

# AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES HELD AS A REMOTE MEETING ON ZOOM NOVEMBER 9, 2020

PUBLIC SESSION - BEGINS AT 7:30 PM

1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT - Mayor

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to <a href="https://example.com/The Citizen">The Citizen</a> and the <a href="https://example.com/Morris County Daily Record">Morris County Daily Record</a> and <a href="https://example.com/The Star Ledger">The Star Ledger</a> on October 15, 2020 and posted in the municipal building.

- 2) ROLL CALL ATTENDANCE Clerk
- 3) FLAG SALUTE Mayor
- 4) EXECUTIVE SESSION
- 5) COMMUNITY ANNOUNCEMENTS
- 6) SPECIAL PRESENTATIONS
- 7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES
  - a. Lakes Management Living Shoreline Pilot Project
- 8) PUBLIC COMMENT

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

# 9) BOROUGH COUNCIL DISCUSSION ITEMS

- a. Third Quarter 2020 Current Budget Report
- b. Third Quarter 2020 Water Budget Report and Third Quarter 2020 Sewer Budget Report
- c. Trust Balances
- d. Capital Account Balances
- 10) ATTORNEY'S REPORT
- 11) MANAGER'S REPORT
- 12) RESOLUTIONS
- 13) ORDINANCES TO ADOPT
  - a. 13-20, Amending Chapter 111 of the Revised General Ordinances of the Borough of Mountain Lakes and Revising the Fee Schedule

### PUBLIC COMMENT/HEARING

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

# BOROUGH OF MOUNTAIN LAKES November 9, 2020 PAGE 2

### 14) \*CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

# \*RESOLUTIONS

- a. R151-20, Authorizing the Payment of Bills
- b. R152-20, Authorizing the Refund of Overpayment of Utilities
- c. R153-20, Authorizing the Transfer of Appropriations
- d. R154-20, Authorizing the Transfer of Current Account Fund Balance to the Shade Tree Trust and Interest Earned on the Shade Tree Trust to Remain in the Trust
- e. R155-20, Authorizing the Borough of Mountain Lakes to Apply for a Local Government Emergency Fund (Coronavirus Relief Fund) Grant

# \*APPROVAL OF MINUTES

10/26/20 (Regular)

*APPROVAL OF REPORTS FOR FILING (reports are included only if checked)	
☐ Construction Department	
☐ Department of Public Works	
☐ Fire Department	
Health Department	
☐ Police Department	
☐ Recreation Department	
☐ Code Enforcement/Property maintenance report	
*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS	

### - DOTALD, COMMITTEE AND COMMITTEE AT CONTINUENTS

Derek Jackson to the Lakes Management Advisory Committee as a Member with a term expiring 12/31/2020

# 15) COUNCIL REPORTS

### **16) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

# 17) NEXT STEPS AND PRIORITIES

# 18) ADJOURNMENT



# Wildwood Lake Living Shoreline Pilot Project

Background: For the past eight to ten months Bob Schindler of SOLitude Lake Management and the Lakes Committee have been discussing the viability of implementing living shoreline project areas for the Borough of Mountain Lakes. After monthly meeting discussions, and pilot project area evaluation, it has been determined that the park at Wildwood Lake would make the most appropriate location for the pilot project due to its location on Borough property, high visibility, and shoreline erosion that is impacting this area. The project will be scheduled for Earth Day 2021, which will allow a coordination with this event, as well as establishing the project early in the season to be successful.

The project site is also a good candidate as the dock that is present offers a divider of the target shoreline area and will allow SOLitude to perform two distinct living shoreline options within the same proposed restoration location. The shoreline area adjacent to the canal will be prepared as a native plant enhancement and stabilization area, while the opposite side of the dock will incorporate a SOX installation, which is a type of fabric that will be laid across the shoreline area and filled with top soil and organic material removed from the area of the lake where it is being installed to create a stabilized shoreline edge. The canal side shoreline edge measures approximately twenty-five (25) feet wide by four (4) feet from the rock edge into the lake. The SOX shoreline restoration area measures an estimated fifteen (15) feet by five (5) feet.

The canal side enhancement area preparation will include weed and accumulated organic material removal, which is minimal, and the movement of a few small rocks that may interfere with plant establishment in the planting area. This enhancement plan will involve the wetland aquatic plant Pickerel Weed (Pontederia cordata) and Duck Potato (Sagitaria latifolia). The transitional wetland zone, which is the interface area between the lake surface and land, will be planted with Blue-flag Iris (Iris versicolor) and Cardinal Flower (Lobelia Cardinalis). Finally, the upland area within and behind the existing rock border will be planted with Canada Goldenrod (Solidago altissma), Purply Coneflower (Echinacea purpurea) and New England Asters (Symphyotrichum novae-angliae). The area may require temporary fencing to provide an enclosure to allow the plants to become established prior to any potential disturbance.

The opposite side that will incorporate the SOX installation will include removal of accumulated organic material in the installation area, removal of any rocks large enough to interfere, and some cutting of the shoreline edge to provide a suitable transition area for the material. The two large rocks next to the dock can stay and be part of the shoreline stabilization. The SOX installation will start just past the two large rocks. The SOX installation will likely require some additional topsoil, or other suitable material be brought to the area, likely about one cubic yard. Once the SOX fabric is installed, and filled with earthen material, wetland aquatic plants Pickerel Weed (Pontederia cordata) and Duck Potato (Sagitaria latifolia) will be established in the water on the front edge of the fabric. On top of the SOX a layer of sod will be placed to create a finished shoreline that will establish into mature turfgrass that can grow and provide a buffer, and the transitional wetland zone, which is the interface area between the lake surface and land, will be planted with Blue-flag Iris (Iris versicolor) and Cardinal Flower (Lobelia Cardinalis). There will be no upland plants established for this portion of the project.

Solitude Lake Management can provide maintenance of the living shoreline areas as an added feature of the annual lake management program to include weeding, and other plant maintenance. SOLitude does not

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warrant any of the plants once they are established and thriving. The annual maintenance cost should not exceed \$500.00 and can be conducted coinciding with our routine weekly monitoring program.

This pilot program is being provided to the Borough of Mountain Lakes at no cost as a 2021 Earth Day event, and an opportunity to provide visual examples of what shoreline enhancement and restoration options there are for other shoreline area that may be in need, or for residents that would have interest in pursuing their own projects. The typical cost of SOX installation is \$100 per linear foot, with a typical minimum installation of fifty (50) to one hundred (100) feet. The cost of the shoreline planting enhancement plan is variable based on the shoreline, and plants to be incorporated, but will run a lower cost than a SOX installation.

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# BOROUGH OF MOUNTAIN LAKES INTEROFFICE MEMORANDUM

TO: Mitchell Stern, Borough Manager

SUBJECT: Third Quarter 2020 Current Budget Report

**DATE:** October 22, 2020

Attached is the third quarter budget report for the current fund budget:

### Summary:

Revenues: The Borough should realize all revenues by year end except for the Municipal Court fines and costs. I am anticipating being about \$12,000 short due to court cases being postponed and not as many tickets being written due to the pandemic.

Expenditures: After reviewing all of the budget line items the line items of concern are:

- Municipal Clerk Other Expenses The codification of ordinances is not completed for the year
  and we have not received the bill for the primary election expenses. Funds might need to be
  transferred to this account if we go over budget.
- Finance Salaries and Wages Due to an error on the excel spreadsheet used for the budget, one of the new part-time employees' current portion of their salary was not calculated and was not added to the total finance salaries and wages. A transfer in the amount of \$13,000.00 will have to made into this line item.
- Annual Audit Due to a State mandate in reporting the audit on the FAST system additional auditing costs were incurred. A transfer of approximately \$300.00 will be needed.
- Planning Board Other Expenses The legal bills are of some concern in this account. We will closely monitor this account to see if a transfer of funds is needed.
- Board of Adjustment Other Expenses Nothing was budgeted for education and training for the new zoning officer. He needed to take some classes; therefore \$1,800.00 will have to be transferred to this line item.
- Dog regulation Funds All of the budgeted funds in this account get transferred to the dog trust
  account and then the individual bills are paid out of the trust account. In order to pay for the 4<sup>th</sup>
  quarter bills we will need to transfer an additional \$500.00 to this account.
- Recreation Salaries and Wages The beaches remained open this year with lifeguards on duty through Labor Day. There were no funds budgeted for these salaries. We will have to transfer \$4,400.00 to cover the additional salaries.

Revenues: The majority of our revenue accounts as of 9/30/20 are either at or above 75% collected of the budgeted amount.

- Other Licenses These fees are for raffle, food handlers, and solicitors' permits, they can vary from year to year.
- Other Fees & Permits The realized revenue as of 9/30/20 is over the budgeted amount, the other fees and permits consist of: soil erosion permits, tree removal permits, Planning Board

- fees, and Zoning Board of Adjustment fees. These fees are based on applications submitted and can vary from year to year.
- Court Revenue The revenue is down due to the pandemic, we will have a shortage of approximately \$12,000.00 at year end.
- Board of Education Field Lease and Board of Education portion of Solid Waste fees We have received the first and second quarters and will receive the third and fourth quarters in November.
- The tax collection percentage was 99.06% in the first quarter, 98.53% in the second quarter, and 98.16% in the third quarter. The tax sale is set for 12/9/20 and as of 10/22/20 6 tax accounts and 25 utility accounts are on the list.

### Expenditures:

- All Salary & Wage accounts All salary and wage accounts have the first pay in October charged to them since the funds were transferred on 9/28/20.
- General Administration Other Expenses As of 9/30/20 the budget expenditures are under budget. The seminar/conference line item is underspent as well as the Affordable Housing Administration services. The postage line item is over right now and we will probably need more funds before the end of the year. This is due to additional mailings and the lease payment and supplies for the new postage machine.
- Mayor & Council Other Expenses The majority of the funds budgeted for seminars is still remaining.
- Municipal Clerk Other Expenses Only some of the funds budgeted for the agenda management program were spent and the codification of ordinances and election expenses have not been completely paid for yet.
- Finance Salary & Wages An error was made on the salary spreadsheet that was used for the budget numbers. A new employee was added and the formula to calculate the current fund portion of her salary was omitted in error. A transfer will have to be made into this account for \$13,000.00.
- Annual Audit The State mandated that the audit and corresponding reports be submitted on the FAST system. This incurred more auditing costs so funds will have to be transferred into this account to cover this.
- Computer Services The percentage expended as of 9/30/20 is low however, the police support contract is not paid until December and we have only paid the invoices for the IT maintenance through August.
- Tax Collector Other Expense Funds are remaining because not as much was spent on seminars as budgeted.
- Tax Assessor Other Expense No bills have been submitted for tax map revisions this year.
- Legal Other Expense Nothing has been expended for litigation, and the majority of the funds in the Fair Share Housing and tax appraisal line items is still unspent.
- Planning Board Other Expenses This account might need some funds transferred into it to cover the legal bills. The payments are through August.
- Board of Adjustment Other Expenses The percentage expended and encumbered is 96.30 but
  that includes the legal contract encumbrance for the remainder of the year. Funds will have to be
  transferred into this account to cover classes that the new zoning officer has to take. This
  amounts to \$1.800.00.
- Uniform Construction Code Other Expense The Spatial Data contract for the year has not been paid but we will be over on this line item by \$2,150.00 due to adding additional seats to the program for new employees. The equipment line item is over also because we needed to by a

- new computer for the new employee. There are funds remaining in the seminars/conference line item so we might not have to transfer into this account.
- Insurance Liability, Worker's Compensation, and Unemployment Compensation All three of these are paid out for the year. There are funds remaining in the liability insurance account because we received a reimbursement for the risk management fees.
- Police Other Expenses This account is under budget because all of the education expenses have not been submitted yet.
- Traffic and Safety Committee Other Expense No requisitions have been submitted yet, Chief Bennett is reviewing this.
- Inter local Service Agreements Both accounts are encumbered for the entire year.
- Emergency Management Other Expenses Chief Bennett has been trying to order disinfectant items but has not been able to get them. Before year end some of the funds will be spent.
- Fire Department Other Expenses The percentage expended and encumbered is 58.89% but additional purchase orders will be encumbered before year end. There will be some funds remaining in the training line item that can be used for transfers.
- Volunteer Ambulance Squad Contribution The contract for ambulance services is encumbered through the end of the year.
- Fire Department Safety Other Expense Funds remain in this budget for training. The program was cancelled due to COVID.
- Streets & Roads Other Expense There are funds remaining in several other expense line items. The snow removal line item has funds remaining because we had mild weather in the beginning of the year. There were major improvements made to the heating system and lighting upgrades at the DPW facility in 2019 so not as many funds were expended in the building maintenance account. Due to the pandemic the DPW employees were on a split schedule and there were not enough employees working at one time to do the pot hole repairs, and as of this time the budget amount for contracted pot hole repairs has not been needed but could still be used when the colder weather comes later in the year.
- Shade Tree Other Expenses The Shade Tree Commission is working with the Borough Manager to finalize the list of trees to be removed.
- Solid Waste Salary & Wages Funds are remaining because the recycling attendant was hired later in the year than what was budgeted and the October trash day overtime has not been charged yet. Some funds might be available for transfers.
- Solid Waste Other Expenses The entire contract for the garbage and recycling is encumbered
  for the remainder of the year. The subaccount for recycling expenses is over budget but other
  subaccount balances should cover it.
- Recycling Tax The tax is only paid through August but this account should be within budget.
- Vehicle Repairs & Maintenance The oil and antifreeze subaccount is almost expended. In order to make it through the end of the year we will need additional funds in this line item. The fire department subaccount is over budget by about \$4,000.00 due primarily to some major repairs to engine #1; to replace a throttle that controls the pump pressure and to replace the valve for front suction to allow the engine to hook up to the fire hydrant. There were repairs to engine #2 for oil pressure, water temperature, and voltmeter gauges and removal and installation of a charger. The annual maintenance still needs to be done at an estimate amount of \$3,500.00. The total amount needed in this account is \$7,500.00.
- Board of Health Other Expenses The contract for the year is encumbered.
- Environmental Committee The majority of funds paid against this account are for the geese management plan, the Committee has not submitted many other requisitions for the other budget line items.

