		15,383,847.00	7,710,532.21	675,402.45	6,997,912.34



2021 Borough Council Goals - DRAFT

Fiscal Strength & Operational Effectiveness: Ensure efficient use of resources

- Provide support for Borough Manager to achieve his goals – with special focus in 2021 & 2022 on successful completion of the Borough Hall project and maintaining Borough operations while construction is in process
- Adopt a fiscally responsible 2021 Budget in alignment with Borough priorities, with focus on minimizing taxpayer burden and smart spending
- Oversee introduction of a rolling 10-year capital plan to ensure long-range planning and effective management of capital assets
- Support the pursuit of grant opportunities by Borough administration and committees
- Continue review of all commercial area zoning to support responsible development
- Support move to an annual tax reassessment process to ensure fair property market values
- Support development of a Technology strategy that increases the usage of IT for automating workflow and the long-term storage of records

Openness & Responsiveness: Inform and engage the community

- Support continued improvement of communication to residents
- Foster volunteerism, including support for volunteer recruitment, orientation and recognition
- Enhance communication with schools, community organizations, local businesses, county officials, and neighboring communities to foster strong relationships
- Plan for a Borough-wide Citizen Survey in 2021 or 2022 – and support additional efforts to better understand resident needs and priorities, including by neighborhood, demographic, etc.

Services & Infrastructure: Provide quality services, programs & infrastructure

- Identify opportunities for expanded shared services and evaluate existing arrangements for cost savings and/or services improvements
- Support successful completion of approved capital projects, including the Borough Hall renovation/expansion project
- Plan for a Solid Waste Committee to launch in 2022 to prepare for a new 5-year contract

Environmental Stewardship & Community Development: Preserve ML's environmental resources and foster the unique character of the community

- Support environmental, historic preservation, recreation, arts, and beautification initiatives that enhance our community and support the Master Plan
- Support efforts for 2021 recertification in the Sustainable Jersey Program
- Support efforts to preserve and protect the Borough's tree canopy, lakes and woodlands – including new initiatives, like rain gardens and the living shoreline project
- Support economic development that increases commercial ratables and benefits the community
- Oversee implementation of the Borough's Affordable Housing Plan



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext.2006
F -973-402-5595

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report
CC: Robert Oostdyk, Borough Attorney

The following represents the Manager's report for the Borough Council meeting of February 8, 2021.

Health Official Update – Our Borough Health Official will be attending our February 8th Borough Council to provide an update on the Covid-19 Pandemic.

Joint Covid-19 Testing Site with Town of Boonton – As a follow up, the Health Commission, along with the Borough's Health Official, have signaled their support for a joint testing site. As soon as I have a date and location, I will provide the information.

Borough Hall Electronic Sign – The electronic sign in front of Borough Hall has not been functioning correctly for the past few years. The sign has had several repairs and continues to malfunction. Estimates to repair the sign are in excess of \$4,000.00. Estimates to replace the sign are just under \$12,000. The current sign is a "first generation" electronic sign board which has a tendency to have issues with programming and has an average lifespan of 10 years. Our sign is just at the 10-year mark. My recommendation is to replace the sign as a capital expense and to add it to the Borough's annual capital budget.

As always, I encourage anyone with questions or concerns to reach out to me.

Mitchell

Subject: COVID-19 Testing with Town of Boonton
Date: Wednesday, January 20, 2021 at 11:30:28 AM Eastern Standard Time
From: Boonton Nurse
To: Mitchell Stern
CC: Kristine Wilsusen, Peter Tabbot
Attachments: COVID-19 Drive Through Sample.pdf, COVID-19 Drive Through Sample (2).pdf

Good morning,

My name is Mandi Bendett, I am the public health nurse for the Town of Boonton, I was given permission by Mr. Neil Henry to speak on his behalf, regarding recurring COVID-19 testing clinics amongst towns. I have also copied our health educator, Mrs. Kris Wilsusen, and our Health Officer, Mr. Peter Tabbot, on this email. Mrs. Wilsusen will be apart of the planning and coordination process, along with myself.

Mrs. Wilsusen was approached by Mrs. Wendy Long from the Morris County Chamber of Commerce regarding drive through COVID-19 testing clinics for the Town of Boonton through a third party company, AP Mobility Plus, LLC. Last week we had a telephone conference with Mr. Bob Chittenden, the founder of the company, regarding logistics of the clinic. Most recently, Mr. Chittenden's company produced successful testing clinics in many towns and most recently in Mendham Township. The idea that was proposed, and what I am proposing to you, is offering the clinic to residents of Mountain Lakes as well as Boonton Township due to the interconnectivity between towns. It was suggested that I reach out with regards to coordination and planning, if you choose to participate.

With regards to logistics, as briefly mentioned, the clinic will be drive through based (with the possibility of doing a walk up clinic in a centralized location for those with transportation difficulties). Mrs. Sarah Ur, from Boonton Care Center has graciously offered her space for the drive through portion. The company would bring in all required personnel, with the exception of a uniformed officer who (in the past) directs traffic, hands out frequently asked questions document and checks identification (to ensure they are residents of the participating towns). There is no out of pocket cost for the testing, however, if the resident has insurance their card is requested for reimbursement purposes. The turn around time for results is roughly 2-4 days and all results are reviewed by a licensed physician. The residents will be required to make an appointment ahead of time via a personalized website for the town that the company manages; walk ins are permitted, however there may be a wait time for those residents.

One aspect that appeals to me the most is we can customize the frequency and number of days per week. Many are having difficulty with testing; personally, I would like to open an exclusive timeframe (whether it is a day or first few hours of clinic time) to first responders of all participating towns, so that they may have the access to testing as well. Mr. Chittenden is wonderful to work with and is very open to however we would like to customize our clinics based off need of the community.

Attached, I have provided some documents from Mr. Chittenden as samples of what have been provided to residents at previous clinics. Both myself and Mrs. Wilsusen think this would be a wonderful opportunity to come together as towns to offer recurring COVID-19 testing for our residents. We are hopeful of your interest and hope to work together to launch this testing clinic.

Thank you so much for your time and we hope to hear from you soon!

--

Mandi Bendett, BSN, RN, Public Health Nurse
Rockaway Township, Division of Health
The Town of Boonton, Health Department
100 Washington Street, Boonton NJ 07005
(973) 402-9410 extension 627 Business

Mendham Community Drive-Through Testing Event

PLEASE REMAIN IN YOUR VEHICLE AT ALL TIMES

PLEASE HAVE YOUR PHOTO ID AND INSURANCE CARD READY <i>There is no cost to you for this test and no balance, co-pay, co-insurance or deductible will be billed under any circumstance</i>	
Do I need an appointment?	Yes. If you need to register while waiting in your vehicle, please use your cell phone and complete a registration at: https://caregps.us/msts
What do I need to bring with me?	Please bring a state-issued ID and your insurance card with any supplemental coverage.
How and when will I get results?	The average time to receiving results is 2–4 days. All results should be completed by Tue the 12th. Most will be completed well before; however, some results are inconclusive and will require <u>retesting of the same sample</u>. Additionally, some family members will receive results prior to others. This is normal as the specimens are tested in batches which may not be together. When your results are ready, we'll email and/or text your result with a secure link to retrieve a copy of your results.
How is my sample for testing collected?	Health care staff will perform the COVID-19 swab test while you remain in the vehicle. This is done by inserting the swab into your nostril approximately 1 inch into the nasal passage (midway) with the most visible drainage or the nostril that is most congested if drainage is not present. The swab is rotated several times, removed gently and this process is repeated on the other side.
What is the testing methodology?	Molecular PCR testing is considered the "gold standard" in SARS-CoV-2 detection. This test detects RNA (or genetic material) that is specific to the virus and can detect the virus within days of infection, even those who have no symptoms.
Why do you ask for insurance information?	Testing is at no cost for you. When you provide your insurance information, the medical team bills your insurance for reimbursement. There is no balance billing back even if insurance does not cover the test.
Who can I contact if I have questions about my result, or didn't receive my result by the date indicated?	You will be contacted by phone by a physician to follow-up if COVID-19 is detected. Most negative tests will also receive a call to confirm receipt of the information and answer questions. Additional questions may be directed by email to covid19@caregps.health
Helpful websites	https://www.cdc.gov/coronavirus https://covid19.nj.gov



**THE BOROUGH OF WALLINGTON OFFICE OF
EMERGENCY MANAGEMENT HOSTS COVID-19
COMMUNITY DRIVE THRU-TESTING EVENT
WEDNESDAY, SEPTEMBER 16th, 2020**



Appointment made on-line at www.CareGPS.us/wallington

STARTING AT 9:00 AM FOR THOSE WITH OR WITHOUT SYMPTOMS

Protect yourself, your loved ones, and your community by getting tested for COVID-19. You could have COVID-19 and not even know it. It's quick and easy.

LOCATION: BOWLERO BOWLING ALLEY (upper parking lot) 299 Paterson Avenue Wallington N.J. 07057

Our drive-thru testing site, which is designed to provide a high level of safety for testing participants, the community and staff, will be located at BOWLERO BOWLING ALLEY (upper parking lot) 299 Paterson Avenue Wallington N.J. 07057. We will be offering diagnostic testing for SARS-CoV-2-PCR, the gold standard, commonly referred to as Coronavirus (COVID-19). Tests will utilize the collection of an, **FDA approved nasopharyngeal (NP) swab specimen. Diagnostic testing is performed by FDA approved, Real Time Polymerase Chain Reaction (RT-PCR) platform.**

What to expect when arriving at the testing site;

- Test sites will be arranged in a way that all participants **REMAIN IN THEIR VEHICLES AT ALL TIMES**, to ensure social distancing and safety for all parties involved.
- Participants will arrive for their scheduled appointment (on-line scheduling is available at **www. CareGps.us/wallington** remaining in their vehicles with their masks on and state issued photo ID and all medical insurance cards ready for collection until they are instructed to pull into the first testing area.
- **In the first testing area**, participants state issued ID and all medical insurance cards will be collected for recording. Once in the test area, they will then be asked a series of medical questions and their temperature will be taken and recorded.
- A staff member will then instruct the participants to move their vehicle forward toward the **second testing area** where participants will have their ID and insurance cards returned to them and the nasal swab specimen will be collected. Following collection of the specimen, participants will be instructed to exit the test site.
- **The entire process, from the entrance to the first testing area to exiting of the final testing area, will take approximately 10-15 minutes.**
- All participants are always required to wear a mask covering their mouth and nose while at the test location.
- **All participants will need to have their original state issued photo ID and all medical insurance cards (copies will not be accepted).**
- With medical insurance there is no cost to you for participating in the COVID-19 testing event. We will only perform diagnostic medical services covered by your medical insurance. You will receive a statement from your insurance company - an explanation of Benefits (EOB) - which will itemize the services received, but it is not a bill. Those with-out insurance please provide a Social Security card and/or a driver's license. The Cares Act will cover testing.

Please note that all participants are required to arrive at the test location in a vehicle and wearing a mask, as this is a drive-through test. Bring your state-issued identification and all medical insurance cards.

The process from start to finish should only take approximately 10 minutes. CareGPS will provide you detailed result delivery information at the testing site.

RESOLUTION AND ORDINANCE REVIEW FOR THE FEBRUARY 8, 2021 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

RESOLUTIONS

R73-21, AUTHORIZING THE CANCELLATION OF TAXES FOR ADDED ASSESSMENT – this resolution authorizing the cancellation of taxes for the added assessment on Block 101 Lot 89 (17 Fernwood Place) due to a computer input error is being made by the Borough Tax Assessor. Attached, you will find an explanatory memo from the Tax Assessor for this request.

R74-21, AUTHORIZING THE CLOSURE OF THE ISLAND BEACH BOAT RAMP TO VEHICULAR ACCESS – passage of this resolution is being requested due to the proximity of the newly relocated swing set to the boat ramp and concerns of a mishap involving a vehicle moving along the ramp and a child on the playground. This request is made in consultation with the Chief of Police and will not impact public safety access to the lake.

ORDINANCES TO INTRODUCE

2-21, AMENDING CHAPTER 202 ENTITLED “STORMWATER CONTROL” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES – this updated ordinance is a result of a statewide requirement to bring stormwater management ordinances into compliance with rule changes that were advanced in the New Jersey Register in March 2020. This ordinance was prepared by the Borough Attorney in consultation with the Borough Engineer.

