



**MINUTES OF THE REORGANIZATION MEETING OF THE MOUNTAIN LAKES
BOROUGH COUNCIL JANUARY 6, 2020
HELD AT MOUNTAIN LAKES HIGH SCHOOL,
POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT-

This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It was properly noticed and has been posted, and certified by the Clerk. Notice of this meeting has been sent to The Citizen, the Morris County Daily Record and The Star Ledger and posted on the bulletin board in the municipal building.

Municipal Clerk Marcy Gianattasio called the meeting to order at 7:30 pm in the media center of the Mountain Lakes High School.

PLEDGE OF ALLEGIANCE – Clerk Marcy Gianattasio

ROLL CALL – Borough Clerk

Roll Call	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

ELECTION OF MAYOR

Ms. Gianattasio asked for nomination for the office of Mayor.

Nomination of David Shepherd by Cynthia Korman

Second: Barnett

There were no other nominations.

Vote:

Council member	Yes	No	Abstain	Absent
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OATH OF OFFICE – MAYOR

Mayor Shepherd was sworn in by Marty Kane

ELECTION OF DEPUTY MAYOR

The Mayor took nominations for Deputy Mayor

Nomination of Thomas Menard by Janet Horst

Second: Barnett

There were no other nominations.



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Vote:

Council member	Yes	No	Abstain	Absent
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OATH OF OFFICE – DEPUTY MAYOR

Marty Kane swore in Deputy Mayor Menard

MEMORIAL STATEMENT BY COUNCIL

All of the Council members read a list of present and former residents that passed away in 2019.
There was a moment of silence to remember these individuals.

Mayor Shepherd presented outgoing Mayor Barnett with a gavel.

OUTGOING MAYOR'S MESSAGE

Council Member Barnett congratulated Mayor Shepherd and Deputy Mayor Menard. Council Member Barnett said it has been a privilege to serve as Deputy Mayor her first year on Council and Mayor for the last two years. She said the best part was getting to serve this great community, all the wonderful employees and fantastic administration. She also gave recognition to the fantastic police department, public works department, volunteer fire department and over 180 volunteers that serve the community. Council Member Barnett thanked the Borough Council saying they should feel proud of everything that they accomplished. She gave a special thank you to Borough Attorney Bob Oostdyk for providing valuable guidance over the years. Council Member Barnett thanked Borough Manager Mitchell Stern, the whole community and her family. She said the encouragement and support from her husband Dan, her son Jake, her daughter Jamie, and her son Jonathan meant everything.

2020 MAYOR'S MESSAGE

Happy New Year!

It is an honor to serve alongside my fellow council members and Deputy Mayor Tom Menard. We all have different backgrounds, skillsets and perspectives but we come together to have frank, sometimes animated, dialog with one another. Collaboratively, we work toward decisions that are in the best interest of Mountain Lakes, and I consider myself lucky to serve with each of you.

We are very fortunate to have our current administration. Our Borough Manager has taken on change and challenges and nothing has deterred him or his commitment to our town. Mitchell Stern and his team are



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committed to providing high quality, efficient services to Mountain Lakes. They have been, and continue to be, at the ready 24/7/365 to handle Borough concerns. We very much appreciate their efforts.

Our Police Department continues to do a fantastic job of keeping our town safe. We are also fortunate to have an extraordinary collection of volunteers who help make this a unique community. The individuals serving on Borough committees are unbelievably informed, dedicated and very, very passionate. All serve as proponents in their field regardless of the committee or commission they are on. In addition, we have the Volunteer Fire Department who tirelessly serves our community day and night.

As we continue to steer thru our most challenging ongoing issue, which is balancing the need for facilities and infrastructure investment with the current tax burden, the combination of our administration, employees, professionals, and volunteers, gives us an opportunity as Council to make smart decisions that address the current and future needs of the Borough.