- Woodland Committee Requisitions have not been submitted by the Committee.
- Dog Regulation All funds were transferred to the dog trust account and all expenses are paid
  out of the trust. We will need an additional \$500.00 in this account to pay the 4<sup>th</sup> quarter
  expenses.
- Recreation Salary & Wage This account was overbudget because the beaches remained open
  with lifeguards on duty through Labor Day. The amount needed to be transferred is \$4,400.00.
- Park & Playground Other Expense A number of recreation programs had to be cancelled due to the Coronavirus. We can use about \$25,000 from this budget for transfers.
- Maintenance of Parks The hydro raking has not been completed yet and that will be about \$20,000.00. The funds budgeted for lake bacterial enhancement and spring phoslock treatment were not included when the resolution was approved for the lake treatment program. There will be about \$45,000.00 available in this account for transfers.
- Aid to Public Library This is encumbered for the entire year.
- Accumulated Leave Compensation Salary & Wage These funds have been moved to the trust account.
- Celebration of Public Events Due to the cancellation of the Memorial Day parade and Mountain Lakes Day the funds were not expended and could be used for transfers.
- Electricity and Street Lighting The electricity and street lighting are paid through August.
- Natural Gas The account should be within budget.
- Telecommunications The account should be within budget.
- Petroleum Products This account should be within budget.
- Reserve for Salary Adjustment Salary & Wage This amount can be used for transfers.
- PERS There are funds remaining in this account to cover the employers' bill for the retro salaries for 2020.
- PFRS There are funds remaining in this account to cover the employers' bill for the retro salary for 2020.
- Length of Service Awards This is for the volunteer fire department members and will be paid
  out in 2021 for all members who qualified during 2020.
- Capital Improvement Fund The amount needed for the 2020 capital ordinances was transferred
  to the general capital account to be used as down payment money.
- Grant Expenditures All amounts are transferred to the grant account and the individual charges
  are made against the grant fund.
- Debt Service Payments are made in accordance with the debt service schedule, we will be within budget.
- Deferred Charges These are funds budgeted for deficits in the general capital account. These
  are paid out for the entire year.
- Reserve for Uncollected Taxes A journal entry was made to charge out the full budget amount and credit Amount to be Raised by Taxation.

Monica Goscicki

Money

Chief Financial Officer

		Current F	Current Fund - Revenue Budgets	ets					
			Activity to 9/30/2020				Activity to 9/30/2019	6	
					%				%
Account Number	Description	Budget	Activity	Balance	Received	Budget	Activity	Balance	Received
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION	\$6.772.254.82	-524 955 109 89	\$31 727 36A 71	36P 40W	\$6.651.110.00	000 001 100	1000	
01-192-08-101-000	ANTICIPATED SURPLUS	\$1,354,338,00	\$0.00	\$1.354.338.00	%00 0	\$1 459 338 00	C1 450 339 00	25.75U,187,05¢	100 000
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL	\$230,000.00	\$230.000.00	\$0.00	100 00%	\$55,000,000	CEE 000 00	00.00	E.00.001
01-192-08-103-000	LICENSES - LIQUOR	\$12,000.00	\$12,688.00	-\$688.00	105.73%	\$12,000,00	\$12,688.00	\$0.00 \$0.00	405 73W
01-192-08-104-000	OTHER LICENSES	\$2,000.00	\$2,290.00	-\$290.00	114.50%	\$500.00	\$2 140 00	C1 640 00	428 00%
01-192-08-105-000	FEES & PERMITS	\$31,500.00	\$40,999.09	-\$9.499.09	130.16%	\$21,500.00	\$27.330.09	-\$5,830.00	127 136
01-192-08-106-010	CLERK'S FEES & PERMITS	\$3,500.00	\$4,756.00	-\$1,256.00	135.89%	\$3.000.00	\$4.889.00	-51 889 00	162 97%
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	\$26,000.00	\$13,506.94	\$12,493.06	51.95%	\$31,000,00	\$20.262.50	\$10.737.50	65.36%
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	\$43,000.00	\$41,777.10	\$1,222.90	97.16%	\$42,000.00	\$29,293.37	\$12,706.63	20000 84 75%
01-192-08-113-000	INTEREST ON INVESTMENTS	\$20,500.00	\$15,791.60	\$4,708.40	77.03%	\$20,500.00	\$16,615.93	\$3.884.07	81.05%
01-192-08-115-000	CABLE FRANCHISE FEES	\$18,927.00	\$18,927.01	-\$0.01	100.00%	\$18,619.00	\$18,619.00	\$0.00	100.00%
01-192-08-116-000	UTILITY FUND BALANCE	\$217,190.00	\$217,190.00	\$0.00	100.00%				
01-192-08-118-000	RECREATION FEES & INCOME	\$60,000.00	\$61,477.70	-\$1,477.70	102.46%	\$60,000.00	\$60,653.00	-\$653.00	101.09%
01-192-08-119-000	RENT FROM RAILROAD STATIONS	\$37,000.00	\$28,644.30	\$8,355.70	77.42%	\$33,000.00	\$27,810.00	\$5,190.00	84.27%
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	\$67,500.00	\$52,905.33	\$14,594.67	78.38%	\$64,000.00	\$50,870.52	\$13,129.48	79.49%
01-192-08-121-000	SPRINT/NEXTEL LEASE-1/2 DUE T-MOBILE	\$19,000.00	\$16,635.75	\$2,364.25	87.56%	\$18,000.00	\$16,151.22	\$1,848.78	89.73%
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	\$45,000.00	\$22,500.00	\$22,500.00	20.00%	\$45,000.00	\$22,500.00	\$22,500.00	50.00%
01-192-08-123-000	VERIZON GROUND LEASE (AS OF 1/1/17)	\$31,500.00	\$27,400.05	\$4,099.95	86.98%	\$29,500.00	\$26,601.97	\$2,898.03	90.18%
01-192-08-125-000	SOLID WASTE FEES	\$53,600.00	\$31,225.88	\$22,374.12	58.26%	\$53,600.00	\$30,542.00	\$23,058.00	56.98%
01-192-08-126-000	TRASH BAG RECEIPTS	\$188,000.00	\$162,325.00	\$25,675.00	86.34%	\$186,000.00	\$136,417.50	\$49,582.50	73.34%
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	\$183,000.00	\$164,299.00	\$18,701.00	89.78%	\$141,000.00	\$109,635.00	\$31,365.00	77.76%
01-192-08-227-000	RESERVE FOR DEBT SERVICE	\$10,331.00	\$10,331.00	\$0.00	100.00%				
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	\$417,293.00	\$198,845.65	\$218,447.35	47.65%	\$417,293.00	\$317,998.75	\$99,294.25	76.21%
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	\$23,745.08	\$23,745.08	\$0.00	100.00%	\$22,998.86	\$22,998.86	\$0.00	100.00%
01-192-15-499-000	RECEIPTS DELINQUENT TAX	\$287,281.59	\$310,025.58	-\$22,743.99	107.92%	\$186,000.00	\$186,727.10	-\$727.10	100,39%
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED	\$0.00	\$24,597,727.14	-\$24,597,727.14		\$0.00	\$23,591,202.91	-\$23,591,202.91	
01-192-20-200-000	UNANTICIPATED REVENUES (MRNA)	\$0.00	\$31,611.29	-\$31,611.29		\$0.00	\$58,162.18	-\$58,162.18	
TOTALS		\$10,154,460.49	\$1,382,514.60	\$8.771.945.89		\$9.570.967.86	\$2 174 508 38	C7 306 A50 A9	
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				Sorough of Moun	Borough of Mountain Lakes Budget Comparison	: Comparison							
				Current Fu	Current Fund - Expenditure Budgets	udgets							
				Activity to 9/30/2020	1/2020					Activity to 9/30/2019	0/2019		
	The state of the s					×	% Expended					38	% Expended
Account Number	Description	Budget	Activity	Encumbered	Balance	Expended	Expended & Encumbered	Budget	Activity	Encumbered	Balance	Expended	Expended & Encumbered
01-201-20-100-001	GENERAL ADMIN - SALARY & WAGES	\$127,239.00	\$97.750.92	00.05	80 88 065	26.035	75 030	000 230 2000	401 101	***************************************	1		
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	\$88,600.00	\$41,366.74	\$6.8	\$40 394 21	46.69%	CA 41%	00,762,421,0	591,201.48	20.00	\$33,055.52	73.40%	73.40%
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	\$6,000.00	\$1.274.22	L	\$4 460 78	21 24%	35 556	56,000.00	527,471.69	\$1,514.63	\$33,013.68	44.31%	46.75%
01-201-20-120-001	MUNICIPAL CLERK - SALARY/WAGE	\$74,328.00	\$47,170.25	\$0.00	\$27,157,75	63.46%	63.46%	477 123 00	55,001.04	\$4,163.33	30.11	/ T.4 / %	%67.66
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	\$24,400.00	\$7,366.78	\$1,917.28	\$15,115.94	30.19%	38.05%	624 100 00	67 717 23	42 E7E 30	641 007 100	77.7076	71.78%
01-201-20-130-001	FINANCE - SALARY & WAGE	\$50,410.00	\$47,577.34	\$0.00	\$2,832,66	94.38%	94 38%	\$65,020,00	C46.448 90	20,000	\$12,007.39	32.02%	40.80%
01-201-20-130-020	FINANCE - OTHER EXPENSES	\$12,325.00	\$6,783.81	\$1,587.49	\$3,953.70	55.04%	67.92%	\$10.850.00	C7 353 R1	\$1 756 97	61 720 27	67 700V	41.44%
01-201-20-135-020	ANNUAL AUDIT	\$24,383.00	\$23,463.00	\$0.00	\$920.00	96.23%	96.23%	\$24.178.00	\$24 178 00	\$0.00	17:55/16	100.00%	100,000
01-201-20-140-020	COMPUTER SERVICES	\$25,500.00	\$13,793.75	\$603.85	\$11,102.40	54.09%	56.46%	\$24.500.00	\$11.783.87	\$1 652 49	\$11 063 64	AB 10%	Ed Base
01-201-20-145-001	TAX COLLECTOR - SALARY & WAGE	\$35,966.00	\$28,473.50	\$0.00	\$7,492.50	79.17%	79.17%	\$35,089,00	\$27.778 98	\$0.00	\$7 310 02	70 17%	70 170
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	\$4,615.00	\$2,393.02	\$128.65	\$2,093.33	51.85%	54.64%	\$4,025,00	C1 663 39	615 44	C7 346 17	71.2367	K/T/S/
01-201-20-150-001	TAX ASSESSOR - SALARY & WAGE	\$24,304.00	\$19,240.70	\$0.00	\$5,063.30	79.17%	79.17%	\$23,712.00	C18 771 96	0000	SA DAD DA	7011767	41.7.14 41.7.14
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	\$2,600.00	\$964.20	80.00	\$1,635.80	37.08%	37.08%	\$2,600.00	5940.65	8008	\$1 650 35	36 10%	73.17.78
01-201-20-151-020	RESERVE FOR TAX APPEALS - OTHER EXPENSE	\$222,000.00	\$222,000.00	80.00	80.00	100.00%	100.00%	\$100,000,00	\$100,000,000	200	50.00	100.000	30.102
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	\$132,500.00	\$60,994.94	\$13,003.73	\$58,501.33	46.03%	55.85%	\$132,500,00	\$63 726 59	\$12 A99 98	CCC 273 43	400.00%	100.00%
01-201-20-165-020	ENGINEERING SERVICES	\$47,100.00	\$13,793.54	\$14,292.39	\$19,014.07	29.29%	59.63%	\$34,935.00	\$17.765.71	\$2 802 65	\$14.366.64	40.10% 50.85%	20 00 K
01-201-21-180-001	PLANNING BOARD - SALARY & WAGE	\$11,326.00	\$8,330.05	\$0.00	\$2,995.95	73.55%	73.55%	\$10,321,00	\$7.774.42	2000	\$2 546 58	75 33%	30.00%
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	\$12,325.00	\$5,362.25	\$773.02	\$6,189.73	43.51%	49.78%	\$11,175.00	\$7.029.81	CARA 39	\$3.260.80	2010	30000
01-201-21-185-001	BD OF ADJUST - SALARY & WAGE	\$11,326.00	\$8,330.07	\$0.00	\$2,995.93	73.55%	73.55%	\$10,321,00	\$7.774.41	COCS	52 546 59	75 33%	75 3327
01-201-21-185-020	8D OF ADJUST - OTHER EXPENSES	\$15,825.00	\$8,068.55	\$7,171.56	\$584.89	50.99%	96.30%	\$13.575.00	\$10.206.95	53 146 00	\$222.05	75 10%	23.33
01-201-22-195-001	UNIFORM CONST CODE-SALARY/WAGE	\$115,924.00	\$77,997.34	\$0.00	\$37,926.66	67.28%	67.28%	\$112,023.00	\$75,255,27	80.00	¢36 767 73	C7 1907	700.30%
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	\$11,360.00	\$1,858.13	\$0.00	\$9,501.87	16.36%	16.36%	\$9,235.00	\$5,935.47	Soos	\$2 799 CB	A 378	W. 100
01-201-22-196-001	CODE ENFORCEMENT - SALARY & WAGE	\$44,836.00	\$34,338.01	\$0.00	\$10,497.99	76.59%	76.59%	\$43,742.00	\$34.629.09	\$0.00	59 112 91	7917%	70.17%
01-201-22-196-020	CODE ENFORCEMENT - OTHER EXPENSE	\$500.00	\$400.00	\$0.00	\$100,000	80.00%	80.00%	\$500.00	\$0.00	\$0.00	\$500.00	%00.0	26000
01-201-23-210-020	INSURANCE - LIABILITY	\$104,588.00	\$64,091.50	\$28,423.50	\$12,073.00	61.28%	88.46%	\$104,094.00	\$90,092.00	20.00	\$14,002,00	86.55%	B6 55%
01-201-23-215-020	WORKERS COMPENSATION	\$85,496.00	\$64,112.00	\$21,384.00	\$0.00	74.99%	100.00%	\$82,546.00	\$82,546.00	\$0.00	\$0.00	100.00%	100.00%
070-077-57-107-070	GROUP INSURANCE PLANS-EMPLOYEE	\$372,525.00	\$258,154.54	\$8,544.56	\$105,825.90	808.69	71.59%	\$383,704.00	\$245,573.23	\$14,812.60	\$123,318.17	64.00%	67.86%
070-577-57-107-10	INSURANCE - UNEMPLOYMENT COMPENSATION	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	100.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	100.00%
017-047-53-107-001	POLICE DEPT - SALARY & WAGE	\$1,896,051.00	\$1,423,798.83	20.00	\$472,252.17	75.09%	75.09%	\$1,834,759.00	\$1,438,266.25	\$309.98	\$396,182.77	78.39%	78,41%
01-201-25-240-020	TOACEL OF CATETY COMMA CATETY COMMA	\$126,170.00	\$62,280.77	\$16,029.29	\$47,859.94	49.36%	62.07%	\$130,235.00	\$48,354.11	\$26,218.66	\$55,662.23	37.13%	57.26%
020 147-67-102-10	INTEGRICAL SERVICES AND DISPATOR OF	\$1,600.00	20.00	20.00	\$1,600.00	9,000	0.00%	\$1,600.00	\$1,464.99	\$0.00	\$135.01	91.56%	91.56%
01.201.25.251.02.0	INTEGLOCAL CENTOCES, NIC DISPAICH - CE	\$106,190.00	5/9,642.25	526,547.43	\$0.31	75.00%	100.00%	\$106,790.00	\$79,792.27	\$26,597.42	\$400.31	74.72%	99.63%
01-301-35-35-001	EMEDENCY MOMENT COLORS BUSINE	257,708.00	543,281.00	\$14,427.00	20.00	75.00%	100.00%	\$56,855.00	\$42,641.25	\$14,213.75	\$0.00	75.00%	100.00%
01-201-25-252-001	EMEDGENCY MONT - SALANT & WAGE	55,500.00	\$4,354.23	\$0.00	\$1,145.77	79.17%	79.17%	\$8,000.00	\$5,604.15	\$0.00	\$2,395.85	70.05%	70.05%
070-767-67-107-10	CIDE DOOT ON ANY O WAS T	54,925.00	51,820.60	\$0.00	\$3,104.40	36.97%	36.97%	\$4,100.00	\$257.42	\$0.00	\$3,842.58	6.28%	6.28%
100-552-52-107-10	FIRE DEPT - SALARY & WAGE	57,841.00	\$5,937.50	\$0.00	\$1,903.50	75.72%	75.72%	\$7,650.00	\$5,937.50	\$0.00	\$1,712.50	77.61%	77.61%
01-201-25-255-020	FINE DEPT - OTHER EXPENSES	531,500.00	\$10,925.39	\$7,626.17	\$12,948.44	34.68%	58.89%	\$31,500.00	\$8,652.55	\$3,960.52	\$18,886.93	27.47%	40.04%
070-097-57-107-10	VOL AMBULANCE SQUAD CONTRIB	\$15,000.00	\$11,250.00	\$3,750.00	\$0.00	75.00%	100.00%	\$15,000.00	\$7,500.00	\$7,500.00	\$0.00	20.00%	100,00%
100-507-57-107-10	FIRE DEPT - SALARY & WAGE	\$15,269.00	\$12,087.98	\$0.00	\$3,181.02	79.17%	79.17%	\$15,006.00	\$11,879.78	80.00	\$3,126,22	79.17%	79.17%
070-597-52-107-10	FIRE DEPT - SAFETY - OTHER EXP	\$1,500.00	\$469.34	\$0.00	\$1,030.66	31.29%	31.29%	\$1,500.00	\$1,301.49	\$0.00	\$198.51	86.77%	86.77%
01-201-26-290-001	STREETS & ROADS - SALARY/WAGE	\$362,557.00	\$268,318.24	\$0.00	\$94,238.76	74.01%	74.01%	\$358,186.00	\$290,989.58	\$0.00	\$67,196.42	81.24%	81,24%
070-067-97-107-10	SIREELS & ROADS - OTHER EXP.	\$219,325.00	\$92,966.10	\$18,617.64	\$107,741.26	45.39%	20.88%	\$249,650.00	\$140,265.28	\$26,384.78	\$82,999.94	56.18%	66.75%
070-006-07-107-10	SHADE THEE COMMISSION + U/E	571,400.00	\$6,785.00	\$6,350.00	\$58,265.00	9.50%	18.40%	\$91,520.00	\$5,758.14	\$10,925.00	\$74,836.86	6.29%	18.23%