3-21, AMENDING CHAPTER 88 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND PROVIDING A REQUIREMENT FOR CONSTRUCTION RECORD CLEARANCE – this ordinance will allow the Borough to investigate and ensure that all permits issued by the Borough have been closed out prior to the sale of any residential property or the rental of any commercial property. The fee to be imposed for the certificate is \$35.00.

ORDINANCES TO ADOPT

1-21, AMENDING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND AUTHORIZING THE APPOINTMENT OF CHAPLAIN TO THE POLICE DEPARTMENT - this ordinance authorizes the police department to appoint a chaplain and passage of this ordinance is required by NJ Statute 40A:14-141 to do so.

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES
MORRIS COUNTY, NEW JERSEY**

ORDINANCE 2-21

**“ORDINANCE AMENDING CHAPTER 202 ENTITLED “STORMWATER
CONTROL” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH
OF MOUNTAIN LAKES”**

BE IT ORDAINED by the Mayor and Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

Section 1. Chapter 202, entitled “Stormwater Control”, of the Revised General Ordinances of the Borough of Mountain Lakes shall be amended to read in its entirety as follows:

Chapter 202 Stormwater Control

§202-1 Scope and Purpose:

A. Policy statement. In filing an application for general development plan, preliminary major subdivision or preliminary major site plan, the applicant shall comply with the following stormwater management requirements:

- (1) Flood control, groundwater recharge, and pollutant reduction shall be achieved through the use of stormwater management measures, including green infrastructure Best Management Practices (GI BMPs) and nonstructural stormwater management strategies. GI BMPs and low impact development (LID) should be utilized to meet the goal of maintaining natural hydrology to reduce stormwater runoff volume, reduce erosion, encourage infiltration and groundwater recharge, and reduce pollution. GI BMPs and LID should be developed based upon physical site conditions and the origin, nature and the anticipated quantity, or amount, of potential pollutants. Multiple stormwater management BMPs may be necessary to achieve the established performance standards for water quality, quantity, and groundwater recharge.

B. Purpose

- (1) The purpose of this ordinance is to protect the public health, safety and welfare of the citizens of the Borough of Mountain Lakes and the surrounding communities by establishing minimum stormwater management requirements and controls for “major development,” as defined below in §202-2.

C. Applicability

- (1) This ordinance shall be applicable to the following major developments:

- (a) Non-residential major developments; and
- (b) Aspects of residential major developments that are not pre-empted by the Residential Site Improvement Standards at N.J.A.C. 5:21.

(2) This ordinance shall also be applicable to all major developments undertaken by the Borough of Mountain Lakes

D. Compatibility with Other Permit and Ordinance Requirements. Development approvals issued pursuant to this ordinance are to be considered an integral part of development approvals and do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable code, rule, act, or ordinance. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements for the promotion of the public health, safety, and general welfare. This ordinance is not intended to interfere with, abrogate, or annul any other ordinances, rule or regulation, statute, or other provision of law except that, where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, the more restrictive provisions or higher standards shall control.

§202-2 Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions below are the same as or based on the corresponding definitions in the Stormwater Management Rules at N.J.A.C. 7:8-1.2.

CAFRA CENTERS, CORES OR NODES – those areas with boundaries incorporated by reference or revised by the Department in accordance with N.J.A.C. 7:7-13.16.

CAFRA PLANNING MAP – the map used by the Department to identify the location of Coastal Planning Areas, CAFRA centers, CAFRA cores, and CAFRA nodes. The CAFRA Planning Map is available on the Department's Geographic Information System (GIS).

COMMUNITY BASIN – an infiltration system, sand filter designed to infiltrate, standard constructed wetland, or wet pond, established in accordance with N.J.A.C. 7:8-4.2(c)14, that is designed and constructed in accordance with the New Jersey Stormwater Best Management Practices Manual, or an alternate design, approved in accordance with N.J.A.C. 7:8-5.2(g), for an infiltration system, sand filter designed to infiltrate, standard constructed wetland, or wet pond and that complies with the requirements of this chapter.

COMPACTION – the increase in soil bulk density.

CONTRIBUTORY DRAINAGE AREA – the area from which stormwater runoff drains to a stormwater management measure, not including the area of the stormwater management measure itself.

CORE – a pedestrian-oriented area of commercial and civic uses serving the surrounding municipality, generally including housing and access to public transportation.

COUNTY REVIEW AGENCY – an agency designated by the Morris County Board of Commissioners to review municipal stormwater management plans and implementing ordinance(s). The county review agency may either be: a county planning agency or; a county water resource association created under N.J.S.A 58:16A-55.5, if the ordinance or resolution delegates authority to approve, conditionally approve, or disapprove municipal stormwater management plans and implementing ordinances.

DEPARTMENT – the Department of Environmental Protection.

DESIGNATED CENTER – a State Development and Redevelopment Plan Center as designated by the State Planning Commission such as urban, regional, town, village, or hamlet.

DESIGN ENGINEER – a person professionally qualified and duly licensed in New Jersey to perform engineering services that may include, but not necessarily be limited to, development of project requirements, creation and development of project design and preparation of drawings and specifications.

DEVELOPMENT – the division of a parcel of land into two or more parcels, the construction, reconstruction, conversion, structural alteration, relocation or enlarge-enlargement of any building or structure, any mining excavation or landfill, and any use or change in the use of any building or other structure, or land or extension of use of land, for which permission is required under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq. In the case of development of agricultural land, development means: any activity that requires a State permit, any activity reviewed by the County Agricultural Board (CAB) and the State Agricultural Development Committee (SADC), and municipal review of any activity not exempted by the Right to Farm Act, N.J.S.A 4:1C-1 et seq.

DISTURBANCE – the placement or reconstruction of impervious surface or motor vehicle surface, or exposure and/or movement of soil or bedrock or clearing, cutting, or removing of vegetation. Milling and repaving is not considered disturbance for the purposes of this definition.

DRAINAGE AREA – a geographic area within which stormwater, sediments, or dissolved materials drain to a particular receiving waterbody or to a particular point along a receiving waterbody.

ENVIRONMENTALLY CONSTRAINED AREA – the following areas where the physical alteration of the land is in some way restricted, either through regulation, easement, deed restriction or ownership such as: wetlands, floodplains, threatened and endangered species sites or designated habitats, and parks and preserves. Habitats of endangered or threatened species are identified using the Department's Landscape Project as approved by the Department's Endangered and Nongame Species Program.

ENVIRONMENTALLY CRITICAL AREA – an area or feature which is of significant environmental value, including but not limited to: stream corridors, natural heritage priority sites, habitats of endangered or threatened species, large areas of contiguous open space or upland

forest, steep slopes, and well head protection and groundwater recharge areas. Habitats of endangered or threatened species are identified using the Department's Landscape Project as approved by the Department's Endangered and Nongame Species Program.

EMPOWERMENT NEIGHBORHOODS – neighborhoods designated by the Urban Coordinating Council "in consultation and conjunction with" the New Jersey Redevelopment Authority pursuant to N.J.S.A 55:19-69.

EROSION – the detachment and movement of soil or rock fragments by water, wind, ice, or gravity.

GREEN INFRASTRUCTURE - a stormwater management measure that manages stormwater close to its source by: treating stormwater runoff through infiltration into subsoil; treating stormwater runoff through filtration by vegetation or soil; or storing stormwater runoff for reuse.

HUC 14 or HYDROLOGIC UNIT CODE 14 – an area within which water drains to a particular receiving surface water body, also known as a subwatershed, which is identified by a 14-digit hydrologic unit boundary designation, delineated within New Jersey by the United States Geological Survey.

IMPERVIOUS SURFACE – a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

INFILTRATION – is the process by which water seeps into the soil from precipitation.

LEAD PLANNING AGENCY – one or more public entities having stormwater management planning authority designated by the regional stormwater management planning committee pursuant to N.J.A.C. 7:8-3.2, that serves as the primary representative of the committee.

MAJOR DEVELOPMENT – an individual "development," as well as multiple developments that individually or collectively result in:

- A. The disturbance of one or more acres of land since February 2, 2004;
- B. The creation of one-quarter acre or more of "regulated impervious surface" since February 2, 2004;
- C. The creation of one-quarter acre or more of "regulated motor vehicle surface" since March 2, 2021 or the effective date of this ordinance, whichever is earlier; or
- D. A combination of B and C above that totals an area of one-quarter acre or more. The same surface shall not be counted twice when determining if the combination area equals one-quarter acre or more.

Major development includes all developments that are part of a common plan of development or sale (for example, phased residential development) that collectively or individually meet any one or more of paragraphs A, B, C, or D above. Projects undertaken by any government agency that otherwise meet the definition of "major development" but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered "major development."

MOTOR VEHICLE – land vehicles propelled other than by muscular power, such as automobiles, motorcycles, autocycles, and low speed vehicles. For the purposes of this definition, motor vehicle does not include farm equipment, snowmobiles, all-terrain vehicles, motorized wheelchairs, go-carts, gas buggies, golf carts, ski-slope grooming machines, or vehicles that run only on rails or tracks.

MOTOR VEHICLE SURFACE - any pervious or impervious surface that is intended to be used by "motor vehicles" and/or aircraft, and is directly exposed to precipitation including, but not limited to, driveways, parking areas, parking garages, roads, racetracks, and runways.

MUNICIPALITY – any city, borough, town, township, or village.

NEW JERSEY STORMWATER BEST MANAGEMENT PRACTICES (BMP) MANUAL or BMP MANUAL – the manual maintained by the Department providing, in part, design specifications, removal rates, calculation methods, and soil testing procedures approved by the Department as being capable of contributing to the achievement of the stormwater management standards specified in this chapter. The BMP Manual is periodically amended by the Department as necessary to provide design specifications on additional best management practices and new information on already included practices reflecting the best available current information regarding the particular practice and the Department's determination as to the ability of that best management practice to contribute to compliance with the standards contained in this chapter. Alternative stormwater management measures, removal rates, or calculation methods may be utilized, subject to any limitations specified in this chapter, provided the design engineer demonstrates to the municipality, in accordance with §202-4.F. of this ordinance and N.J.A.C. 7:8-5.2(g), that the proposed measure and its design will contribute to achievement of the design and performance standards established by this chapter.

NODE - an area designated by the State Planning Commission concentrating facilities and activities which are not organized in a compact form.

NUTRIENT – a chemical element or compound, such as nitrogen or phosphorus, which is essential to and promotes the development of organisms.

PERSON – any individual, corporation, company, partnership, firm, association, political subdivision of this State and any state, interstate or Federal agency.

POLLUTANT – any dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, refuse, oil, grease, sewage sludge, munitions, chemical wastes, biological materials, medical wastes, radioactive substance (except those regulated under the Atomic Energy Act of 1954, as amended (42 U.S.C. §§ 2011 *et seq.*)), thermal waste, wrecked or discarded equipment, rock, sand, cellar dirt, industrial, municipal, agricultural, and construction waste or runoff, or other residue discharged directly or indirectly to the land, ground waters or surface waters of the State, or to a domestic treatment works. "Pollutant" includes both hazardous and nonhazardous pollutants.

RECHARGE – the amount of water from precipitation that infiltrates into the ground and is not evapotranspired.

REGULATED IMPERVIOUS SURFACE - any of the following, alone or in combination:

- A. A net increase of impervious surface;
- B. The total area of impervious surface collected by a new stormwater conveyance system (for the purpose of this definition, a "new stormwater conveyance system" is a stormwater conveyance system that is constructed where one did not exist immediately prior to its construction or an existing system for which a new discharge location is created);
- C. The total area of impervious surface proposed to be newly collected by an existing stormwater conveyance system; and/or,
- D. The total area of impervious surface collected by an existing stormwater conveyance system where the capacity of that conveyance system is increased.

REGULATED MOTOR VEHICLE SURFACE – any of the following, alone or in combination:

- A. A net increase in motor vehicle surface; and/or,
- B. The total area of motor vehicle surface that is currently receiving water quality treatment either by vegetation or soil, by an existing stormwater management measure, or by treatment at a wastewater treatment plant, where the water quality treatment will be modified or removed.

SEDIMENT – solid material, mineral or organic, that is in suspension, is being transported, or has been moved from its site of origin by air, water or gravity as a product of erosion.

SITE – the lot or lots upon which a major development is to occur or has occurred.