Over the past few years, we have achieved major milestones and have made significant progress in numerous areas that have bettered our community:

- I. Our Affordable Housing Committee diligently worked to settle our current housing obligation and the team will be continuing to work towards complying with the ongoing criteria.
- II. Our revived Economic Development Advisory Committee has facilitated development that will generate ratables to ease the tax burden that we all face.
- III. We have made improvements in communication and transparency with the expansion of the weekly Borough Blast, the addition of the Nixle system and detailed Council documents being available online.
- IV. Productivity within the Borough and DPW has increased due to process improvements.
- V. The Green Team and Environmental Commission helped Mountain Lakes achieve a Silver rating in the Sustainable Jersey program in 2017 and they will be working to recertify in 2020.

We also have had major construction achievements:

Renovation of Birchwood facilities are substantially complete and construction for facilities at Island Beach are underway – all at a fraction of the original cost estimates, thanks to the ingenuity of our Borough Manager.

- a. Architectural plans are currently being developed for Borough Hall renovations, to provide our hardworking Borough employees, police and fire departments the accommodations and additional space they have long needed.
- b. A new design has been proposed for Sunset Lake Dam, that is less impactful to the residents, and could be completed at significantly lower cost point. We look forward to its completion in 2022.



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These achievements have been a collaborative effort, directed by Council, overseen by the Borough Manager, and executed by our Borough employees, Department of Public Works, volunteers and contracted partners.

We remain committed to fiscal responsibility, effective communications, transparency, delivery of high-quality services, and stewardship of the resources that support the unique character of our community. I thank you for giving us the opportunity to serve in this capacity.

As we embark on a new year, I encourage you -- residents, employees, and partners -- to engage with us. Certainly, let us know of problems and your opinions, but most importantly, share with us your ideas for solutions. My hope is that we maximize and prioritize our time to focus on the issues with the greatest impact.

Consent Agenda

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

1. R02-20, Resolution Establishing 2019 Borough Council Meeting Schedule
2. R03-20, Resolution Designating Official Newspapers of the Borough for 2019
3. R04-20, Resolution Establishing 2019 Borough Council Meeting Agenda
4. R05-20, Resolution Designating 2019 Holiday Schedule
5. R06-20, Resolution Authorizing Participation in the New Jersey State Tonnage Grant Program
6. R07-20, Resolution Authorizing Participation in the Volunteer Tuition Credit Program
7. R08-20, Resolution Supporting Traffic and Safety Ordinances
8. R09-20, Resolution Supporting Efforts to Create 'Idle Free Zones' in the Borough of Mountain Lakes
9. R10-20, Resolution to Support a 'Safe Routes to School' Program
10. R11-20, Resolution to Protect and Maintain the Public Lands of the Borough of Mountain Lakes
11. R12-20, Resolution to Close the Boulevard for the 2019 Memorial Day Parade
12. R13-20, Resolution Appointing Special Police Officers – Mola, Mullaney, Sims, Schicke
13. R14-20, Resolution Reaffirming the Commitment of Mountain Lakes to Remain a Welcoming Community
14. R15-20, Resolution Appointing Tax Search Officer - Purcell
15. R16-20, Resolution Appointing JIF Representatives – Stern, Gosicki
16. R17-20, Resolution Appointing Dog and Cat Licensing Official - Fox
17. R18-20, Resolution Appointing Municipal Court Personnel – Mason, Agatino, Smith