				lorough of Mour	Borough of Mountain Lakes Budget Comparison	t Comparison							
				Current Fu	Current Fund - Expenditure Budgets	udgets							
				Activity to 9/30/2020	0/2020					Activity to 9/30/2019	30/2019		
						%	% Expended					*	% Expended
Account Number	Description	Budget	Activity	Encumbered	Balance	Expended &	& Encumbered	Budget	Activity	Encumbered	Balance	Expended	& Encumbered
01-201-26-305-001	SOUD WASTE - SALARY & WAGES	\$22,500.00	\$6,183.00	\$0.00	\$16,317.00	27.48%	27.48%	\$7,244.00	\$3,625.17	80.00	\$3.618.83	50.04%	50.04%
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	\$634,550.00	\$414,534.94	\$160,031,27	\$59,983.79	65.33%	90.55%	\$621,500.00	\$305,743.89	\$227,	\$87,852.73	49.19%	85.86%
01-201-26-306-020	RECYCLING TAX	\$4,700.00	\$2,479.20	80.00	\$2,220.80	52.75%	52.75%	\$4,700.00	\$2,218.92	L	\$2.172.11	47.21%	
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	\$32,600.00	\$10,255.70	\$1,225.76	\$21,118.54	31.46%	35.22%	\$22,100.00	\$15,621.62	\$5,920.12	\$558.26		
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	\$53,000.00	\$30,468.73	\$8,4	\$14,085.70	57.49%	73,42%	\$50,500.00	\$29,120.16	\$16,231.39	\$5,148.45	27.66%	
01-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	\$5,000.00	\$3,958.27	\$0.00	\$1,041.73	79.17%	79.17%	\$5,000.00	\$3,958.27	80.00	\$1,041.73	L	
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	\$26,192.00	\$26,192.00	\$0.00	\$0.00	100.00%	100.00%	\$25,678.00	\$19,258.50	\$6,419.50	\$0.00	ľ	100.00%
01-201-27-335-020	ENVIRONMENTAL COMM - OTHER EXP	\$9,400.00	\$2,737.40	\$1,164.33	\$5,498.27	29.12%	41.51%	\$8,710.00	\$2,036.55	\$0.00	\$6,673,45		23.38%
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	\$300.00	\$0.00		\$900.00	0.00%	%00'0	\$900.00	\$266.16	\$0.00	\$633.84		
01-201-27-340-020	DOG REGULATION - OTHER EXPENSE	\$2,500.00	\$2,500.00	\$0.00	\$0.00	100.00%	100.00%	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%	
01-201-28-370-001	RECREATION DEPT SALARY/WAGE	\$93,366.00	\$92,813.32	20.00	\$552.68	99.41%	99.41%	\$89,650.00	\$71,724.76	\$0.00	\$17,925.24	80.01%	80.01%
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	\$35,375.00	\$4,598.16	\$351.92	\$30,424.92	13.00%	13.99%	\$34,800.00	\$21,786.96	\$179.00	\$12,834.04	62.61%	63.12%
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	\$155,750.00	\$55,749.53	\$27,313.69	\$72,686.78	35.79%	53.33%	\$148,740.00	\$59,003.84	\$24,114.51	\$65,621.65	39.67%	55.88%
01-201-29-390-020	AID TO PUBLIC LIBRARY	\$298,015.00	\$248,345.80	\$49,669.20	\$0.00	83.33%	100.00%	\$274,292.00	\$228,576.68	\$45,715.32	\$0.00		100.00%
01-201-30-415-010	ACCUMULATED LEAVE COMPENSATION - S&W	\$10,000.00	\$10,000,00	\$0.00	\$0.00	100.00%	100.00%	\$10,000.00	\$10,000.00	\$0.00	80.00	_	100.00%
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - 0/E	\$6,250.00	\$0.00	\$0.00	\$6,250.00	%00:0	%00.0	\$7,500.00	\$6,859.02	\$0.00	\$640.98		91.45%
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	\$53,025.00	\$28,306.23	\$56.83	\$24,661.94	53.38%	53.49%	\$52,500.00	\$28,073.25	\$0.00	\$24.426.75	53.47%	53.47%
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	\$47,940.00	\$26,864.04	80.00	\$21,075.96	56.04%	56.04%	\$47,000.00	\$26,518.32	\$0.00	\$20,481,68	56.42%	56.42%
01-201-31-437-020	NATURAL GAS	\$25,250.00	\$15,803.82		\$9,446.18	62.59%	62.59%	\$25,000.00	\$16,078.77	\$0.00	\$8,921.23	64.32%	64.32%
01-201-31-440-020	TELECOMMUNICATIONS	\$22,725.00	\$13,133.71		\$5,492.64	857.75	75.83%	\$22,500.00	\$13,172.39	\$4,338.81	\$4,988.80	58.54%	77.83%
01-201-31-447-020	PETROLEUM PRODUCTS	\$37,875.00	\$8,734.54	\$9,301.01	\$19,839.45	23.06%	47.62%	\$37,500.00	\$15,690.18	\$5,245.19	\$16,564.63	41.84%	55.83%
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT - S&W	\$15,500.00	\$0.00	\$0.00	\$15,500.00	%00.0	%00.0	\$15,500.00	\$0.00	\$0.00	\$15,500.00	%000	0.00%
01-201-36-471-020	PERS	\$124,823.00	\$122,230.62		\$2,592.38	826'26	97.92%	\$152,598.00	\$151,062.93	\$0.00	\$1,535.07	98.99%	88.86
01-201-36-472-020	SOCIAL SECURITY (O.A.S.I.)	\$112,357.00	\$84,876.33	\$0.00	\$27,480.67	75.54%	75.54%	\$111,443.00	\$87,707.08	80.00	\$23,735.92	78.70%	78.70%
01-201-36-475-000	PFRS - CONTRIBUTION	\$443,314.00	\$442,664.00		\$650.00	99.85%	99.85%	\$417,067.00	\$416,768.46	\$0.00	\$298.54	99.93%	89.93%
01-201-36-476-020	LENGTH OF SVS AWARDS (LOSAP)	\$22,500.00	80.00		\$22,500.00	%00.0	%00.0	\$22,500.00	\$0.00	\$0.00	\$22,500.00	%00.0	0.00%
01-201-36-477-020	DCRP - EMPLOYER SHARE	\$6,500.00	\$4,800.01		\$1,699.99	73.85%	73.85%	\$5,500.00	\$4,545.79	\$0.00	\$954.21	82.65%	82.65%
01-201-41-700-000	GRANT EXPENDITURES	\$23,745.08	\$23,745.08	\$0.00	\$0.00	100.00%	100.00%	\$22,998.86	\$22,998.86	\$0.00	\$0.00	100.00%	100.00%
01-201-44-901-020	CAPITAL IMPROVEMENT FUND	\$412,582.00	\$312,582.00	\$0.00	\$100,000.00	75.76%	75.76%	\$148,198.00	\$148,198.00	\$0.00	80.00	100.00%	100.00%
01-201-45-920-020	PAYMENT OF BOND PRINCIPAL	\$1,020,000.00	\$740,000.00	\$0.00	\$280,000.00	72.55%	72.55%	\$1,020,000.00	5740,000.00	20.00	\$280,000.00	72.55%	72.55%
01-201-45-925-020	PAYMENT OF BAN PRINCIPAL	\$89,485.00	\$89,485.00	\$0.00	\$0.00	100.00%	100.00%	\$0.00	\$0.00	20.00	20.00		
01-201-45-930-020	INTEREST ON BONDS	\$191,225.00	\$184,225.00	\$0.00	\$7,000.00	96.34%	96.34%	\$228,425.00	\$214,425.00	\$0.00	\$0.00	93.87%	93.87%
01-201-45-935-020	INTEREST ON NOTES	\$12,982.00	\$0.00	\$0.00	\$12,982.00	%00.0	0.00%	\$0.00	20.00	\$0.00	\$0.00		
01-201-46-880-020	DEFERRED CHARGES	\$20,885.59	\$20,885.59	\$0.00	\$0.00	100.00%	100.00%	\$20,887.00	\$20,887.00	\$0.00	20.00	100.00%	100.00%
01-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES	\$1,460,811.82	\$1,460,811.82	20:00	\$0.00	100.00%	100.00%	\$1,455,361.00	\$1,455,361.00	\$0.00	30.00	100.00%	100.00%
TOTALS		\$10,154,460.49	\$7,689,330.23 \$459,939.84	\$459,939.84	\$2,005,190.42	75.72%	80.25%	\$9,570,967.86	\$7,311,934,96	\$496,336.07	\$1,762,696.83	76.40%	81.58%

# BOROUGH OF MOUNTAIN LAKES INTEROFFICE MEMORANDUM

TO:

Mitchell Stern, Borough Manager

SUBJECT:

Third Quarter 2020 Water Budget Report

Third Quarter 2020 Sewer Budget Report

DATE:

October 21, 2020

Attached are the third quarter budget reports for the water operating and sewer operating budgets:

The journal entry to realize the fund balance anticipated in both the water and sewer budgets will be made in October.