SOIL – all unconsolidated mineral and organic material of any origin.

STATE DEVELOPMENT AND REDEVELOPMENT PLAN METROPOLITAN PLANNING AREA (PA1) – an area delineated on the State Plan Policy Map and adopted by the State Planning Commission that is intended to be the focus for much of the State's future redevelopment and revitalization efforts.

STATE PLAN POLICY MAP – the geographic application of the State Development and Redevelopment Plan's goals and statewide policies, and the official map of these goals and policies.

STORMWATER - water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, or is captured by separate storm sewers or other sewage or drainage facilities or conveyed by snow removal equipment.

STORMWATER MANAGEMENT BMP – an excavation or embankment and related areas designed to retain stormwater runoff. A stormwater management BMP may either be normally dry (that is, a detention basin or infiltration system), retain water in a permanent pool (a retention basin), or be planted mainly with wetland vegetation (most constructed stormwater wetlands).

STORMWATER MANAGEMENT MEASURE – any practice, technology, process, program, or other method intended to control or reduce stormwater runoff and associated pollutants, or to

induce or control the infiltration or groundwater recharge of stormwater or to eliminate illicit or illegal non-stormwater discharges into stormwater conveyances.

STORMWATER RUNOFF – water flow on the surface of the ground or in storm sewers, resulting from precipitation.

STORMWATER MANAGEMENT PLANNING AGENCY – a public body authorized by legislation to prepare stormwater management plans.

STORMWATER MANAGEMENT PLANNING AREA – the geographic area for which a stormwater management planning agency is authorized to prepare stormwater management plans, or a specific portion of that area identified in a stormwater management plan prepared by that agency.

URBAN COORDINATING COUNCIL EMPOWERMENT NEIGHBORHOOD - means a neighborhood given priority access to State resources through the New Jersey Redevelopment Authority.

URBAN ENTERPRISE ZONES – a zone designated by the New Jersey Enterprise Zone Authority pursuant to the New Jersey Urban Enterprise Zones Act, N.J.S.A. 52:27H-60 et. seq.

URBAN REDEVELOPMENT AREA - previously developed portions of areas:

- A. Delineated on the State Plan Policy Map (SPPM) as the Metropolitan Planning Area (PA1), Designated Centers, Cores or Nodes;
- B. Designated as CAFRA Centers, Cores or Nodes;
- C. Designated as Urban Enterprise Zones; and
- D. Designated as Urban Coordinating Council Empowerment Neighborhoods.

WATER CONTROL STRUCTURE – a structure within, or adjacent to, a water, which intentionally or coincidentally alters the hydraulic capacity, the flood elevation resulting from the two-, 10-, or 100-year storm, flood hazard area limit, and/or floodway limit of the water. Examples of a water control structure may include a bridge, culvert, dam, embankment, ford (if above grade), retaining wall, and weir.

WATERS OF THE STATE - the ocean and its estuaries, all springs, streams, wetlands, and bodies of surface or groundwater, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

WETLANDS or WETLAND – an area that is inundated or saturated by surface water or ground water at a frequency and duration sufficient to support, and that under normal circumstances does support, a prevalence of vegetation typically adapted for life in saturated soil conditions, commonly known as hydrophytic vegetation.

§202-3. Design and Performance Standards for Stormwater Management Measures

- A. Stormwater management measures for major development shall be designed to provide erosion control, groundwater recharge, stormwater runoff quantity control, and stormwater runoff quality treatment as follows:

- (1) The minimum standards for erosion control are those established under the Soil and Sediment Control Act, N.J.S.A. 4:24-39 et seq., and implementing rules at N.J.A.C. 2:90.
- (2) The minimum standards for groundwater recharge, stormwater quality, and stormwater runoff quantity shall be met by incorporating green infrastructure.

B. The standards in this ordinance apply only to new major development and are intended to minimize the impact of stormwater runoff on water quality and water quantity in receiving water bodies and maintain groundwater recharge. The standards do not apply to new major development to the extent that alternative design and performance standards are applicable under a regional stormwater management plan or Water Quality Management Plan adopted in accordance with Department rules.

§202-4. Stormwater Management Requirements for Major Development

- A. The development shall incorporate a maintenance plan for the stormwater management measures incorporated into the design of a major development in accordance with §202-10.
- B. Stormwater management measures shall avoid adverse impacts of concentrated flow on habitat for threatened and endangered species as documented in the Department's Landscape Project or Natural Heritage Database established under N.J.S.A. 13:1B-15.147 through 15.150, particularly *Helonias bullata* (swamp pink) and/or *Clemmys muhlenbergi* (bog turtle).
- C. The following linear development projects are exempt from the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity requirements of §202-4.P, Q and R:
- (1) The construction of an underground utility line provided that the disturbed areas are revegetated upon completion;
 - (2) The construction of an aboveground utility line provided that the existing conditions are maintained to the maximum extent practicable; and,
 - (3) The construction of a public pedestrian access, such as a sidewalk or trail with a maximum width of 14 feet, provided that the access is made of permeable material.
- D. A waiver from strict compliance from the green infrastructure, groundwater recharge, stormwater runoff quality, and stormwater runoff quantity requirements of §202-4.O, P, Q and R may be obtained for the enlargement of an existing public roadway or railroad; or the construction or enlargement of a public pedestrian access, provided that the following conditions are met:
- (1) The applicant demonstrates that there is a public need for the project that cannot be accomplished by any other means;
 - (2) The applicant demonstrates through an alternatives analysis, that through the use of stormwater management measures, the option selected complies with the requirements of §202-4.O, P, Q and R to the maximum extent practicable;
 - (3) The applicant demonstrates that, in order to meet the requirements of §202-4.O, P, Q and R, existing structures currently in use, such as homes and buildings, would need to be condemned; and,

- (4) The applicant demonstrates that it does not own or have other rights to areas, including the potential to obtain through condemnation lands not falling under 4.D.(3) above within the upstream drainage area of the receiving stream, that would provide additional opportunities to mitigate the requirements of §202-4.O, P, Q and R that were not achievable onsite.

- E. Tables 1 through 3 below summarize the ability of stormwater best management practices identified and described in the New Jersey Stormwater Best Management Practices Manual to satisfy the green infrastructure, groundwater recharge, stormwater runoff quality and stormwater runoff quantity standards specified in §202-4.O, P, Q and R. When designed in accordance with the most current version of the New Jersey Stormwater Best Management Practices Manual, the stormwater management measures found at N.J.A.C. 7:8-5.2 (f) Tables 5-1, 5-2 and 5-3 and listed below in Tables 1, 2 and 3 are presumed to be capable of providing stormwater controls for the design and performance standards as outlined in the tables below. Upon amendments of the New Jersey Stormwater Best Management Practices to reflect additions or deletions of BMPs meeting these standards, or changes in the presumed performance of BMPs designed in accordance with the New Jersey Stormwater BMP Manual, the Department shall publish in the New Jersey Registers a notice of administrative change revising the applicable table. The most current version of the BMP Manual can be found on the Department's website at:

https://njstormwater.org/bmp_manual2.htm.

- F. Where the BMP tables in the NJ Stormwater Management Rule are different due to updates or amendments with the tables in this ordinance the BMP Tables in the Stormwater Management rule at N.J.A.C. 7:8-5.2(f) shall take precedence.

Table 1 <u>Green Infrastructure BMPs for Groundwater Recharge, Stormwater Runoff Quality, and/or Stormwater Runoff Quantity</u>				
<u>Best Management Practice</u>	<u>Stormwater Runoff Quality TSS Removal Rate (percent)</u>	<u>Stormwater Runoff Quantity</u>	<u>Groundwater Recharge</u>	<u>Minimum Separation from Seasonal High Water Table (feet)</u>
<u>Cistern</u>	<u>0</u>	<u>Yes</u>	<u>No</u>	<u>--</u>
<u>Dry Well^(a)</u>	<u>0</u>	<u>No</u>	<u>Yes</u>	<u>2</u>
<u>Grass Swale</u>	<u>50 or less</u>	<u>No</u>	<u>No</u>	<u>2^(e)</u> <u>1^(f)</u>
<u>Green Roof</u>	<u>0</u>	<u>Yes</u>	<u>No</u>	<u>--</u>
<u>Manufactured Treatment Device^{(a) (g)}</u>	<u>50 or 80</u>	<u>No</u>	<u>No</u>	<u>Dependent upon the device</u>
<u>Pervious Paving System^(a)</u>	<u>80</u>	<u>Yes</u>	<u>Yes^(b)</u> <u>No^(c)</u>	<u>2^(b)</u> <u>1^(c)</u>
<u>Small-Scale Bioretention Basin^(a)</u>	<u>80 or 90</u>	<u>Yes</u>	<u>Yes^(b)</u> <u>No^(c)</u>	<u>2^(b)</u> <u>1^(c)</u>
<u>Small-Scale Infiltration Basin^(a)</u>	<u>80</u>	<u>Yes</u>	<u>Yes</u>	<u>2</u>
<u>Small-Scale Sand Filter</u>	<u>80</u>	<u>Yes</u>	<u>Yes</u>	<u>2</u>
<u>Vegetative Filter Strip</u>	<u>60-80</u>	<u>No</u>	<u>No</u>	<u>--</u>

(Notes corresponding to annotations ^(a) through ^(g) are found below Table 3)

Table 2
Green Infrastructure BMPs for Stormwater Runoff Quantity
(or for Groundwater Recharge and/or Stormwater Runoff Quality
with a Waiver or Variance from N.J.A.C. 7:8-5.3)

<u>Best Management Practice</u>	<u>Stormwater Runoff Quality TSS Removal Rate (percent)</u>	<u>Stormwater Runoff Quantity</u>	<u>Groundwater Recharge</u>	<u>Minimum Separation from Seasonal High Water Table (feet)</u>
<u>Bioretention System</u>	<u>80 or 90</u>	<u>Yes</u>	<u>Yes^(b)</u> <u>No^(c)</u>	<u>2^(b)</u> <u>1^(c)</u>
<u>Infiltration Basin</u>	<u>80</u>	<u>Yes</u>	<u>Yes</u>	<u>2</u>
<u>Sand Filter^(b)</u>	<u>80</u>	<u>Yes</u>	<u>Yes</u>	<u>2</u>
<u>Standard Constructed Wetland</u>	<u>90</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>
<u>Wet Pond^(d)</u>	<u>50-90</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>

(Notes corresponding to annotations ^(b) through ^(d) are found below Table 3)

Table 3 <u>BMPs for Groundwater Recharge, Stormwater Runoff Quality, and/or</u> <u>Stormwater Runoff Quantity</u> <u>only with a Waiver or Variance from N.J.A.C. 7:8-5.3</u>				
<u>Best Management Practice</u>	<u>Stormwater Runoff Quality TSS Removal Rate (percent)</u>	<u>Stormwater Runoff Quantity</u>	<u>Groundwater Recharge</u>	<u>Minimum Separation from Seasonal High Water Table (feet)</u>
<u>Blue Roof</u>	<u>0</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>
<u>Extended Detention Basin</u>	<u>40-60</u>	<u>Yes</u>	<u>No</u>	<u>1</u>
<u>Manufactured Treatment Device^(h)</u>	<u>50 or 80</u>	<u>No</u>	<u>No</u>	<u>Dependent upon the device</u>
<u>Sand Filter^(c)</u>	<u>80</u>	<u>Yes</u>	<u>No</u>	<u>1</u>
<u>Subsurface Gravel Wetland</u>	<u>90</u>	<u>No</u>	<u>No</u>	<u>1</u>
<u>Wet Pond</u>	<u>50-90</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>

Notes to Tables 1, 2, and 3:

- (a) subject to the applicable contributory drainage area limitation specified at §202-4.O.(2);
- (b) designed to infiltrate into the subsoil;
- (c) designed with underdrains;
- (d) designed to maintain at least a 10-foot wide area of native vegetation along at least 50 percent of the shoreline and to include a stormwater runoff retention component designed to capture stormwater runoff for beneficial reuse, such as irrigation;
- (e) designed with a slope of less than two percent;
- (f) designed with a slope of equal to or greater than two percent;
- (g) manufactured treatment devices that meet the definition of green infrastructure at §202-2.;
- (h) manufactured treatment devices that do not meet the definition of green infrastructure at §202-2.

