



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
NOVEMBER 23, 2020
HELD AS A REMOTE MEETING ON ZOOM**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on 15, 2020 and posted in the municipal building.

Mayor Shepherd called the meeting to order at 7:31p.m.

ROLL CALL ATTENDANCE

Roll Call

Barnett
Happer
Horst
Korman

Present

☒
☒
☒
☒

Absent

☐
☐
☐
☐

Lane
Menard
Shepherd

Present

☒
☒
☒

Absent

☐
☐
☐

FLAG SALUTE

Mayor Shepherd led the salute to the flag.

COMMUNITY ANNOUNCEMENTS

Mayor Shepherd announced that the annual Christmas Tree Lighting Celebration will be held on December 6th at 5pm and the annual Menorah Lighting Celebration will be held on December 13th at 5pm.

Councilmember Barnett announced that the Recreation Commission will be sponsoring a holiday door decorating contest and information is available on the Borough's website.

Councilmember Korman announced the following: Mountain Lakes High School held a wonderful performance of Romeo and Juliet on November 21st and November 22nd; The Garden Club will be hosting a Holiday Greens Workshop on December 9th.

Councilmember Lane congratulated the Mountain Lakes High School girls soccer team and girls tennis team for winning their championship games.

Councilmember Barnett congratulated the girls cross county team on their big win.

Mayor Shepherd congratulated the Mountain Lakes/Boonton Township Social Justice Media Club for hosting a successful "Courageous Conversations" webinar.

EXECUTIVE SESSION

There was no executive session.

SPECIAL PRESENTATIONS

There were no special presentations.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

Economic Development Advisory Committee – Borough Profile

Mayor Shepherd gave a presentation on the proposed Borough Profile. The Borough Profile provides an overview of Mountain Lakes that includes testimonials, information on population and demographics, local businesses, amenities, and commuting information. The Council asked questions of Mayor Shepherd and he answered them. The Council approved the Borough Profile be posted on the website after the suggested corrections are made.

PUBLIC COMMENT

Mayor Shepherd opened the meeting to the public.



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Cathy Hadjiloucas - 5 Lakewood Drive, questioned if the Borough received the environmental report from the former Speedway property on Route 46 when it was demolished.

Borough Manager advised that Licensed Site Remediation Professional (LSRP) has up to 1 year to produce the report.

BOROUGH COUNCIL DISCUSSION ITEMS

There were no discussion items.

ATTORNEY'S REPORT

Mr. Oostdyk had nothing to report.

MANAGER'S REPORT

Boulevard / Pocono Road / N. Pocono Road Intersection

Mr. Stern reported that in 2019, Morris County began investigating improvements to the intersection with the understanding that any upgrades would be on a cost share basis with the Borough. The estimate to upgrade the intersection is \$309,775 and the Borough's share is \$90,432.50. This project will be included in the 2021 capital budget request.

Holiday Tree Lighting and Menorah Lighting

Mr. Stern reported that the tree lighting is scheduled for December 6th at 5pm and the Menorah lighting December 13th at 5pm. The Borough has adjusted the events to ensure compliance with NJ Covid-19 executive orders.

JCP&L Annual Tree Trimming

Mr. Stern reported that JCP&L contractors will be performing line clearance tree trimming along JCP&L's rights-of-way beginning on or about January 4, 2021.

RESOLUTIONS

There were no resolutions.

ORDINANCES

There were no ordinances.

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. *R156-20, Authorizing the Payment of Bills*
- b. *R157-20, Adopting the Mountain Lakes Accessory Apartment Manual*

***APPROVAL OF MINUTES**

11/9/20 (Regular)

***APPROVAL OF REPORTS FOR FILING** (reports are included only if checked)

- ☐ Construction Department
- ☒ Department of Public Works
- ☒ Fire Department
- ☒ Health Department
- ☒ Police Department
- ☒ Recreation Department



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☒ Code Enforcement/Property maintenance report

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

Scott Allison to the Woodlands Advisory Committee as a Member with a term expiring 12/31/2020

***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COUNCIL REPORTS

Planning Board – Mayor Shepherd reported that the board carried the Highview application and that the Park Lakes Tennis Club application will be continuing on November 30th. Deputy Mayor Menard reported that Planning Board Chairperson Martin Kane nominated Kelly Holliday for the Borough Hall Renovation Project Committee.

Affordable Housing Committee – Councilmember Korman thanked the Council for adopting the Mountain Lakes Accessory Apartment Manual and reported that the committee is working on preparing a resident mailer to announce the accessory apartment program.

Shade Tree Commission – Councilmember Barnett reported that the commission is working on finalizing the prune/removal list and the tree planting list.

Environmental Commission – Councilmember Lane reported the following: The commission discussed the botanical garden project at the Mountain Lakes High School and thanked Bednar Landscaping for their generosity and help; The commission discussed the tree planting project on Rt. 46 and advised that Parsippany is interested in participating. The commission is researching funding options for the project; The commission is working with the Woodlands Commission to set up a maintenance schedule for the Birchwood Lake rain garden; The Stormwater Management Committee meeting was rescheduled.

Historic Preservation Committee – Councilmember Horst reported the following: The committee is looking into creating a map of QR codes of historical Borough sites; Jill Gotthelf was appointed to the Morris County Historic Preservation Review Board; The committee is researching locations to store its archives that are currently housed at the Mountain Lakes Library.

Woodlands Committee – Councilmember Happer reported the following: The committee discussed using QR codes for Borough trails; The committee recommended that the Council appoint Scott Allison to the committee; Student committee member Keval Mehta is restoring the trail entrances off of Maple Way for his eagle scout project; The committee discussed the status of their 2020 budget and the upcoming 2021 budget.

DPW Committee – Deputy Mayor Menard reported the following: The committee discussed the status of the recycling center and its new hours; The stone wall at Island Beach has been completed and stayed within its budget; The committee is doing its final review of the Borough hall renovation project budget; The committee agreed to purchase wood picnic tables for Island Beach and put benches outside the showers; The committee discussed the railroad station stairs; The committee discussed the Kaufman Park tree and recommended that the Borough plant a new tree after the tree dies.



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PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Shepherd opened the meeting to the public.

Dena Muniz - 7 Rainbow Trail, questioned if the public has access to prior Borough Planning Board and Council Zoom meetings.

Mayor Shepherd advised that Borough Zoom meetings are recorded, and the public can access them.

NEXT STEPS AND PRIORITIES

Mayor Shepherd reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Sketch of Boulevard / Pocono Road / N. Pocono Road Intersection improvement	Borough Manager	
Send Council Affordable Housing Accessory Apartment Manual Resident Mailer For Review	Councilmember Korman	
Post Morris County Municipal Utilities Transfer Station Information on Website	Borough Manager	
Status of Train Station Stairs	Borough Manager	
Borough Hall Renovation Project Budget	Borough Manager	

ADJOURNMENT at 8:40P.M.

Motion made by Councilmember Barnett, second by Councilmember Korman to adjourn the meeting at 8:40p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

Mitchell Stern, Acting Borough Clerk