# Water Operating:

- The total Water Operating budget for 2020 is \$868,650.00, of that amount \$763,000.00 is from water usage fees. Based on the total budget, three quarters' revenue of the water rents would be \$572,250.00. Our receipts through the third quarter were \$506,163.37 which is 66.34% of the budgeted revenue. The percentage collected for what was billed during the third quarter plus the beginning balance was 91.66%. Our revenue collections should exceed our budgeted amount for the year with the excess going to fund balance. As of 10/21/20 \$255,375.96 has been billed for the third quarter.
- The expenditures paid or charged as of 9/30/20 are 67.41% of the total budget. The salaries and wages and social security are slightly under 75% of the budgeted amount, due to some turnover of employees in the DPW. The other expenses are at 64.02% expended, the electric bills are only paid through August.
- The PERS employer bill for 2020 has been paid in full but we will be receiving a bill for the 2020 salary increase in 2021.

### Sewer Operating:

- The total Sewer Operating budget is \$898,566.00, of that amount \$860,000.00 is from sewer usage fees. Based on the total budget, three quarters' revenue of the sewer usage fees would be \$645,000.00. Our receipts through the third quarter were \$653,880.13 which is 76.03% of the budgeted revenue. The percentage collected for what was billed during the third quarter plus the beginning balance was 80.86%. Our revenue collections for the year should exceed the budget amount with the excess going to fund balance. As of 10/21/20 \$243,806.38 has been billed for the third quarter.
- The expenditures paid or charged as of 9/30/20 are 83.71% of the total budget. They are on target for the year. The salaries and wages and social security are slightly under 75% due to turnover of some employees in the DPW. The total other expenses are at 90.83% expended because the funds due to Parsippany are encumbered for the entire year.
- The PERS employer bill for 2020 has been paid in full but we will be receiving a bill for the 2020 salary increase in 2021.

Monica Goscicki Chief Financial Officer

			Borough	Borough of Mountain Lakes	akes						
			Water Open	Water Operating - Revenue Budgets	Budgets						
			Activity to 9/30/2020	9/30/2020			Activity to	Activity to 9/30/2019			
					%				%		
Account Number	Description	Budget	Activity	Balance	Received	Budget	Activity	Balance	Received		
05-192-08-501-000	ANTICIPATED SURPLUS	\$105,650.00	\$0.00	\$105,650.00	0.00%	\$109,342.00	\$109.342.00	\$0.00	100.00%		
05-192-17-000-000	WATER OPERATING REVENUES	\$763,000.00	\$506,163.37	\$256,836.63	66.34%	\$755,446.00	\$455,430,96	\$455,430,96 \$300.015.04	%60.29%		
05-192-17-100-000	MRNA - INTEREST EARNED	\$0.00	\$10,375.37	-\$10,375.37		\$0.00	\$1,059.40	-\$1,059.40			
TOTALS		\$868,650.00	\$516,538.74	\$352,111.26	59.46%	\$864,788.00	\$565,832.36	\$565,832.36 \$298,955.64	65.43%		
			Water Operat	Water Operating - Expenditure Budgets	e Budgets						
			Activity to 9/30/2020	9/30/2020				Activ	Activity to 9/30/2019	6	
						%					%
Account Number	Description	Budget	Activity	Encumbered	Balance	Expended	Budget	Activity	Encumpered	Balance	Expended
05-201-55-510-001	Water Operating - Salary & Wages	\$429,491.00	\$306,959.74	\$0.00	\$122,531.26	71.47%	\$424.373.00	\$424.373.00 \$316.714.33	Ş	\$0.00 \$107.658.67	70 63 07
05-201-55-520-520	05-201-55-520-520 Water Operating - Other Expenses	\$374,352.00	\$201,997.38	\$37,663.21	\$134,691.41	64.02%	\$372,227.00	\$372,227.00 \$212,365.08	\$50.248.55	\$109,613.37	70.55%
05-201-55-527-000	05-201-55-527-000 Water - Capital Outlay	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%	\$15,000.00	\$0.00	\$0.00		0.00%
05-201-55-531-000	05-201-55-531-000 Water - Social Security	\$32,856.00	\$22,330.64	\$0.00	\$10,525.36	%26.79	\$32,465.00	\$23,214.82	\$0.00		71.51%
05-201-55-532-000	Water - P.E.R.S.	\$16,951.00	\$16,599.22	\$0.00	\$351.78	97.92%	\$20,723.00	\$20,723.00 \$20,426.12	\$0.00	\$296.88	98.57%
TOTALS		\$868,650.00	\$547,886.98	\$37,663.21	\$283,099.81	67.41%	\$864,788.00	\$864,788.00 \$572,720.35	\$50,248.55	\$50,248.55 \$241,819.10	72.04%

Account Number         Description         Budget         Act           07-192-08-501-000         ANTICIPATED SURPLUS         \$18,566.00         \$653           07-192-08-501-000         SEWER OPERATING REVENUES         \$860,000.00         \$268           07-192-17-001-000         SEWER - MISCELLANEOUS FEES         \$860,000.00         \$268           107-192-17-001-000         SEWER - MISCELLANEOUS FEES         \$898,566.00         \$480           107-192-17-001-000         SEWER - MISCELLANEOUS FEES         \$898,566.00         \$480           107-192-17-001-000         SEWER - MISCELLANEOUS FEES         \$898,566.00         \$400           107-201-55-510-001         Sewer Operating - Capital Outlay         \$10,000.00         \$440           107-201-55-520-000         Sewer Operating - Capital Outlay         \$10,000.00         \$11,000.00           107-201-55-531-000         Sewer Operating - Deferred Charges         \$12,328.00         \$12,328.00           107-201-55-532-000         Sewer Operating - Deferred Charges         \$898,566.00         \$628           107-201-55-533-001         Sewer Operating - Deferred Charges         \$898,566.00         \$628				Porough of Mc	Borough of Mountain Lakes							
Description Budget  ANTICIPATED SURPLUS  SEWER OPERATING REVENUES  SEWER OPERATING SEVENUES  SEW			Sewe	r Operating -	Sewer Operating - Revenue Budgets	tets						
SEWER OPERATING REVENUES \$18,566 SEWER OPERATING REVENUES \$860,000 SEWER OPERATING REVENUES \$860,000 SEWER OPERATING - Salary & Wages \$237,650 Sewer Operating - Carlard Outlay \$18,181 Sewer Operating - Social Security \$10,000 Sewer Operating - Buffer Security \$18,181 Sewer Operating - Deferred Charges \$12,378 Sewer Operating - Deferred Charges \$12,378 Sewer Operating - Deferred Charges \$12,378				Activity to 9/30/2020	/30/2020			Activity to 9/30/2019	3/2019			
SEWER OPERATING REVENUES SEWER OPERATING REVENUES SEWER OPERATING REVENUES SEWER OPERATING REVENUES SEWER OPERATING SEES SEWER OPERATING - Salary & Wages Sewer Operating - Other Expenses Sewer Operating - Deferred Charges						%				%		
ANTICIPATED SURPLUS   \$18,566	Descriptio		# H	Activity	Balance	Received	Budget	Activity	Balance	Received		
SEWER OPERATING REVENUES SEWER - MISCELLANEOUS FEES SEWER - MISCELLANEOUS FEES Sewer Operating - Salary & Wages Sewer Operating - Other Expenses Sewer Operating - Capital Outlay Sewer Operating - Social Security Sewer Operating - Deferred Charges	ANTICIPATED SURPLUS		96.00	\$0.00	\$18,566.00		\$0.00	0000	00 00			
SEWER - MISCELLANEOUS FEES \$20,000  Budget Sewer Operating - Salary & Wages \$237,650 Sewer Operating - Capital Outlay \$10,000 Sewer Operating - Social Security \$10,000 Sewer Operating - P.E.R.S. Sewer Operating - Deferred Charges \$12,328 Sewer Operating - Deferred Charges \$898,566	SEWER OPERATING REVENUES	3		\$653.880.13	\$206 119 R7	76.03%	C072 179 00	0 1033	20.00			
Description Budget Sewer Operating - Salary & Wages \$237,650 Sewer Operating - Other Expenses \$520,407 Sewer Operating - Capital Outlay \$10,000 Sewer Operating - Social Security \$13,181 Sewer Operating - P.E.R.S. \$12,328 Sewer Operating - Deferred Charges \$899,566	SEWER - MISCELLANEOUS FE			\$26,282.02	-\$6,282.02	-	\$27,000.00		5236,356.27	71.91%		
Description Budget Sewer Operating - Salary & Wages Sewer Operating - Other Expenses \$5237,650 Sewer Operating - Capital Outlay \$10,000 Sewer Operating - D. E. R.S. Sewer Operating - D. E. R.S. Sewer Operating - Deferred Charges \$898,566		\$898,5		\$680,162.15	\$218,403.85		\$900,178.00	S.	\$240,454.58			
Description Budget Sewer Operating - Salary & Wages \$237,650 Sewer Operating - Other Expenses \$620,407 Sewer Operating - Capital Outlay \$10,000 Sewer Operating - Social Security \$18,181 Sewer Operating - Deferred Charges \$8298,566			Sewer	Operating - Ex	Sewer Operating - Expenditure Budgets	igets						
Sewer Operating - Salary & Wages \$237,650.00 Sewer Operating - Other Expenses \$620,407.00 Sewer Operating - Capital Outlay \$10,000.00 Sewer Operating - Social Security \$110,000.00 Sewer Operating - P.E.R.S. \$12,328.00 Sewer Operating - Deferred Charges \$898,566.00				Activity to 9/30/2020	/30/2020				Activity to 9/30/2019	3/30/2019		
Sewer Operating - Salary & Wages \$237,650.00 Sewer Operating - Other Expenses \$620,407.00 Sewer Operating - Capital Outlay \$10,000.00 Sewer Operating - Social Security \$18,181.00 Sewer Operating - P.E.R.S. \$12,328.00 Sewer Operating - Deferred Charges \$898,566.00							%					%
Sewer Operating - Salary & Wages         \$237,650.00           Sewer Operating - Other Expenses         \$620,407.00           Sewer Operating - Capital Outlay         \$10,000.00           Sewer Operating - Social Security         \$18,181.00           Sewer Operating - P.E.R.S.         \$12,328.00           Sewer Operating - Deferred Charges         \$898,566.00	Description		ta	Activity	Encumpered	Balance	Expended	Budget	Activity	Encumbered	Balance	Expended
Sewer Operating - Other Expenses   \$620,407.00	Sewer Operating - Salary & Wa			\$164,730.87	\$0.00	\$72,919.13	69.32%	\$247,394.00	\$179.004.52	\$0.00	\$68 380 AB	73 36%
Sewer Operating - Capital Outlay \$10,000.00 Sewer Operating - Social Security \$18,181.00 Sewer Operating - P.E.R.S. \$12,328.00 Sewer Operating - Deferred Charges \$898,566.00	Sewer Operating - Other Exper			\$440,263.65	\$123,244.83	\$56,898.52	90.83%	\$608,787.00	\$402,106.38	\$182.6	\$24.02R.66	96.05%
Sewer Operating - Social Security \$18,181.00 Sewer Operating - P.E.R.S. \$12,328.00 Sewer Operating - Deferred Charges \$898,566.00	Sewer Operating - Capital Out		00.00	80.00	\$0.00	\$10,000.00	0.00%	l	\$0.00	4	18	0.00%
Sewer Operating - P.E.R.S. \$12,328.00 Sewer Operating - Deferred Charges \$898,566.00	Sewer Operating - Social Secur		31.00	\$11,860.01	\$0.00		65.23%		\$13.120.63			KG 33%
Sewer Operating - Deferred Charges \$898,566.00	Sewer Operating - P.E.R.S.		28.00	\$12,072.16	\$0.00	\$255.84	97.92%		\$14.855.36		\$215 6A	200 679
\$898,566.00	Sewer Operating - Deferred Ch	Targes							OC:COO!	20.00	2213.04	20.3778
		15'868\$		\$628,926.69	\$123,244.83	\$146,394.48	83.71%	\$900,178.00	\$609,086.89	\$182,651.96 \$108,439.15	\$108,439.15	87.95%