- G. An alternative stormwater management measure, alternative removal rate, and/or alternative method to calculate the removal rate may be used if the design engineer demonstrates the capability of the proposed alternative stormwater management measure and/or the validity of the alternative rate or method to the municipality. A copy of any approved alternative stormwater management measure, alternative removal rate, and/or alternative method to calculate the removal rate shall be provided to the Department in accordance with §202-6.B. Alternative stormwater management measures may be used to satisfy the requirements at §202-4.O only if the measures meet the definition of green infrastructure at §202-2. Alternative stormwater management measures that function in a similar manner to a BMP listed at Section O.(2) are subject to the contributory drainage area limitation specified at Section O.(2) for that similarly functioning BMP. Alternative stormwater management measures approved in accordance with this subsection that do not function in a similar manner to any BMP listed at Section O.(2) shall have a contributory drainage area less than or equal to 2.5 acres, except for alternative stormwater management measures that function similarly to cisterns, grass swales, green roofs, standard constructed wetlands, vegetative filter strips, and wet ponds, which are not subject to a contributory drainage area limitation. Alternative measures that function similarly to standard constructed wetlands or wet ponds shall not be used for compliance with the stormwater runoff quality standard unless a variance in accordance with N.J.A.C. 7:8-4.6 or a waiver from strict compliance in accordance with §202-4.D is granted from §202-4.O.
- H. Whenever the stormwater management design includes one or more BMPs that will infiltrate stormwater into subsoil, the design engineer shall assess the hydraulic impact on the groundwater table and design the site, so as to avoid adverse hydraulic impacts. Potential adverse hydraulic impacts include, but are not limited to, exacerbating a naturally or seasonally high water table, so as to cause surficial ponding, flooding of basements, or interference with the proper operation of subsurface sewage disposal systems or other subsurface structures within the zone of influence of the groundwater mound, or interference with the proper functioning of the stormwater management measure itself.
- I. Design standards for stormwater management measures are as follows:
- (1) Stormwater management measures shall be designed to take into account the existing site conditions, including, but not limited to, environmentally critical areas; wetlands; flood-prone areas; slopes; depth to seasonal high water table; soil type, permeability, and texture; drainage area and drainage patterns; and the presence of solution-prone carbonate rocks (limestone);
 - (2) Stormwater management measures shall be designed to minimize maintenance, facilitate maintenance and repairs, and ensure proper functioning. Trash racks shall be installed at the intake to the outlet structure, as appropriate, and shall have parallel bars with one-inch spacing between the bars to the elevation of the water quality design storm. For elevations higher than the water quality design storm, the parallel bars at the outlet structure shall be spaced no greater than one-third the width of the diameter of the orifice or one-third the width of the weir, with a minimum spacing between bars of one inch and a maximum spacing between bars of six inches. In addition, the design of trash racks must comply with the requirements of §202-8.C;

- (3) Stormwater management measures shall be designed, constructed, and installed to be strong, durable, and corrosion resistant. Measures that are consistent with the relevant portions of the Residential Site Improvement Standards at N.J.A.C. 5:21-7.3, 7.4, and 7.5 shall be deemed to meet this requirement;
 - (4) Stormwater management BMPs shall be designed to meet the minimum safety standards for stormwater management BMPs at §202-8; and
 - (5) The size of the orifice at the intake to the outlet from the stormwater management BMP shall be a minimum of two and one-half inches in diameter.
- J. Manufactured treatment devices may be used to meet the requirements of this subchapter, provided the pollutant removal rates are verified by the New Jersey Corporation for Advanced Technology and certified by the Department. Manufactured treatment devices that do not meet the definition of green infrastructure at §202-2 may be used only under the circumstances described at §202-4.O.(4).
- K. Any application for a new agricultural development that meets the definition of major development at §202-2 shall be submitted to the Soil Conservation District for review and approval in accordance with the requirements at §202-4.O, P, Q and R and any applicable Soil Conservation District guidelines for stormwater runoff quantity and erosion control. For purposes of this subsection, "agricultural development" means land uses normally associated with the production of food, fiber, and livestock for sale. Such uses do not include the development of land for the processing or sale of food and the manufacture of agriculturally related products.
- L. If there is more than one drainage area, the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at §202-4.P, Q and R shall be met in each drainage area, unless the runoff from the drainage areas converge onsite and no adverse environmental impact would occur as a result of compliance with any one or more of the individual standards being determined utilizing a weighted average of the results achieved for that individual standard across the affected drainage areas.
- M. Any stormwater management measure authorized under the municipal stormwater management plan or ordinance shall be reflected in a deed notice recorded in the Morris County Clerk's Office. A form of deed notice shall be submitted to the municipality for approval prior to filing. The deed notice shall contain a description of the stormwater management measure(s) used to meet the green infrastructure, groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at §202-4.O, P, Q and R and shall identify the location of the stormwater management measure(s) in NAD 1983 State Plane New Jersey FIPS 2900 US Feet or Latitude and Longitude in decimal degrees. The deed notice shall also reference the maintenance plan required to be recorded upon the deed pursuant to §202-10.B.(5). Prior to the commencement of construction, proof that the above required deed notice has been filed shall be submitted to the municipality. Proof that the required information has been recorded on the deed shall be in the form of either a copy of the complete recorded document or a receipt from the clerk or other proof of recordation provided by the recording office. However, if the initial proof provided to the municipality is not a copy of the complete recorded document, a copy of the complete recorded document shall be provided to the municipality within 180 calendar days of the authorization granted by the municipality.

N. A stormwater management measure approved under the municipal stormwater management plan or ordinance may be altered or replaced with the approval of the municipality, if the municipality determines that the proposed alteration or replacement meets the design and performance standards pursuant to §202-4 of this ordinance and provides the same level of stormwater management as the previously approved stormwater management measure that is being altered or replaced. If an alteration or replacement is approved, a revised deed notice shall be submitted to the municipality for approval and subsequently recorded with the Morris County Clerk's Office and shall contain a description and location of the stormwater management measure, as well as reference to the maintenance plan, in accordance with M above. Prior to the commencement of construction, proof that the above required deed notice has been filed shall be submitted to the municipality in accordance with M above.

O. Green Infrastructure Standards

- (1) This subsection specifies the types of green infrastructure BMPs that may be used to satisfy the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards.
- (2) To satisfy the groundwater recharge and stormwater runoff quality standards at §202-4.P and Q, the design engineer shall utilize green infrastructure BMPs identified in Table 1 at §202-4.F. and/or an alternative stormwater management measure approved in accordance with §202-4 .G. The following green infrastructure BMPs are subject to the following maximum contributory drainage area limitations:

<u>Best Management Practice</u>	<u>Maximum Contributory Drainage Area</u>
<u>Dry Well</u>	<u>1 acre</u>
<u>Manufactured Treatment Device</u>	<u>2.5 acres</u>
<u>Pervious Pavement Systems</u>	<u>Area of additional inflow cannot exceed three times the area occupied by the BMP</u>
<u>Small-scale Bioretention Systems</u>	<u>2.5 acres</u>
<u>Small-scale Infiltration Basin</u>	<u>2.5 acres</u>
<u>Small-scale Sand Filter</u>	<u>2.5 acres</u>

- (3) To satisfy the stormwater runoff quantity standards at §202-4.R, the design engineer shall utilize BMPs from Table 1 or from Table 2 and/or an alternative stormwater management measure approved in accordance with §202-4.G.
- (4) If a variance in accordance with N.J.A.C. 7:8-4.6 or a waiver from strict compliance in accordance with §202-4.D is granted from the requirements of this subsection, then BMPs from Table 1, 2, or 3, and/or an alternative stormwater management measure approved in accordance with §202-4.G may be used to meet the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at §202-4.P, Q and R.

- (5) For separate or combined storm sewer improvement projects, such as sewer separation, undertaken by a government agency or public utility (for example, a sewerage company), the requirements of this subsection shall only apply to areas owned in fee simple by the government agency or utility, and areas within a right-of-way or easement held or controlled by the government agency or utility; the entity shall not be required to obtain additional property or property rights to fully satisfy the requirements of this subsection. Regardless of the amount of area of a separate or combined storm sewer improvement project subject to the green infrastructure requirements of this subsection, each project shall fully comply with the applicable groundwater recharge, stormwater runoff quality control, and stormwater runoff quantity standards at §202-4.P, Q and R, unless the project is granted a waiver from strict compliance in accordance with §202-4.D.

P. Groundwater Recharge Standards

- (1) This subsection contains the minimum design and performance standards for groundwater recharge as follows:
- (2) The design engineer shall, using the assumptions and factors for stormwater runoff and groundwater recharge calculations at §202-5, either:
- (a) Demonstrate through hydrologic and hydraulic analysis that the site and its stormwater management measures maintain 100 percent of the average annual pre-construction groundwater recharge volume for the site; or
 - (b) Demonstrate through hydrologic and hydraulic analysis that the increase of stormwater runoff volume from pre-construction to post-construction for the 2-year storm is infiltrated.
- (3) This groundwater recharge requirement does not apply to projects within the "urban redevelopment area," or to projects subject to (4) below.
- (4) The following types of stormwater shall not be recharged:
- (a) Stormwater from areas of high pollutant loading. High pollutant loading areas are areas in industrial and commercial developments where solvents and/or petroleum products are loaded/unloaded, stored, or applied, areas where pesticides are loaded/unloaded or stored; areas where hazardous materials are expected to be present in greater than "reportable quantities" as defined by the United States Environmental Protection Agency (EPA) at 40 CFR 302.4; areas where recharge would be inconsistent with Department approved remedial action work plan or landfill closure plan and areas with high risks for spills of toxic materials, such as gas stations and vehicle maintenance facilities; and
 - (b) Industrial stormwater exposed to "source material." "Source material" means any material(s) or machinery, located at an industrial facility, that is directly or indirectly related to process, manufacturing or other industrial activities, which could be a source of pollutants in any industrial stormwater discharge to groundwater. Source materials include, but are not limited to, raw materials; intermediate products; final products; waste materials; by-products; industrial machinery and fuels, and lubricants, solvents, and detergents that are related to process, manufacturing, or other industrial activities that are exposed to stormwater.

Q. Stormwater Runoff Quality Standards

- (1) This subsection contains the minimum design and performance standards to control stormwater runoff quality impacts of major development. Stormwater runoff quality standards are applicable when the major development results in an increase of one-quarter acre or more of regulated motor vehicle surface.
- (2) Stormwater management measures shall be designed to reduce the post-construction load of total suspended solids (TSS) in stormwater runoff generated from the water quality design storm as follows:
 - (c) Eighty percent TSS removal of the anticipated load, expressed as an annual average shall be achieved for the stormwater runoff from the net increase of motor vehicle surface.
 - (d) If the surface is considered regulated motor vehicle surface because the water quality treatment for an area of motor vehicle surface that is currently receiving water quality treatment either by vegetation or soil, by an existing stormwater management measure, or by treatment at a wastewater treatment plant is to be modified or removed, the project shall maintain or increase the existing TSS removal of the anticipated load expressed as an annual average.
- (3) The requirement to reduce TSS does not apply to any stormwater runoff in a discharge regulated under a numeric effluent limitation for TSS imposed under the New Jersey Pollutant Discharge Elimination System (NJPDES) rules, N.J.A.C. 7:14A, or in a discharge specifically exempt under a NJPDES permit from this requirement. Every major development, including any that discharge into a combined sewer system, shall comply with (2) above, unless the major development is itself subject to a NJPDES permit with a numeric effluent limitation for TSS or the NJPDES permit to which the major development is subject exempts the development from a numeric effluent limitation for TSS.
- (4) The water quality design storm is 1.25 inches of rainfall in two hours. Water quality calculations shall take into account the distribution of rain from the water quality design storm, as reflected in Table 4, below. The calculation of the volume of runoff may take into account the implementation of stormwater management measures.

