



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
MAY 27, 2020
HELD AS A REMOTE MEETING ON ZOOM**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 7, 2020 and posted in the municipal building.

Mayor Shepherd called the meeting to order at 6:39pm.

ROLL CALL ATTENDANCE

Roll Call	Present	Absent		Present	Absent
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Councilmember Lane entered the meeting at 7:30pm

FLAG SALUTE

Mayor Shepherd led the salute to the flag.

EXECUTIVE SESSION

R106-20 Resolution to Enter Into Executive Session – Litigation/Tax Appeals

Motion made by Councilmember Janet Horst, second by Cynthia Korman to go onto Executive Session, with all members in favor signifying by "Aye".

COMMUNITY ANNOUNCEMENTS

Mayor Shepherd announced that Borough resident Dr. Sina Zaim had passed away from complications of Covid-19, and and he acknowledged him for being a health care hero. The Council held a moment of silence to honor Dr. Zaim.

Mayor Shepherd thanked all those who assisted with the injured swan that had a fishhook stuck in its neck.

Councilmember Korman thanked the Mansion for providing food to needy residents.

Councilmember Korman announced that the Mountain Lakes Library is offering free downloadable books.

Councilmember Barnett announced that Governor Murphy has authorized in person, outdoor graduation ceremonies starting July 6th.

SPECIAL PRESENTATIONS

There were no special presentations.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

There were no reports.

PUBLIC COMMENT

Mayor Shepherd opened the meeting to the public.

George Jackson – 20 Sherwood Drive, thanked the Memorial Day Committee for their wonderful Memorial Day virtual celebration. Mr. Jackson also expressed concern with the ordinance proposed by the Historic Preservation Committee and believes more discussion needs to take place.



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BOROUGH COUNCIL DISCUSSION ITEMS

Discussion of the 2019 Annual Audit & Corrective Action Plan

Chief Financial Officer Monica Goscicki discussed the 2019 Annual and the Corrective Action Plan. The only Auditor recommendation is for an adequate segregation of duties be maintained with respect to the recording and treasury funds. Ms. Goscicki advised that this comment is common in smaller municipalities and will not change unless additional employees are hired. The Council asked questions of Ms. Goscicki and she answered them.

ATTORNEY'S REPORT

Mr. Oostdyk discussed his review of the Historic Preservation Committee's proposed ordinance establishing an historic preservation commission and amending the Historic Preservation Ordinance codified in Article VI of the Land Use Ordinance.

MANAGER'S REPORT

Beach Badges

Mr. Stern reported that the Borough is selling beach badges for the summer season. At this time, the Borough will not be selling guest passes in anticipation of increased attendance due to the Covid-19 pandemic.

Midvale and Island Beach Boat Docks

Mr. Stern reported that due to the Covid-19 pandemic, the use of the Midvale and Island Beach boat docks are for watercraft access only.

Birchwood Swim Dock

Mr. Stern reported that the use of the Birchwood swim dock is for swim purposes only.

Annual Fireworks Display

Mr. Stern reported that due to the continued ban on large events, the annual fireworks display is cancelled.

Borough Hall Renovation

Mr. Stern reported that the Borough Hall Renovation Committee anticipates attending the June 8th Borough Council meeting to provide a committee update and to request funding for the project.

ORDINANCES

Introduction of Ordinance 6-20

**AMENDING CHAPTER 111 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES
AND REVISING THE FEE SCHEDULE**

Ordinance 6-20 was removed from the agenda and not introduced.

Introduction of Ordinance 7-20

APPROPRIATING THE SUM OF \$6000 CURRENTLY LOCATED WITHIN GENERAL CAPITAL FUND BALANCE

Introduced: May 27, 2020

Council member	M	2nd	Yes	No	Abstain	Absent
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R107-20, Authorizing the Payment of Bills
- b. R108-20, Certifying Compliance with Requirements of Audit
- c. R109-20, Authorizing the Cancellation of General Capital Appropriation Balances
- d. R110-20, Appointing Special Police Officers

***APPROVAL OF MINUTES**

5/11/20 (Regular)

***APPROVAL OF REPORTS FOR FILING** (reports are included only if checked)

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Fire Department
- ☒ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☒ Code Enforcement/Property maintenance report

***Approval of the Consent Agenda**

Consent Agenda was approved prior to Introduction of Ordinance 7-20

Council member	M	2nd	Yes	No	Abstain	Absent
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

COUNCIL REPORTS

Shade Tree Commission – Councilmember Barnett reported that the commission is looking for a couple of new members. The committee reviewed the prune and removal list and they are working on getting the database into excel format. The committee is working on tree planting plans at Island Beach and Birchwood Lake, and their recommendations will be presented to the Borough Manager and Department of Public Works Committee.

Historic Preservation Committee – Councilmember Horst reported that the committee supports all changes that the Borough Attorney suggested of the committee's proposed historic preservation ordinance. The committee will be presenting a summary and background documents of the draft ordinance to the Borough Council. The committee is requesting to hold Zoom meetings. Borough Manager Stern will advise the committee on the procedure to set up a Zoom meeting.



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Woodlands Advisory Committee – Councilmember Happer reported that the committee is looking for a new member. The committee is working on organizing a tree planting and putting up trail signs.

Library Board - Councilmember Korman reported that the board is concerned about cuts in funding due to the Covid-19 pandemic and requested to be kept informed of any change in library funding by the Borough. The library has many online activities and will be offering curbside pickup of books starting on June 8th. The public can stay informed of all library events and activities by signing up on the library website to receive emails.

Affordable Housing Advisory Committee – Councilmember Korman reported that the committee is reviewing the accessory apartment program draft manual. The committee anticipates that the manual will be ready for Council review in July.

Recreation Commission – Councilmember Korman reported that the commission recommended to stop using fobs at the tennis court and have an attendant monitor the tennis court due to the Covid-19 pandemic.

Environmental Commission - Councilmember Lane reported that that the commission discussed single use plastic ban, approval of an NJAC grant and background information on past land use of Route 46.

PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Shepherd opened the meeting to the public.

Jennifer Tanner – 10 Valley Road, asked the following questions via the Zoom Question & Answer feature: How is Stanley Strama paid by the Borough for the Island Beach project? Does the Borough intend to use Stanley Strama for the Borough Hall Renovation project? When will the Municipal Building Renovation Project go out to bid? Borough Manager Stern responded to Ms. Tanner's questions and advised that: Mr. Strama is a temporary Borough employee assigned to the DPW. The Borough does intend to use Mr. Strama for the Borough Hall Renovation Project. Currently, the Borough does not know when the Municipal Building Renovation Project will go out to bid.

George Jackson – 20 Sherwood Drive, expressed his concern over the Historic Preservation Committee's proposed ordinance and gave some factors for the Council to consider. Mr. Jackson also expressed concern over Borough Hall Renovation Project and Sunset Lake Dam Project, and he requested that the Council consider delaying these projects.

NEXT STEPS AND PRIORITIES

Mayor Shepherd reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Tax Revaluation/Reassessment	Borough Attorney & Borough Manager	

ADJOURNMENT at 9:06P.M.

Motion made by Councilmember Barnett, second by Councilmember Happer to adjourn the meeting at 9:06p.m., with all members in favor signifying by "Aye".

Respectfully Submitted



Mitchell Stern, Acting Borough Clerk