Borough	of Mountain Lak	es	
	ver - Billing and F		
Third	d Quarter 2020		
	July	August	Sept
Water:	3417	August	эсрг
Beginning Balance	\$10,745.53	\$161,345.35	\$49,931.37
Adjustments (+/-)			
Billed - Including Adjustments	\$240,759.06	\$4,593.19	\$10,023.71
Receipts - Including Adjustments	-\$90,159.24	-\$116,007.17	-\$37,765.07
Ending Balance	\$161,345.35	\$49,931.37	\$22,190.01
Sewer:			
Beginning Balance	\$40,373.87	\$179,930.50	\$76,293.20
Adjustments (+/-)			
Billed - Including Adjustments	\$238,041.75	\$3,570.79	\$2,193.84
Receipts - Including Adjustments	-\$98,485.12	-\$107,208.09	-\$24,090.10
Ending Balance	\$179,930.50	\$76,293.20	\$54,396.94

Water and Sewer Billing by Quarter 2013-2020 In Gallons

		10		20	œ.	~		40	Total		Total	Total Mades
	Water	Sewer	Water	Sewer	Water	Course	1	ı	ı		Indian	I OTAL WATER
2013					Marci	awar.	water	Sewer	Water	Sewer	Water & Sewer	Res & Comm
Residential	23,935,314.12	23.686.518.92	28 201 059 32	26 465 732 04	27 753 454 55	25 A 20 400 FC	i i					
Yard	62.996.56		11 531 301 00		מה אלאלהכיייים	47,001,834.7b	25,545,581.48	25,090,318.64	105,535,409.48	102,244,424.36	207,779,833.84	105,535,409.48
Commercial	2,962,869,68	3.094 069.68	3.206.565.00	5 090 365 08	13,432,313,04	20 447 454 42	144,900.24	*6	26,771,713.44		26,771,713,44	
	26 961 180 36	26 780 5R8 GO	42 020 020 57	21.000.000	24,023,330,00	20,117,151.12	3,6/3,481.9b	3,967,981.96	32,472,446.64	32,269,577.84	64,742,024,48	32,472,446.64
		200000000000000000000000000000000000000	75.535,056,34	71.750,055,15	65,415,500.20	47,119,015.88	29,463,963,68	29,058,300.60	164,779,569.56	134,514,002.20	299,293,571.76	138,007,856.12
2014												
Residential	25,980,397.32	24,885,773.72	23,574,126.28	23,060,619.60	29,409,547.12	28,250,088,52	24,491,385.04	24.121.539.60	103 455 455 76	100 218 031 44	טר בביי נטר	100
Yard	86,827.84	*	10,554,092.84	•	18.132.628.72	5.5	156.067.69		07.004,004,001	100,310,021.44	203,773,477,20	103,455,455.76
Commercial	3,456,493.96	3,617,343.96	1,949,776.00	3,445,730.20	4.214.470.00	4 198 476 88	2 319 415 00	2 874 324 BO	26,929,617,08		28,929,617.08	
	29,523,719.12	28,503,117.68	36,077,995.12	26,506,349.80	51 755 545 84	32 448 GGC AD	75 056 969 72	3,074,624,00	11,940,155.95	15,135,775,84	27,075,931.80	11,940,155.96
					The state of the s	74,000,000,000	7/'900'906'07	04,407,735,754,40	144,525,228.80	115,453,797.28	259,779,026.08	115,395,611.72
2015												
Residential	26,103,722.04	25,212,817.04	27,215,618.72	26,066,436.28	31,359,052,64	29,622,529.00	29,374,097.04	28.844.291.68	114.052.490.44	109 746 074 00	223 709 564 44	AA 000 C30 A41
Yard	15,596.04	*	13,772,653.24		20,890,566.40	i	266,534,84	95	34,945,350.52	*	34 945 350 57	TT4'025'420'4TT
Commercial	3,700,402.04	3,862,147.04	4,061,678.84	2,626,488.12	6,871,637,44	4,717,580.00	3,437,850.28	3,615,369.68	18,071,568.60	14,821,584,84	32.893.153.44	18 071 568 60
	29,819,720.12	29,074,964.08	45,049,950.80	28,692,924.40	59,121,256.48	34,340,109.00	33,078,482.16	32,459,661.36	167,069,409.56	124,567,658.84	291,637,068.40	132,124,059,04
2016												
Residential	17,993,622.04	18,346,543.28	29,706,092.56	28,687,308.08	32,663,837,32	31,481,829.24	23,951,436.80	24.309.167.04	104.314 988 72	102 824 847 64	303 430 036 36	1000 245
Yard	29,381.44		19,739,595,16	•	22,902,957,24		572 504 24		43 744 428 00	102,024,042,04	00,000,000,000	104,314,956./2
Commercial	2,196,989.00	2,263,151.00	4,798,475.44	4,109,352.36	6,218,734.84	4,271,294.80	2,759,778.44	2,946,819,44	15.973.977.77	13 590 617 60	20 564 505 23	
	20,219,992.48	20,609,694.28	54,244,163.16	32,796,660.44	61,785,529.40	35,753,124,04	27,283,719.48	27,255,986.48	163,533,404.52	116,415,465.24	279,948,869.76	120,288,966.44
2017												
Residential	22,830,865.00	22,888,733.84	25,549,138.96	24,771,044.08	25,109,834.20	24,246,142.36	21,901,129.88	22,293,119.52	95,390,968.04	94,199,039.80	189,590,007.84	95.390.968.04
o de la companya de l	75.808,251		13,855,956.68	•	16,339,274.68	Ÿ	178,372.04	•	30,529,571.92	(4	30,529,571.92	
Commercial	3,139,238.04	3,363,538.04	3,609,992.88	3,263,013.28	3,604,578.64	3,183,025.80	3,130,120.96	3,315,706.04	13,483,930.52	13,125,283,16	26.609.213.68	13,483,930,52
	26,126,071.56	26,252,271.88	43,015,088.52	28,034,057.36	45,053,687.52	27,429,168.16	25,209,622.88	25,608,825.56	139,404,470.48	107,324,322.96	245,728,793.44	108,874,898.56
2018												
Residential	22,446,514.44	23,300,720.20	21,776,923.76	21,640,726.32	27,307,292.16	26,872,337.56	20,798,653.72	21,224,128.40	92,329,384.08	93,037,912.48	185,367,296.56	92,329,384.08
Commercial	3.226.183.48	3.147 937 00	5 651 948 24	3 197 636 00	17,198,510.32	20 012 000	19,100.00		29,573,301.76	314	29,573,301.76	
	25,706,406.92	26 44R 657 20	-	27 020 360 35	3,000,141,04	4,333,749.80	3,05,800,2 3,05,800,2	3,229,948.36	17,831,778.12	14,499,271.16	32,331,049.28	17,831,778,12
0.00			_	75.705.305.35	20,390,343,54	31,805,087.30	23,886,259.08	24,454,076.76	139,734,463.96	107,537,183.64	247,271,647.60	110,161,162.20
Residential	20 962 108 94	30 960 361 OK	22 242 252 68	22 204 405 55								
Yard		-	9.717.477.60	75.904,400.35	17 015 814 56	24,992,783.76	24,748,316.12	24,986,100.32	94,633,552.08	93,223,652.96	187,857,205.04	94,633,552.08
Commercial	3,184,787.68	3,271,117.96	_	4.905.997.76	7 939 715 84	6 650 472 9P	3 954 103 14	AL CE+ CAB C	26,738,800.16		26,738,800.16	
	24,146,896.52	24,131,479,92	-	27.290.404.68	51 135 923 Rd	31 652 257 6A	20 705 007 26	אסיכיוויפאסיכ	20,811,022.36	18,679,762.84	39,490,815.00	20,811,052.16
2020			_				are tree for the	20,023,273,30	04:404:607:747	111,503,415,80	224,086,820,20	115,444,604.24
Residential	16,901,849.88	17,705,309.64	28.417.748.60	26.505.730.76	29 617 417 48	28 878 870 55			70.00	000000000000000000000000000000000000000		
Yard	Ē	Ĩ.			19,910,212,16	2000			4,937,015.9b	73,089,869.96	148,026,885,92	74,937,015.96
Commercial	4,347,081.56	4,086,096.56	_	2,371,519.76	6,612,500.56	3,700,742.28			14,542,769.24	10.158.358.60	24 701 127 84	14 542 769 24
	21,248,931.44	21,791,406,20	44,724,907.80	28,877,250.52	56,140,130.20	32,579,571.84			122 113 969.44	R3 248 228 56	205 352 108 00	OC 387 074 09

4th Quarter use is October-December current year

3rd Quarter use is July-September current year

2nd Quarter use is April-June current year

Note:
1st Quarter use is January-March current year

	Borough of Mountain	Lakes		
Fund	Capital and Trust Accounts			Cash Balance
Number				9/30/2020
4	General Capital		\$	5,236,923.3
	Subaccounts - Part of the cash balance			
	Capital Improvement Fund Balance	133,618.91		
	Premium on Bonds - Part of Fund Balance	81,405.25		
6	Water Capital		\$	13,919.5
8	Sewer Capital		\$	39,722.7
12	Payroll Agency		\$	26,611.8
13	Animal Control		\$	3,105.2
14	Unemployment		\$	30,221.8
17	Developer's Escrow		\$	116,606.6
18	Other Trust		\$	406,021.5
	Subaccounts:			
	Reserve for Municipal Alliance	7,674.76		
	Reserve for Parking Offenses Adj. Act	212.69		
	Fire Marshall Trust	4,714.76		
	Tax Sale Premiums	71,900.00		
	Video Systems for Police Cars	925,00		
	Reserve for Accumulated Absences	60,000.00		
	Reserve for Storm Recovery *	179,484.08		
	Reserve for Liability Insurance	50,000.00		
	* Open purchase orders of \$29,709.63 taken of	out of the balance		
19	Police Outside Services		\$	90,408.30
20	Affordable Housing		\$	5,473.43
23	Police Forfeiture of Assets		\$	3,121.74
26	Flexible Spending		\$	3,150.39
32	Shade Tree		\$	4,250.81
33	Recreation		\$	255,032.85
	Subaccounts:			
	Historic Preservation Comm.	28,707.85		
	Mountain Lakes Centennial Comm.	15,997.97		
	Spruce Edge Parks/Walkways	14,414.44		
	Various Recreation Programs	195,912.59		
49	Net Payroll		+-	46.0

				2020 Reserve Accounts	Accounts					
	- Distriction	0	noon.							
	palance	155 (1)	15t Qtr 2020	2nd Q	2nd Qtr 2020	3rd Q	3rd Qtr 2020	4th Qtr 2020	2020	Balance
	12/31/2019	Increases	Increases Decreases	Increases	increases Decreases	Increases	Decreases	Increases	Decreases	
Reserve for Tax Appeals	\$252,303.08 ••		\$15,648.00	\$222,000.00	\$222,000.00 \$345,301.07					\$113,354.01
Reserve for Storm Recovery	\$248,470.10	\$2,000.00		•	\$18,106.53		\$52,879.49			\$179,484.08
Reserve for Accum, Absences	\$50,000.00					\$10,000.00				\$60,000.00
Reserve for Liability Insurance	\$50,000.00									\$50,000.00
Capital Improvement Fund	\$67,944.91				\$33,908.00	\$312,582.00	\$213,000.00			\$133,618.91
Premium on Bands	\$91,339.90						\$9,934.65			\$81,405.25
* Premium on Bonds is part of the General Capital Fund Balance. The balance as of 12/31/2019 is the premium from the 2017 bond sale.  ** \$216,429.08 of the Reserve for Tax Appeals balance at 12/31/19 is for the settled tax manageal for Fairfield Industries. The final payment is due May 2020.  *** \$2,000.00 donation from Balla Memorial Fund for Could 19 State Informed Amenical Parts. In the Council Fund Inc. for Could 19 State Informed Amenical Parts. In the Council Fund Inc. for Could 19 State Informed Amenical Parts. In the Council Fund Inc. for Could 19 State Informed Amenical Parts. In the Council Parts.	General Capital Fund Ba Tax Appeals balance at Memorial Fund Inc. for	12/31/19 is fu	slance as of 12/ or the settled ta	31/2019 is the p ix appeal for Fair	remium from the field industries.	2 2017 bond sale The final paymer	it is due May 202	0		
			A HILL STATE OF THE SALE	THUMBERTON FIRMS	USER RESERVE TO	Storm Recovery	could be used to	r Covid 19 exper	ises.	