**Table 4 - Water Quality Design Storm
Distribution**

Time (Minutes)	Cumulative Rainfall (Inches)	Time (Minutes)	Cumulative Rainfall (Inches)	Time (Minutes)	Cumulative Rainfall (Inches)
1	0.00166	41	0.1728	81	1.0906
2	0.00332	42	0.1796	82	1.0972
3	0.00498	43	0.1864	83	1.1038
4	0.00664	44	0.1932	84	1.1104
5	0.00830	45	0.2000	85	1.1170
6	0.00996	46	0.2117	86	1.1236
7	0.01162	47	0.2233	87	1.1302
8	0.01328	48	0.2350	88	1.1368
9	0.01494	49	0.2466	89	1.1434
10	0.01660	50	0.2583	90	1.1500
11	0.01828	51	0.2783	91	1.1550
12	0.01996	52	0.2983	92	1.1600
13	0.02164	53	0.3183	93	1.1650
14	0.02332	54	0.3383	94	1.1700
15	0.02500	55	0.3583	95	1.1750
16	0.03000	56	0.4116	96	1.1800
17	0.03500	57	0.4650	97	1.1850
18	0.04000	58	0.5183	98	1.1900
19	0.04500	59	0.5717	99	1.1950
20	0.05000	60	0.6250	100	1.2000
21	0.05500	61	0.6783	101	1.2050
22	0.06000	62	0.7317	102	1.2100
23	0.06500	63	0.7850	103	1.2150
24	0.07000	64	0.8384	104	1.2200
25	0.07500	65	0.8917	105	1.2250
26	0.08000	66	0.9117	106	1.2267
27	0.08500	67	0.9317	107	1.2284
28	0.09000	68	0.9517	108	1.2300
29	0.09500	69	0.9717	109	1.2317
30	0.10000	70	0.9917	110	1.2334
31	0.10660	71	1.0034	111	1.2351
32	0.11320	72	1.0150	112	1.2367
33	0.11980	73	1.0267	113	1.2384
34	0.12640	74	1.0383	114	1.2400
35	0.13300	75	1.0500	115	1.2417
36	0.13960	76	1.0568	116	1.2434
37	0.14620	77	1.0636	117	1.2450
38	0.15280	78	1.0704	118	1.2467
39	0.15940	79	1.0772	119	1.2483
40	0.16600	80	1.0840	120	1.2500

- (5) If more than one BMP in series is necessary to achieve the required 80 percent TSS reduction for a site, the applicant shall utilize the following formula to calculate TSS reduction:

$$R = A + B - (A \times B) / 100,$$

Where

R = total TSS Percent Load Removal from application of both BMPs, and

A = the TSS Percent Removal Rate applicable to the first BMP

B = the TSS Percent Removal Rate applicable to the second BMP.

- (6) Stormwater management measures shall also be designed to reduce, to the maximum extent feasible, the post-construction nutrient load of the anticipated load from the developed site in stormwater runoff generated from the water quality design storm. In achieving reduction of nutrients to the maximum extent feasible, the design of the site shall include green infrastructure BMPs that optimize nutrient removal while still achieving the performance standards in §202-4.P, Q and R.
- (7) In accordance with the definition of FW1 at N.J.A.C. 7:9B-1.4, stormwater management measures shall be designed to prevent any increase in stormwater runoff to waters classified as FW1.
- (8) The Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-4.1(c)1 establish 300-foot riparian zones along Category One waters, as designated in the Surface Water Quality Standards at N.J.A.C. 7:9B, and certain upstream tributaries to Category One waters. A person shall not undertake a major development that is located within or discharges into a 300-foot riparian zone without prior authorization from the Department under N.J.A.C. 7:13.
- (9) Pursuant to the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-11.2(j)3.i, runoff from the water quality design storm that is discharged within a 300-foot riparian zone shall be treated in accordance with this subsection to reduce the post-construction load of total suspended solids by 95 percent of the anticipated load from the developed site, expressed as an annual average.
- (10) This stormwater runoff quality standards do not apply to the construction of one individual single-family dwelling, provided that it is not part of a larger development or subdivision that has received preliminary or final site plan approval prior to December 3, 2018, and that the motor vehicle surfaces are made of permeable material(s) such as gravel, dirt, and/or shells.

R. Stormwater Runoff Quantity Standards

- (1) This subsection contains the minimum design and performance standards to control stormwater runoff quantity impacts of major development.
- (2) In order to control stormwater runoff quantity impacts, the design engineer shall, using the assumptions and factors for stormwater runoff calculations at §202-5, complete one of the following:
- (a) Demonstrate through hydrologic and hydraulic analysis that for stormwater leaving the site, post-construction runoff hydrographs for the 2-, 10-, and 100-year storm events

do not exceed, at any point in time, the pre-construction runoff hydrographs for the same storm events;

(b) Demonstrate through hydrologic and hydraulic analysis that there is no increase, as compared to the pre-construction condition, in the peak runoff rates of stormwater leaving the site for the 2-, 10- and 100-year storm events and that the increased volume or change in timing of stormwater runoff will not increase flood damage at or downstream of the site. This analysis shall include the analysis of impacts of existing land uses and projected land uses assuming full development under existing zoning and land use ordinances in the drainage area;

(c) Design stormwater management measures so that the post-construction peak runoff rates for the 2-, 10- and 100-year storm events are 50, 75 and 80 percent, respectively, of the pre-construction peak runoff rates. The percentages apply only to the post-construction stormwater runoff that is attributable to the portion of the site on which the proposed development or project is to be constructed.

(3) The stormwater runoff quantity standards shall be applied at the site's boundary to each abutting lot, roadway, watercourse, or receiving storm sewer system.

§202-5 Calculation of Stormwater Runoff and Groundwater Recharge:

A. Stormwater runoff shall be calculated in accordance with the following:

(1) The design engineer shall calculate runoff using one of the following methods:

(a) The USDA Natural Resources Conservation Service (NRCS) methodology, including the NRCS Runoff Equation and Dimensionless Unit Hydrograph, as described in Chapters 7, 9, 10, 15 and 16 Part 630, Hydrology National Engineering Handbook, incorporated herein by reference as amended and supplemented. This methodology is additionally described in *Technical Release 55 - Urban Hydrology for Small Watersheds* (TR-55), dated June 1986, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the Natural Resources Conservation Service website at:

https://www.nrcs.usda.gov/Internet/FSE_DOCUMENTS/stelprdb1044171.pdf

or at United States Department of Agriculture Natural Resources Conservation Service, 220 Davison Avenue, Somerset, New Jersey 08873; or

(b) The Rational Method for peak flow and the Modified Rational Method for hydrograph computations. The rational and modified rational methods are described in "Appendix A-9 Modified Rational Method" in the Standards for Soil Erosion and Sediment Control in New Jersey, January 2014. This document is available from the State Soil Conservation Committee or any of the Soil Conservation Districts listed at N.J.A.C. 2:90-1.3(a)3. The location, address, and telephone number for each Soil Conservation District is available from the State Soil Conservation Committee, PO Box 330, Trenton, New Jersey 08625. The document is also available at:

<http://www.nj.gov/agriculture/divisions/anr/pdf/2014NJSoilErosionControlStandardsComplete.pdf>.

- (2) For the purpose of calculating runoff coefficients and groundwater recharge, there is a presumption that the pre-construction condition of a site or portion thereof is a wooded land use with good hydrologic condition. The term "runoff coefficient" applies to both the NRCS methodology above at §202-5.A.(1)(a) and the Rational and Modified Rational Methods at §202-5.A.(1)(b). A runoff coefficient or a groundwater recharge land cover for an existing condition may be used on all or a portion of the site if the design engineer verifies that the hydrologic condition has existed on the site or portion of the site for at least five years without interruption prior to the time of application. If more than one land cover has existed on the site during the five years immediately prior to the time of application, the land cover with the lowest runoff potential shall be used for the computations. In addition, there is the presumption that the site is in good hydrologic condition (if the land use type is pasture, lawn, or park), with good cover (if the land use type is woods), or with good hydrologic condition and conservation treatment (if the land use type is cultivation).
- (3) In computing pre-construction stormwater runoff, the design engineer shall account for all significant land features and structures, such as ponds, wetlands, depressions, hedgerows, or culverts, that may reduce pre-construction stormwater runoff rates and volumes.
- (4) In computing stormwater runoff from all design storms, the design engineer shall consider the relative stormwater runoff rates and/or volumes of pervious and impervious surfaces separately to accurately compute the rates and volume of stormwater runoff from the site. To calculate runoff from unconnected impervious cover, urban impervious area modifications as described in the *NRCS Technical Release 55 – Urban Hydrology for Small Watersheds* or other methods may be employed.
- (5) If the invert of the outlet structure of a stormwater management measure is below the flood hazard design flood elevation as defined at N.J.A.C. 7:13, the design engineer shall take into account the effects of tailwater in the design of structural stormwater management measures.

B. Groundwater recharge may be calculated in accordance with the following:

The New Jersey Geological Survey Report GSR-32, A Method for Evaluating Groundwater-Recharge Areas in New Jersey, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the New Jersey Stormwater Best Management Practices Manual; at the New Jersey Geological Survey website at:

<https://www.nj.gov/dep/njgs/pricelst/greport/gsr32.pdf>
or at New Jersey Geological and Water Survey, 29 Arctic Parkway, PO Box 420 Mail Code 29-01, Trenton, New Jersey 08625-0420.

§202-6 Sources for Technical Guidance:

- A. Technical guidance for stormwater management measures can be found in the documents listed below, which are available to download from the Department's website at:

http://www.nj.gov/dep/stormwater/bmp_manual2.htm.

- (1) Guidelines for stormwater management measures are contained in the New Jersey Stormwater Best Management Practices Manual, as amended and supplemented.

Information is provided on stormwater management measures such as, but not limited to, those listed in Tables 1, 2, and 3.

(2) Additional maintenance guidance is available on the Department's website at:

https://www.njstormwater.org/maintenance_guidance.htm

B. Submissions required for review by the Department should be mailed to:

The Division of Water Quality, New Jersey Department of Environmental Protection,
Mail Code 401-02B, PO Box 420, Trenton, New Jersey 08625-0420.

§202-7 Solids and Floatable Materials Control Standards:

A. Site design features identified under §202-4.F above, or alternative designs in accordance with §202-4.G above, to prevent discharge of trash and debris from drainage systems shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see §202-7.A.(2) below.

(1) Design engineers shall use one of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:

- (a) The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines; or
- (b) A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension. Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater system floors used to collect stormwater from the surface into a storm drain or surface water body.
- (c) For curb-opening inlets, including curb-opening inlets in combination inlets, the clear space in that curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.

(2) The standard in A.(1) above does not apply:

- (a) Where each individual clear space in the curb opening in existing curb-opening inlet does not have an area of more than nine (9.0) square inches;
- (b) Where the municipality agrees that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets;

- (c) Where flows from the water quality design storm as specified in N.J.A.C. 7:8 are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:

- [1] A rectangular space four and five-eighths (4.625) inches long and one and one-half (1.5) inches wide (this option does not apply for outfall netting facilities); or
- [2] A bar screen having a bar spacing of 0.5 inches.

Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and 7.4(b)1).