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18. *R19-20, Resolution Appointing a Member and an Alternate Member to Serve on the Community Development Revenue Sharing Committee – Lane, Korman Alternate.*
19. *R20-20, Resolution Appointing the Municipal Housing Liaison – Stern*
20. *R21-20, Resolution Authorizing Cancellation of Refunds and Delinquencies under \$10.00*
21. *R22-20, Resolution Appointing Public Agency Compliance Officer – Mitchell Stern*
22. *R23-20, Resolution Establishing the Rate of Interest for Delinquent Taxes*
23. *R24-20, Resolution Approving 2020 the Cash Management Plan*
24. *R25-20, Resolution Designating Official Depositories for Borough Funds*
25. *R26-20, Resolution Authorizing a Temporary Budget for the Calendar Year 2019*
26. *R27-20, Resolution Relative to Audit Controls Required for the Issuance of Statutory Bonds by the Municipal Excess Liability Joint Insurance Fund (MEL)*
27. *R28-20, Resolution Authorizing the Payment of Bills*
28. *R29-20, Resolution authorizing the continuation of a mutual aid agreement with the Township of Parsippany-Troy Hills for Basic Life Support Services*
29. *R30-20, Resolution Authorizing the Execution of an Interlocal Services Agreement between the Borough of Mountain Lakes and the County of Morris for Dispatching Services*
30. *R31-20, Resolution Authorizing the Execution of An Interlocal Services Agreement with the Whippany River Watershed Action Committee and Authorizing the Appointment of Representatives to the Committee for the Calendar Year 2019 -Stern, Korman*
31. *R32-20, Resolution Authorizing a Professional Services Agreement for Legal Services between the Borough of Mountain Lakes and Murphy McKeon P.C.*
32. *R33-20, Resolution Authorizing a Contract with Phillips Priess Grygiel LLC as Borough Planner*
33. *R34-20, Resolution Awarding a Contract for Insurance Risk Consulting Services to Chadler Solutions, Inc.*
34. *R35-20, Resolution Awarding a Contract for Professional Legal Services – Bond Counsel to Hawkins, Delafield & Wood LLP*
35. *R36-20, Resolution Authorizing a Professional Services Agreement for Engineering Services in Connection with the Management of Borough Owned Dams between the Borough of Mountain Lakes and Ferriero Engineering, Inc.*
36. *R37-20, Resolution authorizing a Professional Services Agreement for Engineering Services between the Borough of Mountain Lakes and Anderson and Denzler Associates, Inc.*



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37. *R38-20, Resolution establishing the Borough Council Subcommittees for 2020 – Personnel, Shared Services, Public Safety, Mountain Lakes Club and Department of Public Works*
38. *R39-20, Resolution re-establishing the Woodlands Advisory Committee and appointing public members for 2020*
39. *R40-20, Resolution re-establishing the Traffic & Safety Advisory Committee and appointing public members for 2020*
40. *R41-20, Resolution re-establishing the Finance Advisory Committee and appointing public members for 2020*
41. *R42-20, Resolution re-establishing the Memorial Day Parade Advisory Committee and appointing public members for 2020*
42. *R43-20, Resolution Re-establishing the Economic Development Advisory Committee and Appointing public members for 2020*
43. *R44-20, Resolution Re-establishing the Lakes Management Advisory Committee and Appointing public members for 2020*
44. *R45-20, Resolution Re-establishing the Memorial Park Committee and Appointing public members for 2020*
45. *R46-20, Resolution Re-establishing the Green Team Advisory Committee and Appointing public members for 2020*
46. *R47-20, Resolution re-establishing the Affordable Housing Advisory Committee and appointing public members for 2020*
47. *R48-20, Resolution re-establishing the Public Safety/Borough Hall Infrastructure Advisory Committee and appointing public members for 2020*
48. *R49-20, Resolution Reaffirming the Commitment of Mountain Lakes to Remain a Welcoming Community*
49. *R50-20, Resolution for Invasive Plant Species*
50. *R51-20, Resolution Affirming the Borough's Civil Rights Policy.*
51. *R52-20, Resolution in compliance with United States Equal Employment Opportunity Commission's enforcement guidance regarding arrest and conviction records **(this resolution was requested to be removed from the agenda and was not voted on)***
52. *R53-20, Resolution appointing the Emergency Management Coordinator and Deputy Emergency Management Coordinators*
53. *R54-20, Resolution authorizing a Shared Services Agreement with the Borough of Madison for Information Technology Services.*



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- 54. *R55-20, Resolution Endorsing the Adoption of Green Building Practices for the Municipal Buildings and Facilities*
- 55. *R56-20, Resolution Reaffirming the Borough's Commitment to Sustainable Land Use*
- 56. *R57-20, Resolution of Support & Authorizing Application for Sustainable Jersey Grant*
- 57. *R58-20, Supporting Participation in the Sustainable Jersey Municipal Certification Program*
- 58. *R59-20, Resolution of the Borough of Mountain Lakes, County of Morris, State of New Jersey authorizing the Mountain Lakes Police Department to Participate in the Police Assisted Addiction and Recovery Initiative (PAARI)*
- 59. *R60-20, Shared Services Agreement for Animal Control Services*
- 60. *R61-20, North Jersey Municipal Employee Benefits Fund Resolution to Renew*