# Capital Ordinances Activity to 10/26/2020 Activity to 10/26/2020

Activity Encumbered	- 194,237.06 15,000.00 285,000.00 110,000.00 65,000.00 141,000.00 93,425.00	00 903,662.06 7,762.94  00 80,100.00  00 251,000.00  00 406,300.00  00 100,000.00  00 65,000.00  00 30,000.00	3,500.00 18,500.00 25,000.00 18,000.00 5,000.00 160,000.00 50,000.00 32,458.76 23,000.00 23,000.00
	& Sidewalks tem hydrants, shed	S EQUIPMENT 80,100,00 PAL FACILITIES 251,000,00 ER EQUIPMENT 4,000,00 ENTS 406,300,00 WATER DRAINAGE SYS 65,000,00 Y & DISTRIBUTION 30,000,00	Indeposit Englands   18,500.00    Find System
90007 Description	2012 Bond Ordinance 17 10 Facility Improvement 11 Borough Computer 12 Road Resurfacing 13 Reconstruction of CL 14 Stormwater Drainage 15 Water Supply - Well 16 Equipment Purchases	2014 CAPITAL PROGRAM  ACQUISITION OF VARIOUS EQUIPMENT  MPROVEMENT OF MUNICIPAL FACILITIES  ACQUISITION OF COMPUTER EQUIPMENT  VARIOUS ROAD IMPROVEMENTS  CONST & RECONST OF CURBS & SIDEWALKS  IMPROVEMENT OF STORM WATER DRAINAGE SYS  IMPROV OF WATER SUPPLY & DISTRIBUTION	2016 CAPITAL ORDI Police - Record Police - Pole C Fire - General Public Works - CERT/Police - R Public Works - Public Works - Public Works - Public Works -
Matching 0427559978000 to 0427555980007 Account Number	04-215-55-976-000 04-215-55-976-010 04-215-55-976-011 04-215-55-976-012 04-215-55-976-014 04-215-55-976-015 04-215-55-976-015	04-215-55-978-000 04-215-55-978-001 04-215-55-978-002 04-215-55-978-003 04-215-55-978-006 04-215-55-978-006	04-215-55-982-000 04-215-55-982-001 04-215-55-982-003 04-215-55-982-004 04-215-55-982-005 04-215-55-982-005 04-215-55-982-006 04-215-55-982-007 04-215-55-982-007 04-215-55-982-009

# Capital Ordinances Activity to 10/26/2020

\*ACTIVITY = Budger - (Balanca + Encumbared) (You can include the break out by journal from the report options)

Matching: 0421555978000 to 0421555990001 Account Number	Description	Budget		Encumbered	Balance
04-215-55-982-012	Public Works - Jet Vac	16,000.00	======================================		
04-215-55-982-013		35,000,00	35,000.00	i t	4
04-215-55-982-014	Bldgs & Grds - Railroad Station Steps	55,000.00	23, 550.75	•	31,449.25
04-215-55-982-015	Bldgs & Grds - Esplande Steps	12,000.00	12,000.00	1	
04-215-55-982-016	Recreation - Midvale Boat Dock	15,000.00	15,000.00	t	•
04-215-55-982-017	Public Works - Blvd Traf. Light Generato	6,000.00	6,000.00	<u> </u>	3
04-215-55-982-018	Recreation - Midvale Park Improvements	26,000.00	20,535.00	*	5,465.00
04-215-55-982-019	Manager - Annual Computer Upgrades	17,100.00	11,200.58	•	5,899.42
04-215-55-982-020	Manager - Server Upgrade - ECM	45,000.00	30,700.45	*	14,299.55
04-215-55-982-021	Police - Scheduling Software	3,300.00	3,300.00	6	1
04-215-55-982-022	Recreation - Island Beach Improv.	641,350.00	524, 781, 97	9,764.97	106,803.06
04-215-55-982-023	Recreation - Birchwood Lake Improv.	716,250.00	616,769.90	X	99,480.10
04-215-55-982-024	Sec.20 - Architect & Eng. Beach Projects	165,400.00	161,189.05	•	4,210.95
04-215-55-982-025	Public Works - HD Pick-up	52,000.00	52,000.00	X	à
		2,428,400.00	2,145,486.46	9,764.97	273,148.57
04-215-55-983-000	2017 CAPITAL ORDINANCE 05-17	•	•	9	ì
04-215-55-983-001	Police - Dash Cam System	57,300.00	48,161.27	٠	9.138.73
04-215-55-983-002	Fire - Personal Protective Gear (6 sets)	7,488.00	7,488.00	1	
04-215-55-983-003	Fire - Pagers (2)	00.006	00.006		i i
04-215-55-983-004	Fire - Positive Pressure Fan	4,900.00		ŧ	4,900.00
04-215-55-983-005	Public Works-Street Sign Replacement	18,000.00	16,357.94	٠	1,642.06
04-215-55-983-006	Public Works - Pollard Rd. Paving	50,000.00	50,000.00	X	Ĩ
04-215-55-983-007	Public Works - Road Milling @Gas Co Proj	25,000.00	25,000.00	Ü	Ü
04-215-55-983-008	Public Works - Pollard Rd. Water Main	375,000.00	375,000.00		ï
04-215-55-983-009	Bldg & Grds-Eng & Design Sunset Lake Dam	99,000.00	79,197.49	•	19,802.51
04-215-55-983-010	Public Works - Aeration System-Birchwood	20,000.00	20,000.00	Ē.	ŧ
04-215-55-983-011	Public Works-Pick up Truck Replacement-2	43,000.00	43,000.00	ä	ě
04-215-55-983-012	Fire - Jaws of Life & Telescopic Ram	11,712.00	11,712.00	Ē	ř

35,483.30

676,816.70

712,300.00

Balance

# Capital Ordinances Activity to 10/26/2020

\* ACTIVITY = Budget - (Balance + Encumbarad) (You can include the break out by journal from the report opports

Encumbered 459.85 Activity 575,000.00 141,000.00 23,824.22 3,500.00 900.00 4,900.00 9,600.00 40,000.00 17,941.08 5,000.00 20,000.00 43,719.48 3,000.00 48,075.00 43,925.00 35,000.00 29,074.51 26,025.55 Budget 900.00 9,600.00 4,900.00 19,400.00 575,000.00 41,000.00 25,000.00 3,500.00 40,000.00 5,000.00 20,000.00 50,000.00 3,000.00 49,000.00 43,000.00 35,000.00 30,000,00 20,000.00 17,900.00 16,500.00 Gro Public Works Repair Concrete Pad - Recyc Public Works Engine Replac. 2006 Pick up Water System Chlorine Injection Well #2 Public Works Replace 1997 Utility Truck Public Works Replace 2006 Code/Bldg Veh Park Maintenance Cove Park Improvements Park Maintenance Playground Safety Imp. Public Works Replace 1997 Toro Tractor Public Works Repair Fence - Recycling Pub Wks Rd Repav N.Pocono, Cres. & Water System Mag Meters Well #2,3,4 Water System Fire Hydrant Replace. Water System Entry Door - Well #3 Manager Lightning Detection System Public Works Curbs and Sidewalks Public Works Drainage Projects Manager Borough Hall Architect Fire Personal Protective Gear 2018 CAPITAL ORDINANCE 4-18 Police On Board Computers Police Weapon Replacement Finance Section 20 Costs Fire Pager Replacement Fire Other Equipment Description Matching: 0421555978000 to 0421555990001 04-215-55-984-004 04-215-55-984-006 04-215-55-984-007 04-215-55-984-008 04-215-55-984-010 04-215-55-984-012 04-215-55-984-002 04-215-55-984-003 04-215-55-984-005 04-215-55-984-009 04-215-55-984-011 04-215-55-984-013 04-215-55-984-014 04-215-55-984-015 04-215-55-984-016 04-215-55-984-018 04-215-55-984-001 04-215-55-984-019 04-215-55-984-020 04-215-55-984-017 04-215-55-984-022 04-215-55-984-023 04-215-55-984-000 Account Number

(925.00)

925.49 20,000.00 16,500.00

9,500.00 23,974.45

5,096.17

925.00

6,280.52

1,175.78

1,458.92

		1,178,200.00 1,092,828.82	1,092,828.82	459.85	84,911.33
	2019 CAPITAL ORDINANCE 2-19	1	ŝ	,	Ĭ
04-215-55-985-001	POLICE LIVESCAN FINGERPRINT STATION	35.000.00	35,000,00		,
04-215-55-985-002	POLICE ELEC. SIGNBOARD/SPEED TRAILER	15,385,00	15 385 00		
	FIRE PERSONAL PROTECTIVE EQUIPMENT	28,800.00	9.165.00	19 293 73	76 146
04-215-55-985-004	FIRE OTHER EQUIPMENT	4.900.00		7 212 V	72.140
04-215-55-985-005	PUBLIC WORKS VEHICLE LIFT	72,250 00	72 250 00	7	26.30
04-215-55-985-006	PUBLIC WORKS RD REPAVING POCONO, MIDVALE	428,966.00	428 966 00	9	
04-215-55-985-007	PUBLIC WORKS CURBS AND SIDEWALKS	141.000.00	141,000,00	i i	
04-215-55-985-008	MANAGER SUNSET LAKE DAM	2,100,000.00	10, 131, 38	10.050.00	10.050.00 2.079.818.62
					10.0.0.0

9

# Capital Ordinances Activity to 10/26/2020

201 201 201 201 801 801 801	PUBLIC WORKS DUMP TRUCK PUB WORKS ASBESTOS ABATEMENT DPW FAC, PARKS TENNIS COURT SURFACE REPAIRS				
110 112 113 113 110 110 110 110 110 110 110 110	ORKS ASBESTOS ABATEMENT DPW FAC, TENNIS COURT SURFACE REPAIRS	195,000,00	195.000.00		
1112 1213 120 120 120	TENNIS COURT SURFACE REPAIRS	34,500.00	15,240.00		19.260.00
20 20 20 20 20 20		14,000.00	1	£	14,000.00
20 20 20 20 20	PARKS TENNIS COURT FENCE	21,000.00	3	Ü	21,000.00
20 02 02	PARKS MIDVALE PARK AED INSTALL	6,500.00		×	6,500.00
20 02 20	ENGINEERING - SECTION 20 COSTS	5,000.00	4,805.27	ė	194.73
01 <b>20</b>	-INANCE - SECTION 20 COSTS	83,655.00	7,013.60	9	76,641.40
01 20 02 02					
02 002		3, 185, 956.00	933, 956.25	34,161.20	2,217,838.55
02	9 CAPITAL ORDINANCE 10~19	3	•	k	1
00 00	ROAD REPAVING, MORRIS AVE.	598,690.00	60,447.77	535,660.30	2, 581.93
	SECTION 20 COSTS - FINANCE COSTS	11,310.00	675.00	Ê	10,635.00
8					
000		610,000.00	61,122.77	535,660.30	13,216.93
202	0 CAPITAL ORDINANCE 4-20	ı	î	ī	1
ш.	FIRE AIR PACK REPLACEMENTS	41,673.00	41,673.00	100	ı.e
	IRE AIR BOTTLE REPLACEMENTS	48,852.00	48,852.00	í 9t	24
	UB WKS 52" MOWER	13,500.00	13,500.00		×
	PUB WKS HYDRANT REPLACEMENT	15,000.00	Ĩ	et i	15,000.00
	PUB WKS ROAD REPAVING, CURBS & SIDEWALKS	111,247.00	100, 504.71	1	10,742.29
	PUB WKS IMPROV. TO STORMWATER DRAINAGE	10,000.00	, E	10	10,000.00
	POLICE RETROFIT POLICE VEHICLE	15,000.00	я		15,000.00
	FIRE COMMAND VEHICLE	40,000.00	£	30	40,000.00
	FIRE RETROFIT COMMAND VEHICLE	10,000.00	( <b>.1</b> 0)	100	10,000.00
_	PUB WKS 2 MASON DUMP TRUCKS	135,000.00	×	124,812.00	10,188.00
	ERING SECTION 20 COSTS	10,000.00	9,257.33	1	742.67
	SECTION 20 COSTS	30, 571,00	(1)		30,571.00
	PUB WKS CONDIT ROAD	250,000.00	8,234.28	208,840.00	32,925.72
U4-215-55-987-014 PUB W	PUB WKS MORRIS AVE.	151,323.00	18,092.06	151,323.00	(18,092.06)
		882,166.00	240,113.38	484,975.00	157,077.62

Вајапсе

# Capital Ordinances Activity to 10/26/2020

\*ACTIVITY = Budget - (Balanca + Encumbered) (You can include the break out by journal from the report opinions)

it Activity Encumbered		3	18.042.14	*	57,966.70 84,333.10 21,000.00	102,375.24 78,966.70	100 3	70,000.00
Budget	6,000.00	6,000.00		3,763,000.00	700,000.00	4,463,000.00	70,000.00	70,000.00
	2020 CAPITAL ORDINANCE 7-20 PUB WKS CURBS AND SIDEWALKS 6,000.00		2020 CAPITAL ORD. 8-20 BORO HALL RENOV. PERSONNEL.	MATERIALS	SECTION 20 COSTS - ENGINEER		2020 CAPITAL ORD. 9-20 MORRIS AVE. ROAD REPAVING, MORRIS AVE.	
Matching: 0421556976000 to 0421555990001 Account Number	04-215-55-988-000 04-215-55-988-001		<b>04-215-55-989-000</b> 04-215-55-989-001	04-215-55-989-002	04-215-55-989-012		<b>04-215-55-990-000</b> 04-215-55-990-001	

(18,042.14) 3,763,000.00 (57,966.70) 594,666.90

4,281,658.06

6,000.00

6,000.00

15,383,847.00 7,092,761.68 1,213,988.02 7,077,097.30

TOTALS

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Mitchell Stern Borough Manager mstern@mtnlakes.org 400 Boulevard Mountain Lakes, NJ 07046 P -973-334-3131 ext .2006 F -973-402-5595

TO: Honorable Mayor and Borough Council

SUBJ: Manager's Report

CC: Robert Oostdyk, Borough Attorney

The following represents the Manager's report for the Borough Council meeting of November 9, 2020.

**General Election 2020** – I am happy to report that the Borough Clerk's office did not encounter any issues on election day. I would like to acknowledge our Deputy Clerk Cara Fox, for all of her efforts to ensure a smooth day. As with all elections, Cara is at Borough Hall well before 5am and stays until all material is brought back from the polling locations and turned over to Morris County officials, usually well past 9pm. Many thanks to Cara for another job well done.

**Board of Education Request – Halsey Field Scoreboard** – The Mountain Lakes Board of Education (BOE) is requesting permission to erect a scoreboard at Halsey Field. The request has been vetted by the Joint BOE / Borough Shared Services Committee. The BOE has drafted an agreement between the Board and the Borough for the scoreboard. The agreement has been reviewed by, and meets the approval of, the Borough Attorney. Unless there is objection, I will sign the agreement and the BOE will do the same after their upcoming meeting.