- (d) Where flows are conveyed through a trash rack that has parallel bars with one-inch (1 inch) spacing between the bars, to the elevation of the Water Quality Design Storm as specified in N.J.A.C. 7:8; or
- (e) Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

§202-8 Safety Standards for Stormwater Management Basins:

- A. This section sets forth requirements to protect public safety through the proper design and operation of stormwater management BMPs. This section applies to any new stormwater management BMP.
- B. The provisions of this section are not intended to preempt more stringent municipal or county safety requirements for new or existing stormwater management BMPs. Municipal and county stormwater management plans and ordinances may, pursuant to their authority, require existing stormwater management BMPs to be retrofitted to meet one or more of the safety standards in §202-8.C.(1), 8.C.(2), and 8.C.(3) for trash racks, overflow grates, and escape provisions at outlet structures.
- C. Requirements for Trash Racks, Overflow Grates and Escape Provisions

- (1) A trash rack is a device designed to catch trash and debris and prevent the clogging of outlet structures. Trash racks shall be installed at the intake to the outlet from the Stormwater management BMP to ensure proper functioning of the BMP outlets in accordance with the following:
 - (a) The trash rack shall have parallel bars, with no greater than six-inch spacing between the bars;
 - (b) The trash rack shall be designed so as not to adversely affect the hydraulic performance of the outlet pipe or structure;
 - (c) The average velocity of flow through a clean trash rack is not to exceed 2.5 feet per second under the full range of stage and discharge. Velocity is to be computed on the basis of the net area of opening through the rack; and

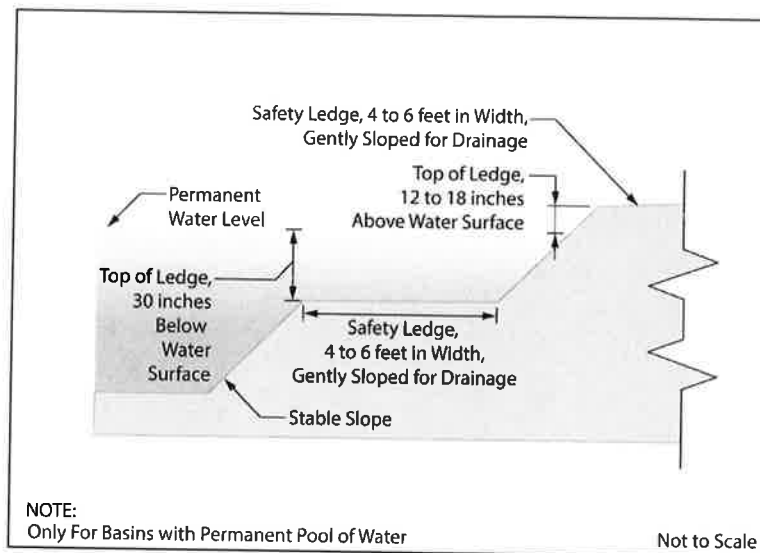
- (d) The trash rack shall be constructed of rigid, durable, and corrosion resistant material and designed to withstand a perpendicular live loading of 300 pounds per square foot.
- (2) An overflow grate is designed to prevent obstruction of the overflow structure. If an outlet structure has an overflow grate, such grate shall meet the following requirements:
 - (a) The overflow grate shall be secured to the outlet structure but removable for emergencies and maintenance.
 - (b) The overflow grate spacing shall be no less than two inches across the smallest dimension
 - (c) The overflow grate shall be constructed and installed to be rigid, durable, and corrosion resistant, and shall be designed to withstand a perpendicular live loading of 300 pounds per square foot.
- (3) Stormwater management BMPs shall include escape provisions as follows:
 - (a) If a stormwater management BMP has an outlet structure, escape provisions shall be incorporated in or on the structure. Escape provisions include the installation of permanent ladders, steps, rungs, or other features that provide easily accessible means of egress from stormwater management BMPs. With the prior approval of the municipality pursuant to §202-8.C, a free-standing outlet structure may be exempted from this requirement;
 - (b) Safety ledges shall be constructed on the slopes of all new stormwater management BMPs having a permanent pool of water deeper than two and one-half feet. Safety ledges shall be comprised of two steps. Each step shall be four to six feet in width. One step shall be located approximately two and one-half feet below the permanent water surface, and the second step shall be located one to one and one-half feet above the permanent water surface. See §202-8.E for an illustration of safety ledges in a stormwater management BMP; and
 - (c) In new stormwater management BMPs, the maximum interior slope for an earthen dam, embankment, or berm shall not be steeper than three horizontal to one vertical.

D. Variance or Exemption from Safety Standard

A variance or exemption from the safety standards for stormwater management BMPs may be granted only upon a written finding by the municipality that the variance or exemption will not constitute a threat to public safety.

E. Safety Ledge Illustration

Elevation View –Basin Safety Ledge Configuration



§202-9 Requirements for a Site Development Stormwater Plan:

A. Submission of Site Development Stormwater Plan

1. Whenever an applicant seeks municipal approval of a development subject to this article, the applicant shall submit all of the required data for the site development stormwater management plan (SDSMP) as specified in Subsection C of this section below as part of the submission of the applicant's application for subdivision or site plan approval. The SDSMP shall be a written report together with maps, diagrams, charts, and data consistent with the purposes, policies and requirements of these provisions which fully indicates the necessary land treatment measures and techniques, including a schedule of implementation and maintenance.
2. The applicant shall demonstrate that the project meets the standards set forth in this article.
3. The applicant shall establish a funding mechanism for maintenance of proposed stormwater control facilities.

B. Site Development Stormwater Plan Approval. The applicant's Site Development project shall be reviewed as a part of the review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the municipality's review engineer to determine if all of the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this ordinance.

C. Submission of Site Development Stormwater Plan. The following information shall be required:

- (1) **Topographic Base Map.** The reviewing engineer may require upstream tributary drainage system information as necessary. It is recommended that the topographic base map of the site be submitted which extends a minimum of 200 feet beyond the limits of the proposed development, at a scale of 1"=200' or greater, showing 2-foot contour intervals. The map as appropriate may indicate the following: existing surface water drainage, shorelines, steep slopes, soils, erodible soils, perennial or intermittent streams that drain into or upstream of the Category One waters, wetlands and flood plains along with their appropriate buffer strips, marshlands and other wetlands, pervious

or vegetative surfaces, existing man-made structures, roads, bearing and distances of property lines, and significant natural and manmade features not otherwise shown.

- (2) **Environmental Site Analysis.** A written and graphic description of the natural and man-made features of the site and its surroundings should be submitted. This description should include a discussion of soil conditions, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally sensitive features and to those that provide particular opportunities or constraints for development.
- (3) **Project Description and Site Plans.** A map (or maps) at the scale of the topographical base map indicating the location of existing and proposed buildings roads, parking areas, utilities, structural facilities for stormwater management and sediment control, and other permanent structures. The map(s) shall also clearly show areas where alterations will occur in the natural terrain and cover, including lawns and other landscaping, and seasonal high groundwater elevations. A written description of the site plan and justification for proposed changes in natural conditions shall also be provided.
- (4) **Land Use Planning and Source Control Plan.** This plan shall provide a demonstration of how the goals and standards of §202-3 through §202-5 are being met. The focus of this plan shall be to describe how the site is being developed to meet the objective of controlling groundwater recharge, stormwater quality and stormwater quantity problems at the source by land management and source controls whenever possible.
- (5) **Stormwater Management Facilities Map.** The following information, illustrated on a map of the same scale as the topographic base map, shall be included:
 - (a) Total area to be disturbed, paved or built upon, proposed surface contours, land area to be occupied by the stormwater management facilities and the type of vegetation thereon, and details of the proposed plan to control and dispose of stormwater.
 - (b) Details of all stormwater management facility designs, during and after construction, including discharge provisions, discharge capacity for each outlet at different levels of detention and emergency spillway provisions with maximum discharge capacity of each spillway.
- (6) **Calculations**
 - (a) Comprehensive hydrologic and hydraulic design calculations for the pre-development and post-development conditions for the design storms specified in §202-4 of this ordinance.
 - (b) When the proposed stormwater management control measures depend on the hydrologic properties of soils or require certain separation from the seasonal high water table, then a soils report shall be submitted. The soils report shall be based on onsite boring logs or soil pit profiles. The number and location of required soil borings or soil pits shall be determined based on what is needed to determine the suitability and distribution of soils present at the location of the control measure.
- (7) **Maintenance and Repair Plan.** The design and planning of the stormwater management facility shall meet the maintenance requirements of §202-10.

- (8) Waiver from Submission Requirements. The municipal official or board reviewing an application under this ordinance may, in consultation with the municipality's review engineer, waive submission of any of the requirements in §202-9.C.(1) through §202-9.C.(6) of this ordinance when it can be demonstrated that the information requested is impossible to obtain or it would create a hardship on the applicant to obtain and its absence will not materially affect the review process.

§202-10 Maintenance and Repair:

A. Applicability

Projects subject to review as in §202-1.C of this ordinance shall comply with the requirements of §202-10.B and §202-10 C.

B. General Maintenance

- (1) The design engineer shall prepare a maintenance plan for the stormwater management measures incorporated into the design of a major development.
- (2) The maintenance plan shall contain specific preventative maintenance tasks and schedules; cost estimates, including estimated cost of sediment, debris, or trash removal; and the name, address, and telephone number of the person or persons responsible for preventative and corrective maintenance (including replacement). The plan shall contain information on BMP location, design, ownership, maintenance tasks and frequencies, and other details as specified in Chapter 8 of the NJ BMP Manual, as well as the tasks specific to the type of BMP, as described in the applicable chapter containing design specifics.
- (3) If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation.
- (4) Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.
- (5) If the party responsible for maintenance identified under §202-10.B.(3) above is not a public agency, the maintenance plan and any future revisions based on §202-10.B.(7) below shall be recorded upon the deed of record for each property on which the maintenance described in the maintenance plan must be undertaken.
- (6) Preventative and corrective maintenance shall be performed to maintain the functional parameters (storage volume, infiltration rates, inflow/outflow capacity, etc.) of the stormwater management measure, including, but not limited to, repairs or replacement to the structure; removal of sediment, debris, or trash; restoration of eroded areas; snow

and ice removal; fence repair or replacement; restoration of vegetation; and repair or replacement of non-vegetated linings.

- (7) The party responsible for maintenance identified under §202-10.B.(3) above shall perform all of the following requirements:
- (a) maintain a detailed log of all preventative and corrective maintenance for the structural stormwater management measures incorporated into the design of the development, including a record of all inspections and copies of all maintenance-related work orders;
 - (b) evaluate the effectiveness of the maintenance plan at least once per year and adjust the plan and the deed as needed; and
 - (c) retain and make available, upon request by any public entity with administrative, health, environmental, or safety authority over the site, the maintenance plan and the documentation required by §202-10.B.(6) and §202-10.B.(7) above.
 - (d) Beginning on January 31, 2019, persons responsible for maintenance under Subsection B.(2) above shall make annual submissions to the municipality, by January 31, containing excerpts of the detailed log of all preventative and corrective maintenance that was performed for the calendar year that just ended for all structural stormwater measures incorporated into the design of the development, including a record of all inspections and copies of all maintenance related work orders.
 - (e) The requirements of §202-10.B.(3) and §202-10.B.(4) do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department.
 - (f) In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality or County may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.
 - (g) Nothing in this subsection shall preclude the municipality in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53.

§202-11 Penalties:

Any person who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this chapter shall be subject to one or more of the following penalties: Imprisonment for a term not exceeding 90 days; a fine not exceeding \$2,000; and a period of community service not to exceed 90 days.

Section 2. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Mitchell Stern, Acting Borough Clerk

Introduced: February 8, 2021

Adopted:

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

The following are supporting documents regarding Ordinance 2-21

Cara Fox

From: Bill Ryden <wryden@anderson-denzler.com>
Sent: Thursday, February 4, 2021 11:53 AM
To: Thomas; Cara Fox; Mitchell Stern; 'Robert Oostdyk'
Cc: Lauren Barnett
Subject: RE: Storm Water Ordinance

Mayor Menard,

I have reviewed the language regarding minor developments which is being proposed for inclusion in the Stormwater ordinance. Please be advised that I find it to be satisfactory and a reasonable approach for handling stormwater for the small development projects in the Borough.

Bill

-----Original Message-----

From: Thomas [mailto:TMenard@mtnlakes.org]
Sent: Thursday, February 04, 2021 8:09 AM
To: Cara Fox; Mitchell Stern; Robert Oostdyk; Bill Ryden
Cc: Lauren Barnett
Subject: Storm Water Ordinance

Hello Cara,

Would you please include this in our packet as the recommendation of the Environmental Committee to be included in the adoption of the new Storm Water ordinance.

Bob and Bill, Would you please review below and provide your thoughts?

Thanks, Tom Menard

Dear Mitchell, Doug, Bill and Bob,

There are a number of towns that have that included the following, specifically "Minor Development," into their current Stormwater Management Ordinance. Would adding the following into the proposed NJDEP Model Ordinance that is being presented at the 2/8/21 Borough Council meeting be amenable

Stormwater Management

Definitions. All terms in this section shall be as defined in the NJDEP Stormwater Rule (N.J.A.C. 7:8 et seq.). The following additional terms are defined for this section only:

EXEMPT DEVELOPMENT

Any development that creates less than 1,000 square feet of new impervious area and disturbs less than 2,500 square feet of land. Further, an exempt development shall not meet the definition of "minor development."

MINOR DEVELOPMENT

Any development that results in the creation of 1,000 square feet or more of new impervious area or one that disturbs more than 2,500 square feet of land area. Further, a minor development shall not meet the definition of "major development" in N.J.A.C. 7:8.

B.

Design standards.

(1)

Exempt developments. Any project meeting the definition of "exempt development" shall be exempt from the provisions of this section.

(2)

Minor developments. Minor developments shall be designed to include the following stormwater management measures:

(a)

Water quality. Soil erosion and sediment control measures shall be installed in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey.