1) *MINUTES

Regular Minutes of December 9, 2019

2) *BOARD AND COMMISSION AND COMMITTEE APPOINTMENTS

Planning Board

Kelly Holliday, Alternate #1 with a term running through 12/31/23

Nick Coppola, Class IV member with a term running through 12/31/21

Mitchell Stern, Class II member with a term running through 12/31/20

Thomas Menard, Class III member with a term through 12/31/20

Zoning Board of Adjustment

Jake DeNooyer, Member with a term running through 12/31/23

Jim Murphy, Member with a term running through 12/31/23

Brett Paddock, Alternate #2 with a term running through 12/31/21

Shade Tree Commission

Phyllis Deering, Member with a term running through 12/31/24

Board of Recreation Commissioners

Shaun Lehrer, Member with a term running through 12/31/22

David Keyt, Member with a term running through 12/31/22

Environmental Commission

Jackie Bay, Alt. #1 with a term running through 12/31/21



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Mountain Lakes Historic Preservation Committee

Margaret DeWitt, Member with a term running through 12/31/23

Andrew Scott, Member with a term running through 12/31/23

Allison Nacim, Member with a term running through 12/31/21

Health Commission

Dr. Stephen Levis, Member with a term running through 12/31/22

3) *COUNCIL LIAISON APPOINTMENTS

<u>Committee/Commission/Board</u>	<u>Liaison/Member</u>
<i>Health Commission</i>	<i>Horst</i>
<i>Lakes Management Advisory Committee</i>	<i>Menard</i>
<i>Traffic & Safety Advisory Committee</i>	<i>Lane</i>
<i>Environmental Commission</i>	<i>Lane</i>
<i>Recreation Commission</i>	<i>Korman</i>
<i>Library Board of Trustees</i>	<i>Korman</i>
<i>Memorial Day Advisory Committee</i>	<i>Shepherd</i>
<i>Woodlands Management Advisory Committee</i>	<i>Happer</i>
<i>Zoning Board of Adjustment</i>	<i>Horst</i>
<i>Shade Tree Commission</i>	<i>Barnett</i>
<i>Historic Preservation Committee</i>	<i>Horst</i>
<i>Green Team</i>	<i>Horst</i>
<i>Board of Education</i>	<i>Menard</i>

<u>Active Positions</u>	<u>Liaison/Member</u>
<i>Finance Advisory Committee</i>	<i>Happer</i> <i>Lane</i> <i>Barnett</i>
<i>Planning Board</i>	<i>Shepherd</i> <i>Menard</i>
<i>Affordable Housing</i>	<i>Korman</i> <i>Shepherd</i>



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Economic Development	Shepherd Menard Horst
Public Safety/Borough Hall Infrastructure Advisory	Barnett Happer Menard
Community Development (County Committee)	Lane Korman (alt)
Whippany River Watershed Committee	Korman

<u>Subcommittees</u>	<u>Liaison/Member</u>
Personnel Subcommittee	Lane Happer Shepherd
Shared Services Subcommittee	Barnett Happer Shepherd

Public Safety Subcommittee	Lane Menard Horst
Mountain Lakes Club	Barnett Happer Lane
Department of Public Works	Menard Barnett Korman

Approval of the Consent Agenda

Council member	M	2nd	Yes	No	Abstain	Absent
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**AGENDA FOR THE REORGANIZATION MEETING OF THE BOROUGH OF MOUNTAIN LAKES
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JANUARY 3, 2019
PUBLIC SESSION BEGINS AT 7:30 PM**

PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

George Jackson – Congratulated Mayor Shepherd on his appointment. Mr. Jackson said that Council Member Barnett did a terrific job as Mayor. He said her dedication, time, leadership and communication has been exemplary and thanked her for that. Mr. Jackson presented the Borough Council with a key from the old Borough Hall that he received from Peter Haas, a member on the committee who designed the existing Borough Hall. Mr. Jackson feels the key should be in the archives.

ADJOURNMENT at 8:19

Motion made by Councilmember Happer and seconded by Councilmember Shepherd to adjourn the meeting at 8:19 pm, with all members in favor signifying by “Aye”.

Respectfully Submitted

Marcy Gianattasio