**Statewide Bag Ban** – On Thursday November 5<sup>th</sup>, Governor Murphy signed S864, prohibiting the use of single-use plastic and paper bags in all stores and food service businesses statewide effective Spring 2022.

**Morris Avenue Road Improvements Update** – Morris Ave, between Crane Road and Rockaway Terrace is ready to be paved (expected mid-week). Work will now begin at the north end of the project (Powerville Road) and head south toward Midvale Road. We are still anticipating completion of the project prior to cold weather settling in for the winter.

Mitchell Stern Borough Manager mstern@mtnlakes.org

400 Boulevard Mountain Lakes, NJ 07046 P -973-334-3131 ext .2006 F -973-402-5595

TO: Honorable Mayor and Borough Council

SUBJ: Manager's Report

CC: Robert Oostdyk, Borough Attorney

Page: 2 of 2

**Speedway Property** – At the request of our Environmental Commission, I spoke with the Licensed Site Remediation Professional (LSRP) assigned to monitor the decommissioning of the Speedway fuel station and requested a copy of their final report. I was informed the report is not complete and that the LSRP has one year to complete all required documentation. The LSRP did advise they have no intention to take the full year, but rather expect the report to be completed and filed with NJ DEP within the next few months. The Borough should receive a copy of the report and I will forward it to Borough Council and our Environmental Commission when I receive it.

As always, I encourage anyone with questions or concerns to reach out to me.

### Mitchell

# RESOLUTION AND ORDINANCE REVIEW FOR THE NOVEMBER 9, 2020 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

# RESOLUTIONS

R152-20, AUTHORIZING THE REFUND OF OVERPAYMENT OF UTILITIES – this resolution, requested by the Borough Manager, authorizes a refund in the amount of \$957.12 to Thomas & Nicole Renna for an overpayment of utility charges for Block 117.01 Lot 12. The refund is necessary due to an overpayment by the property owner.

**R153-20, RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS** - this resolution authorizes the CFO to transfer excess appropriations to appropriations that are insufficient to meet current needs as authorized by N.J.S.A. 40A:4-58. A complete explanation of the transfers is included with the resolution.

R154-20, AUTHORIZING THE TRANSFER OF CURRENT ACCOUNT FUND BALANCE TO THE SHADE TREE TRUST AND INTEREST EARNED ON THE SHADE TREE TRUST TO REMAIN IN THE TRUST – this resolution authorizes the CFO to transfer \$14,500 received from tree removal fees for the Sunrise Assisted Living project and to leave interest earned from the Trust Fund in the Fund as approved by Borough Council.

R155-20, AUTHORIZING THE BOROUGH OF MOUNTAIN LAKES TO APPLY FOR A LOCAL GOVERNMENT EMERGENCY FUND (CORONAVIRUS RELIEF FUND) GRANT – this resolution is required before the Borough can seek reimbursement for qualified expenditures that were made due to the Coronavirus Covid-19 State of Emergency.

# **ORDINANCES TO ADOPT**

13-20, AMENDING CHAPTER 111 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND REVISING THE FEE SCHEDULE – this ordinance authorizes an increase in the amount charged for the purchase of water meters. The fee increase is necessary, as the cost to the Borough for the meters has increased.

If there are any questions prior to the meeting, please feel free to contact me.

# BOROUGH OF MOUNTAIN LAKES MORRIS COUNTY, NEW JERSEY

# **ORDINANCE 13-20**

# ORDINANCE AMENDING CHAPTER 111 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND REVISING THE FEE SCHEDULE

**BE IT ORDAINED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

**Section 1.** Chapter 111 of the Revised General Ordinances of the Borough of Mountain Lakes, entitled "Fee Schedule", shall be amended as follows:

# C. Department of Public Works:

(3) Water rates

Water Services Fee:

Set meter, 5/8 or 3/4 inch, includes meter (New meters on 3/4 inch)	\$300.00	\$325.00
Set meter, one inch, includes meter	\$3 <del>75.0</del> 0	\$406.25
Set meter, larger than one inch	\$ <del>50.00</del>	N/A
	(Plus cost of m	eter)
Set meter, two inch, includes meter	N/A	\$1,325.00
Set meter, four inch, includes meter	N/A	\$1,325.00

- **Section 2.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.
- **Section 3.** All Ordinances or parts of Ordinances, which are inconsistent herewith, are hereby repealed to the extent of such inconsistency.
- **Section 4.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Mitchell Stern, Acting Municipal Clerk

Introduced: October 26, 2020

Adopted: November 9, 2020

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Barnett					Х							
Happer	Х		Х									
Horst			Х									
Korman			X									
Lane			Х									
Menard		Х	Х							-		
Shepherd			Х									

# BOROUGH OF MOUNTAIN LAKES COUNTY OF MORRIS, NJ

### **RESOLUTION 151-20**

### "RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **November 9, 2020** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

### 

**CERTIFICATION**: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 9, 2020.

Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Horst						
Korman						
Lane						
Menard						
Shepherd						

# List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 11/09/2020 For bills from 10/22/2020 to 11/04/2020

Check#	Vendor	Desci	ription	Payment	Check Total
17927	102 - ANDERSON & DENZLER ASSOC., INC	PO 22697	GEDWENDER 2020 PROFIGGIOURI GERMYORO	1 541 04	
1,52,	102 ANDERSON & DENZHER ASSOC., INC	PO 22697		1,541.84	
		PO 22697		666.20	
		PO 22697		1,165.85 249.83	2 602 80
17928	372 - BEN SHAFFER RECREATION, INC	PO 22639		340.91	3,623.72
17929	3828 - BOROUGH OF MADISON	PO 22693			340.91
17930	440 - CDW GOVERNMENT	PO 22400		1,300.48	1,300.48
17931	2658 - CHEMSEARCH	PO 22478		1,042.06 2,187.35	1,042.06
17932	4090 - CLEAN MAT SERVICES, LLC	PO 22152		195.00	2,187.35
17933	643 - DENVILLE LINE PAINTING, INC.	PO 22651		1,169.60	195.00
17934	3270 - EAGLE POINT GUN	PO 22671	2112 2112 2112	-	1,169.60
17935	4012 - EDWARD F. JOYCE, IV	PO 22619		5,483.31	5,483.31
17936	2517 - FF1 FIREFIGHTER ONE, LLC	PO 22493		16,814.80 1,914.00	16,814.80
	The state of the s	PO 22569			
		PO 22665		1,533.06	C 400 0C
17937	3396 - FLASHLIGHT DISTRIBUTOR.COM	PO 22344		2,990.00	6,437.06
17938	653 - GANNET NEW JERSEY NEWSPAPERS	PO 22395		498.40	498.40
	WARREST AND DEMONIT AND DEFENDENCE	PO 22600		166.92	
		PO 22602		53.06	
		PO 22602	,	9.46	
		PO 22696		42.57	
17939	814 - GARDEN STATE HIGHWAY PRODUCTS	PO 22522		94.34	366.35
2,303	GALDER STATE HIGHWAI PRODUCTS	PO 22522 PO 22605		253.76	
17940	876 - GARDEN STATE LABORATORIES, INC	PO 22106		162.50	416.26
17941	3991 - GRM INFORMATION MANAGEMENT SERVICES	PO 22106	The state of the s	144.00	144.00
17942	3587 - HASBROUCK FORESTRY, LLC	PO 22685		65.00	65.00
17943	3393 - INT'L ASSOC OF LAW ENFORCEMENT FIRE	PO 22661	SHADE TREE COMMISSION - CONSULTING/ INSP POLICE: 2020-21 MEMBERSHIP DUES	475.00	475.00
17944	859 - JCPEL	PO 22668		55.00	55.00
	out and	PO 22669		55.30	
		PO 22670		9.64	
		PO 22670		3,522.81	
17945	4002 - KAREN BRENNFLECK	PO 22672		50.45	3,638.20
17946	4172 - LUCAS STELLING	PO 22648	REIMBURSEMENT: HALLOWEEN DOOR PRIZES	150.00	150.00
17947	3303 - MCLOM	PO 22658	SHADE TREE: REIMBURSEMENT - TRAINING	125.00	125.00
17948	1338 - MGL PRINTING SOLUTIONS, LLC	PO 22456	ADMIN: 2020 MC LEAGUE SEMINAR - MITCHELL TAX COLLECTOR: INK REFILLS	50.00	50.00
17949	4167 - MIKE FITZPATRICK CONTRACTORS, INC	PO 22456 PO 22559		67.00	67.00
17950	3648 - MONMOUTH TELECOM	PO 21866	MORRIS AVENUE ROAD IMPROVEMENT PROJECT:	76,793.89	76,793.89
17951	1442 - MORRIS PLAINS SHOES	PO 21549	2020 TELEPHONE SERVICES / ACCT# 36289 -	1,381.21	1,381.21
17952	1371 - MTN. LAKES BOARD OF EDUCATION	PO 22694	DPW - UNIFORM REPLACEMENT - 2020 BLANKET	386.00	386.00
17953	881 - NCX	PO 22694 PO 21520	NOVEMBER 2020 MTN LAKES SCHOOL DISTRICT	1,842,902.00	
17954	3367 - NEW JERSEY EZ PASS	PO 21520 PO 21537	BLANKET: 2020 DNS HOSTING / ACCT# GTI	21.95	21.95
17955	1533 - NJ DEPT OF COMMUNITY AFFAIRS		POLICE: TOLLS - ACCT# 2000 1214 1640 8 -	1.00	1.00
17956	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 22655	3RD QTR 2020 STATE PERMIT SURCHARGE FEES	2,851.00	2,851.00
17957			NOVEMBER 2020 DENTAL PREMIUMS - GROUP 16	2,806.00	2,806.00
17958	2500 - NORTON SEWER AND DRAIN	PO 22134	SEWER DEPARTMENT - SEWER LINE SERVICE -	350.00	350.00
17959	3236 - ONE SOURCE OF NEW JERSEY, LLC	PO 22586	STREETS & ROADS - DEPARTMENT SUPPLIES -		463.62
17960	2968 - OPTIMUM	PO 21464			136.18
17961	2968 - OPTIMUM	PO 21465	2020 DPW: ACCT# 07876-414565-01-0	11.74	11.74
17961	3173 - OPTIMUM	PO 21578	FIRE: ACCT# 07876-603439-01-8 CABLE - 20	71.69	71.69
11902	479 - PARKER PUBLICATIONS	PO 22234	ZBOA/PLANNING BRD - ACCT# 010902 - 2020		
17963	2112	PO 22234	ZBOA/PLANNING BRD - ACCT# 010902 - 2020		77.55
17963	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 22674	SEPTEMBER 2020 PROFESSIONAL SERVICES - E		155.00
17965	4070 - PREMIER CAR WASH COR 3137 - R.R. DONNELLEY	PO 22275		108.00	108.00
17966		PO 22576	CLERK: VITAL RECORD PAPER	73.50	73.50
17967	1734 - READYREFRESH BY NESTLE	PO 22676	ACCT# 0016496903 - 2020 BLANKET(2)	81.74	81.74
1/90/	3990 - RICH TREE SERVICE, INC.	PO 22212	DPW - TREE PRUNING - BLANKET	250.00	
		PO 22560	SHADE TREE - TREE REMOVAL - 48 RAINBOW T	1,200.00	
		PO 22563	STORM RECOVERY - STORM ISAIAS - TREE REM	5,175.00	
		PO 22567		1,800.00	
		PO 22645	STORM RECOVERY - ISAIAS - 6 CRYSTAL CANA	3,250.00	
17060	3330 - DIMCEDS INTERNATION	PO 22657	SHADE TREE - TREE REMOVAL - 108 INTERVAL	650.00	12,325.00
17968	3330 - RUTGERS UNIVERSITY	PO 22647	ZONING OFFICER: EDUCATION	881.00	881.00
17969	1948 - SHEAFFER SUPPLY, INC.	PO 22616	ISLAND BEACH PROJECT - BUILDING SUPPLIES	144.47	144.47
17970	1935 - SPATIAL DATA LOGIC, INC	PO 22666	CONSTRUCTION: 2020 SPATIAL DATA LOGIC SO	6,400.00	6,400.00
17971	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 21530		164.95	164.95
17972	3729 - THOMAS DI CENZO	PO 22687		500.00	500.00
17973	603 - TOWNSHIP OF DENVILLE	PO 22656		8,140.00	8,140.00
17974	3829 - UNIVERSITY PRODUCTS, INC		HISTORIC PRESERVATION: ORDER# 22321	2,382.30	2,382.30
17975	2172 - WB MASON COMPANY, INC	PO 22499	BORO HALL: ORDER# S107074429 - COVID-19	72.95	72.95
17976	4095 - WEATHERWORKS, LLC	PO 22686	2020/2021 CONTRACT FOR WEATHER FORECAST	1,650.00	1,650.00