(b)

Rate/Volume control. Seepage pits or other infiltration measures shall be provided with a capacity of three inches of runoff for each square foot of new impervious area. Stone used in the infiltration devices shall be 2 1/2 inch clean stone, and a design void ratio of 33% shall be used. The infiltration measures shall be designed with an overflow to the surface which shall be stabilized and directed to an existing stormwater conveyance system or in a manner to keep the overflow on the developed property to the greatest extent feasible. If the new impervious surface is not roof area, an equivalent area of existing roof may be directed to the infiltration system. This shall be permitted where the existing roof is not already directed to infiltration devices.

(3)

Major developments. The stormwater management system for all major developments shall be designed in accordance with the Residential Site Improvement Standards (RSIS, N.J.A.C. 5:21) and the NJDEP Stormwater Rule (N.J.A.C. 7:8). These standards shall apply to all residential and nonresidential projects.

C.

Waivers and exceptions.

(1)

Standards for relief. Waivers from strict compliance with the design standards shall only be granted upon showing that meeting the standards would result in an exceptional hardship for the applicant or that the benefits to the public good of the deviation from the standards would outweigh any detriments of the deviation. A

hardship will not be considered to exist if reasonable reductions in the scope of the project would eliminate the noncompliance.

(2)

Mitigation. If the review agency for the project determines that a waiver is appropriate, the applicant must execute a mitigation plan. The scope of the mitigation plan shall be commensurate with the size of the project and the magnitude of relief required. The mitigation project may be selected from the list of projects in the Municipal Stormwater Management Plan or another project identified by the applicant. All mitigation projects are subject to the approval of the municipal engineer. A monetary contribution to the Borough may be made in lieu of the work identified in the mitigation plan, subject to the approval of the review agency.

(3)

Review agency. All applications subject to the review of the Planning Board or Board of Adjustment shall be reviewed by those Boards concurrently with subdivision or site plan review. Applications not subject to Planning Board or Board of Adjustment review shall be reviewed and approved by the municipal engineer.

(4)

Appeals. The appeal of the determination of the municipal engineer shall be made in accordance with N.J.S.A. 40:55D-70a.

D.

Application and review fees.

(1)

There shall be no additional fees for stormwater management review for applications to the Planning Board or Board of Adjustment.

(2)

Applications to the municipal engineer shall be accompanied by a review fee as set forth in Chapter **102**. If a project is approved, an inspection escrow deposit shall be made in an amount to be determined by the municipal engineer.

The goal of a municipal stormwater ordinance is to protect and improve water quality while mitigating flooding. Even though this isn't required, the majority of development in Mountain Lakes is minor, so this is a great opportunity for Mountain Lakes to better protect its stormwater.

Regards,

Mimi

Cara Fox

From: Mitchell Stern
Sent: Thursday, February 4, 2021 3:23 PM
To: Cara Fox
Subject: FW: Enhanced Model Stormwater Ordinance review question for BC presentation

From: Thomas Menard <thomasdmenard@gmail.com>
Date: Thursday, February 4, 2021 at 11:53 AM
To: Brian Marshall <brian@makegardenmagic.com>
Cc: "John T. Kaplan" <john1960@optonline.net>, Mitchell Stern <mstern@mtnlakes.org>
Subject: Re: Enhanced Model Stormwater Ordinance review question for BC presentation

Hello Brian,
Your comments, knowledge, and experience are very much appreciated! I'm going to pass your email along to council.
Tom

On Feb 4, 2021, at 11:29 AM, Brian Marshall <brian@makegardenmagic.com> wrote:

Tom,

Mountain Lakes has two separate stormwater ordinances, both of which need updating:

- Chapter 202 covers major developments, is mandated by the borough's municipal stormwater permit and is required by NJ to be updated soon.
- Chapter 102 (attached) covers all sizes of projects and development, but has not been updated since 1990. Former Borough Manager, Bob Tovo, told me the borough was planning on updating this ordinance in the fall of 2013, but it hasn't happened. This is the ordinance used by Bill Ryden to define stormwater management requirements associated with construction projects. With all the advances in stormwater management, this ordinance is now outdated, in conflict with current NJ policies, and even inconsistent with some other ML ordinances. In its current form, this ordinance is probably indefensible, because it 1) does not incorporate nonstructural stormwater management principles, 2) imposes extreme stormwater volumes that are not supported by precipitation data, and 3) requires more substantive facilities than those required by major development.

Incorporating both chapters into one using an "Enhanced Stormwater Ordinance" is appealing in concept, but I worry it's not practical. The format and content of Chapter 202 is very complicated and technical, many parts of which are not relevant to homeowners or residential contractors. Also, some of the details in the Watershed Institute's enhanced model are probably not appropriate for Mountain Lakes, which means their suggested wording cannot be adopted without some work and discussion.

My suggestion is for Council to pass the updated Chapter 202 for major development to meet the NJ mandated deadline. Then address "minor development projects" by updating Chapter 102 to incorporate green infrastructure, nonstructural measures, applicable concepts from the Watershed Institute, while correcting the design volumes and removing inconsistencies.

Pease let me know if you have questions or need more details.

Best,
Brian

From: Thomas Menard [<mailto:thomasdmenard@gmail.com>]
Sent: Sunday, January 31, 2021 1:12 PM
To: Brian Marshall
Subject: Fwd: Enhanced Model Stormwater Ordinance review question for BC presentation

Hello Brian,
See below. I'd love to hear your thoughts on this. Has it changed much from the pervious version?

Begin forwarded message:

From: Mimi Kaplan <mimickaplan@gmail.com>
Subject: Enhanced Model Stormwater Ordinance review question for BC presentation
Date: January 29, 2021 at 10:58:30 AM EST
To: Thomas <TMenard@mtnlakes.org>

Hi Tom,
Mitchell shared with the members of the Stormwater Management Committee the DEP Model Ordinance to review for approval for presentation at the 2/8/21 Borough Council meeting. The attached Watershed Institute Enhanced Model Stormwater Ordinance adds the definition of "Minor development" which is more applicable to most development in Mountain Lakes. Although Including "Minor development" isn't required, it provides an excellent opportunity for greater protection of stormwater quality in ML. As you know, ML doesn't recharge our water source at the same rate as it demands it, so anything that can be done to increase recharge (green infrastructure requirements for both major and minor developments) only benefits our municipality.

Would you be available to discuss this anytime between today and Tuesday?

Best,
Mimi

<https://thewatershed.org/wp-content/uploads/2020/07/TWI-Enhanced-Ordinance-highlights-final.pdf>

Sent from my iPad
<ML Surface Water Management Ord. 102-26.pdf>

BOROUGH OF MOUNTAIN LAKES

ORDINANCE 3-21

ORDINANCE AMENDING CHAPTER 88 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND PROVIDING A REQUIREMENT FOR CONSTRUCTION RECORD CLEARANCE

BE IT ORDAINED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

Section 1. Chapter 88 of the Revised General Ordinances of the Borough of Mountain Lakes, "Building Construction" shall be amended by the inclusion of new Article V which shall be entitled "Construction Record Clearance" and shall read in its entirety as follows:

Article V

Construction Records Clearance

Section 88.16 Construction Record Clearance.

A. Definitions. The following words and terms are defined as follows:

Construction Records Clearance (CRC) - a certificate issued by the Borough Construction Official certifying that there are no open permits or pending violations on the subject property.

B. When required.

No building shall be occupied in whole or in part prior to the issuance of a certificate of Construction Records Clearance (CRC); A CRC shall be required prior to the sale of any residential or commercial structure and prior to the rental of any tenant space in a commercial structure within the Borough.

C. Exceptions.

The following transactions are exempt from obtaining a CRC as long as no change in physical occupancy occurs:

1. Transfer of title to correct a previously recorded deed.
2. Title eligible to be recorded as an ancient deed pursuant to N.J.S.A. 46:16-7.

3. Transfer of title between husband and wife, whether or not relating to divorce, or between former spouses if the transfer is incident to an order or judgment from any court of competent jurisdiction.
4. Transfer of title relating to new construction for which a Certificate of Occupancy is required.
5. Transfer of title by or to an executor, administrator or court order, which affects a distribution of a descendant's estate in accordance with the provisions of the descendant's will or, the interstate laws of the state.
6. Transfer of title due to refinancing, home equity loans, 2nd mortgages.
7. Transfer of title by or to a receiver, trustee in bankruptcy or liquidation, or assignee for the benefit of creditors.
8. Residential tenants.

D. Responsibility.

No owner shall permit the sale of a residential or commercial premises or rental of commercial premises covered under this section unless the requisite CRC has been issued. No purchaser or tenant shall occupy any premise covered under this section until the requisite CRC has been issued. Owners and commercial tenants shall be jointly and separately responsible for failure to obtain the requisite CRC required hereunder. The owner or his authorized agent shall submit a written application and payment of fees at least 10 business days prior to the change of ownership and/or occupancy on the form provided by the Borough.

E. Pre-occupancy records inspection.

Prior to the issuance of any such certificate for any transaction, the enforcing agency shall conduct a records inspection to ensure that there are no open Construction Permits on subject premises. Should there be open permits on subject premises, all final inspections and prior approvals shall be obtained and appropriate Uniform Construction Code Certificates shall be issued prior to issuance of the CRC.

F. Fees.

The applicant shall submit with the application fees for the CRC as follows to cover the administrative cost:

CRC: \$35.00

Any person, firm or corporation violating any provision of this section shall, upon conviction, be punishable by a fine not exceeding \$1,000, or imprisonment for a period not exceeding 90 days and/or a period of community service not exceeding 90 days.

Section 3. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced: February 8, 2021

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

ORDINANCE 1-21

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer	X		X			
Korman			X			
Lane		X	X			
Richter			X			
Sheikh			X			
Barnett			X			
Menard			X			

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 72-21

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated January 25, 2021 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 8, 2021.

Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 02/08/2021 For bills from 01/21/2021 to 02/04/2021

Check#	Vendor	Description	Payment	Check Total
18302	219 - ACCESS	PO 22935 CUST# 156NFY04790 - JAN-MARCH 2021	1,297.56	1,297.56
18303	4163 - APPRAISAL SYSTEMS, INC.	PO 22692 2020 PROFESSIONAL SERVICE FOR REASSESSME	25,200.00	25,200.00
18304	2636 - ATLANTIC COMMUNICATIONS ELECTRONICS	PO 22849 DPW - COMMUNICATION EQUIPMENT & LIGHTS	5,057.28	5,057.28
18305	3650 - CARA FOX	PO 23047 CELL PHONE REIMBURSEMENT JULY - DECEMBER	240.00	240.00
18306	545 - CERTIFIED SPEEDOMETER SVC., INC	PO 22917 POLICE: VEHICLE CALIBRATION - 2021 BLAN	123.00	123.00
18307	3799 - CIFELLI & SON GENERAL CONSTRUCTION	PO 22640 CONDOT ROAD IMPROVEMENT PROJECT - RESO#	39,182.89	39,182.89
18308	497 - CLARION OFFICE AND FURNITURE	PO 22893 ADMIN: STORAGE CABINET	325.00	325.00
18309	2971 - DIRECT ENERGY BUSINESS	PO 23019 ACCT#: 614054 - 936656 - DECEMBER 2020	1,764.42	1,764.42
18310	653 - GANNET NEW JERSEY NEWSPAPERS	PO 22600 CLERK - 2020 ADVERTISING-ACCT#31471 - BL	168.04	
		PO 22602 BOA/PLANNING: ADVERTISING - ACCT#31471	45.58	
		PO 23003 TAX COLLECTOR: 2020 TAX SALE	298.16	511.78
18311	876 - GARDEN STATE LABORATORIES, INC	PO 22519 WATER DEPARTMENT- QUARTERLY WELL TESTING	3,160.00	3,160.00
18312	3049 - GENERAL CODE, LLC	PO 22856 CLERK: SUPPLEMENT NO. 22- CUST# MO1514	2,195.00	2,195.00
18313	972 - IACP	PO 22896 POLICE: IACP MEMBERSHIP 2021 - SHAWN BEN	190.00	190.00
18314	3817 - IL TORRENTE PIZZA	PO 22997 DPW - EMERGENCY MEALS - BLANKET	65.56	65.56
18315	859 - JCPL	PO 23040 M/A #200 000 020 764: BILL DATE: JAN 11	127.89	
		PO 23062 ACCT#100 141 241 693 / BILL PRD: 11/20/2	54.49	182.38
18316	1040 - JESCO, INC.	PO 22993 DPW - VEHICLE REPAIR & MAINTENANCE	648.53	648.53
18317	2790 - MC PUBLIC SAFETY TRAINING ACADEMY	PO 23046 POLICE: 2020 RANGE USAGE	170.00	170.00
18318	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 23010 BH: DECEMBER 2020 FOR DEMO - CONTAINER	1,962.09	
		PO 23017 SOLID WASTE DISPOSAL - DECEMBER 2020	11,060.26	13,022.35
18319	1371 - MTN. LAKES BOARD OF EDUCATION	PO 23049 FEBRUARY 2021 MTN LAKES SCHOOL DISTRICT	2,112,559.00	2,112,559.00
18320	1394 - MTN. LAKES PUBLIC LIBRARY	PO 23051 FEB 2021 MTN LAKES PUBLIC LIBRARY AID	24,834.58	24,834.58
18321	881 - NCX	PO 22972 ADMIN: 2021 DNS HOSTING / ACCT# GTI - BL	21.95	21.95
18322	3367 - NEW JERSEY EZ PASS	PO 21537 POLICE: TOLLS - ACCT# 2000 1214 1640 8 -	1.00	1.00
18323	1554 - NJ PLANNING OFFICIALS, INC.	PO 23028 2021 NJPO ANNUAL DUES1	370.00	370.00
18324	1559 - NJ STATE ASSOC. OF CHIEFS OF POLICE	PO 23001 POLICE: 2021 MEMBERSHIP DUES	275.00	275.00
18325	2676 - NORTH JERSEY COPY	PO 22744 ZONING: BUSINESS CARDS	87.00	87.00
18326	3173 - OPTIMUM	PO 23031 FIRE: ACCT# 07876-603439-01-8 CABLE - 20	71.69	71.69
18327	1821 - REED SYSTEMS, LTD.	PO 22998 STREETS & ROADS - SNOW REMOVAL	832.21	832.21
18328	2397 - ROCKAWAY AUTO RESOURCES, LLC	PO 22944 POLICE - VEHICLE REPAIRS	446.93	446.93
18329	1825 - RUTGERS, STATE UNIVERSITY OF NJ	PO 22949 SOLID WASTE - EDUCATION - RECYCLING COOR	120.00	120.00
18330	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 22939 ORDER#: 7322119807	410.28	
		PO 22951 POLICE: ORDER# 7322310202	178.80	589.08
18331	3861 - SYNCB/AMAZON	PO 22805 DPW: ORDER# 111-6352154-7103407	18.21	
		PO 22829 DPW: ORDER# 113-8782560-2969847	69.46	
		PO 22842 DPW: ORDER#112-3548845-2059411, 112-1835	24.82	
		PO 22842 DPW: ORDER#112-3548845-2059411, 112-1835	381.67	
		PO 22844 REC: ORDER# 112-0330560-6818669	15.08	
		PO 22869 DPW: ORDER# 112-8899337-3327438	273.02	782.26
18332	3903 - TCF EQUIPMENT FINANCE	PO 22970 POLICE: FEB 2021 CAR LEASE / CUST# 73028	2,247.19	2,247.19
18333	3157 - TCTA MEMBERSHIP SERVICES	PO 23041 FINANCE: 2021 MEMBERSHIP DUES	100.00	100.00
18334	2037 - TJ'S SPORTWIDE TROPHY & AWARDS, INC	PO 22924 POLICE: PLAQUE	87.75	87.75
18335	2884 - TREASURER, STATE OF NJ	PO 23009 2021 - MUNICIPAL BLDG- REG. #1425-001017	182.00	182.00
18336	1062 - UNITED SITE SERVICES	PO 22776 BH:TEMPORARY FENCING /BLANKET	122.50	
		PO 23043 JAN - FEB 2021 - CUST ID# 140157	320.00	442.50
18337	2536 - UNUM LIFE INSURANCE COMPANY	PO 23004 FEB 2021 STD/LTD / LIFE INSURANCE	2,707.53	2,707.53
18338	2749 - VERIZON	PO 23002 JAN 2021 INTERNET SVC: A/C# 853-478-043-	37.34	
		PO 23002 JAN 2021 INTERNET SVC: A/C# 853-478-043-	37.33	
		PO 23002 JAN 2021 INTERNET SVC: A/C# 853-478-043-	52.32	126.99
18339	832 - W.W. GRAINGER, INC	PO 22946 STREETS & ROADS - DEPARTMENT SUPPLIES -	171.30	171.30
18340	4003 - WARSHAUER ELECTRIC SUPPLY CO.	PO 22979 BH: RENOVATION/ ELECTRIC SUPPLIES - BLAN	410.37	410.37
18341	2182 - WEST CHESTER MACHINERY & SUPPLY CO.	PO 23000 DPW - VEHICLE MAINTENANCE - PLOWS	858.88	858.88
TOTAL				2,241,660.96

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	1,800.17			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	11.59			
01-201-20-130-020	FINANCE - OTHER EXPENSES	243.08			
01-201-20-140-020	COMPUTER SERVICES	74.27			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	185.00			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	185.00			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	2,707.53			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	3,101.74			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	71.69			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	1,147.07			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	120.00			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	182.00			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	1,954.34			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	320.00			
01-201-29-390-020	AID TO PUBLIC LIBRARY	24,834.58			
01-203-20-120-020	(2020) MUNICIPAL CLERK - OTHER EXP'S		2,363.04		
01-203-20-145-020	(2020) TAX COLLECTOR - OTHER EXPENSES		298.16		
01-203-21-185-020	(2020) BD OF ADJUST - OTHER EXPENSES		87.00		
01-203-25-240-020	(2020) POLICE DEPT - OTHER EXPENSES		171.00		
01-203-26-290-020	(2020) STREETS & ROADS - OTHER EXP.		131.07		
01-203-26-305-020	(2020) SOLID WASTE - OTHER EXPENSES		10,727.62		
01-203-26-306-020	(2020) Recycling Tax		332.64		
01-203-26-310-020	(2020) BLDG & GROUNDS - MUNIC BLDG		338.27		
01-203-28-370-020	(2020) PARKS & PLAYGROUNDS OTHER EXP.		15.08		
01-203-31-435-020	(2020) ELECTRICITY - ALL DEPARTMENTS		182.38		
01-203-31-437-020	(2020) NATURAL GAS		1,764.42		
01-203-31-440-020	(2020) TELECOMMUNICATIONS		240.00		
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			2,112,559.00	
01-260-05-100	DUE TO CLEARING			0.00	2,191,347.74
01-274-55-000-002	RESERVE FOR REVAL PROPERTY			25,200.00	
TOTALS FOR	Current Fund	36,938.06	16,650.68	2,137,759.00	2,191,347.74
04-215-55-987-000	2020 CAPITAL ORDINANCE 4-20			44,538.01	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			2,494.96	
04-260-05-100	DUE TO CLEARING			0.00	47,032.97
TOTALS FOR	General Capital	0.00	0.00	47,032.97	47,032.97
05-201-55-520-520	Water Operating - Other Expenses	37.33			
05-203-55-520-520	(2020) Water Operating - Other Expenses		3,160.00		
05-260-05-100	DUE TO CLEARING			0.00	3,197.33
TOTALS FOR	Water Operating	37.33	3,160.00	0.00	3,197.33
07-201-55-520-520	Sewer Operating - Other Expenses	37.34			
07-260-05-100	DUE TO CLEARING			0.00	37.34
TOTALS FOR	Sewer Operating	37.34	0.00	0.00	37.34
18-260-05-100	Due to Clearing			0.00	45.58
18-300-70-000-208	RESERVE FOR STORM RECOVERY			45.58	
TOTALS FOR	Other Trust	0.00	0.00	45.58	45.58

Total to be paid from Fund 01 Current Fund 2,191,347.74
 Total to be paid from Fund 04 General Capital 47,032.97
 Total to be paid from Fund 05 Water Operating 3,197.33
 Total to be paid from Fund 07 Sewer Operating 37.34
 Total to be paid from Fund 18 Other Trust 45.58
 2,241,660.96



List of Bills - (1710101001002) Escrow - Developers - Checking **Developer's Escrow**

Meeting Date: 02/08/2021 For bills from 01/21/2021 to 02/04/2021

Check#	Vendor	Description	Payment	Check Total
5211	102 - ANDERSON & DENZLER ASSOC., INC	PO 23021 DECEMBER 2020 PROFESSIONAL SERVICES - ES	2,170.83	2,170.83
5212	4157 - BRIGHT VIEW ENGINEERING	PO 23027 DEC 2020 PROFESSIONAL SERVICES - ESCROW	970.00	970.00
5213	4169 - BURGIS ASSOCIATES, INC.	PO 23025 NOVEMBER 2020 PROFESSIONAL SERVICES - ES	490.00	490.00
5214	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 23024 DECEMBER 2020 PROFESSIONAL SERVICES - ES	697.50	697.50
5215	1916 - STICKEL, KOENIG, SULLIVAN & DRILL,	PO 23030 DECEMBER 2020 PROFESSIONAL SERVICES - ES	1,925.00	1,925.00
TOTAL				6,253.33

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	6,253.33
17-500-00-091-289	PARK LAKES TENNIS CLUB INC			416.38	
17-500-00-091-310	PULTE GROUP - ENCLAVE SITE INSPEC. FEE			623.44	
17-500-00-091-316	SUNRISE ~ INSPECTION FEES			48.43	
17-500-00-091-318	RINGO SUPPLY - SUN VALLEY SERVICES			2,030.60	
17-500-00-091-319	HIGHVIEW HOMES LLC			2,209.48	
17-500-00-091-320	CORVELLI SERVICES LLC			925.00	
TOTALS FOR	Developer's Escrow	0.00	0.00	6,253.33	6,253.33

Total to be paid from Fund 17 Developer's Escrow

6,253.33

6,253.33

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 73-21

“RESOLUTION AUTHORIZING THE CANCELLATION OF TAXES FOR ADDED ASSESSMENT”

WHEREAS, Jason Miner, owner of the dwelling located at 17 Fernwood Place otherwise known as Block 101, Lot 89, was given an added assessment in tax year 2020 in the amount of \$128,500 for newly constructed work. This added assessment was taxed for 12 months of calendar year 2020 in the amount of \$3,600.57; and

WHEREAS, an error occurred in the listing of the number of months the new construction was actually completed. The added assessment should have been the same value of \$128,500 but for 6 months NOT 12 months, thereby prorating the added assessment tax to \$1,800.29. The result was an over billing on the added assessment bill of \$1,800.29.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the treasurer is hereby authorized to cancel taxes and interest owed by Jason Miner in any amount on his 2020 added assessment bill above \$1,800.29.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 8, 2021.

Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

MEMO

Mitch,

Attached please find a resolution to cancel taxes on an Added Assessment bill sent to Jason Miner at 17 Fernwood Place in the amount of \$1,800.29.

There was an error in the calculation of his taxes due. I gave Mr. Miner an added assessment increase, because of construction done in 2020, of \$128,500. The construction was completed in June of 2020 and the taxes due should have been prorated for 6 months. The math should have been as follows:

$$\$128,500 \times .50(\text{half a year}) \times 0.02802(\text{tax rate}) = \$1,800.29$$

Unfortunately, the tax was calculated at 12 months completed not 6 months, thus resulting in a bill double what it should have been or an overbilling of \$1,800.29.

Basically, this was a computer input error.

Mr. Miner and I have discussed this, and I told him that this must be corrected through a formal resolution.

If there is any other information you need from me, please do not hesitate to call.

Rick Del Guercio

Assessor

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 74-21

“AUTHORIZING THE CLOSURE OF THE ISLAND BEACH BOAT RAMP TO VEHICULAR ACCESS”

WHEREAS, Chapter 173, Section 173-2, provides that the Borough Council may establish boat launching areas on Borough property and establish regulations for their use by resolution; and

WHEREAS, as a result of the rebuilding of the Island Beach facility the new swing set location will be very close to the existing boat ramp; and

WHEREAS, as the Borough Manager has recommended that the vehicular access to the boat ramp at Island Beach be prohibited due to safety concerns with the location of the swing set.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, hereby amends its boat launch policy to prohibit vehicular access to the ramp at the Island Beach facility. The ramp may be used for pedestrian boat launch only.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 8, 2021.

Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						