# List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 11/09/2020 For bills from 10/22/2020 to 11/04/2020

Check# Vendor

Description

Payment

Check Total

TOTAL

2,005,977.24

Summarv	D.,	Recount
Summarv	BV	ACCOUNT

DAMMALY DY ACCOUNT					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDI
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES			8,140.00	
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED			16,814.80	
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	1,589.98			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	387.82			
01-201-20-140-020	COMPUTER SERVICES	808.77			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	67.00			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	155.00			
01-201-20-165-020	ENGINEERING SERVICES	1,541.84			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	9.46			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	24.44			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	6,400.00			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	2,806.00			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES				
		6,858.69			
01-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	825.00			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	3,518.75			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	3,935.06			.2
01-201-26-300-020	SHADE TREE COMMISSION - O/E	4,500.00			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	236.74			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	5,177.35			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	500.00			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	340.91			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	60.09			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	3,522.81			
01-201-31-440-020	TELECOMMUNICATIONS	1,381.21			
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE	,		1,842,902.00	
01-260-05-100	DUE TO CLEARING			0.00	1,915,354.7
01-290-55-000-001	DUE TO NJ - DCA TRAINING FEES			2,851.00	
TOTALS FOR	Current Fund	44,646.92	0.00	1,870,707.80	1,915,354.72
02-200-40-700-380	Historic Preservation Grant			2,382.30	
02-260-05-100 	DUE TO CLEARING			0.00	2,382.30
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	2,382.30	2,382.30
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			344.47	
04-215-55-986-000	2019 CAPITAL ORDINANCE 10-19			144.47	
04-215-55-987-000				6,793.89	
04-215-55-989-000	2020 CAPITAL ORDINANCE 4-20			333.10	
	2020 CAPITAL ORD, 8-20 BORO HALL RENOV.			832.75	
04-215-55-990-000	2020 CAPITAL ORD. 9-20 MORRIS AVE.			70,000.00	
04-260-05-100 	DUE TO CLEARING	******		0.00	78,104.23
COTALS FOR	General Capital	0.00	0.00	78,104.21	78,104.21
5-201-55-520-520	Water Operating - Other Expenses	810.20			
95-260-05-100 	DUE TO CLEARING			0.00	810.20
OTALS FOR	Water Operating	810.20	0.00	0.00	810.20
7-201-55-520-520	Sewer Operating - Other Expenses	655.13			
7-260-05-100	DUE TO CLEARING			0.00	655.13
OTALS FOR	Sewer Operating	655.13	0.00	0.00	655.13
	=				

# Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
18-260-05-100 18-300-70-000-208	Due to Clearing RESERVE FOR STORM RECOVERY			0.00 8,670.68	8,670.68
TOTALS FOR	Other Trust	0.00	0.00	8,670.68	8,670.68

Total to be paid from Fund 01 Current Fund	1,915,354.72
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	2,382.30
Total to be paid from Fund 04 General Capital	78,104.21
Total to be paid from Fund 05 Water Operating	810.20
Total to be paid from Fund 07 Sewer Operating	655.13
Total to be paid from Fund 18 Other Trust	8,670.68
	2,005,977.24

Mtself

MOUNTAIN LAKES

# List of Bills - (3310101001001) CASH - RECREATION Recreation Trust

Meeting Date: 11/09/2020 For bills from 10/22/2020 to 11/04/2020

Check#	Vendor	Description	Payment	Check Total
5367 5368 5369	4002 - KAREN BRENNFLECK 3358 - SPORTS ENGINE, INC 3829 - UNIVERSITY PRODUCTS, INC	PO 22699 REIMBURSEMEBT: 2020 UMPIRE FEES PO 22487 2020 BACKGROUND CHECKS - COUNSELORS PO 22321 HISTORIC PRESERVATION: ORDER# 22321	242.83	480.00 112.00 242.83
	TOTAL			834.83

# Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	ŒAR	NON-BUDGETARY	CREDIT
33-101-01-001-001 33-600-00-090-000	CASH - RECREATION Recreation Trust Reserves			0.00 834.83	834.83
TOTALS FOR	Recreation Trust	0.00	.00	834.83	834.83

Total to be paid from Fund 33 Recreation Trust

834.83

834.83

# BOROUGH OF MOUNTAIN LAKES COUNTY OF MORRIS, NJ

# **RESOLUTION 152-20**

# "RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF UTILITIES"

**WHEREAS**, the Tax/Utility Collector certifies that the following property has an overpayment of water and sewer and the property owner has requested the issuance of a refund.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, that a warrant be drawn to Thomas & Nicole Renna, representing a refund of the 1st quarter 2020 utility overpayment.

Block	Lot	Name & Address	Tax Year	Amount
117.01	12	Thomas & Nicole Renna	2020	\$957.12
		25 Sherwood Drive		

# 

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 9, 2020.

Mitchell	Stern,	<b>Acting</b>	Municipal	Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Horst						
Korman						
Lane						
Menard						
Shepherd						

# Borough of Mountain Lakes UTILITY Account as of 10/29/20

None

Resident:

Alternate Payer:

RENNA, DR. THOMAS & NICOLE 25 SHERWOOD DR

MOUNTAIN LAKES NJ 07046

ID Account Route Block / Lot / Qual Water Rate Sewer Rate Status
14998 | 406000 | 11 | 117.01 12 | Res CuFt Res CuFt |

 Meter:
 Serial
 Type
 Size
 MXU
 ID
 Install

 41581599
 6-Normal
 Unknown

Past Readings

Date	Reading	Date	Reading
12/17/18	153360 From Portable Data Unit	1/06/20	168200 From Portable Data Unit
3/22/19	155560 From Portable Data Unit	3/18/20	169900 From Portable Data Unit
6/28/19	158790 From Portable Data Unit	6/26/20	171800 From Portable Data Unit
9/30/19	163990 From Portable Data Unit	9/30/20	175130 From Portable Data Unit

Accoun	t Summary							
Bill			Beginning	All Qtrly	Charge		Payment	Ending
Qtr	Reading	Usage	Balance	Charges	Adjusts	Payments	Adjusts	Balance
1/18	147300	1460	0.00	168.77	0.00	168.77	0.00	0.00
2/18	150220	2920	0.00	338.13	0.00	415.60	0.00	77.47-
3/18	150450	230	77.47-	40.16	0.00	0.00	0.00	37.31-
4/18	151970	1520	37.31-	127.14	0.00	83.18	0.00	6,65
1/19	153360	1390	6.65	133.68	0.00	140.33	0.00	0.00
2/19	155560	2200	0.00	198.58	0.00	213.29	0.00	14.71-
3/19	158790	3230	14.71-	271.10	0.00	0.00	0.00	256.39
4/19	163990	5200	256.39	439.31	0.00	0.00	0.00	695.70
1/20	168200	4210	695.70	358.70	0.00	0.00	0.00	1,054.40
2/20	169900	1700	1,054.40	387.95	0.00	2,842.35	0.00	1,400.00-
3/20	171800	1900	1,400.00-	160.18	0.00	0.00	0.00	1,239.82-
4/20	175130	3330	1,239.82-	282.70	0.00	0.00	0.00	957.12-
No	Penalty Du	e for 1	0/29/20	Curre	nt Balance:	957	.12-	

Current	Quarter	Activity				
			Charges	Payments	Misc.	
0/09/20	water		102.31			
	sewer		180.39			
	water				102.31	Cdt
	sewer				180.39	Cdt
4/20 T	otals		282.70	0.00	282.70	

# BOROUGH OF MOUNTAIN LAKES COUNTY OF MORRIS, NJ

### **RESOLUTION 153-20**

# "RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS"

WHEREAS, there were excess appropriations to the 2020 Appropriation Budget for the Current Fund; and

WHEREAS, other appropriations are insufficient to meet current needs.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that, as authorized by N.J.S.A. 40A:4-58, the Chief Financial Officer (CFO) is hereby authorized and directed to make the following transfers:

FROM: ACCOUNT NO. OTHER EXPENSES: 01-201-28-370-020 01-201-30-420-020 01-201-23-210-020 01-201-28-375-020	DESCRIPTION  PARKS & PLAYGROUNDS O/E CELEBRATION OF PUBLIC EVENTS O/E LIABILITY INSURANCE O/E MAINT. OF PARKS/BEACHES O/E	\$25,000.00 \$ 6,000.00 \$11,300.00 \$ 2,580.00
	TOTAL	\$44,880.00
TO: <u>ACCOUNT NO.</u> SALARY & WAGES:	DESCRIPTION	AMOUNT
01-201-25-240-001	POLICE S&W	\$16,400.00
01-201-20-130-001 01-201-28-370-001	FINANCE S&W RECREATION S&W	\$13,000.00 \$ 4,400.00
		Ψ 1,100.00
OTHER EXPENSES: 01-201-27-340-020 01-201-21-185-020 01-201-20-135-020 01-201-26-315-020	DOG REGULATION BOARD OF ADJUSTMENT O/E AUDIT O/E VEHICLE REPAIR & MAINT. O/E	\$ 500.00 \$ 1,800.00 \$ 280.00 \$ 8,500.00
	TOTAL	\$44,880.00

# \*

**CERTIFICATION**: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 9, 2020.

Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Horst						
Korman						
Lane						
Menard						
Shepherd						

# BOROUGH OF MOUNTAIN LAKES BUDGET TRANSFERS 2020 EXPLANATION OF TRANSFERS

# **Current Budget:** Funds Available

# Parks & Playgrounds O/E

Due to the Coronavirus a number of recreation programs were cancelled.

25,000

# Celebration of Public Events O/E

Due to the Coronavirus the Memorial Day parade and Mountain Lakes Day were cancelled so funds budgeted were not needed. 6,000

# Liability Insurance O/E

There are funds remaining in the liability insurance line item because we received a reimbursement for risk management fees. 11,300

# Maintenance of Parks/Beaches O/E

Funds are available in the hydro raking line item because not as much work was performed as was budgeted for.

2,580

# **Funds Needed**

# Police S&W

Funds are needed for class II police officers that were patrolling the beaches to enforce Coronavirus regulations.

16,400

# Finance S&W

There was an error on the salary spreadsheet for the budget calculations and not enough funds were budgeted.

13,000

# Recreation S&W

Funds are being transferred to cover additional hours for the lifeguards and Beach Director to keep the beaches open during this past summer.

4,400

### Dog Regulation

Additional funds are needed to cover the 4<sup>th</sup> quarter expenses. The license fees and initial budget amount will not cover all of the expenses. 500

# Board of Adjustment O/E

Funds are needed to cover classes that the new zoning officer has to take. No funds were budgeted in the initial budget.

1,800

### Audit O/E

The State mandated that the audit and corresponding reports be submitted on the State FAST system. This caused more auditing costs to be incurred. 280

# Vehicle Maintenance & Repair O/E

The oil and antifreeze subaccount is almost expended, in order to make it through the end of the year funds are needed. The fire department subaccount is over budget due primarily to some major repairs to engine #1, to replace a throttle that controls the pump pressure and to replace the valve for front suction to allow the engine to hook up to the fire hydrant. There were repairs to engine #2 for oil pressure, water temperature, and voltmeter gauges and removal and installation of a charger. 8,500

# BOROUGH OF MOUNTAIN LAKES COUNTY OF MORRIS, NJ

### **RESOLUTION 154-20**

# "RESOLUTION AUTHORIZING THE TRANSFER OF CURRENT ACCOUNT FUND BALANCE TO THE SHADE TREE TRUST AND INTEREST EARNED ON THE SHADE TREE TRUST TO REMAIN IN THE TRUST"

WHEREAS, the Chief Financial Officer has certified that in 2019, \$14,500.00 has been received and deposited into the current account for tree removal permits from the Sunrise Assisted Living project; and

WHEREAS, since these funds should be used for tree replanting, the funds should be transferred from the current account fund balance to the Shade Tree Trust account; and

**WHEREAS**, the interest earned on the Shade Tree Trust account had previously been recorded as revenue in the current account, it will now remain in the Shade Tree Trust account:

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Mountain Lakes, that the tree removal permit fees in the amount of \$14,500.00 be transferred and reclassified from the current account fund balance to the Shade Tree Trust account and that any interest earned on the Shade Tree Trust account remain in that trust account.

# 

**CERTIFICATION**: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 9, 2020.

Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barrett						
Happer						
Horst						
Korman						
Shepherd						
Barnett						
Holmberg						

# BOROUGH OF MOUNTAIN LAKES COUNTY OF MORRIS, NJ

### **RESOLUTION 155-20**

# "RESOLUTION AUTHORIZING THE BOROUGH OF MOUNTAIN LAKES TO APPLY FOR A LOCAL GOVERNMENT EMERGENCY FUND (CORONAVIRUS RELIEF FUND) GRANT"

WHEREAS, as the public health emergency associated with the COVID-19 pandemic continues, the most significant negative financial impacts faced by county and municipal governments throughout New Jersey result from extreme economic contraction, deficits in tax and fee revenues, and extraordinary increases in public safety and health and human services expenditures; and

WHEREAS, severe fiscal stress limits the ability of counties and municipalities to maintain essential services and take the steps necessary to fight COVID-19; and

**WHEREAS**, without substantial federal assistance, residential taxpayers would absorb the primary impact of meeting these extraordinary needs and closing any associated operating deficits; and

WHEREAS, the Department of Community Affairs ("DCA"), through the Division of Local Government Services ("DLGS" or "Division"), has been deemed the lead agency for the distribution of the Local Government Emergency Fund (the "LGEF" or "Program"), provided through an allocation of the State of New Jersey's CARES Act Coronavirus Relief Fund (CRF Funds); and

WHEREAS, counties and municipalities excluded from the federal government's direct CRF allocation plan, as well as those counties and municipalities that are currently the most impacted by COVID-19 in comparison to their available resources, are eligible for LGEF funds pursuant to a maximum distribution determined by formula; and

**WHEREAS**, a total of \$60 million is currently being made available under the Program, with a potential \$60 million more to be allocated; and

WHEREAS, LGEF Grants exist to support costs incurred as part of a local unit's response to COVID-19.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the Borough of Mountain Lakes will apply for the maximum LGEF Grant in the amount of \$42,651.00.

### 

**CERTIFICATION**: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 9, 2020.

Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Horst						
Korman						
Lane						
Menard						
Shepherd						